

AGENDA
MEMORANDUM

TO:	Honorable Mayor and City Council Members
FROM:	Kathryn Breazeale, City Manager 
DATE:	February 20, 2012
SUBJECT:	Resolution No. 2480-12 and Resolution No. 2481-12, MOU between Oviedo, Casselberry, Lake Mary, Longwood, and Sanford accepting a Regional DHS-FEMA Fire Act Grant for 800 MHz Radio Equipment and Budget Amendment

Introduction: This is a request for Oviedo City Council to adopt Resolution No. 2480-12, approving the Memorandum of Understanding between the City of Oviedo and the City of Casselberry, Lake Mary, Longwood, and Sanford, thereby accepting the Department of Homeland Security-Federal Emergency Management Agency, Fire Act Grant award for the procurement of 800 MHz radio equipment.

Background: The City of Oviedo Fire Rescue Department participates in a “First Response Program” which includes the delivery of emergency dispatch services facilitated over an 800 MHz Communication Radio System among all participating agencies. A combination of mobile vehicle radios, hand held portable radios, and an assortment of base station radios and fire station tone alerting systems make up the back bone of the radio system. The current 800 MHz radio system is an “analog” system which must be replaced with a fully digital compliant system in accordance with the Federal Communications Commission mandate. Oviedo City Council approved a Memorandum of Understanding (Resolution No. 2400-11) with the aforementioned agencies to participate in a regional grant opportunity for the proposed radio equipment. Consequently, the Department of Homeland Security-Federal Emergency Management Agency provided notification that the AFG grant has been approved. The proposed MOU is a requirement of the grant parameters and in accordance with the host grant submitting entity to accept the AFG grant and proceed with the allocation of the funding to fulfill the purchase and installation of the radio equipment for each participating agency.

Discussion: The action requested of Oviedo City Council is consistent with the parameters of acceptance of the AFG grant award and a necessary legislative requirement to finalize the AFG radio equipment grant and participation by the City of Oviedo Fire Rescue Department with our regional partners. The AFG grant award portion for the City of Oviedo Fire Rescue Department is estimated at \$156,685 and the match requirement is an estimated \$31,192. The match requirement will be offset by funding that was set aside for the purchase of a new rescue vehicle for this fiscal year and subsequently will be moved to a future fiscal year and will not result in a negative impact to the current vehicle replacement program. It should be noted that had the grant not been successful, the Fire Rescue Department would have been required to incorporate an estimated \$157,000 in upcoming budget requests to meet the FCC digital compliance

requirement. The proposed MOU will be provided to City Council in hard copy at the February 20th City Council meeting.

Budget Impact: The DHS-FEMA-Fire Act Grant award for the City of Oviedo is listed as \$156,685 with a 20% match estimated at \$31,337. Total value of the grant after the deduction of the 20% match requirement is an estimated \$125,348. The \$31,337 will be off-set by the decision to not purchase a rescue vehicle otherwise scheduled for this current fiscal budget year.

Recommendation: It is recommended that City Council adopt Resolution No. 2480-12 authorizing the Memorandum of Understanding between the City of Oviedo and its regional grant partners including the City of Casselberry, Lake Mary, Longwood, and Sanford, thereby accepting the DHS-FEMA, AFG grant for 800 MHZ radio equipment.

Attachments: 1. MOU
 2. Budget Amendment

Prepared by: Lars White, Fire Chief & Emergency Management Director

RESOLUTION NO. 2480-12

A RESOLUTION OF THE CITY OF OVIEDO, FLORIDA, ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF OVIEDO, CASSELBERRY, LONGWOOD, LAKE MARY, SANFORD, AND SEMINOLE COUNTY, THEREBY APPROVING THE GRANT AWARD FOR A REGIONAL GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY-FEDERAL EMERGENCY MANAGEMENT AGENCY, FIRE ACT GRANT FOR THE PROCUREMENT OF 800 MHZ RADIO EQUIPMENT AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the participants in the Seminole County Fire Rescue Agencies First Response Program share a common 800 MHz radio system which is mandated by the Federal Communications Commission to migrate to a fully compliant digital platform, and;

WHEREAS, the Department of Homeland Security-Federal Emergency Management Agency has announced the approval of the Fire Act Grant (AFG) submitted as a Regional Grant inclusive of the City of Oviedo, Casselberry, Lake Mary, Longwood, and Sanford, and;

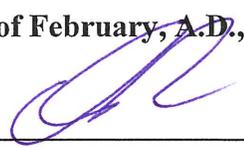
WHEREAS, the adoption of the Memorandum of Understanding among the participating regional grant agencies will provide the appropriate legislative approval to facilitate the acceptance of the grant award from the DHS-FEMA Fire Act Grant accordingly.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVIEDO, FLORIDA, THAT:

SECTION ONE: The Oviedo City Council authorizes the adoption of the Memorandum of Understanding between the City of Oviedo, Casselberry, Longwood, Lake Mary, Sanford, for acceptance of the DHS-FEMA AFG grant award, thereby authorizing the purchase of the specified 800 MHZ radio equipment and payment of the required 20% match for the City of Oviedo for \$31,192.

SECTION TWO: Resolution 2480-12 shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 20th day of February, A.D., 2012



DOMINIC PERSAMPIERE
MAYOR of the City of Oviedo, Florida

ATTEST:



BARBARA J. BARBOUR
CITY CLERK



RESOLUTION NO. 2481-12

A RESOLUTION OF THE CITY OF OVIEDO, FLORIDA, AMENDING THE 2011-2012 FISCAL YEAR ANNUAL BUDGET AS SET FORTH IN "ATTACHMENT 2" AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, City financial policies require Council approval of budget amendments for all interfund transfers regardless of the amount; increases or decreases in appropriated fund balance; and for any increase in the total approved appropriation level of a fund; and,

WHEREAS, To the extent that proposed expenditures exceed the approved appropriation level, the City Council must provide formal budget authority that recognizes the unanticipated revenues of the FY 2011 FEMA Firefighters Grant. The Grant will increase the Vehicle/Equipment Fund by \$156,685 and increase a corresponding expenditure for the purchase of the 800 MHz Mobile Radio's received or incurred during the fiscal year; and,

WHEREAS, The City Manager requests the City Council to amend the annual budget for FY 11-12 relative to unanticipated revenues and expenses received or incurred during FY 11-12; to approve certain interfund transfers not included in or changed from the adopted FY 11-12 budget; and to establish formal budget authority for items approved by the City Council during FY 11-12; and,

WHEREAS, Florida Statutes allow for budget amendments to be posted on city web sites within 5 days following the approval of the budget amendment

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVIEDO, FLORIDA, THAT:

SECTION ONE. The City Council hereby amends the 2011-2012 Fiscal Year Annual Budget; as set forth in Attachment "2" to this resolution.

SECTION TWO. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS 20th DAY OF FEBRUARY, A.D., 2012

DOMINIC PERSAMPIERE
MAYOR of the City of Oviedo, Florida

ATTEST:

BARBARA J. BARBOUR
CITY CLERK



**ATTACHMENT 2
CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM**

Department/Division Fire Department

Dept. Authorization _____

Account Number	Fund / Account Description	Funds to be transferred From	Funds to be transferred To
001-0000-334.50-10 001-9000-581.91-13	FEMA GRANT Transfer/Vehicle Replacement Fund	156,685	156,685
302-0000-381.15-00 302-2201-522.64-40	Interfund Transfer/General Fund Machinery & Equipment/Vehicles	156,685	156,685

TOTAL	\$313,370	\$313,370
	-----Must Balance-----	
	(Do not use cents)	

Notes / Comments

Firefighters Grant FY 2011 awarded to the City of Oviedo to purchase 800 MHz Mobile Radio upgrade, per Resolution 2480-12.

Approved By:	City Council: Exceeds \$65,000		Resolution # 2481-12
	City Manager: Less than \$65,000		Approval Date 02-20-2012
	Mgt Srvc Director: Internal		BA# - 2012-001