



City of Oviedo

FY 2015-16
Quarterly
Prospectus



CITY OF OVIEDO FLORIDA

400 ALEXANDRIA BLVD • OVIEDO, FLORIDA 32765

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August 29, 2016

Honorable Mayor and City Council of the City of Oviedo,

Provided to you is the third quarter Budget Prospectus reflecting the financial information processed by the City through June 30, 2016, and an update on the Strategic Plan as of the same period. This Prospectus information is cumulative on a quarterly basis; whereas the strategic plan data represents the current quarter only. The goal is to provide you a status review of the 3rd Quarter for financial and performance information pursuant to the Budget and the Strategic Plan.

In reviewing the Strategic Plan, staff reviewed the Strategies and Objectives and provided an overall status. Items in the Accomplishment category reflect only the reported quarter accomplishments, while On-Going Activities reflect strategies and initiatives currently underway, departmental initiatives considered in-work or in-progress. Since the Prospectus is reported on a quarterly basis the only status codes reported on will be for the "strategies or objectives" where activity occurred during the reporting quarter and support departmental performance measures. We will continue to refine the measures and the data associated with operationalizing this Strategic Plan.

The Budget Data reflects the Annual Budget approved by Council and the actual funds expended as of, June 30, 2016; end of the third quarter, along with the % expended in comparison to the 75% of the year lapsed. Since this is the third quarter all financial data is in draft form until the final is approved through the audit process.

We will provide this information to you on a quarterly basis. Please let me know if any additional information is desired.

Respectfully submitted,

Bryan Cobb
City Manager

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This report is compiled and edited in-house by the
City of Oviedo
Management Services Department
Budget Division
under the direction of:

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**Strategic Plan Update
3rd Quarter
Fiscal Year 2015-16**



Strategic Plan

Strategic Focus Area: Natural and Built Systems

End Result: Ensure that the natural and built environment of Oviedo is healthy and sustainable.

Goals

- Sustain programs and efforts to conserve natural resources
- Ensure that the infrastructure meets the capacity needs of the City by:
 - Developing infrastructure that enables quality/smart growth
 - Eliminating existing infrastructure deficits
- Ensure that new development or redevelopment is done in a sustainable manner
- Maintain public health protections

Accomplishments

On-going Activities

- Develop alternative water supply
 - Enhancing distribution system
 - Enhance Oviedo H2O program, i.e. Florida Friendly landscaping
- Promote energy conservation practices
- Construct or modify city facilities to sustainable within budgetary constraints
- Optimize water conservation usage rates
- Modify land development regulations to facilitate green development/building. As part of the LDC rewrite, Staff is proposing urban and architectural design guidelines to include solar energy, charging stations for electric cars and low impact development engineering solutions
- Modify the LDC to incorporate policies aligned with the Florida Department of Health that endorse and support a healthier environment and community. Staff is proposing urban and architectural design guidelines to include health-related policies
- Maintain and enhance Stormwater management
 - Develop programs to implement master plan
 - Maintain FEMA CRS rating
- Maintain highest water quality standards
- Continue and strengthen environmental protection measures and programs
 - Staff, with the support of the Environmental Consultant, developed language related to the well field protection requirements to allow restricted development of parcels around well fields while maintaining protection of the City aquifer.
 - The Comprehensive Plan and Land Development Code respective amendments were approved by City Council on January 5, 2015 with the adoption of Ordinances 1594 and 1595
- Continue and enhance solid waste recycling
 - Expand recycling participation particularly in commercial and multi-family areas

- Maintain river buffers, natural lands, and conservation areas

Years 2015-16 through 2019-20

- Advance the City’s wastewater reclamation facility to improve treatment and maximize sustainable reclaimed irrigation water supply
- Evaluate City-owned properties to retain or surplus
- Design and construct a master Stormwater pond to be located in the Old Downtown area
- Review infrastructure master plans to determine if updates are needed, and prepare a schedule for updating the plans Add additional 2.5 million gallon storage tank to West Mitchell Hammock Water Treatment facility
- Upgrade water main along SR434 to coincide with SR426/CR419 Phase I road Widening project
- Plan to relocate the percolation ponds currently located North of City Hall to undetermined location
- Redirect Master Lift Station flows to the Oviedo Water Reclamation Facility

Years 2020-21 through 2025-26

- Enhance sewer system distribution
 - Evaluate the feasibility of sewer access through-out the City
- Upgrade water main along SR426 to coincide with SR426/CR419 Phase 2 Road-widening project
- Construct Twin Rivers and Riverside reclaimed water infrastructure if financially feasible

Strategic Focus Area: Mobility and Transportation

End Result: A transportation system that will foster economic development, responsible energy use and environmental protection, and health and safety of residents while increasing the ability of people to move around the City.

Goals

- Continue implementing transportation master plan
- Promote connections to regional multi-modal systems with particular emphasis on
 - Promotion and expansion of the Flex area (Pick-up line)

Accomplishments

- Completed Oviedo on the Park parking lot

On-going Activities

- Increase walking and biking options
- Continue to implement strategies identified in the Transportation Master Plan
- Continue to execute strategies to reduce traffic crashes
- Conduct public education on transportation alternatives
- Develop connectivity for all types of vehicles
- Continue to support multi-modal options such as the negotiation of Park and Ride Sites

- Continue to provide a high level of maintenance for the City’s roadway network through an aggressive resurfacing program
- Modify land development regulations to incorporate a parking management approach instead of strict parking requirements
- Modify land development regulations to require alternative fuel charging stations to be provided as part of development projects
- Prepare a plan for providing alternative fuel charging stations at City facilities where feasible

Years 2015-16 through 2019-20

- Widen SR 426 – SR 426/CR 419 Phase 2 road widening project
- Investigate widening Mitchell Hammock Road from four (4) to six (6) lanes
- Re-evaluate the City’s roadway system through a new pavement condition analysis
- Develop an Adaptive Traffic Signalization system along the major arterial corridors of the City
- Connect Wood Street from SR434 to Oviedo on the Park to improve transportation options in the new downtown

Years 2020-21 through 2025-26

- Enhance transit options
- Widen CR 419 – SR 426/CR 419 Phase 3 road widening project
- Prepare a plan to improve public transportation services that includes how to connect to Sun-Rail
- Widen SR 434

Strategic Focus Area: Economic Vitality and Development

End Result: A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.

Goals

- Promote diversification of the local economy
- Continue to execute the strategic economic development plan with continued emphasis on regional efforts
- Foster redevelopment of business and commercial areas

Accomplishments

- City Council adopted Ordinance No. 1637 approving a Statutory Development Agreement and associated Signage Masterplan for Oviedo on the Park
- City Council adopted Resolution No. 3205-16 approving the Site Development Order for a townhome development in Oviedo on the Park Lot 12
- City Council adopted Resolution No. 3223-16 approving an amendment to the Non-Statutory Development Agreement and Architectural Design Order for O’Reilly Auto Parts

- City Council adopted Resolution No. 3226-16 approving a Preliminary Subdivision Plan for the Dwell at Oviedo Development
- City Council adopted Resolution No. 3228-16 approving an amendment to the Non-Statutory Development Agreement and associated preliminary subdivision plan for Central Park Townhomes development

On-going Activities

- Enhance partnerships with UCF/SSC
- Pursue development of Oviedo on the Park
- Continue to participate in regional economic development organizations
- Focus on targeted industries as identified in the Economic Development Plan
 - Pursue primary (job producing) businesses
- Monitor and oversee improved permitting process
- Continuing on-going business retention efforts
- Revise city codes to promote redevelopment
 - Under the LDC rewrite Staff has had regular meetings with the City Attorney to discuss amendments to Articles XIV. Staff is also meeting regularly to discuss amendments to Article IV and Article VIII. Article VIII is in its last stages of development, waiting for the graphics to be taken to the Boards

Years 2015-16 through 2019-26

- Implement CRA plan and pursue financial participation by Seminole County
- Foster redevelopment of historic downtown
- Pursue annexation where economically beneficial Continue to enhance business relocation services
Pursue annexation where economically beneficial
- Revise city codes to address business needs Plan for and relocate the percolation ponds currently located north of City Hall

Strategic Focus Area: Safety and Security

End Result: Oviedo will be one of Florida’s safest cities.

Goals

- Be one of the safest communities in the region
- Maintain fire and police response times at superior levels
- Ensure a high level of readiness to manage and recover from disasters

Accomplishments

- Participated in Kiwanis Charity Bowling league
- Participated in the state wide Click or Ticket Program
- Assisted Altamonte Springs with Red Hot and Boom
- Participated in the Geneva 4th of July parade
- Attended Law Enforcement Memorial ceremonies at Valencia State College, Sanford PD and Seminole County Sheriff’s Dept

- Continued Coffee with a Cop program to positively connect with citizens
- Continued Proactive Reactive Officer Walking Liaison (PROWL) Program to focus on crime prevention and reduction of property crimes
- Created and implemented Oviedo Camp Outreach to foster better relationships between law enforcement and the community
- Assumed control and planning of HOA director’s quarterly meeting to maintain relationships between the community and the police department
- Continued crime prevention presentations, like the Know Your Money Presentation, which addressed counterfeit currency for business owners
- Continued community policing activities, for example PD vs faculty basketball game, National Night Out Planning Meetings, and gun range day and cookout for CPA alumni
- Investigated an Oviedo business for fraud possibly involving Medicare and Medicaid fraud. Case also involves federal investigative efforts

On-going Activities

- Maintain up-to-date equipment and appropriate facilities with emphasis on:
 - Continue to fund a planned vehicle replacement program
- Maintain traffic safety
 - Traffic Crashes:

April 2016 – June 2016	
Traffic Crashes	158
Injuries	33
Fatalities	0
Motor Vehicle vs Bicycle	1
Motor Vehicle vs Motorcycle	0
Motor Vehicle vs Pedestrian	3

- Maintain disaster preparedness readiness and disaster recovery plan
- Use and update technology for crime prevention
- Continue police participation in the ION Program and other neighborhood groups
- Maintain commitment to first response and other collaborative efforts that are beneficial to the City
- Continue commitment to comparatively superior ISO and CRS ratings and Performance measures
- Focus on crime prevention, community awareness and other community policing Activities
- Develop and implement a Police Facebook Page to inform the community of events and police. Increased Twitter and Facebook posting
- Maintain up to date equipment and appropriate facilities with emphasis on:
 - Development of a mobile command – The mobile command center is currently under production at PRIDE.

Years 2015-16 through 2019-20

- Enhance Workplace Safety:

- Build Organizational Safety Awareness through use of the Safety Committee
- Conduct annual safety audits of City facilities/follow-up establish process for corrective actions
- Review Safety Manual
- Safety and Risk Analyst assists department in conducting investigations of employee accidents and injuries
- Maintain up-to-date equipment and appropriate facilities with emphasis on:
 - Construction of a new police headquarters facility. Possible bond referendum on November 2016 ballot for new police headquarters
 - Development of a new EOC
- Form a Bike Patrol Unit – patrol Oviedo on the Park and neighborhoods. Current Staffing will not allow this to occur - Applying for COPS Grant to fund these positions

Strategic Focus Area: Recreation, Arts and Culture

End Result: Oviedo offers a wide range of quality recreation, arts and culture activities which satisfy the expectations of residents while also serving to attract new residents and business.

Goals

- Execute and update the Recreation Master Plan
- Maintain the fiscal health and affordability of recreation programming
- Maintain the current ratio of park land to number of residents

Accomplishments

- City Council adopted Resolution No. 3238-16 approving the Creation of the City’s Public Arts Committee, which role is to recommend a Public Arts Policy to City Council

On-going Activities

- Continue to update recreation fees on an annual basis to maintain cost recovery at current levels and prevent further subsidy from the General Fund
- Continue to develop scholarships for recreation programs
- Continue to deliver a diverse range of recreation programs and community events
- Review development regulations to serve the goals of this SFA
- Parking lot on Lot #5 of Oviedo on the Park under construction
- Finalizing the design and architectural plans for the new dog park at Shane Kelly Park
- Both projects in FY16-17 budget cycle pending budget approval of City’s matching funds
- Finalizing the design and architectural plans for the new dog park at Shane Kelly Park and Stubbs Property

Years 2015-16 through 2019-20

- Complete construction on the multipurpose field and new maintenance building at the Stubbs property
- Develop a concert series in February 2016 for Center Lake Park

- Construction of the new Dog Park at Shane Kelly Park and the installation of the multipurpose field and Park Maintenance building in FY2015-2016
- Consider public art effort
- Attain national accreditation for Recreation and Parks

Years 2020-21 through 2025-26

- Consider a public referendum for facility construction and land acquisition if needed

Strategic Focus Area: Community Character

End Result: Foster and maintain a strong sense of community identity and of place.

Goals

- Develop a more uniquely identifiable and attractive city
- Maintain and enhance neighborhood quality
- Support civic pride and community participation

Accomplishments

- Code Enforcement cases resolved without presentation to the Special Magistrate for the 3rd quarter of FY 15/16 were at 83.4% which is slightly lower than last quarter's 89%
- Code Enforcement cases resolved prior to issuance of a formal notice for the 3rd quarter of FY 15/16 were at 74.6% which is slightly lower than last quarter's 80%
- Code Enforcement continues to maintain the average time of response between receiving a complaint and the initial inspection for the 3rd quarter of FY15/16 to less than one day

On-going Activities

- Continue and enhance neighborhood ION strategy
- Develop overall design plan including architectural standards to encourage a urban feel to areas of the City
- Create an architectural manual and a sign code manual to better communicate the desired character encouraged by the City – During the work sessions held with City Council Staff proposed a sample of design manuals to be distributed to developers in order to better communicate the proposed LDC urban and architectural design standards
- Develop resources and awareness of resources to support beautification efforts
 - Provide Code Enforcement services on a proactive basis as well as with timely response to complaints Educate citizens, Staff and other parties on the Code Enforcement process
 - Staff promotes an ongoing educational process on Code Enforcement issues with residents and businesses, on-site and at the Department counter. This includes discussing administrative solutions to resolve code enforcement issues identified
 - Staff is working closely with Development Review, Planning and Building to improve internal processes and communication, as well as Code requirements and the LDC rewrite

- Code Enforcement Staff continues to process Individual Residential Lot Tree Restoration Plan inspections and present to DRC when required
- The Code Enforcement Division continues to implement the weekend sign pick up program

Years 2015-16 through 2019-20

- Adopt city-wide street-scaping standards
 - Develop new architectural standards for multi-family, mixed-use and town-homes while up- dating the architectural standards for commercial and office
 - Solicit RFP/RFQ for branding consultant services
 - Improve City-owned buffer tract located on the east side of Oviedo Boulevard North of Mitchell Hammock Road
 - Create a new City street sign design with new colors and incorporate the City logo
- Promote “Historic” Downtown redevelopment
- Undertake neighborhood improvements in mature areas
- Develop City plan to merge character of the historic downtown with the new town center
- Conduct a Branding initiative
- Develop resources and awareness of resources to support beautification efforts
 - Inventory properties
 - Educate owners

Years 2020-21 through 2025-26

- Development of various districts, and “Green Impact Overlays” to encourage more distinctive development and redevelopment, and to promote broadly the goals and objectives of sustainability

Strategic Focus Area: High Performance Government

End Result: A high level of community confidence and trust in city government.

Goals

- Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health
- Provide high quality, affordable services
- Provide leadership on critical local and regional issues
- Periodic review and updating of the strategic plan

Accomplishments

- Reviewed a large portion of the historical records regarding City Parks and a number of miscellaneous documents and up-loaded them to the SIRE Document Storage Cabinet
- Revised the Public Records Request For Records form and created a Public Records Service Charge Accounting form to be used to track the time required to produce the requested records

Recruitment

- Recruited and filled 82 position vacancies
- Reviewed and processed 490 applications for employment
- Promoted 6 applicants from within the ranks
- Processed 124 personnel actions (hires, re-hires, transfers, promotions, separations, etc.) for the third quarter of the fiscal year
- Recruited and hired new Sr. HR Coordinator

Wellness

- Worked with the Gehring Group for annual benefit insurance renewal including group health, life and disability, dental, vision. Monitored the continued high utilization of the clinic and recommended and implemented a stronger no show policy with assessment fees after one missed appointment
- Coordinated Annual Employee Health and Wellness Fair at the amphitheater – Recruited over 20 vendors to participate. We provided education and samples of healthy smoothies to 90 people. The attendance saw an increase of 105% over last year
- Coordinated compliance of employer mandates on Healthcare Reform including issuing 1095Cs to all employees, retirees and Cobra and filing the administrative 1094C on behalf of the City
- Coordinated monthly Wellness Committee meetings with department representatives throughout the City
- Managed the Wellness Program incentive component to reward positive steps made by employees to better manage their health
 - Delivered 189 gift card incentives for HRA completion
 - Delivered 107 gift card incentives for either meeting benchmarks, completing a plan of care, completing over 1,000 healthies or participating in a City-sponsored 5K
- Efficient management of the Employee Health Clinic continues to reduce group health claims and mitigate the impact of medical trend. The City's broker, The Gehring Group, analyzed the overall effect on the Wellness Center on the group health plan by looking at claims on a per employee per month basis to establish a "trend." The City's cost trend during this time period experienced an average increase of 2.45% for 2009 to 2015. This is skewed by two high cost prescription claims going back over the last three plan years. From 1980 to current the Kaiser Family Foundation has reported that medical trend in the State of Florida was 9.3% (*Kaiser Family Foundation*). Taking this into consideration, the City's costs would be approximately 26% higher in 2015 than they currently are if the center were not in place
- The return on investment utilizing a cost avoidance method illustrates a savings of \$1.90 for every \$1 spent. When taking in the cost savings to employees, the ROI increases to \$2.03 for every \$1 spent

Administrative

- Conducted an Employee Satisfaction Survey and Analysis. Forty percent stated they were satisfied with job-related training. Sixty-one percent said their work gives them a sense of personal accomplishment. Sixty-nine percent felt they had the tools and resources to do their job. Eighty-five percent felt valued by their supervisor. Sixty-three percent would recommend employment with the City to a friend or family member
- Reviewed and processed six applications for educational reimbursement for the quarter

Training and Development

- Prepared template for FY 2015/16 Performance Evaluations and assisted City supervisors in completion of performance evaluations by July 1, 2016
- Provided 180 hours of training to city employees for the quarter

Risk Management and Safety

- Reviewed, investigated and managed 9 workers' compensation claims
- Reviewed, investigated and managed 7 property damage claims for the City
- Reviewed, investigated and managed 5 liability claims against the City
- Reviewed, investigated and managed 4 auto claims involving City vehicles

On-going Activities

- Continue to assist City supervisors in completion of their employees performance evaluations to meet July 1st deadline
- Continue to ensure financial health by tax base diversification and growth; adequate financial reserves, comprehensive contract management, health and liability insurance controls and prudent cost recovery practices
- Continue to pursue mutually beneficial strategies and partnership with other local governments and regional agencies
- Continue to develop a comprehensive approach to pursue Federal and State Financial resources that is consistent with the strategic plan
- Continue to enhance organizational productivity and efficiency by improving organizational performance and customer satisfaction by continuous process improvement and process management
- Development Services Staff has proposed a new development review process as part of an effort to improve review times and improve communication between Staff and applicants
- Continue to align organizational structure and practices with mission
- Maintain workforce diversity and opportunity
- Continue to build a culture of responsiveness and responsibility
- Continue review of old agreements and City documents for scanning and uploading into the appropriate SIRE cabinet
- Monitor and track city adherence to safety and compliance training for all new hires and promotions to supervisory positions
- Research, coordinate and deliver employee training on pertinent topics which can provide employees with information that helps them do their jobs more safely, more efficiently and with greater skill

- Annually, offer free beginner, intermediate, and advanced training on Microsoft Office software through workforce of Central Florida (Program discontinued by WCF)
- Coordinated the implementation of the new PRM Compliance and Safety training Program – First Net
- Review the current Strategic Plan for effectiveness, relevance, and the City Council’s direction
- Work with EPIC to facilitate completion of their three (3) tier project plan proposal
 - Project One (1) – Stability is an assessment of immediate risk as it applies to The state of the City’s IT infrastructure and Staffing resources; includes risk mitigation strategies. Track the three (3) year plan for Stability provided by EPIC
 - Project Two (2) – Strategy is the development of a long-term IT Master Plan for the City. Work with EPIC on the Strategy for a long term IT Master Plan
 - Project Three (3) – Sustainability provides the information, instruction and guidance to develop and implement IT Governance to effectively manage the IT Master Plan as a continuous process. Work with EPIC on the development and implementation of ongoing Sustainability
- Staff maintains and updates, bi-monthly, an interactive project status map in the City’s website
- Implement a new Classification Plan through the contract with MAG
- Maintain competitive wage and benefit structure
- Promote employee wellness by offering incentives for completing Health Risk Assessments as well as for employees meeting healthy benchmarks.
- Continued recruitment efforts via Neogov while performing external sourcing (when applicable)
- Continued to train key department personnel on the use of Neogov’s Online Hiring Center (OHC)

FY 2015-16 through 2019-20

- Continue to enhance productivity and customer service by Staff development
- Continue to expand e-government including on-line services, GIS and electronic records with an emphasis on:
 - Maintaining a robust IT infrastructure that encourages citizen participation
 - Expansion of GIS
- Continue to implement comprehensive citizen engagement practices
 - Develop and implement a Social Media Marketing Plan
- Reduce the amount of touches and time it takes to facilitate a process without impacting controls
 - Review payroll for continued development of electronic processing
 - Continue automation of labor intensive services
 - Continue transition to paperless environment
- Study the implementation of a credit check option in lieu of collecting utility deposits
- Develop mentoring effort to support succession plans
 - Implement succession plan proposal to prepare the departments for pending retirements

- Pending approval of proposal made by Institute of Government and submitted in department's budget proposal
- Work with NCS in creating a new Citizen Survey
- Review Fees and Charges associated with Utility customers turned off for non-pay or late payment
- Consider developing a convenience fee for those paying with credit cards
- Increase the Fund Balance within the General Fund from 15% to 20% building financial capacity and strength in the General Fund
- Find suitable City Records storage location that meets State requirements for paper records storage
- Select one representative from each Department to be trained to search SIRE records that are not available through the search function on the website (Agreements, land records, project files, etc.) and complete the training process
- Work with Hyland Software to migrate the SIRE Agenda and Document Imaging systems to OnBase with the release of OnBase 16

- **Strategic Plan Goal, Objective, or strategy**
- **Strategic Plan Sub-goal, Objective, or strategy**

Budget Status Report 3rd Quarter Fiscal Year 2015-16



This report reflects the adjusted budget, actual expenditures and encumbrances, and the percent of budget expended through June 30, 2016, 75% of the fiscal year for the General Fund, Water Wastewater Utility and the Stormwater Utility.

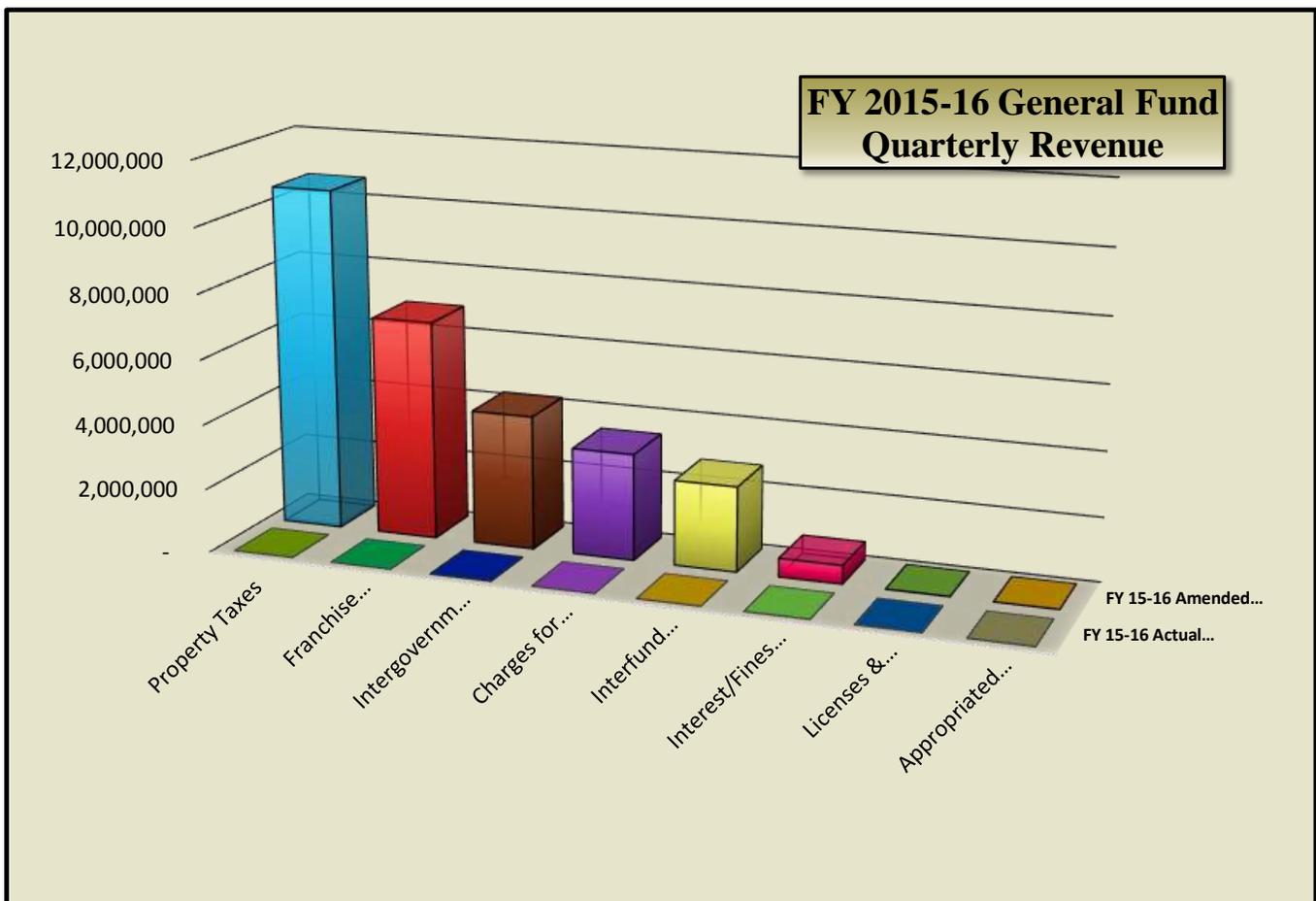
Notes that explain the unusually high or low revenue collections and expenditures are included.

General Fund

FY 15-16 Adopted Budget - Quarterly Report

as of December 31, 2015

Revenue	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY15-16 Actual YTD	% Received YTD
Property Taxes	\$10,606,895	\$10,621,901	\$10,380,994	97.73%
Franchise Fees/Utility Taxes	\$6,787,778	\$6,789,818	\$4,236,190	62.39%
Intergovernmental	\$4,161,943	\$4,235,681	\$2,375,971	56.09%
Charges for Service	\$3,307,934	\$3,001,910	\$2,346,701	78.17%
Interfund Transfers	\$2,643,212	\$2,867,429	\$2,162,238	75.41%
Interest/Fines/Misc.	\$582,620	\$627,135	\$458,079	73.04%
Licenses and Permits	\$4,500	\$9,300	\$12,300	132.26%
Appropriated Fund Balance	\$0	\$454,094	\$0	0.00%
	<u>\$28,094,882</u>	<u>\$28,607,268</u>	<u>\$21,972,473</u>	<u>76.81%</u>



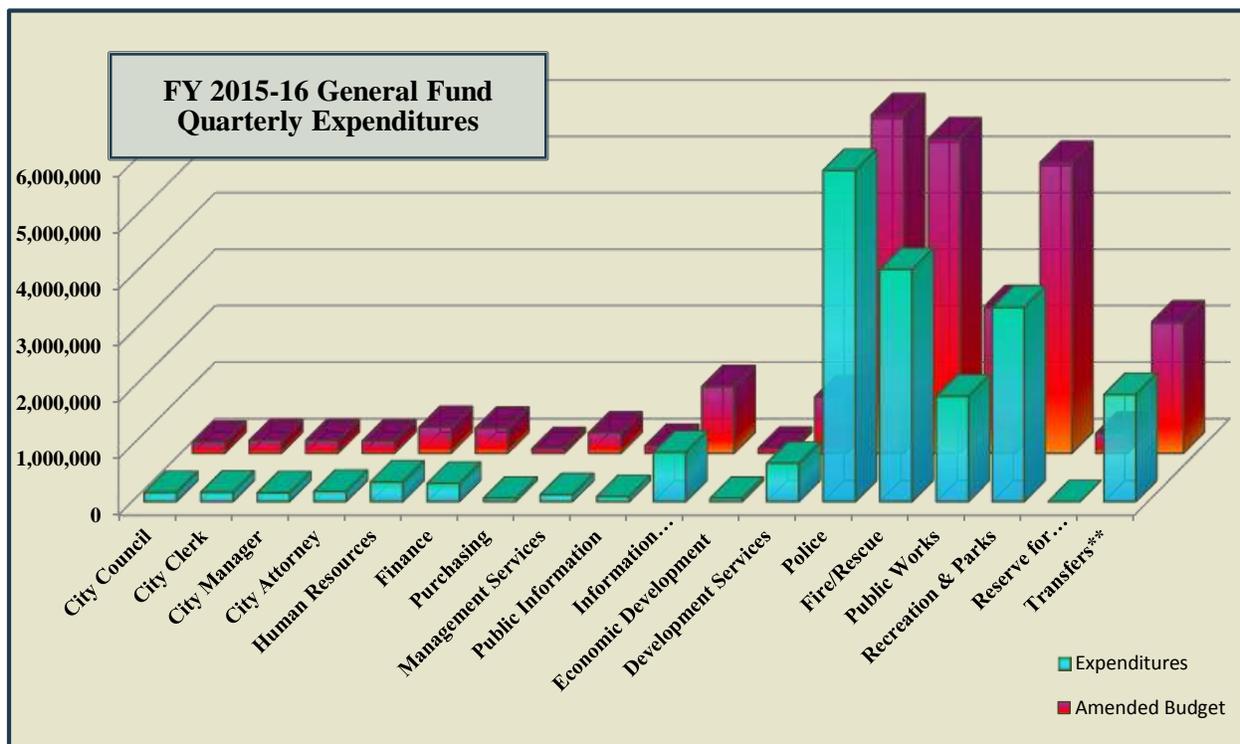
General Fund

FY 15-16 Adopted Budget - Quarterly Report

as of December 31, 2015

Expenditures	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY 15-16 Actual YTD	% Expended YTD
City Council	\$194,771	\$195,598	\$162,831	83.25%
City Clerk	\$227,508	\$227,210	\$168,251	74.05%
City Manager	\$225,459	\$225,458	\$159,198	70.61%
City Attorney	\$217,400	\$217,400	\$183,502	84.41%
Human Resources	\$460,325	\$457,464	\$349,672	76.44%
Finance	\$440,416	\$444,991	\$322,357	72.44%
Purchasing	\$75,248	\$83,659	\$60,786	72.66%
Management Services	\$199,819	\$359,829	\$126,005	35.02%
Public Information	\$125,006	\$139,842	\$89,640	64.10%
Information Technology	\$1,187,083	\$1,180,078	\$871,911	73.89%
Economic Development	\$89,915	\$89,915	\$59,251	65.90%
Development Services	\$991,736	\$999,450	\$678,060	67.84%
Police	\$7,967,704	\$7,985,224	\$5,866,885	73.47%
Fire/Rescue	\$5,585,977	\$5,572,125	\$4,109,006	73.74%
Public Works	\$2,579,648	\$2,597,828	\$1,866,084	71.83%
Recreation & Parks	\$5,360,791	\$5,153,687	\$3,437,664	66.70%
Reserve for Contingencies	\$199,139	\$354,018	\$0	0.00%
Transfers**	\$1,966,937	\$2,323,492	\$1,895,906	81.60%
	<u>\$28,094,882</u>	<u>\$28,607,268</u>	<u>\$20,407,007</u>	<u>71.34%</u>

** Transfers include management fees, debt service and transfer between funds.

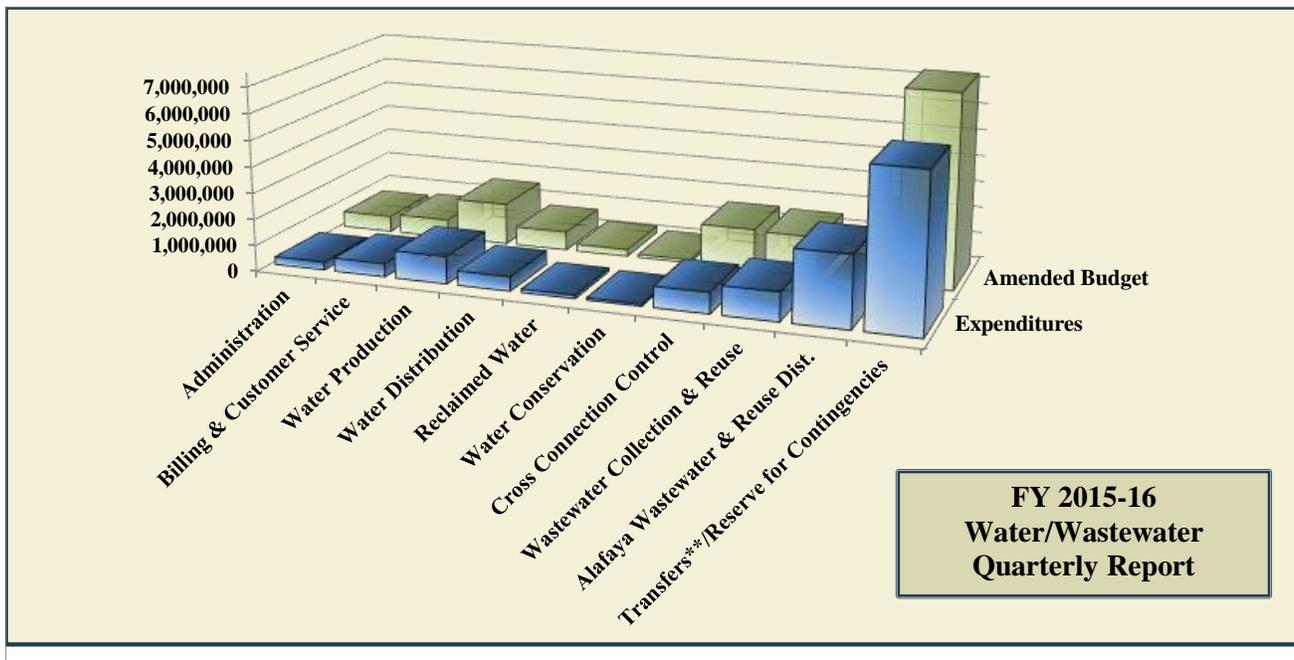


Water/Wastewater Utility
FY 15-16 Adopted Budget - Quarterly Report
as of December 31, 2015

Revenue	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY 15-16 Actual YTD	% Received YTD
Utility Service Taxes	\$0	\$0	\$7	0.00%
Federal Stimulus Grant	\$500,000	\$500,000	\$291,047	58.21%
Charges for Service	\$13,227,845	\$13,227,845	\$9,873,340	74.64%
Interest	\$45,000	\$45,000	\$38,073	84.61%
Sale of Assets	\$0	\$0	\$9,330	0.00%
Miscellaneous Revenue	\$200,009	\$200,009	\$382,026	191.00%
Renewal & Replacement	\$0	\$0	\$0	0.00%
Appropriated Fund Balance	\$0	\$368,439	\$0	0.00%
	<u>\$13,972,854</u>	<u>\$14,341,293</u>	<u>\$10,593,823</u>	<u>73.87%</u>

Expenditures	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY 15-16 Actual YTD	% Expended YTD
Administration	\$568,926	\$609,000	\$299,072	49.11%
Billing & Customer Service	\$709,814	\$706,667	\$503,841	71.30%
Water Production	\$1,503,392	\$1,582,161	\$1,045,503	66.08%
Water Distribution	\$662,068	\$709,038	\$546,184	77.03%
Reclaimed Water	\$237,655	\$263,305	\$131,365	49.89%
Water Conservation	\$116,138	\$116,138	\$80,679	69.47%
Cross Connection Control	\$1,692,194	\$1,554,643	\$791,773	50.93%
Wastewater Collection & Reuse	\$1,352,897	\$1,496,584	\$1,086,293	72.58%
Alafaya Wastewater & Reuse Dist.	\$0	\$0	\$2,698,126	0.00%
Transfers**/Reserve for Contingencies	\$7,129,770	\$7,303,757	\$5,877,783	80.48%
	<u>\$13,972,854</u>	<u>\$14,341,293</u>	<u>\$13,060,618</u>	<u>91.07%</u>

** Transfers include management fees, debt service and transfer between funds.



Stormwater Utility

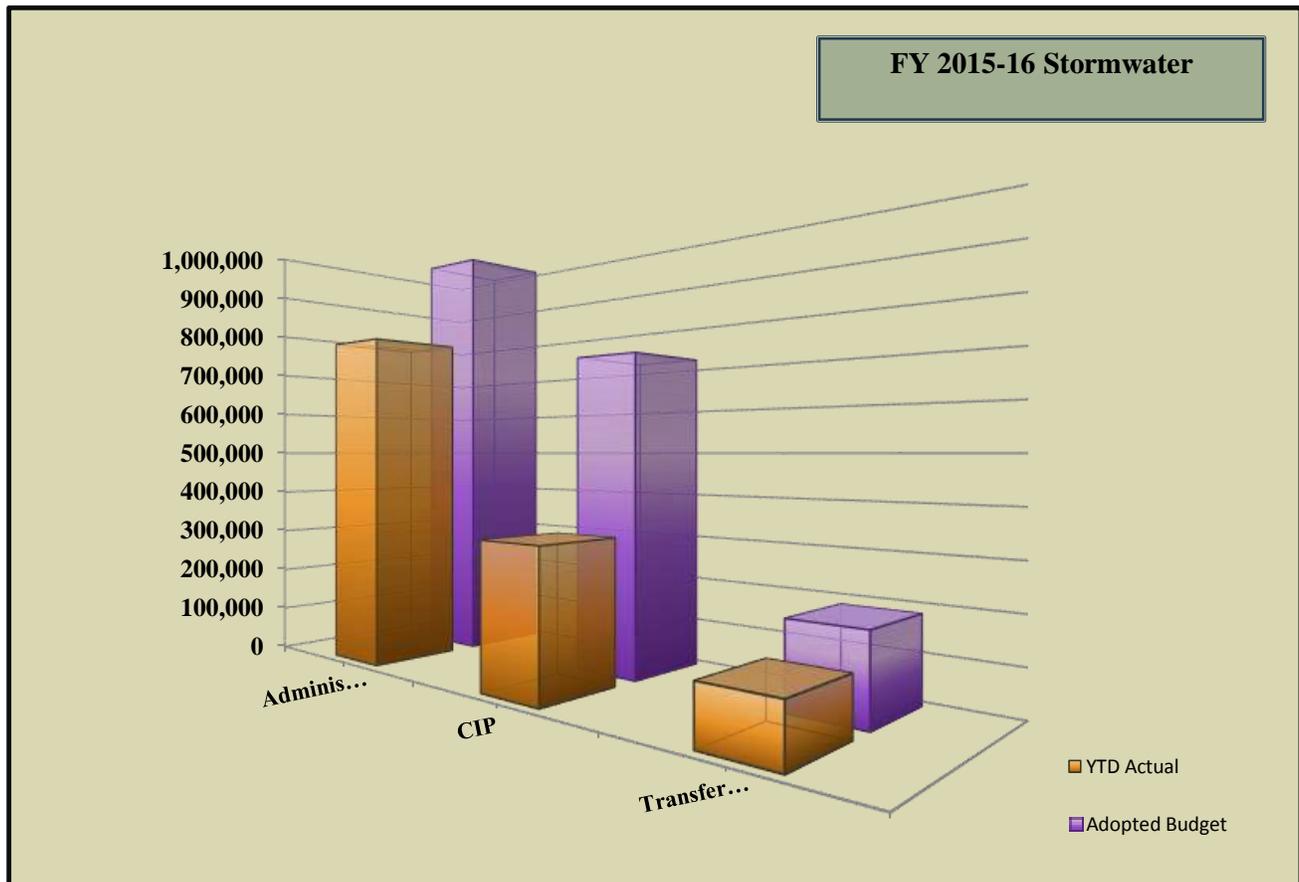
FY 15-16 Adopted Budget - Quarterly Report

as of December 31, 2015

Revenues	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY 15-16 Actual YTD	% Received YTD
Charges for Service	\$1,520,000	\$1,520,000	\$1,201,782	79.06%
Interest	\$8,000	\$8,000	\$6,548	81.84%
Transfers**	\$50,757	\$0	\$0	0.00%
Appropriated Fund Balance	\$0	\$587,094	\$0	0.00%
	<u>\$1,578,757</u>	<u>\$2,115,094</u>	<u>\$1,208,330</u>	<u>57.13%</u>

Expenditures	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY 15-16 Actual YTD	% Expended YTD
Administration	\$1,205,817	\$1,211,320	\$768,246	63.42%
CIP	\$215,500	\$720,437	\$319,272	0.00%
Transfers**	\$157,440	\$183,337	\$117,558	64.12%
	<u>\$1,578,757</u>	<u>\$2,115,094</u>	<u>\$1,205,076</u>	<u>56.98%</u>

** Transfers include management fees, debt service and transfer between funds.



**Capital Project Status
Listing
3rd Quarter
Fiscal Year 2015-16**



City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE \$	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 102 TRANSPORTATION IMPACT FEES FUND	MHR/S LK JESSUP IMPROVE	DESIGN	39,539	31,720	17,174	14,546	7,819	43%	Design at 95%
	MHR/S LK JESSUP IMPROVE	CONST.	560,000	-	-	-	560,000	0%	Construction not yet scheduled.
	OOTP - ROADWAY CONNECTOR	CONST.	233,758	-	211,337	-	22,421	0%	Project Completed
	WOOD STREET EXTENSION	DESIGN	29,292	27,979	16,443	11,536	1,313	56%	Design at 95%
	WOOD STREET EXTENSION	CONST.	150,000	-	-	-	150,000	0%	Construction not yet scheduled.
	EASTBRIDGE TRAFFIC SIGNAL	DESIGN	75,000	74,100	-	74,100	900	0%	Design at 60%
	NORMA/CLOINTS RECONSTRUCTI	DESIGN	60,000	-	-	-	60,000	0%	Deferred to future FY.
	E TWIN RIVERS/CR419 TURN	CONST.	100,000	-	-	-	100,000	0%	Deferred pending County improvements to CR419/East TRB intersection.
	TRAFFIC CALMING	CONST.	25,000	-	-	-	25,000	0%	No funds expended yet FY 2016.
	SO LAKE JESSUP EXTENSION	DESIGN	7,650	6,900	3,950	2,950	750	52%	Design at 95%
	SO LAKE JESSUP EXTENSION	CONST.	157,050	-	-	-	157,050	0%	Construction not yet scheduled.
				1,277,289	140,700	248,903	103,133	925,253	19%
			TOTAL AMENDED BUDGET	REVISED TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE AVAILABLE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET		2016 P.O. Amount Expenditures		P.O. BALANCE ENCUMBRANCE \$		Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 105 LOCAL OPTION GAS TAX FUND	ROAD RESURFACING	CONST.	98,675	14,444	-	14,444	84,231	0%	FY 16 Resurfacing commencing August 29, 2016		
	BEAUTIFICATION SUPPLEMENT	DESIGN	10,192	6,772	5,700	1,072	3,420	56%	Project completed.		
	EVANS STREET SIDEWALK/TRA	DESIGN	4,782	4,782	818	3,964	(0)	17%	Project completed.		
	OOTP - PARKING LOT	DESIGN	11,832	10,843	2,145	8,697	990	18%	Project completed.		
	SR434/ALEXANDRIA BLVD	CONST.	90,000	66,037	-	66,037	23,963	0%	Construction underway in August 2016		
	MH & LOCKWOOD IMP PH I	DESIGN	35,000	-	-	-	35,000	0%	Mast arm replacement initiated August 2016		
	REVALUE RESURF PROGRAM	DESIGN	100,000	-	-	-	100,000	0%	Project initiated August 25, 2016		
	2016 SIDEWALK REPAIRS		20,000	-	-	-	20,000	0%	Funding being utilized for OOTP Event Access		
			370,881	103,279	9,063	79,771	267,602	2%			
			TOTAL AMENDED BUDGET	REVISSED TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE				

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status	
FUND 138 STORMWATER OPERATING	AWB DRAINAGE IMP	DESIGN	2,920	2,920	1,960	961	(0)	67%	Awaiting settlement agreement approval by Council on September 8, 2016	
	AWB DRAINAGE IMP	CONST.	316,506	292,506	249,733	42,773	24,000	79%	Design at 100%	
	REGIONAL STORMWATER POND	DESIGN	82,948	134,907	20,699	114,207	(51,959)	25%	Design at 30%	
	GARDEN GROVES DRAINAGE	DESIGN	48,290	72,369	26,881	45,488	(24,079)	56%	Design at 60%	
	EMH ROAD DRAINAGE STMWTR	DESIGN	20,000	-	-	-	20,000	0%	Design at 100%	
	EMH ROAD DRAINAGE STMWTR	CONST.	20,000	-	-	-	20,000	0%	Construction not yet initiated.	
	SW EQUIP STORAGE BLDG	DESIGN	67,773	-	-	-	67,773	0%	Project deferred	
	SW EQUIP STORAGE BLDG	DESIGN	15,000	-	-	-	15,000	0%	Project deferred	
	PANTHER ST DITCH PIPING	DESIGN	30,000	-	-	-	30,000	0%	Design at 60%	
	ALAFAYA WOODS BLVD STMWTR	DESIGN	15,000	-	-	-	15,000	0%	Project not yet initiated.	
	ALAFAYA WOODS BLVD STMWTR	CONST.	35,000	-	-	-	35,000	0%	Project not yet initiated.	
	REED AVE DITCH STMWTR	CONST.	8,000	-	-	-	8,000	0%	Project not yet initiated.	
				669,437	509,753	296,270	203,429	159,684	44%	
	TOTAL AMENDED BUDGET				REVISED TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET		2016 P.O. Amount		P.O. BALANCE ENCUMBRANCES		Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
			Budget	Expenditures	2016	2016	2016	2016			
FUND 304 3RD GENERATION SALES TAX	ROAD RESURFACING	CONST.	600,000	443,590	443,590	-	443,590	156,410	0%	Project initiated August 29, 2016	
	SR426:PDE PINE/434/419/LK	DESIGN	150,000	-	-	-	-	150,000	0%	Phase 2 hardscape and lighting design not yet initiated.	
	MHR/SR434 INTERSECTION IM	DESIGN	14,591	11,712	4,721	6,991	2,879	32%	Design completed 100%		
	MHR/SR434 INTERSECTION IM	CONST.	264,795	261,111	261,558	(447)	3,684	99%	Construction completed.		
	ADAPTIVE TRAFFIC SIGNALIZ	DESIGN	30,564	30,564	21,687	8,877	(0)	71%	Design completed 100%.		
	ADAPTIVE TRAFFIC SIGNALIZ	CONST.	495,000	-	5,222	426,845	56,132	1%	Construction underway.		
	2016 SIDEWALK REPAIRS	CONST.	315,000	55,705	55,705	1,830	257,465	18%	Preparing to initiate construction for maintenance repairs.		
	2016 SIDEWALK REPAIRS	CONST.	15,000	-	-	-	15,000	0%	Purchased concrete grinding equipment.		
	GENEVA DR EXT/REALIGN	CONST.	50,000	-	-	-	50,000	0%	Project deferred to future fiscal year.		
				1,934,950	1,241,551	348,894	887,686	691,569	18%		
	TOTAL AMENDED BUDGET			1,934,950	1,241,551	348,894	887,686	691,569	18%		
	TOTAL REVISED TOTAL P.O. AMOUNTS			1,241,551	348,894	887,686	691,569	18%			
TOTAL OPEN P.O. BALANCES ENCUMBRANCES											
TOTAL UNENCUMBERED BALANCE											

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 Amended Budget	2016 P.O. Amount	2016 Expenditures	P.O. Balance Encumbrance	Unencumbered Budget Account Balance Available	% Complete	Status
FUND 309	SR426:PDE PINE/434/419/LK	DESIGN	118,543	94,938	78,795	36,349	3,399	66%	Hardscape design completed. Awaiting Post Design Services.
	SR426:PDE PINE/434/419/LK	CONST.	1,174,000	-	1,072,634	-	101,366	91%	Payment to FDOT for Road Widening Proj; construction not yet initiated.
			1,292,543	94,938	1,151,429	36,349	104,765	89%	
			TOTAL AMENDED BUDGET	REVISED TOTAL P.O.AMOUNTS	TOTAL EXPENDITURES	TOTAL BALANCES ENCUMBRANCES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE	

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE \$	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 330	GENERAL FACILITY IMP FUND	CONST.	1,010,925	970,238	982,930	5,479	22,516	97%	Project completed July 2016
			1,010,925	970,238	919,875	5,479	22,516	91%	
			TOTAL AMENDED BUDGET	REVISED TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 345	FIRE STATION RELOCATE	CONST.	1,500,532	1,450,796	1,448,790	2,006	49,736	97%	Project completed June 2016
	FIRE STATION RELOCATE	CONST.	7,263	5,563	3,469	2,094	1,700	48%	
	FIRE STATION RELOCATE	CONST.	208,377	206,598	307,025	268	(98,915)	147%	
	FIRE STATION RELOCATE	DESIGN	-	5,000	-	5,000	(5,000)	0%	
	FIRE STATION RELOCATE	CONST.	40,000	43,100	24,190	33,683	6,317	60%	
			TOTAL AMENDED BUDGET	1,756,172	1,711,057	1,783,474	43,050	(46,163)	102%
			TOTAL REVISED TOTAL P.O. AMOUNTS	1,711,057	1,783,474	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	43,050	(46,163)	102%
			TOTAL AMENDED BUDGET	1,756,172	1,783,474	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	43,050	(46,163)	102%

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE \$	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 401 WATER & SEWER UTILITY	RIVERWOODS 8IN WATER MAIN	DESIGN	8,405	8,020	8,020	-	385	95%	Project completed.
	FIRE STATION RELOCATE	CONST.	1,053	-	3,945	-	1,053	375%	Project Completed
	FIRE STATION RELOCATE	DESIGN	38,000	37,470	37,470	-	530	99%	Project completed.
	OVIEDO MALL SEWER METER	DESIGN	4,205	4,205	-	4,205	-	0%	Project awaiting bidding.
	RECLAIMED WATER MAIN EXT	CONST.	19,660	18,326	18,326	-	1,334	93%	Design completed 100%.
	RECLAIMED WATER MAIN EXT	CONST.	35,000	39,880	-	-	35,000	93%	Project not yet initiated.
TOTAL			426,323	107,902	71,702	20,205	338,361	17%	
TOTAL AMENDED BUDGET			426,323	107,902	71,702	20,205	338,361	17%	
TOTAL REVISED TOTAL P.O. AMOUNTS									
TOTAL EXPENDITURES									
TOTAL BALANCES ENCUMBRANCES									
TOTAL UNENCUMBERED BALANCE									

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current t Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE S	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 406 RENEWAL AND REPLCMNT FUND	LIVE OAK SEWER MAIN	DESIGN	18,422	18,231	10,110	8,121	191	55%	Project still in Design phase.
	REBUILD LIFT STN CONTROL	CONST.	112,000	-	-	-	112,000	0%	Project in Bidding process.
			130,422	18,231	10,110	8,121	112,191	39%	
TOTAL AMENDED BUDGET				REVISED TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE \$	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 408 WATER IMPACT FEE FUND	RIVERWOODS SIN WATER MAIN	CONST.	200,425	117,189	126,061	-	74,364	63%	Construction nearly complete.
	WM RELOCATE SR 434	CONST.	629,516	11,516	7,357	4,159	618,000	1%	Invoice from FDOT to encumber funding.
	WM RELOCATE SR 434	CONST.	-	-	560,775	-	(560,775)	0%	Payment to FDOT
	OOTP - ROADWAY CONNECTOR	CONST.	10,378	-	-	-	10,378	0%	Awaiting invoice from CND once dedicated improvements are approved by Council.
	OOTP - ROADWAY CONNECTOR	CONST.	10,802	-	-	-	10,802	0%	Awaiting invoice from CND once dedicated improvements are approved by Council.
			851,121	128,704	694,222	4,159	152,770	79%	
TOTAL AMENDED BUDGET				REVISED TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
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FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE \$	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 409	SEWER IMPACT FEE FUND								
	REROUTE MASTER LS - OWRF	CONST.	380,500	-	-	214,802	165,698	0%	Project not yet initiated.
			600,000	-	-	214,802	385,198	4%	
			TOTAL AMENDED BUDGET	REVISSED TOTAL P.O.AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: JUNE
 As of Period: 9

Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures	P.O. BALANCE ENCUMBRANCE \$	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
Funds 415, 416, 417 415 2007 UTIL NOTE CONSTR FD; 416 2010A UTIL REV BONDS T/E; 417 2010B UTIL REV BONDS BABS	WWW PLANT ENHANCEMENTS	DESIGN	46,620	-	-	-	46,620	0%	Project in Design phase
	WWW PLANT ENHANCEMENTS	DESIGN	130,398	87,775	100,126	14,982	15,290	77%	Project in Design phase
	WWW PLANT ENHANCEMENTS	CONST.	130,031	-	-	-	130,031	0%	Project not yet initiated.
	WWW PLANT ENHANCEMENTS	CONST.	892,026	-	-	-	892,026	0%	Project not yet initiated.
			1,199,075	87,775	100,126	14,982	1,083,567	8%	
GRAND TOTALS:			11,519,138	5,114,128	5,634,069	1,621,166	4,197,713		

**Citywide Dashboards
3rd Quarter
Fiscal Year 2015-16**



City of Oviedo

Monthly Financial Dashboard

