

Updated 8/24/16

Ruggie Johnson

CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM

For Accounting use:

Fiscal Year: 2016 Accounting Approval: Jerry Bar
Period: 11 Entered By: C.H. 8/25/16
Transaction Date: 8/24/16 Group Number: 5506

PS
8/24/16

Department/Division Public Works - Utilities

Dept. Authorization Bobby Wyatt

Account Number	Fund / Account Description	Increase	Decrease
401-3300-533.44-20 ✓	Rentals & Leases / Office Equipment ✓	120	
401-3302-533.44-20 ✓	Rentals & Leases / Office Equipment ✓	345	
401-3303-533.44-20 ✓	Rentals & Leases / Office Equipment ✓	275	
401-3503-535.44-20 ✓	Rentals & Leases / Office Equipment ✓	105	
401-9000-590.99-20 ✓	Reserve For Contingencies ✓		-845
TOTAL		\$845	-\$845

Notes / Comments

Request to transfer from the 401 Contingency account to these 44-20 accounts to cover a line item shortage in these accounts for copy costs on P.O. #160133 w/ Ricoh USA, for the remainder of this fiscal year.

Approved By: Check Appropriate Box <input checked="" type="checkbox"/> <u>TR 8/23/16</u>	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budget must be presented to Council	Resolution # xxxx-16
	City Manager: Less than \$35,000		Approval Date: 08/16/2016
	Mgt Srvc Director: Internal	[Date Signed]:	BA # - 2016 - 177
	Signature: <u>Robin Hayes</u>		

Robin Hayes 8/24/16