



400 ALEXANDRIA BOULEVARD • OVIEDO, FLORIDA 32765

### SERVICE DISCONNECTION REQUEST FOR HOMEOWNERS

Service End Date (at least one business day notice): \_\_\_\_\_ Today's Date: \_\_\_\_\_

Billing Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

Did you sell the home? \_\_\_\_\_ Did you rent the property? \_\_\_\_\_  
Is your bank account drafted? \_\_\_\_\_ If yes, do you want your final bill to draft? \_\_\_\_\_

Please be advised:

Water can be turned off as early as 7:00am on the disconnection date. \_\_\_\_\_  
Initial \_\_\_\_\_

If you are the homeowner and selling your home, in order to take the service out of your name and no longer be held responsible for base monthly fees, you must demonstrate a change of ownership.  
\*If you do not have the signed Settlement Statement, with both Buyer and Seller's signatures, please fill out the below information and have it notarized.

I, \_\_\_\_\_, being duly sworn, hereby certify that I have sold/will be selling the property located at \_\_\_\_\_ in the City of Oviedo at which and to which utility services are being provided by the City of Oviedo. In the event that there are co-owners of the subject property, this affidavit is to state that they, too, are no longer the owner of the subject property.

The change of ownership occurred on/will occur on: \_\_\_\_\_

**I understand that I am swearing or affirming under oath to the truthfulness of the claims, statements and assertions made in this affidavit and that the punishment for knowingly making a false statement may include fines and/or imprisonment.**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ by \_\_\_\_\_. He/she is personally known to me or has produced \_\_\_\_\_ as identification.

(SEAL)

Title: Notary Public

Revised 11/19/20