



City of Oviedo

FY 2015-16
Quarterly
Prospectus



CITY OF OVIEDO FLORIDA

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March 23, 2016

Honorable Mayor and City Council of the City of Oviedo,

Provided to you is the first quarter Budget Prospectus reflecting the financial information processed by the City through December 31, 2015, and an update on the Strategic Plan as of the same period. This Prospectus information is cumulative on a quarterly basis; whereas the strategic plan data represents the current quarter only. The goal is to provide you a status review of the 1st Quarter for financial and performance information pursuant to the Budget and the Strategic Plan.

In reviewing the Strategic Plan, staff reviewed the Strategies and Objectives and provided an overall status. Items in the Accomplishment category reflect only the reported quarter accomplishments, while On-Going Activities reflect strategies and initiatives currently underway, departmental initiatives considered in-work or in-progress. Since the Prospectus is reported on a quarterly basis the only status codes reported on will be for the “strategies or objectives” where activity occurred during the reporting quarter and support departmental performance measures. We will continue to refine the measures and the data associated with operationalizing this Strategic Plan.

The Budget Data reflects the Annual Budget approved by Council and the actual funds expended as of December 31, 2015; end of the first quarter, along with the % expended in comparison to the 25% of the year lapsed. Since this is the first quarter all financial data is in draft form until the final is approved through the audit process.

We will provide this information to you on a quarterly basis. Please let me know if any additional information is desired.

Respectfully submitted,

Bryan Cobb
City Manager

Contents

Strategic Plan Update	2
Budget Status Report	14
Capital Project Status Listing	19
Citywide Dashboards	32

This report is compiled and edited in-house by the
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Strategic Plan Update
1st Quarter
Fiscal Year 2015-16



Strategic Plan

Strategic Focus Area: Natural and Built Systems

End Result: Ensure that the natural and built environment of Oviedo is healthy and sustainable.

Goals

- Sustain programs and efforts to conserve natural resources
- Ensure that the infrastructure meets the capacity needs of the City by:
 - Developing infrastructure that enables quality/smart growth
 - Eliminating existing infrastructure deficits
- Ensure that new development or redevelopment is done in a sustainable manner
- Maintain public health protections

Accomplishments

- Two work sessions held with City Council; the first to discuss architectural and design guidelines for office and commercial as part of the LDC rewrite; and the second to discuss two proposed mixed-use developments for OOTP
- Riverwood's Water Main Improvement was bid for construction

On-going Activities

- Develop alternative water supply
 - Enhancing distribution system
 - Enhance Oviedo H2O program, i.e. Florida Friendly landscaping
- Promote energy conservation practices
- Construct or modify city facilities to sustainable within budgetary constraints
- Optimize water conservation usage rates
- Modify land development regulations to facilitate green development/building. As part of the LDC rewrite, Staff is proposing urban and architectural design guidelines to include solar energy, charging stations for electric cars and low impact development engineering solutions
- Modify the LDC to incorporate policies aligned with the Florida Department of Health that endorse and support a healthier environment and community. Staff is proposing urban and architectural design guidelines to include health-related policies
- Maintain and enhance Stormwater management
 - Develop programs to implement master plan
 - Maintain FEMA CRS rating
- Maintain highest water quality standards
- Continue and strengthen environmental protection measures and programs
 - Staff, with the support of the Environmental Consultant, developed language related to the well field protection requirements to allow restricted development of parcels around well fields while maintaining protection of the City aquifer.

- The Comprehensive Plan and Land Development Code respective amendments were approved by City Council on January 5, 2015 with the adoption of Ordinances 1594 and 1595
- Continue and enhance solid waste recycling
 - Expand recycling participation particularly in commercial and multi-family areas
 - Maintain river buffers, natural lands, and conservation areas

Years 2015-16 through 2019-20

- Evaluate City-owned properties to retain or surplus
- Design a master Stormwater pond to be located in the Old Downtown area
- Review infrastructure master plans to determine if updates are needed, and prepare a schedule for updating the plans Add additional 2.5 million gallon storage tank to West Mitchell Hammock Water Treatment facility
- Upgrade water main along SR434 to coincide with SR426/CR419 Phase I road Widening project
- Plan to relocate the percolation ponds currently located North of City Hall to undetermined location
- Construct a master Stormwater pond in the Old Downtown area
- Redirect Master Lift Station flows to the Oviedo Water Reclamation Facility

Years 2020-21 through 2025-26

- Enhance sewer system distribution
 - Evaluate the feasibility of sewer access through-out the City
- Upgrade water main along SR426 to coincide with SR426/CR419 Phase 2 Road-widening project
- Construct Twin Rivers and Riverside reclaimed water infrastructure if financially feasible

Strategic Focus Area: Mobility and Transportation

End Result: A transportation system that will foster economic development, responsible energy use and environmental protection, and health and safety of residents while increasing the ability of people to move around the City.

Goals

- Continue implementing transportation master plan
- Promote connections to regional multi-modal systems with particular emphasis on
 - Promotion and expansion of the Flex area (Pick-up line)

Accomplishments

- Approved contract to build Parking Lot in Oviedo on the Park

On-going Activities

- Increase walking and biking options
- Continue to implement strategies identified in the Transportation Master Plan
- Continue to execute strategies to reduce traffic crashes

- Conduct public education on transportation alternatives
- Develop connectivity for all types of vehicles
- Continue to support multi-modal options such as the negotiation of Park and Ride Sites
- Support construction of McCullough Bridge
- Continue to provide a high level of maintenance for the City’s roadway network through an aggressive resurfacing program
- Enhance parking options at Oviedo on the Park including a new parking lot
- Modify land development regulations to incorporate a parking management approach instead of strict parking requirements
- Modify land development regulations to require alternative fuel charging stations to be provided as part of development projects
- Prepare a plan for providing alternative fuel charging stations at City facilities where feasible

Years 2015-16 through 2019-20

- Widen SR 426 – SR 426/CR 419 Phase 2 road widening project
- Investigate widening Mitchell Hammock Road from four (4) to six (6) lanes
- Re-evaluate the City’s roadway system through a new pavement condition analysis
- Develop an Adaptive Traffic Signalization system along the major arterial corridors of the City
- Connect Wood Street from SR434 to Oviedo on the Park to improve transportation options in the new downtown

Years 2020-21 through 2025-26

- Enhance transit options
- Widen CR 419 – SR 426/CR 419 Phase 3 road widening project
- Prepare a plan to improve public transportation services that includes how to connect to Sun-Rail
- Widen SR 434

Strategic Focus Area: Economic Vitality and Development

End Result: A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.

Goals

- Promote diversification of the local economy
- Continue to execute the strategic economic development plan with continued emphasis on regional efforts
- Foster redevelopment of business and commercial areas

Accomplishments

- Staff issued a site construction permit and a clearing and grading permit authorizing the beginning of the site construction of HCA Medical Center
- Staff processed the following new developments for Oviedo on the Park

- Resolution No. 3082-15, Site Development Order No. 452-15: Lots 3B and 4 of Oviedo on the Park Preliminary Subdivision Plan with a Preliminary Plan for Lot A (Park Place Apartments of Oviedo, LLC)
- Resolution No.3081-15, Shoppes at Oviedo on the Park Re-plat (Morse Properties Real Estate & Development, LLC)
- Continue to develop business friendly codes and practices. Council approved a Policy to allow pet dogs in restaurants’ outdoor seating areas

On-going Activities

- Enhance partnerships with UCF/SSC
- Pursue development of Oviedo on the Park
- Continue to participate in regional economic development organizations
- Focus on targeted industries as identified in the Economic Development Plan
 - Pursue primary (job producing) businesses
- Monitor and oversee improved permitting process
- Continuing on-going business retention efforts
- Revise city codes to promote redevelopment
 - Under the LDC rewrite Staff has had regular meetings with the City Attorney to discuss amendments to Articles XIV. Staff is also meeting regularly to discuss amendments to Article IV and Article VIII

Years 2015-16 through 2019-26

- Implement CRA plan and pursue financial participation by Seminole County
- Foster redevelopment of historic downtown
- Pursue annexation where economically beneficial
- Continue to enhance business relocation services
- Pursue annexation where economically beneficial
- Revise city codes to address business needs Plan for and relocate the percolation ponds currently located north of City Hall

Strategic Focus Area: Safety and Security

End Result: Oviedo will be one of Florida’s safest cities.

Goals

- Be one of the safest communities in the region
- Maintain fire and police response times at superior levels
- Ensure a high level of readiness to manage and recover from disasters

Accomplishments

- Develop a PSA to reduce traffic crashes. Social media used to stress this point/educational signs are being posted in high crash areas as a visual warning. Signs have been installed and use of social media is in progress
- Maintain a 25% clearance rate for all cases assigned to the Investigation Service Section
 - As of the 1st quarter the clearance rate in Investigative Services Section is 33.70%

- Continue educating the public on law enforcement in Oviedo by forming a CPA Alumni Association and enhance involvement with the senior population – CPA Alumni Association has been established and in operation
 - The Community Involvement Section is currently developing a program to enhance senior involvement – in progress

On-going Activities

- Maintain up to date equipment and appropriate facilities with emphasis on:
 - Continue to fund a planned vehicle replacement program
- Maintain traffic safety
 - Traffic Crashes:

October 2015 – December 2015	
Traffic Crashes	182
Injuries	34
Fatalities	0
Motor Vehicle vs Bicycle	1
Motor Vehicle vs Motorcycle	4
Motor Vehicle vs Pedestrian	1

- Maintain disaster preparedness readiness and disaster recovery plan
- Use and update technology for crime prevention
- Continue police participation in the ION Program and other neighborhood groups
- Maintain commitment to first response and other collaborative efforts that are beneficial to the City
- Continue commitment to comparatively superior ISO and CRS ratings and Performance measures
- Focus on crime prevention, community awareness and other community policing Activities
- Develop and implement a Police Facebook Page to inform the community of events and police
- Construction of a new Fire Station on South Central Avenue to combine Fire Station 44 and 46 as a component of the SR426/SR419 Road widening project
- Maintain up to date equipment and appropriate facilities with emphasis on:
 - Development of a mobile command

Years 2015-16 through 2019-20

- Enhance Workplace Safety:
 - Build Organizational Safety Awareness through use of the Safety Committee
 - Conduct annual safety audits of City facilities/follow-up establish process for corrective actions
- Review Safety Manual
- Safety and Risk Analyst assists department in conducting investigations of employee accidents and injuries
- Maintain up to date equipment and appropriate facilities with emphasis on:
 - Construction of a new police headquarters facility

- Development of a new EOC
- Form a Bike Patrol Unit – patrol Oviedo on the Park and neighborhoods. Current Staffing will not allow this to occur

Strategic Focus Area: Recreation, Arts and Culture

End Result: Oviedo offers a wide range of quality recreation, arts and culture activities which satisfy the expectations of residents while also serving to attract new residents and business.

Goals

- Execute and update the Recreation Master Plan
- Maintain the fiscal health and affordability of recreation programming
- Maintain the current ratio of park land to number of residents

Accomplishments

- Continued Recruitment for positions to staff Center Lake Park, including the Recreation Events Manager position
- Continued Landscaping project at the Aulin Building during the 1st quarter
- Received notification that the City’s Recreation and Parks Department received a Land and Water Grant for Round Lake Park in the amount of \$200,000 with the City matching funds at \$200,000 for total project of \$400,000
- Received a \$400,000 State Appropriation Funding to be used for Center Lake Park
- State Appropriation Fund - Items completed in 1st Quarter:
 - Security doors installed at both the Cantina and Boat House
 - Purchased and installed of a Kronos Time Clock
 - Construction of Parking Lot 5
 - Purchased and Installed of a Magnetic Dance Floor for the Cultural Center
- Held three successful special events during the Holiday Season
 - 12 days of Christmas at Center Lake Park inauguration Christmas Lighting celebration
 - Inauguration of Christmas Tree Lighting Celebration
 - Snow Mountain
- Reached over the 50% of the cost recovery rate goal as per the City Council Direction for Special Events held
- 2 Food Truck Thursday events
- Held four (4) successful Movies in the Park events
- Completed annual field maintenance in December and January of Shane Kelly Park and Oviedo Sports Complex
- Finalized all survey work for construction of Dog Park at Shane Kelly Park
- For FY 1st Quarter FY2015-2016 we issued 5 scholarships for various youth athletic programs, which totaled \$660.00
- Develop a Disney-like mosquito control system for Oviedo on the Park
- Handful Hands for Back to School Bash in August 2016
- Successful Carnival of Screams special event at Riverside Park

- Successful Martin Luther King Jr. Festival at Round Lake Park

On-going Activities

- Continue to update recreation fees on an annual basis to maintain cost recovery at current levels and prevent further subsidy from the General Fund
- Continue to develop scholarships for recreation programs
- Continue to deliver a diverse range of recreation programs and community events
- Review development regulations to serve the goals of this SFA
- Parking lot on Lot #5 of Oviedo on the Park under construction
- Applied for two FRDAP Grants for Round Lake Park and Oviedo Sports Complex.
- Finalizing the design and architectural plans for the new dog park at Shane Kelly Park

Years 2015-16 through 2019-20

- Complete construction on the multipurpose field and new maintenance building at the Stubbs property
- Develop a concert series in February 2016 for Center Lake Park
- Construction of the new Dog Park at Shane Kelly Park and the installation of the multipurpose field and Park Maintenance building in FY2015-2016
- Consider public art effort
- Attain national accreditation for Recreation and Parks

Years 2020-21 through 2025-26

- Consider a public referendum for facility construction and land acquisition if needed

Strategic Focus Area: Community Character

End Result: Foster and maintain a strong sense of community identity and of place.

Goals

- Develop a more uniquely identifiable and attractive city
- Maintain and enhance neighborhood quality
- Support civic pride and community participation

Accomplishments

- Code Enforcement cases resolved without presentation to the Special Magistrate for the 1st quarter of FY2015-2016 were at 89% which is the same percentage as for the entire FY2014-2015
- Code Enforcement cases resolved prior to issuance of a formal notice for the 1st quarter of FY2015-2016 were at 84% which is slightly lower than the percentage for the entire FY2014-2015
- Code Enforcement continues to maintain the average time of response between receiving a complaint and the initial inspection for the 1st quarter of FY2015-2016 to less than one day
- The weekend sign person position was officially reclassified to “Code Enforcement Sign

Aide” beginning FY2015-2016

On-going Activities

- Continue and enhance neighborhood ION strategy
- Develop overall design plan including architectural standards to encourage a urban feel to areas of the City
- Create an architectural manual and a sign code manual to better communicate the desired character encouraged by the City – During the work sessions held with City Council Staff proposed a sample of design manuals to be distributed to developers in order to better communicate the proposed LDC urban and architectural design standards
- Develop resources and awareness of resources to support beautification efforts
 - Provide Code Enforcement services on a proactive basis as well as with timely response to complaints Educate citizens, Staff and other parties on the Code Enforcement process
 - Staff promotes an ongoing educational process on Code Enforcement issues with residents and businesses, on-site and at the Department counter. This includes discussing administrative solutions to resolve code enforcement issues identified
 - Staff is working closely with Development Review, Planning and Building to improve internal processes and communication, as well as Code requirements and the LDC rewrite
 - Code Enforcement Staff continues to process Individual Residential Lot Tree Restoration Plan inspections and present to DRC when required
 - The Code Enforcement Division continues to implement the weekend sign pick up program

Years 2015-16 through 2019-20

- Adopt city-wide street-scaping standards
 - Develop new architectural standards for multi-family, mixed-use and town-homes while up- dating the architectural standards for commercial and office
 - Solicit RFP/RFQ for branding consultant services
 - Improve City-owned buffer tract located on the east side of Oviedo Boulevard North of Mitchell Hammock Road
 - Create a new City street sign design with new colors and incorporate the City logo
- Promote “Historic” Downtown redevelopment
- Undertake neighborhood improvements in mature areas
- Develop City plan to merge character of the historic downtown with the new town center
- Conduct a Branding initiative
- Develop resources and awareness of resources to support beautification efforts
 - Inventory properties
 - Educate owners

Years 2020-21 through 2025-26

- Development of various districts, and “Green Impact Overlays” to encourage more distinctive development and redevelopment, and to promote broadly the goals and objectives of sustainability

Strategic Focus Area: High Performance Government

End Result: A high level of community confidence and trust in city government.

Goals

- Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health
- Provide high quality, affordable services
- Provide leadership on critical local and regional issues
- Periodic review and updating of the strategic plan

Accomplishments

- City recognized as a Healthy Weight Community Champion for 2016
- Conducted Employee training, during Q1 of FY2015-2016 completed 129 hours of training, 89 hours of internally sourced as well as 40 hours externally sourced courses which were:
 - IOG-Building Influential Relationships in and out of your Department.
20 Participants/94.73% satisfaction rating
- Offered 2 courses through First Net:
 - Ethical Decision Making-87 participants
 - Back Safety-91 participants
- Sixteen employees participated in the City's educational reimbursement program budgeted participation for the fiscal year is 64%
- Seventy-five percent of new hires remained employed with the City after one year
- Reviewed, recruited and processed 19 job openings
- Reviewed 352 applications for employment
- Conduction off-boarding process for 3 employees in FY2015-2016
- Completed annual safety inspections of all City facilities and corrective measures are underway
- Conducted new hire safety orientations for the summer recreational employees
- Coordinated and provided Blood borne Pathogen training with Florida Hospital Post Exposure Nurse (PEN) to relevant employees
- Reviewed, investigated and managed 10 workers' compensations claims, 4 liability claims, and 8 auto claims
- Coordinated the completion of the property and casualty insurance application for plan year FY2016-2017
- Completed scanning, indexing and uploading into SIRE 2,463 pages of current/new documents
- Reconfigure the Customer Service work space to enhance the delivery of customer service, privacy for citizens, provide for security, employee safety and comfort

On-going Activities

- Continue to ensure financial health by tax base diversification and growth; adequate financial reserves, comprehensive contract management, health and liability insurance

- controls and prudent cost recovery practices
- Continue to pursue mutually beneficial strategies and partnership with other local governments and regional agencies
- Continue to develop a comprehensive approach to pursue Federal and State Financial resources that is consistent with the strategic plan
- Continue to enhance organizational productivity and efficiency by improving organizational performance and customer satisfaction by continuous process improvement and process management
- Development Services Staff has proposed a new development review process as part of an effort to improve review times and improve communication between Staff and applicants
- Continue to align organizational structure and practices with mission
- Maintain workforce diversity and opportunity
- Continue to build a culture of responsiveness and responsibility
- Continue review of old agreements and City documents for scanning and uploading into the appropriate SIRE cabinet
- Monitor and track city adherence to safety and compliance training for all new hires and promotions to supervisory positions
- Research, coordinate and deliver employee training on pertinent topics which can provide employees with information that helps them do their jobs more safely, more efficiently and with greater skill
- Annually, offer free beginner, intermediate, and advanced training on Microsoft Office software through workforce of Central Florida (Program discontinued by WCF)
- Coordinated the implementation of the new PRM Compliance and Safety training Program – First Net
- Review the current Strategic Plan for effectiveness, relevance, and the City Council’s direction
- Work with EPIC to facilitate completion of their three (3) tier project plan proposal
 - Project One (1) – Stability is an assessment of immediate risk as it applies to The state of the City’s IT infrastructure and Staffing resources; includes risk mitigation strategies. Track the three (3) year plan for Stability provided by EPIC
 - Project Two (2) – Strategy is the development of a long-term IT Master Plan for the City. Work with EPIC on the Strategy for a long term IT Master Plan
 - Project Three (3) – Sustainability provides the information, instruction and guidance to develop and implement IT Governance to effectively manage the IT Master Plan as a continuous process. Work with EPIC on the development and implementation of ongoing Sustainability
- Staff maintains and updates, bi-monthly, an interactive project status map in the City’s website
- Implement a new Classification Plan through the contract with MAG
- Maintain competitive wage and benefit structure

FY 2015-16 through 2019-20

- Continue to enhance productivity and customer service by Staff development
- Continue to expand e-government including on-line services, GIS and electronic

records with an emphasis on:

- Maintaining a robust IT infrastructure that encourages citizen participation
- Expansion of GIS
- Continue to implement comprehensive citizen engagement practices
 - Develop and implement a Social Media Marketing Plan
- Reduce the amount of touches and time it takes to facilitate a process without impacting controls
 - Review payroll for continued development of electronic processing
 - Continue automation of labor intensive services
 - Continue transition to paperless environment
- Study the implementation of a credit check option in lieu of collecting utility deposits
- Develop mentoring effort to support succession plans
 - Implement succession plan proposal to prepare the departments for pending retirements
 - Pending approval of proposal made by Institute of Government and submitted in department's budget proposal
- Work with NCS in creating a new Citizen Survey
- Review Fees and Charges associated with Utility customers turned off for non-pay or late payment
- Consider developing a convenience fee for those paying with credit cards
- Increase the Fund Balance within the General Fund from 15% to 20% building financial capacity and strength in the General Fund
- Find suitable City Records storage location that meets State requirements for paper records storage
- Select one representative from each Department to be trained to search SIRE records that are not available through the search function on the website (Agreements, land records, project files, etc.) and complete the training process

- **Strategic Plan Goal, Objective, or strategy**

- * **Green = In Work**

- **Strategic Plan Sub-goal, Objective, or strategy**

- **Staff recommended Strategy FY2014-2015**

- ❖ **Staff recommended initiative for the strategy FY2014-2015 Blue-Planned**

Budget Status Report

1st Quarter

Fiscal Year 2015-16

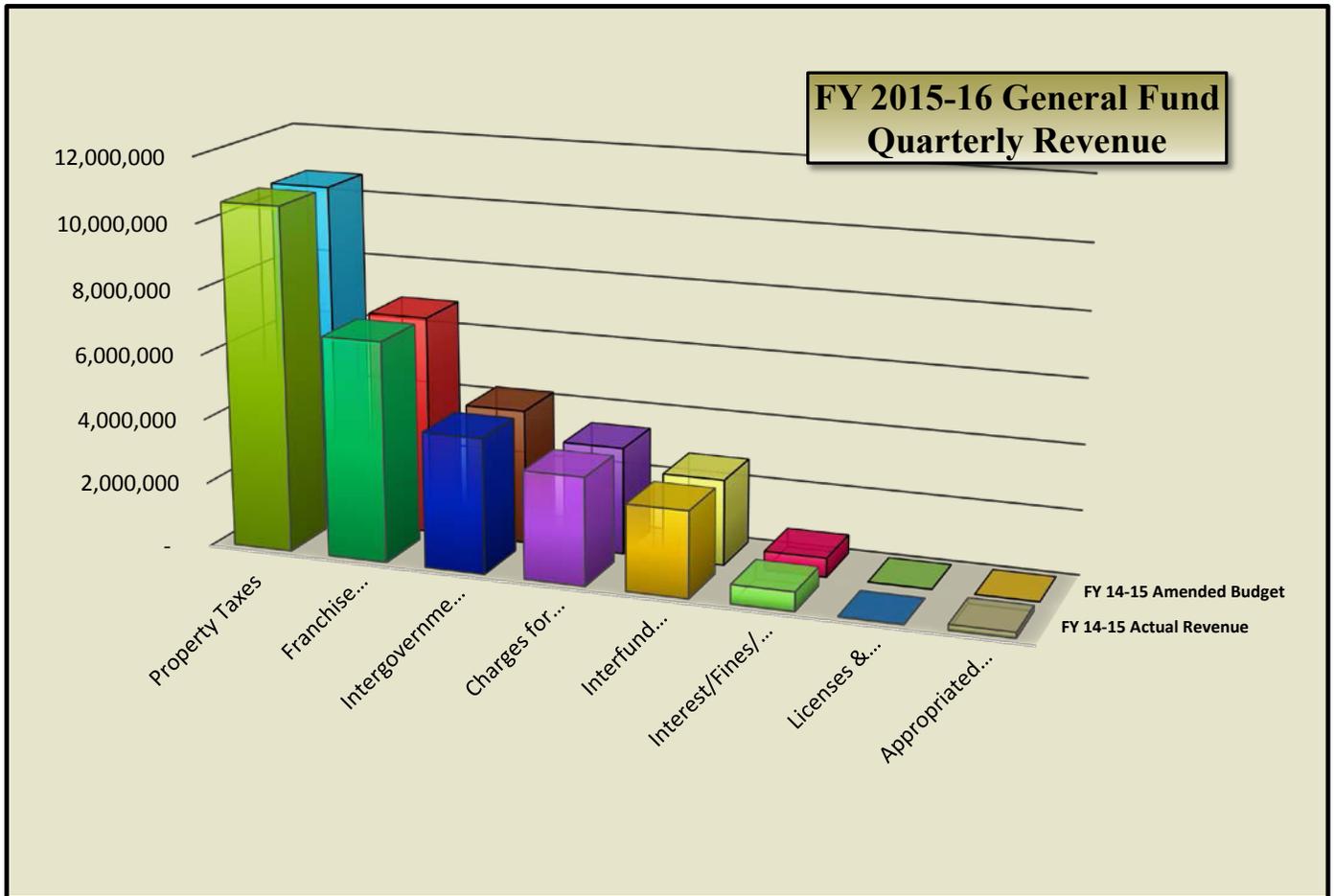


This report reflects the adjusted budget, actual expenditures and encumbrances, and the percent of budget expended through December 31, 2015, 25% of the fiscal year for the General Fund, Water Wastewater Utility and the Stormwater Utility.

Notes that explain the unusually high or low revenue collections and expenditures are included.

General Fund
FY 15-16 Adopted Budget - Quarterly Report
as of December 31, 2015

Revenue	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY15-16 Actual YTD	% Received YTD
Property Taxes	\$10,606,895	\$10,606,895	\$9,159,503	86.35%
Franchise Fees/Utility Taxes	\$6,787,778	\$6,787,778	\$1,197,678	17.64%
Intergovernmental	\$4,161,943	\$4,161,943	\$479,144	11.51%
Charges for Service	\$3,307,934	\$3,307,934	\$585,951	17.71%
Interfund Transfers	\$2,643,212	\$2,643,212	\$660,807	25.00%
Interest/Fines/Misc.	\$582,620	\$582,620	\$124,092	21.30%
Licenses and Permits	\$4,500	\$4,500	\$4,500	100.00%
Appropriated Fund Balance	\$0	\$168,065	\$0	0.00%
	<u>\$28,094,882</u>	<u>\$28,262,947</u>	<u>\$12,211,674</u>	<u>43.21%</u>



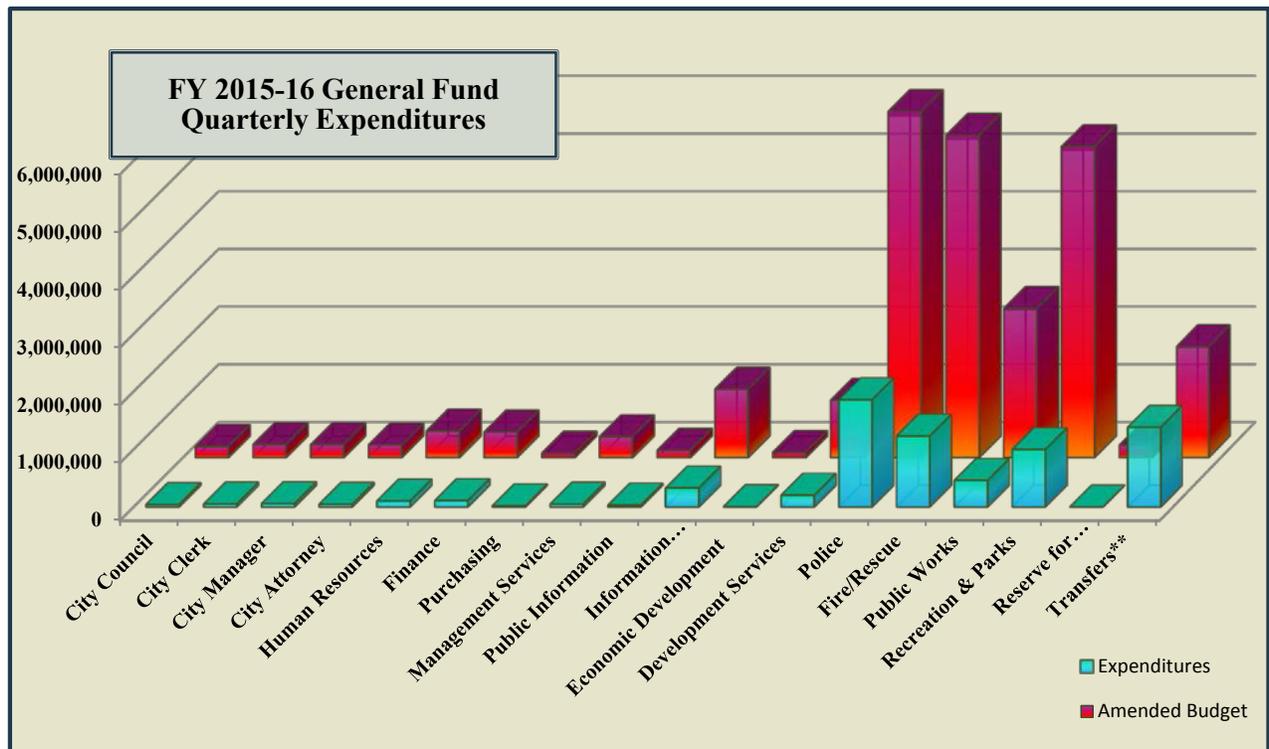
General Fund

FY 15-16 Adopted Budget - Quarterly Report

as of December 31, 2015

Expenditures	FY 15-16 Adopted Budget	FY 15-16 Amended Budget	FY 15-16 Actual YTD	% Expended YTD
City Council	\$194,771	\$194,771	\$40,742	20.92%
City Clerk	\$227,508	\$227,508	\$50,712	22.29%
City Manager	\$225,459	\$225,459	\$54,862	24.33%
City Attorney	\$217,400	\$217,400	\$46,248	21.27%
Human Resources	\$460,325	\$460,325	\$100,984	21.94%
Finance	\$440,416	\$440,416	\$107,905	24.50%
Purchasing	\$75,248	\$75,248	\$18,110	24.07%
Management Services	\$199,819	\$361,284	\$48,050	13.30%
Public Information	\$125,006	\$125,006	\$29,938	23.95%
Information Technology	\$1,187,083	\$1,187,083	\$327,274	27.57%
Economic Development	\$89,915	\$89,915	\$3,500	3.89%
Development Services	\$991,736	\$991,736	\$202,492	20.42%
Police	\$7,967,704	\$7,967,704	\$1,856,367	23.30%
Fire/Rescue	\$5,585,977	\$5,585,977	\$1,226,885	21.96%
Public Works	\$2,579,648	\$2,586,248	\$458,311	17.72%
Recreation & Parks	\$5,360,791	\$5,390,791	\$992,965	18.42%
Reserve for Contingencies	\$199,139	\$212,801	\$0	0.00%
Transfers**	\$1,966,937	\$1,923,275	\$1,377,712	71.63%
	<u>\$28,094,882</u>	<u>\$28,262,947</u>	<u>\$6,943,056</u>	<u>24.57%</u>

** Transfers include management fees, debt service and transfer between funds.

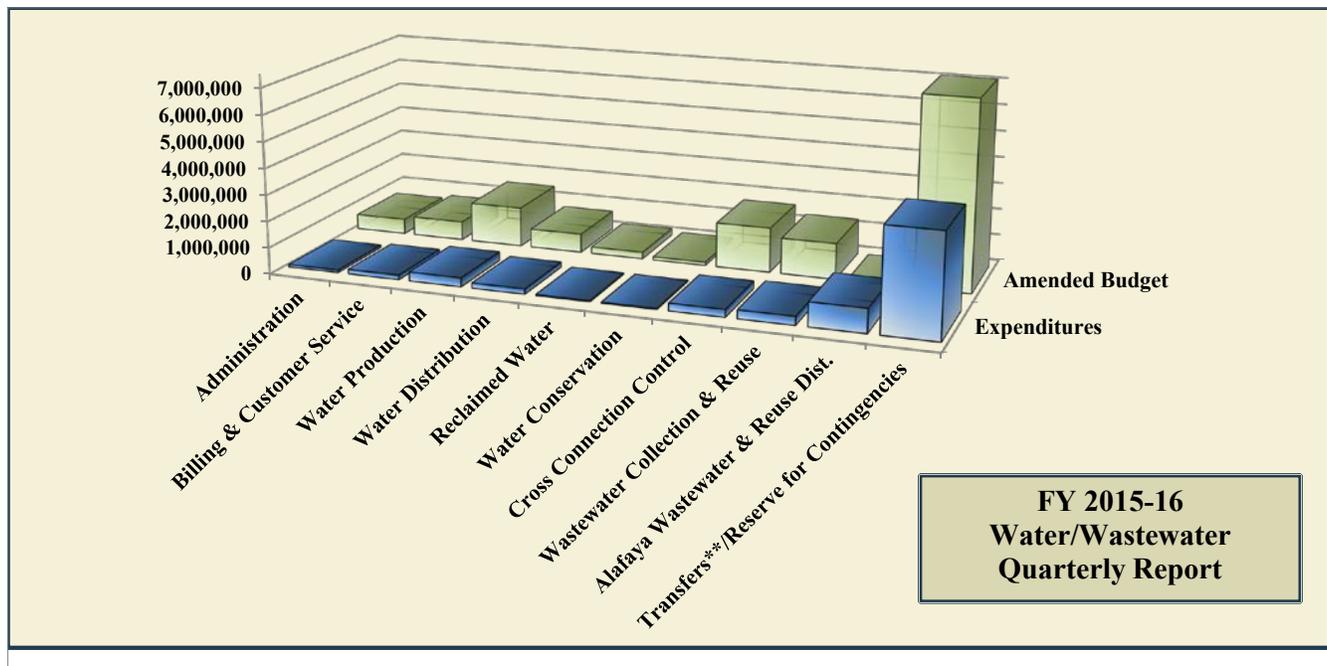


Water/Wastewater Utility FY 15-16 Adopted Budget - Quarterly Report as of December 31, 2015

Revenue	FY 15-16 Adopted <u>Budget</u>	FY 15-16 Amended <u>Budget</u>	FY 15-16 Actual <u>YTD</u>	% Received <u>YTD</u>
Utility Service Taxes	\$0	\$0	\$2	0.00%
Federal Stimulus Grant	\$500,000	\$500,000	\$0	0.00%
Charges for Service	\$13,227,845	\$13,227,845	\$3,259,744	24.64%
Interest	\$45,000	\$45,000	\$9,142	20.31%
Sale of Assets	\$0	\$0	\$0	0.00%
Miscellaneous Revenue	\$200,009	\$200,009	\$176,481	88.24%
Renewal & Replacement	\$0	\$0	\$0	0.00%
Appropriated Fund Balance	\$0	\$68,439	\$0	0.00%
	<u>\$13,972,854</u>	<u>\$14,041,293</u>	<u>\$3,445,369</u>	<u>24.54%</u>

Expenditures	FY 15-16 Adopted <u>Budget</u>	FY 15-16 Amended <u>Budget</u>	FY 15-16 Actual <u>YTD</u>	% Expended <u>YTD</u>
Administration	\$568,926	\$569,042	\$90,550	15.91%
Billing & Customer Service	\$709,814	\$707,314	\$166,344	23.52%
Water Production	\$1,503,392	\$1,504,342	\$332,977	22.13%
Water Distribution	\$662,068	\$709,268	\$193,889	27.34%
Reclaimed Water	\$237,655	\$246,655	\$36,849	14.94%
Water Conservation	\$116,138	\$116,138	\$31,702	27.30%
Cross Connection Control	\$1,692,194	\$1,692,194	\$280,346	16.57%
Wastewater Collection & Reuse	\$1,352,897	\$1,352,897	\$321,777	23.78%
Alafaya Wastewater & Reuse Dist.	\$0	\$0	\$896,880	0.00%
Transfers**/Reserve for Contingencies	\$7,129,770	\$7,143,443	\$3,855,935	53.98%
	<u>\$13,972,854</u>	<u>\$14,041,293</u>	<u>\$6,207,249</u>	<u>44.21%</u>

** Transfers include management fees, debt service and transfer between funds.



Stormwater Utility

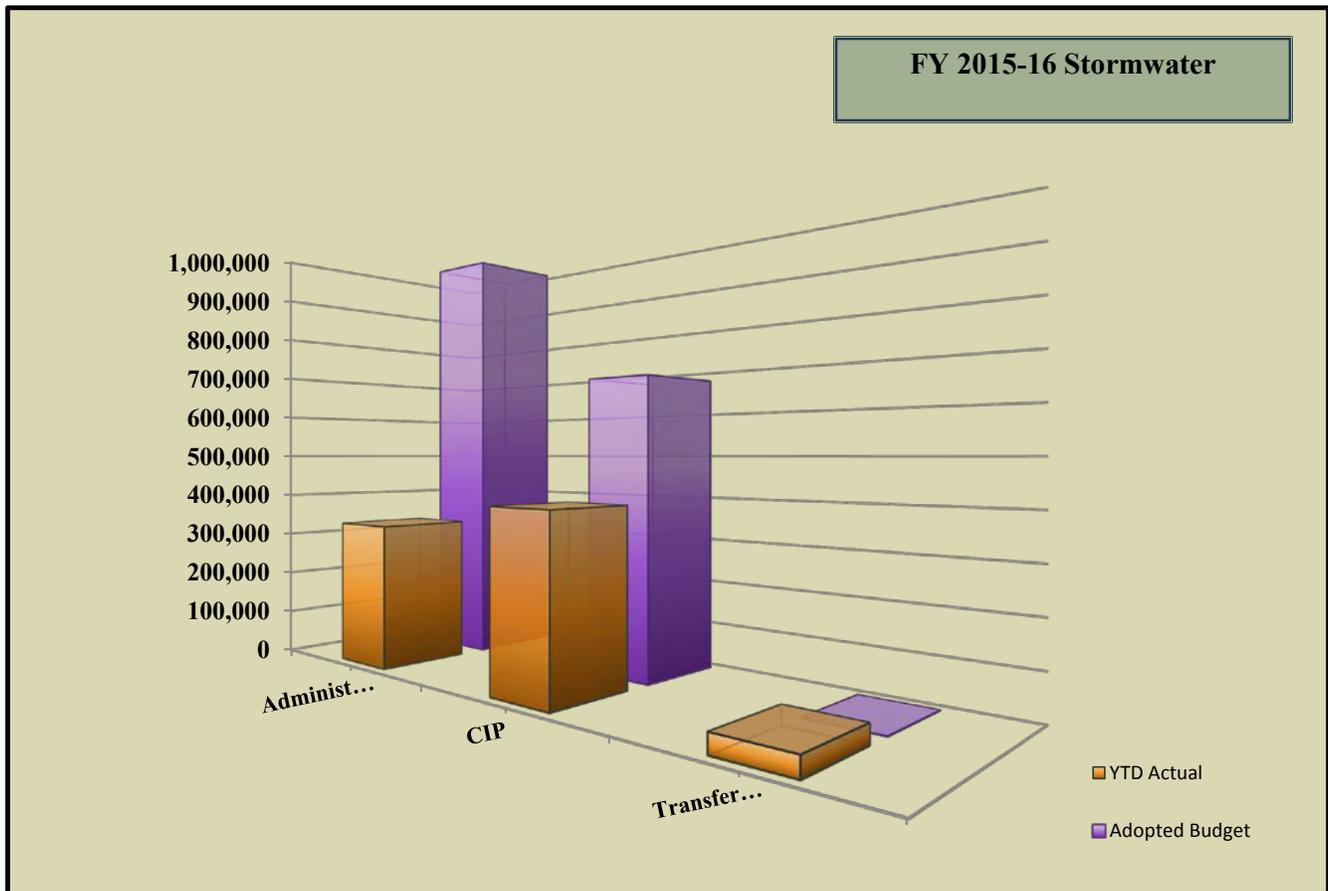
FY 15-16 Adopted Budget - Quarterly Report

as of December 31, 2015

Revenues	FY 15-16 Adopted <u>Budget</u>	FY 15-16 Amended <u>Budget</u>	FY 15-16 Actual <u>YTD</u>	% Received <u>YTD</u>
Charges for Service	\$1,520,000	\$1,520,000	\$400,346	26.34%
Interest	\$8,000	\$8,000	\$1,938	24.23%
Transfers**	\$50,757	\$0	\$0	0.00%
Appropriated Fund Balance	\$0	\$0	\$0	0.00%
	<u>\$1,578,757</u>	<u>\$1,528,000</u>	<u>\$402,284</u>	<u>26.33%</u>

Expenditures	FY 15-16 Adopted <u>Budget</u>	FY 15-16 Amended <u>Budget</u>	FY 15-16 Actual <u>YTD</u>	% Expended <u>YTD</u>
Administration	\$1,205,817	\$1,207,317	\$333,896	27.66%
CIP	\$215,500	\$677,837	\$395,324	0.00%
Transfers**	\$157,440	-\$357,154	\$39,186	-10.97%
	<u>\$1,578,757</u>	<u>\$1,528,000</u>	<u>\$768,406</u>	<u>50.29%</u>

** Transfers include management fees, debt service and transfer between funds.



**Capital Project Status
Listing
1st Quarter
Fiscal Year 2015-16**



City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 102	TRANSPORTATION IMPACT FEES FUND	MHR/S LK JESSUP IMPROVE	DESIGN	39,539	31,720	7,996	23,724	7,819	20%	Design at 60%.
		MHR/S LK JESSUP IMPROVE	CONST.	560,000	-	-	-	560,000	0%	Construction not yet scheduled.
		OOTP - ROADWAY CONNECTOR	CONST.	233,758	-	-	-	233,758	0%	Awaiting invoice from CND once dedicated improvements are approved by Council.
		WOOD STREET EXTENSION	DESIGN	29,292	27,979	7,613	20,366	1,313	26%	Design at 60%
		WOOD STREET EXTENSION	CONST.	150,000	-	-	-	150,000	0%	Construction not yet scheduled.
		EASTBRIDGE TRAFFIC SIGNAL	DESIGN	75,000	-	-	-	75,000	0%	Awaiting scope of service proposal from Inwood Eng.
		NORMA/CLONTS RECONSTRUCTI	DESIGN	60,000	-	-	-	60,000	0%	Deferred to future FY.
		E TWIN RIVERS/CR419 TURN	CONST.	100,000	-	-	-	100,000	0%	Deferred pending County improvements to CR419/East TRB intersection.
		TRAFFIC CALMING	CONST.	25,000	-	-	-	25,000	0%	No funds expended yet FY 2016.
		SO LAKE JESSUP EXTENSION	DESIGN	3,950	3,950	2,398	1,553	-	61%	Design at 60%
		SO LAKE JESSUP EXTENSION	CONST.	141,050	-	-	-	141,050	0%	Construction not yet scheduled.
						1,417,589	63,649	18,007	45,642	1,353,940
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE AVAILABLE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status	
FUND 105	LOCAL OPTION GAS TAX FUND	ROAD RESURFACING	CONST.	98,675	-	-	-	98,675	0%	FY 16 Resurfacing not yet initiated.	
		BEAUTIFICATION SUPPLEMENT	DESIGN	10,192	6,772	3,876	2,896	3,420	38%	Project nearly completed.	
		EVANS STREET SIDEWALK/TRA	DESIGN	4,782	4,782	818	3,964	(0)	17%	Project completed.	
		OOTP - PARKING LOT	DESIGN	11,832	10,843	-	10,843	990	0%	Post Design services underway as part of construction. This is for future mast arm enhancements. Pre-pay to FDOT once requested. May be FY2017.	
		SR434/ALEXANDRIA BLVD	CONST.	90,000	-	-	-	90,000	0%		
		MH & LOCKWOOD IMP PH I	CONST.	35,000	-	-	-	35,000	0%	Project not yet initiated.	
		REVALUE RESURF PROGRAM	DESIGN	100,000	-	-	-	100,000	0%	Advertisement for RFQ being prepared. Anticipate February 2016 advertisement.	
		2016 SIDEWALK REPAIRS		20,000	-	-	-	20,000	0%	Funding not yet utilized.	
						370,881	22,797	5,094	17,703	348,084	1%
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE			

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 138	STORMWATER OPERATING	AWB DRAINAGE IMP	DESIGN	2,920	2,920	-	2,920	(0)	0%	Post design services underway as part of construction.
		AWB DRAINAGE IMP	CONST.	292,506	292,506	191,914	100,592	0	66%	Currently under construction.
		REGIONAL STORMWATER POND	DESIGN	75,848	75,848	7,031	68,817	(0)	9%	Awaiting final analysis to initiate design.
		GARDEN GROVES DRAINAGE	DESIGN	48,290	2,549	-	2,549	45,741	0%	Negotiating with ETM over proposal cost.
		EMH ROAD DRAINAGE STMWTR	DESIGN	20,000	-	-	-	20,000	0%	Project not yet initiated.
		EMH ROAD DRAINAGE STMWTR	CONST.	20,000	-	-	-	20,000	0%	Project not yet initiated.
		SW EQUIP STORAGE BLDG		67,773	-	-	-	67,773	0%	Project not yet initiated.
		SW EQUIP STORAGE BLDG		15,000	-	-	-	15,000	0%	Project not yet initiated.
		PANTHER ST DITCH PIPING	DESIGN	30,000	-	-	-	30,000	0%	Negotiating with ETM over proposal cost.
		ALAFAYA WOODS BLVD STMWTR	DESIGN	15,000	-	-	-	15,000	0%	Project not yet initiated.
		ALAFAYA WOODS BLVD STMWTR	CONST.	35,000	-	-	-	35,000	0%	Project not yet initiated.
		REED AVE DITCH STMWTR	CONST.	8,000	-	-	-	8,000	0%	Project not yet initiated.
						625,837	369,894	198,945	174,878	256,513
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 304	3RD GENERATION SALES TAX	ROAD RESURFACING	CONST.	450,000	-	-	-	450,000	0%	Project not yet initiated. Anticipate April 2016 award.
		SR426:PDE PINE/434/419/LK	DESIGN	150,000	-	-	-	150,000	0%	Phase 2 hardscape and lighting design not yet initiated.
		MHR/SR434 INTERSECTION IM	DESIGN	14,591	11,712	1,777	9,936	2,879	12%	Post design services almost complete.
		MHR/SR434 INTERSECTION IM	CONST.	206,095	214,795	201,805	12,990	(8,700)	98%	Construction completed.
		ADAPTIVE TRAFFIC SIGNALIZ	DESIGN	30,564	30,564	5,291	25,274	(0)	17%	Design almost completed.
		ADAPTIVE TRAFFIC SIGNALIZ	CONST.	500,000	-	-	-	500,000	0%	Construction not yet initiated.
		2016 SIDEWALK REPAIRS	CONST.	315,000	55,990	55,037	954	259,010	17%	In use by Operations for sidewalk repair.
		2016 SIDEWALK REPAIRS	CONST.	15,000	-	-	-	15,000	0%	Purchased concrete grinding equipment.
		GENEVA DR EXT/REALIGN	CONST.	50,000	-	-	-	50,000	0%	Project deferred to future fiscal year.
						-	-	-	-	-
				1,739,950	313,062	263,909	49,153	1,418,188	15%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 309	LOCAL OPTION SALES TAX	SR426:PDE PINE/434/419/LK	DESIGN	97,543	94,938	22,131	72,808	2,605	23%	Hardscape design completed. Awaiting Post Design Services.
		SR426:PDE PINE/434/419/LK	CONST.	972,000	-	-	-	972,000	0%	Awaiting invoicing from FDOT to encumber funding for hardscape.
				-	-	-	-	-	-	-
				1,069,543	94,938	22,131	72,808	974,605	2%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 330	GENERAL FACILITY IMP FUND	OOTP - PARKING LOT	CONST.	950,925	900,924	-	900,924	50,001	0%	Construction not yet underway, scheduled for JAN 2016
				950,925	900,924	-	900,924	50,001	0%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 345	FIRE RESCUE CONSTRUCTION	FIRE STATION RELOCATE	CONST.	1,500,532	1,450,796	663,711	787,085	49,736	44%	Construction in process. Completion anticipated for April 2016.
		FIRE STATION RELOCATE	DESIGN	7,263	5,563	1,700	3,863	1,700	23%	
		FIRE STATION RELOCATE	CONST.	208,377	206,368	1,438	205,160	1,779	1%	
		FIRE STATION RELOCATE	DESIGN	-	5,000	-	5,000	(5,000)	0%	
		FIRE STATION RELOCATE	CONST.	40,000	40,000	-	40,000	-	0%	
						-	-	-	-	-
				1,756,172	1,707,727	666,848	1,041,109	48,215	38%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 401	WATER & SEWER UTILITY	RIVERWOODS 8IN WATER MAIN	DESIGN	8,405	8,020	2,043	5,977	385	24%	Construction nearly complete.
		FIRE STATION RELOCATE	CONST.	1,053	-	-	-	1,053	0%	Project Completed.
		FIRE STATION RELOCATE	CONST.	38,000	20,551	8,500	20,551	8,950	22%	Work Order related to Fire Station Construction. Construction in Process.
		OVIEDO MALL SEWER METER	DESIGN	4,205	4,205	-	4,205	-	0%	Project awaiting bidding.
		RECLAIMED WATER MAIN EXT	CONST.	19,660	18,326	14,798	3,528	1,334	75%	Design at 90%
		RECLAIMED WATER MAIN EXT	CONST.	35,000	-	-	-	35,000	0%	Project not yet initiated.
						106,323	51,102	25,342	34,260	46,721
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 406	RENEWAL AND REPLCMT FUND	LIVE OAK SEWER MAIN	DESIGN	18,422	18,231	2,688	15,543	191	15%	Project still in Design phase.
		REBUILD LIFT STN CONTROL	CONST.	112,000	-	-	-	112,000	0%	Project not yet initiated.
				130,422	18,231	2,688	15,543	112,191	1%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 408	WATER IMPACT FEE FUND	RIVERWOODS 8IN WATER MAIN	CONST.	200,425	117,189	2,607	114,789	83,029	1%	Construction nearly complete.
		WM RELOCATE SR 434	CONST.	419,516	11,516	1,763	9,753	408,000	0%	Awaiting invoicing from FDOT to encumber funding.
		OOTP - ROADWAY CONNECTOR	CONST.	10,378	-	-	-	10,378	0%	Awaiting invoice from CND once dedicated improvements are approved by Council.
		OOTP - ROADWAY CONNECTOR	CONST.	10,802	-	-	-	10,802	0%	Awaiting invoice from CND once dedicated improvements are approved by Council.
				641,121	128,704	4,370	124,541	512,210	1%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
FUND 409	SEWER IMPACT FEE FUND	REROUTE MASTER LS - OWRF	CONST.	600,000	-	-	-	600,000	0%	Project not yet initiated.
				600,000	-	-	-	600,000	0%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		

City of Oviedo
 Capital Projects Status Listing FY 15-16
 Summary

FY 15-16
 Month: December
 As of Period: 3

Fund	Fund Name	Project Description	Current Phase	2016 AMENDED BUDGET	2016 P.O. Amount	2016 Expenditures (Invoices Paid)	P.O. BALANCE ENCUMBRANCES	Unencumbered Budget Account Balance AVAILABLE	% Complete	Status
Funds 415, 416, 417	415 2007 UTIL NOTE CONSTR FD; 416 2010A UTIL REV BONDS T/E; 417 2010B UTIL REV BONDS BABS	WW PLANT ENHANCEMENTS	DESIGN	46,620	102,590	-	102,590	(55,970)	0%	Project in Design phase
		WW PLANT ENHANCEMENTS	DESIGN	13,774	12,518	1,105	11,413	1,256	8%	Project in Design phase
		WW PLANT ENHANCEMENTS	CONST.	246,655	-	-	-	246,655	0%	Project not yet initiated.
		WW PLANT ENHANCEMENTS	CONST.	892,026	-	-	-	892,026	0%	Project not yet initiated.
										Project not yet initiated.
				1,199,075	115,108	1,105	114,003	1,083,967	0%	
				TOTAL AMENDED BUDGET	TOTAL P.O. AMOUNTS	TOTAL EXPENDITURES	TOTAL OPEN P.O. BALANCES ENCUMBRANCES	TOTAL UNENCUMBERED BALANCE		
GRAND TOTALS:				10,607,838	3,786,137	1,208,439	2,590,565	6,804,634	11%	

Citywide Dashboards
1st Quarter
Fiscal Year 2015-16



City of Oviedo

Monthly Financial Dashboard

