

**CITY COUNCIL AGENDA
REGULAR MEETING
Monday, August 19, 2019
6:30 p.m.**

**City Hall
400 Alexandria Boulevard
Oviedo, Florida**

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. This record is not provided by the City of Oviedo.

CALL TO ORDER / ROLL CALL

ORDER OF

BUSINESS

COUNCIL BUSINESS

CEREMONIAL ITEMS AND PRESENTATIONS

1. None.

COUNCIL BUSINESS

2. Approval of Minutes for the August 5, 2019 Regular Session.

PUBLIC COMMENT

3. Citizen Comment.

CONSENT AGENDA

4. **Resolution No. 3782-19**, Chick Fil-A Site Dedication of Improvements (Sembler Company).
5. **Resolution No. 3786-19**, CEI Services for Oviedo Regional Stormwater Pond.
6. **Resolution No. 3787-19**, FDEP Grant for the Oviedo Regional Stormwater Pond/Park Project No. 14-016.
7. **Resolution No. 3788-19**, Seminole Office Solutions.

8. **Resolution No. 3790-19**, Architectural Design Order No. 045-19 OOTP Lot 3B Building A (Michael Collard Properties, Inc.).
9. **Resolution No. 3791-19**, Architectural Design Order No. 046-19 OOTP Lot 3B Building B (Michael Collard Properties, Inc.).
10. **Resolution No. 3792-19**, Approval of Oviedo Postcards to be Printed and Funded by the Public Arts Board.
11. **Resolution No. 3793-19**, Amendments to Agreement for Golf Course Management and Maintenance Operations.
12. **Resolution No. 3796-19**, Intergovernmental/Interagency Agreement with the City of Oviedo Community Redevelopment Agency for the preparation of an update of City of Oviedo, Florida Downtown Master Plan.

PUBLIC HEARINGS

13. Resolution No. 3783-19, Street Lighting Services – Public Hearing, Annual Assessment Rate Resolution, and Certification to Tax Collector.

FIRST READING OF ORDINANCES

14. **Ordinance No. 1686**, Puppy Mills.

RESOLUTIONS

15. **Resolution No. 3784-19**, Site Development Order No. 505-19: Amended Preliminary Subdivision Plan for Andrew’s Crossing PUD.
16. **Resolution No. 3789-19**, Class V License Approval for Parcel No. 15-21-31-527-0000-03B0.

DISCUSSION ITEMS

17. None.

CITY MANAGER’S REPORT

CITY ATTORNEY’S REPORT

COMMUNICATIONS/REPORTS

- Councilman Steve Henken
- Councilman Jeff Chudnow

- Councilman Keith Britton
- Mayor Dominic Persampiere
- Councilman Bob Pollack

FUTURE MEETING DATES

- Monday, August 26, 2019, 6:00 p.m. Budget Work Session
- Monday, September 16, 2019, 5:30 p.m. CRA Governing Board (Tentative)
- Monday, September 16, 2019, 6:30 p.m. Regular Session
- Monday, October 7, 2019, 6:30 p.m. Regular Session
- Monday, October 21, 2019, 5:30 p.m. CRA Governing Board
- Monday, October 21, 2019, 6:30 p.m. Regular Session

Adjournment

PERSONS WITH A DISABILITY, SUCH AS A VISION, HEARING OR SPEECH IMPAIRMENT, OR PERSONS NEEDING OTHER TYPES OF ASSISTANCE, AND WHO WISH TO ATTEND CITY COUNCIL MEETINGS OR ANY OTHER BOARD OR COMMITTEE MEETING MAY CONTACT THE CITY CLERK IN WRITING, OR MAY CALL 407-971-5500 FOR INFORMATION REGARDING AVAILABLE AIDS AND SERVICES.

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: Resolution No. 3782-19, Chick Fil-A Site Dedication of Improvements (Sembler Company)

Introduction: This is a request for City Council to accept the dedicated improvements for the Chick Fil-A Retail Development located on the south side of Mitchell Hammock Road and east side of Central Avenue (SR434) and authorize the commencement of the two (2) year maintenance period.

Discussion: Site Construction Type II Permit Number 16-0549 was issued on August 10, 2017. The dedicated improvements consisting of the roadway, sidewalk, water system and sanitary sewer system have been reviewed by Public Works Inspectors during the construction process and found to be in compliance with the approved plans. The City Engineer has signed off on the improvements.

All conditions to Site Construction Type II Permit Number 16-0549 have been met and installation of the roadway, sidewalk, water system and sanitary sewer system facilities is complete. Upon acceptance of these improvements, maintenance inspections will be conducted at approximately 6, 12, 18 and 22 months. The developer of Chick Fil-A Retail Development will be notified in writing of any deficiencies found during the inspections and provided thirty (30) days in which to make the needed corrections.

Budget Impact: Upon acceptance of the dedicated improvements the City will recognize \$24,135.70 in quality control fees paid by the developer.

Strategic Impact: The adoption of Resolution No. 3782-19 is consistent with the Strategic Plan Natural and Built Systems and Economic Vitality and Development goals of ensuring that new development or redevelopment is done in a sustainable manner.

Recommendation: It is recommended that the City Council adopt Resolution No. 3782-19.

Prepared by: Linda Holt, Development Review Coordinator
Reviewed by: J. Higbee, Development Review Manager
Teresa Correa, Development Services Director
Kelly Jones, Assistant Finance Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: Resolution No. 3786-19, CEI Services for Oviedo Regional Stormwater Pond

Introduction: This is a request for City Council to approve a Work Order in the amount of \$153,222.50 to DRMP, Inc for Construction Engineering Inspection (CEI) Services related to the Oviedo Regional Stormwater Pond/Park, Project Number: 14-016.

Discussion: On September 8, 2014, City Council adopted Resolution No. 2883-14 approving a Work Order to VHB for Engineering Design Services for the Oviedo Regional Stormwater Pond/Park Project. Design for the Park/Pond is nearing completion and is anticipated to be bid for construction within the next couple of months.

Staff requested a proposal from DRMP, Inc. to provide CEI services under a continuing consultant contract approved by City Council on January 17, 2017, under Resolution No. 3355-17. As part of CEI services, DRMP, Inc. will dedicate One (1) Project Administrator and (1) Inspector on a part-time basis. These individuals will act as an extension of City Staff throughout the project and will stay in close contact with the City and VHB from preconstruction until final project acceptance.

Services such as these are necessary in order to ensure the project is constructed in accordance with plans and specifications. Cost for CEI services is \$153,222.50 and is provided for in the Exhibit 1 of Resolution No. 3786-19. This work will commence upon award of the construction contract and will continue until the construction is completed, which is currently anticipated to be December 2020.

Budget Impact: Adequate funding exists in the FY 2018-19 budget.

Strategic Impact: The Oviedo Regional Stormwater Pond/Park will foster redevelopment of the historic downtown while developing infrastructure that enables quality growth while maintaining and enhancing stormwater management.

Recommendation: It is recommended that City Council adopt Resolution No. 3786-19.

Prepared by: Priya Persaud, Business Analyst
Reviewed by: Susan Sheikh, Operational Resources Manager
Bobby Wyatt, Public Works Director
Kelly Jones, Assistant Finance Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: **Resolution No. 3787-19**, FDEP Grant for the Oviedo Regional Stormwater Pond/Park Project No. 14-016.

Introduction: This is a request for City Council to approve and authorize the Mayor to execute a Grant Agreement with the Florida Department of Environmental Protection (FDEP) in an amount not to exceed \$500,000.

Discussion: During the 2019 Florida State Legislative Session, the City of Oviedo requested \$500,000 in appropriated state funding for the Oviedo Regional Stormwater Pond/Park project. Staff worked with the City's State Lobbying firm, Gray Robinson to secure support from the City's Legislators, Senator David Simmons and Representative David Smith. With their help, the request was fully funded in the FY 2019-20 State Budget. The project also survived the possibility of veto when the budget was signed by Governor Desantis on June 21, 2019.

To facilitate the funding request, FDEP requires a grant agreement prior to payment. The grant agreement provided in Exhibit 1 of Resolution No. 3787-19 is the contracting mechanism necessary for the City to receive the appropriated funding.

Budget Impact: \$500,000 in state funding reduces the City's costs associated with the Regional Stormwater Pond/Park substantially.

Strategic Impact: Ensures that the natural and build environment of Oviedo is healthy and sustainable by sustaining programs and efforts to conserve natural resources, and developing infrastructure that enables quality/smart growth.

Recommendation: It is recommended that City Council adopt Resolution No. 3787-19.

Prepared by: Priya Persaud, Business Analyst
Susan Sheikh, Operational Resources Manager
Reviewed by: Bobby Wyatt, Public Works Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: **Resolution No. 3788-19**, Seminole Office Solutions

Introduction: This is a request for City Council, to approve a five (5) year lease for five (5) replacement copiers utilizing an existing piggyback agreement with Seminole Office Solutions. A copy of the piggyback agreement is provided in Attachment 1.

Discussion: On September 19, 2016, City Council adopted Resolution No. 3259-16 approving the piggyback of a City of Orlando agreement with Seminole Office Solutions. At the time, there were eighteen (18) multifunctional copier units and four (4) individual facsimile (i.e. fax) machines associated with a previous Ricoh contract. These units were on an agreement with Ricoh that expired in June of 2016, at which time the contract became a month to month lease. Adopting Resolution 3259-16 permitted the City to lease eighteen (18) new copiers utilizing the piggyback agreement which resulted in an annual savings of \$22,398.96. The four (4) individual facsimile units were not replaced as each multifunctional copier unit provided the capability for incoming and outgoing faxing.

In addition to the eighteen (18) copier units that were replaced, the City also has a contract with Ricoh for five (5) other units. The units, which are leased and serviced through Ricoh, are approaching the end of their respective lease terms. Following is a presentation of their location and lease expiration dates:

Lease Expires	Location
9/30/2019	Care Here Clinic
10/31/2019	Recreation, Gymnasium
10/31/2019	Recreation, Riverside Park
10/31/2019	Recreation, Aulin House
4/30/2020	Recreation, Center Lake Park

To further reduce the City's costs and to consolidate the units with one provider, Purchasing Staff met with Seminole Office Solutions and the affected departments to discuss both current and future needs. Based on those discussions, and usage reports from existing units, Seminole Office Solutions recommended the following replacement units, the detail of which is provided Attachment 2:

Proposed Copier Leasing Expenditure (60 Month Option)

Location	Model	Monthly	Annual	Current Annual	Cost Savings
Care Here Clinic	Epson 579R	\$ 20.53	\$ 246.36	\$ 754.32	\$ 507.96
Recreation, Gymnasium	IMC6000	\$ 215.09	\$2,581.08	\$5,818.56	\$3,288.84
Recreation, Riverside Park	IMC6000	\$ 215.09	\$2,581.08	\$5,818.56	\$3,237.48
Recreation, Aulin House	IMC4500	\$ 150.25	\$1,803.00	\$1,443.12	(\$ 359.88)
Recreation, Center Lake Park	IMC4500	\$ 168.52	\$2,022.24	\$1,443.12	(\$ 579.12)

The proposed units for the Aulin House and Center Lake Park have a higher cost due to upgrades. In addition, the current lease for the Center Lake Park location expires in May of 2020. Rather than leave this unit on a standalone agreement with Ricoh, staff recommends absorbing the remaining expense of \$873.47 into the new lease.

In regard to the disposition of the hard drives, Staff has been provided two options: Option (1), permitting Ricoh to clear/wipe each hard drive at no cost to the City. Option (2), paying Ricoh \$350 per unit, to remove the hard drive and hand them over to the City for disposition. The City's IT Department has advised that Option (1) is sufficient, as it is as effective as removing the hard drive in its entirety.

The City has been assured that the proposed replacement units will be compatible with, or an upgrade to, the existing units. In the event that a replacement does not meet expectations, Purchasing and Seminole Office Solutions will work with the affected department to provide an appropriate solution.

The City has been doing business with Seminole Office Solutions since June of 2016. They are located in Seminole County, based in Longwood and have been in business since 1984. Seminole Office Solutions is a veteran and woman owned entity with many local contracts which include; City of Orlando, Broward County and Rollins College.

The proposed replacement units will be delivered by the end of August. The new lease with delivery acceptance will begin October 1, 2019. To facilitate a smooth transition, Seminole Office Solutions will forgo the September payment. A copy of the new lease is provided in Exhibit 1 of Resolution No. 3788-19,

Budget Impact: The new lease will result in annual savings of approximately \$6,095.28 to the City and \$30,476.40 over the life of the new lease. Sufficient funds have been budgeted to accommodate the transition to the new lease.

Strategic Impact: Continuing high levels of customer service, productivity, and efficiency which maintain fiscal and organizational health.

Recommendation: It is recommended that City Council adopt Resolution No. 3788-19.

Attachments: 1. Existing Piggyback Agreement
 2. Approved Resolution No. 3259-16
 3. Recommended Replacement Units

Prepared by: Janet Vivian, Purchasing Agent
Reviewed by: Kelly Jones, Assistant Finance Director
Jerry Boop, Finance Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: Resolution No. 3790-19, Architectural Design Order No. 045-19 OOTP Lot 3B Building A (Michael Collard Properties, Inc.)

Introduction: This is a request for the City Council to approve Architectural Design Order (ADO) No. 045-19 for OOTP Lot 3B Building A.

Discussion: The proposed development is located on the south side of Center Lake Lane and west side of City Walk Lane. The total land area is approximately one point zero four (1.04) acres. The applicant is Michael Collard on behalf of Michael Collard Properties, Inc. The property owner is O.O.T.P. LLC. The architect of record is Bryan Fisher from Fisher and Associates, LLC.

Per LDC Section 2.5 (A)(18), the City Council shall have final approval authority to issue Architectural Design Orders associated with a Site Development Order or Building Permit application associated with a Mixed Use Development, Multifamily Development, Townhome Development, Office Development, and Commercial Development in all zoning districts.

The subject property is designated as Downtown Mixed Use (MUD) on the City's Future Land Use Map and New Downtown District Village Core (MUD-VC) on the City's Official Zoning Map and is part of the Oviedo on the Park plat. The applicant proposes to develop two buildings on the lot: Building A with a multi-tenant building named Food Factory and Building B with a micro-brewery (Sanford Brewing Company). The subject ADO relates to Building A, a multi-tenant building with approximately 14,000 of gross square footage (The Food Factory).

Staff reviewed the architectural design of the proposed building according to the standards of the City's Land Development Code (LDC) Article VIII, Architectural and Urban Design Standards and the Comprehensive Plan. The project consists of a one-story building with three distinct masses, a partially covered courtyard, entrances well-defined with canopies and projected mass, and an architectural arch element. The building is finished with brick, stucco, wood and decorative metal panels. Colored elevations of the proposed building are provided in Attachment 3. A set of 3D renderings of the proposed building is provided in Attachment 4.

The Applicant requests the following deviations to the LDC minimum architectural standards.

ARCHITECTURAL DESIGN DEVIATION:

The following deviation relates to **Article VIII of the Land Development Code (LDC):**

Northwest Elevation (Secondary Façade):

1. Per **LDC Article VIII, Section 8.7(C)(4) Fenestration:** an 89% deviation to the minimum 20% requirement of fenestration on a secondary façade to allow the proposed building to have 49 square feet of fenestration instead of the 432 square feet required per Code.
2. Per **LDC Article VIII, Section 8.6(C)(4) Materials:** a 4% deviation to the maximum 50% area requirement for stucco on a secondary façade to allow the Northwest elevation to have 1101 square feet of stucco instead of the maximum 1057 square feet allowed per Code.

The applicant complies with the mitigations required by LDC Article VIII as follows. Per LDC Section 8.3(C), Number of Mitigation Techniques, deviations between twenty percent (20%) and up to fifty percent (50%), relating to Article 8 shall be required to provide three (3) mitigation techniques. The highest deviation requested by the applicant is an 89% deviation. The mitigations provided by the Applicant, as described in Attachment 5, are the following:

1. The applicant proposes to install an artistic mural at the northeast primary façade.
2. The applicant proposes to install a sculpture at the patio on the northeast primary façade.
3. The applicant proposes to donate \$5,000.00 to the Public Arts Fund.

In addition, the applicant proposes to wrap all four façades with the same materials and architectural elements to bring a uniform upgraded design to the building.

Staff is reviewing the site development order/final engineering plans for Preserve at OOTP Lot 3B. A copy of the proposed site plan is provided in Attachment 2. Staff recommends approval of ADO No. 045-19.

Budget Impact: There is no impact to the budget as a result of the approval of the proposed Site Architectural Design Order No. 045-19.

Strategic Impact: The proposed development of OOTP Lot 3B Building “A” ADO is consistent with the Economic and Vitality strategic goal.

Recommendation: It is recommended that City Council adopt Resolution No. 3790-19.

Attachments: 1. Location Map
 2. Proposed Site Plan
 3. Colored Façade Elevations
 4. Set of 3D renderings
 5. Letter from the Applicant for deviations’ proposed mitigations

Prepared by: Teresa Correa, Development Services Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: **Resolution No. 3791-19**, Architectural Design Order No. 046-19 OOTP Lot 3B Building B (Michael Collard Properties, Inc.)

Introduction: This is a request for the City Council to approve Architectural Design Order (ADO) No. 046-19 for OOTP Lot 3B Building B.

Discussion: The proposed development is located on the south side of Center Lake Lane and west side of City Walk Lane. The total land area is approximately one point zero four (1.04) acres. The applicant is Michael Collard on behalf of Michael Collard Properties, Inc. The property owner is O.O.T.P. LLC. The architect of record is Bryan Fisher from Fisher and Associates, LLC.

Per LDC Section 2.5 (A)(18), the City Council shall have final approval authority to issue Architectural Design Orders associated with a Site Development Order or Building Permit application associated with a Mixed Use Development, Multifamily Development, Townhome Development, Office Development, and Commercial Development in all zoning districts.

The subject property is designated as Downtown Mixed Use (MUD) on the City's Future Land Use Map and New Downtown District Village Core (MUD-VC) on the City's Official Zoning Map and is part of the Oviedo on the Park plat. The applicant proposes to develop two buildings on the lot: Building A with a multi-tenant building named Food Factory and Building B with a micro-brewery (Sanford Brewing Company). The present ADO relates to Building B, a building with approximately 3,570 square feet of conditioned area and 3,571 square feet of unconditioned area (patios).

Staff reviewed the architectural design of the proposed building according to the standards of the City's Land Development Code (LDC) Article VIII, Architectural and Urban Design Standards and the Comprehensive Plan. The project consists of a two-story building with distinct masses, two patios, and entrances well-defined with a corner element. The building is finished with brick, stucco, wood and decorative metal panels. Colored elevations of the proposed building are provided in Attachment 3. A set of 3D renderings of the proposed building is provided in Attachment 4.

The Applicant requests no deviations to the LDC minimum architectural standards.

Staff is reviewing the site development order/final engineering plans for OOTP Lot 3B. A copy of the proposed site plan is provided in Attachment 2. Staff recommends approval of ADO No. 046-19.

Budget Impact: There is no impact to the budget as a result of the approval of the proposed Architectural Design Order No. 046-19.

Strategic Impact: The proposed development of OOTP Lot 3B Building “B” ADO is consistent with the Economic and Vitality strategic goal.

Recommendation: It is recommended that City Council adopt Resolution No. 3791-19.

Attachments: 1. Location Map
 2. Proposed Site Plan
 3. Colored Façade Elevations
 4. 3D rendering

Prepared by: Teresa Correa, Development Services Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: **Resolution No. 3792-19**, Approval of Oviedo Postcards to be Printed and Funded by the Public Arts Board

Introduction: This is a request for City Council to approve the design and the printing of 5 Oviedo Postcards, based on the top 5 Oviedo Postcards designs as a result of the Call to Artist for the mural of Center Lake Park.

Discussion: On April 1, 2019, the CRA Governing Board adopted Resolution No. 113-19, approving a Call to Artist to request proposals for a mural design to be painted in Center Lake Park with the theme “Oviedo’s Postcard”. The Call to Artist was advertised in the City’s website and applications were accepted from April 19, 2019 through June 7, 2019. Ten (10) mural designs were received by the closing date.

On June 12, 2019, the Public Arts Board met to evaluate the design proposals and ranked the candidates, according to the three (3) approved criteria: artistic excellence, creativity, and adherence to the entry requirements. The 5 top finalists were the following:

Name of Artist	Ranking
Xavier Moss (design already purchased with the Mural)	1
Christian Stanley	2
Melissa Rudge	3
Simona Wigg	4
Constance Sartor	5

On July 15, the City Council approved Resolution No. 3768-19, approving the design of Mr. Xavier Moss to be the winning design to be painted on the Mural at Center Lake Park. On July 9, 2019, the Public Arts Board discussed the idea of purchasing other designs to be used in the production of real postcards and approved a recommendation to purchase the design of the top 5 artists from the “Center Lake Park Mural Call to Artist” to be printed as postcards and, in the future, be also used in other merchandise items, such as mugs or t-shirts. The proposed merchandise would achieve the following: help market the City’s Public Arts’ program and help raise funds to the Public Arts Fund.

Since the top design from Xavier Moss has already been purchased for the mural, the PAB recommends that the City purchase the other (four) 4 top designs listed in the table above (rank numbers 2 through 5). The recommended price for the purchase of each design is \$100.00. Therefore, the purchase of the (four) 4 designs will cost a total of \$400.00.

In addition to the purchase of the designs, the printing of the 5 postcard designs will cost a maximum of \$500.00 for a total of 2,500 postcards (500 postcards of each of the 5 designs).

The total amount requested to be funded by the public Arts Fund is \$900.00 (\$400.00 for the design plus \$500.00 for the production of 2,500 postcards).

Following City Council's approval, staff will negotiate agreements with the chosen artists for production of the selected artwork. The agreements will require the artist to grant the City the right to utilize and dispose of the selected artworks. Resolution No. 3792-19 requests City Council to grant the City Manager or his designee the authority to approve and negotiate an agreement with the aforementioned artists.

Staff concurs with the recommendation of The Public Arts Board for the purchase of the 4 additional designs and the production of 2,500 postcards. The five (5) designs are provided in Exhibit 1 of Resolution No. 3792-19.

Budget Impact: The Public Arts Fund has sufficient funds to cover the proposed \$900.00 expense.

Strategic Impact: Foster and maintain a strong sense of community identity and of place as part of the Community Character strategic goal.

Recommendation: It is recommended that City Council adopt Resolution No. 3792-19.

Prepared by: Teresa Correa, Development Services Director

Reviewed by: Kelly Jones, Assistant Finance Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: **Resolution No. 3793-19**, Amendments to Agreement for Golf Course Management and Maintenance Operations

Introduction: This is a request for City Council to approve amendments to City's agreement with SSS Twin Rivers Opco LLC for golf course management and maintenance services.

Discussion: At its March 6, 2017, meeting, City Council adopted Resolution No. 3388-17 approving the purchase and sale agreement for the acquisition of the Twin Rivers Golf Course property. City Council also adopted Resolution No. 3389-17 approving an agreement for golf course management and maintenance operations with SSS Down to Earth OPCO, LLC (Down to Earth). At its March 25, 2019 work session, City Council directed staff to prepare revisions to the City's agreement with Down to Earth primarily to extend the term of the agreement. The original agreement's term was provided in Section 13 which read as follows:

SECTION 13: TERM/LENGTH OF AGREEMENT

- (a) The initial term of this Agreement shall be for a period of three (3) years.
- (b) After the initial term, this Agreement shall be automatically renewed on an annual basis, unless either party hereto provides written notice to the other party of its intention not to renew this Agreement within ninety (90) days prior to the expiration of the then applicable term.

The proposed amended agreement recommends the following revisions regarding the term of the agreement. The following is being removed from the agreement.

SECTION 13: TERM/LENGTH OF AGREEMENT

- (a) The initial term of this Agreement shall be for a period of three (3) years.
- (b) After the initial term, this Agreement shall be automatically renewed on an annual basis, unless either party hereto provides written notice to the other party of its intention not to renew this Agreement within ninety (90) days prior to the expiration of the then applicable term.

The following section is amended to read.

SECTION 37: EFFECTIVE DATE/RENEWAL.

- (a) The EFFECTIVE DATE of this Agreement shall be the date of full execution of this Agreement by the latter of the CONTRACTOR and CITY, and this Agreement shall not become effective and binding until executed by all Parties hereto and shall be dated for purposes hereof as the date of execution by the last party.
- (b) This Agreement shall be automatically renewed on an annual basis, unless either party hereto provides written notice to the other party of its intention not to renew this Agreement within ninety (90) days prior to the expiration of the then-applicable term.

The proposed amended agreement also includes other minor revisions that are primarily formatting in nature.

At its June 24, 2019, work session, City Council reviewed the proposed amended agreement and directed Staff to present the agreement to City Council for consideration at a regular meeting. The proposed amended agreement is provided in Exhibit 1 of Resolution No. 3793-19.

Budget Impact: There is no budget impact associated with the proposed amendments to the Golf Course Management and Maintenance Agreement. However, future improvements and operational needs may impact future budgets.

Strategic Impact: Execute and update the Recreation and Parks Master Plan. Enhance partnerships with UCF.

Recommendation: It is recommended that the City Council adopt Resolution No. 3793-19.

Attachment: Proposed Amendments to Agreement for Golf Course Management and Maintenance

Reviewed by: Nick Dunleavy, Business Development Manager

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: **Resolution No. 3796-19**, Intergovernmental/Interagency Agreement with the City of Oviedo Community Redevelopment Agency for the preparation of an update of City of Oviedo, Florida Downtown Master Plan

Introduction: This is a request for the City Council to approve an Intergovernmental/Interagency Agreement with the City of Oviedo Community Redevelopment Agency (CRA) for the preparation of an update to the City of Oviedo, Florida Downtown Master Plan. The proposed Intergovernmental/Interagency Agreement is provided in Exhibit 1 of Resolution No. 3796-19.

Discussion: At its July 15, 2019, meeting, the CRA Governing Board discussed and authorized City and CRA Staff to facilitate an update of the City of Oviedo, Florida Downtown Master Plan and prepare the requisite Intergovernmental/Interagency Agreement and CRA Budget Amendment and other requisite administrative mechanisms to enable implementation of the project as directed.

The City has a Professional Services Agreement for Architectural Services with CPH, Inc. The City will engage CPH, Inc. to prepare the Downtown Master Plan Update in accordance with the agreement. CPH, Inc. proposes to utilize the University of Florida's College of Design, Construction, and Planning's Design Studio as a subconsultant for the preparation of the Downtown Master Plan Update. It is anticipated that the Downtown Master Plan update will take between 18-20 weeks to complete. A scope of services is provided in the attachment.

The proposed cost for the update of the Downtown Master Plan update is \$45,000. Staff also recommends a 15% contingency to cover any reimbursable or unanticipated costs, which will bring the total cost to \$51,750.

Budget Impact: There is no budget impact associated with approving the subject Intergovernmental/Interagency Agreement. The FY 2018/19 CRA Budget has sufficient funds available to fund the Downtown Master Plan update.

Strategic Impact: Foster redevelopment of business and commercial areas. Foster redevelopment of historic downtown. Implement CRA plan and pursue financial participation by Seminole County.

CRA Plan Impact: The update of the regulatory documents affecting redevelopment within the Oviedo CRA is identified with in the Oviedo Community Redevelopment Plan and is consistent with the overall redevelopment strategies identified within the Plan.

Recommendation: It is recommended that the City Council adopt Resolution No. 3796-19.

Attachment: Scope of Services for Downtown Master Plan Update

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members

FROM: Bryan Cobb, City Manager

DATE: August 19, 2019

SUBJECT: **Resolution No. 3783-19**, Street Lighting Services – Public Hearing, Annual Assessment Rate Resolution, and Certification to Tax Collector

Procedure: Call Up Item
City Manager Background
Public Hearing
Council Motion & Discussion
Council Action

Introduction: This is a request to approve the non-ad valorem assessment roll, adopt the Annual Assessment Rate Resolution and authorize certification to the Tax Collector for the Street Lighting Assessment Program.

Discussion: On February 19, 2018, City Council enacted Ordinance No. 1667 creating a Special Assessment District pertaining to the Street Lighting Assessment Program. A “Preliminary Rate Resolution” was approved by City Council on July 16, 2018 with the adoption of Resolution No. 3578-18. The “Final Rate Resolution”, which ratified the preliminary rate resolution, was approved by City Council at a Public Hearing held on August 20, 2018, with the adoption of Resolution No. 3588-19.

The Street Lighting Assessment is structured to fund the costs of operating and maintaining the public rights-of-way street lighting, to recover expenses associated with the implementation and administration and to establish a capital infrastructure expansion funding source to install street lights in currently un-lit areas. The service area covered by the Street Lighting Assessment encompasses the corporate limits of the City and applies to all street lighting within the public rights-of-way. Property owners located on private streets; such as gated communities, are charged a lesser amount based upon an apportionment analysis since these property owners already pay for the street lights within their respective communities.

Section 197.3632, Florida Statutes, provides that “a local government shall adopt a non-ad valorem assessment roll at a public hearing held between January 1 and September 15” for various reasons, including if the non-ad valorem assessment is levied for the first time. As such, notices were mailed on July 29, 2019, to all affected property owners and the public hearing was noticed in the Orlando Sentinel on July 28, 2019. A sample copy of the mailing is provided in the attachment. A copy of the public hearing notice is provided Exhibit 1 of Resolution No. 3783-19. Since the makeup of residential communities change from year to year, an Annual

Rate Resolution will be required for each fiscal year that the City administers the assessment program. Adoption of this Annual Assessment Rate Resolution accomplishes this provision for FY2019/20.

Section 197.3632, Florida Statutes, also requires certification of the non-ad valorem assessment roll on compatible electronic medium to the Tax Collector by September 15th. Willdan Financial Services (Willdan), under a Continuing Consultant Contract with the City, has been issued a Work Order to assist staff with this process. Willdan has updated the existing parcel database and will coordinate with the City to prepare and transmit the assessment roll to the Tax Collector on behalf of the City. The certification provided in Exhibit 4 of Resolution No. 3783-19 will be utilized for this purpose.

Budget Impact: The Street Lighting Assessment generates in excess of \$800,000 annually for the rental, maintenance, and energy costs associated with street lighting within public rights-of-way as well as generating an additional funding for capital infrastructure expansion.

Strategic Impact: Helps to eliminate street light infrastructure deficits and establish a sustainable revenue source to maintain public safety.

Recommendation: It is recommended that City Council conduct a public hearing and adopt Resolution No. 3783-19.

Attachment: Letter to affected Property Owners

Prepared by: Susan Sheikh, Operational Resources Manager
Reviewed by: Lonnie Groot, Assistant City Attorney
Bobby Wyatt, Public Works Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members
FROM: Bryan Cobb, City Manager
DATE: August 19, 2019
SUBJECT: Ordinance No. 1686, Puppy Mills
Procedure: Call Up Item
Mayor asks Attorney to Read Ordinance by Title Only
City Manager Background
Council Motion to Schedule Public Hearing on September 5, 2019
Council Action

Introduction: This is a request for City Council to approve Ordinance No. 1686 relating to the retail sale of dogs and cats.

Discussion: At its July 17, 2019, meeting, the City Council discussed enacting an ordinance requiring an adoption-based business model for the retail sale of dogs and cats. Thereby prohibiting the retail sale of dogs and cats from “puppy mills” and “kitten factories.”

The practice of commercial breeding facilities, not including medical research, sometimes referred to as “puppy mills” and “kitten factories” is said to contribute to domestic animal overpopulation. These facilities have been found to house animals in overcrowded and unsanitary conditions without adequate veterinary care, food, water, and socialization thereby allowing the spread of heritable and congenital disorders, infectious diseases and potentially causing environmental contamination all of which may present immediately after a sale or not until several years later. The practices used by these mass-breeders may be cruel, inhumane, or at least considered unreasonable to most pet owners, and detrimental to the pets used for breeding.

The Humane Society of the United States estimates there are over 10,000 puppy mills in the United States selling approximately two (2) million puppies annually. It has been determined that a useful tool to eliminate the retail market for domestic dogs and cats bred through “puppy mills” and “kitten factories” is to require that pet shops utilize an adoption-based business model, which ensures that the animals sold by retail outlets are sourced from shelters and animal rescue organizations thereby encouraging the adoption of homeless pets and reducing the financial and emotional toll on consumers who purchase mill-bred pets with latent physical and behavioral problems.

To reduce the number of animals that come from puppy mills, several area communities and the Seminole County Board of County Commissioners have enacted ordinances which require pet shops to offer only dogs and cats which have been obtained from animal shelters or rescue organizations.

Ordinances such as this also ban the sale of dogs or cats on public thoroughfares, parks, flea markets, festivals, yard sales, outdoor markets, and parking lots. The sales ban in public places doesn't apply to animal shelters or animal rescue organizations. Nor does it place any restriction on a consumer's ability to obtain a dog or cat from a reputable local breeder.

Though the City and the County have entered an interlocal agreement which provides for County enforcement of animal control matters when City and County codes do not conflict, this agreement only applies to Parts I and II of Chapter 20 of the Seminole County Code. The "puppy mill" ordinance is contained in part V of Chapter 20, excluding it from the interlocal agreement.

Thus, matters of enforcement will fall to City Code Enforcement Staff and Police Department. As the ordinance calls for the implementation of a particular business model, and there is no requirement for capture or impoundment of animals, staff possesses the capability to enforce the ordinance.

There will be a negligible impact, if any, on businesses with the City. Only one retail establishment resides within the City which engages in the sale of puppies or kittens. The Pet Supermarket, located at 1080 Alafaya Trail, offers a limited number of cats sourced from local shelter organizations for sale. No dogs are offered for sale at this store. The business model utilized by Pet Supermarket complies with the standard as established by Ordinance 1686. Staff conducted an on-site visit and confirmed the animals for sale were marketed as sourced from an animal shelter.

Budget Impact: There is no budget impact associated with the adoption of Ordinance No. 1686.

Strategic Impact: Provide leadership on critical local and regional issues. Continue to pursue mutually beneficial strategies and partnership with other local governments and regional agencies.

Recommendation: It is recommended that City Council read Ordinance No. 1686 by title only and schedule a public hearing for September 5, 2019.

Attachment: Humane Society of the United States Pet Store Bill Facts

Prepared by: Patrick Kelly, Assistant City Manager

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members

FROM: Bryan Cobb, City Manager

DATE: August 19, 2019

SUBJECT: **Resolution No. 3784-19**, Site Development Order No. 505-19: Amended Preliminary Subdivision Plan for Andrew's Crossing PUD

Procedure: Call Up Item
City Manager Background
Applicant Presentation
Public Comment - Request to Speak Forms submitted prior to beginning of meeting.
Council Motion & Discussion
Council Action

Introduction: This is a request for the City Council to approve an Amended Preliminary Subdivision Plan (PSP) for Andrew's Crossing Subdivision.

Discussion: The proposed amended subdivision is located on the east side of State Road 426, approximately nine hundred and eighteen (918) feet south of West Mitchell Hammock Road. The property owner is A. Duda and Sons, Inc. The applicant is George Viele of Viele and Associates, Inc.

The subject property consists of 42.34 acres, of which 8.80 acres will be use as conservation and on-site wetland mitigation. The net developable acreage is 33.54. The subject property's future land use designation is Medium Density Residential (MDR) and Commercial (CM) and its zoning district is Planned Unit Development (PUD). The PUD is governed by the Andrew's Crossing Non-Statutory Development Agreement (NSDA) approved by Ordinance No. 1638 on October 3, 2016.

The amended Andrew's Crossing PSP was reviewed per the adopted NSDA, Land Development Code (LDC) and the 2025 Comprehensive Plan. The applicant requests no deviations to NSDA standards for this PSP amendment. The original PSP was approved by the City Council on December 4, 2017, with the adoption of Resolution No. 3507-17, which approved SDO No. 483-17.

The proposed PSP amendments are the following:

1. Parcels 4 and 5 are combined as new Parcel 4;
2. A small part of new Parcel 4 is transferred into Tract D to provide for stormwater changes;
3. The office use for former Parcel 4 is eliminated;

4. The new, larger Parcel 4 will contain the same number of residential units (a maximum of 70 attached homes) as would have been allowed formerly on the smaller original parcel; and
5. Landscape buffer requirements are modified along the South and West property lines of the new Parcel 4.

Staff determined that, since the proposed changes with this PSP amendment decrease the overall intensity and decrease the number of development parcels, the NSDA did not need to be revised, and new traffic and environmental studies were not required for this amendment.

The applicant proposes to subdivide the land into 4 parcels and 6 tracts, including 1 public ROW tract off State Road 426. The tracts include 2 retention ponds, 1 lift station, 1 recreation area, and 1 conservation and mitigation area. The parcels include 3 commercial/office parcels and 1 residential parcel with a maximum of 70 residential units.

The approved NSDA and Conceptual Development Plan originally consisted of 5 parcels. The proposed PSP amendment results in the following:

- Parcels 1 and 2 with a total of 8.160 acres for commercial use.
- Parcel 3 with a total of 5.775 acres for office use.
- Parcel 4 with a total of 10.851 acres for residential use, with a maximum of seventy (70) residential units (combined former Parcels 4 and 5).
- Tract A, 0.974 acres for ROW use.
- Tract B, 2.197 acres for stormwater and open space use (slightly increased with this amendment).
- Tract C, 0.948 acres for recreation and open space use.
- Tract D, 4.634 acres for stormwater and open space use (slightly increased with this amendment).
- Tract E, 8.801 acres for conservation and open space use.

After the NSDA was approved, the subsequent approved PSP included a redistribution of land between Parcel 3, Tract B and Tract C. As noted above, this amended PSP includes combining Parcels 4 and 5 into new Parcel 4.

Per the approved NSDA, the following allowable uses have not changed:

- Office uses permitted within the O-C zoning district.
- Commercial uses permitted within the C-2 zoning district.
- Residential attached housing, including townhomes or condominiums.
- Ancillary uses, such as recreation, open space, passive park, conservation and stormwater pond.

The project proposes to be developed in the following phases. This differs from the prior PSP.

- Phase I, construction of Tract A (infrastructure), Tract B and Tract D (stormwater), D-1 (lift station, etc.), and E (for conservation / mitigation), and portions of Parcels 2 and 4 for certain accesses and infrastructure.

- Phase II, construction of Parcel 4 and Tract C (townhomes and recreation).
- Phase III, construction of Parcel 3 (office).
- Phase IV, construction of Parcels 1 and 2 (commercial).

The proposed project phasing is conceptual and may be subject to change. The NSDA establishes that any change in the phasing of development may occur without requiring approval by City Council.

With the exception of ROW and the dedicated tract for the lift station (Tract D-1), all other parcels and tracts within the project will be privately owned. The privately-owned parcels and tracts will be maintained by a commercial or residential property association, as appropriate or as determined by a private agreement between the various parcel owners.

A 10-foot wide landscape buffer area along the perimeter of the PSP and between commercial and office parcels will be provided, while a 20-foot wide buffer will be provided along the South of Parcel 1. Those buffer requirements did not change with this PSP amendment. This PSP amendment specifies a 10-foot wide landscape buffer area with a 6-foot high masonry wall on the perimeter of the new Parcel 4, adjacent to residential development that exists to the West and South.

One (1) medium tree per residential lot will be provided. This requirement has not changed with this PSP amendment.

Parking requirements have not changed with this PSP amendment. Parking will be provided according to LDC for non-residential uses in Parcels 1 through 3. Parcel 4 minimum parking requirements are established as follows:

- Attached Residential Condominium or Townhome Dwellings: 2 spaces per unit.
For townhome dwellings, the requirement may be satisfied by 1 enclosed single-car parking garage with a driveway design that accommodates at least 1 parking space on the lot.
- Guest Parking: 0.10 spaces per dwelling unit.
Guest parking may be accommodated in designated parking areas.

The project will comply with the LDC architecture standards, however, the approved NSDA established that brick or stone veneer shall be allowed as a finishing material for all development with the project. The architectural design will be submitted for review at the time of Final Engineering plan review.

Concurrency transportation and environmental requirements have been satisfied. The project will have access from SR426 with a proposed right-turn lane into the property. The applicant has proposed a list of 9 mobility strategies in the NSDA from which 5 of the strategies shall be required to be demonstrated during final engineering site plan review. Potable water and sewer service will be provided by the City of Oviedo. Solid waste capacity is available through Seminole County. During the PUD rezoning process, Seminole County provided confirmation that there is school capacity to absorb the 70 proposed residential units.

Land Development Code (LDC) Section 2.4(D)(1)(f) states that the Local Planning Agency (LPA) shall review and make recommendations to the City Council regarding applications for Preliminary Subdivision Plans (PSP). The LPA shall make a written recommendation to the City Council to approve, approve with conditions, or deny the proposed PSP(s). The LPA considered Resolution No. 3784-19 at its meeting, on August 5, 2019, and thereat, recommended approval.

Budget Impact: There is no impact to the budget as a result of the proposed Preliminary Subdivision Plan.

Strategic Impact: Maintain and enhance neighborhood quality.

Recommendation: It is recommended that the City Council adopt Resolution No. 3784-19.

Attachments: 1. Location Map
 2. Andrew's Crossing PSP overall site plan

Prepared by: J. Higbee, Development Review Manager
Reviewed by: Teresa Correa, Development Services Director

**AGENDA
MEMORANDUM**

TO: Honorable Mayor and City Council Members

FROM: Bryan Cobb, City Manager

DATE: August 19, 2019

SUBJECT: **Resolution No. 3789-19**, Class V License Approval for Parcel No. 15-21-31-527-0000-03B0

Procedure: Call Up Item
City Manager Background
Applicant Comments
Public Comment - Request to Speak Forms submitted prior to beginning of meeting.
Council Motion & Discussion
Council Action

Introduction: This is a request for the City Council to approve a Class V alcohol license for The Food Factory establishment located within a proposed commercial development on Parcel No. 15-21-31-527-0000-03B0. The applicant is Ms. Tara Tedrow, Esquire, acting as authorized agent for the property owner, O.O.T.P. LLC.

Discussion: The subject property is located within the Downtown Mixed Use (DMU) New Downtown Subarea land use designation and has the Mixed Use Downtown-Village Core (MUD-VC) zoning classification. A general location map is provided in Attachment 1. The proposed commercial development is located on Lot 3B of Oviedo on the Park (OOTP) and will add retail, dining and other commercial options to OOTP. The associated Site Development Order/Final Engineering (SDO/FE) for the commercial development is currently undergoing compliance review.

The commercial development on Lot 3B consists of two (2) buildings: Building A and Building B. Building A, to be occupied by The Food Factory, will include an establishment licensed to sell wine, beer and liquor to customers for both consumption on the premises and by package for off-premises consumption and, therefore, requires approval of a Class V alcohol license. This request for the Class V classification is only for Building A for The Food Factory and does not include any future business or establishment selling alcoholic beverages in Building B. Building A, The Food Factory, is also the subject of Architectural Development Order (ADO) No. 046-19.

Per LDC Section 5.6(D)(2), City Council is the approval authority for the Class V businesses or establishments. The City Council may approve, by majority vote, Class V businesses and establishments, subject to the distance requirements in LDC Section 5.6(E). LDC Section

5.6(D)(2) also stipulates that, in determining whether a Class V business or establishment is in the general welfare of the City, the City Council shall consider at least the following:

1. Land use compatibility and conformance with this LDC,
2. Access and parking, and
3. Existing number of similar businesses or establishments.

LDC Section 5.6(E) Distance Requirements establishes minimum distance requirements for Class II and Class V businesses and establishments relative to the sell of wine, beer, and/or liquor by package for off-premises consumption.

Staff reviewed the request for a Class V alcohol license in accordance with LDC Sections 5.6(D)(2) and 5.6(E). Staff's findings are summarized below:

(1) Land Use Compatibility and Conformance with this LDC: The proposed business or establishment must conform to the general character of the surrounding area and with the requirements of this LDC.

Analysis: Land use compatibility is evaluated using the criteria established in FLU Policy 1-1.1.16. Based on an evaluation of the building elements and scale and traffic demands of the surrounding existing land uses, Staff finds that the proposed Class V classification for The Food Factory is a "2" on the compatibility scale in that it is "basically compatible with the pre-existing adjacent uses". Additionally, the subject property is located within the MUD-VC zoning district, which is the only zoning district in the City which permits bars, nightclubs, dance halls and other entertainment uses, as a permitted use by right. Development of The Food Factory in Oviedo on the Park will help to stimulate economic vibrancy in the City's New Downtown. Therefore, staff finds that the Food Factory is compatible with existing and planned adjacent uses and conforms to the general character of the surrounding area.

(2) Access and Parking: The proposed site where the business or establishment is proposed to be located must have safe and adequate access and sufficient parking.

Analysis: The proposed site where The Food Factory establishment is to be located has sufficient access from City Walk Lane. In terms of sufficient parking, the LDC requires for Lot 3B a total of eighty-eight (88) parking spaces to accommodate the 17,500 SF of retail/restaurant space. However, the site plan for Lot 3B provides only twenty-eight (28) parking spaces, resulting in a short-fall of sixty (60) spaces.

LDC Section 6.4(F)(4)(e)(i)(2) states "the perimeter of any 'off-site' parking lot that is the subject of a parking agreement shall be within six hundred (600) feet of any building which has the right to use the parking under the agreement".

Pursuant to the above sub-section of the LDC, the property owner of Lot 3B has entered into a Shared Parking Agreement with the property owner of Lot 4, which is located within 600 feet of the building on Lot 3B. Lot 4 proposes a total of 27,400 SF of retail/restaurant space, which requires a minimum of 137 parking spaces. Lot 4 is providing 264 on-site parking spaces (253 standard spaces and 11 ADA spaces). Therefore, Lot 4 has adequate excess parking spaces to

accommodate the 60 parking spaces needed for Lot 3B. The Shared Parking Agreement is provided in Exhibit 1 of the Resolution.

On-street parking is available on City Walk Lane, Center Lake Lane, Mike Roberto Way, and City Plaza Way. The City's public parking lot is approximately 1,000 feet from the property. Therefore, sufficient parking is available to the Food Factory.

(3) Existing Number of Similar Businesses or Establishments: There shall be no more than one (1) Class V business or establishment for every two thousand five hundred (2,500) residents.

Analysis: Based on a current population of just over 39,000 residents, the Land Development Code would allow no more than fifteen (15) Class V businesses or establishments within the City. Currently, there are no other Class V establishments within the City limits. Therefore, the requested Class V approval is consistent and compliant with this LDC requirement.

(4) Distance Requirements – Proximity to Another Class V: There shall be no Class V business or establishment within one thousand (1,000) feet of any other Class V business or establishment unless the City Council finds that such use would be appropriate at the location and approves such business or establish at that location.

Analysis: There are no other Class V establishment within 1,000 feet of this establishment.

(5) Distance Requirements – Proximity to School/Church: No Class V business or establishment shall operate or be located within one thousand (1,000) feet of an established church or within two thousand (2,000) feet of a public school or private school as defined by Section 1002.01, Florida Statutes, or its successor provision(s).

Analysis: There are no schools within 2,000 feet and no churches within 1,000 feet of the subject property, as verified by City GIS Staff (see Attachment 1). Note: Kid City USA is neither a public or private school registered with the Florida Department of Education.

Based on the above findings, Staff recommends approval of the Class V Alcohol License for The Food Factory located in Building A in the commercial development on Parcel No. 15-21-31-527-0000-03B0. The City Attorney has reviewed Resolution No. 3789-19 and offers no objection.

Budget Impact: No budgetary impacts are anticipated as a result of adoption of Resolution No. 3789-19.

Strategic Impact: Promote diversification of the local economy. Pursue Development of Oviedo on the Park.

Recommendation: It is recommended that the City Council adopt Resolution No. 3789-19.

Attachment: General Location & Buffer Zones Map

Prepared by: Anoch Whitfield, Planning Manager

Reviewed by: Teresa Correa, Development Services Director