Fleet Internal Service Fund (504)

Revenues

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Original Budget	FY 13-14 Amdended Budget	FY 14-15 Budget
FLEET CONTRACT REP CHGS	-	-	-	-	281,968
MAINTENANCE	-	-	-	-	284,128
TOTAL REVENUE	-	-	-	-	566,096
Total Revenues	**-**	**-**	**-**	**-**	**566,096**

Expenditures

SALARIES	-	-	-	-	189,166
BENEFITS	-	-	-	-	39,383
OPERATING EXPENSES	-	-	-	-	142,251
TOTAL OPERATING	-	-	-	-	370,800
INSURANCE FUND	-	-	-	-	10,273
TOTAL INTERFUND TRANSFERS	-	-		-	10,273
CONTINGENCY	-	-	-	-	185,023
Total Expenditures	**-**	**-**	**-**	**-**	**566,096**

FLEET MAINTENANCE 5104

DESCRIPTION

Fleet Maintenance is a support service department of City government that provides a comprehensive array of repair and preventive maintenance services for a fleet of approximately 213 vehicles and 176 pieces of equipment and other non-rolling stock. The fleet department maintains a parts shop and inventory, coordinates all sublet repairs, including some for fire pumpers and rescue vehicles, and manages the City's vehicle replacement program. In addition, fleet oversees operations of the City's central fueling facility and maintains management and billing information for all vehicles and equipment.

As an "internal service" operation, Fleet Maintenance recovers its labor and overhead through an hourly labor rate charged to user departments. The cost of all parts and sublet repairs are charged directly to the affected department.

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Budget	FY 13-14 Amended Budget	FY 14-15 Budget
Salaries	145,151	120,551	127,586	127,586	189,166
Benefits	37,094	34,492	39,664	39,664	39,383
Operating	599,098	653,709	720,762	720,762	153,195
Capital	13,908	-	-	-	-
Total	**795,251**	**808,752**	**888,012**	**888,012**	**381,744**

BUDGET HIGHLIGHTS

The FY 14-15 budget decreased over FY 13-14. Operating expenditures actually decreased, and the repair and maintenance budgeted amount for the estimated cost of parts, which are directly charged to the affected department, decreased due to the purchase of new vehicles which will require less repairs. The amount for commercial or sublet repairs decreased, as well as the expenditure for vehicle replacements, and fuel and diesel fuel both decreased. Salaries increased from the addition of new personnel to this year's budget; otherwise, all other operating expenditures and overhead costs are consistent with the FY 13-14 budget.

PERFORMANCE OUTCOMES

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Budget	FY 13-14 Amended Budget	FY 14-15 Budget
Input/Demand					
City-wide Fleet Expenses (repairs, fuel, & overhead)	795,244	848,294	887,515	887,515	895,542
Labor and overhead	247,776	243,294	291,000	291,000	229,382
Parts and sublet repairs	65,116	155,000	95,000	95,000	139,000
Unleaded and diesel fuel	482,352	450,000	450,000	450,000	520,000
Mechanic Productive/ Billable Hours	2,464	4,434	2,300	2,300	4,200
Workload/Output					
# pieces of rolling stock	209	211	209	209	216
# pieces of non-rolling stock	173	173	170	170	176
# "services" or work orders	2,000	2,000	2,400	2,400	2,400
Effectiveness/Service Quality					
Average time to complete repairs (hours)	1.63	1.50	2.00	2.00	2.00
Mechanic productivity rate	84.0%	85.0%	78.0%	78.0%	70.0%
% of repairs returned	0.5%	0.25%	0.5%	0.5%	2.0%
Customer satisfaction rating	98.0%	98.0%	98.0%	98.0%	98.0%
% of Police vehicles in shop more than 4 hours	1.0%	1.0%	1.0%	1.0%	1.0%

Efficiency					
Hourly labor rate	86.50	86.50	86.50	86.50	85.00
Average hourly labor rate of private shops	92.00	92.00	92.00	92.00	95.00
Work Orders to Mechanic ratio (quarterly)	545	870	900	900	700

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
Total	3.00	3.00	3.00	3.00	0.00

OVIEDO
Florida

Medical Insurance Fund (510)

Revenues

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Original Budget	FY 13-14 Amdended Budget	FY 14-15 Budget
GENERAL CHARGES FOR SVCS	1,373,238	1,362,767	1,434,229	1,434,229	1,592,237
DEPENDENT	173,098	179,349	173,801	173,801	189,247
EMPLOYEE CONTRIBUTION	316,385	337,271	329,219	329,219	351,203
MANDATORY LIFE INSURANCE	43,680	35,279	31,454	31,454	26,292
LONG TERM DISABILITY	77,522	51,976	56,980	56,980	47,588
INVESTMENTS	11,965	5,659	3,500	3,500	4,000
CHANGE IN FAIR VALUE-INV	7	(1,933)	-	-	-
COBRA SUBSIDY TAX REBATE	3,841	-	-	-	-
COBRA	2,237	3,112	4,000	4,000	6,077
RETIREES	23,641	19,270	23,460	23,460	29,545
INSURANCE PROCEEDS	8,478	10,270	10,000	10,000	10,000
OTHER	55,853	-	-	-	-
FLEET INTERNAL SERVICES	-	-	-	-	10,273
GENERAL FUND	416,049	416,049	500,000	500,000	535,336
UTILITY FUND	61,513	61,513	69,065	69,065	90,808
STORMWATER OPERATIONS	22,438	22,438	26,050	26,050	30,627
TOTAL REVENUE	2,589,945	2,503,020	2,661,758	2,661,758	2,923,233
PRIOR YEAR BUDGETARY C/F	-	-	-	-	25,000
Total Revenues	**2,589,945**	**2,503,020**	**2,661,758**	**2,661,758**	**2,948,233**

Expenditures

BENEFITS	1,978,018	1,966,637	2,057,021	2,057,021	137,630
OPERATING EXPENSES	197,055	228,006	234,567	234,567	2,380,961
TOTAL HEALTH INSURANCE COSTS	2,175,073	2,194,643	2,291,588	2,291,588	2,518,591
OPERATING EXPENSES	312,577	321,523	355,009	355,009	424,642
TOTAL EMPLOYEE MEDICAL CLINIC COST	312,577	321,523	355,009	355,009	424,642
DEPRECIATION	9,306	10,152	-	-	-
TOTAL OPERATING EXPENDITURES	2,496,956	2,526,318	2,646,597	2,646,597	2,943,233
GENERAL FUND	56,768	56,768	-	-	-
TOTAL INTERFUND TRANSFERS	56,768	56,768	-	-	-
RESERVE FOR CONTINGENCIES	-	-	15,161	15,161	5,000
Total Expenditures	**2,553,724**	**2,583,086**	**2,661,758**	**2,661,758**	**2,948,233**

Medical Insurance Fund (510)

BEGINNING FUND BALANCE	618,131	654,351	574,285	574,285	589,446

REVENUE CATEGORY	2011-12 Actual	2012-13 Actual	2013-14 Adopted Budget	2013-14 Amended Budget	2014-15 Proposed Budget
INTERNAL SERVICE CHARGES					
CITY CONTRIBUTION FOR EMPLOYEE HEALTH INSURANCE	1,373,238	1,362,767	1,434,229	1,434,229	1,592,237
CITY CONTRIBUTION FOR DEPENDENT HEALTH INSURANCE	173,098	179,349	173,801	173,801	189,247
EMPLOYEE CONTRIBUTION FOR DEPENDENT COVERAGE	316,385	337,271	329,219	329,219	351,203
CITY CONTRIBUTION FOR EMPLOYEE LIFE INSURANCE	43,680	35,279	31,454	31,454	26,292
CITY CONTRIBUTION FOR EMPLOYEE LT DISABILITY	77,522	51,976	56,980	56,980	47,588
SUB-TOTAL: INTERNAL SERVICE CHARGES	**1,983,923**	**1,966,642**	**2,025,683**	**2,025,683**	**2,206,567**
MISCELLANEOUS					
INTEREST ON INVESTMENTS	11,972	3,726	3,500	3,500	4,000
STOP LOSS REIMBURSEMENT	8,478	10,270	10,000	10,000	10,000
OTHER	55,853	-	-	-	-
COBRA PAYMENTS	2,237	3,112	4,000	4,000	6,077
COBRA SUBSIDY TAX REBATE	3,841	-	-	-	-
RETIREE PAYMENTS	23,641	19,270	23,460	23,460	29,545
SUB-TOTAL: MISCELLANEOUS	**106,022**	**36,378**	**40,960**	**40,960**	**49,622**
INTERFUND TRANSFERS (TRANSFER FROM):					
GENERAL FUND (001)	416,049	416,049	500,000	500,000	535,336
WATER/WASTEWATER FUND (401)	61,513	61,513	69,065	69,065	90,808
FLEET MAINTENANCE FUND (504)	-	-	-	-	10,273
STORMWATER FUND (138)	22,438	22,438	26,050	26,050	30,627
SUB-TOTAL: INTERFUND TRANSFERS	**500,000**	**500,000**	**595,115**	**595,115**	**667,044**
APPROPRIATED FUND BALANCE	-	-	-	-	25,000
TOTAL REVENUES	**2,589,945**	**2,503,020**	**2,661,758**	**2,661,758**	**2,948,233**

EXPENDITURE CATEGORY	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET	2014-15 ADOPTED BUDGET
ADMINISTRATIVE COSTS					
CLAIMS PROCESSING AND ADMINISTRATION	197,055	228,006	234,567	234,567	251,177
WELLNESS PROGRAM OPERATING SUPPLIES	204	1,010	1,000	1,000	500
COBRA	(4,442)	583	-	-	-
RETIREES	2,540	1,484	-	-	-
OTHER OPERATING SUPPLIES	8,000	-	-	-	-
FLEX SPENDING DEBIT CARD/125 ADMIN. FEE	9,641	-	1,260	1,260	-
SUB-TOTAL: ADMINISTRATIVE COSTS	**212,998**	**231,083**	**236,827**	**236,827**	**251,677**
CLAIMS EXPENSES/LIABILITIES					
BLUE CROSS/BLUE SHIELD PAYMENTS - EMPLOYEES	654,508	409,602	613,000	613,000	-
BLUE CROSS/BLUE SHIELD PAYMENTS - DEPENDENTS	363,465	561,758	375,000	375,000	-

BLUE CROSS/BLUE SHIELD PAYMENTS - SHOCK CLAIM	432,887	486,057	510,000	510,000	650,000
BLUE CROSS/BLUE SHIELD PAYMENTS - COBRA	580	2,964	30,000	30,000	-
BLUE CROSS/BLUE SHIELD PAYMENTS - RETIREES	137,889	117,844	130,000	130,000	-
BLUE CROSS/BLUE SHIELD PAYMENTS - INPATIENT CLAIMS	-	-	-	-	433,500
BLUE CROSS/BLUE SHIELD PAYMENTS - OTHER MEDICAL CLAIMS	-	-	-	-	393,620
BLUE CROSS/BLUE SHIELD PAYMENTS - OUTPATIENT CLAIMS	-	-	-	-	98,445
BLUE CROSS/BLUE SHIELD PAYMENTS - PHARMACY CLAIMS	-	-	-	-	140,250
BLUE CROSS/BLUE SHIELD PAYMENTS - SPECIALISTS' CLAIMS	-	-	-	-	80,000
BLUE CROSS/BLUE SHIELD - IBNR	(131,871)	(34,933)	-	-	-
SUB-TOTAL: BCBS CLAIMS EXPENSES	**1,457,458**	**1,543,292**	**1,658,000**	**1,658,000**	**1,795,815**

Medical Insurance Fund (510)

EXPENDITURE CATEGORY	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET	2014-15 ADOPTED BUDGET
STOP LOSS REIMBURSEABLE CLAIMS (IN EXCESS OF $100K)					
BLUE CROSS/BLUE SHIELD PAYMENTS - EMPLOYEES	42,099	-	-	-	-
BLUE CROSS/BLUE SHIELD PAYMENTS - RETIREES	-	-	-	-	-
SUB-TOTAL: STOP LOSS REIMBURSEABLE CLAIMS	**42,099**	**-**	**-**	**-**	**-**
TOTAL CLAIMS EXPENSES - EXCLUDING SHOCK CLAIM	**1,066,670**	**1,057,235**	**1,148,000**	**1,148,000**	**1,145,815**
HEALTH REIMBURSEMENT ACCOUNT (HRA) EXPENSES	42,466	22,843	45,000	45,000	63,750
TOTAL: CLAIMS EXPENSES	**1,542,023**	**1,566,135**	**1,703,000**	**1,703,000**	**1,859,565**
***INCLUDES PAYMENTS FOR EMPLOYEES, RETIREES AND COBRA**					
INSURANCE PREMIUMS					
INDIVIDUAL EXCESS LOSS & AGGREGATE	335,794	309,516	257,761	257,761	333,969
LIFE INSURANCE	31,876	31,460	35,000	35,000	26,292
LONG TERM DISABILITY	60,586	57,459	60,000	60,000	47,588
SUB-TOTAL: INSURANCE PREMIUMS	**428,256**	**398,435**	**352,761**	**352,761**	**407,849**
EMPLOYEE MEDICAL CLINIC					
REPAIRS AND MAINTENANCE	1,311	652	-	-	661
UTILITIES	4,768	4,418	4,879	4,879	4,430
TELEPHONE/POSTAGE/MISCELLANEOUS	3,743	3,755	4,000	4,000	4,580
INITIAL SET-UP FEE (INVENTORY AND SUPPLIES)	7,396	2,739	-	-	2,000
LAB AND SUPPLIES	2,310	8,531	15,000	15,000	12,000
DRUG FORMULARY (PRESCRIPTION COSTS)	35,735	41,915	33,120	33,120	40,000
MEDICAL STAFFING COSTS	184,618	194,701	231,874	231,874	263,159
MONTHLY SERVICE FEE	64,492	63,802	65,136	65,136	72,312
OTHER CHARGES	-	-	-	-	25,000
DEPRECIATION	9,306	10,152	-	-	-
SUB-TOTAL: EMPLOYEE MEDICAL CLINIC	**304,373**	**320,513**	**354,009**	**354,009**	**424,142**
INTERFUND TRANSFERS (TRANSFER TO):					
GENERAL FUND (FOR HR STAFF SUPPORT)	56,768	56,768	-	-	-
SUB-TOTAL: INTERFUND TRANSFERS	**56,768**	**56,768**	**-**	**-**	**-**

RESERVE FOR CONTINGENCY	-	-	15,161	15,161	5,000
TOTAL EXPENDITURES	**2,544,418**	**2,572,934**	**2,661,758**	**2,661,758**	**2,948,233**
ENDING FUND BALANCE	654,352	574,285	589,446	589,446	594,446