

City of Oviedo

Commercial Pool Permit Application Guidelines

All permit applications must be complete prior to acceptance. A complete application shall include the following:

- Pool Permit Application completed signed and notarized. Application must include correct address and complete parcel I.D. number.
- Completed and signed Electrical Permit Application.
- Copy of the contractor's license issued by the State of Florida
- A site specific notarized power of attorney shall be required from the licensed contractor if he/she appoints an employee of his/her company to sign the permit application as the contractor.
- Certificate of insurance indicating General Liability insurance coverage and naming the City of Oviedo as certificate holder.
- Certificate of insurance indicating the worker's compensation insurance coverage and naming the City of Oviedo as certificate holder, or a copy of a worker's compensation exemption issued by the State of Florida (must be submitted with each application if contractor is the applicant).
- Copy of the receipt letter from Florida Department of Health for the operating permit application required by Florida Statutes 514.03 and 553.79(11).
- Two (2) sets signed and sealed pool construction plans.
- Two (2) site plans drawn to scale with accurate measurements are required. The dimensions of areas shown on site plan must match dimensions of pool construction plans.
- Two (2) copies of the manufacturer's installation instructions for all accessories to pool (i.e., pumps, heaters, filters, lights, etc.)

CONSTRUCTION DOCUMENTS MUST INCLUDE, AT A MINIMUM, THE FOLLOWING:

SITE PLAN

- Lot number
- Address
- Primary building setback lines/envelope
- Equipment location
- Easements: drainage, utility, etc.
- Location of septic systems

PLANS / GENERAL

- Plans to minimum 1/8" scale
- Designer information: name, address, registration # on all pages

- Design criteria: applicable codes and/or standards
- Code editions in effect
- Standards as referenced
- Method of compliance for the swimming pool barrier requirement
- Plans must indicate compliance with FBC, Building section 454.1 & Florida Statute 514
- Plans indicate compliance with FBC, Accessibility section 1009 (If required)
- Safety glass requirement

ELECTRIC

- Plans must indicate compliance with National electrical code article 680
- Bonding/grounding to pool reinforcement steel, perimeter deck and metal items
- Service location
- Panel locations
- GFCI
- Outdoor receptacles
- Disconnecting means
- Switches/lights

MECHANICAL

- Equipment area size and location
- Anchorage for wind requirements
- Clearances at equipment

PLUMBING

- Minimum required plumbing fixture calculation and location of plumbing fixtures
- Piping Diagram
- Total Dynamic Head calculations

INSTALLATION INSTRUCTIONS

- Pool equipment manufacturer installation instructions

MINIMUM REQUIRED INSPECTIONS:

1. POOL STEEL INSPECTION
 - Inspection to be made after excavation, installation of reinforcing steel, and prior to placing of concrete shell.
2. PLUMBING ROUGH INSPECTION
 - To be approved prior to placing concrete shell.

- Verify piping per plans; inspect anti-entrapment system (if applicable at this stage). All piping to be inspected shall be under a minimum pressure of 35psi for fifteen minutes.
 - Piping must be sufficiently exposed to verify code compliance. All fittings required to be exposed.
3. ELECTRIC ROUGH INSPECTION
- Shell Bonding to be approved prior to placing of concrete shell.
 - Check bonding requirements and clamps for code compliance.
4. ELECTRIC UNDER SLAB ROUGH INSPECTION
- To be approved prior to installation of pool deck.
 - Verify equipotential bond and all applicable connections requiring bonding.
 - Verify 12” minimum burial depth of conductors to pool equipment.
5. PLUMBING 2ND ROUGH INSPECTION
- Piping shall be complete and run to equipment location. Piping shall be sufficiently exposed to verify code compliance; all fittings shall be exposed.
 - Piping shall be under a minimum pressure of 35psi for fifteen minutes.
6. POOL DECK INSPECTION
- All previous inspections shall be approved prior to the pool deck inspection.
 - Inspector shall verify compaction of soil; verify termite treatment within one foot of structure; and verify structural components (if applicable).
 - Deck area shall be completely prepared for application of final deck material.
 - Contractor shall verify compaction of soil prior to scheduling inspection. If **Correction Notice** is issued for compaction of soil, an Engineer registered with the State of Florida shall certify compaction.
7. FINAL PLUMBING INSPECTION
- Minimum required plumbing fixtures are complete
 - Verify all plumbing connections are water tight; verify all covers and finishes of piping are in place; and verify anti-entrapment installation is complete.
 - Pool to be fully operational.
8. FINAL ELECTRIC INSPECTION
- Verify all bonding and wiring is in accordance with the Code. Bonding of all metal within 60” of pools edge and all equipment is properly bonded.
 - Inspection required prior to filling pool.
10. FINAL POOL INSPECTION

- All previous inspections shall be completed and approved. All permits issued in relation to the installation of the pool shall have received their final approved inspection (i.e., plumbing fixtures, solar, gas, fence, etc.).
- Pool shall be fully operational; final grading to be completed; and final grade to be mulched, seeded or sodded to restore original vegetation or plan specifications.
- All construction materials and debris shall be removed from jobsite prior to final inspection.
- Any damage to the Right-of-Way shall be repaired.
- A Certificate of completion will not be issued until a copy of the operating permit issued by the Department of Health is submitted to the Building Department in accordance with Florida Statute 553.79(11)

These guidelines were compiled to assist the applicant in preparing a commercial pool permit application and may not be complete. The applicant is required to meet all City of Oviedo, state, and local code requirements.