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FY 2012-2013
ADOPTED
BUDGET

OVIEDO
Florida

CITY OF OVIEDO
ANNUAL BUDGET
FOR THE 2012-13 FISCAL YEAR
OCTOBER 1, 2012 THROUGH
SEPTEMBER 30, 2013



CITY COUNCIL

DOMINIC PERSAMPIERE

MAYOR

KEITH BRITTON

DEPUTY MAYOR

CINDY DRAGO

COUNCILMAN

STEVE HENKEN

COUNCILMAN

STEPHEN W. SCHENCK

COUNCILMAN

Kathryn Breazeale

City Manager

Bryan Cobb

Assistant City Manager

Robin R. Hayes

Management Services
Director

Gail A. Bigelow

Management Analyst

OVIEDO
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400 Alexandria Boulevard * Oviedo, Florida 32765

September 17, 2012

Honorable Mayor Persampiere, Deputy Mayor Britton, City Council Members and Citizens of the City of Oviedo:

Submitted for your review is the FY 2012-13 Annual Budget. The budget is predicated on maintaining the operating millage rate at 4.8626 mills to support General Fund operations. At the special meeting scheduled on July 30, 2012. The City Council formally set the tentative millage rate for FY 12-13 **as required by Florida Statute (Truth in Millage law). The millage levy represents the maximum tax rate that can be set by the City Council - in other words the rate can be maintained or lowered at the September public hearings, but not increased. The tax rate must be set and transmitted to the Property Appraiser, Tax Collector and the State of Florida no later than August 3, 2012.**

Setting the tax rate for the General Fund at 4.8626 mills *for the 5th consecutive year* will result in a citywide **tax decrease of 0.36% below the rolled back tax rate of 4.8804 mills**. For a home assessed at \$175,000 in 2011 that increases by 1.5% less the \$50,000 homestead exemption, the increase in City property taxes will be approximately \$14 in 2012. *Virtually all other commercial and other non-residential property owners will pay less in City property taxes at the proposed tax rate.*

The recommended General Fund budget of \$23,259,677 is \$93,785 or 0.4% less than the adopted FY 11-12 budget. As Council is aware, the Gross Taxable Value for 2012 increased by \$24,579,696 or 1.34% over 2011 Gross Taxable Value. With the exception of modest increases projected for the Half Cent Sales Tax, State Revenue Sharing and Communications Service Tax, virtually all other revenue sources are either flat or declining.

Based on the financial trends projections originally thought to transpire, I required all Departments to submit “same service level” proposals this year. This process resulted in the City “taking stock” of all existing services and to propose reductions within the specific area. I believe the continuation of this comprehensive process was successful in identifying potential budget reduction measures that allowed me and the Department Directors to better understand the implication of the possibility of a reduction on services provided to City residents, as well as, the impact on internal operations.

Furthermore, all departments were directed to submit their budget at operating expenditure levels that were “*equal to or less*” than the adopted FY 11-12 budget (exceptions were made for fixed costs such as fuel, utilities and liability insurance that were calculated separately by the Budget Office).

The alternative service level changes listed below were previously presented to City Council and discussed as part of the July 30th budget workshop:

Police Department – Addition of a Police Officer

The FY 12-13 budget includes the addition of a Police Officer to the Police Department. This position will allow for three more officers the opportunity to patrol the streets and communities, providing for the protection and care of Oviedo residents.

Police Department - Restructuring of Lieutenants due to attrition

The restructuring affects two Lieutenants who will be retiring in the first to early second quarter of FY 2012-13. The intent is to convert one Lieutenant to two Police Officers, one Officer would

report to the Community Involvement department and the other Officer would join the K-9 Team department.

Police Department - Restructuring of Administrative Assistant position

The Administrative Assistant position that supports Community Involvement, Criminal Investigations, and the Community Response Team will be retiring during the first quarter of FY 2012-13. At that time the Police Department will convert the Administrative Assistant position to the Crime Analyst.

Police Department - Contracting Dispatch Services

The FY 12-13 budget is based on transferring dispatch services to the Seminole County Sheriff effective January 8, 2013. Consequently, the first four months of the fiscal year continues the City's current in-house communications operation. The annualized payment to the Sheriff for contracted services is \$292,836 with \$219,627 due for FY 2012-13. The contract becomes effective January 8, 2013 with the proposed contract with the Sheriff allowing for the transfer of 8 of the City's 10 dispatchers to the Sheriff's Department. The proposed contract with the Sheriff would result in an annualized savings of approximately \$195,000 based on the FY 2011-12 adopted budget, and the entire amount would be realized in FY 2013-14 due to the timing of the transfer.

Fire Department – Reduction in Overtime

The FY 2012-13 budget includes a reduction in Overtime of \$100,000 within the Fire Department. During FY 2011-12 Council approved the hiring of three additional firefighters to be utilized for overtime and a 3rd rescue unit.

Development Services – Development Services Director

The Development Services Director was selected as the Assistant City Manager in the early part of FY 11-12 leaving a vacant position in Development Services. This budget includes funding to fill the vacant Development Services Director for FY 12-13. During the upcoming year this department will see plans and applications for projects such as: Oviedo on the Park, LeParc, Alafaya Crossing, the Hospital, and several subdivisions. Additional resources are needed to process the required documentation in a timely manner and the Development Services Director to critically oversee the process.

Management Services – Public Relations Manager

Over the course of the past year it has become evident to City Staff that there is a need for a Public Relations Manager to enhance the customer service and communication made available to the citizens of Oviedo. The City will be building and expanding the commercial platform and residential community in the near future and there will be a need to project that information to the public. Establishing a contact person for the citizens to reach out to is critical with the growth that is anticipated.

Financial Services – Financial Analyst

This budget includes a Financial Analyst position. The need to perform analysis, audits, assist with the budget, detail departmental financial reviews, and make recommendations is essential. This position will support the Finance, Utility Billing, Management Services, and all the departments.

The following “budget highlights” provides a concise summary of the FY 2012-13 Adopted Budget:

- ❖ The General Fund property tax rate for FY 12-13 is 4.8626 - the same tax rate since FY 08-09. The millage rate is 0.36% lower than the rolled back tax rate of 4.8804 mills. The tax rate for the General Obligation Bond of .3071 mills debt service. The combined tax rate for FY 12-13 is 5.1697 mills and the same as the in FY 11-12.
- ❖ The property owner with a \$175,000 home adjusted for the 1.5% Save Our Homes inflation adjustment and the \$50,000 homestead exemption would pay approximately \$14 more in City property taxes.
- ❖ Excluding new construction of \$31.2 million, the City’s tax base declined by \$87.8 million or 4.47%, which was due to the decline in market values. Some of this decrease was offset by the 1.5% Save Our Homes inflation adjustment for approximately half of all residential property owners.
- ❖ The total General Fund budget is \$23,259,677, which is \$93,785 or 0.4% less than the FY 11-12 adopted budget of \$23,353,462.
- ❖ General Fund operating revenues (excluding transfers and fund balance) are \$112,309 or 0.05% higher than FY 11-12. Of this amount, \$98,975 is due to higher property tax revenue and \$13,334 is related to higher non-ad valorem revenues. Increased transfers from several funds that are used to offset General Fund costs are higher by \$24,951. The higher transfer amounts are found in the Water/Wastewater Replacement Fund (-\$2,362), Building Services Fund (+\$27,313).
- ❖ The size of the City workforce for FY 12-13 will remain the same as the FY 11-12 budget. The workforce (both full time and seasonal) has been reduced by 70 positions since FY 06-07 with the positions per 1,000 population dropping to 7.54 employees per 1000 for FY 12-13 as compared to 7.67 employees per 1000 in FY 11-12. The population also increased from 34,012 to 34,573.
- ❖ The FY 12-13 total payroll (salaries and benefits) for all operating funds of \$17,990,220 is \$27,175 or 0.15% less than the total adopted payroll for FY 11-12. The lower payroll includes reductions made in FY 11-12 and even includes a 1.5% salary increase.
- ❖ The total adopted budget for all City funds combined of \$54.2 million (exclusive of inter-fund transfers and internal service operations) is \$9.9 million or 15% less than the FY 11-12 total adopted budget. The decrease is due mainly to lower appropriations of fund balance for capital improvements.

The remaining portion of the transmittal letter presents more detailed analysis of the budget, including more detailed analysis of the tax base, General Fund revenues, expenditures and fund balance. Following the General Fund analysis are summary discussions about the City’s Water/Wastewater Operating Fund, the Capital Improvements Program and several other funds.

Tax Base Summary

Based on the Certification of Taxable Value provided by the Seminole County Property Appraiser on June 20, 2012, *the City’s tax base increased by \$24.5 million or 1.34% compared to last year as shown in the graphic below.*

Excluding \$31.2 million of new construction, the reassessment of existing real properties declined by \$81.8 million or 4.47% compared to the 2011 real property base.

The decline in values between 2011 and 2012 is reflected below for the major categories of real property. *Inclusive of new construction valued at \$31.2 million, the total real property base increased \$18.5 million or 1.06%.*

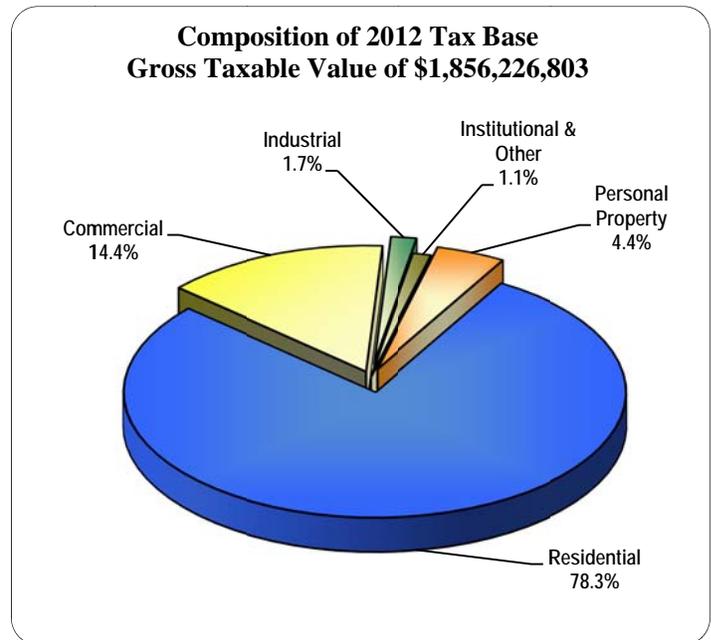
<u>Real Property Category</u>	<u>2012 Taxable Value</u>	<u>2011 Taxable Value</u>	<u>% Change</u>
Residential	1,452,699,978	1,423,788,263	2.0%
Commercial	268,125,715	280,200,984	-4.3%
Industrial	32,143,164	31,955,769	0.6%
Institutional/Other	<u>21,370,661</u>	<u>19,854,101</u>	<u>7.6%</u>
TOTAL*	1,774,339,518	1,755,799,117	1.06%

*excludes value of personal property

A summary of the changes in the entire tax base between 2012 and 2011 is depicted below:

SUMMARY OF TAX BASE DATA FOR 2012 (FY 2012-13)

2011 Final Gross Taxable Value	\$1,831,647,107		
		Change In	%
		<u>Taxable Value</u>	<u>Change</u>
New Construction	31,259,986		1.71%
Re-assessment of Existing Properties	75,206,995		4.11%
Personal Property	<u>(81,887,285)</u>		-4.47%
Tax Base Net Increase	\$24,579,696		1.34%
2012 Gross Taxable Value	\$1,856,226,803		



GENERAL FUND REVENUES

Property Taxes (General Fund)

At the millage rate of 4.8626 mills, the City will budget \$8,665,044 in property taxes to support General Fund operations - an increase in property tax revenue of \$98,975 compared to the FY 11-12 budget.

- FY 12-13 proposed budget: **\$8,665,044** - at 4.8626 millage rate
- FY 10-11 adopted budget: **\$8,566,069** - at 4.8626 millage rate

Non-Property Tax Revenues

Total non-ad valorem revenues of \$12.63 million reflect a net decrease of approximately \$24,544 or 0.1% measured against the FY 11-12 non ad valorem base of \$12.65 million. Leading the most significant declines are Electric Franchise Fees and Utility Taxes (-\$109,695) and Electricity Taxes Utility Taxes (-\$67,042). These declines were partially offset with increased Communications Service Taxes (+\$24,332), Revenue Sharing Distribution from the state (+\$40,700), and Local Government Half Cent Sales Tax (+\$104,288). EMS Transport Fees are expected to decline (-\$52,685), although Development Application fees are expected to increase (+\$39,035) partially due to Oviedo on the Park, LeParc and other developments.

Support from Other Funds (Transfers)

Support from other Funds is set at \$1.97 million of all General Fund revenues. This amount is up by \$24,951 of which the Water/Wastewater Replacement Fund (FY 11-12 was \$55,162 and the FY 12-13 is \$52,800). The transfer from the Building Services Fund is \$177,313 for FY 12-13, an increase of \$27,313 over last year’s budget and represents the City’s 23% revenue share of Building Services revenues net of miscellaneous operating expenses.

Fund Balance Appropriation

There is no appropriation of fund balance in the FY 2012-13 proposed budget.

GENERAL FUND EXPENDITURES

A comparison of the FY 12-13 and FY 11-12 budgets by major expense category is depicted below:

**GENERAL FUND EXPENDITURES
BY MAJOR ACCOUNT CATEGORY
FY 2012-13 vs. FY 2011-12**

	FY 2011-12 Adopted Budget	Percent of Total Budget	FY 2012-13 Adopted Budget	Percent of Total Budget
Personal Services	\$15,536,620	66.5%	\$15,615,208	67.1%
Operating Expenses	5,402,958	23.1%	5,616,040	24.1%
Vehicle Replacement Contribution	<u>332,438</u>	<u>1.4%</u>	<u>289,709</u>	<u>1.2%</u>
Sub-Total: Department Operations	\$21,272,016	91.1%	\$21,520,957	92.5%
Debt Service (transfer to Sinking Funds)	\$1,416,629	6.1%	\$1,277,321	5.5%
Other Interfund Transfers*	654,817	2.8%	451,399	1.9%
Contributions (to non-profit & other agencies)	<u>10,000</u>	<u>0.0%</u>	<u>10,000</u>	<u>0.04%</u>
Sub-Total: Non-Departmental	\$2,081,446	8.9%	\$1,738,720	7.5%
TOTAL EXPENDITURES	\$23,353,462	100.0%	\$23,259,677	100.0%

Note: FY 12-13 operating expenses include eight months payment of \$219,627 to Seminole County Sheriff for Police dispatch services.

*Other Interfund Transfers category includes transfers to Health Insurance, Lease Financing and Stormwater Utility Funds.

More detailed explanations of operating budget changes for each department and program can be found under the “budget highlights” section of each program’s Expenditure and Staffing Summary (within the operating budget detail section of the budget document).

Debt Service and Lease Financing Support

Debt service expenses are down by \$548,841 due to the successful refinancing of several debt issuances resulting in significant recurring savings over the next several years. Included in Debt Service is the renovation of the Community Center for \$640,000 in the upcoming budget year, and \$182,353 in new lease equipment. Approximately 90% of this obligation is associated with several refunding revenue bonds originally issued in the

1990's for parks and recreation and general facility improvements, as well as, two bank notes (\$7 million total) for the new Fire Station and Public Works Maintenance facility approved by voters in November 2006. The \$1.6 million debt service share is well within the standard set in City financial policy that limits revenue bond debt to no more than 10% of General Fund operating revenues.

Fund Balance for Economic Uncertainties

An important indicator of the City's financial position is the level of its undesignated fund balance relative to the total General Fund expenditures. At September 30, 2011, the General Fund reserve was \$3,484,349 or approximately 16% of FY 11-12 General Fund budget. FY 12-13 year-end projections indicate that the undesignated fund balance will be \$3,969,838 or approximately 17% of the FY 12-13 General Fund Expenditure Budget.

Changes in the City Workforce and Total Payroll

The total number of authorized full and regular part time positions for FY 12-13 *for all funds and departments will remain at 261 full time equivalent positions. The size of the city's workforce is the same as it was in FY 03-04, whereas the number of positions has declined to 7.54 per 1,000 population as compared to 9.31 in FY 08.*

The citywide payroll of \$17.9 million for all operating funds combined is close to last year's budget. There is a decline in a few departments, along with new positions in other departments and it also reflects the workforce and contract with the Seminole County Sheriff for Police dispatch services. A decrease of \$100,000 in the Fire Departments overtime is also reflected.

Total Benefits (Payroll Matching Costs and Health Insurance)

- **Health Insurance:** Health insurance premiums established by the City through its self-insurance plan for all coverage types will remain the same as FY 11-12. The cost of single (employee) coverage is \$6,077. The City pays for single coverage on behalf of City employees.
- **City Pension Contributions:** Total pension contributions budgeted by the City for FY 12-13 is estimated at \$1,294,898. This is reflective of the general employees contributions and the city match toward the ICMA plan and the reduction the Fire Department pension (FY 11-12 estimated at 16.5% and FY 12-13 is estimated at 15.5% of payroll), but an increase in the Police Departments (FY 11-12 estimated at 16.62% and FY 12-13 is estimated at 21.21% of payroll).
- **Worker's Compensation:** The City will benefit from lower Worker's Compensation costs due to the City's continued low claims trend. Total workers' compensation costs based on the FY 12-13 insurance renewal through Public Risk Management is \$342,859, compared to \$335,631 for FY 11-12.

WATER AND WASTEWATER OPERATIONS

Revenues

The revenue outlook for FY 12-13, based on FY 11-12 budget estimates, reflects decreased water revenues for the year. Consequently, water revenues are projected at 8% lower than FY 12 budget estimates. All remaining manual read reclaimed meters were updated to automated read meters, reducing manpower to read meter by meter. During the FY 11-12 a roll-off truck was acquired and it more efficiently hauls sludge to the remote recycling facility and reduces wastewater operational cost by approximately \$38,000 per year. The Chuluota Reclaimed interconnect with Aqua was activated in January 2012 which provides up to 100,000 gallons of reclaimed water to the City reclaimed system. Reclaimed water revenues are also performing below average projected at 4.4% less for FY 12-13.

Total operating revenues for FY 12-13 are estimated at \$12.68 million compared to the FY 12 budget level of \$13.15 million. *Based on budget projections, FY 12 revenues would exceed expenditures by \$984,117.*

The budget is based on no utility rate increase in FY 12-13, but there is an indexing increase on the Water/Wastewater/ and Reclaimed systems.

Expenditures

The total budget for Water and Wastewater operations (Water Production and Distribution, Wastewater and Reclaimed Water, Administration and Utility Billing/Customer Service is set at \$5,804,646. Other FY 12 budget changes can be summarized as follows:

Cash Reserves (Utility Operating Fund)

The projected cash position at September 30, 2012 is projected at \$6.67 million, which is equal to approximately 190 days of operating and debt service expenses. This cash reserve level compares favorably to the 90 day or 25% minimum requirement as required by City financial policy. Nonetheless, as reclaimed water becomes more prevalent in future years, potable water consumption and related revenues are expected to decrease. This circumstance will be evaluated as part of the revenue sufficiency and rate analysis to determine the impact on cash reserves and debt service coverage in future years. At September 30, 2011, debt service coverage factor was 2.20 - in other words net utility revenues were more than twice the total debt service requirement, which compares favorably to the 1.1 minimum requirement.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The 5 Year Capital Improvements Program was reviewed by City Council on July 30, 2011 and serves as a blueprint for future capital improvements over the next five year period. The total funding commitment appropriated for FY 12-13 from various dedicated funding sources for capital improvements is approximately \$16.75 million. Other significant projects scheduled for FY 12-13 include:

- ✓ Continuation of the Resurfacing Project of City-maintained roads.
- ✓ Oviedo on the Park – Infrastructure cost for engineering/design, roadways, utilities, landscaping and hardscaping upgrades to the road network to begin this year.
- ✓ Design and Renovation of the Community Center.
- ✓ Installing a Dog Park and an Open Area Field Space, along with Shane Kelly House Renovations.
- ✓ Sidewalk Trip and Hazard Repairs.
- ✓ Wastewater Improvements at the Northern Lift Station re-route and pump optimization.

OTHER FUNDS

Building Services (\$781,910 total budget)

FY 10-11 was the first full year of outsourcing Building Services to a private company that started in February 2010. The contract is based on sharing of gross revenues whereby the City receives 23% of gross revenues from permit and plan review fees and the contractor receives 77%. The City is responsible for a variety of miscellaneous operating expenses and overhead costs such as utilities, insurance and telephones that are estimated at \$26,327 for FY 13. FY 12-13 revenues are based at the same level projected for the current fiscal year or \$781,910.

Stormwater Utility (\$1,546,412 total budget)

Both maintenance and capital improvement projects will be funded from the \$7.00 Stormwater Utility Fee (\$7.00 per equivalent residential unit (ERU) per month). The Stormwater Utility Fee revenue will generate approximately \$1.5 million at the \$7.00 per ERU monthly fee. The FY 12-13 budget will also contribute \$296,948 to the fund balance this fiscal year.

Summary Comments

I am confident that the FY 2012-13 Adopted Budget addresses several important City Council goals and priorities:

- **Providing tax relief to most Oviedo taxpayers by maintaining the tax rate at 4.8626 mills or 0.36% below the rolled back tax rate of 4.8804 mills.**
- **Maintaining public trust as measured by the 66% “excellent/good” rating received from citizens in response to the question regarding the value of services for the taxes paid to the City (*2011 National Citizen Survey*).**
- **Maintaining the City’s strong financial position as measured by the projected 15% reserve level in the General Fund and the projected 39% reserve in the Utility Operating Fund.**
- **Providing the staffing and financial resources necessary to maintain current levels of service for public safety and for other core City services - despite the workforce reductions of the past years.**
- **Continuing to make a substantial investment to maintain, repair and enhance the condition of the City’s infrastructure for roads, general City facilities, drainage, and utilities.**

The economic realities of the past several years have challenged us to undertake a critical review of all aspects of City government in terms of the services we provide and the level at which those services are provided. We will continue to face similar - but hopefully less severe challenges in 2013 as the economy slowly improves, proven by the Gross Taxable Value within Oviedo. Nonetheless, I am prepared to work closely with the City Council as we strive to maintain Oviedo’s standing as a Top 100 City as recognized by RelocateAmerica.com in 2009, 2010 and 2011 and by Family Circle Magazine as one of the *10 Best Towns for Families* in America.

I would like to thank the City’s many valuable and quality employees whose daily work is the key ingredient to providing quality municipal services as reflected in the results from the 2011 National Citizen Survey. As well, I would like to thank the City’s Department Directors and staff for their efforts in preparing their respective budgets under difficult economic conditions.

Respectfully submitted



Kathryn Breazeale
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Oviedo

Florida

For the Fiscal Year Beginning

October 1, 2011

Linda C. Danton *Jeffrey R. Egan*

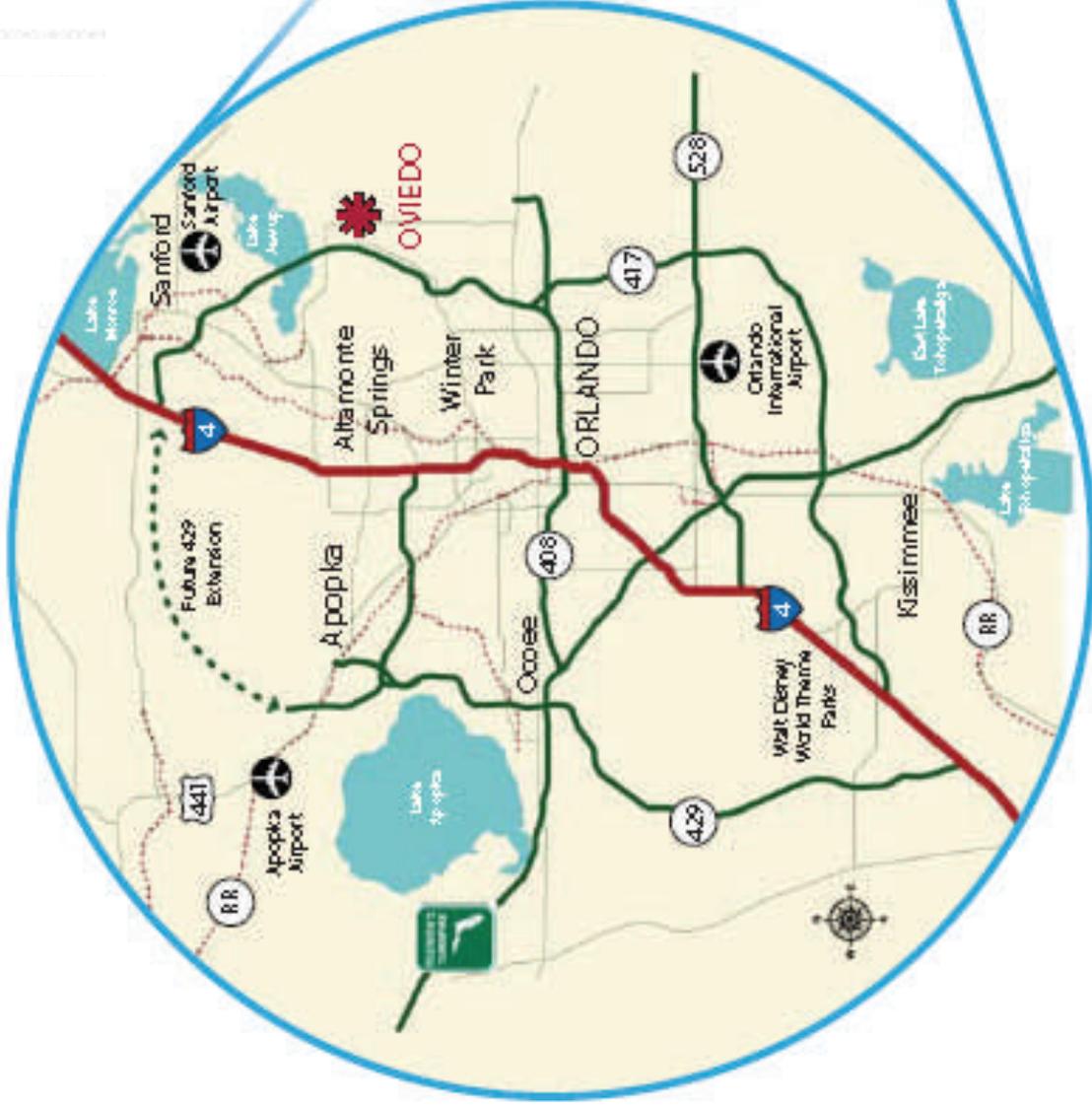
President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a distinguished **Budget Presentation** award to **City of Oviedo, Florida** for its annual budget for the fiscal year beginning **October 1, 2011**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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City of Oviedo

The City of Oviedo is a part of the Orlando metropolitan area and is located in Seminole County. The City is bordered on the south by Orange County, to the north by Lake Jesup and to the northwest by Winter Springs.

Frontier Town to BOOMTOWN!

Oviedo's history is the fascinating frontier history of Central Florida. During and after the Civil War period (1861-1869) settlers to the area homesteaded or bought land in the "Lake Jesup community". Oviedo was first settled mainly because of its accessibility to Lake Jesup via a landing at Solary's Wharf. The City received its name "Oviedo" in 1879 after the city in northern Spain, from the postmaster of the new post office, Andrew Aulin, a Swedish immigrant. The City began to grow its agricultural roots in the late 1800's with the establishment of citrus farms and flower nurseries. Notable horticulturists and agricultural businessmen having called Oviedo home include Theodore L. Mead (1886), namesake of Mead Gardens located in Winter Park, and Steen Nelson, founder of Nelson and Company, whose steel water-tower is still a local landmark in downtown Oviedo. A disastrous freeze in 1895 wiped out the citrus industry and prompted the development of the celery and vegetable industry. Celery grew well in Oviedo's mucky, rich topsoil and became Oviedo's primary crop and was shipped to all parts of the United States. Despite the uncertain climate, many citrus growers replanted their citrus groves. The popular Temple Orange was developed in Oviedo in the early 1900's. In 1914 a large fire caused by one of the gas-lit lamps that lined Broadway St. set ablaze all six of Oviedo's downtown buildings, destroying four of the six buildings. In 1925 the City of Oviedo was chartered by the Florida State Legislature and incorporated. During World War II, the citrus and celery industry in Oviedo flourished and contributed to unprecedented growth and development in the area.

In 1963 nearby Florida Technological University was opened, now known as the University of Central Florida (UCF), the nation's fifth largest university (53,000+ students) and one of the country's top research universities. UCF is home to the Center for Research Optics and Lasers, (CREOL), the National Simulation Center (NSC) the Institute for Simulation and Training (IST) and the College of Film and Digital Media.

Seminole State College (SSC) of Florida, with four (4) Seminole County campuses is a full-service education provider, offering four-year degrees and two-year college-credit degrees.

The Oviedo campus opened in January 2001, with a complement of college-credit, technical, continuing education and personal enrichment class offerings.

Also contributing to Oviedo's nascent technology clusters are the regions space related industries, missile and defense industries and the regions entertainment, computer simulation and digital media industries. Local technology-based employers of Oviedo residents include Florida's Space Coast's Kennedy Space Center and its related industries, Lockheed Martin, and the National Center for Simulation.

Located astride Central Florida's newest high-technology corridor, SeminoleWAY, the City of Oviedo is positioned for dynamic business growth and success. SeminoleWay, a high-tech corridor along SR 417, is the northern portion of Orange County's Innovation Way, links both Orlando and Orlando-Sanford International Airports, the University of Central Florida, Orange County's new "Medical City" at Lake Nona, Seminole State College and the Kennedy Space Center. These key components contribute to the burgeoning simulation, digital media, medical sciences and photonic industry clusters growing in the Oviedo area. The demographics of the communities along SeminoleWAY show a region with the key components possessed by established technology centers. The SeminoleWay area already possesses similar concentrations of advanced degree residents and professionals, clusters of technology-oriented companies and the higher education and research facilities found in 'technology centers', such as Tempe, Arizona, San Diego, California and Austin, Texas.

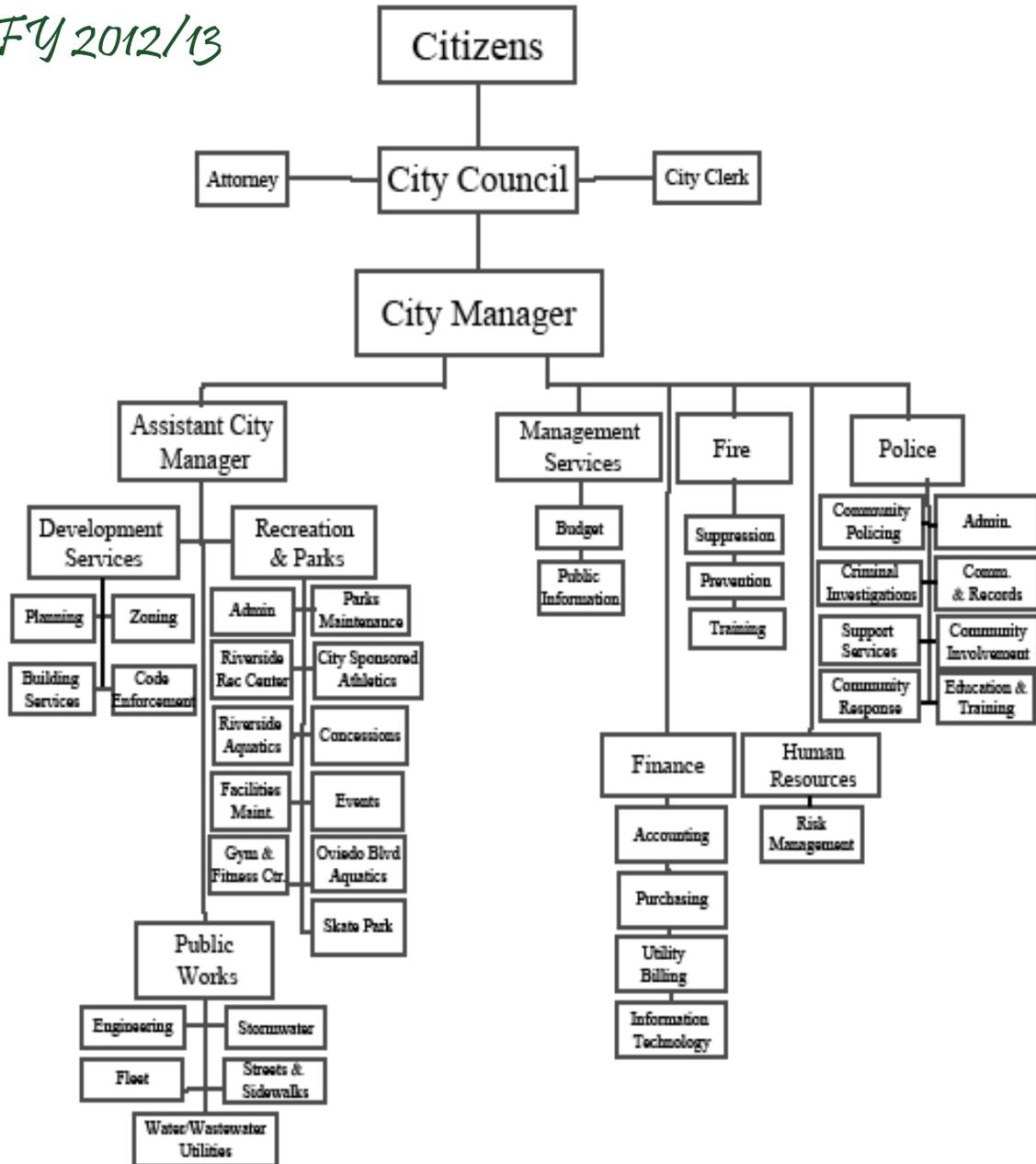
Oviedo's more traditional business community includes robust retail, finance, real estate and insurance sectors. These provide additional employment opportunities and the daily services and products utilized by residents, businesses and visitors. Whether you are a Fortune 500 corporation, technology start-up or a "home-based" business, Oviedo is fertile-ground to start, relocate or grow your business.

Source: Oviedo Historical Society, 2009, www.oviedohs.com



City of Oviedo Organizational Chart

FY 2012/13



Strategic Plan

Mission

Provide a high quality of life to our community through accessible and sustainable services

Strategic Focus Area: Natural and Built Systems

End Result: Ensure that the natural and built environment of Oviedo is healthy and sustainable

Goals

- Sustain programs and efforts to conserve natural resources
- Ensure that the infrastructure meets the capacity needs of the City by:
 - Developing infrastructure that enables quality /smart growth
 - Eliminating existing infrastructure deficits
- Ensure that new development or redevelopment is done in a sustainable manner
- Maintain public health protections

Strategies & Objectives

- Optimize water conservation usage rates
- Maintain and enhance stormwater management
 - Maintain FEMA CRS rating
 - Develop programs to implement master plan
- Maintain highest water quality standards
 - Develop alternative water supply
 - Develop regional funding system
 - Develop distribution system
 - Enhance Oviedo H2O program, i.e. Florida Friendly landscaping
- Enhance sewer system distribution
 - Develop sewer access through-out the City
- Continue and strengthen environmental protection measures and programs
- Promote energy conservation practices
 - Construct or modify city facilities to sustainable standards as high as feasible
- Continue and enhance solid waste recycling
 - Expand recycling participation particularly in commercial and multi-family areas
 - Progress to single stream recycling
- Modify land development regulations to facilitate redevelopment
- Maintain river buffers and natural lands and conservation areas

Strategic Focus Area: Mobility and Transportation

End Result: A transportation system that will foster economic development, responsible energy use and environmental protection, and health and safety of residents while increasing the ability of people to move around the City.

Goals

- Continue implementing transportation master plan
- Promote connections to regional multi-modal systems with particular emphasis on:
 - Promotion and expansion of the Flex area (Pick-up line)

Strategies

- Widen SR 426
- Widen SR 419
- Widen SR 434
- Support construction of McCullough Bridge
- Increase walking and biking options
- Review development regulations to serve the goals of this SFA
- Continue to implement strategies identified in the Transportation Master Plan
- Continue to execute strategies to reduce traffic crashes
- Conduct public education on transportation alternatives
- Develop connectivity for all types of vehicles
- Enhance transit options
- Develop intelligent street system with traffic operation center to reprogram signals
- Support rail service for commuters

Strategic Focus Area: Economic Vitality and Development

End Result: A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.

Goals

- Promote diversification of the local economy
- Continue to execute the strategic economic development plan with continued emphasis on regional efforts
- Foster redevelopment of business and commercial areas

Strategies & Objectives

- Enhance partnerships with UCF/SSCF
- Promote and champion Seminole Way
- Support development of hospital and related health care/life sciences businesses
- Form partnerships with new management of Oviedo Mall
- Pursue development of Oviedo on the Park
- Foster redevelopment of historic downtown
- Continue to develop business friendly codes and practices
- Continue to enhance business relocation services
- Continue to participate in regional economic development organizations
- Focus on targeted industries as identified in the Economic Development Plan
 - Pursue primary (job producing) businesses
- Monitor and oversee improved permitting process

- Revise city codes to promote redevelopment
- Implement CRA plan and pursue financial participation by Seminole County
- Continuing on-going business retention efforts
- Pursue annexation where economically beneficial

Strategic Focus Area: Safety and Security

End Result: Oviedo will be one of Florida’s safest cities

Goals

- Be one of the safest communities in the region
- Maintain fire and police response times at superior levels
- Ensure a high level of readiness to manage and recover from disasters

Strategies & Objectives

- Maintain up to date equipment and appropriate facilities with emphasis on:
 - Continue to fund a planned vehicle replacement program
 - Construction of a new police headquarters facility
 - Development of a mobile command center
 - Development of a new EOC
- Maintain traffic safety
- Maintain disaster preparedness readiness and disaster recovery plan
- Use and update technology for crime prevention
- Continue police participation in the ION Program and other neighborhood groups
- Maintain commitment to first response and other collaborative efforts are beneficial to the City
- Continue commitment to comparatively superior ISO and CRS ratings and performance measures
- Focus on crime prevention, community awareness and other community policing activities

Strategic Focus Area: Recreation, Arts and Culture

End Result: Oviedo offers a wide range of quality recreation, arts and culture activities which satisfy the expectations of residents while also serving to attract new residents and business.

Goals

- Execute and update the Recreation Master Plan
- Maintain the fiscal health and affordability of recreation programming
- Maintain the current ratio of park land to number of residents

Strategies

- Continue to develop more age diverse facilities and programs
- Consider a public referendum for facility construction and land acquisition if needed
- Continue to update recreation fees on an annual basis to maintain cost recovery at current levels and prevent further subsidy from the General Fund
- Consider public art effort
- Review development regulations to serve the goals of this SFA

- Continue to develop scholarships for recreation programs
- Attain national accreditation for Recreation and Parks
- Continue to deliver a diverse range of recreation programs and community events

Strategic Focus Area: Community Character

End Result: Foster and maintain a strong sense of community identity and of place

Goals

- Develop a more uniquely identifiable and attractive city
- Maintain and enhance neighborhood quality
- Support civic pride and community participation

Strategies & Objectives

- Promote “Historic” Downtown redevelopment
- Target Oviedo on the Park
- Undertake neighborhood improvements in mature areas
- Develop overall design plan including architectural standards to encourage a more urban feel to areas of the City
- Development of various districts, and “Green Impact Overlays” to encourage more distinctive development and redevelopment, and to promote broadly the goals and objectives of sustainability
- Adopt city-wide streetscaping standards
- Develop City plan to merge character of the historic downtown with the new town center
- Develop and execute branding effort
- Continue and enhance neighborhood ION strategy
- Develop resources and awareness of resources to support beautification efforts
 - Inventory properties
 - Educate owners
 - Code enforcement when needed

Strategic Focus Area: High Performance Government

End Result: A high level of community confidence and trust in city government

Goals

- Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health
- Provide high quality, affordable services
- Provide leadership on critical local and regional issues
- Periodic review and updating of the strategic plan

Strategies & Objectives

- Continue to ensure financial health by tax base diversification and growth; adequate financial reserves, comprehensive contract management, health and liability insurance controls and prudent cost recovery practices
- Continue to pursue mutually beneficial strategies and partnership with other local govern-

ments and regional agencies

- Continue to develop a comprehensive approach to pursue Federal and State financial resources that is consistent with the strategic plan
- Continue to enhance organizational productivity and efficiency by improving organizational performance and customer satisfaction by continuous process improvement and process management
- Continue to enhance productivity and customer service by staff development
- Continue to expand e-government including on-line services, GIS and electronic records with an emphasis on:
 - Maintaining a robust IT infrastructure that encourages citizen participation
 - Expansion of GIS
- Continue to align organizational structure and practices with mission.
- Maintain workforce diversity and opportunity
- Continue to develop performance management system to align individual work with strategic direction and provide feedback on performance
- Continue to implement comprehensive citizen engagement practices
- Maintain competitive wage and benefit structure
- Complete succession plans
- Develop mentoring effort to support succession plans
- Continue to build a culture of responsiveness and responsibility

FY 2011-2012 Accomplishments

City Initiatives

- Acquired the former USPS facility which is to become Oviedo's future community center.
- Oviedo on the Park

Public Safety

- The 7th Annual Car Show raised approximately \$10,000 for the Optimist International Foundation's *Childhood Cancer Campaign*.
- The Oviedo and Winter Springs Police Departments raised \$9,608 from their charity football game for the Kids House of Seminole, Inc.
- Oviedo Police were recognized by the Florida Department of Transportation and the National Highway Safety Administration's Florida Law enforcement challenge for developing a comprehensive traffic safety program to reduce traffic related crashes, injuries, fatalities and property damage, for a department in its size category.
- The Oviedo Police Department implemented the "Crime Free Multi-Housing Program" with the certification of the Oviedo Town Centre and Covington Apartment Complexes. In addition, an Oviedo officer received the Crime Free Multi-Housing Association's "Officer of the Year" award.
- The Florida Crime Prevention Association awarded an Oviedo officer their "Horizon Award" for making a significant difference in the lives of the citizens in the community.
- Other notable Police accomplishments:
 - Significantly reduced the number of Alcohol and Tobacco violations from 13 in 10-11 to 4 in 11-12.
 - Finalized forfeiture of 4 vehicles seized during operations.
 - Made approximately 45 felony drug arrests for selling and distribution of illegal drugs for 11-12.
 - D.A.R.E. program graduated 600 participants.
 - G.R.E.A.T program for gang awareness and resistance graduated 250 students at Jackson Heights Middle School.
 - Crime prevention programs presented: Crime Free Multi Housing, Neighborhood Watch, National Night Out, Bicycle Safety and Rodeo, Danger Stranger, Gun Safety Home Inspections, Holiday safety Tips and School Safety and Security.
- The Oviedo Fire Department placed 2 new Cardiac/Defibrillator Monitors into service.
- The Oviedo Fire Department received a "No Deficiency" assessment from the Florida Bureau of Health EMS Division.

- The Oviedo Fire Department was awarded \$156,685 for a regional DHS-FEMA-AFG federal grant among other participating agencies for the purchase of digital compliant 800 MHz radio equipment in accordance with the FCC mandate.
- The Oviedo Fire Department submitted a DHS-FEMA-AFG federal grant for \$93,444 for structural firefighting gear.

Public Works

- Major design projects completed during FY2011-12 were Big Oaks/Twin Rivers Reclaimed, Evans Street Road Improvements, Little Creek Reclaimed Water Main Extension, Aulin Stormwater Improvements, and Kingsbridge/Lake Rogers Traffic Signal.
- Construction projects completed include the Oviedo Water Reclamation Facility Headworks Improvements and Odor Control Domes, Little Creek Reclaimed Water Main Extension, Resurfacing, Downtown Lift-Station Reroute, Jackson Heights Middle School Sidewalk project and SR434/Central Streetscape Improvements.
- The City received LAP funding from the Florida Department of Transportation in the amount of \$1,090,472 to fund transportation related projects and grants from St. Johns River Water Management District totaling \$542,060 for Reclaimed Water Projects.
- Completed updates to the Wastewater and Reclaimed Master Plans and also completed a Stormwater Conveyance System Analysis.
- Updated old manual-read reclaimed meters to new more efficient automated meters.
- Acquisition of a roll-off truck by the Oviedo Wastewater Reclamation Facility to haul residual process sludge, more efficiently, to a remote recycling facility.
- The Chuluota Reclaimed Interconnect with Aqua was activated in January 2012.
- Public works staff completed resurfacing for 31 city roadways, capitalizing on lower than expected asphalt costs.
- Traffic Calming Measures on East Franklin, Drainage Pipe replacements on Ragsdale Rd, Weaver, McKinnon and Division Street.
- Stormwater completed in-house drainage improvements at Shane Kelly Park.
- Renovations to the Dial Septic Building saving 20% for the total project.
- Stormwater Operations cleaned 15,553 feet of Storm Sewer Pipe in house this year.
- Operations also replaced 2.43 miles (644 cubic yards) of sidewalk trip hazard panels in fiscal year 2012.

Management Services

- Upgraded audio/visual equipment in the Council Chambers.
- Coordinated with all departments on “The Taste of Oviedo” and provided a magnet for the citizens for a quick reference to important city telephone numbers.

- Published the City's FY 12-13 Annual Budget with a reduction to the General Fund Budget.
- Prepared and presented Financial Dashboards.
- Prepared and presented the Quarter Budget Prospectus which incorporates the status of the Strategic Plan and the Budget to Actual Revenues and Expenditures of the City.
- Provided Muni-Cast with 10 years of Revenue, Expenditures, and Debt data – awaiting analysis and trending information from the data.
- Assembled data for Florida Benchmarking Consortium to compare the city to other cities.
- Two editions of Crossroads mailed to citizens.

Finance/Technology

- Successful refinancing of several debt issuances resulting in significant recurring savings over the next several years.
- City's CAFR was issued on time while the department was in the midst of transition.
- Successful renegotiation of the ICMA contract and contracting with new agent of record for health care services.
- Rec-Trac upgrade, with continued roll-out of the virtual environment and upgrade to servers.
- Implementation of the Integrated Voice Response software which will enable the City's customers to pay over the phone, obtain their current balance due, next billing date, last billing date and amount and their last payment date and amount. Fax and email capability will be included for payment history, billing history, account status and late payment date and amount.
- Committee selected SIRE Technologies for agenda and document imaging software. The software prepares agendas for council and city clerk, and also prepares documents for city-wide document imaging. Implementation ongoing with completion early FY 12-13.
- Implemented American Technology Solutions (ATS). This resource allows employees to view their paycheck stubs, W2s, and other relevant pay information online.

Human Resources

- Conducted an Employee Job Satisfaction Survey. Results indicated:
 - 82% of employees would recommend employment with the City of Oviedo to others.
 - 83% reported that their work experience at the city is satisfying and rewarding.
- Implemented Wellness Center service enhancements, including:
 - Extended operational hours, from 16 to 20 hours per week
 - Added evening shift 5-days a week
 - Increased number of 90-day supply generic medications to reduce the number of return appointments
 - Provided internet coupon options for brand medication discounts
- Customized the design of NeoGov performance automated software.

- Conducted broker audits resulting in reimbursements to the City of \$55,852.
- Transitioned to new Flexible Spending Administrator with a cost reduction of 35.7%
- The City's Personnel Policies were reviewed and revised.

Recreation and Parks

- Hosted 2012 Relay for Life Golf Outing and raised \$18,136.
- Completion of three multi-purpose fields at Shane Kelly Park.
- House relocation to Shane Kelly Park, for environmental education classes.
- Boardwalk renovation and extension at Round Lake Park .
- Completion of geothermal airside upgrade of HVAC at the Gymnasium and Aquatic Facility.
- Achieved a 50% cost recovery for the following special events:
 - Halloween
 - Snow Mountain
 - Marshmallow Drop

Development

- Adoption of new sign code.
- Code Enforcement completed identification of and notification to 131 businesses to bring property owners into compliance with dumpster regulations. 90% of the businesses are now in compliance and the remaining 10% are actively engaged in corrective actions.
- Oviedo in the Park development agreement adopted by the City Council.
- A project status map and a planned unit development map were created.

Budget and Financial Policies

Purpose:

The City's financial and budget policies are intended to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies will guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies contained herein serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

Objectives:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- * To guide City Council and management policy decisions having significant fiscal impact.
- * To set forth-operating principles to minimize the cost of government and financial risk.
- * To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- * To maintain appropriate financial capacity for present and future needs.
- * To promote sound financial management by providing accurate and timely information on the City's financial condition.
- * To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- * To ensure the legal use of financial resources through an effective system of internal controls.

Financial Planning and Trends Monitoring:

The City shall develop and maintain a 3 to 5 year financial trend model that forecasts revenues and expenditures based on a set of accepted assumptions. The financial trends forecast will be presented to the City Council to discuss long-term budget trends and implications of various budget

scenarios. This will allow the City Council to establish budget policy and direction to the City Manager for the development of the upcoming annual operating and capital budgets.

Operating Policies:

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

1. Expenditures Shall be Within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected ongoing annual expenditure requirements. One-time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

2. Continual Improvement of Service Delivery:

The City will seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

3. Budget Lapses at Year End:

All Operations and Maintenance (O&M) budget appropriations, except for capital project funds, shall expire at the end of a fiscal year. In accordance with Generally Accepted Accounting Principals (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Council may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.

4. Fixed Asset Inventories:

Accurate inventories of all physical assets to include their condition, life spans, and cost will be maintained to ensure proper stewardship of public property. The Finance Director will establish policies and appropriate procedures to manage fixed assets, including establishing the threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken.

Accounting, Auditing and Financial Reporting Policies:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

1. Auditing:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Council in a timely manner.

The independent auditing firm will be competitively selected in accordance with Florida Statutes and standards of the Governmental Finance Officers Association.

2. Accounting System:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

3. Excellence in Financial Reporting:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of

communicating with citizens about the financial affairs of the City.

Revenue Policies:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

Revenue Diversification:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.

Charges for Services:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

1. Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).
2. When consistent with legal requirements and other City interests (such as remaining competitive within the region or meeting other City objectives), a subsidy of a portion of the costs for non-enterprise activities may be considered.
3. The City shall commit to obtaining or performing a cost of services study no less than once every three years, the result of which shall guide the development or revision of charges for services and the level of cost recovery. Impact Fees shall be reviewed at least every five (5) years as required by the Comprehensive Plan.
4. The City will set fees and user charges for each enterprise fund, such as Water/Wastewater and Stormwater, at a level that fully supports the total direct and indirect costs of operation including the cost of annual depreciation of capital costs.

Budget Document Format

Budget Message and Budget Introduction Information

The budget message reflects the City Manager's perspectives and analysis of key budget issues. Following the budget message is information related to the location, organization, history, strategic priorities and a general overview of the budget process.

Budget Graphics and Trends

The budget graphics section contains an overview of this section with graphs summarizing changes in the tax rate and composition of the city's tax base, total budget by fund, fund balance status by fund, position authorization summary and personnel related graphics, General Fund graphics and revenue trends for major operating revenue sources.

Revenue Detail and Expenditure Summaries by Fund

This section of the document provides revenue detail and expenditure summary information for each fund. The section is segregated by fund type. Each fund presents budgeted and actual revenues and expenses for two prior years, the adopted or amended budget for the current year, estimates for the current year, and the budget for upcoming year.

Operating Budgets by Department and Program

This section of the document includes the budget summary information for each department and program of the City, consistent with the City's organizational structure. Each program budget displays the:

- **Performance Profile** with program description, and budget highlights.
- **Expenditure and Staffing Summary** with budgeted and actual/estimated expenses for the current and prior fiscal years and the upcoming budget; and the department FTE's.

Non-Departmental Expenses

This section includes debt service appropriations, future debt service requirements to maturity by bond issue, and worker's compensation insurance cost.

CIP (Capital Improvement Projects) – Summary of the 5 Year Capital Improvements Program by Category and a summary of each project approved during the budget process.

Appendix

The appendix includes a glossary of budget terms, and miscellaneous statistical information.

Budget Process and Calendar

Budget Process Overview

The process for preparing and adopting the City's Annual Budget and levying a property tax rate is conducted in accordance with the provisions of Chapter 200 of the Florida Statutes and the City's Code of Ordinances. Chapter 200, Florida Statutes, outlines the budget process beginning with the certification of taxable value on or before July 1 by the County Property Appraiser. The setting of the millage rate and budget involves a formal process otherwise known as "TRIM" (Truth in Millage Act). "TRIM" serves to formalize the tax levying and budget adoption process by requiring a specific method of calculating the tax rate and any increase, the form of notice to property owners, and public hearing and advertisement requirements prior to the adoption of the annual budget and tax rate.

Budget Methodology

The development of the Annual Budget is comprised of three major (3) initiatives:

- *Strategic Planning and the Financial Trends Outlook
- *5 Year Capital Improvements Program (CIP) development
- *Operating Budget preparation

The budget entails a four step process including *preliminary planning and preparation, review, adoption and monitoring.*

Preliminary Planning

Before actual preparation of the operating budgets by City departments, the City Council meets in January/February to review/revise the City's strategic priorities. In March/April Council is provided with a financial trends outlook for the City's three operating funds. In a workshop setting, the City Council reviews and discusses major

budget trends and then provides policy direction for preparation of the upcoming fiscal year budget.

Budget Preparation

In January, the 5 Year CIP process is initiated with various Departments. The CIP for the upcoming fiscal year is the only year in which actual funding is appropriated. In this way, the 5 Year CIP also serves as the basis for prioritizing and recommending capital improvements and related funding in the upcoming fiscal year budget. The 5 Year CIP document is completed in May and normally distributed to the City Council one week before the CIP Workshop date. Following distribution of the document, the City Council holds a work session to review and discuss the recommended 5 Year CIP and provide policy direction regarding funding priorities.

Development of the Annual Operating Budget begins with a budget kickoff meeting in March to review instructions and distribute budget materials. City departments are tasked with three major budget development activities during an approximate 30 day period from mid-March to mid-April:

Preparing estimated expenses for the current fiscal year by program and line item and reporting on the status of Program Performance Outcomes.

Review and revision of the current performance profile and revising of Performance Outcomes for the new budget year.

Development of the operating budget request utilizes the City's on-line budget preparation system. Operating expenditure requests include expenditures necessary to continue the current level of service for a program with allowances for increases in

certain fixed/semi-fixed costs such as fuel, electricity, liability insurance and vehicle repairs.

Review and Public Participation

After review by the budget staff, each Department Director and Division Manager meets with the City Manager and Budget Director from late April to mid-May to discuss the budget request, related trends and issues and performance outcomes. Preliminary decisions are made regarding the department requests and the budgets are altered accordingly. The Budget Office and City Manager review any outstanding issues and determine if the proposed budget expenditures can be funded within projected revenues. If not, further budget adjustments may be required.

The proposed budget document is produced by the Budget Office from mid-May through mid-July and submitted to City Council prior to July 31. Individual meetings with City Council members and at least one work session are held to discuss the City Manager’s recommended budget. The City Council then adopts the tentative millage rates prior to August 4 at either a regular or special meeting. The tentative millage rates are submitted to the Seminole County Property Appraiser for placement on the Truth In Millage (TRIM) notification that is mailed to all property owners in August.

In September, two required public hearings are held by the City Council to adopt the proposed millage rates and proposed budget. The new fiscal year starts on October 1 of each year.

Monitoring

All Departments are required to monitor their respective budgets utilizing the City’s on-line financial system. Budget status reports are

also distributed on a quarterly basis to all Department Directors and Division Managers. These tools are used to ensure that the adopted budget is being adhered to. The Budget Office performs a more comprehensive monitoring of all budgets (revenues and expenses) on a monthly and quarterly basis to identify and explain significant variances.

Budget Preparation Schedule

March 28	Kickoff meeting and distribution of materials for preparation of Five Year Capital Improvements Program and FY 2012-13 Budget.
May 23	Strategic direction and review of financial trends with City Council.
June 18 - June 30	Budget review meetings with Departments and City Manager.
July 1	Certification of Taxable Value submitted to City by Property Appraiser.
Week of July 23	Budget document provided to Council members.
July 30	City Council workshop to review 5 Year Capital Improvements Program and status of General Fund Budget and set tentative Millage rate
Not later than August 4	Notification to Property Appraiser of proposed millage rate, rolled back tax rate, and date, time and place of First Public hearing.
August 6	Updated Citywide Financial Policies
Not later than August 24	Mailing of Notice of Proposed Property Taxes (TRIM notice) by Property Appraiser.
September 6	First Public Hearing to adopt proposed millage rates and budget.
September 17	Second Public Hearing to adopt millage rates and budget.
October 1	Beginning of Fiscal Year

Budget Development Guidelines

Revenues:

1. The General Fund operating budget millage rate will be based on a 96% tax collection rate or a rate that is consistent with prior years' collection trends as computed against the Current Year Gross Taxable Value as shown on Form DR-420 provided to the City by the Seminole County Property Appraiser.
2. Revenue projections for all major non-ad valorem revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State-shared revenues will consider State of Florida estimates that are contained in the Local Government Financial Information Handbook as one of several factors for determining final revenue estimates.
3. The City should exercise caution with regard to entering into agreements for one-time revenues that may adversely affect the City's long-term interests or result in future obligations.
4. The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.
5. In balancing the City's annual budget, the City will balance the General Fund operating budget against current income. If fund balance must be appropriated to balance the budget, no more than three percent (3%) of all General Fund revenue will be comprised of appropriated fund balance and will be targeted to the extent possible against funding one time capital improvement projects.

Expenditures:

1. The City Council will adopt the annual budget at the fund level, whereas department managers will prepare their respective budgets at the department and program level and allocate appropriations to specific line items.
2. Personal services will be estimated based on collective bargaining provisions governing salary adjustments, whereas salary adjustments for non-bargaining unit employees are based on parameters defined by the City Manager and approved by the City Council.
3. Pension amounts are based on the defined level of funding as determined by the city's actuary and the parameters of the respective pension plans. Health insurance premiums and related benefit contributions to be paid on behalf of City employees will be estimated based on current market conditions that affect annual premium adjustments.

Reserves:

1. The General Fund unappropriated fund balance will be maintained at a minimum equal to fifteen percent (15%) of the annual General Fund budget. Should the undesignated fund balance fall below 15%, the City Council will take necessary steps to replenish the reserve to the 15% target level prior to the close of the following fiscal year.
2. If the ending undesignated fund balance in the General Fund is above 15% of General Fund expenditures at fiscal year end, the City Council may transfer the excess amount above 15% to the any of the non-

Water/Sewer Capital Project Funds. The City Manager will disclose the excess amount, if any, after completion of the financial audit and recommend transfer options for the subsequent fiscal year.

3. In order to provide the resources necessary to ensure continued operations of the City's Water/Wastewater programs should a natural disaster occur or significant changes in the weather pattern, the City shall establish a Working Capital reserve equal to a minimum of ninety (90) days of the Water/Wastewater operating budget less depreciation, annual debt service and capital expenditures.
4. The City shall maintain a minimum capital reserve balance in the Water/Wastewater Renewal and Replacement Fund equal to 50% of the prior year depreciation expense for plant and equipment.

Capital Improvements Planning:

1. The City Manager will annually prepare and update a 5 Year Capital Improvements Program (CIP) to reflect the capital investment needs of the City consistent with the Comprehensive Plan and other master plans approved by the City Council. The 5 Year CIP will focus on projects that have an identified funding source and consistent revenue stream.
2. Capital Improvement Projects will be prioritized for funding in accordance with the following criteria:
 - a. A prior multi-year commitment previously approved by the City Council;
 - b. Included in a previous Master Plan or conceptual plan previously endorsed or reviewed by City Council;
 - c. Involves necessary or planned maintenance, renovation or construction of

an existing facility, equipment or infrastructure;

- d. Enhances the use or appearance of an existing facility or City-maintained public area;
 - e. A project that the City Council has previously expressed an interest in completing based on an identified need that was supported by the general consensus of council members
3. To the extent that capital improvement projects will impact recurring operating expenses and revenues, the impacts will be projected in the 5 Year CIP and will be included as required in the proposed annual operating budget.
 4. As part of the 5 Year CIP, a vehicle replacement schedule will be developed and updated annually for a five year period. A separate vehicle replacement fund will be established for the General Fund (to include Stormwater vehicles) and the Water/Wastewater Enterprise Fund.
 5. To the extent possible, the City will develop and periodically update master plans for water/wastewater, stormwater, roads and sidewalks and recreational facility improvements. The master plans will serve as the planning tool that will determine CIP priorities and costs for the respective improvements.

Debt Management:

1. The City shall maintain a minimum Debt Service Coverage of 125 percent (125%) in the Water/Wastewater fund (income available for debt service divided by the maximum debt service requirement).
2. The City shall review its outstanding debt issues annually for the purpose of determining if the financial marketplace will

afford the City the opportunity to refund an issue and lessen debt service costs.

3. The City will confine long term borrowing to capital improvements which have useful lives exceeding five years and cannot be financed from current revenues or fund equity.
4. The City shall limit debt service on revenue bond debt to no more than ten percent (10%) of General Fund operating revenues.
5. The City shall limit its long term debt (excluding revenue bonds) to no more than three percent (3%) of the gross taxable value of the City.

Budget Amendments:

1. Administrative Approval of Intra-departmental Budget Transfers

Any budget transfer within or between “object categories” (expenditure accounts such as personal services, operating expenses and capital outlay) that does not increase or decrease the approved total appropriation of a fund shall be approved by the Management Services Director.

2. Council Approval of Budget Amendments

The following budget amendments shall be approved by Resolution by a majority vote of the City Council:

- a. All interfund transfers regardless of the amount
- b. Recognition of non-budgeted and unanticipated grant revenues received during the fiscal year.
- c. Any increase or decrease in appropriated fund balance.

- d. Any increase or decrease in the total approved appropriation of a fund.

Review and Revision:

The Management Services Director and the Finance Director shall periodically review and recommend revisions to the comprehensive financial and budgetary policies as may be necessary to ensure ongoing legal compliance and/or to reflect actual or revised practices. The City Manager will recommend revisions to the City Council on a periodic basis as needed.

Significant Budget Assumptions

Major Operating Revenues

PROPERTY TAXES

Description

Property taxes are levied by the City on the taxable value of real and personal property located within the City. Property taxes are the primary source of revenue (approximately 37% of all General Fund revenues) that support the traditional municipal services funded from the General Fund.

Significant Assumptions

Certification of the taxable value is received from the Seminole County Property Appraiser on or about July 1.

- * General Fund property tax revenue for the upcoming year is estimated based on the same millage rate that was adopted for the prior fiscal year or 4.8626 mills. The budget estimate for property tax revenue is as follows:

Prior Year Ad Valorem Proceeds/Adjusted Current year Taxable Value (excludes new construction) = Current Year Rolled Back Rate.

- * The estimated property tax rate for the voted debt service millage levy is based on the principal and interest payment required for the fiscal year less projected interest earnings. The millage levy is calculated as follows: Debt service payment/Gross Taxable Value/.96.

UTILITY SERVICES TAX

Description

The Public Service Utility Tax is a local option tax currently set at the maximum rate of 10% on the purchases of electric, water and

propane and a 5.56% telecommunication services tax that is passed on to the consumer as authorized by Section 166.231 of the Florida Statutes. All Utility Tax revenue is accounted for in the General Fund.

Significant Assumptions

Projected revenues for the upcoming fiscal year are based on historical trends and current year experience coupled with any proposed rate changes from the utility providers.

FRANCHISE FEES

Description

This category of revenue is comprised of a 6% Franchise Fee assessed against electric, natural gas, solid waste (residential and commercial), propane and sewer. The fee is passed on to the consumer and all Franchise Fee revenue is accounted for in the General Fund.

Significant Assumptions

Projected revenues for the current fiscal year are derived from historical trends and current year experience. Franchise Fee revenue forecasts also consider fuel adjustments increases approved for electric utility companies by the Public Service Commission (PSC) and any proposed rate changes.

LOCAL OPTION GAS TAX

Description

The City's share of the 6th Cent gasoline tax levied in Seminole County and shared between the County (63.6% fixed share) and the County's 7 municipalities is based on an

Interlocal agreement. Revenue is budgeted in the Transportation Improvements Fund to fund road resurfacing and other road and sidewalk improvements.

Significant Assumptions

Projected revenues are based on the county-wide Gas Tax revenue estimate multiplied by the City’s allocation factor. The estimate is then adjusted for current revenue trends.

LICENSES AND PERMITS

Description

The primary source of revenue includes Occupational Licenses and Building Permit Fees. Building Permit fees are included in a Special Revenue Fund to account for the direct and indirect costs and related revenues related to the enforcement of the Florida Building Code. Occupational Licenses are remitted to the General Fund as in prior years.

Significant Assumptions

Building Permit revenue projections are based on a continuation of current year trends that is considered as “base” revenue. Added to the base amount are revenues from projects that are expected to reach the permitting and plans review stage next fiscal year. Occupational License revenue estimates assume no growth over the current year estimate.

INTERGOVERNMENTAL REVENUE

Description

Intergovernmental revenue consists primarily of State-shared revenues collected by the State of Florida and remitted back to local governments based on statutory or administratively determined formulas. This category of revenues also includes State and Federal grants.

The predominant source of revenue included in the intergovernmental category includes State Revenue Sharing and the State-Shared Half-Cent Sales Tax. Both revenue sources are used to support general government services funded from the General Fund.

Significant Assumptions

Projected revenues for the upcoming fiscal year for the Half Cent Sales Tax are based on a seasonality projection of the current year and seven prior years. State Revenue Sharing is based on the prior year estimate with 4% growth assumed. Internal estimates are then compared against the estimates prepared by the *Florida Legislative Committee on Intergovernmental Relations*.

CHARGES FOR SERVICE

Description

Charges for Service are locally generated revenues assessed against users of a particular program or service. The most significant charges for service in terms of revenue production include fees charged for recreation activities, emergency medical transport, school resource officer payments and development related plan review fees. Revenues are remitted to the General Fund and offset a portion of the costs associated with providing the service. Charges for service in the City’s Enterprise Funds include Water and Wastewater fees and Stormwater Utility fees.

Significant Assumptions

Projected revenues for the current fiscal year for Development Application fees assume continuation of the downturn in the real estate market.

Projections for EMS Transport Fees are based on current year trends plus any fee increase.

Projections for Recreation Activity fees are

based on an estimate of prior year revenues that are adjusted for facility/program usage trends.

Projections for Water, Sewer and Reclaimed revenues have been adjusted based on the current year actuals and trends.

FINES AND FORFEITURES

Description

Court Fines levied for violations of City ordinances comprise the primary source of revenue in this category. The revenues are remitted back to local governments at varying percentages and deposited directly into the General Fund to offset the cost of Code Enforcement and Law Enforcement.

INTEREST EARNINGS

Description

Interest earned on the City's pooled cash investments that are allocated to various funds based on the prorated share of cash that is invested from each fund.

Significant Assumptions

Revenue estimates consider current and projected yield trends coupled with projected changes in cash balances of each fund.

INTERFUND TRANSFERS (NONREVENUES)

Description

Interfund transfers are internal movements of revenue among funds that provide needed sources of financing or reimbursements for expenses (such as indirect costs) incurred on behalf of another fund.

Transfers to the General Fund for indirect costs are based on the prior year amount. The indirect cost calculation is reviewed periodically to ensure reasonableness. Indirect costs are calculated for the Building Services, Transportation Improvements, Water Wastewater Operating and Stormwater Utility Funds.

Transfers to the Vehicle Replacement Fund from the General Fund are calculated for each department or program with assigned vehicles and/or heavy equipment. The transfers provide the revenue necessary to finance the replacement of vehicles in future years. The transfer calculation is currently based on 50% of the annual replacement cost of each vehicle (estimated replacement cost/estimated useful life x .50).

A similar transfer is made from the each program within the Water/Wastewater Operating Fund to the Water/Wastewater Vehicle Replacement Fund at 100% of the estimated annual replacement cost.

The annual transfer amount from the Water/Wastewater Operating Fund to the Water/Wastewater Renewal and Replacement (R&R) Fund is based on an amount equal to 5% of estimated water, wastewater and reclaimed revenues from the current year.

Significant Budget Assumptions

Major Operating Expenditures

PERSONAL SERVICES

Description

Personnel costs include salaries, benefits and payroll matching costs for all authorized full and part time employees. Salaries include regular wages, overtime and special pays whereas payroll matching costs include FICA and workers compensation. Benefits funded directly in the budget include required pension contributions and payment of health, long term disability and life insurance premiums.

Significant Assumptions

The budget is predicated on the full (100%) funding of all current positions. The budget does not include a factor for turnover or lapse salaries. Wage adjustments and funding of benefits is based on the following factors:

- 1.5% wage adjustment for all employees.
- On behalf of each City employee, the City budgets the full cost of Blue Cross/Blue Shield PPO health insurance plus life insurance and long term disability. The FY 12-13 budget is expected to remain cost neutral.
- The budget includes the required City contribution based on an actuarial study to fund the Fire and Police defined benefit pension plans. The Police contribution increased from 16.68% to 21.21% for FY12-13 while the Fire contribution decreased from 17.1% to 15.5%.
- The employer contribution to the 401(A) defined contribution plan for all other City employees is set at the actual matching amount depending on the employee contribution up to a maximum of 5%.

- The City does not budget for compensated absences.

OTHER OPERATING EXPENSES

Description

Includes recurring and one-time expenditures for purchasing goods and services (such as materials and supplies, utilities, telephone, building repairs, travel and training, fuel and vehicle repairs) that are not classified as personal services or capital outlay and are necessary for a City program to provide services to the public.

Significant Assumptions

Departments were required to develop their FY 12-13 budget at operating expense levels no greater than the current year FY 11-12 adopted budget amounts. Inflationary and/or market adjustments for fixed costs items such as fuel, electric, and liability insurance, were to be absorbed so that the total budget was no more than the current year adopted budget.

Fixed costs such as general liability insurance, fuel and electricity are adjusted based on market conditions whereas health insurance costs are based on current year trends and experience for claims liability coupled with estimated renewal costs for reinsurance and administrative costs.

CAPITAL OUTLAY

Description

Those items with per/unit costs of more than \$5,000 such as office equipment or furniture and other equipment with a useful life of one year or more.

Significant Assumptions

Capital outlay items are requested and evaluated on a case by case basis to maintain current service levels or to provide a higher service level. During the budget development process, prior year appropriations are not considered, and therefore, all capital outlay is assumed to begin at a zero base. All capital outlay is included in the operating budget of a Department or program.

CAPITAL IMPROVEMENTS

Description

Capital Improvements are permanent additions to the City's fixed assets that include projects such as road improvements, recreation and general facility improvements, replacement and acquisition of vehicles and water/wastewater and stormwater drainage improvements. Capital improvement projects generally have a total value of at least \$25,000 or more, have a minimum useful life of five years, and are included in a separate 5 Year Capital Improvements Program (CIP).

- The CIP serves as the companion to the Capital Improvements Element of the Comprehensive Plan, which outlines capital improvements that are required to maintain adopted levels of service and keep pace with community growth. The 5 Year CIP also is a primary tool for implementing the City's Strategic Priorities.

Significant Assumptions

Projects included in the CIP are recommended for funding based on one or more of the following factors:

1. Involves necessary or planned maintenance, renovation or construction of an existing facility, equipment or infrastruc-

ture.

2. Reflects a prior multi-year commitment previously approved by the City Council.
3. Enhances the use or appearance of an existing facility or City-maintained public area.
4. Included in a previous Master Plan or conceptual plan previously considered and endorsed or reviewed by the City Council.
5. A project that City Council has previously expressed an interest in completing based on an identified need that was supported by general consensus of Council members.

DEBT SERVICE

Description

Debt Service Funds account for all financial resources that are restricted, committed, or assigned to expenditure for principal and interest on debt issued by the City. There are no statutory limitations on the amount of debt the City may issue; however, the City's charter requires voter approval for any bond issue or other form of indebtedness that exceeds \$5 million in a calendar year. This year the City refinanced several bonds and capital improvement revenue notes, with savings indicated in the proposed budget

City financial policies limit revenue bond debt to no more than 10% of General Fund operating revenues and General Obligation debt to no more than 3% of the gross taxable value of the City. The City is also required to maintain debt service coverage of at least 110% in the Water/Wastewater Fund.

Significant Assumptions

The annual debt service payments are budg-

eted in distinct debt service funds that record the required principal and interest payments. The debt service payments are supported by transfers from other funds (General Fund, Impact Fee Funds and Water Wastewater Operating Fund) or by a dedicated property tax levy in the case of the General Obligation Bond Issue.

Basis of Governmental Finance and Fund Structure

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting also relates to the timing of the measurements made, regardless of the measurement focus. The term measurement in this definition relates to the accounting of revenues and expenditures and how they are grouped for reporting in the City's financial statements.

The City of Oviedo maintains accounting records on a budget basis as well as a GAAP (Generally Accepted Accounting Principles) basis. For financial reporting purposes (not budgeting itself), governmental funds rely on the modified accrual basis of accounting whereas proprietary funds use full accrual. Under the modified accrual basis revenues are recognized when they are both measurable and available and expenditures are recognized when incurred. Under full accrual method revenues are recorded when earned and expenses are recorded when the liability is incurred.

Basis of Budgeting

Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles and the City uses a cash basis for budgeting governmental funds. Annual appropriated budgets are adopted for the General, Special Revenue, Debt Service and Enterprise Funds. All operating and capital expenditures and revenues are identified in the budgeting process because of the need for appropriation authority.

The budget is fully reconciled to the accounting system at the beginning of the fiscal year. A number of GAAP (generally accepted accounting principles) adjustments are made to reflect balance sheet requirements and their

effect on the budget. These include changes in designations and recognition of accrued liabilities. Amounts needed for such long term liabilities as future payoff of accumulated employee vacation and sick leave (i.e. compensated absences) are generally not budgeted but are adjusted or reported for the actual amounts incurred as a result of an employee resignation or retirement.

Internal Control Structure

The internal control structure is designed to provide reasonable, but not absolute, assurance that the government is protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of the annual financial statements in conformity with generally accepted accounting principles. This concept of reasonable assurance recognizes that the costs of a control should not exceed the benefits likely to be derived and the valuation of cost and benefits require estimates and judgment by management. The internal control structure is the responsibility of the Finance Director and City Manager to establish and maintain.

Level of Budgetary Control

Legal budgetary control is maintained at the fund level and expenditures may not exceed budgeted appropriations at this level. Administrative budgetary control is exercised by the City Manager and Department Directors within funds. The City Manager may make transfers of appropriations for operational and personnel expenditures within and between departments in the same fund. Transfers of appropriations between funds and transfers exceeding \$25,000 require City Council approval. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

Fund Categories and Types

The City of Oviedo utilizes funds and account groups, each of which is considered a separate accounting entity, to report its financial position and the results of its operations. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

For budgeting purposes, all of the funds of the City can be divided into either governmental or proprietary and are summarized as follows:

GOVERNMENTAL

General Fund

The General Fund is the City's primary operating fund that accounts for all financial resources of the general government that fund except those required to be accounted for in another fund. The majority of current operating expenditures for the traditional municipal services of the City other than proprietary fund activities are financed through revenues received by the General Fund.

Special Revenue Funds

Special Revenue Funds account for specific revenue sources that are restricted by law or internal administrative action for specific purposes. Special revenue funds include the various non-water/sewer Impact Fee Funds, Local Option Gas Tax Fund, State and Federal Law Enforcement Trust Funds, Grants Fund, Stormwater, and Solid Waste.

Debt Service Funds

Debt Service Funds account for the accumulation of resources for and the payment of, principal and interest on certain long-term debt such as revenue bonds and General Obligation bonds.

Capital Project Funds

Capital Project Funds account for financial resources segregated for the acquisition or construction of major capital facilities. Capital projects funds include the Vehicle Replacement Fund, Local Option Sales Tax Construction Fund, Downtown Infrastructure Construction Fund, Technology Improvements Fund, General Facilities Improvements Fund, and the Recreational Facilities Improvements Fund.

PROPRIETARY

Enterprise Funds

The Water and Sewer Utility Fund is used to account for the City's water and sewer operations, including debt service, capital recovery (impact fees) and capital improvements (renewal and replacement).

Internal Service Funds

The Medical Insurance Fund is used to account for the City's health, life and long term disability insurance program. This fund was established to better monitor claim costs for the City's self-insured medical insurance program administered by Blue Cross and Blue Shield of Florida.

Fiduciary Funds

Fiduciary Funds are reported in the City's Comprehensive Annual Financial Report (CAFR) but are not adopted in the budget. Fiduciary Funds are used to account for resources held for the benefit of parties outside the government. The accounting used for fiduciary funds is similar to proprietary funds. Fiduciary funds include pension trust funds for the Police Officers' Retirement Trust Fund and the Firefighters' Pension Trust Fund that accumulate resources for pension benefit payments to the respective qualified public safety employees.

Budget Graphics Overview

Property Tax Rate and Taxable Value Data

Tax Rate Summary and Taxable Value Data

The **Tax Rate Summary** information compares the current fiscal year millage rates (operating millage rate and voted debt services tax rate) to the previous fiscal year. The Tax Rate Summary also includes the percentage increase (decrease) in Tax Rate compared to the Rolled Back Millage Rate (the tax rate, which produces the same amount of taxes as, levied in the prior year when calculated against the current year's tax base exclusive of new construction).

The Tax Base Data steps the reader through the prior fiscal year's final gross taxable value through to the current year's gross taxable value by breaking out each component of the tax base and showing its increase (decrease).

Gross Taxable Value Six Year Trend and Composition by Major Property Classification

Both the table and the graph outline data that guides the reader to understand the individual makeup of the tax base. The table shows the City of Oviedo's gross taxable value net change and the composition by classification (residential, commercial, industrial, institutional & agricultural and personal property) for the current year and prior 5 years. The graph depicts the growth (contraction) in the tax base for each classification.

Proposed Millage Rates of Seminole County's Municipalities and Six Year Millage Trend

The table outlines Seminole County's seven municipalities proposed millage rates including GOB voted debt. The bar chart provides a graphical representation of the total proposed millage rates by municipality from greatest to least.

The millage rate table depicts the millage rate trend for the current year and prior 5 years. Included in this table is the rolled back rate for the same time period, the percent of tax increase, the voted debt tax rate and the combined millage rate for each fiscal year.

Property Taxes as Percent of Total Seminole County Tax Bill for Oviedo Property Owners

The data and accompanying pie chart shows the total tax rate that would be paid by a City of Oviedo taxpayer and provides the individual tax rates for each of four taxing agencies including the School Board, Seminole County, City Of Oviedo and the St. Johns Water Management District. The pie chart depicts the percentage of taxes attributed to each taxing agency.

Utility and Solid Waste Rate Comparison among Seminole County Cities

The data table and accompanying bar chart compares/provides a breakdown of water, sewer, solid waste, and stormwater fee charges by each city in Seminole County and by Seminole County Government (for unincorporated area residents). Both the data table and bar graph provide the monthly total paid for all utility fees, combined in ascending order.

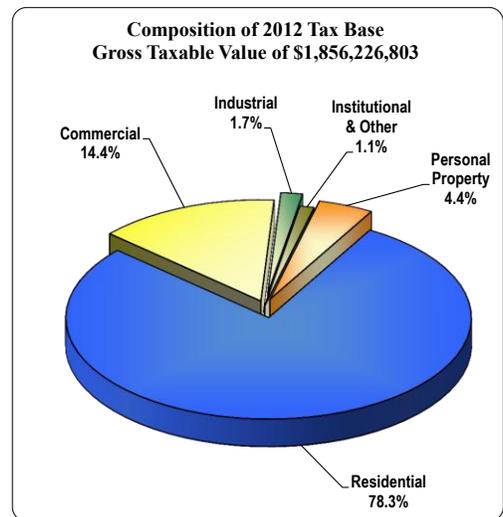
SUMMARY OF PROPERTY TAX RATE AND TAXABLE VALUE DATA

<u>TAX RATE SUMMARY</u>	<u>General Fund</u>	2003 <u>General Obligation Bond Sinking Fund</u>	<u>Combined City Tax Rate</u>
FY 2012-13 Millage Rate	4.8626	0.3071	5.1697
FY 2011-12 Rolled Back Millage Rate	4.8804	N/A	N/A
FY 2011-12 Adopted Millage Rate	4.8626	0.3071	5.1697
% Increase (Decrease) in Tax Rate Compared to Rolled Back Millage Rate	-0.36%	N/A	N/A
% Increase (Decrease) in Tax Rate Compared to FY 11-12 Adopted Millage Rate	0.00%	0.00%	0.00%

CITY Property Tax Payment: \$175,000 home with \$50K Homestead Exemption			
- FY 2012-13	\$607.83	\$38.39	\$646.21
- FY 2011-12	\$607.83	\$38.39	\$646.21
INCREASE (DECREASE) OVER FY 2011-12	\$0.00	\$0.00	\$0.00

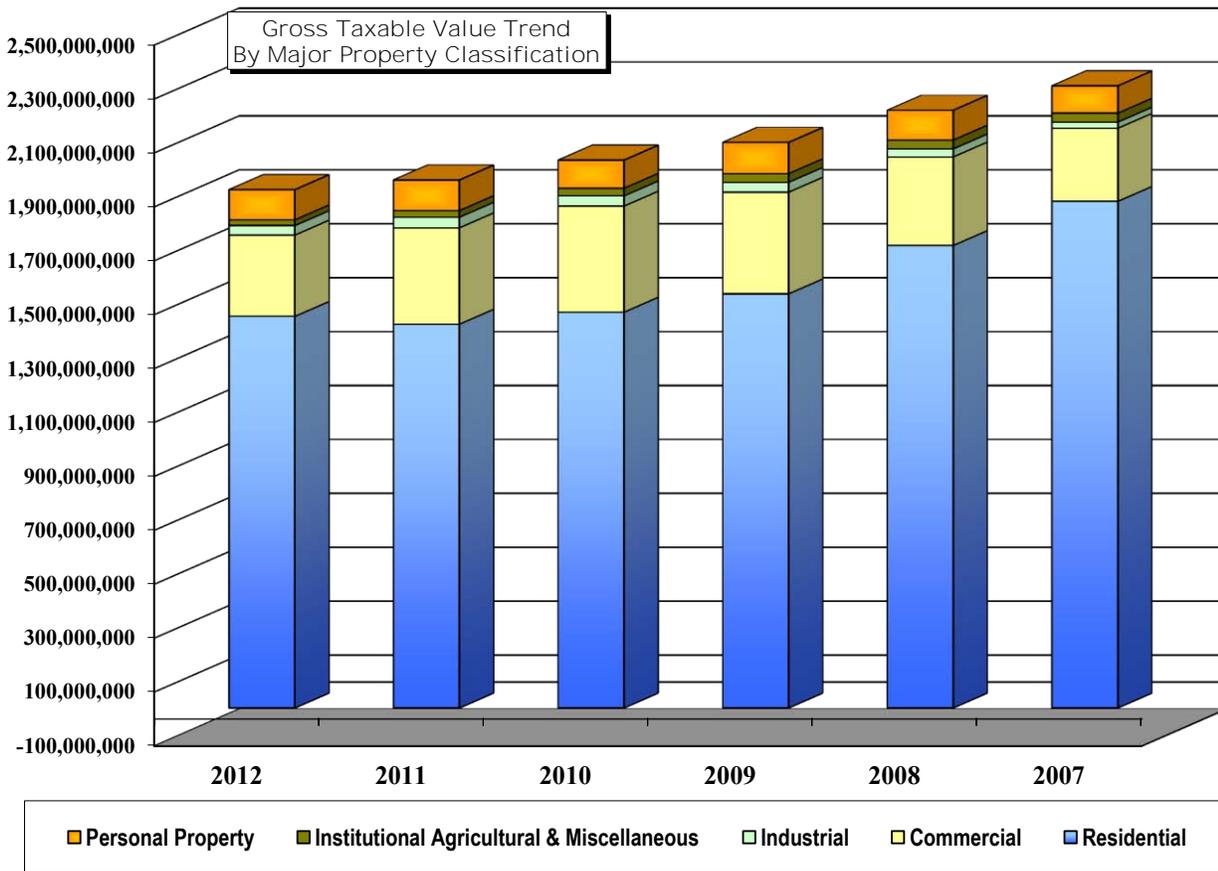
SUMMARY OF TAX BASE DATA FOR 2012 (FY 2012-13)

2011 Final Gross Taxable Value	\$1,831,647,107	
	Change In Taxable Value	% Change
New Construction	31,259,986	1.71%
Re-assessment of Existing Properties	75,206,995	4.11%
Personal Property	(81,887,285)	-4.47%
Tax Base Net Increase	\$24,579,696	1.34%
2012 Gross Taxable Value	\$1,856,226,803	



Gross Taxable Value Tax Year 2012 and Prior 5 Years Composition by Major Property Classification

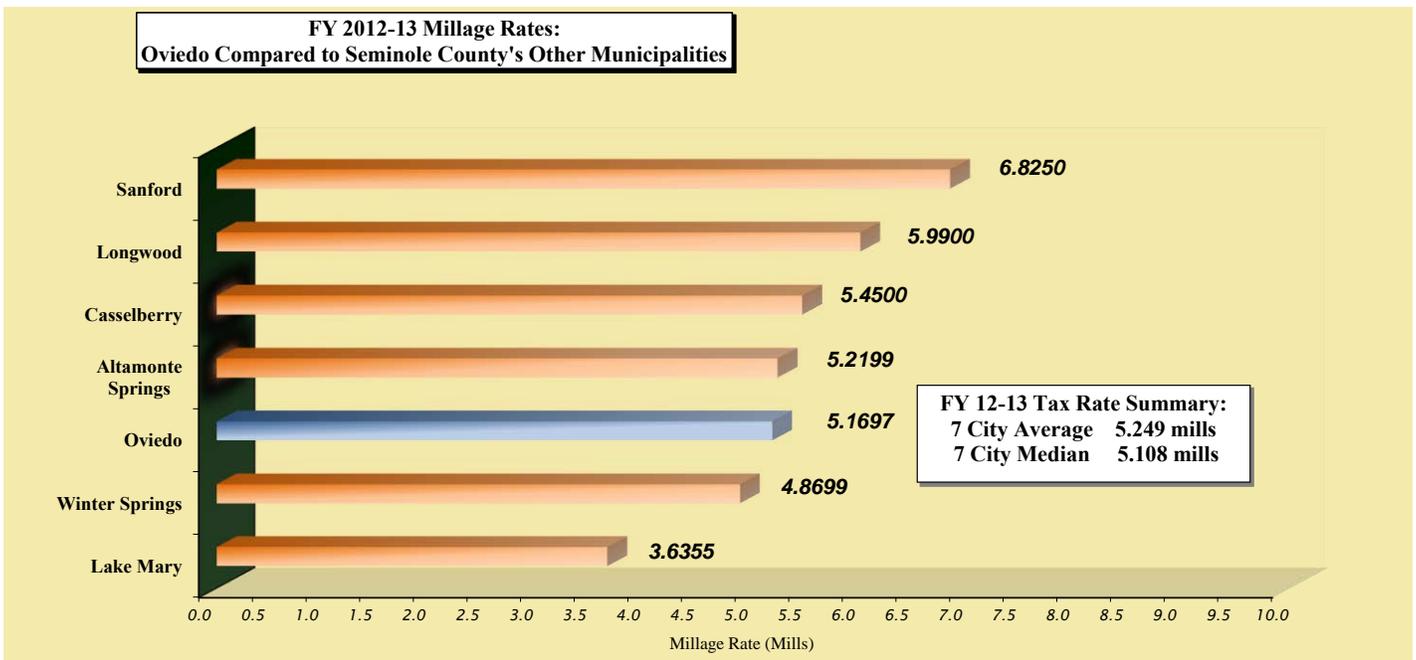
Tax Year	Gross Taxable Value	% Change From Prior Year	Residential	Commercial	Industrial	Institutional Agricultural & Miscellaneous	Personal Property
2,012	1,856,226,803	1.16%	1,452,699,978 78.3%	268,125,715 14.4%	32,143,164 1.7%	21,370,661 1.2%	81,887,285 4.4%
2011	1,835,024,210	-5.33%	1,423,788,263 77.6%	280,200,984 15.3%	31,955,769 1.7%	19,854,101 1.1%	79,225,093 4.3%
2010	1,938,260,572	-6.41%	1,468,288,711 75.8%	301,646,434 15.6%	35,215,660 1.8%	21,361,189 1.1%	111,748,578 5.8%
2009	2,071,084,388	-9.15%	1,536,328,575 74.2%	357,600,106 17.3%	39,445,721 1.9%	24,446,361 1.2%	113,263,625 5.5%
2008	2,279,582,725	-6.62%	1,715,689,947 75.3%	393,642,640 17.3%	37,760,278 1.7%	28,430,490 1.2%	104,059,370 4.6%
2007	2,441,090,301	13.86%	1,879,506,784 77.0%	377,203,965 15.5%	36,565,902 1.5%	32,281,557 1.3%	115,532,093 4.7%



FY 2012-13 Millage Rates of Seminole County's Municipalities*

<u>CITY</u>	<u>FY 12-13 Operating Millage Rate</u>	<u>FY 12-13 Rollback Rate</u>	<u>Tax Increase* (Decrease)</u>	<u>GOB Voted Debt</u>	<u>FY 12-13 Combined Millage Rate</u>	<u>FY 11-12 Combined Millage Rate</u>
Sanford	6.8250	7.0698	-3.46%	0.0000	6.8250	6.8250
Longwood	5.9900	5.1083	17.26%	0.0000	5.9900	4.9900
Casselberry	5.4500	5.5513	-1.82%	0.0000	5.4500	5.4500
Altamonte Springs (includes Fire MSTU)	5.2199	5.2295	-0.33%	0.0000	5.2199	5.2199
Oviedo	4.8626	4.8804	-0.36%	0.3071	5.1697	5.1697
Winter Springs (includes Fire MSTU)	4.7599	4.8158	-2.25%	0.1100	4.8699	4.8899
Lake Mary	3.6355	3.6552	-0.54%	0.0000	3.6355	3.6355
<i>Average</i>	<i>5.249</i>			<i>Average</i>	<i>5.309</i>	<i>5.169</i>
<i>Median</i>	<i>5.108</i>			<i>Median</i>	<i>5.220</i>	<i>5.170</i>

*In accordance with State law, the tax increase is calculated as the percentage change over the rolled back tax rate.



**City of Oviedo, Florida
Six Year Millage Rate Trend
FY 2007-08 through 2012-13**

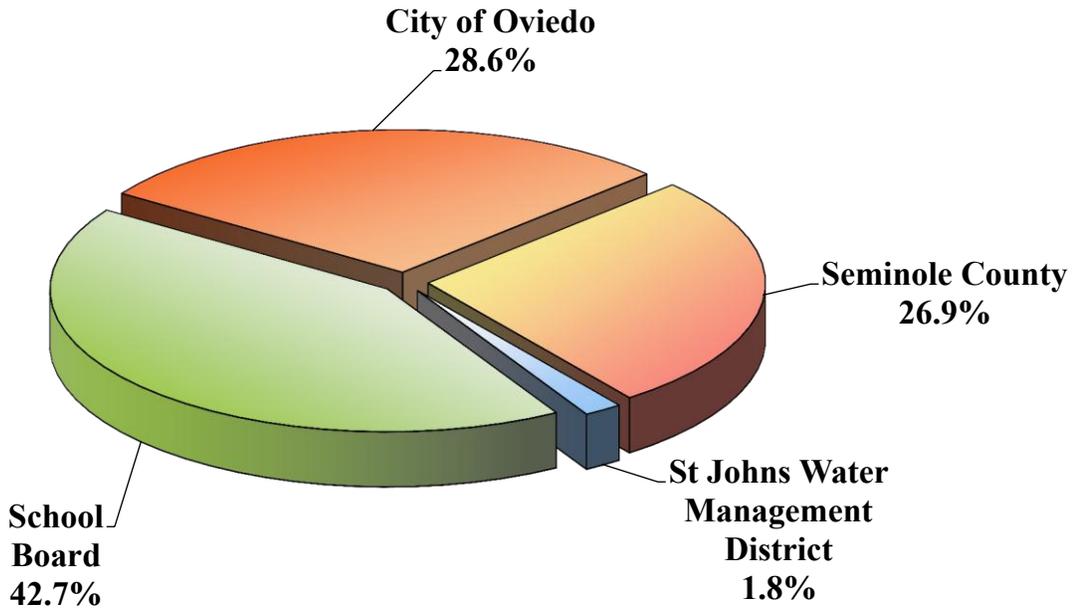
<u>Fiscal Year</u>	<u>General Fund Operating Millage Rate</u>	<u>Rolled Back Rate</u>	<u>Tax Increase (Decrease) (over rolled back rate)</u>	<u>GOB Voted Debt</u>	<u>Combined Millage Rate</u>
2007-08	4.6546	4.8995	-5.00%	0.2169	4.8715
2008-09	4.8626	5.1573	-5.71%	0.2316	5.0942
2009-10	4.8626	5.4332	-10.50%	0.2732	5.1358
2010-11	4.8626	5.2260	-6.95%	0.2910	5.1536
2011-12	4.8626	5.2222	-6.89%	0.3071	5.1697
2012-13	4.8626	4.8804	-0.36%	0.3071	5.1697

FY 2012-13
City of Oviedo Property Taxes
as Percent of Total Seminole County Tax Bill
as Adopted by Each Taxing Authority

	<i>FY 11-12 Adopted Millage Rate*</i>	<i>FY 12-13 Millage Rate*</i>	<i>FY 12-13 Percent of Total County Tax Rate</i>
School Board	7.5530	7.7220	42.7%
City of Oviedo	5.1697	5.1697	28.6%
Seminole County	5.1158	4.8751	26.9%
St Johns Water Management District	<u>0.3313</u>	<u>0.3313</u>	<u>1.8%</u>
Total Property Tax Rate (mills)	18.1698	18.0981	100.0%

* 1 mill = \$1 per \$1,000 of assessed taxable value

**2012 City of Oviedo
Property Taxes as Percent
of Total County Property Tax Bill
for Oviedo Property Owners**

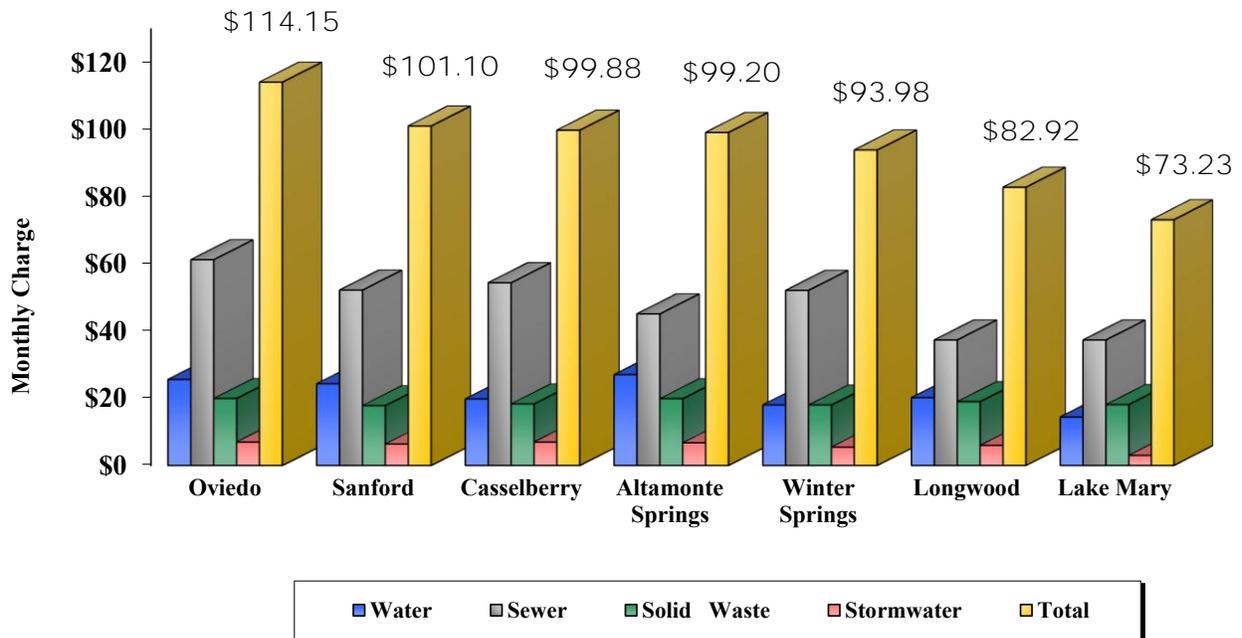


**Utility and Solid Waste Rate Comparison
Oviedo vs. Seminole County's Municipalities
As of September 1, 2012**

<u>City</u>	Water (10K Gal.)	Sewer (10K Gal.)	Solid Waste	Stormwater	Monthly Total
Oviedo	25.74	61.36 *	20.05	7.00	114.15
Sanford	24.46	52.33	17.90	6.41	101.10
Casselberry	19.95	54.51	18.42	7.00	99.88
Altamonte Springs	27.19	45.26	20.00	6.75	99.20
Winter Springs	18.13	52.25	18.10	5.50	93.98
Longwood	20.30	37.51	19.11	6.00	82.92
Lake Mary	14.50	37.51	18.22	3.00	73.23
Seminole County	21.16	22.34	15.91	0.00	59.41

***Based on combined sewer rate for customers in the Alafaya and Oviedo service areas.**
 Water/Sewer survey based on inside-city rates for 10,000 gallons consumption.
 Refuse rates are for residential collection only. All recycling rates are included in total refuse charge.
 Seminole County's stormwater rate is included in millage rate.
 Seminole County's water and sewer rates are for the unincorporated areas of the County.

**Utility and Solid Waste Rate Comparison
Among Cities in Seminole County**



OVIEDO
Florida

BUDGET COMPARISON BY APPROPRIATED FUND: FY 2011-12 VS. 2012-13

<u>FUND NAME</u>	<u>Adopted Budget FY 11-12</u>	<u>Adopted Budget FY 12-13</u>	<u>FY 11-12 vs. FY 12-13 \$ Incr./ (Decr.)</u>	<u>FY 11-12 vs. FY 12-13 % Incr./ (Decr.)</u>
General Fund (001)	23,353,462	23,259,677	(93,785)	-0.4%
<u>SPECIAL REVENUE FUNDS</u>				
Administrative Impact Fee Fund (101)	168,859	102,849	(66,010)	-39.1%
Transportation Impact Fee Fund (102)	1,380,849	686,290	(694,559)	-50.3%
State/Local Law Enforcement Trust Fund (103)	23,000	17,000	(6,000)	-26.1%
Transportation Improvements Fund (105)	1,671,909	783,083	(888,826)	-53.2%
Federal Law Enforcement Trust Fund (106)	8,500	139,075	130,575	1536.2%
Police Impact Fee Fund (107)	505,812	146,720	(359,092)	-71.0%
Fire Impact Fee Fund (108)	194,886	127,088	(67,798)	-34.8%
Recreation Impact Fee Fund (109)	172,881	261,807	88,926	51.4%
Solid Waste Fund (115)	2,580,209	2,574,950	(5,259)	-0.2%
Economic Development Fund (116)	340,188	0	(340,188)	-100.0%
Building Services Fund (120)	781,910	781,910	0	0.0%
Stormwater Utility Fund (138)	<u>2,801,787</u>	<u>1,546,412</u>	(1,255,375)	-44.8%
Sub Total: Special Revenue Funds	10,630,790	7,167,184	(3,463,606)	-32.6%
<u>DEBT SERVICE FUNDS</u>				
Public Improvement Rev. Bond Sinking Fund (201)	2,066,039	1,645,711	(420,328)	-20.3%
General Obligation Bond Sinking Fund (203)	553,531	551,745	(1,786)	-0.3%
Lease Financing Fund (205)	<u>436,703</u>	<u>305,976</u>	(130,727)	-29.9%
Sub Total: Debt Service Funds	3,056,273	2,503,432	(552,841)	-18.1%
<u>CAPITAL PROJECT FUNDS</u>				
Vehicle Replacement Fund (302)	733,400	438,048	(295,352)	-40.3%
Evans St. Landfill Closure Fund (307)	12,600	7,000	(5,600)	-44.4%
Local Option Sales Tax Construction Fund (309)	1,503,486	0	(1,503,486)	-100.0%
Downtown Improvements Construction Fund (318)	8,125,000	5,850,000	(2,275,000)	-28.0%
Technology Improvements Fund (320)	174,371	114,951	(59,420)	-34.1%
OSC Extention Landfill Closure Fund (327)	28,406	30,630	2,224	7.8%
General Facilities Improvements Fund (330)	177,289	525,824	348,535	196.6%
2008 Revenue Bond Construction Fund (335)	445,611	28,377	(417,234)	-93.6%
Recreation Facilities Improvements Fund (340)	<u>0</u>	<u>721,880</u>	721,880	0.0%
Sub Total: Capital Project Funds	11,200,163	7,716,710	(3,483,453)	-31.1%

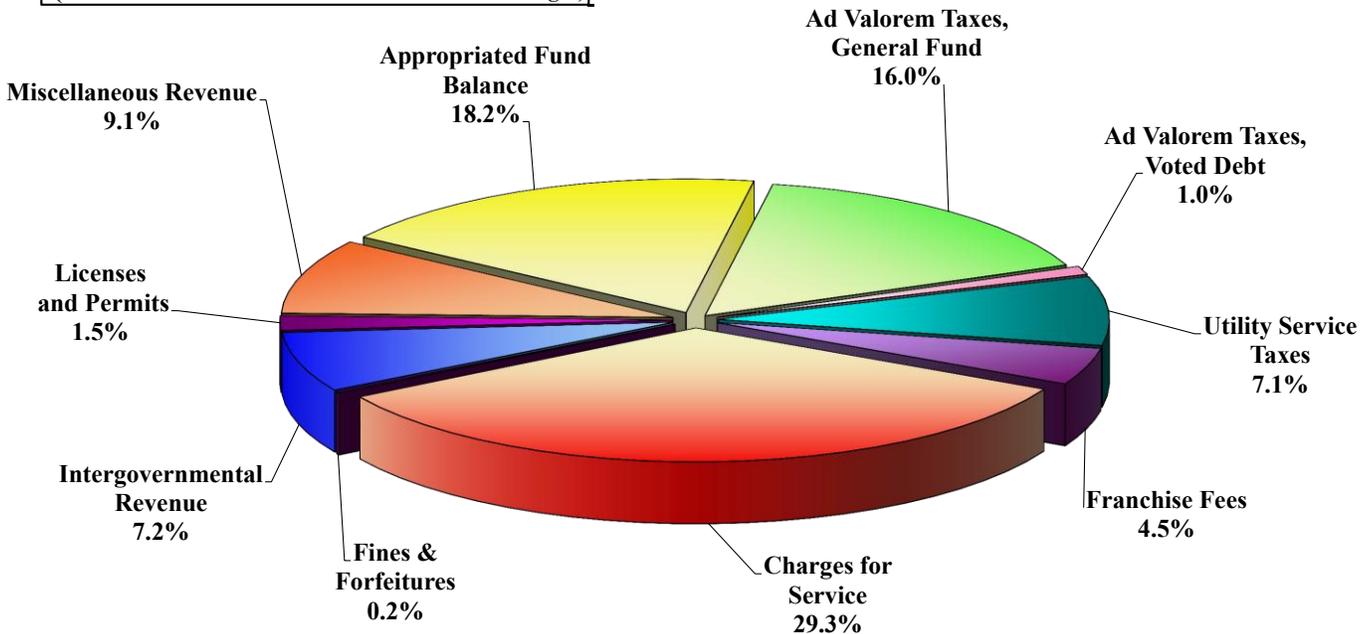
BUDGET COMPARISON BY APPROPRIATED FUND: FY 2011-12 VS. 2012-13

<u>FUND NAME</u>	<u>Adopted Budget FY 11-12</u>	<u>Adopted Budget FY 12-13</u>	<u>FY 11-12 vs. FY 12-13 \$ Incr./ (Decr.)</u>	<u>FY 11-12 vs. FY 12-13 % Incr./ (Decr.)</u>
<u>ENTERPRISE FUNDS</u>				
Water/Sewer Utility Operating Fund (401)	13,150,282	12,680,869	(469,413)	-3.6%
Reclaimed Water Construction Fund (402)	1,590,912	1,090,000	(500,912)	-31.5%
Utility Sinking Fund (403)	4,233,560	4,269,855	36,295	0.9%
Utility Renewal & Replacement Fund (406)	1,535,254	1,091,650	(443,604)	-28.9%
Vehicle and Equipment Replacement Fund (407)	207,700	43,273	(164,427)	-79.2%
Water System Impact Fee Fund (408)	294,654	623,029	328,375	111.4%
Wastewater System Impact Fee Fund (409)	135,104	959,200	824,096	610.0%
2007 Utility Rev. Note Construction Fund (415)	98,214	99,214	1,000	1.0%
2010A Utility Rev. Bond Construction Fund (416)	958,628	970,128	11,500	1.2%
2010B Utility Rev. Bond Construction Fund (417)	<u>3,327,716</u>	<u>103,500</u>	(3,224,216)	-96.9%
Sub Total: Enterprise Funds	<u>25,532,024</u>	<u>21,930,718</u>	<u>(3,601,306)</u>	-14.1%
<u>INTERNAL SERVICE FUNDS</u>				
Medical Insurance Fund (510)	<u>2,625,310</u>	<u>2,582,712</u>	<u>(42,598)</u>	-1.6%
TOTAL BUDGET APPROPRIATION	<u>76,398,022</u>	<u>65,160,433</u>	<u>(11,237,589)</u>	-14.7%
Less:				
Interfund Transfers (all funds combined)	(10,476,795)	(9,215,887)	1,260,908	-12.0%
Internal Service Charges (Medical Insurance Fund)	<u>(1,703,979)</u>	<u>(1,719,757)</u>	(15,778)	0.9%
Sub Total	<u>(12,180,774)</u>	<u>(10,935,644)</u>	<u>1,245,130</u>	-10.2%
TOTAL NET BUDGET	<u>64,217,248</u>	<u>54,224,789</u>	<u>(9,992,459)</u>	-15.6%

**CITY OF OVIEDO, FLORIDA
BUDGET SUMMARY
FISCAL YEAR 2012 - 2013**

	Millage Per \$1,000	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<u>BUDGETED REVENUES</u>								
Ad Valorem Taxes, General Fund	4.8626	\$ 8,685,044	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 8,685,044
Ad Valorem Taxes, Voted Debt	0.3071	0	0	\$ 547,245	0	0	0	547,245
Utility Service Taxes		4,505,439	0	0	0	0	0	4,505,439
Franchise Fees		2,420,206	0	0	0	0	0	2,420,206
Charges for Service		2,240,027	4,050,562	0	0	11,798,869	240,450	18,329,908
Fines and Forfeitures		94,675	2,000	0	0	0	0	96,675
Intergovernmental Revenue		2,988,326	724,818	0	200,000	0	0	3,913,144
Licenses and Permits		157,496	781,910	0	0	0	0	939,406
Miscellaneous Revenue		202,172	731,599	4,500	755,730	3,170,200	45,750	4,909,951
	5.1697							
TOTAL OPERATING INCOME		\$ 21,293,385	\$ 6,290,889	\$ 551,745	\$ 955,730	\$ 14,969,069	\$ 286,200	\$ 44,347,018
Interfund Transfers		1,966,292	35,350	1,951,687	453,930	4,308,628	500,000	9,215,887
Internal Service Fund Charges		0	0	0	0	0	1,719,757	1,719,757
Appropriated Fund Balance		0	840,945	0	6,307,050	2,653,021	76,755	9,877,771
TOTAL NON-REVENUES		\$ 1,966,292	\$ 876,295	\$ 1,951,687	\$ 6,760,980	\$ 6,961,649	\$ 2,296,512	\$ 20,813,415
TOTAL BUDGETED REVENUES AND FUND BALANCES		\$ 23,259,677	\$ 7,167,184	\$ 2,503,432	\$ 7,716,710	\$ 21,930,718	\$ 2,582,712	\$ 65,160,433

**Composition of FY 2012-13
Operating Revenues: \$54,224,789
(Net of Interfund Transfers & Internal Service Charges)**



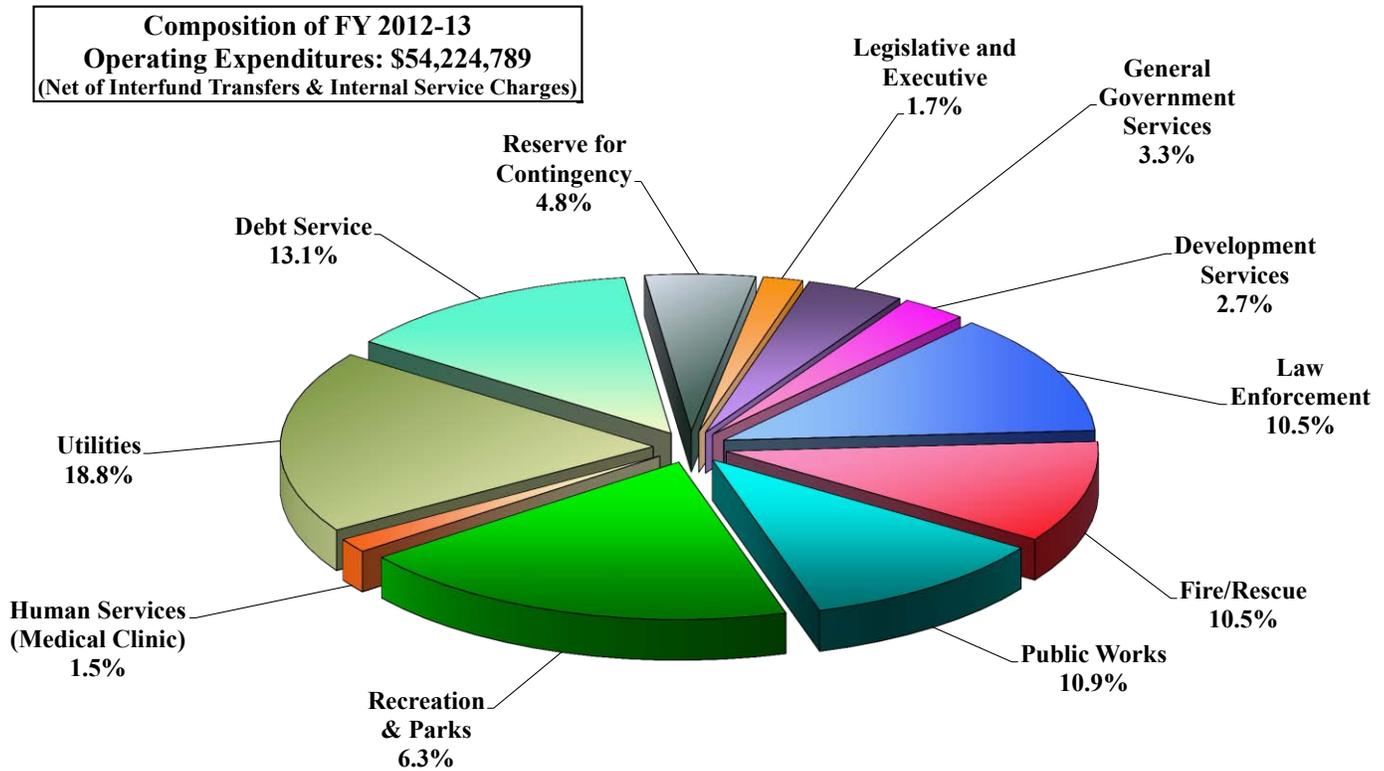
Percentages are calculated against budget of \$64,217,248 which is net of interfund transfers and internal service charges.

**CITY OF OVIEDO, FLORIDA
BUDGET SUMMARY
FISCAL YEAR 2012 - 2013**

Millage Per \$1,000	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds

BUDGETED EXPENDITURES

Legislative and Executive	\$ 934,746	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 934,746
General Government Services	2,182,946	0	0	114,951	0	0	2,297,897
Development Services	942,770	604,597	0	0	0	0	1,547,367
Law Enforcement	6,260,115	256,075	0	223,000	0	0	6,739,190
Fire and Rescue	5,368,958	0	0	299,610	0	0	5,668,568
Public Works	2,207,441	3,545,833	0	152,452	0	0	5,905,726
Parks and Recreation	3,653,275	150,000	0	6,654,272	0	0	10,457,547
Human Services	0	0	0	0	0	788,509	788,509
Utilities	0	1,052,759	0	0	9,152,396	0	10,205,155
Debt Service	0	0	2,503,432	0	4,583,632	0	7,087,064
TOTAL OPERATING EXPENDITURES	\$ 21,550,251	\$ 5,609,264	\$ 2,503,432	\$ 7,444,285	\$ 13,736,028	\$ 788,509	\$ 51,631,769
Interfund Transfers	1,709,426	1,260,972	0	243,815	5,944,906	56,768	9,215,887
Internal Service Fund Expenses	0	0	0	0	0	1,719,757	1,719,757
Reserve for Contingency	0	296,948	0	28,610	2,249,784	17,678	2,593,020
TOTAL NON-EXPENDITURES	\$ 1,709,426	\$ 1,557,920	\$ 0	\$ 272,425	\$ 8,194,690	\$ 1,794,203	\$ 13,528,664
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	\$ 23,259,677	\$ 7,167,184	\$ 2,503,432	\$ 7,716,710	\$ 21,930,718	\$ 2,582,712	\$ 65,160,433



Percentages are calculated against budget of \$64,217,248 which is net of interfund transfers and internal services costs.

Three Year Consolidated Fund Summaries

Revenue	2010-11 <u>Actual</u>	2011-12 <u>Amended Budget</u>	2012-13 <u>Adopted Budget</u>
General Fund (001)	23,823,491	24,512,460	23,259,677
Administrative Facilities Impact Fee Fund (101)	285,052	168,859	102,849
Transportation Impact Fee Fund (102)	327,152	1,380,849	686,290
State Law Enforcement Trust Fund (103)	26,058	23,000	17,000
Transportation Improvements Fund (105)	920,183	2,371,909	783,083
Federal Law Enforcement Trust Fund (106)	29,072	8,500	139,075
Police Impact Fee Fund (107)	49,238	505,812	146,720
Fire Impact Fee Fund (108)	101,599	194,886	127,088
Recreational Impact Fee Fund (109)	222,407	172,881	261,807
Solid Waste Fund (115)	2,529,021	2,580,209	2,574,950
Economic Development Fund (116)	4,325	340,188	-
Building Services Fund (120)	799,578	781,910	781,910
Stormwater Fund (138)	1,457,451	2,801,787	1,546,412
Pub Imp. Rev. Bonds Debt Svc. Fund (201)	2,015,067	2,066,039	1,645,711
GOB Debt Service Fund (203)	552,760	553,531	551,745
Lease Financing Fund (205)	370,700	436,703	305,976
Vehicle Replacement Fund (302)	763,256	733,400	438,048
Evans St. Landfill Closure Fund (307)	153	12,600	7,000
Local Option Sales Tax Const. Fund (309)	1,339,213	1,503,486	-
Downtown Infrastructure Const Fund (318)	80,258	8,125,000	5,850,000
Technology Improvements Fund (320)	172,696	401,079	114,951
OSC Landfill Closure Fund (327)	28,927	28,406	30,630
General Facilities Improvement Fund (330)	582	177,289	525,824
Public Works/Fire Station Const. Fund (335)	1,318,165	445,611	28,377
Recreation Facilities Improvements Fund (340)	691	-	721,880
Water/Wastewater Operating Fund (401)	13,256,639	13,530,172	12,680,869
Recalimed Water System Const. Fund (402)	1,989	1,590,912	1,090,000
Utility Revenue bond/SRF Sinking Fund (403)	3,793,958	4,233,560	4,231,082
Water/Wastewater R&R Fund (406)	415,106	1,535,254	1,091,650
Vehicle and Equipment Replacement Fund (407)	106,903	207,700	82,046
Water System Impact Fee (408)	31,007	294,654	623,029
Wastewater System Impact Fee Fund (409)	69,004	135,104	959,200
Series 2007 Utility Const. Fund (415)	(41)	98,214	99,214
Series 2010A Utility Rev Bonds Const. Fund (416)	9,225	958,628	970,128
Series 2010B Utility Rev Bonds Const. Fund (417)	38,922	3,327,716	103,500
Medical Insurance Fund (510)	2,810,482	2,625,310	2,582,712
TOTAL	57,750,289	78,863,618	65,160,433

Expenditures	2010-11	2011-12	2012-13
	<u>Actual</u>	<u>Amended</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>
General Fund (001)	23,306,116	24,512,460	23,259,677
Administrative Facilities Impact Fee Fund (101)	140,287	168,859	102,849
Transportation Impact Fee Fund (102)	247,348	1,380,849	686,290
State Law Enforcement Trust Fund (103)	37,509	23,000	17,000
Transportation Improvements Fund (105)	747,651	2,371,909	783,083
Federal Law Enforcement Trust Fund (106)	37,203	8,500	139,075
Police Impact Fee Fund (107)	50,791	505,812	146,720
Fire Impact Fee Fund (108)	168,751	194,886	127,088
Recreational Impact Fee Fund (109)	136,853	172,881	261,807
Solid Waste Fund (115)	2,426,250	2,580,209	2,574,950
Economic Development Fund (116)	95,912	340,188	-
Building Services Fund (120)	796,458	781,910	781,910
Stormwater Fund (138)	1,823,435	2,801,787	1,546,412
Pub Imp. Rev. Bonds Debt Svc. Fund (201)	2,015,363	2,066,039	1,645,711
GOB Debt Service Fund (203)	550,091	553,531	551,745
Lease Financing Fund (205)	367,849	436,703	305,976
Vehicle Replacement Fund (302)	162,940	733,400	438,048
Evans St. Landfill Closure Fund (307)	10,500	12,600	7,000
Local Option Sales Tax Const. Fund (309)	4,733,629	1,503,486	-
Downtown Infrastructure Const Fund (318)	24,368	8,125,000	5,850,000
Technology Improvements Fund (320)	258,315	401,079	114,951
OSC Landfill Closure Fund (327)	11,400	28,406	30,630
General Facilities Improvement Fund (330)	7,797,941	177,289	525,824
Public Works/Fire Station Const. Fund (335)	921,919	445,611	28,377
Recreation Facilities Improvements Fund (340)	158,717	-	721,880
Water/Wastewater Operating Fund (401)	11,602,251	13,530,172	12,680,869
Recalimed Water System Const. Fund (402)	151,156	1,590,912	1,090,000
Utility Revenue bond/SRF Sinking Fund (403)	3,789,582	4,233,560	4,269,855
Water/Wastewater R&R Fund (406)	350,397	1,535,254	1,091,650
Vehicle and Equipment Replacement Fund (407)	35,588	207,700	43,273
Water System Impact Fee (408)	257,261	294,654	623,029
Wastewater System Impact Fee Fund (409)	57,878	135,104	959,200
Series 2007 Utility Const. Fund (415)	171,538	98,214	99,214
Series 2010A Utility Rev Bonds Const. Fund (416)	203,939	958,628	970,128
Series 2010B Utility Rev Bonds Const. Fund (417)	1,240,507	3,327,716	103,500
Medical Insurance Fund (510)	3,215,219	2,625,310	2,582,712
TOTAL	68,102,912	78,863,618	65,160,433

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Fund Balance Overview

Fund balance – otherwise known as fund equity – is the assets of a fund minus its liabilities. Generally in non-enterprise funds it represents the surplus of income over expenditures within a fund that is carried over from prior years and may be appropriated in the budget to support anticipated expenditures, although designated or restricted fund balance can only be appropriated for a specific use. The fund balance/retained earnings information on the following two pages presents a summary listing of the cash balance for each fund (exclusive of pension and trust funds) at September 30, 2011 and the estimated cash balance at September 30, 2012.

GENERAL FUND

The target reserve set by the City Council is to retain an undesignated fund balance equal to 15% of budgeted General Fund expenditures. The undesignated fund balance allows the City to withstand severe economic downturns, respond to emergencies and natural disasters and provide a measure of financial flexibility. At September 30, 2012, the undesignated “reserve” level is estimated at \$3.97 million or 17.07% of FY 12-13 budgeted expenditures. Based on year-end revenue and expense estimates for FY 11-12 that are subject to the final close-out of the fiscal year, expenses are projected to exceed revenues by approximately \$307,406.

SPECIAL REVENUE FUNDS

There are no fund balance requirements for Special Revenue Funds. Because these funds account for the receipts from revenue sources that are in most cases legally restricted for specific activities, the fund balance is similarly restricted.

CAPITAL PROJECT FUNDS

There are no fund balance requirements for Capital Project Funds. The fund balance is normally appropriated to complete projects from the prior fiscal year, or if undesignated, to fund new capital improvement projects. In the case of the Vehicle Replacement Fund, the fund balance is needed to meet future vehicle replacement needs as identified in the vehicle replacement schedule.

DEBT SERVICE FUNDS

There is no bond covenant requiring a minimum reserve requirement as is found in water and sewer sinking funds. If fund balance does accumulate in any of the City’s General Obligation Bond sinking funds, it may be appropriated, thereby reducing the required tax rate necessary to retire debt.

ENTERPRISE FUNDS

The retained earnings in the *Water and Sewer Utility Funds* on the following pages represent cash and cash equivalents. In the Comprehensive Annual Financial Report (CAFR) the retained earnings is consolidated for all water and sewer funds in accordance with generally accepted accounting principles. In the budget, however, the water and sewer funds are presented separately on a cash basis.

The City’s financial policies require an operating fund reserve level, in the Water Utility, that provides 25% or 90 days of cash. This will allow the Utility to meet working capital needs, provide a reserve for unforeseen repairs to the system and to withstand any significant economic downturns or increases in operating costs. The unaudited cash position at September 30, 2012 is projected at \$6.6 million or approximately 192 days of operating and debt service expenses. This is equal to a reserve level of 52.6% compared to the 25% minimum as required by City financial policies.

The retained earnings in the debt service and impact fee funds are legally restricted. The 1996 and 2003 Revenue Bond Sinking Fund must maintain a cash reserve of \$181,866 as required by bond covenants and \$279,277 is estimated at September 30, 2012.

Any reserve in the Impact Fee Funds is exclusively designated to fund the future expansion of the utility system.

The reserve in the Renewal and Replacement Fund is needed to fund current and future year’s (non-capacity expansion) capital improvements to adequately maintain the utility system.

Fund Balance Status by Fund

Source of Fund Balance - 09/30/2011 CAFR

<u>Fund Category/Name</u>	<u>Beginning Fund Balance at 09/30/11</u>	<u>ESTIMATED FY 11-12 Revenues (Unaudited)</u>	<u>ESTIMATED FY 11-12 Expenses (Unaudited)</u>	<u>Increase (Decrease)</u>	<u>ESTIMATED Ending Fund Balance at 9/30/12 (Unaudited)</u>
General Fund (001)					
Undesignated	3,573,151	23,117,202	(22,809,796)	307,406	3,880,557
*includes amounts reserved at beginning of fiscal year for encumbrances and pre-paid items.					
<i>Designated or Reserved</i>					
General Facility Improvements	0	0	0	0	0
Recreation Facility Improvements	0	0	0	0	0
Technology Improvements	0	0	0	0	0
Transportation Improvements Fund	0	0	0	0	0
Vehicle/Equipment Replacement	0	0	0	0	0
Encumbrances from Prior Fiscal Year	0	0	0	0	0
Fallen Firefighters	0	0	0	0	0
Encumbrances from Prior Fiscal Year	0	0	0	0	0
Land Bank	22,647	0	0	0	22,647
Law Enforcement	23,015	0	0	0	23,015
Law Enforcement Donations	9,217	0	0	0	9,217
Law Enforcement Education	34,402	0	0	0	34,402
Sub Total: General Fund	3,662,432	23,117,202	(22,809,796)	307,406	3,969,838
Special Revenue Funds					
Administrative Impact Fee Fund (101)	168,705	88,349	(168,859)	(80,510)	88,195
Transportation Impact Fee Fund (102)	4,124,427	298,122	(1,380,849)	(1,082,727)	3,041,700
State Law Enforcement Trust Fund (103)	43,681	16,000	(23,000)	(7,000)	36,681
Transportation Improvements Fund (Gas Tax) (105)	328,967	1,545,932	(1,671,909)	(125,977)	202,990
Federal Law Enforcement Trust Fund (106)	252,611	8,500	(8,500)	0	252,611
Police Impact Fee Fund (107)	597,243	41,077	(505,812)	(464,735)	132,508
Fire Impact Fee Fund (108)	278,097	84,867	(194,886)	(110,019)	168,078
Recreation Impact Fee Fund (109)	351,106	105,000	(172,881)	(67,881)	283,225
Solid Waste Fund (115)	156,346	2,543,776	(2,580,209)	(36,433)	119,913
Economic Development Fund (116)	536,434	5,000	(340,188)	(335,188)	201,246
Building Services Fund (120)	9,358	781,910	(756,712)	25,198	34,556
Stormwater Fund (138)	1,344,575	1,559,669	(2,801,787)	(1,242,118)	102,457
Sub Total: Special Revenue Funds	11,888,384	30,195,404	(33,415,388)	(3,219,984)	8,668,400
Debt Service Funds					
Public Improvement Revenue Bonds (201)	419	2,066,039	(2,066,039)	0	419
General Obligation Bonds (203)	11,284	553,531	(553,531)	0	11,284
Lease Financing Fund (205)	2,886	436,703	(436,703)	0	2,886
Sub Total: Debt Service Funds	7,090	2,985,935	(2,985,933)	2	7,092
Capital Project Funds					
Vehicle/Equipment Replacement Fund (302)	731,320	651,779	(733,400)	(81,621)	649,699
Evans St. Landfill Closure Fund (307)	8,883	8,340	(12,600)	(4,260)	4,623
Local Option Sales Tax Construction Fund (309)	1,186,447	298,108	(1,503,486)	(1,205,378)	(18,931)
Downtown Improvements Construction Fund (318)	8,194,269	125,000	(366,867)	(241,867)	7,952,402
Technology Improvements Fund (320)	87,667	106,306	(174,371)	(68,065)	19,602
OSC Ext. Landfill Closure Fund (327)	52,497	28,406	(10,050)	18,356	70,853
General Facilities Improvements Fund (330)	453,113	0	(127,289)	(127,289)	325,824
2008 Revenue Bond Construction Fund (335)	397,188	0	(368,811)	(368,811)	28,377
Recreation Facilities Improvements Fund (340)	81,880	0	0	0	81,880
Sub Total: Capital Project Funds	11,193,265	1,217,939	(3,296,874)	(2,078,935)	9,114,330

continued on next page

<u>Fund Category/Name</u>	Beginning Fund Balance at 09/30/11	ESTIMATED FY 11-12 Revenues (Unaudited)	ESTIMATED FY 11-12 Expenses (Unaudited)	Increase (Decrease)	ESTIMATED Ending Fund Balance at 9/30/12 (Unaudited)
<u>ENTERPRISE FUNDS</u>					
<u>Water/Wastewater Funds</u>					
Water/Wastewater Operating Fund (401)	5,420,487	13,150,282	(11,903,639)	1,246,643	6,667,130
Reuse Water System Expansion Fund (402)	236,672	1,504,980	(1,590,912)	(85,932)	150,740
Utility Revenue Bond Sinking Fund (403)	279,277	4,233,560	(4,233,560)	0	279,277
Renewal and Replacement Fund (406)	2,610,945	648,453	(1,435,254)	(786,801)	1,824,144
Vehicle and Equipment Replacement Fund (407)	395,822	113,471	(207,700)	(94,229)	301,593
Water System Impact Fee Fund (408)	1,055,109	49,000	(294,654)	(245,654)	809,455
Wastewater System Impact Fee Fund (409)	720,293	66,500	(135,104)	(68,604)	651,689
2007 Utility Revenue Bonds Construction Fund (415)	98,214	0	0	0	98,214
2010 Utility Revenue Bonds Construction Fund (416)	939,628	19,000	0	19,000	958,628
2010 Utility Revenue Bonds Construction Fund (417)	3,293,716	34,000	(2,733,337)	(2,699,337)	594,379
Sub-Total: Water/Wastewater Funds	15,050,163	19,819,246	(22,534,160)	(2,714,914)	12,335,249
Sub Total: Enterprise Funds	15,050,163	19,819,246	(22,534,160)	(2,714,914)	12,335,249
<u>Internal Service Funds</u>					
Medical Insurance Fund (510)	912,545	2,548,555	(2,525,310)	23,245	935,790
TOTAL FUND BALANCES	42,713,879	79,884,281	(87,567,461)	(7,683,180)	35,030,699

Position Authorization Summary

FY 08-09 Through FY 12-13

	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 11-12</u>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	vs.	
						<u>FY 12-13</u>	
<u>Legislative and Executive Services</u>							
1200	City Manager	2.75	2.75	2.50	1.75	2.00 a	0.25
1202	City Clerk	<u>3.00</u>	<u>3.00</u>	<u>2.63</u>	<u>2.63</u>	<u>2.75</u> b	<u>0.00</u>
Total: Legislative and Exec. Services		5.75	5.75	5.13	4.38	4.75	0.25
<u>Administrative and Support Services</u>							
1201	Human Resources	6.00	4.38	3.75	3.75	3.75	0.00
1205	Public Information	0.00	0.50	1.30	1.50	3.00 c	1.50
1301	Finance	6.30	5.80	5.55	4.60	4.96 d	0.36
1302	Purchasing	1.00	1.00	1.00	1.00	1.00	0.00
1303	Information Technology	6.00	5.72	5.66	6.00	5.16 e	-0.84
1305	Management Services	<u>2.25</u>	<u>1.75</u>	<u>0.00</u>	<u>1.75</u>	<u>1.00</u> f	<u>-0.75</u>
Total: Admin. and Support Services		21.55	19.15	17.26	18.60	18.87	-1.59
<u>Development Services</u>							
1500	Administration	2.00	2.00	1.00	0.00	0.00	0.00
1501	Comprehensive Planning	3.50	2.50	2.00	2.50	3.00 g	0.50
1502	Development Review	6.50	3.50	2.00	2.50	2.00 h	-0.50
5900	Economic Development	0.00	0.00	0.00	0.00	0.00	0.00
2401	Building Services	13.50	0.00	0.00	0.00	0.00	0.00
2402	Zoning	2.50	2.00	2.00	2.00	2.00	0.00
2403	Code Enforcement	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>0.00</u>
Total: Development Services		31.75	13.75	10.75	10.75	10.75	0.00
<u>Public Works Department</u>							
<u>Administration</u>							
4100	Administration	2.00	3.50	3.50	3.00	3.00	0.00
1901	Engineering Services	8.00	6.75	4.75	3.50	2.25 i	-1.25
3800	Stormwater Admin., Engineering, & Permitting	<u>1.00</u>	<u>1.25</u>	<u>1.25</u>	<u>2.25</u>	<u>2.50</u> j	<u>0.25</u>
Sub-Total: Public Works Administration		11.00	11.50	9.50	8.75	7.75	-1.00
<u>Operations & Maintenance</u>							
4104	Fleet Maintenance	4.50	3.00	3.00	3.00	3.00	0.00
4106	Landscaping and Grounds Maintenance	10.00	9.00	1.00	0.50	0.50	0.00
4107	Streets and Sidewalk Maintenance	11.50	8.00	10.00	7.75	10.00 k	2.25
3802	Stormwater Maintenance	<u>9.50</u>	<u>9.00</u>	<u>9.00</u>	<u>9.50</u>	<u>7.25</u> l	<u>-2.25</u>
Sub-Total: Public Works Operations & Maint.		35.50	29.00	23.00	20.75	20.75	0.00
<u>Water and Wastewater Utility</u>							
3300	Administration	2.50	2.50	2.50	2.50	3.50 m	1.00
3306	Water Conservation	1.00	1.00	1.00	1.00	1.00	0.00
3301	Utility Billing and Customer Service	5.70	6.20	5.45	6.20	5.36 n	-0.84
3302	Water Production	9.00	7.00	6.00	5.50	5.50	0.00
3303	Water Distribution and Maintenance	6.00	6.00	6.00	6.00	7.50 o	1.50
3308	Cross Connection and Control	3.00	2.00	2.00	2.00	1.00 p	-1.00
3503	Alafaya Wastewater and Reclaimed	0.00	0.00	5.00	4.50	5.50 q	1.00
3501	Wastewater Collection and Reuse Distribution	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
Sub-Total: Utilities		30.20	27.70	30.95	30.70	32.36	1.66
Total: Public Works Department		76.70	68.20	63.45	60.20	60.86	0.66

continued on next page.

Position Authorization Summary

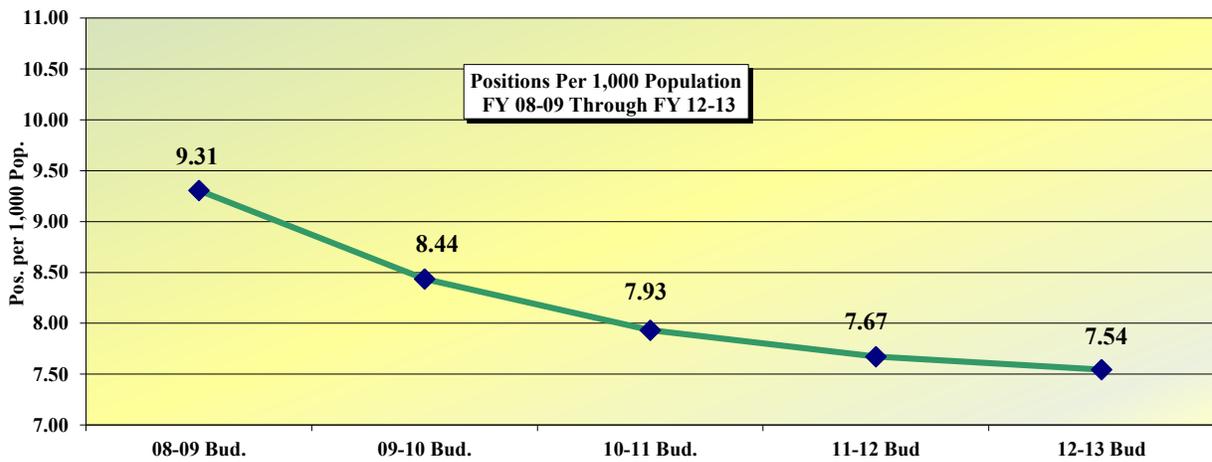
FY 08-09 Through FY 12-13

	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 11-12</u> vs. <u>FY 12-13</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<u>Fire Department</u>						
2200 Administration	2.00	2.00	1.80	1.80	1.80	0.00
2201 Fire/Rescue	46.00	46.50	46.00	49.50	49.00	-0.50
2202 Fire Prevention	2.00	2.00	2.00	1.00	1.00	0.00
2203 Training	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.50</u>	<u>1.00</u>	<u>0.50</u>
Total: Fire Department	51.00	51.50	50.80	52.80	52.80	0.00
<u>Police Department</u>						
2100 Administration	5.00	4.00	3.80	3.80	5.80 r	2.00
2101 Community Policing/Patrol	39.00	38.00	39.00	38.00	38.00 s	0.00
2103 Communications/Records*	14.00	13.00	12.75	7.25	4.25 t	-3.00
2104 Community Relations	9.00	8.00	7.75	7.75	8.00 u	0.25
2105 Criminal Investigations	6.50	7.50	7.75	7.75	7.25 v	-0.50
2106 Community Response Team	6.50	7.50	6.75	7.75	7.25 w	-0.50
2107 Training	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total: Police Department	82.00	80.00	78.80	73.30	71.55	-1.75
*FY 13 position count includes 10 Dispatchers and 1 Communications Supervisor for 1/4 the fiscal year based on a proposal to contract dispatch services with the Seminole County Sheriff effective January 8, 2013.						
<u>Recreation & Parks Department</u>						
<u>Administration and Maintenance</u>						
7200 Administration/Special Events	4.00	3.00	3.00	3.00	3.00	0.00
7204 Athletic Field Maintenance	12.00	13.30	13.30	13.30	13.30	0.00
7210 Recreation Facility Maintenance	5.75	3.55	3.55	3.80	2.80 x	-1.00
1910 General Facility Maintenance	<u>5.50</u>	<u>5.50</u>	<u>3.50</u>	<u>3.25</u>	<u>5.30</u> y	<u>2.05</u>
Sub-Total: Rec. & Parks: Admin. & Maint.	27.25	25.35	23.35	23.35	24.40	1.05
<u>Recreation Programming</u>						
7201 Riverside Recreational Programs	3.00	3.55	3.55	3.55	3.55	0.00
7202 Athletic Programs (City Sponsored)	2.00	2.00	2.00	2.00	2.00	0.00
7203 Riverside Aquatics	2.25	2.25	2.25	2.25	2.25	0.00
7205 Youth and Senior Programs	1.00	0.00	0.00	0.00	0.00	0.00
7206 Concessions	1.00	1.00	1.00	1.00	0.00 z	-1.00
7207 Gymnasium and Fitness Center	3.50	5.00	5.00	5.00	5.30 aa	0.30
7208 Oviedo Blvd. Aquatics	2.25	1.25	1.25	1.25	1.25	0.00
7209 Skateboard Park	1.00	2.50	2.50	2.50	2.50	0.00
7211 Special Events	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sub-Total: Recreation Programming	16.00	17.55	17.55	17.55	16.85	-0.70
Total: Recreation and Parks Department	43.25	42.90	40.90	40.90	41.25	0.35
Total: Full Time and Regular Part Time	312.00	281.25	267.09	260.93	260.83	-2.09
Other Seasonal and Temporary Employees	<u>21.18</u>	<u>19.29</u>	<u>18.89</u>	<u>18.91</u>	<u>19.20</u>	0.02
Total Positions	<u>333.18</u>	<u>300.54</u>	<u>285.98</u>	<u>279.84</u>	<u>280.03</u>	<u>-2.07</u>

Position Authorization Summary

FY 08-09 Through FY 12-13

	<u>FY 08-09 Budget</u>	<u>FY 09-10 Budget</u>	<u>FY 10-11 Budget</u>	<u>FY 11-12 Budget</u>	<u>FY 12-13 Budget</u>	<u>FY 11-12 vs. FY 12-13</u>
TOTAL AUTHORIZED POSITIONS	312.00	281.25	267.09	260.93	260.83	-0.10
<i>Note: Number of authorized positions and positions per 1,000 population exclude seasonal and temporary employees.</i>						
Positions Per 1,000 Population	9.31	8.44	7.93	7.67	7.54	
Oviedo Population	33,529	33,342	33,675	34,012	34,573	



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FY 12-13 Position Authorization Summary Details

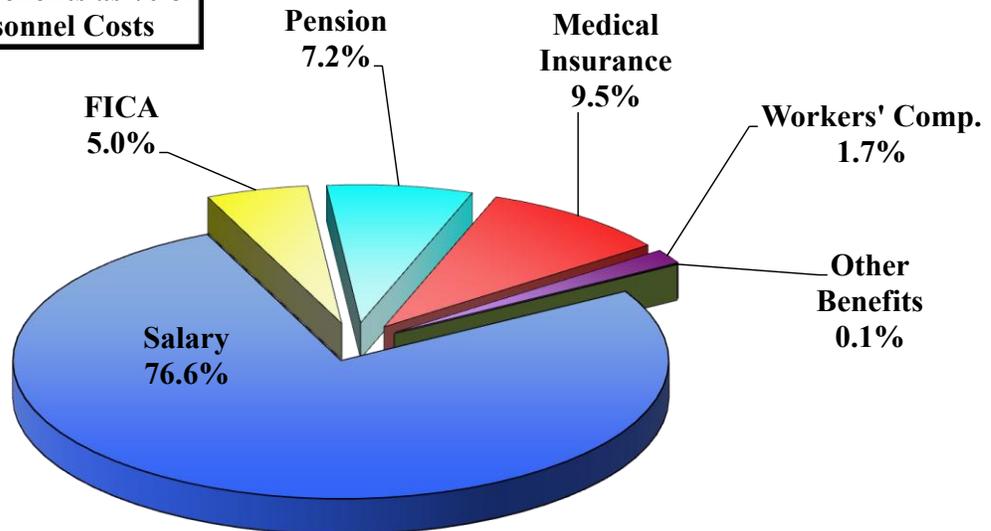
- a. Transferred 0.25 from Management Services for the Assistant City Manager to the City Manager Department
- b. Transferred 0.12 from Management Services- Public Information department to the City Clerk's department (a part-time employee was assigned 5.0 hours per week to Management Services – realigned to City Clerk)
- c. Transferred 0.50 from Management Services department support personnel and ADDED a Public Relations Manager by Transferring the City Engineering 1.0 position from the Public Works Engineering Services Administration
- d. Transferred 1.32 to Information Technology (0.66) and Utility Billing (0.66) portions of the Finance Director and the Financial Services Manager positions; and ADDED a Financial Analyst using the 1.0 Information Technology Director FTE
- e. Transferred 0.66 from Finance for the Finance Director and the Financial Services Manager; Transferred 0.50 to Public Works for a part-time support accountant; and Transferred 1.0 Information Technology Director FTE to Finance for the Financial Analyst
- f. Transferred 0.25 from Management Services to the City Manager Department for the Assistant City Manager position; Transferred 0.25 from Management Services to the Public Information department for support personnel
- g. Transferred 0.50 to Comprehensive Planning for the Development Services Director
- h. Transferred 0.50 from Development Review to Comprehensive Planning for the Development Services Director
- i. Transferred 0.25 from Engineering Services to Stormwater Administration, Engineering, and Permitting, alignment of personnel; Transferred the City Engineering position 1.0 to Public Information for the Public Relations Manager
- j. Transferred 0.25 to Stormwater Administration, Engineering, and Permitting from Engineering Services, alignment of personnel.
- k. Transferred 2.25 from Stormwater Maintenance to Streets & Sidewalk Maintenance to align personnel with performance of job function
- l. Transferred 2.25 to Streets & Sidewalk Maintenance from Stormwater Maintenance to align personnel with performance of job function
- m. Transferred the open position (1.0 FTE) in Cross Connection and Control to Administration for the Administrative Engineering position
- n. Transferred 0.66 to Utility Billing from Finance for the Finance Director and the Financial Services Manager support and supervision; Transferred 1.0 Meter Reader from Utility Billing to Water Distribution and Maintenance; In the FY 11-12 budget and Fiscal Services Accountant was added for the Alafaya Services at the end of the budget process and was not reflected with the Position Authorization Summary
- o. Transferred 0.50 from Information Technology to Public Works for a part-time Public Works support accountant; and Transferred 1.0 Meter Reader from Utility Billing to Water Distribution and Maintenance
- p. Transferred 1.0 to Water & Wastewater Utility Administration
- q. In the FY 11-12 budget an Equipment Operator was added to Alafaya Wastewater & Reclaimed at the end of the budget process and was not reflected with the Position Authorization Summary
- r. Transferred 2.0 Deputy Chief's from Community Policing/Patrol and the other Policing departments to Police Administration
- s. Transferred 1.0 Deputy Chief position to Police Administration and ADDED a Police Officer using the 1.0 FTE from Concessions within Recreation and Parks
- t. Adjustments reflect the Dispatcher's transfer to Seminole County on January 8, 2013
- u. Transferred 0.25 from Community Relations to Police Administration (Deputy Chief Coleman has been split between several departments and will now reside in one department and support the Police Department as a whole)

- v. Transferred 0.25 from Community Investigations to Police Administration (Deputy Chief Coleman has been split between several departments and will now reside in one department and support the Police Department as a whole)
- w. Transferred 0.25 from Community Response Team to Police Administration (Deputy Chief Coleman has been split between several departments and will now reside in one department and support the Police Department as a whole)
- x. Transferred 1.0 from Recreation Facility Maintenance to General Facility Maintenance (realignment of personnel)
- y. Transferred 1.0 from Recreation Facility Maintenance and corrected General Facility Maintenance, added 2 hours per week to a part-time position for the additional 0.05
- z. Concessions Manager is a Contractual Employee therefore not a Full Time Equivalent employee within the Position Authorization Summary; Transferred 1.0 to Community Policing/Patrol
- aa. Increased a part-time positions hours from 25 per week to 30 per week

**Composition of Personnel Costs: FY 12-13 & 4 Prior Fiscal Years
(All Funds Combined)**

	<u>Salary</u>	<u>FICA</u>	<u>Pension</u>	<u>Medical Insurance</u>	<u>Workers' Comp.</u>	<u>Other Benefits</u>	<u>Total</u>
<u>FY 12-13 Proposed Budget</u>							
Cost	13,788,139	906,166	1,294,898	1,689,411	301,706	9,900	17,990,220
Cost Per \$100 of Salary		\$6.57	\$9.39	\$12.25	\$2.19	\$0.07	\$30.47
Percent of Total	76.6%	5.0%	7.2%	9.4%	1.7%	0.1%	100.0%
<u>FY 11-12 Adopted Budget</u>							
Cost	13,572,984	1,035,381	1,369,309	1,703,978	335,743	0	18,017,395
Cost Per \$100 of Salary		\$7.51	\$9.93	\$12.36	\$2.43	\$0.00	\$32.23
Percent of Total	75.3%	5.7%	7.6%	9.5%	1.9%	0.0%	100.0%
<u>FY 10-11 Adopted Budget</u>							
Cost	13,790,330	1,050,322	1,261,098	1,808,869	334,914	0	18,245,533
Cost Per \$100 of Salary		\$7.62	\$9.14	\$13.12	\$2.43	\$0.00	\$32.31
Percent of Total	75.6%	5.8%	6.9%	9.9%	1.8%	0.0%	100.0%
<u>FY 09-10 Adopted Budget</u>							
Cost	14,797,130	1,126,386	961,786	1,813,738	320,451	5,500	19,024,991
Cost Per \$100 of Salary		\$7.61	\$6.50	\$12.26	\$2.17	\$0.04	\$28.57
Percent of Total	77.8%	5.9%	5.1%	9.5%	1.7%	0.0%	100.0%
<u>FY 08-09 Adopted Budget</u>							
Cost	15,787,162	1,202,325	1,194,802	1,987,736	437,271	5,460	20,614,756
Cost Per \$100 of Salary		\$7.62	\$7.57	\$12.59	\$2.77	\$0.03	\$30.58
Percent of Total	76.6%	5.8%	5.8%	9.6%	2.1%	0.0%	100.0%

**FY 2012-13
Salary and Benefits as % of
Total Personnel Costs**



General Fund Graphics Overview

FY 2012-13 Revenue Summary

This summary and graph outlines anticipated revenue for the City with the largest contributor as Property Taxes and Franchise Fees/Utility Taxes. The summary depicts both the anticipated revenue and the percent of all anticipated revenue, while the graph shows only the percentage.

FY 2012-13 Expenditure Summary

Both the table and the graph show the anticipated expenditures for the general departments, debt service, reserve and interfund transfers of the City. These are ranked from the largest to the smallest and are in terms of expenses and percentage.

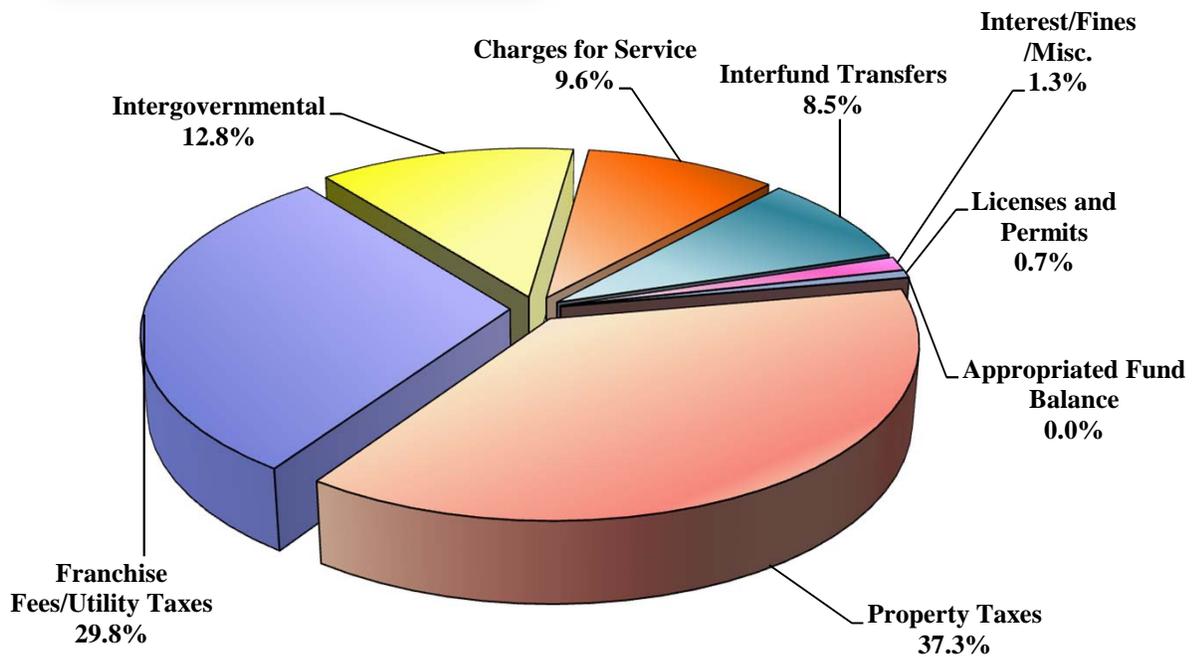
General Fund Expenditures by Major Account Category

As seen in this table for FY 2012-13, personnel services equal approximately 67% of the expenditures for the City, while operating, capital outlay and vehicle replacement equal approximately 25% and the remaining 9% is debt service, reserve and miscellaneous transfers. The graph depicts the percentage of each portion relating to the General Fund.

**REVENUE SUMMARY:
FY 12-13 GENERAL FUND**

	<u>FY 12-13</u>	
Property Taxes	\$ 8,685,044	37.3%
Franchise Fees/Utility Taxes	6,925,645	29.8%
Intergovernmental	2,988,326	12.8%
Charges for Service	2,240,027	9.6%
Interfund Transfers	1,966,292	8.5%
Interest/Fines/Misc.	296,847	1.3%
Licenses and Permits	157,496	0.7%
Appropriated Fund Balance	0	0.0%
TOTAL REVENUE	\$ 23,259,677	100.0%

**Composition of FY 2012-13
General Fund Revenues**



**EXPENDITURE SUMMARY:
FY 12-13 GENERAL FUND**

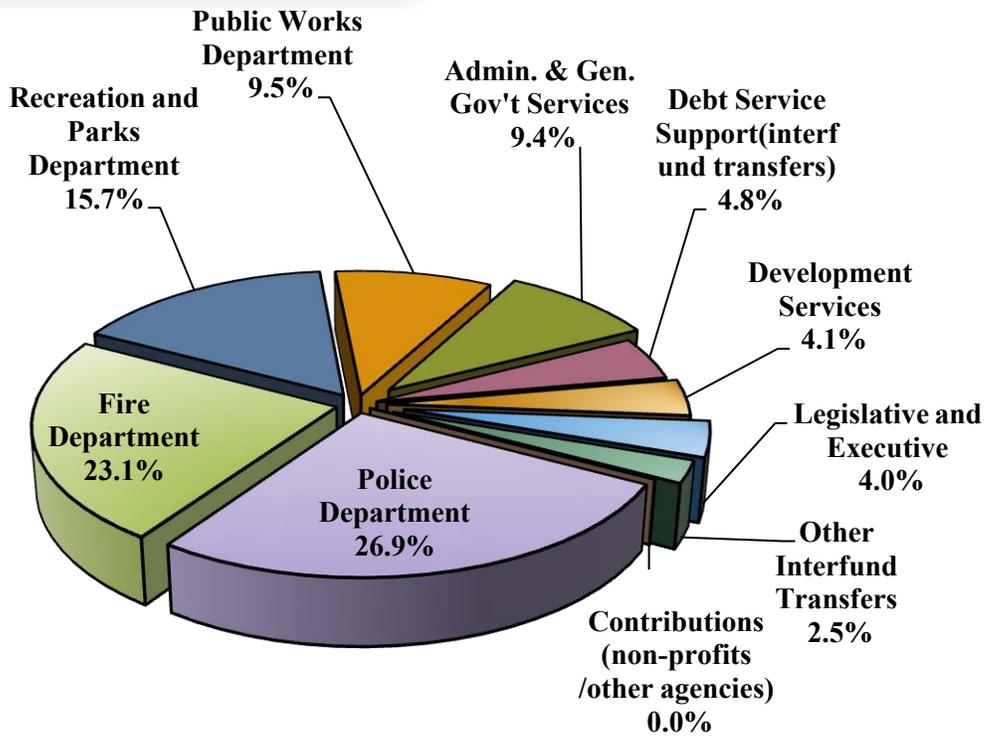
	<u>FY 12-13</u>	
Police Department	\$ 6,260,115	26.9%
Fire Department	5,368,958	23.1%
Recreation and Parks Department	3,653,275	15.7%
Public Works Department	2,207,441	9.5%
Administrative & Gen. Gov't Services*	2,195,262	9.4%
Debt Service Support(interfund transfers)	1,122,088	4.8%
Development Services	942,770	4.1%
Legislative and Executive **	924,746	4.0%
Other Interfund Transfers ***	575,022	2.5%
Contributions (non-profits/other agencies)	10,000	0.0%
TOTAL EXPENDITURES	\$ 23,259,677	100.0%

* Includes: Human Resources, Finance, Information Technology, Public Information and Mgmt. Services

** Includes: City Council, City Attorney, City Manager and City Clerk

*** Includes: Transfers to Health Insurance, Lease Financing and Stormwater Utility Funds

**Composition of FY 2012-13
General Fund Expenditures**



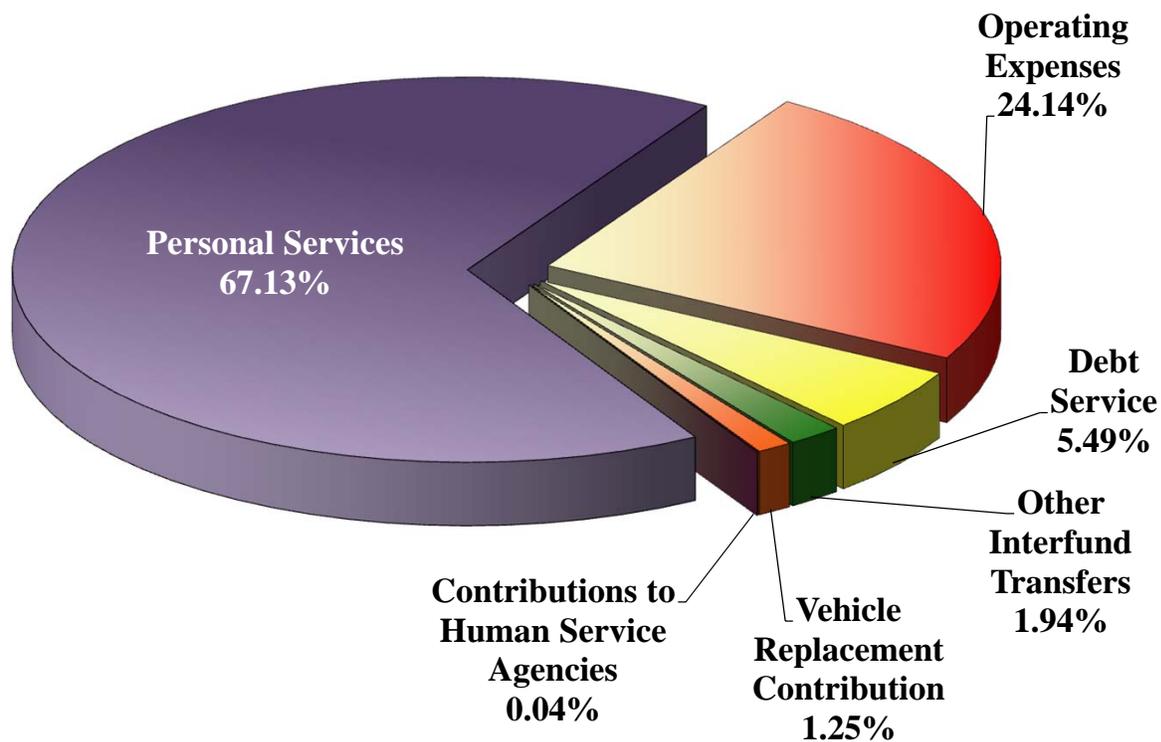
**GENERAL FUND EXPENDITURES
BY MAJOR ACCOUNT CATEGORY
FY 2012-13 vs. FY 2011-12**

	FY 2011-12 Adopted Budget	Percent of Total Budget	FY 2012-13 Adopted Budget	Percent of Total Budget
Personal Services	\$15,536,620	66.5%	\$15,615,208	67.13%
Operating Expenses	5,402,958	23.1%	5,616,040	24.14%
Vehicle Replacement Contribution	332,438	1.4%	289,709	1.25%
Sub-Total: Department Operations	\$21,272,016	91.1%	\$21,520,957	92.52%
Debt Service (transfer to Sinking Funds)	\$1,416,629	6.1%	\$1,277,321	5.49%
Other Interfund Transfers*	654,817	2.8%	451,399	1.94%
Contributions (to non-profit & other agencies)	10,000	0.0%	10,000	0.04%
Sub-Total: Non-Departmental	\$2,081,446	8.9%	\$1,738,720	7.48%
TOTAL EXPENDITURES	\$23,353,462	100.0%	\$23,259,677	100.0%

Note: FY 12-13 operating expenses include eight months payment of \$219,627 to Seminole County Sheriff for Police dispatch services.

*Other Interfund Transfers category includes transfers to Health Insurance, Lease Financing and Stormwater Utility Funds.

**FY 2012-13
General Fund Expenditure Summary
By Major Account Category**



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Revenue Trends Overview

Major Revenue Sources and Trends

This section includes graphics and accompanying discussion of trends and issues of 12 major revenue sources for the 5 year period of FY 2008-09 through FY 2012-13.

The trend for each revenue source includes actual revenues received for FY 2009, FY 2010 and FY 2011, either actual or projected revenue for FY 2012, and budgeted revenue for FY 2013.

The following revenues are presented in graphic form with a concise analysis:

General Fund

- ❖ Property Taxes
- ❖ Communication Services Utility Tax
- ❖ Electric Utility Taxes
- ❖ Electric Franchise Fees
- ❖ State Revenue Sharing
- ❖ Half Cent State-Shared Sales Tax
- ❖ Recreation Activity Fees

The 7 General Fund revenue sources above comprise 90% of all current income (net of interfund transfers and fund balance) appropriated in the adopted FY 12-13 budget. Excluding property taxes, the other revenue sources comprise 83% of all non-ad valorem revenues in the adopted FY 12-13 budget.

Building Services Fund

- ❖ Building Permit Fees

Water Wastewater Utility Fund

- ❖ Water Sales
- ❖ Wastewater Sales

Stormwater Utility Fund

- ❖ Stormwater Utility Fees

Transportation Improvements Fund

- ❖ Local Option Gas Tax

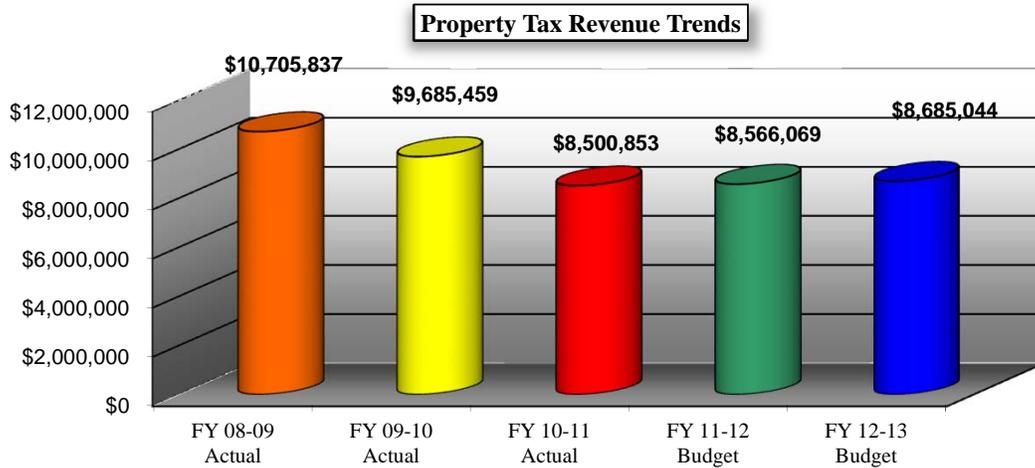
REVENUE TRENDS

MAJOR REVENUE SOURCES

Property taxes (exclusive of delinquent taxes paid each year) remain the predominant revenue source at 37% of all General Fund revenues in FY 12-13 compared to 44% in FY 08-09. The downward trend in property tax revenue that began in FY 07-08 has continued since property values continue to decline and the millage rate has remained constant over the last 5 years at 4.8626 mills.

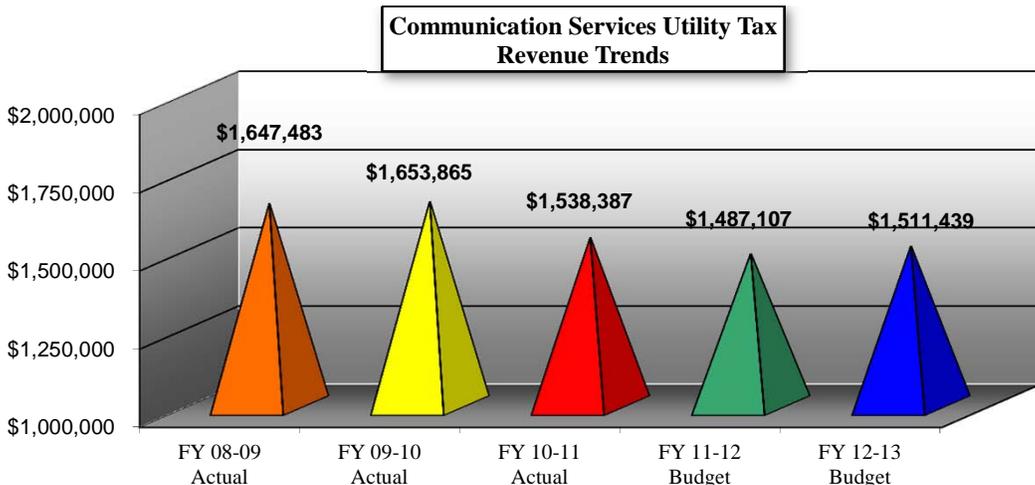
With respect to the tax base, the City's gross taxable value increased from \$1.34 billion in 2003 to \$2.44 billion in 2007, an annual compound growth rate of more than 13%. That trend was reversed in 2008 through 2011 due to the economic recession as the tax base declined by \$444 million to \$1.83 billion in 2011. In 2012 the gross taxable value increased by 1.16% to \$1.856 billion, the City is anticipating an increase in the trend over the next five years, mainly due to New Construction and possible Re-assessments of existing properties.

Trend



The Communications Utility Tax is imposed at a rate of 5.56% on retail sales of various types of communication services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Excluding a one-time payment of \$146,000 in FY 07-08 to correct an underpayment by the State of Florida in prior years, growth of this revenue source has been relatively flat between FY 08-09 and FY 12-13. To correct the under-payment of \$319,000 from prior years, the City received a lump sum payment in FY 08 of \$146,000 with the balance of \$173,000 being remitted over 36 months beginning in FY 08-09. When taking adjusting for the \$57,666 of "corrective payments" during the 3 year period (FY 09 through FY 11), there has been little growth in this revenue source with a downward trend since FY 08, until the projections for FY 12-13, which indicate a slight growth of \$24,332.

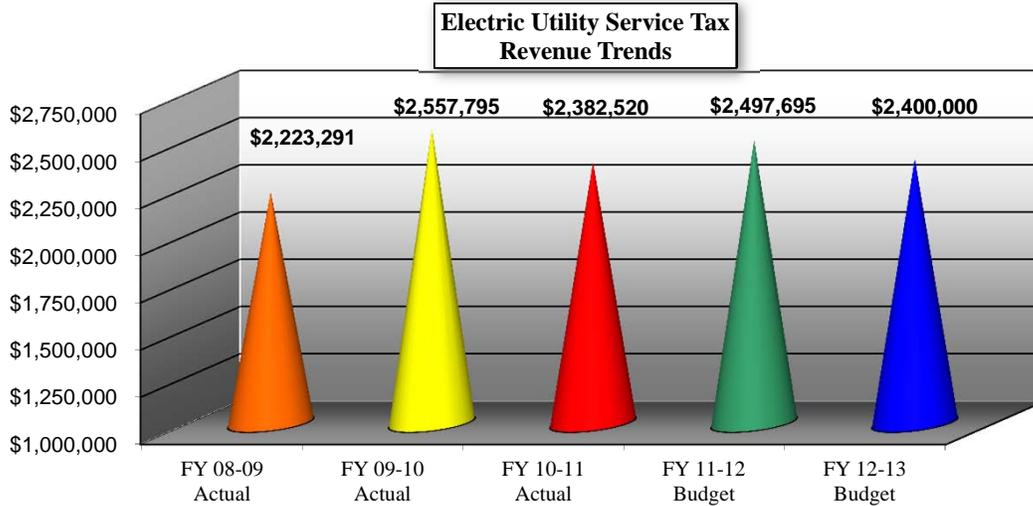
Trend



REVENUE TRENDS MAJOR REVENUE SOURCES

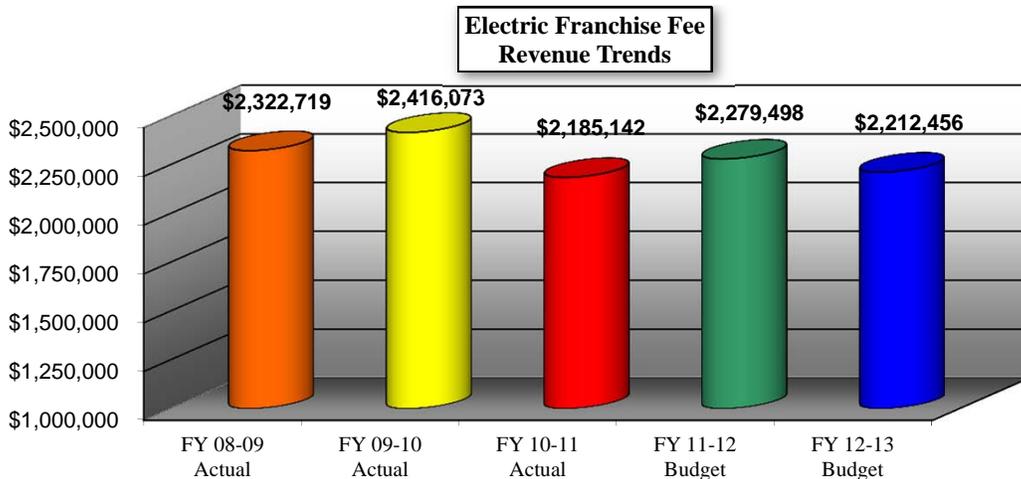
The Electric Service Utility Tax is a local option tax currently set at the maximum rate of 10% on the purchases of electricity within the City limits of Oviedo. Between FY 08 and FY 10 growth was fairly modest with an annual compound growth rate of 2.4%. The spike in FY 09-10 revenues was due to rate increases approved by the Public Service Commission for Progress Energy - the major electric utility provider in the City. The trend is leaning toward the FY 08-09 actual for FY 11-12 fiscal year, with the economy driving a need to conserve and fewer homes using services.

Trend ↓



The Electric Franchise Fee is currently set at the maximum rate of 6% levied against the gross receipts generated within the City limits from Progress Energy and Florida Power and Light. Although there was no growth in this revenue source between FY 07 and FY 08 as consumption was tempered by the slowing of the economy. Revenues rebounded in FY 09 and FY 10 due to rate increases granted to Progress Energy on January 1, 2009 coupled with fuel adjustments that are included as a pass-through in the franchise fee calculation. Current analysis indicates the City is maintaining the same level as in FY 2010-2011, with the potential growth these trends will begin a new upward trend.

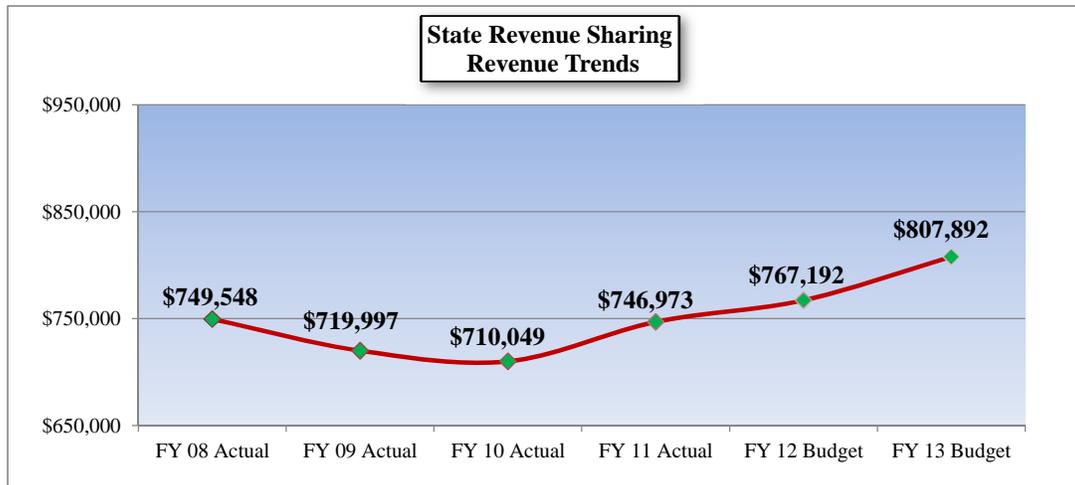
Trend ↓



REVENUE TRENDS MAJOR REVENUE SOURCES

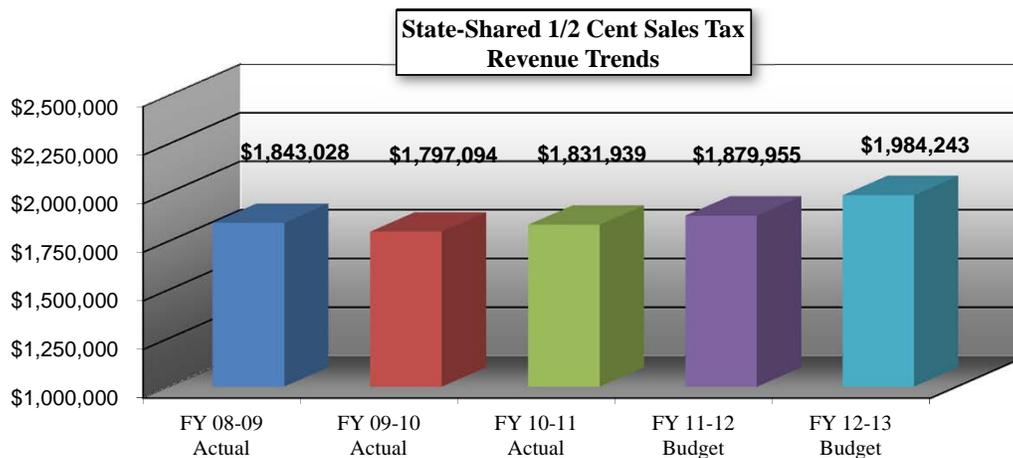
The State Revenue Sharing (SRS) pool for Florida municipalities is comprised of the One Cent Municipal Gas Tax (29%) and the State Sales Tax collections (71%). These funds are distributed back to municipalities based on a formula involving population, sales tax collections and the municipality's relative ability to raise revenue. Since the high watermark year in FY 07-08, SRS revenues have been declining commensurate with the recessionary economy. FY 09-10 revenues did surpass budget projections by \$57,219 or almost 9% as the City received an unexpected one-time true-up of revenues in August 2010. The FY 11 actual revenues were \$9,288 more than the projection of \$737,685. At this time the city is on track to receive the FY 11-12 estimate of \$767,192. The FY 12-13 estimate of \$807,892 which is 5% more than the FY 11-12 estimate should be attainable, the current forecast appears to indicate a slow reversal of the downward trend in estimates.

Trend



The Local Government Half-Cent Sales Tax generates the largest amount of revenue among the state-shared revenues. Half Cent Sales Tax revenues are distributed based on a population-based formula that returns estimated taxable sales within Seminole County back to the County and its 7 cities. Approximately 62% of estimated taxable sales are distributed to the County and the balance is remitted to the 7 municipalities. There was a consistent decline in sales tax revenue between FY 2007-2010, which was commensurate with the start of the recession. The FY 11-12 budget estimate of \$1,879,955 was based on a 3% growth rate over the previous year and the target is within reach. The FY 12-13 estimate of \$1,984,243 is 5% more than the FY 11-12 estimates, the current forecast indicates a slow reversal of the downward trend in estimates.

Trend

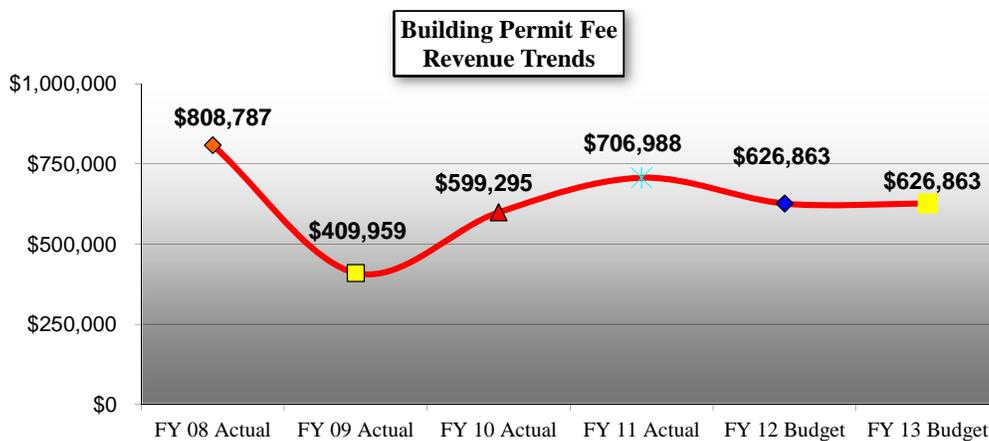


REVENUE TRENDS MAJOR REVENUE SOURCES

Building Permit fee revenues are derived mainly from a base fee of \$6.50 per \$1,000 valuation. Effective July 1, 2007, the base permit fee was increased for the first time since 1983 from \$5 to \$6.50. Revenues from the base permit fee coupled with a plans review fee equal to 25% of the permit fee amount and a re-inspection fees are intended to allow the Building Services Division to be a self supporting operation. Building Permit fees are elastic and therefore follow state and national economic trends. The decline in permit activity and related revenues began toward the end of FY 07-08 and declined sharply in FY 08-09 and remained low in FY 09-10 commensurate with the recession. Although FY 09-10 revenues recovered slightly and the expectation for FY 10-11 remains equally positive, the level of permit activity and valuations remain at historically low levels. FY 12 revenue projections assume a continuation of the current trend.

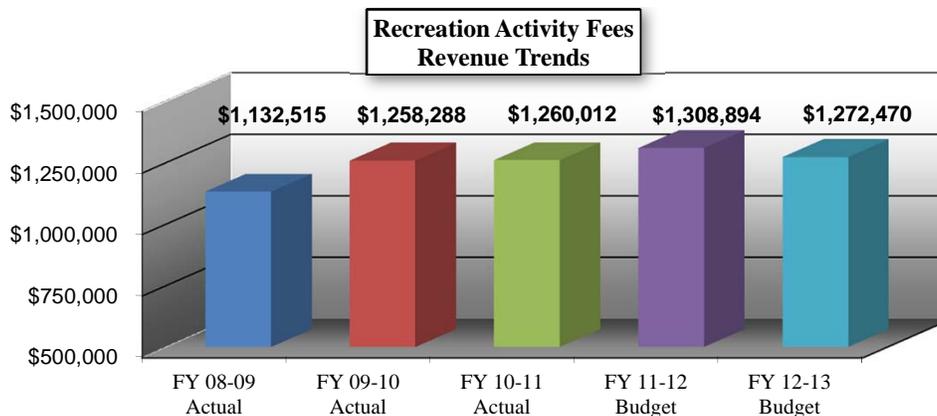
In FY 09, the City issued a low of 2,691 permits valued at \$65.5 million or \$24,326 per permit issued. The decline in permit activity was directly related to the recession and its impact on the real estate market. In FY 2010, the volume of permits issued increased to 2,852 with a total valuation of \$109.7 million and in FY2011 increased to 3058 with a total valuation of \$115 million. FY2011 shows an increase due to the building of multi family dwellings, however we do not expect the trend to continue in 2012. So far the trend in FY2012-13 looks to be maintaining the status quo of the past year, although we plan on a few new communities as of today, plans have not been any submitted.

Trend



Since FY 08-09, Recreation Activity fees have been increased between less than 1% and up to 11%, we have seen a increase in participation in several of our programs this fiscal year and forecast project a similar trend for the FY 12-13 budget year. The department-wide cost recovery rate remained constant in FY 11-12, with a budgeted cost recovery rate of 45.02%, which includes Recreation Activities, Administration and Maintenance cost of all related facilities and parks. As per city policy the city cost recovery program states that the city will recovery 50% for all special events, program and administrative cost.

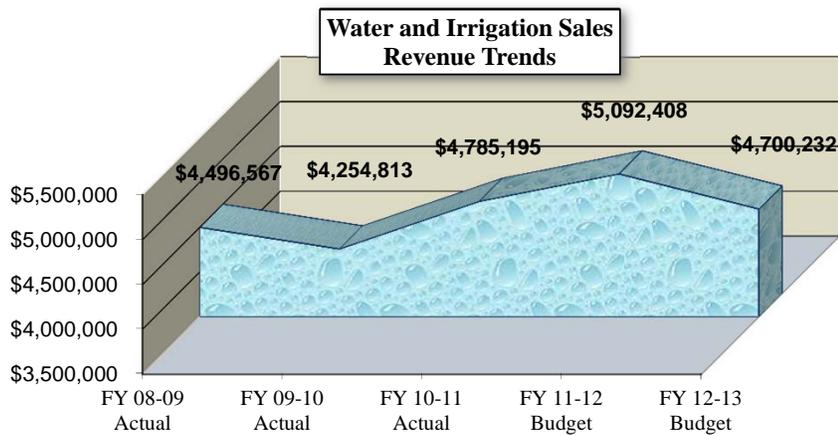
Trend



REVENUE TRENDS MAJOR REVENUE SOURCES

Despite the decline in consumption, revenues remained relatively stable during the 4 year period between FY 08 and FY 11 as rate increases and inflation adjustments compensated for the consumption decline. For the 5 year period in the chart below, the annualized rate increases were as follows: FY 08/09: 2.5%, FY 09/10: 15.3%, FY 10/11: 0%, FY 11/12: 0% and FY 12/13: 1.6%. The FY 12 budget estimate of \$5,092,408 was based on an inflation adjustment of 2% against FY 11 revenues of \$4.9 million, the inflation rate was not implemented so the actual sales should be at least 2% less than the budgeted projections. The FY 12/13 year includes the reduction of planned FY 11/12 and rate increase.

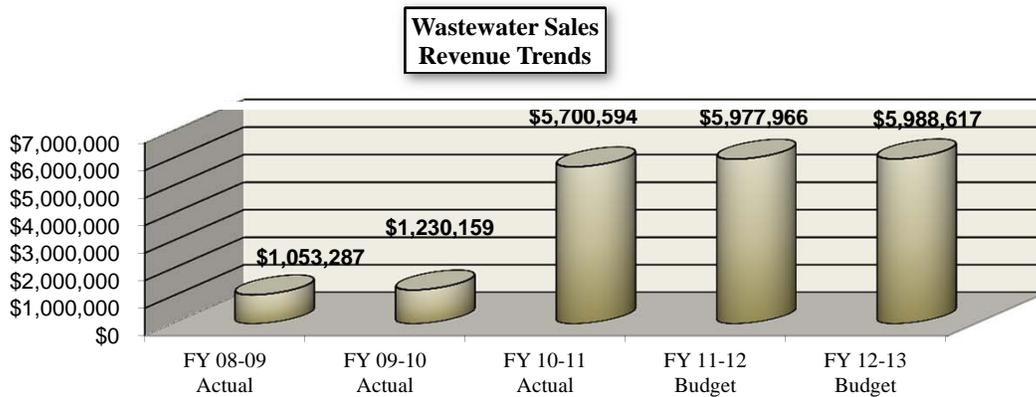
Trend



Wastewater revenues increased modestly during the 3 year period between FY 08 and FY 10 as rate increases and growth in the customer base compensated for the slight consumption decline. For the 4 year period in the chart below, the annualized rate increases were as follows: FY 08/09: 15.3%, FY 09/10: 0%, FY 10/11: 1.1%: FY 11/12: % and FY 12/13 1.6%.

The spike in wastewater revenues for FY 11 represents the acquisition on September 15, 2010 of the former privately-owned Alafaya Utility system. Of the \$5.86 million revenue for FY 11, \$4.55 million is related to the Alafaya system that serves approximately 7,500 customers - all of whom are City water customers. Wastewater revenue for FY 11-12 shows a modest increase of 2% from actual sales in 2011 and the FY 12-13 shows a slight increase over the budgeted sales expected in FY 11-12. Revenue will be reviewed during the Mid-Year process each year to adjust based on the audited actual revenues posted in the prior years budget.

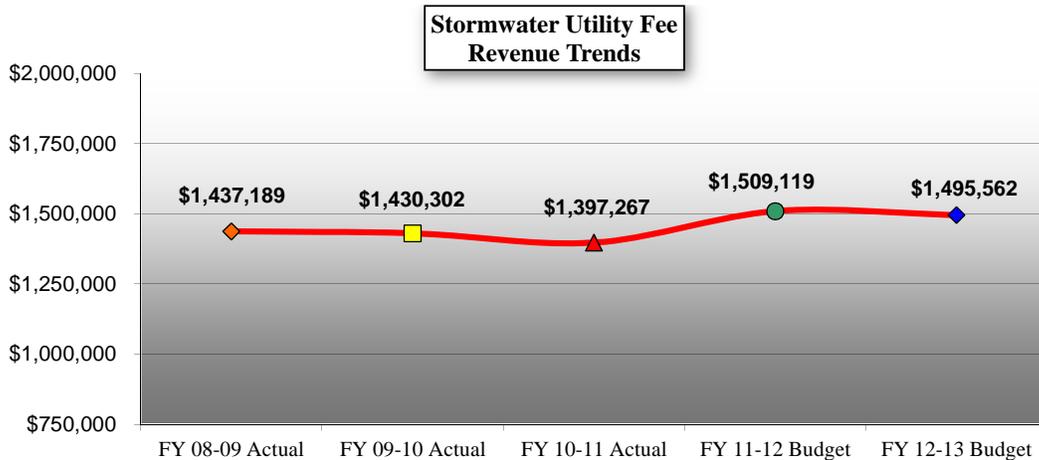
Trend



REVENUE TRENDS MAJOR REVENUE SOURCES

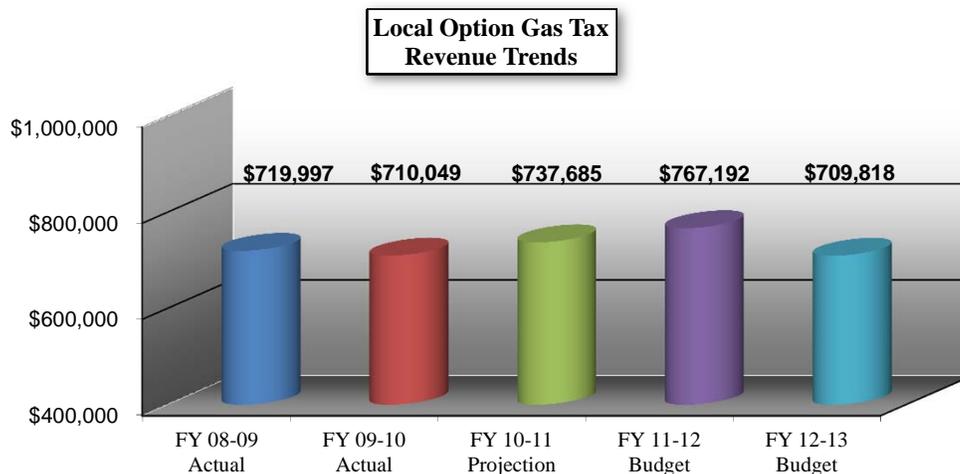
The current stormwater utility fee is \$7 per equivalent residential unit (ERU) and is dedicated to funding both maintenance operations and a multi-year drainage capital improvements program. The ERU is predicated on the effective impervious surface of a single family residence and is equal to an average of 2,464 square feet of impervious surface. The associated ERU's assigned to all multi-family, commercial and other non-residential properties are based on this impervious surface relationship.

Trend



The City's share of the 6 Cent Local Option Gas Tax is based on an inter-local agreement with Seminole County whereby the County receives a fixed share of 63.6% of countywide gas tax proceeds and the 7 municipalities share the balance. The municipal share is based on actual transportation-related expenses from the prior 5 years as a percent of total transportation expenses for all municipalities. The City's gas tax revenue is budgeted in its Transportation Improvements Fund and is utilized to fund resurfacing and sidewalk improvements. On a calendar year basis, the City's distribution share increased resulting in higher revenue for the City despite a declining trend in countywide gas tax revenue.

Trend



O V I E D O
Florida

General Fund Revenues (001)

Beginning Fund Balance (Undesignated)	3,913,242	3,769,456	3,555,088	3,555,088	3,573,151
	2009-10	2010-11	2011-12	2011-12	2012-13
REVENUE CATEGORY	Actual	Actual	Budget	Amended	Budget
				Budget	
<u>TAXES</u>					
<u>Property Taxes</u>					
Current	9,685,459	9,012,807	8,566,069	8,566,069	8,665,044
Delinquent	<u>19,595</u>	<u>25,952</u>	<u>0</u>	<u>15,000</u>	<u>20,000</u>
Sub-Total: Property Taxes	9,705,054	9,038,759	8,566,069	8,581,069	8,685,044
<u>Utility Service Taxes</u>					
Electricity	2,557,795	2,382,520	2,497,695	2,497,695	2,400,000
Water	435,875	529,806	552,000	552,000	540,000
Propane	51,187	50,364	47,580	47,580	54,000
Unified Communications Services	<u>1,653,865</u>	<u>1,538,387</u>	<u>1,487,107</u>	<u>1,487,107</u>	<u>1,511,439</u>
Sub-Total: Utility Service Taxes	4,698,722	4,501,077	4,584,382	4,584,382	4,505,439
<u>Franchise Fees</u>					
Electricity	2,416,073	2,185,142	2,279,498	2,279,498	2,212,456
Solid Waste - Commercial	40,873	44,958	43,799	43,799	57,000
Solid Waste - Residential	142,165	138,333	138,152	138,152	144,000
Propane	8,650	7,217	8,000	8,000	6,750
Sewer	<u>230,853</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Franchise Fees	2,838,614	2,375,650	2,469,449	2,469,449	2,420,206
Total: Taxes	17,242,390	15,915,486	15,619,900	15,634,900	15,610,689
<u>LICENSES AND PERMITS</u>					
<u>Other Licenses and Permits</u>					
City Business Tax Receipts (new and renewals)	145,834	136,672	141,654	141,654	141,654
Business Tax Receipts: Late Fee	2,222	2,208	2,000	2,000	2,000
County Business Tax Receipts	5,860	17,316	3,962	3,962	3,962
County Business Tax Receipts - Fees	60	20	0	0	0
Radon Inspections	492	2,710	1,000	1,000	1,000
Right of Way Permits	710	3,570	1,000	1,000	1,000
Burn Permits	50	50	0	0	0
Irrigation Permits	6,375	13,950	10,000	10,000	7,380
Other	<u>500</u>	<u>450</u>	<u>500</u>	<u>500</u>	<u>500</u>
Sub-Total: Other Licenses and Permits	162,103	176,946	160,116	160,116	157,496
Total: Licenses and Permits	162,103	176,946	160,116	160,116	157,496
<u>INTERGOVERNMENTAL</u>					
<u>Federal Grants</u>					
Neighborhood Reforestation	0	17,997	0	0	0
FEMA	0	0	0	125,348	0
DEA Overtime	13,938	18,353	31,702	31,702	22,500
HIDTA Overtime	0	0	0	0	0
OCEDTF Overtime	0	0	0	0	0
CCIB Overtime	9,942	6,173	5,000	5,000	5,000
MAGTF Overtime	4,920	2,950	0	0	0
Dept. of Justice Domestic Violence Grant	61,731	15,961	0	0	0
Dept. of Justice Domestic Violence Grant (training)	15,666	10,691	0	0	0
DOJ Vest Grant	7,067	0	0	0	0
DOJ Equipment Grant	<u>140,743</u>	<u>5,718</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Federal Grants	254,007	77,843	36,702	162,050	27,500

General Fund Revenues (001)

<u>REVENUE CATEGORY</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Budget</u>	<u>2011-12</u> <u>Amended</u> <u>Budget</u>	<u>2012-13</u> <u>Budget</u>
<u>INTERGOVERNMENTAL (continued)</u>					
<u>State and County Grants</u>					
State Byrne Grant	0	0	0	0	0
FDOT - Traffic signalization & lighting reimbursement	65,006	78,760	79,297	79,297	79,815
County G.R.E.A.T Grant and Other Local Grants	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: State and County Grants	65,106	78,760	79,297	79,297	79,815
<u>State and County Shared Revenue</u>					
State Revenue Sharing	710,049	746,973	767,192	767,192	807,892
State Mobile Home Licenses	6,119	5,036	5,000	5,000	6,000
State Alcoholic Beverage Licenses	15,751	17,726	16,000	16,000	17,947
State Half-Cent Sales Tax	1,797,094	1,831,939	1,879,955	1,879,955	1,984,243
State Firefighters Supplemental Comp.	9,520	13,200	13,200	13,200	13,600
State Motor Fuel Tax Rebate	18,715	14,237	19,000	19,000	19,000
County Occupational Licenses	30,741	17,980	30,000	30,000	30,000
County Emergency Dispatch Reimbursement (First Response)	47,578	11,342	2,329	2,329	2,329
County Shared Revenue - Cent. Fla. Comm. Justice Coalition	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: State/Co. Shared Revenue	2,635,567	2,658,433	2,732,676	2,732,676	2,881,011
Total: Intergovernmental	2,954,680	2,815,036	2,848,675	2,974,023	2,988,326
<u>CHARGES FOR SERVICES</u>					
<u>Development Services Fees</u>					
Plats and Addressing Fees	2,900	3,125	500	500	1,750
Development Application Fees	78,650	54,826	50,000	50,000	89,035
Comprehensive Plan Admendments	4,130	34,110	5,500	5,500	5,500
Subdivision Quality Control Inspection	7,177	35,858	16,572	16,572	16,572
Handling Fees (County impact fee collection)	26,380	26,761	28,000	28,000	28,000
Fire Inspection and Plan Review Fees	53,514	45,985	53,500	53,500	25,000
Zoning Variance/Appeals	<u>110</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Development Services Fees	172,861	200,665	154,072	154,072	165,857
<u>Other Charges for Services</u>					
Sale of Maps & Publications	233	122	150	150	150
Certification and Copies	3,315	2,030	3,000	3,000	3,000
Lien Searches	11,200	12,345	13,000	13,000	11,000
Police Reports	1,192	275	500	500	500
Fingerprints	3,205	2,430	2,400	2,400	2,400
School Resource Officer Payment (from School Board)	109,428	128,282	127,686	127,686	127,762
Rape Assault Defense Course	675	50	0	0	0
Police Off-Duty and OT Reimbursement	2,576	5,463	2,500	2,500	4,000
Lockout Service Fees	1,316	900	700	700	1,200
Emergency Medical Transport Fees	464,510	685,355	592,685	592,685	540,000
Lot Mowing	4,546	3,687	2,500	2,500	4,500
Solid Waste Administrative Handling Fee	103,393	104,986	105,688	105,688	105,688
Street Light Assessments (from developers)	3,752	632	1,000	1,000	1,000
Misc. Permits (Irrigation, Burn, ROW)	600	0	0	0	0
Miscellaneous	<u>1,705</u>	<u>482</u>	<u>500</u>	<u>500</u>	<u>500</u>
Sub-Total: Other Charges for Services	711,646	947,039	852,309	852,309	801,700

General Fund Revenues (001)

<u>REVENUE CATEGORY</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Budget</u>	<u>2011-12</u> <u>Amended</u> <u>Budget</u>	<u>2012-13</u> <u>Budget</u>
<u>CHARGES FOR SERVICES (continued)</u>					
<u>Fleet Maintenance Charges</u>					
Fleet Labor Charges	249,644	277,522	244,524	244,524	315,599
Fleet Part Charges	101,340	60,435	105,000	105,000	95,000
Commercial Repair Charges	42,295	14,694	87,500	87,500	60,000
Fleet Fuel Charges	<u>366,512</u>	<u>429,047</u>	<u>445,697</u>	<u>445,697</u>	<u>450,000</u>
Sub-Total: Fleet Services	759,791	781,698	882,721	882,721	920,599
Recreation Activity Fees:					
Program, Athletic and Facility Fees					
- Special Events	21,681	32,799	38,000	38,000	38,000
- Riverside Activity Fees	200,178	192,419	259,000	259,000	208,110
- City Sponsored Athletics	173,615	177,709	178,000	178,000	181,453
- Riverside Aquatic Facility	56,086	61,364	54,000	54,000	0
- Senior and Youth Activities	8,114	11,628	9,000	9,000	0
- Gymnasium and Fitness Center	281,674	292,811	310,000	310,000	319,745
- Oviedo Blvd. Aquatic Facility	215,213	188,845	176,000	176,000	243,861
- Skate Park	31,870	37,018	35,000	35,000	36,809
- Concessions	139,253	155,444	143,000	143,000	155,482
- Vending Machines	13	0	0	0	0
- Parks & Recreation	55,200	26,920	24,000	24,000	6,116
- Park Facility Rentals	74,942	80,516	80,894	80,894	80,894
- Miscellaneous and Refunds	(26)	2,539	2,000	2,000	2,000
Pass-Thru Registration Fees:					
- Master Swim Fee	0	0	0	0	0
- Adult Softball Association	<u>475</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Recreation Activity Fees	1,258,288	1,260,012	1,308,894	1,308,894	1,272,470
Total: Charges for Services	2,902,586	3,189,414	3,197,996	3,197,996	3,160,626
<u>FINES AND FORFEITURES</u>					
Court Fines	60,246	67,808	70,000	70,000	70,000
Police Education	5,500	10,559	8,000	8,000	8,000
Improper Equipment	164	148	175	175	175
Investigative Funds	13,600	22,366	0	0	0
Violations of Local Ordinances	1,950	1,500	1,500	1,500	1,500
Code Enforcement	8,419	16,130	12,000	25,000	15,000
Miscellaneous Fines	<u>0</u>	<u>63</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: Fines and Forfeitures	89,879	118,574	91,675	104,675	94,675
<u>MISCELLANEOUS</u>					
Interest on Investments	191,330	99,058	125,200	125,200	105,200
Second Dollar Interest Earnings	820	0	0	0	0
Rentals and Leases:					
- Memorial Building	0	0	0	3,590	10,359
Insurance Proceeds	8,572	10,572	0	0	0
Gain or Loss on Sale of Assets	20,287	51,966	36,613	36,613	36,613
Police	7,874	12,460	2,500	2,500	6,000
Fire	600	0	0	0	0
Contributions & Donations (Recreation Sponsorship)	18,510	25,289	16,000	16,000	19,000
Other Miscellaneous	<u>75,640</u>	<u>55,492</u>	<u>3,000</u>	<u>214,199</u>	<u>25,000</u>
Total: Miscellaneous	323,633	254,837	183,313	398,102	202,172

General Fund Revenues (001)

<u>REVENUE CATEGORY</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Budget</u>	<u>2011-12</u> <u>Amended</u> <u>Budget</u>	<u>2012-13</u> <u>Budget</u>
Total Current Income	23,675,271	22,470,293	22,101,675	22,469,812	22,213,984
Elimination of Fleet Internal Service Charges	(759,791)	(781,698)	(882,721)	(882,721)	(920,599)
Current Income (less Fleet Internal Service Charges)	22,915,480	21,688,595	21,218,954	21,587,091	21,293,385
<i>Total Non-Ad Valorem Revenue</i>	<i>13,210,426</i>	<i>12,649,836</i>	<i>12,652,885</i>	<i>13,006,022</i>	<i>12,608,341</i>
<u>NON-REVENUES</u>					
<u>Interfund Transfers (transfers from):</u>					
Transportation Improvements (LOGT) Fund (105)	108,060	211,300	236,300	236,300	236,300
State Law Enforcement Trust Fund (103)	16,240	16,943	0	0	0
Solid Waste Fund (115)	100,000	110,000	140,000	140,000	140,000
Economic Development (116)	0	444,847	0	545,139	0
Building Services Fund (120)	30,000	156,659	150,000	150,000	177,313
Vehicle Replacement Fund (302)	100,000	0	0	245,722	0
Water and Wastewater Fund (401)	575,890	974,193	1,174,193	1,174,193	1,174,193
Water/Wastewater Renewal and Replacement Fund (406)	52,500	54,080	55,162	55,162	52,800
Stormwater Utility Fund (410)	122,710	126,390	128,918	128,918	128,918
Medical Insurance Fund (510)	<u>39,638</u>	<u>40,484</u>	<u>56,768</u>	<u>56,768</u>	<u>56,768</u>
Sub-Total: Interfund Transfers	1,145,038	2,134,896	1,941,341	2,732,202	1,966,292
<u>Appropriated Fund Balance</u>					
- Operating Budget Support	<u>0</u>	<u>0</u>	<u>193,167</u>	<u>193,167</u>	<u>0</u>
Total: Appropriated Fund Balance	0	0	193,167	193,167	0
Total: Non-Revenues	1,145,038	2,134,896	2,134,508	2,925,369	1,966,292
TOTAL REVENUES	24,060,518	23,823,491	23,353,462	24,512,460	23,259,677

General Fund Expenses (001)

<u>EXPENDITURE CATEGORY</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Budget</u>	<u>2011-12</u> <u>Amended</u> <u>Budget</u>	<u>2012-13</u> <u>Budget</u>
City Council	222,176	232,569	228,523	246,005	181,999
City Attorney	230,468	202,845	220,400	220,400	220,400
<u>Office of City Manager</u>					
City Administration	329,744	350,198	263,391	395,970	315,415
City Clerk	194,009	173,751	177,952	183,594	206,932
Public Information	48,708	107,035	105,843	105,843	242,871
Management Services	<u>137,977</u>	<u>59,204</u>	<u>170,785</u>	<u>161,930</u>	<u>126,635</u>
Total: Office of City Manager	710,438	690,188	717,971	847,337	891,853
Information Technology	938,871	839,873	876,885	865,146	969,621
Human Resources	434,935	337,437	354,598	357,713	362,962
<u>Finance</u>					
Accounting and Payroll Services	428,620	369,389	421,618	418,854	407,515
Purchasing	<u>66,737</u>	<u>68,292</u>	<u>69,977</u>	<u>72,741</u>	<u>73,342</u>
Total: Finance Department	495,357	437,681	491,595	491,595	480,857
<u>Development Services</u>					
Economic Development	0	0	0	744,460	144,000
Administration	195,603	162,660	0	0	0
Comprehensive Planning	176,414	145,869	222,170	169,671	275,277
Development Review	260,649	144,093	252,880	199,083	190,611
Building Inspection/Plans Review & Permitting*	0	228	0	0	0
Zoning	109,200	94,831	97,896	99,423	103,642
Code Enforcement	<u>223,386</u>	<u>222,857</u>	<u>226,051</u>	<u>226,097</u>	<u>229,240</u>
Total: Development Services	965,252	770,538	798,997	1,438,734	942,770
*Beginning in FY 07-08, Building Services (Inspection, Plans Review and Permitting) was moved to a Special Revenue (120) Fund.					
<u>Public Works</u>					
Public Works Administration	262,360	266,312	253,132	254,578	253,976
Engineering Services	507,297	413,885	320,751	330,429	216,584
Fleet Maintenance	755,965	773,081	882,875	882,875	848,294
Landscaping and ROW Maintenance	772,851	391,650	333,857	343,347	351,368
Streets and Sidewalk Maintenance	729,920	791,667	699,198	707,755	743,006
Street Lighting Electrical & Maintenance Costs (Citywide)	<u>754,243</u>	<u>702,548</u>	<u>781,458</u>	<u>761,965</u>	<u>714,812</u>
Total: Public Works	3,782,636	3,339,143	3,271,271	3,280,949	3,128,040
<u>Police Department</u>					
Administration	487,150	467,979	454,851	482,097	680,764
Community Policing/Patrol	3,019,080	3,212,274	3,043,676	3,027,676	3,106,753
Emergency Communications and Records	738,873	709,458	574,929	668,080	472,809
Community Relations	639,655	638,891	659,832	648,832	601,548
Criminal Investigations	574,846	621,763	629,889	607,889	584,058
Community Response Team	556,898	599,082	687,508	665,008	676,756
Training	<u>178,633</u>	<u>124,191</u>	<u>135,985</u>	<u>135,985</u>	<u>137,427</u>
Total: Police Department	6,195,135	6,373,638	6,186,670	6,235,567	6,260,115

General Fund Expenses (001)

<u>EXPENDITURE CATEGORY</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2011-12 <u>Amended</u> <u>Budget</u>	2012-13 <u>Budget</u>
<u>Fire Department</u>					
Administration and Emergency Management	248,682	244,276	257,152	249,952	260,874
Fire/Rescue and Emergency Transport	4,620,942	4,658,321	4,893,958	4,907,208	4,857,201
Fire Prevention	154,625	152,143	106,871	106,871	103,361
Training	<u>146,006</u>	<u>145,104</u>	<u>88,154</u>	<u>88,154</u>	<u>147,522</u>
Total: Fire Department	5,170,255	5,199,844	5,346,135	5,352,185	5,368,958
<u>Parks and Recreation</u>					
Administration and Community Events	437,133	462,239	332,776	337,820	371,245
Community Events	0	0	146,039	146,039	142,039
Concessions	165,311	197,899	184,159	184,159	179,526
Athletic Fields and Parks Maintenance	927,148	905,986	929,164	929,164	903,439
General Facility Maintenance	368,380	289,071	293,500	293,500	299,728
Recreation Facility Maintenance*	<u>216,649</u>	<u>204,392</u>	<u>231,433</u>	<u>228,443</u>	<u>239,704</u>
Sub-Total: Administration and Maintenance	2,114,621	2,059,587	2,117,071	2,119,125	2,135,681
<u>Recreation Activities</u>					
- City-Sponsored Athletics	204,016	182,031	209,256	209,047	217,117
- Riverside Recreation Center	319,124	330,884	387,307	386,358	391,283
- Riverside Aquatic Facility	170,989	155,980	174,172	174,172	0
- Senior and Youth Activities *	0	4	0	0	0
- Gymnasium and Fitness Center	401,425	384,874	406,881	406,351	395,742
- Oviedo Blvd. Aquatic Facility	406,948	320,773	289,044	289,044	405,974
- Skateboard Park	<u>146,435</u>	<u>132,321</u>	<u>109,570</u>	<u>109,204</u>	<u>107,478</u>
Sub-Total: Recreation Activities	1,648,937	1,506,867	1,576,230	1,574,176	1,517,594
*In FY 09-10, senior and youth activities were moved from the Memorial Building to the Riverside Recreation Center.					
Total: Parks and Recreation	3,763,558	3,566,454	3,693,301	3,693,301	3,653,275
Total: All Departmental Expenses	22,909,081	21,990,210	22,186,346	23,028,932	22,460,850
Elimination of Fleet Internal Service Costs*	(759,791)	<u>(805,934)</u>	<u>(882,721)</u>	<u>(882,721)</u>	<u>(920,599)</u>
*Total fleet costs are shown in the Fleet Maintenance program and spread to user Departments and programs that produces a "double-counting" of fleet expenditures in the General Fund. The above elimination is applied to avoid "double counting" the General Fund operating budget.					
Dept. Expenses (less Fleet Internal Service Costs)	22,149,290	21,184,276	21,303,625	22,146,211	21,540,251
<u>Non-Departmental Expenditures</u>					
Contributions to Non-Profit and Other Local Agencies	<u>12,000</u>	<u>18,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total: Non Departmental Expenses	12,000	18,000	10,000	10,000	10,000

General Fund Expenses (001)

<u>EXPENDITURE CATEGORY</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Budget</u>	<u>2011-12</u> <u>Amended</u> <u>Budget</u>	<u>2012-13</u> <u>Budget</u>
<u>Non-Expenditure Disbursements: Interfund Transfers</u>					
Promotional Activity - Employee Recognition	0	0	0	0	12316
*Cost incurred within Human Resources prior to FY12-13					
Technology Improvement	0	0	0	226,708	0
<u>Interfund Transfers to Debt Service Fund (201)</u>					
2012A Revenue Bond PIRB/2012 CIRN (Gym, Aquatics, Skateboard Park, OSC Imp. & Shane Kelly Land Aquisition)	708,971	706,316	711,238	711,238	567,532
2002B Revenue Bond (W. Mitchell Hammock, N. Lockwood, City Hall and Public Safety Building)	220,678	211,420	219,418	219,418	197,848
2006 Revenue Note (Riverside Park)	156,456	151,413	157,721	157,721	131,208
2007 Revenue Note (Fire Station 48 & PW Admin. Bldg.)	192,976	189,476	193,332	193,332	120,370
2009A Bank Note (Martin Property/OSC Ext. Landfill)	68,687	64,492	68,141	68,141	52,277
2009B Bank Note (Public Works Complex)	<u>0</u>	<u>62,993</u>	<u>66,779</u>	<u>66,779</u>	<u>52,853</u>
Sub-total: Interfund Transfers for Debt Service	1,347,768	1,386,110	1,416,629	1,416,629	1,122,088
<u>Interfund Transfers To:</u>					
Transportation Improvements (LOGT) Fund (105)	100,000	0	0	0	0
Health Insurance Fund (510)	412,300	504,300	416,049	416,049	416,049
Building Services Fund (120)	0	0	0	0	0
Lease Financing Fund (205):					
- Telephone System	48,185	48,185	48,186	48,186	0
- General Facility Energy Improvement Measures (Siemens)	0	123,623	123,623	123,623	123,623
OSC Ext. Landfill Closure Fund (327)	0	0	0	0	0
General Facilities Improvements Fund (330)	100,000	0	0	0	0
2007 Revenue Note Construction Fund (335)	0	0	0	0	0
Stormwater Utility Fund (410)	<u>34,713</u>	<u>41,622</u>	<u>35,350</u>	<u>35,350</u>	<u>35,350</u>
Sub-total: Miscellaneous Interfund Transfers	695,198	717,730	623,208	623,208	575,022
Total: Interfund Transfers	2,042,966	2,103,840	2,039,837	2,266,545	1,709,426
<u>Reserve for Contingencies</u>					
Reserve for Unanticipated Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>89,704</u>	<u>0</u>
Sub Total: Reserve for Contingencies	0	0	0	89,704	0
TOTAL EXPENDITURES	24,204,256	23,306,116	23,353,462	24,512,460	23,259,677
Ending Fund Balance (Undesignated)	3,769,456	3,555,088	3,573,151	3,573,151	3,969,838

CITY COUNCIL 1100

DESCRIPTION

The City Council is the five (5)-member elected legislative and governing body of the City, responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting water, waste and storm water utility rates, and other fees and charges for City Services, adopting local laws and ordinances and hiring and overseeing the City Manager.

All City Council members and the Mayor, who presides over Council meetings, serve two (2) year terms, and are elected “at large” and must reside within the City to be an elected representative.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	54,976	58,842	56,800	56,800	57,363
Benefits	0	3,518	13,299	30,781	11,280
Operating	167,200	170,209	158,424	158,424	113,356
Capital	0	0	0	0	0
Total	222,176	232,569	228,523	246,005	181,999

BUDGET HIGHLIGHTS

The FY 12-13 budget has declined \$44,544 due to reductions in the operating expense accounts with the most significant change being a reduction in the lobbyist activity. The Council turned in the five air-cards (used in the City laptops) and the cell phone plans have been reviewed and a reduction has been included in the budget. Other reductions have been made to the office supplies and printing accounts.

Benefit payments reflect the City’s obligation to make FICA (i.e. social security and Medicare) contributions on behalf of all Council members, as well as retirement contributions. During FY 11-12 Mid-Year Budget process staff presented an amendment to adjust the FICA (social security and Medicare) contributions that should have been deducted for each Council Member for previous years, per the IRS Audit of 2010.

The two most significant operating expense items in the City Council’s budget are two separate contracts for Federal and State lobbying/advocacy services totaling \$51,500. With the savings the City will be able to have a qualified person work with the state and federal government on the City's priority list of projects and legislative issues.

The Council budget also includes funding for the following items:

\$4,200 for videography services to televise Council meetings

\$7,426 for three Council members to attend the Florida League of Cities annual conference, two Council members to advocate on behalf of the City in Washington, DC and three to advocate on behalf of the City in Tallahassee.

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
Total	5.00	5.00	5.00	5.00

CITY ADMINISTRATION I200

DESCRIPTION

The City Manager is the chief executive officer of the City who leads the organization and provides executive leadership necessary to carry out the mission, goals, and policies established by the City Council.

The City Manager's Office is responsible for the effective and efficient provision of all City Services and enforcement of all laws pursuant to the City Charter, including human resource and financial management, preparation, and recommendation of an annual operating budget and five-year capital improvements program. The City Manager is also responsible for keeping the City Council informed as to the financial condition and future needs of the City, signing contracts on behalf of the City, and implementing and administering the policy directives of the City Council within the parameters of the City Charter.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	259,747	272,782	205,246	322,522	248,619
Benefits	45,687	51,808	37,256	47,052	38,694
Operating	24,310	25,608	20,889	26,396	28,102
Capital	0	0	0	0	0
Total	329,744	350,198	263,391	395,970	315,415

BUDGET HIGHLIGHTS

The FY 12-13 budget increase is due to the reallocation of existing employees within the Division. The changes include: 1) allocating the City Manager and the Assistant City Manager to the department at 100% of salary, benefits, and operating cost and 2) moving the Management Analyst Position which will be allocated 100% to the Public Information department. The Administrative Assistant is still allocated 100% to Public Information as the primary role of this position will be staffing the receptionist desk in City Hall.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a citywide neutral position.

PERFORMANCE OUTCOMES

- 1. Provide the necessary staff support and administrative leadership to implement the strategic goals endorsed by the City Council.
- 2. Establish management and performance based systems to ensure implementation and accomplishment of strategic goals and Departmental performance outcomes.
- 3. Implement the strategies from the City’s Economic Development Business Plan (and related policy directives of the City Council and the ED Task Force) to enhance business recruitment and retention.
- 4. Ensure that approved capital improvement projects are completed on time and within acceptable budget limits and in accordance with the priorities set by the City Council through the 5 year Capital Improvements Program (CIP).

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	<i>2.75</i>	<i>2.50</i>	<i>1.75</i>	<i>2.00</i>

HUMAN RESOURCES 1201

DESCRIPTION

Human Resources provides administrative and technical support services to assist in the management of the City's workforce. The core services provided by Human Resources include: recruitment, selection and processing of new employees, maintenance of the pay and classification system, maintenance of employee personnel records, administration of the City's compensation and benefit program, coordination of employee and organizational development, participation and administration of collective bargaining agreements, and coordination of City-wide employee events.

Human resources is also responsible for coordinating the City's Risk Management program through the efforts of a full time Risk/Benefits Coordinator. This program includes: tracking and administration of the City's Health and Liability insurances as well as the coordination of quarterly Safety Committee Meetings, on-site facility inspections, safety and risk prevention training, the recommendation of loss control measures and conducting investigations for workers' compensation injuries, vehicle accidents, and general liability claims.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	250,966	223,460	214,095	214,095	230,609
Benefits	54,632	37,585	39,108	39,108	48,513
Operating	129,337	76,392	101,395	104,510	83,840
Capital	0	0	0	0	0
Total	434,935	337,437	354,598	357,713	362,962

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$8,364 due primarily to funding the Senior HR Analyst during transition from two job sharing employees to one employee due to retirements. This year CBIZ Valuation Group will be engaged to perform the 5-Year property inspections and valuation services to PRM at an estimated cost of \$7,000.

Legal Cost has been reduced in FY 12-13 by \$27,500 based on the previous year's actuals and the Human Resource department's goal to hold down cost. With this reduction in the operating budget and to support one of the City initiatives, "Tools/Time/Training" program which is an investment of \$6,600 for our employees and supervisory training programs all of which support our succession program.

As is the case for all general employees, funding is included in the FY 12- 13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
City Employees	347	332	323	337
<i>Workload/Output</i>				
# of employees trained	450	531	350	300
# of emp apps rec'd/processed	851	1,328	1,200	900
# of job recruitments	35	47	45	45
# of new hires	75	101	100	90
# of training hours provided	100	118	90	70
<i>Effectiveness/Service Quality</i>				
% satisfied with employment	N/A	85.00%	85.00%	85.00%
Turnover rate (FTE only)	7.70%	4.00%	8.00%	8.00%
% new FTE hires who remain on job 1 year	85.00%	76.00%	80.00%	93.00%
<i>Efficiency</i>				
HR cost per employee	1,147	1,011	1,107	1,135

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	4.38	3.75	3.75	3.75

CITY CLERK 1202

DESCRIPTION

The City Clerk is a position contained in the City Charter that is appointed by the City Council but works under the direction and supervision of the City Manager. The City Clerk is responsible for recording and maintaining the minutes of the City Council; recording and maintaining ordinances and resolutions of the City Council; and maintaining contracts, deeds and other legal documents of the City. The City Clerk monitors terms of Board, Committee and Council members; is the chief election official; places legal advertisements and posts all official notices; and serves as the City's records management officer.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	108,919	113,255	113,482	113,482	129,435
Benefits	30,577	30,261	30,243	30,243	29,952
Operating	54,513	30,235	34,227	39,869	47,545
Capital	0	0	0	0	0
Total	194,009	173,751	177,952	183,594	206,932

BUDGET HIGHLIGHTS

The Majority of the operating expenses in the Clerk's budget remain largely unchanged from year to year as the budget includes ongoing activities in recording documents or liens, postage machine rental, payment to Municipal Code Corporation for updates and codification of ordinances and staff training to retain certifications.

The part-time position that has been supporting this department in the past will be assigned to the department for a full 30 hours a week or 1560 hours annual, whereas in the previous budgets the position was partially assigned to the Management Services Department and the City Clerk Department. A budget increase of \$10,000 was added to the Temporary Salary account for Records Management support of SIRE. Within the Printing and Binding account an additional \$12,000 was budgeted for MuniCode due to the rewrite and codification of the Land Development Code.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a citywide neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Pages of old documents (to be scanned or disposed)	156,054	156,054	114,058	107,500
<i>Workload/Output</i>				
# pages of synopsis minutes produced	154	200	145	150
# pages of old documents scanned	9,586	5,000	8,000	5,000
# new documents scanned (pages)	3,556	2,500	6,000	3,500
# agendas prepared	-	-	35	35
lien search fees collected	11,340	-	14,000	13,500
<i>Effectiveness/Service Quality</i>				
% final draft minutes within 3 days of meeting	95%	95%	96%	95%
% of old documents remaining to be scanned or dispositioned	92%	92%	92%	83%
% of Council agendas completed on time	100%	100%	100%	100%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.00	2.63	2.63	2.75

PUBLIC INFORMATION I205

DESCRIPTION

The Public Information Officer (PIO) is responsible for disseminating news and informational items to the public; preparing the City's quarterly "stand-alone" newsletter known as CROSSROADS; maintaining the content of the City's website and co-ordinates "town meetings" and similar events that are held by City Council.

The PIO also assists the City Manager, City Council members, and City Clerk with developing presentations to the public and other outside organizations.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	24,008	59,241	65,933	62,530	183,759
Benefits	6,297	11,244	12,180	12,180	17,350
Operating	18,403	36,550	27,730	20,133	41,762
Capital	0	0	0	11,000	0
Total	48,708	107,035	105,843	105,843	242,871

BUDGET HIGHLIGHTS

The FY 12-13 budget for Public Information has increased by \$139,613 which reflects the addition of one position, a Public Relations Manager. In FY 11-12 there were two positions split between Public Information and City Administration or Budgeting, this year the salaries and benefits have been moved to Public Information entirely.

The FY 12-13 operating expenses are based on the production of the Crossroads Newsletter being printed and mailed to approximately 11,000 residents and businesses 3 times per year at an annual cost of approximately \$12,500. There is an electronic distribution, but the Newsletter continues to be printed and mailed to all residents unless they have specifically requested electronic distribution only. There is \$11,000 budgeted for the bi-annual citizen survey contracted with National Citizen Survey Group.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total FTE's	0.5	1.5	1.5	2.0
<i>Workload/Output</i>				
# of Crossroads publications produced	2	2	4	3
# of press releases produced	7	20	15	17
# of other publications/literature produced	2	10	10	8
# unique visitors to City website**	-	125,000	135,000	135,000
<i>Effectiveness/Service Quality</i>				
Avg # releases generating 1 or more media results	4	10	8	7
Citizen Satisfactory Rating (% rating good or excellent) *	60%	65%	NA	87%
<i>Efficiency</i>				
Cost per Crossroads newsletter	0.44	0.47	0.40	0.31

* Citizen Satisfactory Rating based on the National Citizen Survey performed every other year, future ratings will reflect year of survey.

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	0.50	1.30	1.50	2.00

ACCOUNTING & FISCAL SERVICES 1301

DESCRIPTION

Accounting and Fiscal Services is responsible for maintaining the City's financial system, which includes the collection and disbursement of all City funds, accounts payable services, bi-weekly payroll processing, debt administration, and oversight of the City's investment portfolio.

This program is also responsible for the coordination of the financial statement audit and preparation of the City's Comprehensive Annual Financial Report, grant compliance, and the preparation of special and quarterly reports and other mandated/required reports to City departments and other governmental agencies.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	264,223	222,795	243,311	240,897	247,823
Benefits	56,087	54,799	62,639	65,053	46,717
Operating	108,310	91,795	115,668	112,904	112,975
Capital	0	0	0	0	0
Total	428,620	369,389	421,618	418,854	407,515

BUDGET HIGHLIGHTS

The FY 12-13 budget decrease of \$14,103, is due to the decrease in expense primarily related to the reclassification of the Assistant Finance Director to the Financial Services Manager and a redistribution of certain salaries between Finance, IT and Utility Billing. The redistributions included an equal allocation of the Finance Director and Financial Services Manager between all three areas of responsibility. In addition the Utility Accountant and the part time Financial Accountant are split equally between Finance and Utility Billing. An increase in capacity is being recognized through the restructuring of the Payroll Specialist position which will take on a greater role in payroll, audit and general accounting duties and responsibilities. This budget also includes the addition of a Financial Analyst, who will support both the Finance Department and the Management Services Department with the audit and the budget respectively, as well as special projects for the City Manager.

BUDGET HIGHLIGHTS CONT'D

Operating expenses (including the transfer to the Lease Financing Fund) declined by \$2,693 due to the operating expenses in the Accounting and Auditing functions of producing the CAFR (reduced from \$52,000 to \$44,000); cell phone reductions; and a reduction in Printing and Binding. Implementation of new software will eliminate the manual distribution of payroll stubs and W2's. In addition, the new Opti-Spool solution will allow for the storage of critical reports in the cloud and reduce the need for printing which will save toner, paper and general wear and tear on copiers and printers.

As is the case for all general employees, funding is included in the FY 12 budget for a 1.5 % wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total FTE's	4.50	4.55	4.55	4.37
<i>Workload/Output</i>				
# invoices paid	15,465	13,250	20,626	31,962
# pcard transactions	5,568	6,200	5,668	8,250
# payroll checks issued	9,685	11,200	1,398	2,119
Total # transactions posted	186,569	173,000	169,955	195,516
<i>Effectiveness/Service Quality</i>				
Monthly Closeout time (days)	92	45	45	45
% invoices paid after 30 days	9.02%	10.00%	10.00%	10.00%
% of manual checks	0.17%	0.50%	1.80%	1.00%
Average # of days to process invoices	18.73	17.00	25.00	25.00
<i>Efficiency</i>				
Annualized rate of return on investments	2.10%	2.30%	1.50%	1.50%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	5.80	5.55	4.60	4.00

PURCHASING I302

DESCRIPTION

Purchasing is responsible for overseeing a decentralized purchasing system that reviews and processes the City's automated purchase order system for commodities and services that exceed \$750. The Purchasing Office is responsible for coordinating and developing formal bids and requests for proposals to ensure competitive bidding and to ensure compliance with the City's Purchasing Ordinance and accepted industry standards. In addition, Purchasing is responsible for maintaining the City's fixed asset inventory and coordinates disposal of surplus equipment.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	47,236	48,505	48,733	48,733	49,974
Benefits	12,580	13,035	12,823	12,823	12,755
Operating	6,921	6,752	8,421	11,185	10,613
Capital	0	0	0	0	0
Total	66,737	68,292	69,977	72,741	73,342

BUDGET HIGHLIGHTS

The FY 12-13 expenses increased by \$2,858 from \$69,977 to \$72,835. The increases were primarily attributable to adjustments in the salary line.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
\$ Value of purchase orders issued	8,775,245	10,000,000	15,000,000	12,000,000
<i>Workload/Output</i>				
# purchase orders processed	469	750	600	550
# RFP's and bids	18	25	25	20
# requisitions returned before completion	58	80	90	100
\$ Value of fixed assets (city-wide inventory)	13,659,276	13,800,000	14,500,000	14,500,000
<i>Effectiveness/Service Quality</i>				
Average number of response to bids and RFP's	9.68	8.00	8.00	6.00
% requisitions returned before completion	15%	15%	17%	20%
Average processing time to produce PO (in days)	4.23	4.00	5.00	4.00
<i>Efficiency</i>				
Unaccounted loss of fixed assets	0.00%	0.00%	0.00%	0.00%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	1.00	1.00	1.00	1.00

INFORMATION TECHNOLOGY 1303

DESCRIPTION

Information Technology is a support service that oversees all computer and automation activities of City government, including system enhancements, technical support, upgrades, and repairs to all City computer systems. IT is responsible for support and administration of the Wide Area Network (MAN/VPN) and Local Area Network (LAN) consisting of 10 Windows based servers, over 249 desktop and laptop computers, and various network routers, network switches, printers, and other peripherals.

In addition, IT provides support for all SunGard H.T.E. software applications including but not limited to: building permits, cash receipts, customer information system, fixed assets, accounting/budgeting, land management, occupational licenses, purchasing/inventory payroll/personnel, and fleet management.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	271,615	294,303	294,227	286,727	300,812
Benefits	57,385	60,333	61,907	61,907	73,776
Operating	609,871	478,404	520,751	516,512	595,033
Capital	0	6,833	0	0	0
Total	938,871	839,873	876,885	865,146	969,621

BUDGET HIGHLIGHTS

The FY 12-13 budget decrease of \$11,000 is due to lower personnel costs of \$9,900 and operating expenses that remained unchanged due to several cost saving measures. Several changes were made to the IT salary budget which included the elimination of the IT Director position, the transfer of the GIS Coordinator position from the Technology Improvements Fund to IT and the redistribution of the Finance Director and the Financial Services Manager to between Finance, IT and Utility Billing.

BUDGET HIGHLIGHTS CONT'D

Operating expenses increased by \$74,381 from \$488,462 to \$562,843 or by 15%. The increase is primarily related to software maintenance and training. Software maintenance has increased by general inflation and the transfer of certain costs approximating \$35,000 related to GIS which were previously budgeted in the Technology Improvements Fund. The training budget was increased to accommodate training for the new Kronos release which has been totally rewritten from the previous version. Additional training has also been budgeted to enhance the knowledge and skill level on SunGard enterprise wide systems.

IT is also closely involved with the new web based payroll stub solution, installation of Opti-Spool and the Customer Service Integrated Voice Response (IVR) vendor, Selectron. Capital expenditures include the upgrade of the City's server technology, the purchase of replacement computers and the additional deployment of virtual devices.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
# overall users	325	258	275	275
City Employees	360	344	340	285
<i>Workload/Output</i>				
# total work orders	2,300	3,040	2,800	2,800
<i>Effectiveness/Service Quality</i>				
% work orders completed within 3 days	98%	99%	99%	99%
% customer rating good or better on support	95%	99%	99%	99%
<i>Efficiency</i>				
Cost per User	2,889	3,544	3,164	3,185
Cost per City Employee (FTE)	2,608	2,663	3,053	3,074

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	5.72	5.66	6.00	5.15

MANAGEMENT SERVICES I305

DESCRIPTION

The Management and Budget Office is a support service of City government responsible for coordinating and directing the development of the City's Annual Operating Budget and Five-Year Capital Improvements Program (CIP). In addition, the Budget Office monitors revenues and expenditures, coordinates the on-going implementation of the City's Performance Outcome System, including evaluation of performance results of all City programs. The Budget Office also provides technical assistance to the City Manager, elected officials and City staff.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	104,819	48,200	129,496	125,461	88,053
Benefits	22,361	6,621	22,512	15,892	17,938
Operating	10,797	4,383	18,777	20,577	20,644
Capital	0	0	0	0	0
Total	137,977	59,204	170,785	161,930	126,635

BUDGET HIGHLIGHTS

The FY 12-13 budget reflects reorganizing the Budget office into the Management Services Department, which will direct budget, strategic planning, performance measures, communications, public information, and general support for the City Administration.

The Management Services Department retained one position, that of the director. There are several support positions that reside in Public Information and support communications, public relations, and the City Administration. Overall the operating budget in the Management Services Department was reduced by \$44,150, mainly due to the support positions being charged to the Public Information Department instead of the Management Services Department.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
General Fund Budget	24,204,304	23,715,047	23,296,644	23,259,677
City-Wide Budget	41,958,560	65,504,371	76,398,022	65,060,433
<i>Workload/Output</i>				
# of programs (cost centers)	62	53	53	
# of funds	34	36	36	36
<i>Effectiveness/Service Quality</i>				
Accurate estimate of General Fund revenues	94%	97%	97%	99%
Accurate estimate of Water/Wastewater revenues	113%	97%	97%	99%
General Fund undesignated fund balance as % of GF expenditures	17.00%	15.00%	15.00%	15.00%
General Fund debt service as % of total revenues	11.21%	13.14%	13.37%	13.20%
GO debt as % of gross taxable value of the City	0.26%	0.26%	0.26%	0.26%
Received GFOA Budget Award? (Y/N)	Y	Y	Y	Y
<i>Efficiency</i>				
Budget office cost as % of Total City Budget	0.33%	0.27%	0.26%	0.25%
City FTE's per Budget Office FTE	160.7	106.8	176.7	269.6
City-wide FTE's per 1000 population	8.44	7.90	7.79	9.75

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	0.50	1.30	1.50	1.00

CITY ATTORNEY I400

DESCRIPTION

The office of City Attorney is a contracted service responsible for providing legal advice and recommendations to City Council, City staff, and to the various advisory and quasi-judicial boards. In addition, the City Attorney’s office is responsible for all litigation brought against or on behalf of the City. The office communicates the City’s position on various legislative matters to State legislative bodies and participates in the land code development process. The City Attorney is guided by the following principles and goals: 1. Provide legal opinions and support to City Council and staff in a timely manner 2. Keep City laws and policies in compliance with current law 3. Keep City Council and management staff apprised of new developments in statutory, regulatory, and decisional law 4. Assist City Council and management staff in avoiding litigation and claims to the maximum extent possible 5. Successfully defend/prosecute litigation involving the City in a cost-effective manner.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	0	0	0	0	0
Benefits	0	0	0	0	0
Operating	230,468	202,845	220,400	220,400	220,400
Capital	0	0	0	0	0
Total	230,468	202,845	220,400	220,400	220,400

BUDGET HIGHLIGHTS

The FY 12-13 budget reflects a neutral budget based on the FY 11-12 adopted budget. Legal costs for the City’s Labor Attorney are reflected in the Human Resource budget.

The City Attorney’s budget is based on approximately 1342 hours of contracted legal services at a billable rate of \$155 per hour. The budget also includes a retainer of \$2,400 and \$10,000 to review capital leases.

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
Total	0.00	0.00	0.00	0.00

ADMINISTRATION I500

DESCRIPTION

Under the direction of the Development Services Director, Administration is responsible for overseeing and providing managerial support for the Comprehensive Planning Development Review, Code Enforcement, and Building Services Divisions. The Director also serves as liaison to the Planning, Zoning, and Appeals Board (PZA), is a board member of the Development Review Committee (DRC), and interprets the provisions of the Land Development Code (LDC).

The Director also is the staff liaison with the City’s economic development consultant to ensure that the tasks assigned to the consultant relating to the implementation of the Economic Development Strategic Plan, business retention and recruitment, and the creation of a Community Redevelopment Area (CRA) is completed in accordance with approved work plans and contracts.

In addition to work program development and administration, the Administration staff represents the City at community meetings, serves as liaison with Seminole County, the School Board, and other cities and participates in various regional, state, and legislative committees.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	147,798	102,032	0	0	0
Benefits	35,563	29,158	0	0	0
Operating	12,242	13,578	0	25	0
Capital	0	0	0	0	0
Total	195,603	144,768	0	25	0

BUDGET HIGHLIGHTS

In FY 11-12, the Administration budget was eliminated since the Development Services Director was the only position in that program. The Director's salary and benefits were allocated 50% each to the Comprehensive Planning and Development Review budgets along with operating expenses.

COMPREHENSIVE PLANNING I50I

DESCRIPTION

Comprehensive Planning is responsible for monitoring compliance with and administering the City's Comprehensive Plan in accordance with Chapter 163, Florida Statutes, and Chapter 9J-5, Florida Administrative Code.

The primary services provided by this program include: 1) review of Comprehensive Plan amendments, 2) coordination with various regional and State agencies, 3) review for consistency with the City's zoning map, Land Development Code and Comprehensive Plan; 4) ensure that adequate infrastructure and basic services are available to support new development; 5) assist developers and citizens in complying with the City's Comprehensive Plan and Land Development Code.

Planning staff processes applications for future land use map amendments, changes of zoning, annexations, special exceptions, variances, and other applications. In addition, Planning provides technical data and recommendations for land development proposals to the City Council, Planning, Zoning, and Appeals (PZA) Board.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	105,109	101,027	154,081	111,250	217,599
Benefits	24,896	23,852	32,529	23,049	20,570
Operating	46,409	20,990	35,560	35,347	37,108
Capital	0	0	0	0	0
Total	176,414	145,869	222,170	169,646	275,277

BUDGET HIGHLIGHTS

The FY 12-13 budget includes a Full-Time Development Director for the entire year, budgeted at \$100,000 plus benefits (the CRA will contribute \$19,495 toward this salary). The Development Director will manage the Comprehensive Planning, Development Services, Zoning, and Code Enforcement departments.

Operating expenses decreased by \$7,405 with a reduction in telephone and cell phone charges, and training.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
FTE's	2.2	2.0	2.0	2.0
<i>Workload/Output</i>				
# of Large-scale Comp Plan apps. Adopted	-	2	2	2
# of rezoning applications adopted	-	1	2	2
# Deviation applications adopted	1	5	6	9
# of Special event applications adopted	67	47	48	50
<i>Effectiveness/Service Quality</i>				
Avg # days to process applications:				
Large-scale CPA	120	400	400	400
Small-scale CPA	-	200	200	200
Rezoning application	-	200	200	200
Annexation application	-	350	350	350
Deviation application	4	40	40	40
Special event application	19	62	80	95
<i>Efficiency</i>				
Average cost per application processed	1,347	1,615	2,013	1,463

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.50	2.00	2.50	3.00

DEVELOPMENT SERVICES 1502

DESCRIPTION

The Development Review program is responsible for site and site construction plan review and the permitting of development applications through a coordinated review process. The process ensures compliance with the City's Comprehensive Plan, Land Development Code, and related ordinances.

The program also coordinates pre-application conferences, schedules and provides technical data and recommendations for land development code changes to the City Council and the Planning, Zoning, and Appeals Board (PZA) and acts as liaison to the Development Review Committee.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	189,164	87,683	159,846	117,015	118,964
Benefits	52,768	37,354	37,911	29,055	23,929
Operating	18,717	19,056	55,123	53,013	47,718
Capital	0	0	0	0	0
Total	260,649	144,093	252,880	199,083	190,611

BUDGET HIGHLIGHTS

The FY 12-13 budget decreased mainly due to the Development Director position being funded out of Comprehensive Planning.

Operating expenditures have decreased by \$7,405 due to a reduction in telephone service, cell phones, monthly printing, office supplies, legal advertising, and training. Most of the cost associated with these accounting strings supported the Assistant City Manager and so the funds were simply transferred to the City Administration department.

As is the case for all general employees, funding is included in the FY 12 -13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
FTE's	3.0	2.0	2.0	2.0
<i>Workload/Output</i>				
No. of Applications Received:				
Sufficiency	16	25	25	20
Compliance reviews	38	60	60	60
<i>Effectiveness/Service Quality</i>				
Avg # days to conduct reviews:				
Sufficiency	5.6	8.0	6.5	7.0
Compliance reviews	24.1	28.0	21.0	25.0

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.50	2.00	2.50	2.00

POLICE ADMINISTRATION & ACCREDITATION 2100

DESCRIPTION

Administration provides the managerial support as well as command, control, and guidance to the Department's six program areas of Community Policing/Patrol, Emergency Communications and Records, Community Relations/Outreach and Criminal Investigations, Community Response Team and Training. Administration's role is focused on upholding and supporting all federal, state and municipal laws; safeguarding and respecting the constitutional rights of citizens; and to improve the quality of life in the Oviedo community.

The Administration program also includes the Department's Professional Standards Unit (responsible for Internal Affairs, Accreditation, and staff inspections).

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	314,952	280,326	286,741	281,741	471,692
Benefits	80,883	93,202	100,379	96,979	146,616
Operating	84,390	94,451	67,731	103,377	62,456
Capital	6,925	0	0	0	0
Total	487,150	467,979	454,851	482,097	680,764

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$225,913 due to the transferring of the two deputy chiefs currently residing in support departments within the Police Department to the Administration Department increasing the mobility of leadership. Pension contributions increased from 16.68% to 21.21% of payroll.

The Police Department budget includes a 1.5% wage increase in accordance with the collective bargaining agreement for Officers, Sergeants and Lieutenants, and insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Administrative FTE's	4.00	3.80	3.80	3.80
Population	33,342	33,675	34,012	34,573
<i>Workload/Output</i>				
# internal complaints investigated	9	16	15	12
# of citizen complaints filed	4	2	5	4
<i>Effectiveness/Service Quality</i>				
Citizen service quality rating (all PD services)	86%	90%	90%	95%
Safety service quality rating (all PD services) (%good/excellent - National Citizen Survey)	82%	90%	90%	90%
<i>Efficiency</i>				
PD expenditures per capita (department-wide)	192.65	130.63	180.09	179.73

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	4.00	3.80	3.80	5.80

COMMUNITY POLICING & PATROL 2101

DESCRIPTION

Community Policing/Patrol is the core law enforcement and community policing arm of the Law Enforcement Department that provides an array of law enforcement services focusing on the protection of life and property, prevention of crime, apprehension of criminals, and traffic control. Community Policing/Patrol responds to approximately 33,000 calls for service annually, conducts over 12,000 traffic stops and provides for area business checks under a program known as Night Eyes.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	1,867,037	2,009,791	1,857,182	1,857,182	1,958,601
Benefits	609,897	754,321	761,716	745,716	737,991
Operating	542,146	419,962	424,778	424,778	410,161
Capital	0	28,200	0	0	0
Total	3,019,080	3,212,274	3,043,676	3,027,676	3,106,753

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$63,077 due to the following: 1) New Police Officer for the entire year \$37,248 base salary plus benefits, police gear and vehicle will be purchased out of Police Forfeiture Funds. 2) transferring of one deputy chief to the Police Administration department. 3) purchase of 30 cell phones (monthly service included) for the Officers due to the Communications/Dispatch Department outsource with Sheriff's Office of Seminole County and 4) Purchase of 13 Ballistic Vests.

As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Sworn FTE's	37	39	40	38
Non-sworn FTE's	1	1	1	1
Population	33,342	33,675	34,012	34,573
<i>Workload/Output</i>				
Total calls for service:	47,192	23,248	46,000	45,500
# citations issued (written)	3,449	1,947	3,200	3,500
# of Part 1 crimes	671	277	475	525
# accidents at "priority intersections"	114	67	105	110
Daily trips through priority intersections	160,000	236,420	315,226	350,000
Total # of reports generated	3,495	2,087	2,850	3,150
<i>Effectiveness/Service Quality</i>				
Average response time to priority 1 calls	2.30	2.50	3.00	2.75
False alarms as % of all calls	3.75%	3.40%	3.69%	3.76%
Part 1 crime rate per 1000 population	20.12	8.17	19.50	13.97
Accidents at "priority intersections" per	7.10	2.13	4.44	4.25
<i>Efficiency</i>				
Cost per call	62.20	66.06	64.45	70.07

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	38.00	39.00	38.00	37.00

POLICE COMMUNICATIONS & RECORDS

2I03

DESCRIPTION

Emergency Communications provides central dispatching services and is the first point of contact for citizen calls. Communications handles approximately 4800 calls per month of which 479 per month are 911 calls for emergency service. The Communications Center also answers calls for fire and medical services, which are then transferred to Seminole County for dispatching of the fire/rescue call.

Records Management is the first point of contact with the public during normal business hours and provides internal upkeep and management of all Police Department records through an automated records management system maintained by Seminole County. Records processes over 30,000 arrest reports, accidents, field contact cards, and citations annually and is responsible for copying case packages and forwarding them to the State Attorney's Office for prosecution or the County Clerk for processing in the case of traffic violations.

	FY 09-10 Actual	FY 10-11 Actual	FY11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	554,637	522,892	294,442	505,445	164,670
Benefits	146,157	152,329	90,050	132,675	69,495
Operating	38,079	34,237	190,437	29,960	238,644
Capital	0	0	0	0	0
Total	738,873	709,458	574,929	668,080	472,809

BUDGET HIGHLIGHTS

The FY 12-13 budget reflects a decrease of \$102,120 that is based on the transfer of dispatch services to the Seminole County Sheriff effective January 8, 2013. Consequently, the FY 11-12 budget reflected a decrease, but was reviewed and adjusted at Mid-Year due to the transfer of services being delayed until FY 12-13. For the first four months of FY 12-13 the City will continue to operate a Communications department, then on January 8, 2013 the department will only service Records. The annualized payment to the Sheriff for contracted services is \$292,836 or \$226,163 for FY 12-13 since the contract becomes effective January 8, 2013.

The FY 12-13 budget includes the requisite personnel costs and operating expenses for the Police Records function, which includes one full-time records employee and one-half of an administrative position. As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total FTE's	13.50	13.50	13.50	12.00
Records Specialist FTE (Actual)	1	1	1	1
Dispatchers FTE (Actual)	11	11	11	11
Population	33,342	33,675	34,012	34,573
<i>Workload/Output</i>				
Total calls received	57,336	56,400	57,000	53,000
# 911 calls	4,912	4,500	4,500	4,800
# Information/Other Service calls	52,424	52,500	53,000	48,000
# calls transferred for Fire/Rescue	1,381	1,398	1,400	1,250
# of XCAD entries by dispatchers	46,522	42,293	42,293	45,500
# Citations entered and submitted to CC by records clerk	3,437	3,400	3,400	3,450
# case files sent to State Attorney	1,248	1,450	750	870
<i>Effectiveness/Service Quality</i>				
Average response time to answer 911 call (in seconds)	3.00	3.00	3.00	3
Officer satisfaction rating with dispatch services	92.60%	85.00%	95.00%	95.00%
Average time to dispatch officer (exc. Priority 1 calls)	1.70	2.20	2.20	2
<i>Efficiency</i>				
Cost per call answered	12.89	12.87	12.60	13.69

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	13.00	12.75	7.25	5.00

COMMUNITY INVOLVEMENT 2104

DESCRIPTION

Community Involvement provides the public with educational and pro-active crime prevention and public safety information. It also provides youth with life-skills intervention through two school-based officer-taught programs offered in cooperation with the public schools: Drug Abuse Resistance Education (D.A.R.E.) and Gang Resistance Education and Training (G.R.E.A.T).

The School Resource Officer program is a collaborative effort between the City and the Seminole County School Board for equally sharing the cost of the Police Department providing a SRO at schools within the City Limits.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	420,097	404,845	414,818	408,318	395,670
Benefits	139,737	163,257	167,777	163,277	134,016
Operating	79,821	70,789	77,237	77,237	71,862
Capital	0	0	0	0	0
Total	639,655	638,891	659,832	648,832	601,548

BUDGET HIGHLIGHTS

The FY 12-13 budget is essentially unchanged as the decrease of \$58,284 represents the transfer of the deputy chief's salary and benefits which now reside in Police Administration and Accreditation. Benefit costs are higher as the City's required pension contributions increased from 16.68% to 21.21% of payroll.

Operating expenses are essentially the same as in FY 11-12. As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Youth Population (ages 15-19)	2,529	2,280	2,280	2,280
Juvenile Population (ages 5-14)	5,719	4,498	4,498	4,498
City Population	33,234	33,675	34,012	34,573
<i>Workload/Output</i>				
# crime prevention presentations	56	57	75	95
# crime prevention inspections	43	24	25	38
# classes @ COPS center	111	123	125	85
# fingerprint services provided @ COPS center	931	795	650	700
<i>Effectiveness/Service Quality</i>				
# burglaries committed	211	220	225	220
# burglaries per 1000 City population	6.21	6.70	6.85	6.51
# other property crimes per 1000 City population	21.96	22.34	21.31	21.69
# juvenile/youth crimes per 1000 City population	9.62	6.54	7.00	6.22

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	8.00	7.75	7.75	7.50

CRIMINAL INVESTIGATIONS 2105

DESCRIPTION

The Criminal Investigations Program conducts follow-up investigations into approximately 450 criminal cases documented annually in the agency Uniform Crime Report (UCR) where leads or viable suspects exist. This program also responds to and evaluates each unattended death within the City to document the cause (natural, suspicious, or criminal). In addition, Criminal Investigations participates in Federal, Statewide, and Local drug task forces and ensures the proper custody and control of all crime evidence and impounded property submitted to the agency.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	391,549	395,047	402,737	382,737	374,513
Benefits	125,182	147,988	154,373	152,373	139,286
Operating	58,115	78,728	72,779	72,779	70,259
Capital	0	0	0	0	0
Total	574,846	621,763	629,889	607,889	584,058

BUDGET HIGHLIGHTS

The FY 12-13 budget is essentially unchanged reflecting a slight decrease of \$45,831 which represents the transfer of the deputy chief's salary and benefits which now reside in Police Administration and Accreditation. Benefit costs are higher as the City's required pension contributions increased from 16.68% to 21.21% of payroll.

Operating expenses are essentially the same as in FY 11-12. As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Detectives (FTE's)	5.0	5.0	5.0	5.0
Administrative Support (FTE's)	3.0	3.0	2.25	2.25
<i>Workload/Output</i>				
# criminal cases investigated	436	571	507	540
# criminal cases cleared	125	136	146	110
<i>Effectiveness/Service Quality</i>				
Overall Clearance Rate	28.67%	23.82%	22.52%	20.37%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	7.50	7.75	7.75	7.25

COMMUNITY RESPONSE TEAM 2106

DESCRIPTION

The Community Response Team (CRT) is a proactive unit that specializes in neighborhood issues, street crime, sexual offender notification/verification, long term action plans (such as Operation Clerk Alert), and bicycle patrols. The team is deployed to solve problems that cross shifts or are too time-consuming for patrol officers.

The response team also participates in Federal, Statewide, and Local drug task-forces and ensures the proper custody and control of all crime evidence and impounded property submitted to the agency.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	381,008	385,912	443,790	427,790	436,526
Benefits	119,149	145,046	175,065	168,565	160,194
Operating	56,741	68,124	68,653	68,653	80,036
Capital	0	0	0	0	0
Total	556,898	599,082	687,508	665,008	676,756

BUDGET HIGHLIGHTS

The FY 12-13 budget is essentially unchanged as a minor decrease of \$10,752 which represents the transfer of the deputy chief's salary and benefits which now reside in Police Administration and Accreditation. Benefit costs are higher as the City's required pension contributions increased from 16.68% to 21.21% of payroll.

Operating expenses are essentially the same as in FY 11-12 with a slight adjustment to Fuel. As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Task Force Agents (FTE's)	2.0	2.0	2.0	3.0
Community Response Team (FTE's)	4.0	4.0	5.0	4.0
Administrative Support (FTE's)	0.5	0.5	0.5	0.25
<i>Workload/Output</i>				
# Complaints received/ initiated for investigation	65	58	59	65
# search warrants	8	19	15	25
# arrests	24	250	100	75
# Registered felon checks	161	191	160	110
# Compliance Checks Alcohol/ Tobacco	154.0	154.0	125.0	100
# Compliance Alcohol/ Tobacco Violations	18.0	13.0	11.0	10
<i>Efficiency</i>				
Confiscated funds returned to City:				
Federal	104,375	4,855	15,000	74,000
State and Local	52,316	15,262	12,000	26,000

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	7.50	6.75	7.75	7.25

EDUCATION & TRAINING 2107

DESCRIPTION

This program is responsible for the coordination of all in-service and field training activities for the department. It oversees/schedules approximately 5800 hours of training of various types for the varied activities of the law enforcement personnel, annually.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	111,668	70,346	77,194	77,194	81,991
Benefits	32,028	27,961	30,946	30,946	30,887
Operating	34,937	25,884	27,845	27,845	24,549
Capital	0	0	0	0	0
Total	178,633	124,191	135,985	135,985	137,427

BUDGET HIGHLIGHTS

The FY 12-13 budget is essentially unchanged. Benefit costs increased due to the City's required pension contributions which increased from 16.68% to 21.21% of payroll.

Operating expenses are essentially the same as in FY 11-12. As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Population	33,342	33,675	34,012	34,573
<i>Workload/Output</i>				
# of Department in-service training classes	65	38	60	68
# of outside training classes	170	72	150	65
# of training hours for sworn officers	6,052	2,199	4,500	4,200
# of training hours per sworn officer	100	36	75	60
# of civilian employee training hours	959	209	500	350
<i>Efficiency</i>				
Cost per training hour for sworn officers	29.52	26.99	30.17	32.72

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.00	1.00	1.00	1.50

FIRE ADMINISTRATION & EMERGENCY MANAGEMENT 2200

DESCRIPTION

Administration is responsible for providing the managerial support for Fire/Rescue (a system that includes 3 fire stations that provide City-wide fire suppression, basic and advanced life support and EMS transport), Fire Prevention, and Training/Education programs.

Administration also coordinates EMS billing for emergency medical services with an outside contractor and oversees and coordinates the City's Emergency Management activities. The Fire Chief serves as the City's Emergency Management Coordinator and is responsible for the maintenance and updating of the Emergency Management Plan.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	132,820	127,486	127,893	127,893	131,796
Benefits	45,255	48,393	50,415	50,415	50,114
Operating	70,607	68,397	78,844	71,644	78,964
Capital	0	0	0	0	0
Total	248,682	244,276	257,152	249,952	260,874

BUDGET HIGHLIGHTS

The FY 12-13 budget is essentially unchanged from FY 11-12 except for a net increase of \$3,722 in operating expenses that is mostly related to the salary increase and Contractual Services to bury a concrete pole for an antenna due to Dispatch transferring to Seminole County Sheriff's Office. The City's contribution for the fire pension will adjust from 18.6% to 15.5% of payroll effective October 1, 2012.

Personnel costs include salaries and wages for the Fire Chief and 32 hour per week Administrative Assistant. Operating expenses are essentially the same as in FY 11-12. As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Population	33,342	33,675	34,012	34,573
<i>Workload/Output</i>				
# Employees supervised	50.00	50.00	51.80	51.80
# vehicles maintained	7	7	7	7
<i>Effectiveness/Service Quality</i>				
Quality Rating (good or excellent)	97.00%	97.00%	97.00%	97.00%
Maintain ISO Community Rating at 3 or better	2.00	2.00	2.00	2.00
% satisfaction rate by localized customers	100%	100%	100%	100%
<i>Efficiency</i>				
Fire Department cost per capita (dept. wide exp.)	155.07	155.41	157.18	156.84

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.00	1.80	1.80	1.80

FIRE SUPPRESSION & RESCUE 220I

DESCRIPTION

Fire Suppression and Rescue responds to fire-related calls and medical-related emergencies that require basic or advanced life support and provides patient transport to medical facilities from 3 fire stations located within the City limits. The Department operates with a total staffing level of 45 shift personnel (including 3 Battalion Chiefs) and a Division Chief.

Of the estimated 3919 calls for service in a normal year, approximately 65%, or 2565 calls, are for medical related emergencies, whereas of the total, 103 or 3% are fire related calls. The remaining 1251 calls are for various service related calls such as lockouts. The Department also participates in the countywide first response program – a reciprocal arrangement between the cities and Seminole County that provides for an initial response from the closest unit or station regardless of jurisdictional boundaries.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	3,087,443	3,100,935	3,203,872	3,203,872	3,149,014
Benefits	1,005,300	1,069,209	1,185,752	1,185,752	1,148,709
Operating	528,199	488,177	504,334	517,584	559,478
Capital	0	0	0	0	0
Total	4,620,942	4,658,321	4,893,958	4,907,208	4,857,201

BUDGET HIGHLIGHTS

The FY 12-13 budget decreased by \$36,757 due to: 1) a \$100,000 reduction in overtime, 2) a 1.5% salary increase, and 3) City pension contributions adjusting from 18.6% to 15.5% due to the Actuarial Valuation for 2012/2013. In Contractual Services the ADPI billing expense is estimated at \$540,000 for Transport Fees, yielding an estimated net of \$7,364 more revenue this upcoming year as compared to FY 11-12. Cost increases for Fuel of 9% for the FY 12-13 budget, and an increase in the vehicle replacement funds for current and future vehicles increased by \$36,306.

As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Firefighter/EMT's (FF and Lieut.)	22.0	18.0	21.0	21.0
Firefighter/Paramedics (FF and Lieut.)	20.0	24.0	24.0	24.0
Command (Div. & Bat. Chiefs)	4.0	4.0	4.0	4.0
Overtime Expenses	494,164	565,922	375,000	375,000
<i>Workload/Output</i>				
EMS/Rescue	2,565	2,538	2,600	2,700
Fire Related	102	102	100	110
Other Type Incidents	1,252	1,254	1,280	1,260
# of Transports	1,367	1,443	1,425	1,475
# First responder calls outside City	1,027	1,120	1,100	1,050
<i>Effectiveness/Service Quality</i>				
% of all calls in the City with response time 5 minutes or less	86.00%	85.00%	85.00%	85.00%
% calls as first responder outside City	26.2%	28.8%	27.0%	25.8%
% property contents saved compared to pre-incident value	91.4%	96.5%	96.0%	96.0%
<i>Efficiency</i>				
Cost per call	1,179.11	1,196.28	1,223.49	1,171.92

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	46.50	46.00	49.50	49.00

FIRE PREVENTION 2202

DESCRIPTION

Fire Prevention is a life safety program that conducts fire inspections of approximately 1000 existing commercial businesses on a 3-year cycle and all daycare centers, nursing homes, and schools on an annual basis. The Fire Marshall reviews building plans for approximately 300-400 private commercial projects annually and conducts fire investigations and public education workshops.

Fire Prevention staff participates in the City's development review process through attendance at pre-application meetings and pre-construction meetings. The program also reviews and issues all City special event permits.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	93,082	88,329	54,723	54,723	53,555
Benefits	35,904	35,334	21,380	21,380	21,411
Operating	25,639	28,480	30,768	30,768	28,395
Capital	0	0	0	0	0
Total	154,625	152,143	106,871	106,871	103,361

BUDGET HIGHLIGHTS

The FY 12-13 budget is essentially unchanged as the \$3,510 decrease is the result of a reduction in cell phone cost, and the vehicle replacement fund contribution. The City's contribution for the fire pension will adjust from 18.6% to 15.5% of payroll effective October 1, 2012.

As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total FTE's	2	2	1	1
Hours spent in Commercial inspections	436	350	450	55
# of commercial business/structures	1,096	1,100	1,135	1,165
<i>Workload/Output</i>				
# commercial inspections (existing)	623	650	700	40
# new commercial inspections	302	300	175	145
# re-inspections	772	750	400	85
# commercial plans reviewed	390	400	375	265
<i>Effectiveness/Service Quality</i>				
% all commercial structures inspected	56.8%	59.1%	61.7%	4.0%
% plans reviewed within 10 working days	83.4%	85.0%	90.0%	85.0%
% businesses requiring > 2 re-inspections	2.0%	6.0%	0.0%	0.0%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.00	2.00	1.00	1.00

FIRE EDUCATION & TRAINING 2203

DESCRIPTION

The Education and Training Program provides direct fire and EMS-related training including scheduling and development of required training activities, maintain department training records and conducting new employee orientation.

The program also oversees the department's EMS transport service, assures compliance with the Florida Bureau of Health EMS' rules and protocols, and coordinates all EMS activities in consultation with the Seminole County Medical Director. In addition, the Division Chief assigned to this program serves as the City's Infections Control Officer and manages the infectious control program.

Other activities include serving as public information officer for emergency incidents and general media releases liaison with the public and media and serving as the Department Safety officer.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	85,501	86,484	43,013	43,013	86,877
Benefits	29,686	32,372	15,384	15,384	31,184
Operating	30,819	26,248	29,757	29,757	29,461
Capital	0	0	0	0	0
Total	146,006	145,104	88,154	88,154	147,522

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$22,823 due to the realignment of personnel within this department, in FY 11-12 only 0.50 FTE reported to this department from a budget perspective, in FY 12-13 the budget reverted back to the 1.0 FTE being budgeted in this department. The City's contribution for the fire pension will adjust from 18.6% to 15.5% of payroll effective October 1, 2012.

As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12- 13Budget
<i>Input/Demand</i>				
Total \$ value EMS billings (gross)	830,318	893,252	881,858	890,000
Total # EMS Billings	1,367	1,443	1,425	1,475
<i>Workload/Output</i>				
# fire related training hours	10,463	11,429	10,080	11,520
# EMS related training hours	1,237	1,365	765	780
# Medical protocol complaints from hospital/personnel or medical doctor.	3	3	4	4
\$ Value of collections on EMS billings	483,692	530,599	526,752	540,000
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (training)	100%	100%	100%	100%
Medical complaints as % of total rescue calls	0.12%	0.12%	0.08%	0.15%
% collection rate on EMS billings	58.3%	59.4%	59.0%	60.7%
<i>Efficiency</i>				
Cost per training hour	13.95	12.70	14.59	12.97

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	1.00	1.00	0.50	1.00

ZONING 2402

DESCRIPTION

Zoning and Permit Processing (a part of the Building Services Division), is responsible for assisting customers in complying with the City's Land Development Code and Florida Building Code. The Division currently processes and issues approximately 3,000 permits and 300+ Certificates of Occupancy annually.

In addition, the Zoning staff processes approximately 1000 new City of Oviedo occupational licenses and 4,500 occupational license renewals annually.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	75,970	64,742	65,111	65,126	66,781
Benefits	23,527	21,664	21,182	22,697	22,691
Operating	9,703	8,425	11,603	11,600	14,170
Capital	0	0	0	0	0
Total	109,200	94,831	97,896	99,423	103,642

BUDGET HIGHLIGHTS

The FY 12-13 budget has declined by \$5,921 or 5.7% due mainly to reductions in operating expenses that are more in line with actual expense trends. The majority of the reductions occurred in postage, operating supplies, and printing costs. The Miscellaneous line item account includes \$1500 credit for credit card merchant fees related to online payments and for training and recertification of the 2 Zoning Technicians assigned to this program.

As is the case for all general employees, funding is included in the FY12-13 budget for a 1.5% wage increase and health insurance premiums reflect a citywide 5% reduction.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Zoning Tech FTE's	2	2	2	2
<i>Workload/Output</i>				
# Business Tax receipt applications (new & trans)	886	850	650	750
# Business Tax receipt renewals	1,012	980	1,120	950
Plan Reviews	649	600	575	380
<i>Effectiveness/Service Quality</i>				
% Plan reviews requiring corrections	13.7%	21.3%	11.9%	15.0%
Avg. # days for plan review	1.60	3.00	3.00	2.50
<i>Efficiency</i>				
Cost per plan/survey review & BTR processed	76.67	72.82	64.80	53.15

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.00	2.00	2.00	2.00

CODE ENFORCEMENT 2403

DESCRIPTION

Code Enforcement conducts inspections and/or investigations to determine whether a violation of the City Land Development Code or Code of Ordinances exists through complaints or self initiated field observation. Besides initial inspections and subsequent re-inspections, services include researching property data and ownership, researching business licensing and ownership information, Code inspection, identifying appropriate corrective actions needed to resolve complaints; generating appropriate notices, both formal and informal; communicating information to complainants, violators, citizens and staff; and preparing and presenting cases to the City's Code Enforcement Board.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	158,912	160,665	162,566	162,566	166,246
Benefits	43,819	43,785	42,077	42,077	41,742
Operating	20,655	18,407	21,408	21,454	21,252
Capital	0	0	0	0	0
Total	223,386	222,857	226,051	226,097	229,240

BUDGET HIGHLIGHTS

The FY 12-13 budget remains essentially the same as the FY 11-12 adopted budget. The most significant change is the addition of the Special Magistrate in lieu of the Code Enforcement Board.

In addition to the Code Enforcement Manager and 2 Code Officers, the budget includes a regular 30-hour per week Staff Assistant position and 624 weekend hours for 2 part time temporary workers to remove illegal signs from the roadways.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total FTE's	4.0	4.0	4.0	4.0
CE field officers	2.0	2.0	2.0	2.0
<i>Workload/Output</i>				
# self initiated complaints/violations	1,557	1,410	1,550	1,705
# all other complaints/violations initiated	594	690	850	855
# cases sent to CE Board (CEB)	14	20	10	15
<i>Effectiveness/Service Quality</i>				
% of all complaints resolved without CEB	99.30%	99.00%	99.60%	99.40%
% self initiated complaints/violations	72.40%	67.10%	64.60%	66.60%
% rating service as good or excellent	49.00%	50.00%	53.00%	55.00%
<i>Efficiency</i>				
Cost per complaint	103.85	107.55	93.40	88.54%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.75	3.75	3.75	3.75

PUBLIC WORKS ADMINISTRATION 4100

DESCRIPTION

Public Works Administration provides the administrative and technical leadership necessary to coordinate and oversee the daily activities of Engineering Services, Streets and Ground Maintenance, Building Maintenance, Fleet Operations, Water and Wastewater Utilities, and Stormwater Maintenance.

In addition, Public Works, through the Engineering Services Division and consulting engineers, coordinates and manages the design and construction of capital improvements as outlined in the City's Annual Budget and Five Year Capital Improvements Program (CIP).

The Public Works Administrative department is the liaison with the City's solid waste contractor and serves as the central point of contact for citizen inquiries and complaints.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	182,234	189,429	179,569	179,877	181,467
Benefits	40,869	42,464	40,944	39,306	40,277
Operating	32,410	31,004	29,438	32,214	29,936
Capital	0	0	0	0	0
Total	255,513	262,897	249,951	251,397	251,680

BUDGET HIGHLIGHTS

The FY 12-13 budget for Public Works Administration reflects a similiar budget as presented in FY 11-12, with a slight reduction in fuel, since there is not a take home vehicle assigned to this department but a shared vehicle within the Public Works Department and an increase in cell phones for the Operations Manager and Engineering.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Payment to Solid Waste Contractor (residential only)	2,480,381	2,407,460	2,579,952	2,487,737
Monthly charge for solid waste service	20.21	19.67	19.76	18.19
<i>Workload/Output</i>				
tons of garbage collected	10,285	7,485	8,982	9,470
tons of recycled products collected	2,388	2,412	2,453	2,466
tons of yard waste collected	3,689	3,726	3,134	3,008
# Residential customers served	10,784	10,891	10,945	10,967
# service complaints	80	80	60	75
<i>Effectiveness/Service Quality</i>				
% "on time" collection rate	100%	100%	100%	100%
Complaints per 1000 customers	7.42	3.12	2.00	2.00
<i>Efficiency</i>				
Cost per ton collected and disposed	151.59	185.66	152.66	166.70

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.50	3.50	3.00	3.00

FLEET MAINTENANCE 4104

DESCRIPTION

Fleet Maintenance is a support service department of city government that provides a comprehensive array of repair and preventive maintenance services for a fleet of approximately 211 vehicles and 175 pieces of equipment and other non-rolling stock. The fleet department maintains a parts shop and inventory, coordinates all sublet repairs (except for fire pumpers and rescue vehicles) and manages the City's vehicle replacement program. In addition, fleet oversees operations of the City's central fueling facility and maintains management and billing information for all vehicles and equipment.

As an "internal service" operation, Fleet Maintenance recovers its labor and overhead through an hourly labor rate charged to user departments. The cost of all parts and sublet repairs are charged directly to the affected department.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	135,310	142,255	138,584	138,584	137,506
Benefits	40,262	38,186	39,708	39,708	39,147
Operating	569,487	588,534	684,295	684,295	652,883
Capital	6,685	0	13,800	13,800	12,500
Total	745,059	768,975	862,587	862,587	829,536

BUDGET HIGHLIGHTS

The FY 12-13 repair and maintenance account is comprised of \$95,000 for the estimated costs of parts that are directly charged to the affected department and \$60,000 for commercial or sublet repairs. Otherwise, all other operating expenses and overhead costs are consistent with the FY 12-13 budget. The Fleet labor charges reflect \$176,653 in direct labor and \$138,946 in overhead and capital outlay cost. Other changes, regular fuel increased by \$5,838 and diesel fuel decreased by \$1,534.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
City-wide Fleet Expenses (repairs, fuel, & overhead)	755,966	564,877	882,721	795,000
Labor and overhead	228,052	182,702	244,525	250,000
Parts and sublet repairs	154,266	69,510	192,500	145,000
Unleaded and diesel fuel	373,648	298,496	445,696	400,000
Mechanic Productive/Billable Hours	3,952	2,748	4,000	4,500
<i>Workload/Output</i>				
# pieces of rolling stock	211	210	209	206
# pieces of non-rolling stock	175	174	173	170
# "services" or work orders completed	1,672	1,586	2,200	2,200
<i>Effectiveness/Service Quality</i>				
Average time to complete repairs (hours)	1.50	1.44	1.50	2.00
Mechanic productivity rate	64.0%	86.0%	80.0%	78.0%
% of repairs returned	1.3%	1.7%	0.5%	0.5%
Customer satisfaction rating	98.0%	98.0%	98.0%	98.0%
% of Police vehicles in shop more than 4 hours	1.0%	1.0%	1.0%	1.0%
<i>Efficiency</i>				
Hourly labor rate	86.50	86.50	86.50	86.50
Average hourly labor rate of private shops	92.00	92.00	92.00	92.00
Work Orders to Mechanic ratio (quarterly)	727	690	957	957

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.00	3.00	3.00	3.00

Grounds & ROW Maintenance 4I06

DESCRIPTION

Grounds and ROW (right-of-way) Mowing Maintenance is based on outsourcing all grounds maintenance, including the mowing of right-of-ways, irrigation repairs and tree trimming to two private companies that was instituted in August 2010. There are no City staff assigned to this program other than a Contract Compliance Inspector to oversee and manage the two contracts. The Contract Compliance Inspector is allocated to this department 50% of the time, with the remaining being split between Streets Maintenance and Stormwater Utility Inspections.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	289,862	38,559	20,159	21,689	20,342
Benefits	117,118	28,929	6,369	6,369	6,245
Operating	356,174	323,283	305,970	313,930	324,096
Capital	9,695	879	1,359	1,359	685
Total	772,849	391,650	333,857	343,347	351,368

BUDGET HIGHLIGHTS

The FY 12-13 budget includes Contractual Cost for Central Florida Landscaping (CFL) of \$134,715 which includes landscape maintenance, fertilizer and pest control, irrigation, repairs, and the Oviedo Blvd and SR434 median contract work. The budget for Tree Service is \$67,200, plus Mowing services of \$38,505 with additional time being spent on the medians and roads during non-peak mowing times, and new this year the contractor is emptying trash cans at 17 Lynx stops, which added \$6,497 to the department budget. There is \$46,500 in operating supplies and upgrades and repairs planned within the budget for the upcoming fiscal year, along with \$3,000 allocated for Arbor Day trees.

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	9.00	1.00	0.50	0.50

SIDEWALKS & STREETS MAINTENANCE 4107

DESCRIPTION

Streets and Sidewalk Maintenance is responsible for the following maintenance activities, including: 1) Repairing and replacing City street signs, 2) Repair and construction of sidewalks and curbs, and 3) General street repairs and pothole patching to City-maintained roads.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	244,607	279,637	220,331	223,484	247,754
Benefits	97,384	114,963	89,131	89,131	97,301
Operating	1,122,141	1,071,021	1,150,996	1,136,907	1,092,014
Capital	0	9,750	0	0	0
Total	1,464,132	1,465,621	1,460,458	1,449,522	1,437,069

BUDGET HIGHLIGHTS

The FY 12-13 budget continues to see adjustments to the salary and benefit line items due to the alignment of crews in Streets and Stormwater Maintenance.

Operating expenses reflect a reduction in budget, mainly due to a reduction in the street lighting account. The City in partnership with Progress Energy, will be reviewing the street lighting account. The City anticipates a reduction in cost based on the outcome of this review.

Other than street lighting costs, the other major expenditures for this program include traffic light maintenance through Seminole County (\$61,320) and Island/Kingsbridge West/Lake Rogers/Mitchell Hammock (\$3,916), street lighting contracted though OUC (\$8,570), sidewalk repair (\$75,320), street sign replacement (\$24,967), and road materials and supplies (\$40,000).

As is the case for all general employees, funding is included in the FY12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Population	33,342	33,803	34,012	34,573
# of lane miles	265	265	265	265
#of street/traffic signs	3,250	3,295	3,295	3,325
<i>Workload/Output</i>				
Concrete repairs (square feet)	53,775	75,187	65,000	60,000
Asphalt repairs (tons)	175	231	160	150
# street/traffic signs replaced/repai red	85	80	175	150
# work orders completed (total)	390	207	360	350
<i>Effectiveness/Service Quality</i>				
% work orders completed within 7 days	91.8%	89.5%	90.0%	92.0%
Average # of days to complete high priority work orders	5.00	1.00	2.00	1.50
<i>Efficiency</i>				
Cost per sq. ft. of concrete installed	1.67	1.29	1.16	1.25
Street maintenance (O&M) cost per capita	44.51	46.48	43.68	41.57

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	8.00	10.00	7.75	8.00

ENGINEERING AND INSPECTION SERVICES 1901

DESCRIPTION

Engineering Services is responsible for coordinating and managing all City capital improvement projects from conceptual design through final construction, including: 1) Serving as liaison with consulting engineers for the design and construction management of road, drainage, water and sewer, recreational facility, beautification, and other capital improvement projects identified in the City's 5 Year Capital Improvements Program (CIP). 2) Survey and mapping as well as computer aided design for in-house projects that are not contracted to a consultant engineer. 3) Monitoring, inspecting, and providing general oversight of projects under construction. 4) Obtaining professional technical services through the competitive bid process.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amended Budget	FY 12-13 Budget
Salaries	352,312	277,520	213,819	213,819	117,175
Benefits	102,663	81,949	54,757	54,757	30,962
Operating	42,716	52,129	51,495	61,173	67,533
Capital	0	0	0	0	0
Total	497,691	411,598	320,071	329,749	215,670

BUDGET HIGHLIGHTS

The FY 12-13 budget includes Professional Services for: Mitchell Hammock Road Access Management Study and Shady Lane Roadway and Stormwater Improvement Study. A reduction in the salary and benefits line items are due to the adjustments made in FY 11-12 in reference to the Public Works Director position and other support positions.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total Road Miles in Network	117	117	117	117
Resurfacing Costs	591,879	135,909	411,555	392,183
Projects in Design & Bidding Phase	12	11	12	10
Projects in Construction phase	5	6	13	21
<i>Workload/Output</i>				
Miles of road resurfaced (line miles)	6.4	1.6	5.7	7.0
# Design Projects Completed/bid	14	7	12	10
# Construction Projects Completed	10	8	13	21
Inspections - Private Dev. & Capital	4,181	815	3,582	2,145
# Development Plans Reviewed	0	6	25	30
Plot Plans/Final Surveys /Rev & Corrected	0	86	200	479
<i>Effectiveness/Service Quality</i>				
% of Miles Resurfaced	5.4%	25.0%	4.9%	7.0%
<i>Efficiency</i>				
Cost per mile of resurfaced road (lane miles)	92,481	85,477	72,202	55,866
# Design Projects completed on time	4	7	12	10
# Const. Projects completed on time	2	8	13	21

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	6.75	4.75	3.50	3.25

ECONOMIC DEVELOPMENT 5900

DESCRIPTION

To promote new business recruitment consistent with the City's Economic Development Strategic Plan and identify target industries, develop and oversee efforts focused on retention and expansion of existing businesses. Serve as the City's lead representative for all economic development activities, including being the designated primary contact for prospective business recruitments. Attend the Seminole County Regional Chamber of Commerce quarterly economic development forum and Oviedo/Winter Springs Business Advocacy Group meetings and provide updates pertaining to City economic development activities, and coordinate efforts within the Seminole Way corridor. Evaluate requests for economic development incentives and make recommendations to the City Council on the use and distribution of public funds targeted for ED incentives. Research potential economic development grants and support the Community Redevelopment Agency (CRA).

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	0	0	0	0	0
Benefits	0	0	0	0	0
Operating	0	0	0	349,387	144,000
Capital	0	0	0	395,073	0
Total	0	0	0	744,460	144,000

BUDGET HIGHLIGHTS

The FY 12-13 budget for Economic Development was previously part of a Special Revenue Fund. At mid-year, 2012, it was moved to the General Fund with all the department support directed to a contracted service company.

The FY12-13 budget includes a contract amount of \$45,000 for Professional Services to assist with the ED initiatives and programs, including the ED Strategic Plan for Oviedo. Other promotional activity expenses for FY 12-13 include \$3,000 for services or promotional items to support and encourage economic growth. Also included in the budget is \$90,000 that has been earmarked for the Job Growth Initiative for the upcoming year.

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	0.00	0.00	0.00	0.00

OVIEDO
Florida

RECREATION ADMINISTRATION 7200

DESCRIPTION

Parks and Recreation Administration provides the administrative support and leadership necessary to oversee the daily activities of eleven operating programs, including: 1) Riverside Recreational Programs, 2) Riverside Aquatics, 3) Oviedo Blvd. Aquatics, 4) Athletic Programs, 5) Parks Maintenance, 6) Concessions, 7) Gymnasium, 8) Skateboard Park, 9) Recreation Facilities Maintenance, 10) Special Events, and 11) General Facilities Maintenance.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	213,102	223,628	213,603	213,603	252,510
Benefits	47,535	49,573	47,989	47,989	47,879
Operating	176,496	189,038	71,184	76,228	70,856
Capital	0	0	0	0	0
Total	437,133	462,239	332,776	337,820	371,245

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$36,489 due to the addition of \$20,000 in Temporary Salaries for "Sunday in the Park" and opening other facilities and parks during times that they currently are not open.

Operating expenses are nearly the same as the past year, with a reduction in electricity and increase in fuel, and \$3,000 has been added for the Parks & Recreation Accreditation application.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Park Acreage	352.56	353.56	353.56	353.56
Population	33,342	33,673	34,012	34,573
<i>Workload/Output</i>				
Department wide revenue	1,200,647	1,249,720	1,201,298	1,295,896
Total # of participants for all programs	258,291	208,298	276,757	286,388
<i>Effectiveness/Service Quality</i>				
Citizen survey rating - Parks (% good/excellent)	85.0%	88.0%	88.0%	85.0%
Citizen survey rating - Rec Facilities (% good/ excellent)	81%	89%	89%	n/a
<i>Efficiency</i>				
% cost recovery - Department wide	35.4%	34.7%	32.6%	35.1%
Total (Dept.-wide) cost per participant	13.14	11.32	12.19	12.89
Total (Dept.-wide) cost per capita	101.83	106.83	108.41	108.52

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.00	3.00	3.00	3.00

RIVERSIDE RECREATION CENTER 720I

DESCRIPTION

Riverside Recreation promotes and coordinates activities focused mainly at youth events such as ten (10) week summer camp program, school days out events (approximately 30 days per school year), twelve (12) teen dances and six (6) special events and trips. In addition, the program oversees other recreation facilities and programs such as tennis, racquetball and indoor classes.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	179,145	192,727	221,268	221,268	219,687
Benefits	37,179	44,341	53,920	53,920	48,934
Operating	102,800	93,816	112,119	111,170	122,662
Capital	0	0	0	0	0
Total	319,124	330,884	387,307	386,358	391,283

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$3,976 due to an adjustment in electricity based on usage. The operating budget remains essentially the same as the FY 11-12 adopted budget.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total operational hours	4,404	4,404	4,330	4,414
<i>Workload/Output</i>				
Revenue generated/processed	203,929	203,929	205,958	210,754
# total participants: all programs	24,543	24,543	24,954	23,893
# hours scheduled (or "in use")	2,180	2,180	2,717	2,481
<i>Effectiveness/Service Quality</i>				
% hours "in use"	49.50%	49.50%	63.80%	56.20%
Participant satisfaction rating (% good/excellent)	95.00%	95.00%	97.50%	98.00%
<i>Efficiency</i>				
Cost per participant (net of revenue)	4.69	5.01	6.55	7.56
% cost recovery (direct program costs only)	63.90%	62.20%	51.30%	53.90%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.55	3.55	3.55	4.50

CITY SPONSORED ATHLETICS 7202

DESCRIPTION

This program oversees all athletic activities and programming, excluding those programs offered at Oviedo Blvd. Gymnasium. The program is responsible for coordinating and scheduling the use of fields by outside youth and adult athletic leagues, consistent with contractual agreements entered into between the City and the various leagues, such as Babe Ruth and Little League, and other outside organizations, such as Oviedo High School. Adult leagues include tennis, racquetball, football, and softball, whereas youth leagues include archery and flag football. Additional events conducted by this program include 5K Road Races and tournaments.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	83,853	68,727	85,677	85,677	83,417
Benefits	27,811	18,097	25,585	25,585	27,109
Operating	92,352	95,207	97,994	97,785	106,591
Capital	0	0	0	0	0
Total	204,016	182,031	209,256	209,047	217,117

BUDGET HIGHLIGHTS

The FY 12-13 budget increased by \$8,597 due to adding additional programs such as Cheerleading and Softball tournaments. There is a line item revenue associated with the additional programs and therefore the revenues reflect an increase based on expected participation.

The 2 major operating expense items for this program include umpire and scorekeepers (\$61,560) and operating supplies (\$36,877) needed for various athletic teams and games (i.e. softball, adult and youth flag football, archery, cheerleading, and sports camps).

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total FTE's	2.03	2.00	2.00	2.00
<i>Workload/Output</i>				
Revenue generated/processed	176,382	178,728	173,289	169,421
# total participants: all programs	46,092	42,382	48,000	44,140
Residents	17,624	13,672	17,484	9,582
Non-Residents	17,909	17,091	18,350	18,577
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (% good/excellent):				
Adult leagues	88.8%	93.3%	92.0%	92.0%
Youth leagues	88.8%	92.5%	92.0%	92.0%
% target participants registered	75.3%	80.8%	77.0%	81.0%
% time fields "in use"	32.5%	33.8%	34.0%	35.0%
<i>Efficiency</i>				
Cost per participant (net of revenue)	0.60	0.08	0.75	1.08
% cost recovery (direct program costs only)	86.5%	98.2%	82.8%	78.0%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.00	2.00	2.00	2.00

RIVERSIDE AQUATICS 7203

DESCRIPTION

Riverside Aquatics, which opened in 1990, operates a 25 meter, Junior Olympic-sized swimming pool that is available to the public on a fee basis. The pool has a 110 person capacity and is supervised by approximately eighteen (18) certified life guards.

The facility provides private and public swimming lessons, programs such as water aerobics, youth school days out, summer camp, and rents the facility for such activities such as birthday parties, family reunions, etc. Youth pool dances and family pool nights are also offered at Riverside Park.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	96,091	92,800	103,217	103,217	0
Benefits	22,777	22,009	30,061	30,061	0
Operating	52,121	41,171	40,894	40,894	0
Capital	0	0	0	0	0
Total	170,989	155,980	174,172	174,172	0

BUDGET HIGHLIGHTS

Merged with Department 7208 - Oviedo Blvd Aquatics Department

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total FTE's (full time)	2.26	2.25	2.25	N/A
Total operational hours (availability)	825	941	886	N/A
<i>Workload/Output</i>				
Revenue generated/processed				
Programs	34,584	39,987	33,460	N/A
Other	12,206	11,128	6,501	N/A
# total participants (all programs)	9,552	9,979	10,387	N/A
# participants - open pool use	2,758	3,761	2,739	N/A
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (% good/excellent)	95.5%	97.5%	97.3%	N/A
Average # open swimmers per hour	3.34	4.00	3.09	N/A
<i>Efficiency</i>				
Cost per participant (net of revenue)	13.00	10.37	12.69	N/A
% cost recovery (direct program costs only)	27.4%	33.1%	23.3%	N/A

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.25	2.25	2.25	0.00

ATHLETIC FIELDS & PARK MAINTENANCE 7204

DESCRIPTION

The Parks Maintenance Program includes: 1) fields maintenance, 2) hard court maintenance, and 3) maintenance and repair of playground equipment, shelters and restroom facilities at 10 city parks.

The maintenance activities include field preparation and mowing of 17 athletic fields (4 adult softball fields, 7 youth baseball fields, 2 multi-purpose fields, 1 soccer field, and 3 additional soccer fields at Shane Kelly) and general facility maintenance including janitorial services, as well as repair of lighting, fencing, and irrigation.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	422,148	420,778	429,091	429,091	425,195
Benefits	147,079	144,173	151,734	151,734	137,339
Operating	357,921	341,035	348,339	348,339	340,905
Capital	0	0	0	0	0
Total	927,148	905,986	929,164	929,164	903,439

BUDGET HIGHLIGHTS

The FY 12-13 budget decreased by \$25,725 due to several factors: 1) adjusted electricity by \$11,837 and water & sewer by \$2,259, 2) some adjustments in salary and health benefits also reflected some savings, 3) slight increase in grounds repairs, 4) increased fuel by \$2,085, and 5) reduced the vehicle replacement fund by \$9,386.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total available hours (maintenance personnel)	19,987	26,000	26,000	27,005
# productive hours (maintenance personnel)	17,567	23,754	23,754	24,602
<i>Workload/Output</i>				
# field mowings	1,456	968	941	1,187
# field preparations	2,793	3,215	2,685	3,035
# total maintenance work orders	5,976	5,105	4,937	4,993
<i>Effectiveness/Service Quality</i>				
Average # days to complete work orders	2.00	2.00	2.00	2.00
Participant satisfaction rating:				
Facility appearance	95.00%	95.00%	95.00%	95.00%
Park appearance	95.00%	95.00%	95.00%	95.00%
<i>Efficiency</i>				
Cost per hour of maintenance	46.39	34.62	35.28	33.58
Productivity rate of maintenance personnel as % of total available hours	87.90%	91.40%	91.40%	88.90%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	13.30	13.30	13.30	13.30

CONCESSIONS 7206

DESCRIPTION

Concessions consists of four (4) sites – including one full service concession facility with hot and cold menu items located at the Oviedo Blvd. Gymnasium. All other concession facilities serve pre-packaged food items. One concession stand is available at the Riverside Park and two are available at the Oviedo Sports Complex. There is also one mobile cart available at various parks and recreation facilities.

The Concession program is working on various strategies to increase sales as well as menu variety and quality in an effort to become a self-supporting operation.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	79,092	95,314	90,583	90,456	89,750
Benefits	8,821	10,671	10,451	10,578	6,850
Operating	77,398	91,914	83,125	83,125	82,926
Capital	0	0	0	0	0
Total	165,311	197,899	184,159	184,159	179,526

BUDGET HIGHLIGHTS

The FY 12-13 budget has declined by \$4,633 due to lower personnel costs and operating expenses in the small tools area and electricity.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total FTE's (contracted)	1.02	1.00	1.00	1.00
<i>Workload/Output</i>				
Revenue Generated/Processed	128,895	155,244	126,883	148,738
# customers served	40,792	53,532	43,753	51,289
Cost of goods sold	-	81,537	84,124	97,909
Open Inventory	-	126,591	124,393	93,830
Monthly Expenses (not including labor)	-	69,860	83,125	83,125
Closing Inventory	-	114,914	123,394	79,046
<i>Effectiveness/Service Quality</i>				
Customer Stisfaction Ratings:				
Customer Service (% good or better)	95.00%	96.00%	95.00%	96.00%
Food and Beverage selection (% good or better)	96.00%	95.80%	96.00%	96.00%
<i>Efficiency</i>				
% cost recovery	77.97%	80.23%	68.90%	80.77%
Profit/Loss	(36,416)	(38,260)	(57,276)	(354.21)
% cost of goods sold	0.00%	52.50%	66.30%	65.80%
Labor as % of total costs	53.18%	50.23%	54.86%	54.86%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	1.00	1.00	1.00	1.00

GYMNASIUM & FITNESS CENTER 7207

DESCRIPTION

The Gymnasium consists of a 20,000 square foot building with a high school regulation basketball/volleyball court, fitness center, climbing wall, multi-purpose room, and locker rooms for men and women. Programming includes volleyball and basketball league play for youth and adults, clinics, and an “open use” for the gym and fitness room.

Located adjacent to the Oviedo Blvd. Aquatics facility, the Gymnasium staff also monitors Aquatic facility usage, registers participants, and collects pool fees.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	177,151	173,541	182,961	182,961	187,576
Benefits	46,870	38,111	33,915	33,915	24,553
Operating	168,904	173,222	174,048	173,518	173,613
Capital	8,500	0	15,957	15,957	10,000
Total	401,425	384,874	406,881	406,351	395,742

BUDGET HIGHLIGHTS

The FY 12-13 budget decreased by \$11,139 compared to FY 11-12 due mostly to the adjustments within the benefits of employees and reducing the capital expenditures as compared to last year. Planned this year is a \$10,000 Capital Outlay budget for Fitness Cardio equipment replacements.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total hours available for use	4,196	4,100	4,100	4,235
<i>Workload/Output</i>				
Revenue Generated/Processed	286,335	305,447	305,447	319,745
# of total participants:				
gym participants	35,066	39,278	39,278	39,735
city residents	23,750	26,290	26,290	26,012
non residents	11,316	12,988	12,988	13,723
fitness center users	11,833	11,007	11,007	10,410
climbing wall users	3,323	3,737	3,737	4,070
# of hours of gym usage	3,863	3,797	3,797	3,914
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (% good/excellent):				
Rock Wall	100.0%	100.0%	100.0%	100.0%
Facilities	98.0%	98.0%	100.0%	100.0%
Programs	97.0%	97.0%	98.0%	99.0%
% hours gymnasium in use	92.1%	92.6%	92.6%	93.0%
<i>Efficiency</i>				
Cost per participant (net or revenue)	2.29	1.49	1.88	1.50
% cost recovery	71.3%	79.1%	75.1%	79.8%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	5.00	5.00	5.00	5.00

OVIEDO BLVD. AQUATICS 7208

DESCRIPTION

The Aquatics Center consists of a 50-meter Olympic sized swimming pool and family pool or “Splash Zone” that opened in 2004 and is available to the public on a fee basis. The Olympic pool contains 552,000 gallons and has a 306 person capacity, whereas the recreational Splash Zone and family pool contains almost 60,000 gallons and has a 66 person capacity.

This facility coordinates and provides programming activities such as swimming lessons, water aerobics and related aquatic events. The aquatics staff provides constant supervision with approximately 22 certified life guards for general public and the Barracudas swim club and four (4) other area swim teams.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	162,072	165,801	149,170	148,702	225,905
Benefits	28,416	27,775	25,289	25,757	45,752
Operating	216,460	127,197	114,585	114,585	134,317
Capital	0	0	0	0	0
Total	406,948	320,773	289,044	289,044	405,974

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$116,930 which is due mainly to the reorganization of Recreation & Parks, transferred all functions from Department 7203 Riverside Aquatics to Oviedo Blvd. Aquatics to form one Aquatics Department and house all personnel, benefits, and operating cost within one resource.

As is the case for all general employees, funding is included in the FY budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total hours available for use	3,233	2,956	2,956	3,218
<i>Workload/Output</i>				
Revenue Generate/Processed	226,434	190,097	210,035	243,861
Total # of participants served:				
Olympic Pool (open use)	27,940	30,346	27,992	43,102
Swim teams	53,206	63,931	60,695	54,418
City Residents - open swim	9,264	8,919	9,446	8,580
Non-residents - open swim	3,061	3,404	3,103	3,371
Passes - open swim	13,300	11,894	12,927	10,912
Seniors - open swim	2,315	3,197	2,516	3,109
Average # swimmer per day/hour	25	27	30	30
<i>Effectiveness/Service Quality</i>				
Participant Satisfaction rating	98.5%	98.5%	98.5%	99.0%
Splash Zone at full capacity	7.0%	6.0%	6.0%	100.0%
<i>Efficiency</i>				
Cost per participant (net or revenue)	2.22	1.39	0.89	1.00
% cost recovery	55.6%	59.3%	72.7%	71.5%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	1.25	1.25	1.25	3.50

SKATE PARK 7209

DESCRIPTION

The Riverside Skate Park is a 30,000 square foot Skate Park facility that opened in 2003 and is one of the largest facilities of its kind in the State of Florida. The park allows beginners, intermediate, and advanced skaters to utilize, on a fee basis, a state-of-the-art facility. Skaters can learn fundamentals of skating or gain experience. The Skate Park is a supervised facility that is available for rollerblading and/or skateboarding. In addition to clinics and special events, open skate sessions are offered seven days a week with two to three different sessions each each day.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	103,474	95,202	74,354	74,333	74,797
Benefits	18,948	18,185	9,215	9,236	6,975
Operating	24,013	18,934	26,001	25,635	25,706
Capital	0	0	0	0	0
Total	146,435	132,321	109,570	109,204	107,478

BUDGET HIGHLIGHTS

The FY 12-13 budget reflects a decrease of \$2,092 due mainly to the adjustments made within the benefits.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total hours available for use	2,338	2,315	2,315	2,302
<i>Workload/Output</i>				
Revenue Generated/Processed	31,792	37,053	35,169	31,836
# participants served:				
Residents	2,066	3,172	2,075	1,797
Non Residents	1,795	3,272	2,081	2,245
# of injuries	18	21	15	23
<i>Effectiveness/Service Quality</i>				
# injuries per 1,000 skaters	4.66	3.26	3.61	5.69
Average Skaters per hour	1.65	2.78	1.80	1.76
<i>Efficiency</i>				
Cost per participant (net of revenue)	29.69	17.39	17.90	19.23
% cost recovery	21.7%	24.9%	32.1%	29.1%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.50	2.50	2.50	1.25

FACILITY MAINTENANCE & CUSTODIAL SERVICES 7210

DESCRIPTION

Recreation Facility Maintenance is a support service function of City government that provides repair and maintenance services for recreation facility buildings and structures. The services provided include janitorial, routine electrical, plumbing, carpentry, air conditioning, painting, and miscellaneous repairs. This program is also responsible for overseeing and monitoring contracted services for electrical, extermination, and air conditioning.

In addition, Recreational Facility Maintenance performs one-time building and minor renovation projects when it is less costly than using an outside contractor.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amended Budget	FY 12-13 Budget
Salaries	82,508	84,914	104,609	104,609	105,611
Benefits	26,845	30,248	39,222	39,474	39,113
Operating	107,296	89,230	89,972	86,982	97,350
Capital	0	0	0	0	0
Total	216,649	204,392	233,803	231,065	242,074

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$8,271 as operating expenses increased, such as 1) AC contract to service all facilities, 2) transfer of the Other Utilities Services from Department 7208 to be included with 7210 (\$7,359) for propane services needed for concessions and the buildings, and 3) an increase in fuel.

As is the case for all general employees, funding is included in the FY12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total square footage maintained or repaired	37,056	37,056	37,056	37,056
<i>Workload/Output</i>				
Custodial Services	1,413	1,213	1,168	1,362
Repairs	161	222	176	176
Emergencies	11	16	12	15
Other	212	294	276	326
<i>Effectiveness/Service Quality</i>				
Average # days to complete low priority w/o	1.00	1.00	1.00	1.00
Average # days to complete high priority w/o	1.00	1.00	1.00	1.00
Emergencies completed within 24 hrs.	100%	100%	100%	100%
<i>Efficiency</i>				
Cost per work order completed	120.56	128.46	141.81	123.17
Cost per square foot to maintain/repair	5.85	6.05	6.25	6.25

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.55	3.55	3.80	3.80

RECREATION SPECIAL EVENTS 7211

DESCRIPTION

1) Riverside Recreational Programs, 2) Riverside Aquatics, 3) Oviedo Blvd. Aquatics, 4) Athletic Programs, 5) Parks Maintenance, 6) Concessions, 7) Gymnasium, 8) Skateboard Park, 9) Recreation Facilities Maintenance, 10) Special Events, and 11) General Facilities Maintenance.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	0	0	21,428	21,176	21,428
Benefits	0	0	0	0	0
Operating	0	0	122,241	122,241	118,241
Capital	0	0	0	0	0
Total	0	0	143,669	143,417	139,669

BUDGET HIGHLIGHTS

The FY 12-13 budget has decreased by \$4,000 due to an adjustment to the MLK event - funding \$8,000 instead of the previously funded amount of \$12,000. The operating budget remains essentially the same as the FY 11-12 adopted budget.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total FTE	0	0	0	1.21
<i>Workload/Output</i>				
Total Participants - aAll events	0	0	0	12,000
<i>Effectiveness/Service Quality</i>				
Participant Satisfaction Rating	0.0%	0.0%	0.0%	98.0%
Cost per participant (net of revenue)	0	0	0	13.03

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>

FACILITY MAINTENANCE & CUSTODIAL SERVICES 1910

DESCRIPTION

General Facility Maintenance is a support service function of City government that provides repair and maintenance services for seven (7) City buildings and structures (excluding City parks and recreation facilities). The services provided include janitorial, routine electrical, plumbing, carpentry, air conditioning, painting, and miscellaneous repairs. This program is also responsible for overseeing and monitoring contracted services for electrical, extermination, and air conditioning.

In addition, General Facility Maintenance performs one-time building and minor renovation projects when it is less costly than using an outside contractor.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	160,518	119,217	101,719	101,719	110,027
Benefits	56,074	38,278	29,953	29,953	29,873
Operating	151,788	131,576	161,828	161,828	159,828
Capital	0	0	0	0	0
Total	368,380	289,071	293,500	293,500	299,728

BUDGET HIGHLIGHTS

The FY 12-13 budget has increased by \$20,228 as a result of: 1) increase in AC Services, adjustment to pest control, elevator service, roll-up door service, and roof inspections, 2) building maintenance for carpet cleaning, painting, and exterior window cleaning, and 3) carpet replacement at the City Hall Annex building (\$14,000).

As is the case for all general employees, funding is included in the FY12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Total square footage maintained/repaired	64,403	64,403	64,403	64,403
<i>Workload/Output</i>				
# Work orders completed:	1,716	2,018	1,801	2,310
Custodial Services	1,211	1,456	1,273	1,778
Repairs	222	302	257	249
Emergencies	23	48	30	46
Other	260	212	241	237
<i>Effectiveness/Service Quality</i>				
Average # days to complete low priority w/o	1.00	1.00	1.00	2.00
% emergency repairs completed within 24 hrs	100%	100%	100%	100%
Internal Customer satisfaction rating (% good/excellent)	88.0%	95.3%	100.0%	96.0%
<i>Efficiency</i>				
Cost per work order completed	214.67	143.25	162.97	135.81
Cost per square foot to maintain/repair	5.72	4.49	4.56	4.87

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	5.50	3.50	3.25	3.25

OVIEDO
Florida

Administrative Facilities Impact Fee Fund (101)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
IMPACT FEES-RESID OTH ADM	81,469	70,686	75,000	75,000	75,000
IMPACT FEES-COMM OTHR AD	20,669	31,818	10,849	10,849	25,849
INVESTMENTS	142	1,000	2,500	2,500	2,000
CHANGE IN FAIR VALUE-INV	721	-391	0	0	0
2008 REVENUE BOND CONST F	0	181,939	0	0	0
TOTAL REVENUE	103,001	285,052	88,349	88,349	102,849
PRIOR YEAR BUDGETARY C/F	0	0	80,510	80,510	0
<i>Total Revenues</i>	103,001	285,052	168,859	168,859	102,849

Expenditures

OTHER PROFESSIONAL SVCS	0	0	25,000	25,000	0
TOTAL OPERATING EXPENDITURES	0	0	25,000	25,000	0
PIRB DEBT SERVICE FUND	99,156	140,287	143,859	143,859	102,849
TOTAL INTERFUND TRANSFERS	99,156	140,287	143,859	143,859	102,849
<i>Total Expenditures</i>	99,156	140,287	168,859	168,859	102,849

Transportation Impact Fee Fund (102)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
IMPACT FEES-RESID TRANS	185,850	161,700	150,000	150000	165,000
IMPACT FEES-COMM TRANS	111,186	123,602	68,122	68122	105,000
INVESTMENTS	79,817	65,795	80,000	80000	45,000
CHANGE IN FAIR VALUE-INV	13,820	-23,945	0	0	0
MISCELLANEOUS REVENUES	0	0	0	400,588	0
DIVISION STREET	0	0	0	-400,588	0
TOTAL REVENUE	390,673	327,152	298,122	298,122	315,000
PRIOR YEAR BUDGETARY C/F	0	0	1,082,727	1,082,727	371,290
<i>Total Revenues</i>	390,673	327,152	1,380,849	1,380,849	686,290

Expenditures

OTHER PROFESSIONAL SVCS	10,630	0	40,000	40,000	0
OTHER CURRENT CHARGES	0	0	0	400,588	0
ROAD MATERIALS & SUPPLIES	0	0	0	0	506,000
TOTAL OPERATING EXPENDITURES	10,630	0	40,000	440,588	506,000
CIVIL ENGINEERS	22,217	36,645	734,000	734,000	0
ROAD CONSTRUCTION	0	101,672	495,625	495,625	80,000
TOTAL CAPITAL	22,217	138,317	1,229,625	1,229,625	80,000
PIRB DEBT SERVICE FUND	111,863	109,031	111,224	111,224	100,290
TOTAL INTERFUND TRANSFERS	111,863	109,031	111,224	111,224	100,290
RESERVE FOR CONTINGENCIES	0	0	0	-400,588	0
<i>Total Expenditures</i>	144,710	247,348	1,380,849	1,380,849	686,290

State Law Enforcement Trust Fund (103)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
FINES & FORFEITURES	0	0	15,000	15,000	2,000
STATE FORFEITURES	52,315	25,530	0	0	0
INVESTMENTS	1,035	826	1,000	1,000	750
CHANGE IN FAIR VALUE-INV	150	-298	0	0	0
TOTAL REVENUE	53,500	26,058	16,000	16,000	2,750
PRIOR YEAR BUDGETARY C/F	0	0	7,000	7,000	14,250
Total Revenues	53,500	26,058	23,000	23,000	17,000

Expenditures

WAGES	7,126	2,593	7,500	7,500	4,000
OTHER PROFESSIONAL SVCS	1,131	3,208	1,000	1,000	1,000
OTHER PROMOTIONAL ACTIVIT	14,200	13,700	13,500	13,500	11,000
UNIFORMS	652	815	0	0	0
SMALL TOOLS	4,031	250	1,000	1,000	1,000
TOTAL OPERATING EXPENDITURES	27,140	20,566	23,000	23,000	17,000
GENERAL FUND	16,240	16,943	0	0	0
TOTAL INTERFUND TRANSFERS	16,240	16,943	0	0	0
Total Expenditures	43,380	37,509	23,000	23,000	17,000

Transportation Improvements Fund (105)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
LOCAL OPTION GAS TAX	820,537	860,834	769,460	769,460	709,818
FL DEPT OF TRANSPORTATION	0	52,950	0	0	0
FEDERAL STIMULUS GRANT	1,252,155	0	0	0	0
FL DEPT OF TRANSPORTATION	0	0	772,472	1,472,472	0
INVESTMENTS	2,998	5,040	4,000	4,000	4,500
CHANGE IN FAIR VALUE-INV	1,559	1,359	0	0	0
GENERAL FUND	100,000	0	0	0	0
TOTAL REVENUE	2,177,249	920,183	1,545,932	2,245,932	714,318
PRIOR YEAR BUDGETARY C/F	0	0	125,977	125,977	68,765
<i>Total Revenues</i>	2,177,249	920,183	1,671,909	2,371,909	783,083

Expenditures

PUBLIC TRANSPORTATION	25,606	0	0	0	0
SIDEWALKS	74,999	0	847,472	-836,528	50,000
TRAFFIC CALMING	0	0	0	0	25,000
OTHER OPERATING SUPPLIES	2,236	0	0	0	0
ROAD MATERIALS & SUPPLIES	552,183	474,082	527,879	527,879	392,183
TOTAL OPERATING EXPENDITURES	655,024	474,082	1,375,351	-308,649	467,183
SIDEWALK CONSTRUCTION	0	55,125	0	0	0
CIVIL ENGINEERS	87,919	5,189	0	0	0
ROAD CONSTRUCTION	1,270,302	1,955	0	0	0
OTHER IMPROV OTHER BLDGS	0	0	60,258	2,444,258	79,600
TOTAL CAPITAL	1,358,221	62,269	60,258	2,444,258	79,600
GENERAL FUND	0	211,300	0	0	0
GENERAL FUND	108,060	0	236,300	236,300	236,300
TOTAL INTERFUND TRANSFERS	108,060	211,300	236,300	236,300	236,300
<i>Total Expenditures</i>	2,121,305	747,651	1,671,909	2,371,909	783,083

Federal Law Enforcement Trust Fund (106)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
DEA GRANT	55,074	26,510	3,500	3,500	15,000
INVESTMENTS	6,197	4,146	5,000	5,000	4,000
CHANGE IN FAIR VALUE-INV	1,139	-1,584	0	0	0
TOTAL REVENUE	62,410	29,072	8,500	8,500	19,000
PRIOR YEAR BUDGETARY C/F	0	0	0	0	120,075
Total Revenues	62,410	29,072	8,500	8,500	139,075

Expenditures

OTHER PROFESSIONAL SVCS	3,390	2,890	0	0	0
OTHER PROMOTIONAL ACTIVIT	2,500	1,000	0	0	0
OTHER CURRENT CHARGES	2,000	0	1,000	1,000	1,000
UNIFORMS	0	45	0	0	1,800
SMALL TOOLS	102,727	11,068	5,000	5,000	1,925
OTHER OPERATING SUPPLIES	547	0	0	0	0
OTHER BOOKS, PUBS, SUBS	4,776	200	2,500	2,500	2,500
TOTAL OPERATING EXPENDITURES	115,940	15,203	8,500	8,500	7,225
EDP EQUIPMENT	10,065	0	0	0	2,350
VEHICLES	0	0	0	0	129,500
OTHER MACHINERY & EQUIP	0	22,000	0	0	0
TOTAL CAPITAL	10,065	22,000	0	0	131,850
Total Expenditures	126,005	37,203	8,500	8,500	139,075

Police Impact Fee (107)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
IMPACT FEES-RES PUB SAFET	34,161	29,722	30,000	30,000	30,000
IMPACT FEES-COMM PUB SAFE	8,511	13,323	3,077	3,077	8,000
INVESTMENTS	12,113	9,660	8,000	8,000	6,000
CHANGE IN FAIR VALUE-INV	2,067	-3,467	0	0	0
TOTAL REVENUE	56,852	49,238	41,077	41,077	44,000
PRIOR YEAR BUDGETARY C/F	0	0	464,735	464,735	102,720
<i>Total Revenues</i>	56,852	49,238	505,812	505,812	146,720

Expenditures

OTHER PROFESSIONAL SVCS	0	0	25,000	25,000	0
TOTAL OPERATING EXPENDITURES	0	0	25,000	25,000	0
ARCHITECTS	0	0	429,000	429,000	100,000
TOTAL CAPITAL	0	0	429,000	429,000	100,000
PIRB DEBT SERVICE FUND	52,110	50,791	51,812	51,812	46,720
TOTAL INTERFUND TRANSFERS	52,110	50,791	51,812	51,812	46,720
<i>Total Expenditures</i>	52,110	50,791	505,812	505,812	146,720

Fire Impact Fee Fund (108)

Fire Impact Fee Fund (108)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
IMPACT FEES-RESID FIRE	77,526	67,452	70,000	70,000	70,000
IMPACT FEES-COMM FIRE PUB	17,138	30,256	10,367	10,367	15,000
INVESTMENTS	7,664	5,666	4,500	4,500	3,000
CHANGE IN FAIR VALUE-INV	1,243	-1,775	0	0	0
TOTLA REVENUE	103,571	101,599	84,867	84,867	88,000
PRIOR YEAR BUDGETARY C/F	0	0	110,019	110,019	39,088
<i>Total Revenues</i>	103,571	101,599	194,886	194,886	127,088

Expenditures

OTHER PROFESSIONAL SVCS	0	0	25,000	25,000	0
TOTAL OPERATING EXPENDITURES	0	0	25,000	25,000	0
TOTAL CAPITAL					
PIRB DEBT SERVICE FUND	169,966	168,751	169,886	169,886	127,088
TOTAL INTERFUND TRANSFERS	169,966	168,751	169,886	169,886	127,088
<i>Total Expenditures</i>	169,966	168,751	194,886	194,886	127,088

Recreational Impact Fee Fund (109)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
IMPACT FEES-RESID RECREAT	187,266	162,485	100,000	100,000	150,000
IMPACT FEES-COMM RECREAT	0	55,742	0	0	0
INVESTMENTS	5,618	5,740	5,000	5,000	4,000
CHANGE IN FAIR VALUE-INV	935	-1,560	0	0	0
TOTAL REVENUE	193,819	222,407	105,000	105,000	154,000
PRIOR YEAR BUDGETARY C/F	0	0	67,881	67,881	107,807
Total Revenues	193,819	222,407	172,881	172,881	261,807

Expenditures

OTHER PROFESSIONAL SVCS	0	0	35,000	35,000	0
TOTAL OPERATING EXPENDITURES	0	0	35,000	35,000	0
OTHER IMPROVE OTHER BLDGS	0	0	0	0	150,000
TOTAL CAPITAL	0	0	0	0	150,000
PIRB DEBT SERVICE FUND	137,572	136,853	137,881	137,881	111,807
RECREATION IMPROVEMENT	70,625	0	0	0	0
TOTAL INTERFUND TRANSFERS	208,197	136,853	137,881	137,881	111,807
Total Expenditures	208,197	136,853	172,881	172,881	261,807

Solid Waste Fund (115)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
GARBAGE/SOLID WASTE	2,350,894	2,309,962	2,380,776	2,380,776	2,395,000
RECYCLING REVENUE	113,108	216,635	160,000	160,000	160,000
OTHER MISCELLANEOUS	0	250	0	0	0
INVESTMENTS	2,687	2,107	3,000	3,000	3,000
CHANGE IN FAIR VALUE-INV	623	67	0	0	0
TOTAL REVENUE	2,467,312	2,529,021	2,543,776	2,543,776	2,558,000
PRIOR YEAR BUDGETARY C/F	0	0	36,433	36,433	16,950
<i>Total Revenues</i>	2,467,312	2,529,021	2,580,209	2,580,209	2,574,950

Expenditures

OTHER CONTRACTUAL SERVICE	2,366,403	2,302,896	2,416,173	2,416,173	2,411,550
OTHER PROMOTIONAL ACTIVIT	6	0	3,000	3,000	1,500
LEGAL ADVERTISING	176	0	0	0	0
TOTAL OPERATING EXPENDITURES	2,366,585	2,302,896	2,419,173	2,419,173	2,413,050
GENERAL FUND	100,000	110,000	140,000	140,000	140,000
OSC LANDFILL FD	13,796	13,354	12,696	12,696	14,900
EVANS STREET SITE	0	0	8,340	8,340	7,000
TOTAL INTERFUND TRANSFERS	113,796	123,354	161,036	161,036	161,900
<i>Total Expenditures</i>	2,480,381	2,426,250	2,580,209	2,580,209	2,574,950

Economic Development Fund (116)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	12,100	7,693	5,000	0	0
CHANGE IN FAIR VALUE-INV	1,855	-3,368	0	0	0
TOTAL REVENUE	13,955	4,325	5,000	0	0
PRIOR YEAR BUDGETARY C/F	0	0	335,188	340,188	0
<i>Total Revenues</i>	13,955	4,325	340,188	340,188	0

Expenditures

OTHER CURRENT CHARGES	3,500	0	250,000	0	0
OTHER PROFESSIONAL SVCS	141,168	82,929	78,688	0	0
POSTAGE	1,761	0	0	0	0
PRINTING AND BINDING	0	2,950	0	0	0
OTHER PROMOTIONAL ACTIVIT	5,395	2,963	3,000	0	0
LEGAL ADVERTISING	910	443	0	0	0
OTHER OPERATING SUPPLIES	0	0	2,000	0	0
OTHER BOOKS, PUBS, SUBS	6,500	6,627	6,500	0	0
TOTAL OPERATING EXPENDITURES	159,234	95,912	340,188	0	0
TOTAL CAPITAL					
GENERAL FUND	0	0	0	340,188	0
TOTAL INTERFUND TRANSFERS	0	0	0	340,188	0
<i>Total Expenditures</i>	159,234	95,912	340,188	340,188	0

Building Services Fund (120)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
BUILDING	599,295	632,667	626,863	626,863	626,863
PLAN REVIEW FEES	142,061	128,236	130,047	130,047	130,047
REINSPECTIONS	10,150	11,100	10,000	10,000	10,000
PLANS REVIEW RESUBMITTAL	3,225	4,700	5,000	5,000	5,000
PLAN RESUBMITTAL FEES	2,745	11,375	0	0	0
OTHER	795	0	0	0	0
INVESTMENTS	3,063	2,504	0	0	0
CHANGE IN FAIR VALUE-INV	1,324	-664	0	0	0
LICENSES - RIGHT OF WAY	10,920	9,660	10,000	10,000	10,000
OTHER	6	0	0	0	0
TOTAL REVENUE	773,584	799,578	781,910	781,910	781,910
<i>Total Revenues</i>	773,584	799,578	781,910	781,910	781,910

Expenditures

Wages	222,420	0	0	0	0
Benefits	97,587	9,810	0	0	0
Expenses	427,920	629,989	606,712	606,712	604,597
TOTAL OPERATING EXPENDITURES	747,927	639,799	606,712	606,712	604,597
GENERAL FUND	30,000	156,659	150,000	150,000	177,313
INSURANCE FUND	7,958	0	0	0	0
VEHICLE REPLACEMENT FUND	2,532	0	0	0	0
TOTAL INTERFUND TRANSFERS	40,490	156,659	150,000	150,000	177,313
RESERVE FOR CONTINGENCIES	0	0	25,198	25,198	0
<i>Total Expenditures</i>	788,417	796,458	781,910	781,910	781,910

BUILDING SERVICES - FUND I20-240I

DESCRIPTION

The Building Services Division is responsible for review of all building construction plans and specifications to ensure compliance with the Florida Building Code and other applicable codes and regulations. The Division reviews approximately 2000 building plans annually and conducts approximately 12,000 inspections in a normal year to ensure compliance with Florida building codes and regulations.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	222,420	0	0	0	0
Benefits	97,587	9,810	0	0	0
Operating	427,920	629,989	606,712	606,712	604,597
Capital	0	0	0	0	0
Total	747,927	639,799	606,712	606,712	604,597

BUDGET HIGHLIGHTS

The FY 12-13 budget reflects the third full year of outsourcing Building Services to a private company that started in February 2010. Consequently, there is no City staff or related personnel costs for this program.

The contract is based on sharing of gross revenues whereby the City receives 23% of gross revenues from permit and plan review fees and the contractor receive 77%. The City is responsible for a variety of miscellaneous operating expenses and overhead costs such as utilities, insurance and telephones that are estimated at \$26,327 which reflects an increase in Electricity, Office Equipment for the color copiers and the lease agreement, and an increase to the Small Tools account for some office chairs. Budgeted for the first time is Training with \$1,000 this budget reflects the funds received for the Building Reserve funds this past year and a small amount projected to be received in FY 12-13.

Other than the miscellaneous operating expenses shown above, the FY 12-13 budget reflects the equivalent contractual cost based on the contractor's 77% revenue share. Based on FY 12-13 estimated revenues of \$751,000 the contractual equivalent cost is calculated at \$578,270.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Building Inspector FTE's	2.60	2.50	2.50	2.50
Plans Examiner FTE's	1.60	2.00	2.00	2.00
Administrative & Permitting FTE's	3.00	-	2.50	2.50
<i>Workload/Output</i>				
# inspections completed	10,378	9,772	8,784	7,436
# Re-inspections required	1,629	1,593	1,534	1,028
# Plans reviewed	1,730	1,780	1,676	1,180
# Plans reviewed requiring corrections	475	371	416	256
Total revenue generated/processed	818,323	894,508	681,349	629,465
<i>Effectiveness/Service Quality</i>				
% Inspections requiring re- inspection	15.7%	16.3%	16.7%	15.8%
% Plans requiring corrections	27.5%	20.8%	23.5%	22.4%
Avg. # of days for all plan review	5.40	4.88	5.90	4.90
<i>Efficiency</i>				
Cost recovery %	105.1%	142.7%	95.7%	91.1%
# Inspections completed/day/inspector	16.00	15.70	14.50	14.80
# Plans reviewed/day/inspector	4.90	3.60	5.40	4.50

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	0.00	0.00	0.00	0.00

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Stormwater Fund (138)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
STORMWATER-OPERATING	1,430,302	1,397,267	1,509,119	1,509,119	1,495,562
INVESTMENTS	36,843	26,189	15,000	15,000	15,500
CHANGE IN FAIR VALUE-INV	6,482	-10,090	0	0	0
REFUND PRIOR YEAR EXPENSE	5,000	273	0	0	0
INSURANCE PROCEEDS	2,631	0	0	0	0
OTHER	0	2,000	0	0	0
GENERAL FUND	34,713	41,622	35,350	35,350	35,350
UTILITY FUND	7	190	200	200	0
PRIOR YEAR BUDGETARY C/F	0	0	1,242,118	1,242,118	0
TOTAL REVENUE	1,515,978	1,457,451	2,801,787	2,801,787	1,546,412
<i>Total Revenues</i>	1,515,978	1,457,451	2,801,787	2,801,787	1,546,412

Expenditures

Wages	362,832	366,502	394,641	392,141	380,761
Benefits	120,211	125,019	135,335	135,335	126,327
Operating Expenses	466,128	479,658	586,956	589,456	431,199
TOTAL OPERATING EXPENDITURES	949,171	971,179	1,116,932	1,116,932	938,287
STORMWATER SYSTEM	62,103	0	0	0	0
MACHINERY & EQUIPMENT	0	67,777	0	0	0
VEHICLES	271,642	60,796	90,000	90,000	0
LAND ACQUISITIONS	0	127,288	39,000	39,000	0
CIVIL ENGINEERS	32,765	28,343	12,000	12,000	0
STORMWATER SYSTEM	13,374	319,981	1,246,276	1,246,276	67,500
TOTAL CAPITAL	379,884	604,185	1,387,276	1,387,276	67,500
VEHICLE REPLACEMENT FUND	0	4,335	4,313	4,313	4,313
VEHICLE REPLACEMENT FUND	53,565	60,648	70,028	70,028	42,659
GENERAL FUND	122,710	126,390	128,918	128,918	128,918
INSURANCE FUND	19,100	23,800	22,438	22,438	22,438
LEASE FINANCE FUND	32,898	32,898	0	0	0
TECHNOLOGY IMPROVEMENT	0	0	71,882	71,882	45,349
TOTAL INTERFUND TRANSFERS	228,273	248,071	297,579	297,579	243,677
RESERVE FOR CONTINGENCIES	0	0	0	0	296,948
<i>Total Expenditures</i>	1,557,328	1,823,435	2,801,787	2,801,787	1,546,412

STORMWATER MAINTENANCE 3802

DESCRIPTION

Stormwater Maintenance is responsible for maintaining and keeping in functional condition both City and privately owned stormwater ponds in order to reduce flooding and meet State water standards. Scheduled maintenance is performed on approximately 400 stormwater ponds and ditches including repair, replacement, and clean-out of drainage structures and storm pipe systems. In addition, this program performs street sweeping on all City maintained roads on a monthly basis to reduce the amount of pollutants entering the stormwater system and to improve drainage. City maintenance crews also spray for mosquito control to address citizen complaints and County Health Department medical alerts.

The City's Stormwater Coordinator oversees the monitoring of City-owned environmentally sensitive lands per state and federal permit requirements and ensures compliance with the National Pollutant Discharge Elimination System Permit (NPDES), including preparation of permit documents and submittal of the annual report.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	362,832	366,502	394,641	392,141	380,761
Benefits	120,211	125,019	135,335	135,335	126,327
Operating	694,401	727,729	884,535	887,035	971,824
Capital	379,884	604,185	1,387,276	1,387,276	67,500
Total	1,557,328	1,823,435	2,801,787	2,801,787	1,546,412

BUDGET HIGHLIGHTS

The FY 12-13 budget includes the adjustments needed in salary and benefits for personnel being moved between Streets and Stormwater. The budget includes an appropriation of \$150,000, which is an allowance for storm sewer replacement pipe, liners, and related materials used for recurring maintenance. The other significant operating expense is the right-of-way mowing (\$40,922) which includes an increase of mowing cycles on east and west Mitchell Hammock Road, Lockwood Blvd., SR434, SR426, & Winter Springs Blvd for the upcoming year as compared to FY 11-12. Other major operating changes include: fuel (both regular and diesel), vehicle maintenance, heavy equipment rentals, and sidewalk repairs (\$15,000).

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Linear feet of stormwater lines	243,108	243,108	243,108	243,108
# Lane Miles (3.2 sq. miles)	265	265	265	265
<i>Workload/Output</i>				
Ponds Mowed	145	145	150	150
Pond Maintenance	258	399	500	500
System Maintenance (Pipe Repair/Cleaning/Decals)	155	197	175	185
<i>Effectiveness/Service Quality</i>				
% of City-maintained ponds inspected more than 1/year	146%	47%	98%	98%
% of ponds in compliance with Standards	0%	98%	98%	98%
# of times all lane miles swept per month	1.78	1.67	1.25	1.25
Deficiency Notices of Private Ponds	12	11	25	20
<i>Efficiency</i>				
Maintenance cost per pond	1,890.04	1,126.80	825.69	849.01
Cost per lane mile swept	9.86	2.86	5.00	5.45

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	10.25	10.25	11.75	10.50

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Public Imp. Revenue Bonds Debt Service Fund (201)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
ADMINISTRATIVE IMPACT FEE	99,156	140,287	143,859	143,859	102,849
GENERAL FUND	1,347,768	1,386,110	1,416,629	1,416,629	1,122,088
UTILITY FUND	34,683	23,244	34,748	34,748	34,869
POLICE IMPACT FEES	52,110	50,791	51,812	51,812	46,720
FIRE IMPACT FEES	169,966	168,751	169,886	169,886	127,088
TRANSPORTATION IMPACT	111,863	109,031	111,224	111,224	100,290
RECREATION IMPACT FEES	137,572	136,853	137,881	137,881	111,807
TOTAL REVENUE	1,953,118	2,015,067	2,066,039	2,066,039	1,645,711
<i>Total Revenues</i>	1,953,118	2,015,067	2,066,039	2,066,039	1,645,711

Expenditures

2002-A PIRB (REFUND- P&R)	450,000	465,000	485,000	485,000	0
2002-B PIRB (REFUND 1992	305,000	305,000	325,000	325,000	0
2007 CIRN	195,000	205,000	215,000	215,000	0
2006 BANK LOAN REFUNDING	137,000	141,000	150,000	150,000	0
2009 CIRB - MARTIN PROP	26,400	38,700	40,400	40,400	0
2009 PIRB - PW	0	47,878	72,985	72,985	0
PIRRN 2012A	0	0	0	0	572,000
PIRRN 2012B	0	0	0	0	374,000
CIRRN 2012A	0	0	0	0	163,000
CIRRN 2012B	0	0	0	0	248,000
CIRRN 2012C	0	0	0	0	46,000
CIRRN 2012D	0	0	0	0	74,000
2002-A PIRB (REFUND- P&R)	347,283	329,845	311,245	311,245	0
2002-B PIRB (REFUND 1992)	131,488	120,431	108,993	108,993	0
2007 CIRN	249,145	240,013	230,465	230,465	0
2006 BANK LOAN REFUNDING	70,915	65,585	60,295	60,295	0
2009 CIRB - MARTIN PROP	41,785	29,459	27,741	27,741	0
2009 PIRB - PW	0	26,852	38,315	38,315	0
PIRRN 2012A	0	0	0	0	63,302
PIRRN 2012B	0	0	0	0	17,301
CIRRN 2012A	0	0	0	0	11,945
CIRRN 2012B	0	0	0	0	55,197
CIRRN 2012C	0	0	0	0	6,277
CIRRN 2012D	0	0	0	0	14,089
2002-A PIRB (REFUND - P&R	300	300	300	300	0

2002-B PIRB (REFUND 1992)	300	300	300	300	0
PIRRN 2012A	0	0	0	0	300
PIRRN 2012B	0	0	0	0	300
TOTAL OPERATING EXPENDITURES	1,954,616	2,015,363	2,066,039	2,066,039	1,645,711

Total Expenditures

1,954,616	2,015,363	2,066,039	2,066,039	1,645,711
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Public Improvement Revenue Bonds Debt Service Fund (201)*

*Consolidates the debt service requirements for the 2012A and 2012B Public Improvement Revenue Bonds (PIRB) and the 2012 A, 2012 B, 2012 C, & 2012 D Capital Improvement Revenue Notes (CIRN).

<u>REVENUES</u>	<u>2009-10 Actual</u>	<u>2009-11 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	<u>2011-12 Amended Budget</u>	<u>2012-13 Budget</u>
<u>Miscellaneous</u>						
Interest on Investments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Miscellaneous	0	0	0	0	0	0
<u>Interfund Transfers (from):</u>						
General Fund (001)	1,347,768	1,408,137	1,386,110	1,416,629	1,416,629	1,122,088
Administrative Impact Fee Fund (101)	99,156	143,668	140,287	143,859	143,859	102,849
Transportation Impact Fee Fund (102)	111,863	109,031	109,031	111,224	111,224	100,290
Police Impact Fee Fund (107)	52,110	50,791	50,791	51,812	51,812	46,720
Fire Impact Fee Fund (108)	169,966	168,751	168,751	169,886	169,886	127,088
Recreation Impact Fee Fund (109)	137,572	136,853	136,853	137,881	137,881	111,807
Water/Wastewater Fund (401)	<u>34,683</u>	<u>34,714</u>	<u>23,244</u>	<u>34,748</u>	<u>34,748</u>	<u>34,869</u>
Sub-Total: Interfund Transfers	1,953,118	2,051,945	2,015,067	2,066,039	2,066,039	1,645,711
Appropriated Fund Balance	1,497	1,846,204	(14,704)	0	0	0
TOTAL REVENUES	1,954,615	3,898,149	2,000,363	2,066,039	2,066,039	1,645,711
<u>EXPENDITURES</u>						
<u>2006 Capital Improvements Refunding Revenue Note</u>						
Principal	137,000	141,000	141,000	150,000	150,000	0
Interest	70,915	65,780	65,585	60,295	60,295	0
Misc. Debt Service Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	207,915	206,780	206,585	210,295	210,295	0
<u>REFINANCED 2006 Capital Improvements Refunding Revenue Note now CIRN 2012 A</u>						
Principal	0	0	0	0	0	163,000
Interest	0	0	0	0	0	11,945
Misc. Debt Service Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	0	0	0	0	174,945
<u>2002A Public Improvement Revenue Bonds</u>						
Principal	450,000	465,000	450,000	485,000	485,000	0
Interest	347,283	329,845	329,845	311,245	311,245	0
Misc. Debt Service Costs	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>0</u>
Sub-Total	797,583	795,145	780,145	796,545	796,545	0

Public Improvement Revenue Bonds Debt Service Fund (201)

<u>EXPENDITURES (continued)</u>	<u>2009-10 Actual</u>	<u>2009-11 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	<u>2011-12 Amended Budget</u>	<u>2012-13 Budget</u>
<u>REFINANCED 2002A Public Improvement Revenue Bonds now PIRB 2012 A</u>						
Principal	0	465,000	0	0	0	572,000
Interest	0	329,845	0	0	0	63,302
Misc. Debt Service Costs	<u>0</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>300</u>
Sub-Total	0	795,145	0	0	0	635,602
<u>2002B Public Improvement Revenue Bonds</u>						
Principal	305,000	305,000	305,000	325,000	325,000	0
Interest	131,488	120,431	120,431	108,993	108,993	0
Misc. Debt Service Costs	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>0</u>
Sub-Total	436,788	425,731	425,731	434,293	434,293	0
<u>REFINANCED 2002B Public Improvement Revenue Bonds now PIRB 2012 B</u>						
Principal	0	305,000	0	0	0	374,000
Interest	0	120,431	0	0	0	17,301
Misc. Debt Service Costs	<u>0</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>300</u>
Sub-Total	0	425,731	0	0	0	391,601
<u>2009A Capital Improvement Revenue Note (Martin Property)</u>						
Principal	26,400	38,700	38,700	40,400	40,400	0
Interest	41,785	29,463	29,459	27,741	27,741	0
Misc. Debt Service Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	68,185	68,163	68,159	68,141	68,141	0
<u>REFINANCED 2009A Capital Improvement Revenue Note (Martin Property) now CIRN 2012 C</u>						
Principal	0	38,700	0	0	0	46,000
Interest	0	29,463	0	0	0	6,277
Misc. Debt Service Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	68,163	0	0	0	52,277
<u>2007 Capital Improvement Revenue Note:*</u>						
Principal	195,000	205,000	205,000	215,000	215,000	0
Interest	249,145	240,038	240,013	230,465	230,465	0
Misc. Debt Service Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	444,145	445,038	445,013	445,465	445,465	0
*\$5.7 million bank loan to construct new Fire Station, Fire Admin. Bldg. and Public Works Admin./Engineering facility.						
<u>REFINANCED 2007 Capital Improvement Revenue Note:* now CIRN 2012 B</u>						
Principal	0	205,000	0	0	0	248,000
Interest	0	240,038	0	0	0	55,197
Misc. Debt Service Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	445,038	0	0	0	303,197

Public Improvement Revenue Bonds Debt Service Fund (201)

<u>EXPENDITURES (continued)</u>	<u>2009-10 Actual</u>	<u>2009-11 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	<u>2011-12 Amended</u>	<u>2012-13 Budget</u>
<u>2011 Capital Improvement Revenue Note:*</u>						
Principal	0	25,000	47,878	72,985	72,985	0
Interest	0	86,108	26,852	38,315	38,315	0
Misc. Debt Service Costs	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	111,608	74,730	111,300	111,300	0
*\$1.3 million bank loan to complete Public Works Complex.						
<u>REFINANCED 2011 Capital Improvement Revenue Note:* now CIRN 2012 D</u>						
Principal	0	25,000	0	0	0	74,000
Interest	0	86,108	0	0	0	14,089
Misc. Debt Service Costs	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	111,608	0	0	0	88,089
Sub-Total (Fire Station & PW Comp	444,145	668,253	519,743	556,765	556,765	88,089
Total Debt Service Costs	1,954,615	3,898,149	2,000,363	2,066,039	2,066,039	1,645,711
Reserve for Future Debt Service	0	0	0	0	0	0
TOTAL EXPENDITURES	1,954,615	3,898,149	2,000,363	2,066,039	2,066,039	1,645,711

General Obligation Bond Debt Service Fund (203)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
LIMITED	544,375	539,390	540,974	540,974	547,245
DELINQUENT	1,133	1,601	0	0	0
INVESTMENTS	6,668	4,295	6,000	6,000	4,500
CHANGE IN FAIR VALUE-INV	1,663	1,009	0	0	0
UTILITY FUND	0	6,465	6,557	6,557	0
TOTAL REVENUE	553,839	552,760	553,531	553,531	551,745
<i>Total Revenues</i>	553,839	552,760	553,531	553,531	551,745

Expenditures

2003, GOB/LMTD AD VALOREM	200,000	205,000	215,000	215,000	220,000
2003, GOB/LMTD AD VALOREM	350,791	344,791	338,231	338,231	330,921
2003,GOB,LMTD AD VALOREM	300	300	300	300	300
TOTAL DEBT	551,091	550,091	553,531	553,531	551,221
RESERVE FOR CONTINGENCIES	0	0	0	0	524
<i>Total Expenditures</i>	551,091	550,091	553,531	553,531	551,745

General Obligation Bond Debt Service Fund (203)*

*payment of principal and interest for Oviedo On the Park infrastructure improvements

<u>REVENUES</u>	<u>2009-10 Actual</u>	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	<u>2011-12 Amended Budget</u>	<u>2012-13 Budget</u>
<u>Property Taxes</u>					
Current*	544,375	539,390	540,974	540,874	547,245
Delinquent	<u>1,133</u>	<u>1,601</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Taxes	545,508	540,991	540,974	540,874	547,245
*The FY 12-13 proposed millage rate is set at 0.3071 mills to fund required debt service payments. The FY 11-12 rate was 0.3071 (2nd year in a row)					
<u>Miscellaneous</u>					
Interest on Investments	<u>8,331</u>	<u>5,304</u>	<u>6,000</u>	<u>6,000</u>	<u>4,500</u>
Ad Valorem Installment					
Sub-Total: Miscellaneous	8,331	5,304	6,000	6,000	4,500
<u>Interfund Transfers (from):</u>					
General Fund (001)					
<u>Interfund Transfers (transfer from):</u>					
Water/Wastewater Operating Fund (401)	0	6,465	6,557	6,557	0
Appropriated Fund Balance	0	0	0	0	0
TOTAL REVENUES	553,839	552,760	553,531	553,431	551,745
<u>EXPENDITURES</u>					
<u>2003 Limited Ad Valorem Bonds</u>					
Principal	200,000	205,000	215,000	215,000	220,000
Interest	350,791	344,791	338,231	338,231	330,921
Miscellaneous Debt Service Costs	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total: Debt Service	551,091	550,091	553,531	553,531	551,221
Reserve for Future Debt Service					524
TOTAL EXPENDITURES	551,091	550,091	553,531	553,531	551,745

Lease Financing Fund (205)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
GENERAL FUND	52,950	175,382	203,417	203,417	155,233
VEHICLE REPLACEMENT FUND	162,439	162,420	233,286	233,286	150,743
STORMWATER OPERATIONS	32,898	32,898	0	0	0
TOTAL REVENUE	248,287	370,700	436,703	436,703	305,976
<i>Total Revenues</i>	248,287	370,700	436,703	436,703	305,976

Expenditures

FIRE EQUIPMENT LEASE	147,050	151,822	153,081	153,081	51,880
PHONE SYSTEM LEASE	42,748	44,744	46,834	46,834	0
STREETSWEEPER LEASE	29,186	30,549	31,976	31,976	0
SMALL EQUIPMENT	4,337	3,453	0	0	0
PERFORM CONTRACT SIEMENS	0	87,740	92,796	92,796	95,934
FY10 EQUIP LEASE	0	0	66,456	66,456	121,429
FIRE EQUIPMENT LEASE	15,369	10,597	9,375	9,375	4,035
PHONE SYSTEM LEASE	5,437	3,441	1,351	1,351	0
STREETSWEEPER LEASE	3,712	2,349	923	923	0
SMALL EQUIPMENT	428	120	0	0	0
PERFORM CONTRACT SIEMENS	0	33,034	30,827	30,827	27,689
FY10 EQUIP LEASE	0	0	3,084	3,084	5,009
TOTAL DEBT EXPENDITURES	248,267	367,849	436,703	436,703	305,976
<i>Total Expenditures</i>	248,267	367,849	436,703	436,703	305,976

Lease Financing Fund (205)

<u>REVENUES</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2011-12</u>	<u>2012-13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
				<u>Budget</u>	
<u>Miscellaneous</u>					
Interest on Investments	0	0	0	0	0
<u>Non-Revenues</u>	0	0	0	0	0
<u>Interfund Transfers (transfers from):</u>					
General Fund (001)	52,950	175,382	203,417	203,417	155,233
Stormwater Utility Fund (138)	32,898	32,898	0	0	0
Vehicle Replacement Fund (302)	<u>162,439</u>	<u>162,420</u>	<u>233,286</u>	<u>233,286</u>	<u>150,743</u>
Sub Total: Interfund Transfers	248,287	370,700	436,703	436,703	305,976
Appropriated Fund Balance	0	0	0	0	0
TOTAL REVENUES	248,287	370,700	436,703	436,703	305,976
<u>EXPENDITURES</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2011-12</u>	<u>2012-13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
				<u>Budget</u>	
<u>Debt Service Payments</u>					
<u>Fire/Rescue Vehicles:</u>					
2007 Pumper Vehicle:					
- Principal	36,720	38,131	39,597	39,597	10,135
- Interest	<u>4,204</u>	<u>2,793</u>	<u>1,326</u>	<u>1,326</u>	<u>97</u>
Sub-Total	40,924	40,924	40,923	40,923	10,232
2009/2010 Rescue/Transport Vehicles					
- Principal	39,690	80,778	94,708	94,708	41,745
- Interest	<u>5,992</u>	<u>17,353</u>	<u>7,870</u>	<u>7,870</u>	<u>3,938</u>
Sub-Total	45,682	98,131	102,578	102,578	45,683
Total Fire/Rescue Vehicles	86,606	139,055	143,501	143,501	55,915

Lease Financing Fund (205)

<u>EXPENDITURES</u>	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Budget</u>	<u>2011-12</u> <u>Amended</u> <u>Budget</u>	<u>2012-13</u> <u>Budget</u>
<u>2010 Equipment Lease/Purchase*</u>					
Principal	0	87,741	92,796	92,796	95,934
Interest	<u>0</u>	<u>35,883</u>	<u>30,827</u>	<u>30,827</u>	<u>27,689</u>
Sub-Total	0	123,624	123,623	123,623	123,623
*reflects principal & interest for <i>general facility</i> energy improvement measues only. P&I for remaining portion of bank loan related to radio read meters is budgeted in the Water/Wastewater Utility Fund (Siemen's Performance Contract)					
<u>Front End Loader</u>					
- Principal	0	0	120,830	120,830	121,429
- Interest	<u>0</u>	<u>0</u>	<u>5,607</u>	<u>5,607</u>	<u>5,009</u>
Sub-Total	0	0	126,437	126,437	126,438
<u>Police Laptop Computers (Replacement)</u>					
- Principal	0	0	30,207	30,207	31,161
- Interest	<u>0</u>	<u>0</u>	<u>1,402</u>	<u>1,402</u>	<u>1,445</u>
Sub-Total	0	0	31,609	31,609	32,606
Reserve for Future Debt Service	0	0	0	0	0
TOTAL EXPENDITURES	0	123,624	281,669	281,669	282,667

Vehicle/Equipment Replacement Fund (302)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
BUILDING SERVICES FUND	2,532	0	0	0	0
GENERAL FUND	398,043	330,172	332,438	332,438	289,709
STORMWATER OPERATIONS	53,565	64,983	74,341	74,341	46,972
LEASE PROCEEDS	209,687	368,101	245,000	245,000	0
TOTAL REVENUE	663,827	763,256	651,779	651,779	336,681
PRIOR YEAR BUDGETARY C/F	-	-	81,621	81,621	101,367
<i>Total Revenues</i>	663,827	763,256	733,400	733,400	438,048

Expenditures

VEHICLE REPLACEMENT - POLICE	100,715	0	180,810	180,810	223,000
VEHICLE REPLACEMENT - FIRE	219,995	0	309,305	0	0
VEHICLE REPLACEMENT - PW	76,831	0	0	0	0
VEHICLES	148,106	0	10,000	10,000	0
MACHINERY & EQUIPMENT - PARKS	105,737	0	0	0	0
DEFIBRILATOR REPLACEMENT	0	0	0	63,583	64,305
SMALL TOOLS	37,633	520	0	0	0
TOTAL CAPITAL	689,017	520	500,115	254,393	287,305
GENERAL FUND	100,000	0	0	245,722	0
LEASE FINANCE FUND	162,439	162,420	233,285	233,285	150,743
TOTAL INTERFUND TRANSFERS	262,439	162,420	233,285	479,007	150,743
<i>Total Expenditures</i>	951,456	162,940	733,400	733,400	438,048

Evans Street Landfil Closure Fund (307)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	850	352	0	0	0
CHANGE IN FAIR VALUE-INV	134	-199	0	0	0
SOLID WASTE FUND		-	8,340	8,340	7,000
TOTAL REVENUE	984	153	8,340	8,340	7,000
PRIOR YEAR BUDGETARY C/F	0	0	4,260	4,260	0
<i>Total Revenues</i>	984	153	12,600	12,600	7,000

Expenditures

OTHER PROFESSIONAL SVCS	19,275	10,500	12,600	12,600	7,000
TOTAL OPERATING EXPENDITURES	19,275	10,500	12,600	12,600	7,000
<i>Total Expenditures</i>	19,275	10,500	12,600	12,600	7,000

Local Option Sales Tax Construction Fund (309)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
FEDERAL STIMULUS GRANT	0	183,978	0	0	0
1st/2nd GEN LOCAL OPTION INVESTMENTS	1,097,855	1,099,723	288,108	288,108	0
CHANGE IN FAIR VALUE-INV	75,796	70,392	10,000	10,000	0
TOTAL REVENUE	13,552	-14,880	0	0	0
	1,187,203	1,339,213	298,108	298,108	0
PRIOR YEAR BUDGETARY C/F	0	0	1,205,378	1,205,378	0
<i>Total Revenues</i>	1,187,203	1,339,213	1,503,486	1,503,486	0

Expenditures

LAND ACQUISITIONS	0	0	1,503,486	1,503,486	0
CIVIL ENGINEERS	88	0	0	0	0
GENERAL CONTRACTORS	0	1,945	0	0	0
ROAD CONSTRUCTION	1,131	231,684	0	0	0
TOTAL OPERATING EXPENDITURES	1,219	233,629	1,503,486	1,503,486	0
ROADS / STREETS & SIDEWAL	0	4,500,000	0	0	0
TOTAL INTERFUND TRANSFERS	0	4500000	0	0	0
<i>Total Expenditures</i>	1,219	4,733,629	1,503,486	1,503,486	0

Downtown Infrastructure Const. Fund -OOTP (318)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	161,411	124,280	125,000	125,000	100,000
CHANGE IN FAIR VALUE-INV	22,433	-44,022	0	0	0
TOTAL REVENUE	183,844	80,258	125,000	125,000	100,000
PRIOR YEAR BUDGETARY C/F	0	0	8,000,000	8,000,000	5,750,000
Total Revenues	183,844	80,258	8,125,000	8,125,000	5,850,000

Expenditures

OTHER PROFESSIONAL SVCS	64,815	24,368	19,495	19,987	100000
TOTAL OPERATING EXPENDITURES	64,815	24,368	19,495	19,987	100000
CIVIL ENGINEERS	0	0	347,372	346,880	0
GENERAL CONTRACTORS	0	0	0	0	5,750,000
TOTAL CAPITAL	0	0	347,372	346,880	5,750,000
RESERVE FOR CONTINGENCIES	0	0	7,758,133	7,758,133	0
Total Expenditures	64,815	24,368	8,125,000	8,125,000	5,850,000

Technology Improvements Fund (320)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
GENERAL FUND	0	0	0	226,708	0
UTILITY FUND	50,000	50,000	34,424	34,424	50,000
STORMWATER OPERATIONS	0	0	71,882	71,882	45,349
LEASE PROCEEDS	0	122,696	0	0	0
TOTAL REVENUE	50,000	172,696	106,306	333,014	95,349
PRIOR YEAR BUDGETARY C/F	0	0	68,065	68,065	19,602
Total Revenues	50,000	172,696	174,371	401,079	114,951

Expenditures

WAGES	35,196	25,843	55,993	55,993	0
BENEFITS	2,860	2,035	12,855	12,855	0
OPERATING EXPENSES	95,179	230,437	46,998	46,998	25,500
TOTAL OPERATING EXPENDITURES	133,235	258,315	115,846	115,846	25,500
EDP EQUIPMENT	44,514	0	58,525	128,548	89,451
OTHER MACHINERY & EQUIP	0	0	0	156,685	0
TOTAL CAPITAL	44,514	0	58,525	285,233	89,451
Total Expenditures	177,749	258,315	174,371	401,079	114,951

OSC Landfill Closure Fund (327)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	521	745	710	710	730
CHANGE IN FAIR VALUE-INV	94	-172	0	0	0
RENTS & LEASES	15,000	15,000	15,000	15,000	15,000
SOLID WASTE FUND	13,796	13,354	12,696	12,696	14,900
TOTAL REVENUE	29,411	28,927	28,406	28,406	30,630
<i>Total Revenues</i>	29,411	28,927	28,406	28,406	30,630

Expenditures

OTHER PROFESSIONAL SVCS	11,500	11,400	10,050	10,050	14,900
TOTAL OPERATING EXPENDITURES	11,500	11,400	10,050	10,050	14,900
RESERVE FOR CONTINGENCIES	0	0	18,356	18,356	15,730
Total Expenditures	11,500	11,400	28,406	28,406	30,630

General Facilities Improvement Fund (330)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
FL DEPT OF TRANSPORTATION	0	0	0	0	200,000
DEUTSCHE BANK - DIVIDENDS	586	582	0	0	0
GENERAL FUND	100,000	0	0	0	0
DEBT PROCEEDS	1,045,267	0	0	0	0
TOTAL REVENUE	<u>1,145,853</u>	<u>582</u>	<u>0</u>	<u>0</u>	<u>200,000</u>
PRIOR YEAR BUDGETARY C/F	0	0	177,289	177,289	325,824
<i>Total Revenues</i>	<u>1,145,853</u>	<u>582</u>	<u>177,289</u>	<u>177,289</u>	<u>525,824</u>

Expenditures

ANNEX FLOORING REPLACEMENT	10,034	20,880	18,000	18,000	14,000
DESIGN - NEW FIRE STATION	0	0	0	0	200,000
PARKS LIGHTING UPGRADE	0	0	0	0	88,052
NEIGHBORHOOD IMPROVEMENTS	0	0	0	0	35,000
PLANTINGS AND NEW TREES	0	0	0	0	7,500
TOTAL OPERATING EXPENDITURES	<u>10,034</u>	<u>20,880</u>	<u>18,000</u>	<u>18,000</u>	<u>344,552</u>
BUILDING IMPOROVEMENTS	210,240	758,914	109,289	109,289	181,272
TOTAL CAPITAL	<u>210,240</u>	<u>758,914</u>	<u>109,289</u>	<u>109,289</u>	<u>181,272</u>
PERFORM CONTRACT SIEMENS	2,234	0	0	0	0
TOTAL DEBT PAYMENTS	<u>2,234</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
RESERVE FOR CONTINGENCIES	0	0	50,000	50,000	0
<i>Total Expenditures</i>	<u>222,508</u>	<u>779,794</u>	<u>177,289</u>	<u>177,289</u>	<u>525,824</u>

Public Works/Fire Station Construction Fund (335)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	1,907	11,924	0	0	0
CHANGE IN FAIR VALUE-INV	-1,906	6,241	0	0	0
INSURANCE PROCEEDS	1,000	0	0	0	0
ADMINISTRATIVE IMPACT FEE	181,939	0	0	0	0
DEBT PROCEEDS	0	1,300,000	0	0	0
TOTAL REVENUE	182,940	1,318,165	0	0	0
PRIOR YEAR BUDGETARY C/F	0	0	445,611	445,611	28,377
<i>Total Revenues</i>	182,940	1,318,165	445,611	445,611	28,377

Expenditures

SMALL TOOLS	1,944	3,810	0	0	0
LEGAL	12,623	0	0	0	0
REPAIR AND MAINT/OTHER	43,967	2,482	0	0	0
TOTAL OPERATING EXPENDITURES	58,534	6,292	0	0	0
BUILDINGS	12,150	588,064	315,946	315,946	0
ARCHITECTS	0	9,669	0	0	0
CIVIL ENGINEERS	560	16,577	0	0	0
GEOTECHNCL/ENVIRO/PERMIT	0	7,300	0	0	0
GENERAL CONTRACTORS	110,801	0	0	0	0
OTHER IMPROV OTHER BLDGS	0	15,023	0	0	0
MACHINERY & EQUIPMENT	0	33,718	0	0	0
FURNITURE & FIXTURES	0	24,810	0	0	0
WATER PLANT DEMOLITION	0	0	0	0	28,377
FLEET BUILDING EQUIPMENT	0	0	52,865	52,865	0
TOTAL CAPITAL	123,511	695,161	368,811	368,811	28,377
ADMIN IMPACT FEE FD	0	181,939	0	0	0
TOTAL INTERFUND TRANSFERS	0	181,939	0	0	0
2007 CIRN	0	38,527	0	0	0
TOTAL DEBT	0	38,527	-	-	-
RESERVE FOR CONTINGENCIES	0	0	76,800	76,800	0
<i>Total Expenditures</i>	182,045	921,919	445,611	445,611	28,377

Recreation Facilities Improvements Fund (340)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
FL RECR DEV ASST PR(FRDAP	126,088	691	0	0	0
RECREATION IMPACT FEES	70,625	0	0	0	0
DEBT PROCEEDS	0	0	0	0	640,000
TOTAL REVENUE	196,713	691	0	0	640,000
PRIOR YEAR BUDGETARY C/F	0	0	0	0	81,880
Total Revenues	196,713	691	0	0	721,880

Expenditures

COMMUNITY CENTER RENOVATIONS	0	0	0	0	669,000
TOTAL OPERATING EXPENDITURES	0	0	0	0	669,000
CIVIL ENGINEERS	0	0	0	0	40,000
PARK IMPROVEMENTS	238,499	158,717	0	0	0
TOTAL CAPITAL	238,499	158,717	0	0	40,000
RESERVE FOR CONTINGENCIES	0	0	0	0	12,880
Total Expenditures	238,499	158,717	0	0	721,880

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Water/Wastewater Operating Fund (401)

Beginning Cash and Cash Equivalents	1,212,315	1,846,643	3,157,828	3,157,828	5,420,487
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	2009-10	2010-11	2011-12	2011-12	2012-13
REVENUES	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
				<u>Budget</u>	

Charges for Service

Water and Irrigation Sales	4,254,822	4,785,195	5,092,408	5,092,408	4,700,232
Sewer Service Fees	1,230,159	5,700,594	5,977,966	5,977,966	5,988,617
Reclaim Water/Alternative Water Sales	245,295	870,214	950,343	950,343	910,020
Meter Installation Fees (parts and labor)	72,082	126,935	150,000	150,000	100,000
Meter Re-Connection Charges	119,472	104,597	100,000	100,000	100,000
Temporary Service - Utility Charges	0	1,085	0	0	0
Dual Check Replacement Fee	5	105	0	0	0
Backflow Maintenance/Testing	44	99	0	0	0
Miscellaneous Charges for Service	<u>739</u>	<u>635</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub Total: Charges for Service	5,922,618	11,589,459	12,270,717	12,270,717	11,798,869

Miscellaneous

Interest Earnings	60,619	42,915	50,000	50,000	65,000
Refund of Prior Year Expenses	216	(768)	0	0	0
Federal Direct Payment Subsidy*	0	0	624,565	624,565	612,000
Late Payment Charges	117,022	186,646	200,000	200,000	200,000
Returned Check Charges	4,151	4,720	5,000	5,000	5,000
Insurance Proceeds	606	0	0	0	0
Federal Stimulus Grant	0	652,324	0	312,283	0
Miscellaneous	203,984	756,155	0	0	0
Sale of Assets	<u>1,400</u>	<u>25,188</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub Total: Miscellaneous	387,998	1,667,180	879,565	1,191,848	882,000

*Build America Bonds subsidy related to Series 2010B taxable Utility Revenue Bonds.

Non-Revenues

Interfund Transfers (transfer from):

Reuse Construction Fund (402)*	807,000	0	0	0	0
Renewal and Replacement Fund (406)*	<u>444,753</u>	<u>0</u>	<u>0</u>	<u>67,607</u>	<u>0</u>
Sub-Total: Interfund Transfers	1,251,753	0	0	67,607	0

*For Accounting correction to prior year (2007)

Appropriated Retained Earnings

0

TOTAL REVENUES	7,562,369	13,256,639	13,150,282	13,530,172	12,680,869
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Water/Wastewater Operating Fund (401)

EXPENDITURES	2009-10	2010-11	2011-12	2011-12	2012-13
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
<u>Utility Administration</u>					
Personal Services	198,085	250,817	192,857	192,857	257,628
Operating Expenses*	522,934	22,347	95,619	108,368	41,713
Transfer to Vehicle Replacement Fund (407)	<u>8,827</u>	<u>20,897</u>	<u>22,388</u>	<u>22,388</u>	<u>4,956</u>
Sub-Total: Utility Administration	729,846	294,061	310,864	323,613	304,297
*FY 09-10 actual expenses include legal costs of \$478,625 related to the Masci litigation settlement.					
<u>Utility Billing and Customer Service</u>					
Personal Services	295,206	314,107	335,993	337,855	336,415
Operating Expenses	172,425	258,518	254,265	261,195	247,790
Transfer to Vehicle Replacement Fund (407)	<u>1,582</u>	<u>2,303</u>	<u>2,524</u>	2,524	2,524
Sub-Total: Utility Billing & Customer Service	469,213	574,928	592,782	601,574	586,729
<u>Water Production</u>					
Personal Services	468,007	365,482	365,520	365,520	361,624
Operating Expenses	1,014,336	975,815	1,047,862	1,091,691	1,032,986
Transfer to Vehicle Replacement Fund (407)	<u>7,995</u>	<u>12,929</u>	<u>12,041</u>	<u>12,041</u>	<u>5,624</u>
Sub Total: Water Production	1,490,338	1,354,226	1,425,423	1,469,252	1,400,234
<u>Water Distribution and Maintenance</u>					
Personal Services	312,456	296,696	310,711	310,711	341,280
Operating Expenses	86,848	133,507	154,160	202,693	137,395
Transfer to Vehicle Replacement Fund (407)	<u>25,775</u>	<u>24,132</u>	<u>24,389</u>	<u>24,389</u>	<u>8,079</u>
Sub Total: Water Distribution	425,079	454,335	489,260	537,793	486,754
Total: Water Production and Distribution	3,114,476	2,677,550	2,818,329	2,932,232	2,778,014
<u>Cross Connection Control</u>					
Personal Services	129,154	129,682	127,582	127,582	68,281
Operating Expenses	29,652	27,607	34,929	34,929	34,504
Transfer to Vehicle Replacement Fund (407)	<u>5,317</u>	<u>3,589</u>	<u>4,423</u>	<u>4,423</u>	<u>817</u>
Sub Total: Cross Connection and Control	164,123	160,878	166,934	166,934	103,602
<u>Wastewater Collection and Reuse Distribution</u>					
Personal Services	147,344	155,207	154,337	154,337	156,163
Operating Expenses	579,216	710,190	776,377	776,377	825,222
Transfer to Vehicle Replacement Fund (407)	<u>10,492</u>	<u>31,021</u>	<u>35,833</u>	<u>35,833</u>	<u>8,956</u>
Sub Total: Wastewater Operations	737,052	896,418	966,547	966,547	990,341

Water/Wastewater Operating Fund (401)

EXPENDITURES	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2011-12 <u>Amended Budget</u>	2012-13 <u>Budget</u>
<u>Alafaya Wastewater and Reclaimed Services</u>					
Personal Services	10,348	286,444	336,055	336,055	335,399
Operating Expenses	42,369	1,088,094	1,167,033	1,169,529	1,350,255
Transfer to Vehicle Replacement Fund (407)	<u>0</u>	<u>6,208</u>	<u>3,633</u>	<u>3,633</u>	<u>7,016</u>
Sub Total: Alafaya Wastewater/Reclaimed	52,717	1,380,746	1,506,721	1,509,217	1,692,670
<u>Reclaimed Water and Conservation</u>					
Personal Services	51,058	51,556	51,396	51,396	51,330
Operating Expenses	131,683	214,585	230,825	190,825	187,888
Transfer to Vehicle Replacement Fund (407)	<u>2,152</u>	<u>2,174</u>	<u>2,239</u>	<u>2,239</u>	<u>801</u>
Sub Total: Reclaimed Water	184,893	268,315	284,460	244,460	240,019
Total: Water/Wastewater Utility Operations	4,253,261	5,383,907	5,742,991	5,819,390	5,804,646
<u>Non-Expenditure Disbursements</u>					
Depreciation	<u>1,162,374.00</u>	<u>1,173,426.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Interfund Transfers (transfer to):</u>					
General Fund (001)	575,890	974,193	1,174,193	1,174,193	1,174,193
Revenue Bond Sinking Fund (201)*	34,683	23,244	34,748	34,748	34,869
General Obligation Debt Service Fund (203)	0	8,465	6,557	6,557	0
Technology Improvements Fund (320)	50,000	50,000	34,424	34,424	50,000
Renewal and Replacement Fund (406)	301,690	397,320	615,453	615,453	615,453
Stormwater Utility Fund (410)	7	190	200	200	0
Health Insurance Fund (510)	<u>49,500</u>	<u>71,900</u>	<u>61,513</u>	<u>61,513</u>	<u>61,513</u>
Sub Total: Transfer to Misc. Interfund Transfers	1,011,770	1,525,312	1,927,088	1,927,088	1,936,028
*for share of debt service payment to finance Public Works Complex					
<i>Transfer to Sinking Fund (403)</i>					
Sub Total: Transfer to Sinking Fund (403)	1,486,436	3,519,606	4,233,560	4,233,560	3,956,078
Total: Interfund Transfers	2,498,206	5,044,918	6,160,648	6,160,648	5,892,106
Reserve for Contingencies	0	0	1,246,643	1,550,134	984,117
TOTAL EXPENDITURES	7,913,841	11,602,251	13,150,282	13,530,172	12,680,869
Ending Cash and Cash Equivalents	1,846,643	3,157,828	5,420,487	5,420,487	6,667,130

UTILITIES ADMINISTRATION 3300

DESCRIPTION

Utilities Administration directs and manages the services and technical activities of Water Production and Distribution, Wastewater Collection and Reuse Distribution, and Cross Connection Control/Backflow Prevention. In conjunction with the City's Engineering Division, Administration also coordinates "renewal and replacement" capital improvement projects that are essential to the on-going maintenance and repair of utility system infrastructure.

The Administration budget also includes the professional services fees that are needed to update the City's utility rate model.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	319,758	425,666	310,474	310,474	432,976
Benefits	76,412	75,968	75,240	75,240	85,924
Operating	1,063,522	86,488	236,014	261,512	93,338
Capital	0	0	0	0	0
Total	1,459,692	588,122	621,728	647,226	612,238

BUDGET HIGHLIGHTS

The FY 12-13 budget reflects the re-alignment of personnel and filled positions. Otherwise, the operating budget has been reduced by \$55,657 which reflected the budget set aside for the Rate Study FY 11-12, this study is normally required every 3-5 years. The Perk Ponds (\$18,000) and remaining accounts are budgeted at or below the FY 11-12 budget, except cell phones, they reflect a \$950 increase since Nextel is discontinuing service.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

- 1. Ensure compliance with all technical requirements of the Florida Department of Environmental Protection and St. John’s River Water Management District, including related Federal and State requirements.
- 2. Ensure that all performance outcomes in the Utilities Division are met and that corrective actions are taken as adverse trends are identified during the year.
- 3. Ensure that all renewal and replacement capital projects under the direction of the Utilities Division are completed within budget and within 30 days of the planned project schedule.

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.50	2.50	2.50	2.75

UTILITY BILLING/CUSTOMER SERVICE 330I

DESCRIPTION

The Utility Billing and Customer Service administers the City's utility billing system, which includes billing and collection, and customer service support. Approximately 139,000 bills are produced annually for City water and sewer, stormwater and solid waste collection services.

In addition, this program assists customers in applying for a discount for their utility service, accepts utility payments, responds to customer inquiries, and resolves questions regarding customer accounts.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	221,821	237,487	260,156	265,683	271,338
Benefits	73,385	76,620	75,837	72,172	65,077
Operating	174,007	260,821	256,789	263,719	250,314
Capital	0	0	0	0	0
Total	469,213	574,928	592,782	601,574	586,729

BUDGET HIGHLIGHTS

The FY 12-13 budget includes the reallocation of a Meter Reader to the Distribution & Maintenance Department. This change increases the effectiveness of the Distribution & Maintenance department by having "more hands on deck" to aid the Customer Service Department for new service and processing of work orders in a timely manner for the customer. With the completion of the installation of radio read meters in the Alafaya service area, only 1 full time meter reader will be needed to read the radio meters as efficiencies in meter reading will result and the amount of time to read meters will decline. This was envisioned as part of the Siemens analysis and is the cost savings feature of the radio read initiative.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
# of Utility accounts (monthly average)	12,111	12,139	12,754	13,818
<i>Workload/Output</i>				
Total # of utility bills processed	145,337	146,868	153,813	166,650
Total # of bank draft payments	12,559	13,100	13,545	21,489
Total # of credit card payments	28,502	28,384	35,778	65,366
Total # of walk up customers served	27,232	27,905	29,924	46,300
# delinquent accounts (cut offs for nonpayment)	2,530	2,600	2,727	3,450
<i>Effectiveness/Service Quality</i>				
% payments from bank drafting	8.6%	8.9%	8.8%	12.9%
% payments from credit card transactions	19.6%	19.3%	23.3%	39.2%
% payments from walk up customers	18.7%	19.0%	19.5%	27.8%
Delinquent accounts as % of total	1.7%	1.8%	1.8%	2.1%
<i>Efficiency</i>				
Meter Reader Productivity Rate	87.5%	100.0%	87.5%	87.5%
Cost per meter read	0.72	0.50	0.48	0.38

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	6.20	5.45	6.20	5.20

WATER UTILITY PRODUCTION 3302

DESCRIPTION

The Water Production program is responsible for the operation and maintenance of all equipment associated with the City's drinking water treatment program. The West Mitchell Hammock Water Treatment Facility (WMHWTF) has a 10 million gallon per day (MGD) capacity. The WMHWTF has a drinking water storage capacity of 2.5 MG and the AM Jones Re-pump Facility has a drinking water capacity of 1.0 MG. The water production program has five (5) emergency backup power production generators.

The Water Production program operates and maintains ten (10) raw water production wells, eleven (11) ground water Monitoring Wells, and all required quality testing, sampling, and reporting as permitted by the St. Johns River Water Management Regulation Protection (FDEP) division.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amended Budget	FY 12-13 Budget
Salaries	359,994	281,973	282,228	282,228	279,749
Benefits	108,013	83,509	83,292	83,292	81,875
Operating	1,022,331	988,744	1,059,903	1,103,732	1,038,610
Capital	0	0	0	0	0
Total	1,490,338	1,354,226	1,425,423	1,469,252	1,400,234

BUDGET HIGHLIGHTS

The FY 12-13 budget decreased by \$25,189 by reducing the operating expenses in electricity, and repair/maintenance accounts. On the other hand, chemicals, fuel (regular and diesel), SCADA upgrades, and lab supplies have increased. Plant equipment also decreased for the upcoming fiscal year, with a focus on a needs assessment of the plant equipment over the next five years.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Population	33,342	33,675	34,012	34,573
<i>Workload/Output</i>				
# gallons water produced (MG)	1,349.0	1,460.0	1,378.0	1,423.0
Water consumption (MG)	1,295.0	1,300.0	1,350.0	1,376.0
Average daily demand	3.7	3.4	3.4	3.9
Average total maximum daily flow (MGD)	5.1	5.3	5.3	5.5
# water quality complaints	61.0	-	-	9.0
# corrective action work orders (internal)	277.0	188.0	188.0	250.0
<i>Efficiency</i>				
Cost per million gallons treated	1,101.03	1,024.23	1,034.41	1,018.97
Per capita consumption/day (gallons)	106.41	105.77	108.74	108.45
Unaccounted water loss as % of water produced	4.00%	10.96%	2.03%	3.30%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	7.00	6.00	5.50	5.50

WATER UTILITY DISTRIBUTION & MAINTENANCE 3303

DESCRIPTION

Water Distribution is responsible for distributing an average of 4.4 million gallons per day of water to more than 11,000 accounts and maintaining approximately 175 miles of water mains and 1000 hydrants.

In addition, this program is responsible for the installation of all new water meters, testing, calibration and/or replacement of existing water meters. This program responds to customer requests for assistance and any repairs necessary to maintain the system.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	232,837	228,210	239,189	239,189	264,311
Benefits	79,619	68,486	71,522	71,522	75,147
Operating	112,623	157,639	178,549	227,082	145,474
Capital	0	0	0	0	0
Total	425,079	454,335	489,260	537,793	484,932

BUDGET HIGHLIGHTS

The FY 12-13 budget is slightly less than last year's budget, due mainly to a realignment of costs. There are several projects planned within the Water Line budget, a repair and installation with taps (\$10,000) and replace Graham Avenue 2" galvanized with a 6" dutule (\$10,000); and a reduction within the Meters and Fittings budget of (\$27,950).

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
# total meters system wide	13,220	15,181	18,984	16,545
# potable meters system wide	11,747	12,288	12,378	12,769
# hydrants system wide	1,126	1,129	1,134	1,143
Miles of mains system wide	177	179	179	180
<i>Workload/Output</i>				
# total work orders completed	12,423	7,003	7,000	7,000
# locations responded to	2,719	1,187	863	342
# new meters installed (all radio read)	187	118	1,119	301
# all other misc. work orders	5,939	4,461	2,400	7,000
# hydrants maintained	25	5	30	60
<i>Effectiveness/Service Quality</i>				
% of City wide meters converted to Radio Reads	26.90%	8.10%	56.30%	0.00
% new building installs (all radio reads)	1.41%	0.80%	7.00%	1.80%
% hydrants maintained	2.2%	0.4%	2.7%	7.9%
<i>Efficiency</i>				
Cost per work order	33.81	31.40	36.48	67.00
Cost per mile to maintain distribution system	2,373	2,538	2,733	2,605

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
Total	6.00	6.00	6.00	7.00

RECLAIMED WATER & CONSERVATION

3306

DESCRIPTION

The Reclaimed Water/Conservation program is in direct response to a City Council initiative to conserve water resources through a series of incentives to residents who use potable water for irrigation.

The supply of reclaimed water from the City of Orlando's Iron Bridge Wastewater Treatment facility became available in November, 2008 through an agreement between Seminole County and the City of Oviedo. This agreement provides up to 3 million gallons per day to be available to the City of Oviedo residents.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	35,331	35,846	35,617	35,617	35,967
Benefits	15,727	15,710	15,779	15,779	15,363
Operating	133,835	216,759	233,064	193,064	188,689
Capital	0	0	0	0	0
Total	184,893	268,315	284,460	244,460	240,019

BUDGET HIGHLIGHTS

The FY 12-13 budget decreased by \$44,441 attributed to the allocation within Meters and Fittings, the budget for FY 11-12 was \$57,937 and the budget for FY 12-13 is \$18,000 or \$39,937 less than the FY 11-12 budget year. All other line items have basically remained the same with some small adjustments to Operating Supplies, and a reduction to the Purchased Reclaim Water due to a 5% efficiency change of a new disc filter.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect the city wide neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Amdended Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Bulk Reclaimed Water Cost	41,995	34,268	116,160	111,540
<i>Workload/Output</i>				
# customers served	1,100	2,223	2,975	2,862
linear feet of reclaimed water lines maintained	87,225	180,208	196,048	196,048
# new reclaimed meters installed	390	1,532	763	300
# landscape plans & irrigation plans reviews	176	288	115	132
# Home Water Use inspections	502	204	240	350
# H2Oviedo Incentive audits/inspections	26	22	20	30
<i>Effectiveness/Service Quality</i>				
Average time to resolve customer issues (hours)	2.00	2.00	2.00	2.00
# customer complaints high water consumption	425	553	850	400
# water restriction violations	600	132	200	200
<i>Efficiency</i>				
Cost to purchase reclaimed water	0.48	0.58	0.64	0.66

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	1.00	1.00	1.00	1.00

Cross Connection Control 3308

DESCRIPTION

The Cross Connection/Back Flow Prevention program was established in June, 1996 and is responsible for the following activities: inspections of over 5200 water service connections annually, testing of over 1900 residential back flow preventers, changing out over 1550 dual checks annually, monitoring the testing of over 1350 commercial backflow preventers annually, and performing inspections of new water services for cross connection compliance.

Working in conjunction with Water Distribution and Production, Cross Connection Control ensures the safety of drinking water that is supplied through the water distribution system.

Cross Connection Control activities are required by federal and state regulations and is mandatory for all public drinking water systems.

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	98,503	99,373	100,283	100,283	48,178
Benefits	30,651	30,309	27,299	27,299	20,103
Operating	34,969	31,196	39,352	39,352	35,321
Capital	0	0	0	0	0
Total	164,123	160,878	166,934	166,934	103,602

BUDGET HIGHLIGHTS

The FY 12-13 budget is \$63,332 less than FY 11-12 budget, due to a reduction in a Cross Connect position. The other Cross Connect position was transferred and reclassified as the Administrative Engineer for Public Works.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Active potable water connections	12,139	12,351	12,350	12,900
Residential Backflow assemblies tested	1,842	1,894	2,000	2,050
Residential dual check devices	2,536	2,629	3,105	4,450
<i>Workload/Output</i>				
Total inspections completed	5,863	6,642	7,140	7,340
Residential dual checks added to system - reclaim irrigation)	74	129	763	165
Cross connection incident reports	0	0	0	2
<i>Effectiveness/Service Quality</i>				
% Active water connections that have been surveyed or inspected	48.3%	54.3%	60.0%	70.0%
% Residential backflow assemblies tested	96.9%	100.0%	100.0%	100.0%
% Residential dual check repaired/changed out	51.6%	39.7%	33.3%	20.0%
<i>Efficiency</i>				
Cost per work order (dual check and backflow assembly testing)	50.47	52.03	51.91	47.91

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	2.00	2.00	2.00	1.00

WASTEWATER COLLECTION & REUSE DISTRIBUTION 350I

DESCRIPTION

Wastewater Collection is responsible for collecting an average of 444,000 gallons per day of wastewater from approximately 1600 accounts. The City's wastewater collection system utilizes 29 miles of sanitary sewer (both gravity and force main) and thirty (30) lift stations to handle the average production of 161 million gallons of wastewater.

The City presently relies on a sewer agreement with Seminole County (at wholesale prices) that allows the City to pump wastewater into Seminole County's transmission main, which is interconnected to the City of Orlando's Iron Bridge Wastewater Treatment Facility.

	FY 09-10 Actual	FY 10-11 Actual	FY 10-11 Actual	FY 11-12 Amended Budget	FY 12-13 Budget
Salaries	107,234	115,887	116,393	116,393	117,435
Benefits	40,110	39,320	37,944	37,944	38,728
Operating	589,708	741,211	812,210	812,210	834,178
Capital	0	0	0	0	0
Total	737,052	896,418	966,547	966,547	990,341

BUDGET HIGHLIGHTS

The FY 12-13 budget increase of \$23,794 is due to the increased operating cost to purchase sewer from Seminole County that has increased from \$3.41 to \$3.78 per 1000 gallons. The FY 12-13 budget amount is based on 172 million gallons of treated wastewater plus an additional 8.9 million gallons of treated wastewater due to Hammock Reserve, Le Parc, and Ale House. This will remain the largest single cost component for this program until the interconnection of the original City wastewater system and the Alafaya system is complete in 2014. The other budget changes are within Vehicle R&M, Repair & Maintenance of the lift stations and fuel.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Bulk Sewer transmission cost	455,982	580,140	584,890	615,133
<i>Workload/Output</i>				
Wastewater Transmission (per 1000 gallons)	176,863	159,903	186,522	180,391
# customers served	1,650	1,650	1,781	1,862
# lift stations in service	30	30	32	35
Linear feet of gravity sewer main	90,280	90,280	91,500	99,420
Linear feet of gravity main cleaned	79,980	21,000	35,000	35,000
Linear feet of force main	67,640	67,640	76,640	92,480
<i>Effectiveness/Service Quality</i>				
Average time to resolve complaint (hours)	3.00	2.00	3.00	2.00
# customer complaints	2.00	2.00	10.00	10.00
# sewer backups	2.00	1.00	15.00	15.00
# DEP violations	0	3.00	1.00	1.00
<i>Efficiency</i>				
Program cost per 1000 gallons	4.14	5.70	5.18	5.48
Transmission cost per customer served	276.35	259.19	328.41	330.36

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	3.00	3.00	3.00	3.00

ALAFAYA WW & RECLAIMED WATER DISTRIBUTION 3503

DESCRIPTION

The Wastewater Reclamation Facility is a 2.4 MGD Annual Average Daily Flow (AADF) facility. It is permitted as a domestic wastewater treatment facility consisting of two 1.2 MGD extended aeration treatment plants operating in parallel with a new master lift station, one mechanical bar screen, one surge tank with aeration from two surge blowers and surge pumps, two clarifiers, one filtration unit, two aerobic digesters, and two reuse tanks. The wastewater facility also operates two bio solids sludge removal containers. Flows to the facility shall be limited to 1.535 MGD, on an annual average basis.

This facility is regulated by permit from the Florida Department of Environmental Protection (FDEP).

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
Salaries	6,228	224,114	256,273	256,273	259,045
Benefits	4,120	62,330	79,782	79,782	76,354
Operating	42,369	1,094,302	1,170,666	1,173,162	1,357,271
Capital	0	0	0	0	0
Total	52,717	1,380,746	1,506,721	1,509,217	1,692,670

BUDGET HIGHLIGHTS

On August 24, 2010, City voters approved a charter amendment authorizing the issuance of \$36 million to purchase the assets of Alayafa Utilities and on September 15, 2010, the City closed on the financial transaction and began operations of the utility. Consequently, FY 10-11 represented the first full year of operations and the establishment of an operating budget for the Utility.

The FY 12-13 budget increase of \$185,949 includes the following changes that will result in updated operations and reflects some refinement of the operating cost:

- 1) PERC pond monitoring, valve replacement and repairs, and Sludge Removal cost increased by a small amount.
- 2) Reduction in Electricity.

BUDGET HIGHLIGHTS CONT'D

3) Plant Equipment increased in order to perform Preventive Maintenance on the SCADA toward signal point failures and On-Line Analyzers, and front entry gate replacement for security.

4) Increase to Repair & Maintenance on Equipment for \$14,000 for rebuilding the ribs pumping station pumps due to age and pumping capacity; generator for the maintenance & lift station; 4 new Gorman Rupp replacement waste pumps, and reuse distribution flow meter upgrade.

5) Increase in the cost of Chemicals for Odor Control at the Lift Stations, Polymers and Sludge dewatering increased, deodorizer masking agents under estimated in FY 11-12 the Sodium Hypochlorite @ \$0.70 per gallon for 71,500 gallons with a 7% increase or \$60,825.

6) Lab supplies increased for ENCO, Hach Lab Supplies, Oxygen sensor & transmitter monitoring equipment, SD900 all-weather refrigerated composite sampler. In general the cost to operate increased with the upgrades to the equipment and facility this past year.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget
<i>Input/Demand</i>				
Population	33,342	33,803	34,012	34,573
<i>Workload/Output</i>				
water produced (MG)	-	299	284	332
Reuse sold (MG)	-	453	453	394
Sludge Removal (wet tons)	-	2,368	2,734	3,190
Influent Per Quarter (MG)	-	446	438	424
<i>Effectiveness/Service Quality</i>				
Reuse redirected to ponds (MG)	-	156.0	105	98.0
Monitoring Well Violations	-	3.0	1.0	0.5
<i>Efficiency</i>				
Permitted capacity (MG) per day	1.535	1.535	1.535	1.535
% plant flow to permitted capacity	0.0%	79.0%	80.0%	78.0%

PERSONNEL SUMMARY

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
<i>Total</i>	0.00	5.00	4.50	5.50

Reclaimed Water System Construction Fund (402)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	-6,272	-5	0	0	0
CHANGE IN FAIR VALUE-INV	-619	-6	0	0	0
REFUND PRIOR YEAR EXPENSE	662,370	0	0	0	0
OTHER	6,485	0	0	0	0
UTILITY FUND	0	2,000	0	0	0
UTILITY CONSTR RSRV (403)	845,636	0	0	0	0
DEBT PROCEEDS	0	0	1,504,980	1,504,980	1,090,000
TOTAL REVENUE	1,507,600	1,989	1,504,980	1,504,980	1,090,000
PRIOR YEAR BUDGETARY C/F	0	0	85,932	85,932	0
Total Revenues	1,507,600	1,989	1,590,912	1,590,912	1,090,000

Expenditures

OTHER PROFESSIONAL SVCS	1,996	0	0	0	0
TOTAL OPERATING EXPENDITURES	1,996	0	0	0	0
DEBT SERVICE	150,918	151,156	0	0	0
TOTAL DEBT SERVICE	150,918	151,156	0	0	0
CIVIL ENGINEERS	0	396	0	0	0
RECLAIMED WATER LINES	28,502	1,411	1,504,980	1,504,980	1,090,000
KINGSBRIDGE ROAD RESURFACING	0	0	85,932	85,932	0
CONTRA ASSET ACCOUNT	-28,502	-1,807	0	0	0
TOTAL CAPITAL	0	0	1,590,912	1,590,912	1,090,000
WATER & SEWER FUND	807,000	0	0	0	0
TOTAL INTERFUND TRANSFERS	807,000	0	0	0	0
Total Expenditures	959,914	151,156	1,590,912	1,590,912	1,090,000

Utility Revenue Bond/SRF Sinking Fund (403)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
UTILITY FUND	1,486,436	3,519,606	4,233,560	4,233,560	4,231,082
WATER/SEWER IMPACT FEE FD	275,018	274,352	0	0	0
EQUITY TRX	522,956	0	0	0	0
TOTAL REVENUE	2,284,410	3,793,958	4,233,560	4,233,560	4,231,082
<i>Total Revenues</i>	2,284,410	3,793,958	4,233,560	4,233,560	4,231,082

Expenditures

DEPRECIATION	1,011,696	1,011,696	0	0	0
TOTAL OPERATING EXPENDITURES	1,011,696	1,011,696	0	0	0
UTILITY CONSTRUCTION (402)	845,636	0	0	0	0
EQUITY TRX	38,460,181	0	0	0	0
TOTAL INTERFUND TRANSFERS	39,305,817	-	-	-	-
2003, GOB/LMTD AD VALOREM	0	0	155,000	155,000	160,000
GENERATOR LEASE	0	0	80,942	80,942	84,047
STATE REVOLVING LOAN	0	0	159,707	159,707	164,064
2008 REVENUE BONDS	0	0	150,000	150,000	156,000
PERFORM CONTRACT SIEMENS	0	0	218,732	218,732	226,130
2010A UTIL REV BONDS T/E	0	0	520,000	520,000	530,000
2004 UTILITY REFUND 1996	0	0	235,000	235,000	240,000
2003, GOB/LMTD AD VALOREM	360,469	355,969	351,319	351,319	346,669
GENERATOR LEASE	18,138	15,258	12,268	12,268	9,163
STATE REVOLVING LOAN	124,309	61,587	77,839	77,839	73,481
2008 REVENUE BONDS	135,718	130,352	124,794	124,794	119,004
PERFORM CONTRACT SIEMENS	20,961	77,865	72,664	72,664	65,266
2010A UTIL REV BONDS T/E	4,925	119,168	118,813	118,813	108,413
2010B UTIL REV BONDS BABS	73,976	1,789,806	1,784,472	1,784,472	1,784,472
2004 UTILITY REFUND 1996	184,610	178,010	171,410	171,410	163,773
2003,GOB,LMTD AD VALOREM	300	300	300	300	300
EQUIPMENT/VEHICLE LEASES	0	0	0	0	38,773
2004 UTILITY REFUND 1996	300	300	300	300	300
AMORT. OF ISSUANCE COSTS	38,545	51,151	0	0	0
AMORT. OF DISCOUNT	8,991	-1,880	0	0	0
TOTAL DEBT PAYMENTS	971,242	2,777,886	4,233,560	4,233,560	4,269,855
<i>Total Expenditures</i>	41,288,755	3,789,582	4,233,560	4,233,560	4,269,855

Water/Wastewater R & R Fund (406)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	31,394	26,146	33,000	33,000	23,000
CHANGE IN FAIR VALUE-INV	6,828	-8,914	0	0	0
DEUTSCHE BANK - DIVIDENDS	832	554	0	0	0
FDOT UTILITY PROJ	247,569	0	0	0	0
REFUND PRIOR YEAR EXPENSE	197,184	0	0	0	0
UTILITY FUND	301,690	397,320	615,453	615,453	0
EQUITY TRX	2,463,840	0	0	0	0
TOTAL REVENUE	3,249,337	415,106	648,453	648,453	23,000
PRIOR YEAR BUDGETARY C/F	0	0	886,801	886,801	1,068,650
Total Revenues	3,249,337	415,106	1,535,254	1,535,254	1,091,650

Expenditures

OTHER PROFESSIONAL SVCS	11,226	0	0	0	0
PLANT EQUIPMENT	0	1,120	0	0	0
WATER LINES	18,205	9,952	52,800	52,800	65,000
LIFT STATIONS EQUIP	0	0	0	0	353,500
METERS/FITTINGS	0	0	0	0	37,700
TOTAL OPERATING EXPENDITURES	29,431	11,072	52,800	52,800	456,200
DEPRECIATION	116,014	285,245	0	0	0
WATER LINES	0	0	0	0	15,000
LIFT STATION EQUIPMENT	0	0	246,839	246,839	65,000
OTHER IMPROV OTHER BLDGS	1,722,841	0	0	0	0
METER REPLACEMENTS	0	0	0	0	200,000
OTHER MACHINERY & EQUIP	0	925,079	1,080,453	1,080,453	149,850
CIVIL ENGINEERS	0	2,910	0	0	0
CONTRA ASSET ACCOUNT	-1,722,841	-927,989	0	0	0
TOTAL CAPITAL	0	0	1327292	1327292	429850
GENERAL FUND	52,500	54,080	55,162	55,162	52,800
WATER & SEWER FUND	444,753	0	0	67,607	0
EQUITY TRX	5,266	0	0	0	0
TOTAL INTERFUND TRANSFERS	502,519	54,080	55,162	122,769	52,800
RESERVE FOR CONTINGENCIES	0	0	100,000	32,393	152,800
Total Expenditures	647,964	350,397	1,535,254	1,535,254	1,091,650

Vehicle and Equipment Replacement Fund (407)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	5,160	5,387	6,000	6,000	4,500
CHANGE IN FAIR VALUE-INV	933	-1,737	0	0	0
UTILITY FUND	62,140	103,253	107,471	107,471	38,773
TOTAL REVENUE	68,233	106,903	113,471	113,471	43,273
PRIOR YEAR BUDGETARY C/F	0	0	94,229	94,229	0
<i>Total Revenues</i>	68,233	106,903	207,700	207,700	43,273

Expenditures

MAINTENANCE ON VEHICLES	45,163	35,588	0	0	0
TOTAL OPERATING EXPENDITURES	45,163	35,588	0	0	0
VEHICLES	18,657	0	108,200	108,200	0
CONTRA ASSET ACCOUNT	-18,657	0	0	0	0
VEHICLES	0	0	99,500	99,500	0
TOTAL CAPITAL	0	0	207,700	207,700	0
VEHICLE REPLACEMENT FUND	0	0	0	0	38,773
TOTAL INTERFUND TRANSFERS	0	0	0	0	38,773
RESERVE FOR CONTINGENCIES	0	0	0	0	4,500
<i>Total Expenditures</i>	45,163	35,588	207,700	207,700	43,273

Water System Impact Fee Fund (408)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
WATER	29,331	11,622	20,000	20,000	75,000
WATER	59,301	7,152	10,000	10,000	75,000
INVESTMENTS	30,973	14,601	19,000	19,000	12,000
CHANGE IN FAIR VALUE-INV	5,792	-6,086	0	0	0
WATER CAPITAL REC FEES	0	3,718	0	0	0
TOTAL REVENUE	125,397	31,007	49,000	49,000	162,000
PRIOR YEAR BUDGETARY C/F	0	0	245,654	245,654	461,029
Total Revenues	125,397	31,007	294,654	294,654	623,029

Expenditures

IMPACT FEE UPDATE	0	0	7,404	7,404	35,000
WATER LINES	0	0	0	0	250,000
TOTAL OPERATING EXPENDITURES	-	-	7,404	7,404	285,000
DEPRECIATION	5,196	23,787	0	0	0
CIVIL ENGINEERS	3,063	0	0	0	0
WATER LINES	21,005	15,096	287,250	287,250	104,000
RECLAIMED WATER LINES	484,417	0	0	0	0
CONTRA ASSET ACCOUNT	-508,484	-15,096	0	0	0
TOTAL CAPITAL	1	-	287,250	287,250	104,000
UTILITY DEBT SERVICE RSRV	234,123	233,474	0	0	234,029
TOTAL INTERFUND TRANSFERS	234,123	233,474	-	-	234,029
Total Expenditures	239,320	257,261	294,654	294,654	623,029

Wastewater System Impact Fee Fund (409)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
SEWER	38,433	51,300	50,000	50,000	50,000
SEWER	2,360	10,387	2,500	2,500	20,000
DEVELOPER REIMBURSABLES	0	0	0	0	638,000
INVESTMENTS	14,470	11,284	14,000	14,000	10,000
CHANGE IN FAIR VALUE-INV	2,452	-3,967	0	0	0
DEBT PROCEEDS	0	0	0	0	241,200
TOTAL REVENUE	<u>57,715</u>	<u>69,004</u>	<u>66,500</u>	<u>66,500</u>	<u>959,200</u>
PRIOR YEAR BUDGETARY C/F	0	0	68,604	68,604	0
<i>Total Revenues</i>	<u>57,715</u>	<u>69,004</u>	<u>135,104</u>	<u>135,104</u>	<u>959,200</u>

Expenditures

OTHER PROFESSIONAL SVCS	0	0	7,404	7,404	0
LIFT STATIONS EQUIP	8,003	2,157	0	0	0
TOTAL OPERATING EXPENDITURES	<u>8,003</u>	<u>2,157</u>	<u>7,404</u>	<u>7,404</u>	<u>0</u>
DEPRECIATION	14,843	14,843	0	0	0
CIVIL ENGINEERS	10,755	0	0	0	0
LIFT STATION EQUIPMENT	5,915	0	0	0	0
CONTRA ASSET ACCOUNT	-16,670	0	0	0	0
SEWER LINES	0	0	127,700	127,700	879,200
TOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>127,700</u>	<u>127,700</u>	<u>879,200</u>
UTILITY DEBT SERVICE RSRV	40,895	40,878	0	0	40,975
TOTAL INTERFUND TRANSFERS	<u>40,895</u>	<u>40,878</u>	<u>0</u>	<u>0</u>	<u>40,975</u>
RESERVE FOR CONTINGENCIES	0	0	0	0	39,025
<i>Total Expenditures</i>	<u>63,741</u>	<u>57,878</u>	<u>135,104</u>	<u>135,104</u>	<u>959,200</u>

Series 2007 Utility Construction Fund (415)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	38,139	3,064	0	0	1,000
CHANGE IN FAIR VALUE-INV	5,914	-3,105	0	0	0
TOTAL REVENUE	44,053	(41)	0	0	1,000
PRIOR YEAR BUDGETARY C/F	0	0	98,214	98,214	98,214
<i>Total Revenues</i>	44,053	(41)	98,214	98,214	99,214

Expenditures

DEPRECIATION	135,681	171,538	0	0	0
CIVIL ENGINEERS	25,402	0	0	0	0
WATER LINES	865,705	292,976	0	0	0
OTHER IMPROV OTHER BLDGS	1,689,115	0	0	0	0
CONTRA ASSET ACCOUNT	-2,580,222	-292,976	0	0	0
TOTAL CAPITAL	0	0	0	0	0
RESERVE FOR CONTINGENCIES	0	0	98,214	98,214	99,214
<i>Total Expenditures</i>	135,681	171,538	98,214	98,214	99,214

Series 2010A Utility Rev. Bonds Const. Fund (416)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	1,514	14,696	19,000	19,000	11,500
CHANGE IN FAIR VALUE-INV	-843	-5,471	0	0	0
EQUITY TRX	5,176,341	0	0	0	0
TOTAL REVENUE	5,177,012	9,225	19,000	19,000	11,500
PRIOR YEAR BUDGETARY C/F	0	0	939,628	939,628	958,628
<i>Total Revenues</i>	5,177,012	9,225	958,628	958,628	970,128

Expenditures

DEPRECIATION	0	203,939	0	0	0
PURCHASED IMPROVEMENTS	112,598	0	0	0	0
WATER LINES	0	2,983	0	0	0
OTHER IMPROV OTHER BLDGS	4,068,245	0	0	0	0
CONTRA ASSET ACCOUNT	-4,180,844	-2,983	0	0	0
TOTAL CAPITAL	(1)	-	-	-	-
EQUITY TRX	66,204	0	0	0	0
TOTAL INTERFUND TRANSFERS	66,204	-	-	-	-
RESERVE FOR CONTINGENCIES	0	0	958,628	958,628	970,128
<i>Total Expenditures</i>	66,203	203,939	958,628	958,628	970,128

Series 2010B Util. Rev Bonds Const Fund (417)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
INVESTMENTS	8,229	73,508	34,000	34,000	37,000
CHANGE IN FAIR VALUE-INV	-4,583	-34,586	0	0	0
TOTAL REVENUE	<u>3,646</u>	<u>38,922</u>	<u>34,000</u>	<u>34,000</u>	<u>37,000</u>
PRIOR YEAR BUDGETARY C/F	0	0	3,293,716	3,293,716	66,500
<i>Total Revenues</i>	<u>3,646</u>	<u>38,922</u>	<u>3,327,716</u>	<u>3,327,716</u>	<u>103,500</u>

Expenditures

DEPRECIATION	0	1,151,608	0	0	0
OTHER PROFESSIONAL SVCS	0	88,899	0	0	0
TOTAL OPERATING EXPENDITURES	<u>0</u>	<u>88,899</u>	<u>0</u>	<u>0</u>	<u>0</u>
PURCHASED IMPROVEMENTS	123,953	0	0	0	0
CIVIL ENGINEERS	0	2,034	0	0	0
WATER LINES	0	80,972	0	100,000	0
RECLAIMED WATER LINES	11,640	64,160	0	0	0
SEWER LINES	0	0	487,037	487,037	0
OTHER IMPROV OTHER BLDGS	24,693,755	2,264,376	0	0	60,000
MACHINERY & EQUIPMENT	0	19,100	2,246,300	2,095,900	43,500
CONTRA ASSET ACCOUNT	-24,829,348	-2,430,642	0	0	0
TOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>2,733,337</u>	<u>2,682,937</u>	<u>103,500</u>
EQUITY TRX	451,486	0	0	0	0
TOTAL INTERFUND TRANSFERS	<u>451,486</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
RESERVE FOR CONTINGENCIES	0	0	594,379	644,779	0
<i>Total Expenditures</i>	<u>451,486</u>	<u>1,240,507</u>	<u>3,327,716</u>	<u>3,327,716</u>	<u>103,500</u>

Medical Insurance Fund (510)

Revenues

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Amdended Budget	FY 12-13 Budget
GENERAL CHARGES FOR SVCS	1,475,531	1,458,839	1,434,229	1,434,229	1,417,566
DEPENDENT	171,828	178,935	157,540	157,540	177,144
EMPLOYEE CONTRIBUTION	349,073	331,160	292,576	292,576	240,450
MANDATORY LIFE INSURANCE	36,785	34,499	32,824	32,824	45,818
LONG TERM DISABILITY	64,075	60,029	79,386	79,386	79,229
INVESTMENTS	27,564	21,166	20,000	20,000	13,750
CHANGE IN FAIR VALUE-INV	4,966	-6,604	0	0	0
COBRA SUBSIDY TAX REBATE	10,124	15,634	0	0	0
COBRA	18,527	15,732	12,000	12,000	12,000
RETIREES	15,122	16,561	10,000	10,000	10,000
INSURANCE PROCEEDS	366,241	84,531	10,000	10,000	10,000
BUILDING SERVICES FUND	7,958	0	0	0	0
GENERAL FUND	412,300	504,300	416,049	416,049	416,049
UTILITY FUND	49,500	71,900	61,513	61,513	61,513
STORMWATER OPERATIONS	19,100	23,800	22,438	22,438	22,438
TOTAL REVENUE	3,028,694	2,810,482	2,548,555	2,548,555	2,505,957
PRIOR YEAR BUDGETARY C/F	0	0	76,755	76,755	76,755
Total Revenues	3,028,694	2,810,482	2,625,310	2,625,310	2,582,712

Expenditures

BENEFITS	2,488,095	2,716,764	1,992,212	1,992,212	1,953,902
OPERATING EXPENSES	214,279	189,253	170,119	170,119	233,599
TOTAL HEALTH INSURANCE COSTS	2,702,374	2,906,017	2,162,331	2,162,331	2,187,501
OPERATING EXPENSES	233,462	258,566	306,211	306,211	320,765
TOTAL EMPLOYEE MEDICAL CLINIC CC	233,462	258,566	306,211	306,211	320,765
DEPRECIATION	5,922	10,152	0	0	0
TOTAL OPERATING EXPENDITURES	2,941,758	3,174,735	2,468,542	2,468,542	2,508,266
GENERAL FUND	39,638	40,484	56,768	56,768	56,768
TOTAL INTERFUND TRANSFERS	39,638	40,484	56,768	56,768	56,768
RESERVE FOR CONTINGENCIES	0	0	100,000	100,000	17,678
Total Expenditures	2,981,396	3,215,219	2,625,310	2,625,310	2,582,712

Medical Insurance Fund (510)

Beginning Fund Balance	975,569	1,033,015	912,545	912,545	935,790
	2009-10	2010-11	2011-12	2011-12	2012-13
REVENUES	Actual	Actual	Budget	Amended	Budget
Internal Service Charges				Budget	
City Contribution for Employee Health Insurance	1,475,531	1,458,839	1,434,229	1,434,229	1,417,566
City Contribution for Dependent Health Insurance	171,828	178,935	157,540	157,540	177,144
Employee Contribution for Dependent Coverage	349,073	331,160	292,576	292,576	240,450
City Contribution for Employee Life Insurance	36,785	34,499	32,824	32,824	45,818
City Contribution for Employee LT Disability	<u>64,075</u>	<u>60,029</u>	<u>79,386</u>	<u>79,386</u>	<u>79,229</u>
Sub-Total: Internal Service Charges	2,097,292	2,063,462	1,996,555	1,996,555	1,960,207
Miscellaneous					
Interest on Investments	32,530	14,562	20,000	20,000	13,750
Stop Loss Reimbursement					
- Over \$150K Claims (\$100K stop loss in FY 11)	139,478	0	0	0	0
- Over \$600K - for Shock Claim	215,809	0	0	0	0
Pharmaceutical Rebates	10,954	84,531	10,000	10,000	10,000
Cobra Payments	18,527	15,732	12,000	12,000	12,000
Cobra Subsidy Tax Rebate	10,124	15,634		0	0
Retiree Payments	<u>15,122</u>	<u>16,561</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Sub-Total: Miscellaneous	442,544	147,020	52,000	52,000	45,750
Interfund Transfers (transfer from):					
General Fund (001)	412,300	504,300	416,049	416,049	416,049
Building Services Fund (120)	7,958			0	0
Water/Wastewater Fund (401)	49,500	71,900	61,513	61,513	61,513
Stormwater Fund (410)	<u>19,100</u>	<u>23,800</u>	<u>22,438</u>	<u>22,438</u>	<u>22,438</u>
Sub-Total: Interfund Transfers	488,858	600,000	500,000	500,000	500,000
Appropriated Fund Balance	0	0	76,755	76,755	76,755
TOTAL REVENUES	3,028,694	2,810,482	2,625,310	2,625,310	2,582,712
EXPENDITURES					
Administrative Costs					
Claims Processing and Administration	199,927	176,335	162,315	162,315	225,795
Auditing Services	0	0	0	0	0
Actuarial Services	0	0	0	0	0
Employee Assistance Program Fee*	0	0	0	0	0
Wellness Program Operating Supplies	0	187	1,000	1,000	1,000
Health Risk Assessments (non-BCBS participants)	0	0	5,544	5,544	5,544
Flex Spending Debit Card/125 Admin. Fee	<u>10,125</u>	<u>9,153</u>	<u>1,260</u>	<u>1,260</u>	<u>1,260</u>
Sub-Total: Operating Expenses	210,052	185,675	170,119	170,119	233,599
*Charged to Human Resources budget in prior to FY 09-10.					
Claims Expenses/Liabilities					
Blue Cross/Blue Shield Payments - Employees	595,396	671,387	486,870	486,870	600,000
Blue Cross/Blue Shield Payments - Dependents	389,232	402,844	323,020	323,020	275,000
Blue Cross/Blue Shield Payments - Shock Claim	455,313	503,843	500,000	500,000	500,000
Blue Cross/Blue Shield Payments - Cobra	19,790	15,471	22,860	22,860	18,000
Blue Cross/Blue Shield Payments - Retirees	<u>132,629</u>	<u>159,806</u>	<u>150,000</u>	<u>150,000</u>	<u>140,000</u>
Sub-Total: Blue Cross/Blue Shield Claims	1,592,360	1,753,351	1,482,750	1,482,750	1,533,000

Medical Insurance Fund (510)

	2009-10	2010-11	2011-12	2011-12	2012-13
<u>EXPENDITURES</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
				<u>Budget</u>	
<u>Stop Loss Reimbursable Claims (in excess of \$100K)</u>					
Blue Cross/Blue Shield Payments - Employees	124,560	28,807	0	0	0
Blue Cross/Blue Shield Payments - Shock Claim	215,809	503,843	0	0	0
Blue Cross/Blue Shield Payments - Dependents	0	0	0	0	0
Blue Cross/Blue Shield Payments - Cobra	0	0	0	0	0
Blue Cross/Blue Shield Payments - Retirees	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Stop Loss Reimbursable Claims	340,369	532,650	0	0	0
Total Claims Expenses - excluding shock claim	1,477,416	1,782,158	982,750	982,750	1,033,000
Health Reimbursement Account (HRA) Expenses	<u>39,283</u>	<u>61,887</u>	<u>45,000</u>	<u>45,000</u>	<u>30,000</u>
Total: Claims Expenses	1,972,012	2,347,888	1,527,750	1,527,750	1,563,000
*includes payments for employees, retirees and cobra					
<u>Insurance Premiums</u>					
Individual Excess Loss & Aggregate	425,662	500,232	352,252	352,252	307,902
Life Insurance	33,249	31,266	32,824	32,824	30,000
Long Term Disability	<u>57,172</u>	<u>61,221</u>	<u>79,386</u>	<u>79,386</u>	<u>53,000</u>
Sub-Total: Insurance Premiums	516,083	592,719	464,462	464,462	390,902
<u>Employee Medical Clinic</u>					
Modular Bldg. Renovations & Furnishings/Equip.	66,376	588	0	0	0
Utilities	3,705	5,847	6,765	6,765	6,765
Telephone/Postage/Miscellaneous	1,774	1,690	6,700	6,700	6,700
Initial Set-Up Fee (inventory and supplies)	17,658	3,541	0	0	0
Lab and Supplies	10,269	18,297	31,250	31,250	31,250
Drug Formulary (prescription costs)	7,051	25,369	31,250	31,250	31,250
Medical Staffing Costs	86,975	137,891	167,870	167,870	180,000
Monthly Service Fee	<u>39,654</u>	<u>65,343</u>	<u>62,376</u>	<u>62,376</u>	<u>64,800</u>
Depreciation	<u>5,922</u>	<u>10,152</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total: Employee Medical Clinic	233,462	258,566	306,211	306,211	320,765
<u>Capital Outlay</u>					
Treadmill and Audiometer	24,087	0	0	0	0
Digital X-Ray Machine	77,429	0	0	0	0
Contra Asset Account	(101,516)				
Sub-Total: Capital Outlay	0	0	0	0	0
<u>Debt Service (x-ray machine)</u>					
Principal	0			0	0
Interest	<u>0</u>			<u>0</u>	<u>0</u>
Sub-Total: Debt Service	0	0	0	0	0
<u>Interfund Transfers (transfer to):</u>					
General Fund (for HR staff support)	<u>39,639</u>	<u>40,484</u>	<u>56,768</u>	<u>56,768</u>	<u>56,768</u>
Sub-Total: Interfund Transfers	39,639	40,484	56,768	56,768	56,768
Reserve for Contingency	0	0	100,000	100,000	17,678
TOTAL EXPENDITURES	2,971,248	3,425,332	2,625,310	2,625,310	2,582,712
Ending Fund Balance	1,033,015	912,545	935,790	935,790	935,790

O V I E D O
Florida

**Five Year Capital Improvements Program (CIP)
Project Summary and Operating Budget Impact**

The City's Five Year Capital Improvements Program identifies an investment of \$65million for infrastructure and community improvements of which \$16.7 million is scheduled for FY 12-13. Below is a summary of the major project categories and the potential impact that particular projects will have on future operating budgets.

Transportation Improvements

Approximately \$16.2 million of road and safety related improvements are programmed over the next five (5) years (excluding the Division Street extension and other roadways that are part of the New Town Center). The major projects include:

- Resurfacing of portions the City's 125 mile road network (\$392,000, FY 12-13).
- Construction of new sidewalk sections around Lawton Elementary (\$680,284 FY 14-15)
- Transportation Master Plan improvements (\$943,200 FY 13-14).
- Right of Way acquisition of the SR 426/CR 419 road widening project (\$6,965,240 FY 14-15).

Over time, road resurfacing and sidewalk replacement will reduce recurring street maintenance and sidewalk repair expenses. In order to fund the scheduled improvements over the next five (5) years, particularly the resurfacing program, it will be necessary to allocate approximately \$750,000 every year from excess General Fund reserves (if available). This amount coupled with Local Option Gas Tax revenues of \$700,000+ annually will fund the recommended improvements.

Recreation Facility Improvements

With the completion of the Recreation Master Plan in late 2006, the City's facility needs are better defined so that the City Council can address areas where the City may be deficient, based on accepted facility standards, for parks, athletic fields and hard courts. The planned CIP schedule will likely be amended subject to funding availability.

Acquisition of the former USPS site in 2011 is complete as are designs for the renovation. Renovation is scheduled to commence in FY 12-13. The site will be called the Oviedo Community Center and will be staffed by current employees who were displaced with the closing of the Memorial Building. The ongoing costs for the maintenance of the community center will be absorbed into the building maintenance department and should be minimal due to the newness of the renovation.

General Facility Improvements and Beautification

Current projects that are scheduled for FY 12-13 include the completion of work on the Public Works Complex with construction/reconstruction of the former Dial Septic building adjacent to the Evans Street complex, equipment storage bays, and a car wash facility. The impact to operating budgets will be in the form of continued annual debt service payments at approximately \$494,000 as well as normal building maintenance and repair for these structures. These improvements will not add costs for additional personnel.

Other projects include engineering and design for a new Fire Station to replace the current one that is within the right of way of a major road project to widen SR426/419, and continued general tree replacement around the city to replace the tree canopy damaged during the 2004 hurricane season. Replacement of the tree canopy damaged by the hurricanes of 2004 continues but has minimal impact due to the size and location of replacement trees used in the project.

Water and Wastewater Utility Improvements

Improvements to the City's Water/Wastewater Utility comprise approximately 25% of the entire 5 Year CIP with a total capital investment of more than \$16 million. The investments include approximately \$7.1 million over the next 5 years for projects infrastructure/capacity improvements that are necessary to keep pace with on-going system expansion, maintenance and repairs, and as identified in the Water/Wastewater Master Plan are scheduled although a combination of impact fees and debt financing will be

The recently adopted Reclaimed Master Plan now provides the City with a blueprint for constructing almost \$8.4 million of reclaimed system improvements to serve various neighborhoods throughout the City, as alternative water sources will be required as part of the City's Consumptive Use Permit. The planned distribution system that would be constructed over the next 5 years would serve approximately 2,700 residential units and almost 2,300 customers or about 25% of the existing reclaimed water customer base.

The higher profile projects include wastewater plant improvements, a variety of R&R projects and the Alafaya Woods Section 17 & 18, Twin Rivers phases 1 & 2 as well as the Riverside retrofit for the reclaimed system. The master lift station reroute will redirect existing lift stations to the city's new wastewater facility will provide the city with more available reclaimed water thereby reducing the need to purchase additional reclaimed water from the City of Orlando's Iron Bridge facility.

Given the magnitude of these projects in terms of cost, debt financing may be required, which in turn will have an impact on future utility rates to support the annual debt service payments.

Vehicle Replacement and New Acquisitions

The vehicle replacement and new acquisition program is the continued implementation of a comprehensive vehicle replacement program scheduled and funded over the next five years. The proposed schedule over the next 5 years includes replacement of 50 vehicles or approximately 34% of the current fleet of rolling stock. Of the 50 vehicles scheduled for replacement, 35 or about two-thirds are in the Police and Fire Departments. The benefits of the replacement program are reflected in the reduction of recurring fleet maintenance expenses, as well as lower vehicle downtime, which in turn increases service availability to the community. Currently, the city is reviewing methods of purchase to reduce the cost involved in replacing administrative vehicles for the police department.

Stormwater Drainage Improvements

The Stormwater Master Plan provided the City with a comprehensive evaluation of existing drainage problems, water quality and maintenance related issues. Construction of 4 of the identified drainage improvement projects over the next 5 years are included in the Master Plan approved by the City Council in April of 2005. The improvements are intended to resolve persistent and serious flooding problems for both present and future land use conditions, thereby reducing operating costs for continued emergency repairs. The priorities will be evaluated annually for cost estimates. These estimates may alter the priorities and scheduling.

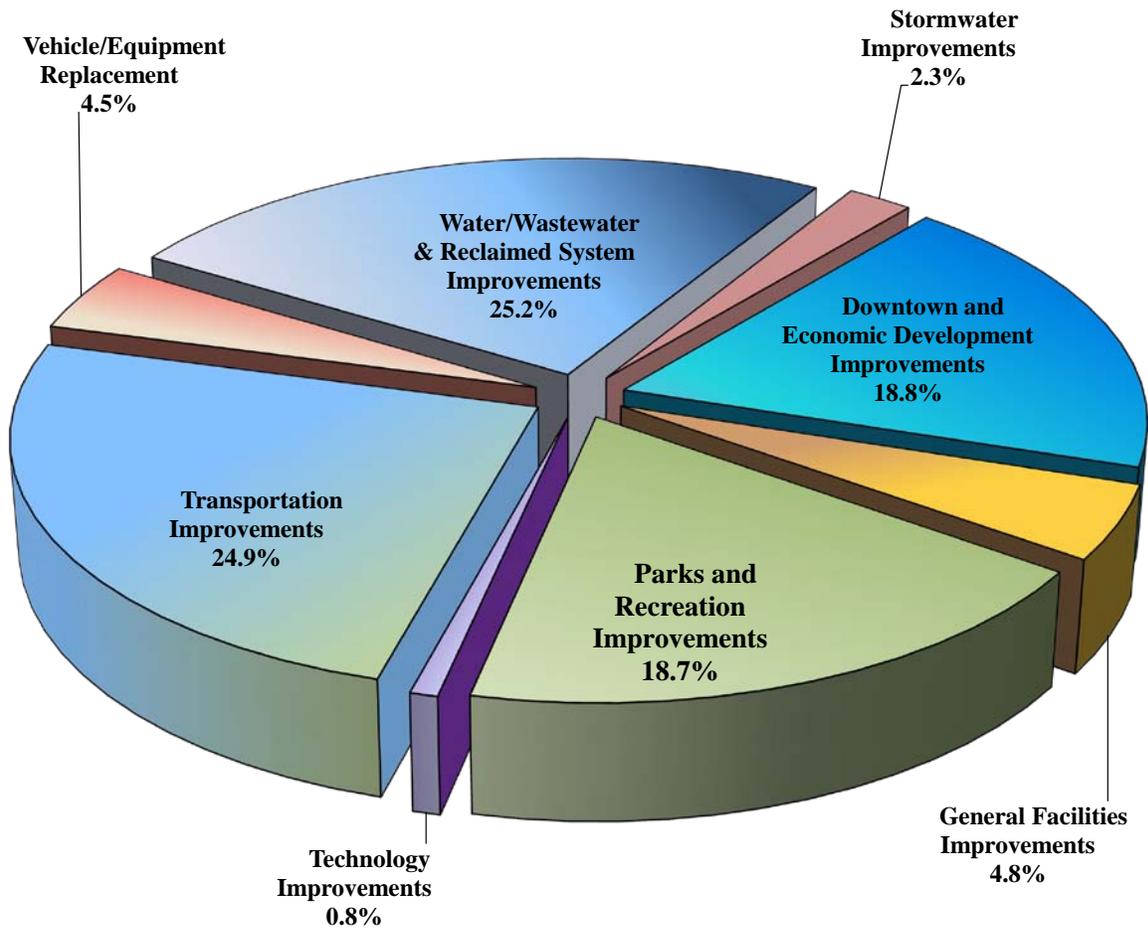
A large proportion of the projects are in older developments that are located in the central, north and west portions of the City. The projects were prioritized based on the following criteria: 1) flood abatement/reduction, 2) community benefit, 3) water quality improvement, 4) City maintenance reduction and 5) aesthetic improvement.

Funding for the improvements will be derived from the Stormwater Utility Fee that was increased to \$7 per ERU in October 1, 2007.

5 YEAR CIP: EXPENDITURES BY PROJECT CATEGORY

Downtown and Economic Development Improvements	12,244,000	18.81%
General Facilities Improvements	3,139,149	4.82%
Parks and Recreation Improvements	12,172,052	18.70%
Technology Improvements	502,051	0.77%
Transportation Improvements	16,221,191	24.93%
Vehicle/Equipment Replacement	2,904,117	4.46%
Water/Wastewater & Reclaimed System Improvements	16,414,875	25.22%
Stormwater Improvements	1,479,342	2.27%
TOTAL: 5 YEAR CIP EXPENDITURES	65,076,777	100.0%

5 Year CIP Expenditures by Project Category



DOWNTOWN AND ECONOMIC DEVELOPMENT IMPROVEMENTS

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>New Downtown Center Infrastructure</u>						
-Developer Responsible Work - City Funded	5,500,000	-	-	-	-	5,500,000
-Developer Responsible Work - Developer Funded	3,789,000	-	-	-	-	3,789,000
-City Responsible Amenities	250,000	2,250,000	-	-	-	2,500,000
-Intersection Imps:(Mitchell Hammock & Oviedo Way)	455,000	-	-	-	-	455,000
Sub Total: New Downtown Center Infrastructure	9,994,000	2,250,000	-	-	-	12,244,000
Total: Downtown and ED Improvements	9,994,000	2,250,000	-	-	-	12,244,000

GENERAL FACILITIES IMPROVEMENTS

<u>HVAC Replacement</u>						
- Council Chambers AHU	25,000	-	-	-	-	25,000
- Chiller Unit Replacement	-	-	125,000	-	-	125,000
Sub-Total: HVAC Chiller	25,000	-	125,000	-	-	150,000
<u>Generator Replacement</u>						
- Generator & Installation	156,272	-	-	-	-	156,272
Sub Total: Generator Replacement	156,272	-	-	-	-	156,272
<u>Mitchell Hammock Lighting and Beautification</u>						
- Engineering/Design	-	-	25,000	-	-	25,000
- Landscaping/Hardscape	-	-	-	170,000	-	170,000
- Street Lighting	-	-	-	265,000	-	265,000
Sub Total: MH Lighting and Beautification	-	-	25,000	435,000	-	460,000
<u>Gateway and Road Beautification</u>						
- Winter Springs Blvd Irrigation	8,000	-	-	-	-	8,000
- Winter Springs Blvd Landscaping	20,000	-	-	-	-	20,000
- SR 426 Medians Irrigation/landscaping	10,000	-	-	-	-	10,000
- North Lockwood Road Landscaping (419 - 426)	-	25,000	-	-	-	25,000
- CR 419 Irrigation / Medians--Waverly Woods to Bridge	-	-	35,000	-	-	35,000
- CR 419 Landscaping / Medians--Bridge to Sterling Creek	-	-	50,000	-	-	50,000
Sub Total: Gateway and Road Beautification	38,000	25,000	85,000	-	-	148,000
<u>City Wide Improvements</u>						
- Fence Repair	15,000	-	-	-	-	15,000
- Electronic Speed Signs	10,000	-	-	-	-	10,000
- Traffic Calming	-	40,000	-	-	-	40,000
- Landscape Enhancements	7,500	-	-	-	-	7,500
- Crosswalk/Street Striping and Improved Signage	10,000	-	-	-	-	10,000
- Shoulder Grading	-	10,000	-	-	-	10,000
Sub Total: City Wide Improvements	42,500	50,000	-	-	-	92,500
<u>Facility Relocation: Fire Station 44 and Fire Station 46</u>						
- Design	200,000	-	-	-	-	200,000
- Construction	-	-	1,890,000	-	-	1,890,000
Sub Total: Facility Relocation	200,000	-	1,890,000	-	-	2,090,000
<u>Boston Hill Water Plant Demolition</u>						
- Demolition	28,377	-	-	-	-	28,377
Sub-Total: Boston Hill Water Plant Demolition	28,377	-	-	-	-	28,377
<u>City Hall Campus Renovations</u>						
- Annex Building Flooring	14,000	-	-	-	-	14,000
Sub Total: City Hall Campus Renovations	14,000	-	-	-	-	14,000
Total: General Facilities Improvements	504,149	75,000	2,125,000	435,000	-	3,139,149

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
PARKS AND RECREATION IMPROVEMENTS						
<u>Parks and Pedestrian System Master Plan - Phase I</u>						
- Dog Park	25,000	-	-	-	-	25,000
- Open Space Field	125,000	-	75,000	-	95,000	295,000
- Permitting/Miscellaneous	-	-	-	-	-	-
- Round Lake Park	260,000	-	-	-	-	260,000
- Shane Kelly Fields	-	-	-	-	-	-
- OSC/LongLake	-	300,000	-	-	-	300,000
- Land Acquisition	100,000	-	-	-	500,000	600,000
- Round Lake Field (1) & Park Renovations (Phase I)	-	837,500	-	-	-	837,500
- Cover (7) Existing Playgrounds	312,500	312,500	-	-	-	625,000
- Multi-purpose Fields (Landfill Site - 4 fields)	-	-	-	1,625,000	1,625,000	3,250,000
- Oviedo Sports Complex/Long Lake Renovation	-	1,875,000	1,875,000	-	-	3,750,000
Sub Total: Master Plan Projects	822,500	3,325,000	1,950,000	1,625,000	2,220,000	9,942,500
<u>Skate Park Building</u>						
- Design	5,000	-	-	-	-	5,000
- Construction \$150 per Square Foot	-	75,000	-	-	-	75,000
- Existing Building Moved Gym & Aquatic Facility	-	15,000	-	-	-	15,000
Sub Total: Skatepark Building at Riverside	5,000	90,000	-	-	-	95,000
<u>Renovations for new Community Center</u>						
- Architectural/Design	40,000	-	-	-	-	40,000
- Construction/Remodeling Costs	520,000	-	-	-	-	520,000
- Landscaping	20,000	-	-	-	-	20,000
- Demolition Costs	60,000	-	-	-	-	60,000
	640,000	-	-	-	-	640,000
<u>Gymnasium Fitness Room Addition</u>						
- Engineering/Design	-	-	65,000	-	-	65,000
- Construction	-	-	-	265,000	-	265,000
- Fitness Equipment	-	-	-	100,000	-	100,000
	-	-	65,000	365,000	-	430,000
<u>Musco Sports Lighting Upgrade</u>						
- Minor upgrade to existing lighting	88,052	-	-	-	-	88,052
- Equipment and Installation	-	-	827,000	-	-	827,000
	88,052	-	827,000	-	-	915,052
<u>Gymnasium Walkway Overhang</u>						
	80,500	-	-	-	-	80,500
<u>Shane Kelly House Renovation</u>						
- Septic System	15,000	-	-	-	-	15,000
- Interior Renovation	20,000	-	-	-	-	20,000
- Septic Exterior Renovations	20,000	-	-	-	-	20,000
Sub Total: Shane Kelly House Renovation	55,000	-	-	-	-	55,000
<u>Gymnasium Facility Repairs</u>						
- Gutter Replacement	14,000	-	-	-	-	14,000
Total: Recreation and Parks Improvements	1,705,052	3,415,000	2,842,000	1,990,000	2,220,000	12,172,052

TECHNOLOGY IMPROVEMENTS

Desktop Replacement

- 5 Year Plan	61,451	72,000	72,000	72,000	72,000	349,451
Sub Total: Desktop Replacement	61,451	72,000	72,000	72,000	72,000	349,451

Apparatus Mobile Data Terminals (MDTs)

- 7 MDT Units	28,000	-	-	-	-	28,000
Sub Total: Apparatus Mobile Data Terminals (MDTs)	28,000	-	-	-	-	28,000

	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Conductive Energy Devices (Taser) and holsters</u>						
- Conductive Energy Devices	-	28,500	-	28,500	-	57,000
- Holsters	-	2,100	-	2,100	-	4,200
Sub-Total:	-	30,600	-	30,600	-	61,200

<u>Selectron VoiceUtility</u>						
- Hardware/Software	63,400	-	-	-	-	63,400
Sub-total	63,400	-	-	-	-	63,400

Total: Technology Improvements	152,851	102,600	72,000	102,600	72,000	502,051
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TRANSPORTATION IMPROVEMENTS

<u>Sidewalk Repair and Connectivity</u>						
- Sidewalk Trip and Fall Hazard - Repairs	50,000	50,000	75,000	75,000	-	250,000
- New Sidewalks and Connectivity	-	112,547	66,192	-	-	178,739
Sub Total: Sidewalk Repair and Connectivity	50,000	162,547	141,192	75,000	-	428,739

<u>Lawton Elementary Vicinity Sidewalk Connection Project</u>						
- Construction	-	-	595,264	-	-	595,264
- Post Design	-	-	10,000	-	-	10,000
- CEI Services	-	-	75,000	-	-	75,000
Sub Total: Lawton Elementary Vicinity Sidewalk Connection P	-	-	680,264	-	-	680,264

<u>SR426/CR419: Phase 1 Option</u>						
- Right-of-Way	-	-	6,965,240	-	-	6,965,240
- Construction	-	-	-	2,975,560	-	2,975,560
- CEI	-	-	-	447,000	-	447,000
Sub Total: SR426/CR419	-	-	6,965,240	3,422,560	-	10,387,800

<u>Road Resurfacing - General</u>						
- Resurfacing	392,183	601,803	431,102	580,102	316,898	2,322,088
	392,183	601,803	431,102	580,102	316,898	2,322,088

<u>Transportation Master Plan Road Improvement</u>						
Lockwood Rd. Rt Turn Lane @ CR419	-	-	-	-	245,000	245,000
Roadway Extension Projects - Preliminary Engineering Analysis	-	-	52,600	-	-	52,600
Eastbridge Traffic Signal	-	400,700	-	-	-	400,700
Lockwood Blvd/Seminole Creek Median Improvement	-	212,500	-	-	-	212,500
Mitchell Hammock Right Turn Lane @ AWB	-	270,000	-	-	-	270,000
Norma/Clonts Reconstruction and Traffic Calming	-	60,000	-	575,000	-	635,000
Sub Total: Transportation Master Plan Road Improvement	-	943,200	52,600	575,000	245,000	1,815,800

<u>Adaptive Traffic Control System Mitchell Hammock</u>						
- Design/Post Design	-	-	-	-	36,900	36,900
- Construction	-	-	-	-	180,000	180,000
- CEI	-	-	-	-	27,000	27,000
Sub Total: Adaptive Traffic Control System	-	-	-	-	243,900	243,900

<u>Resurfacing MHR and Lockwood Blvd. Intersection</u>	-	30,000	-	-	-	30,000
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<u>Traffic Calming</u>	25,000	25,000	25,000	25,000	25,000	125,000
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<u>Unpaved Roads - Surface Rehabilitation</u>						
Re-Mixing Existing Surface	10,000	-	-	-	-	10,000
Equipment Rental (grading & compaction)	3,000	-	-	-	-	3,000
- Rosa Ave.	38,000	-	-	-	-	38,000
- Shady Lane	-	15,000	-	-	-	15,000
Sub Total: Unpaved Road Construction	51,000	15,000	-	-	-	66,000

<u>Oviedo Blvd. At Grade Pedestrian Crossing</u>	80,000	-	-	-	-	80,000
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<u>SR 434 Resurfacing Project - Mast Arm Upgrades</u>	41,600	-	-	-	-	41,600
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	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
Total: Transportation Improvements	639,783	1,777,550	8,295,398	4,677,662	830,798	16,221,191

VEHICLE/EQUIPMENT REPLACEMENT

General Fund Related Departments

- Replacement Vehicles	223,000	266,500	171,000	199,500	208,500	1,068,500
- Replacement - Heavy Equipment	-	-	-	-	-	-
- Replacement - Other	-	-	-	-	-	-

Fire/Rescue Vehicles*

- Pumper Replacement	-	485,000	-	-	495,000	980,000
- Rescue Vehicle Replacement	-	195,000	-	205,000	-	400,000

*vehicles to be purchased with lease financing

Water/Wastewater Utility

- Replacement	-	16,500	39,000	105,000	78,000	238,500
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Fire Defibrillator Replacement

- Replace defibrillators in emergency units	64,305	32,812	-	-	-	97,117
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Police Equipment

- Mobile Command Unit	100,000	-	10,000	-	10,000	120,000
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Total: Vehicle Replacement and New Acquisitions	387,305	995,812	220,000	509,500	791,500	2,904,117
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WATER / WASTEWATER UTILITY IMPROVEMENTS

WATER SYSTEM IMPROVEMENTS

Renewal and Replacement Projects

Fire Hydrant Replacement	52,800	52,800	52,800	52,800	52,800	264,000
SCADA Upgrades - Water Plant	65,000	-	-	-	-	65,000
Well 301 Back-up power	36,500	-	-	-	-	36,500
Neptune Data collector	9,950	-	-	-	-	9,950
Water Meter Replacements	200,000	-	-	-	-	200,000
Preventative Maintenance on Wells	7,500	7,500	7,500	7,500	7,500	37,500
Plant Maintenance Misc. Motors	22,500	22,500	22,500	22,500	22,500	112,500
Tomoca C02 Repair	10,000	-	-	-	-	10,000
Graham Street Main Improvement	15,000	-	-	-	-	15,000
	419,250	82,800	82,800	82,800	82,800	750,450

Sub Total: Renewal and Replacement Projects

419,250	82,800	82,800	82,800	82,800	82,800	750,450
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Potable Water System: Capacity Improvements

- Conflict Remediation of SR426 & SR434	250,000	-	-	-	-	250,000
- Emergency Interconnect between Oviedo & Winter Springs	69,000	-	-	-	-	69,000
- Water Master Supply Plan Update	35,000	-	-	-	-	35,000
- SR 426/CR419 PH1 12" main 434 to Franklin	35,000	-	-	230,000	-	265,000
- Mitchell Hammock Turn lane - Utility Relocation Project	65,000	-	-	-	-	65,000
- Chapman/Ragsdale Connector	-	189,000	-	-	-	189,000
- North Pine St. 10 in. Water Main	-	78,469	-	-	-	78,469
- Lockwood Blvd. 16 in. Water Main	-	125,000	-	-	-	125,000
- Carib and Tomoka 6 in. Main Upgrade	-	-	184,000	-	-	184,000
- Isles of Oviedo 8" Service Line	-	-	-	93,750	431,250	525,000
- Franklin St. 8 in. Water Main	-	-	-	-	140,000	140,000
	454,000	392,469	184,000	323,750	571,250	1,925,469

Sub Total: Potable Water System Improvements

454,000	392,469	184,000	323,750	571,250	1,925,469
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Total: Water System Improvements

873,250	475,269	266,800	406,550	654,050	2,675,919
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WASTEWATER SYSTEM IMPROVEMENTS

Wastewater System: Improvements

- Northern Lift Station Re-Route	879,200	-	-	-	-	879,200
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	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
- Lift Station 550 force Main to Lift Station 2010	13,500	-	-	-	-	13,500
- Pumping Optimization	340,000	-	-	-	-	340,000
- Water Blowers & DO Probes	-	539,000	-	-	-	539,000
- RAS Pumps	-	215,000	-	-	-	215,000
- Gravity WAS Thickener	-	219,000	-	-	-	219,000
- Odor Control	-	195,000	-	-	-	195,000
- LS900 Pump Upsize	-	-	142,800	-	-	142,800
- Master Lift Station Re-route to WRF	-	-	-	1,636,000	-	1,636,000
- SR 426 Lift Station Re-route to WRF	-	-	-	-	922,350	922,350
Sub Total: Wastewater Capacity Improvements	1,232,700	1,168,000	142,800	1,636,000	922,350	5,101,850
Wastewater Renovation Projects						
- SCADA (Lift Stations)	60,000	60,000	-	-	-	120,000
- Generator Replacement	43,500	-	-	-	-	43,500
Sub Total: Wastewater Renovation Projects	103,500	60,000	-	-	-	163,500
Total: Wastewater System Improvements	1,336,200	1,228,000	142,800	1,636,000	922,350	5,265,350
<u>RECLAIMED DISTRIBUTION SYSTEM IMPROVEMENTS</u>						
<u>Reclaimed Water System Improvements</u>						
- Alafaya Woods Section 17 & 18	1,090,000	-	-	-	-	1,090,000
- Waverly Woods/Kingsbridge East Interconnect	-	305,000	-	-	-	305,000
- Twin Rivers Phase 1 Remainder Retrofit	-	-	2,648,859	-	-	2,648,859
- Twin Rivers Phase 2 Remainder Retrofit	-	-	-	1,620,905	-	1,620,905
- Riverside Reclaim Retrofit	-	-	-	-	2,608,842	2,608,842
- Reclaimed Meters	-	-	200,000	-	-	200,000
Sub Total: Reclaimed Water Sys. Improvements	1,090,000	305,000	2,848,859	1,620,905	2,608,842	8,473,606
Total: Water/Wastewater/Reclaimed Water System	3,299,450	2,008,269	3,258,459	3,663,455	4,185,242	16,414,875
<u>STORMWATER IMPROVEMENTS</u>						
<u>Stormwater Infrastructure Improvements</u>						
- McKinnon Ave South Outfall	-	358,051	-	-	-	358,051
- Timberwood Trail Pond	-	-	301,979	-	-	301,979
- Alafaya Woods Blvd. Ditch (Pearson-Conley)	-	-	-	506,812	-	506,812
- Aulin Ave North	-	-	-	-	190,000	190,000
Subtotal: Stormwater Improvements	-	358,051	301,979	506,812	190,000	1,356,842
Stormwater Lining Replacement						
- Pond # 29 Inlet	27,500	-	-	-	-	27,500
- Pond # 29 Outfall	40,000	-	-	-	-	40,000
- Valencia Ct Outfall	-	30,000	-	-	-	30,000
- Palmetto St Outfall	-	25,000	-	-	-	25,000
Subtotal: Stormwater Lining Replacement	67,500	55,000	-	-	-	122,500
Total: Stormwater Improvements	67,500	413,051	301,979	506,812	190,000	1,479,342
5 YEAR CIP TOTAL	16,750,090	11,037,282	17,114,836	11,885,029	8,289,540	65,076,777

Capital Improvements Program - Unfunded Projects

FY 2013-2017 -- 5 Year CIP

The projects outlined below are unfunded for the FY 12-13. These projects are part of the Parks and Recreation Improvements identified in the 5 Year Capital Improvements Plan.

Currently Unfunded:

Parks and Pedestrian System Master Plan - Phase 1

- Permitting/Miscellaneous		
- Round Lake Park	260,000	Additional boardwalk, infrastructure for staff, improvements to land base, clearing of vegetation around lake
- Land Acquisition	100,000	
- Cover (7) Existing Playgrounds	312,500	Shade structures for: Friendship, Round Lake, OSC, Shane Kelly, Riverside, Gymnasium, Long Lake,
- Skate Park Building	5,000	
-Gymnasium Walkway Overhang	80,500	
Total Unfunded Projects	758,000	

The remaining projects, for the first year, within the 5 Year CIP are funded.

Total funded projects	15,976,514
Total (year 1) of the 5 year CIP	16,734,514

CAPITAL PROJECT DETAIL

PROJECT TITLE

New Town Center Infrastructure
Improvements and Other Amenities

PROJECT CATEGORY

Downtown and Economic
Development Improvements

PROJECT LOCATION

North of Mitchell Hammock Road
West of Central Avenue to Oviedo Blvd.

PROJECT MANAGEMENT

Engineering Services (City)
Private Developer

PROJECT DESCRIPTION

The New Town Center is located between Central Avenue on the west, Oviedo Boulevard on the east and Mitchell Hammock Road on the south. It is within an existing undeveloped area of approximately 104 acres of which 57 acres will be developed for commercial and mixed use according to the revised Village Core Development schedule. The remaining 47 acres will be developed at designated intervals identified by the City and the property owner. Development of the New Town Center is based on a Downtown Master Plan developed in 2001 through 2003 that envisions a mixed-use development of residential, retail and other commercial space coupled with a community park, amphitheatre and related amenities.

The total estimated costs for all infrastructure including, engineering/design, roadways, utilities, landscaping and hardscaping upgrades (to the road network), Community Park and amphitheatre is estimated at \$12 million. The City's share of the costs will be funded by the remaining 2003 general obligation bond proceeds.

A summary of the major project elements follows:

Oviedo Way, Oviedo Court and Oviedo Circle:

Standard subdivision roads including standard landscaping and irrigation

- ❖ Utility line upgrades necessary to support higher density residential and commercial development

Landscaping, Irrigation and Hardscaping Upgrades:

- ❖ Amenities such as street pavement upgrades (i.e. brick pavers), site furnishings and decorative features for Oviedo Way, Oviedo Court and Oviedo Circle.

Intersection Improvements (Mitchell Hammock at Oviedo Way):

- ❖ East bound left turn lane from Mitchell Hammock on to Oviedo Way including 4-way signalization at Oviedo Way and Mitchell Hammock Road

Community Park and Related Amenities:

- ❖ Site development (including, fill, and grading and retention walls) and standard sodding and irrigation:
- ❖ Landscaping, hardscaping and related park amenities:

Amphitheater and Community Building:

- ❖ A covered amphitheatre stage, audio and lighting equipment, an indoor “hospitality”/community building and restrooms.

Engineering/Design and Construction Inspection Services:

- ❖ Engineering and design for the roadways, Community Park and landscaping/hardscaping completed in FY 07-08, however there may be changes to this plan due to agreements with the new development group. The remaining design costs are related to the amphitheatre and the Mitchell Hammock/Oviedo Way intersection improvements.

PROJECT JUSTIFICATION

In 2003, voters approved a \$9 million General Obligation Bond Issue to fund the infrastructure improvements for a New Town Center. The bond issue was based on a Downtown Master Plan developed in 2001 through 2003 with the assistance of a citizen advisory board and outside consultants. Since that time the City Council entered into an amended agreement with a private developer in February 2004 to coordinate the construction of Oviedo Boulevard. In November, 2007, the City Council approved an agreement for the design and construction of the Oviedo Place Amenities including a cost sharing agreement with a private developer for the construction of the infrastructure, (i.e. roads, utilities, landscaping, lighting and streetscaping, a community park and amphitheatre). Due to the economic downturn and other unexpected events related to the previously selected private developer, construction of the internal roadways and related amenities has been delayed.

Currently a new developer has been selected and the City is moving forward with this project. It is anticipated that development of portions of this project will start in FY 2012 and continue with substantial project competition within 24 to 36 months.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Developer Responsible Work – City Funded	5,500,000					5,500,000
Developer Responsible Work – Developer Funded	3,789,000					3,789,000
City Responsible Amenities Mitchell Hammock Intersection Improvements	250,000	2,250,000				2,500,000
	455,000					455,000
TOTAL	9,994,000	2,250,000				12,244,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
General Obligation Bond Proceeds	5,750,000	2,250,000				8,000,000
Developer Contribution	3,789,000					3,789,000
Transportation Impact Fees	455,000					455,000
TOTAL	9,994,000	2,250,000				12,244,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Facility Relocation:
Fire Station #44 and Fire Station 46

PROJECT CATEGORY

General Facility
Improvements

PROJECT LOCATION

Decommissioned South Central
Water Treatment Site

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

The project addresses the expected displacement of the (historic district) Fire Station #44 and Memorial Building caused by the “right alignment” design option for the SR 426/CR 419 widening and realignment which also required intersection improvements impacting SR 434 in the old downtown region. Consequently, right-of-way takings will directly impact Fire Station 44 and the Memorial Building rendering both facilities unusable. The prior year’s CIP did not include a combined fire station concept as included in this year’s CIP. In addition, an increased cost in the CIP is reflected since the square footage has increased from a single Fire Station to a combined Fire Station concept. Demolition cost estimates have also been achieved which were not reflected in prior year CIP. The following improvements and facility relocation is recommended in order to maintain proper Fire & Rescue emergency response to the community:

1. Construction of a new fire station to replace Fire Station 44 located on South Central Avenue and potentially combine Fire Station 46 for a “Super Station” to be located at the decommissioned water treatment site on South Central. The new Fire Station would accommodate all the current response apparatus without any reduction in service levels. In addition, the potential vacation of Fire Station 46 will allow for the future expansion of the Police Department. The new fire station will include the following elements:
 - ❖ Apparatus bays of approximately 6,000 square feet to house existing Fire & Rescue as well as Reserve and Specialty apparatus & equipment.
 - ❖ Living quarters of approximately 6,000 square feet to house existing Fire & Rescue personnel.

PROJECT JUSTIFICATION

The FDOT has selected a design for the SR426-CR419 road widening project that also directly impacts SR 434 intersection improvements that render Fire Station 44 and the Memorial Building unusable. City Council was provided a workshop on the project on April 23, 2008 and concurrence received on the proposed road design. FDOT is in negotiations at this time with the City in an effort to provide financial remuneration for the damages occurred in the loss of use of Fire Station 44 and Memorial Building. However, it is anticipated the FDOT funds will be insufficient to fully cover the capital project in consideration of a combined fire station approach and the additional square footage required. A defined time table for construction of the roadway including the SR 434 intersection improvements has not been determined by FDOT and awaiting additional funding. The City remains in negotiations with FDOT for the proposed FDOT financial damages for the project and final project review by City Council.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Design	200,000					200,000
Construction			1,890,000			1,890,000
TOTAL	200,000		1,890,000			2,090,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
FDOT Compensation			1,890,000			1,890,000
General Facilities Improvement Fund	200,000					200,000
TOTAL	200,000		1,890,000			2,090,000

The City's required funding level is dependent on several unknown factors at this time including the actual and final compensation from FDOT, the option selected for relocation and reconstruction of the City facilities pending City Council discussion and subsequent direction and the potential time table. At the time of this submission for the CIP, additional site work was deemed necessary to properly assess the land by a geo-technical study for the proposed old water treatment site on S. Central Ave.

CAPITAL PROJECT DETAIL

PROJECT TITLE

Facility Relocation:
Fire Station #44 and Fire Station 46

PROJECT CATEGORY

General Facility
Improvements

PROJECT LOCATION

Decommissioned South Central
Water Treatment Site

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

The project addresses the expected displacement of the (historic district) Fire Station #44 and Memorial Building caused by the “right alignment” design option for the SR 426/CR 419 widening and realignment which also required intersection improvements impacting SR 434 in the old downtown region. Consequently, right-of-way takings will directly impact Fire Station 44 and the Memorial Building rendering both facilities unusable. The prior year’s CIP did not include a combined fire station concept as included in this year’s CIP. In addition, an increased cost in the CIP is reflected since the square footage has increased from a single Fire Station to a combined Fire Station concept. Demolition cost estimates have also been achieved which were not reflected in prior year CIP. The following improvements and facility relocation is recommended in order to maintain proper Fire & Rescue emergency response to the community:

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EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Design	200,000					200,000
Construction			1,890,000			1,890,000
TOTAL	200,000		1,890,000			2,090,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
FDOT Compensation			1,890,000			1,890,000
General Facilities Improvement Fund	200,000					200,000
TOTAL	200,000		1,890,000			2,090,000

The City's required funding level is dependent on several unknown factors at this time including the actual and final compensation from FDOT, the option selected for relocation and reconstruction of the City facilities pending City Council discussion and subsequent direction and the potential time table. At the time of this submission for the CIP, additional site work was deemed necessary to properly assess the land by a geo-technical study for the proposed old water treatment site on S. Central Ave.

CAPITAL PROJECT DETAIL

PROJECT TITLE

City Hall HVAC Chiller

PROJECT CATEGORY

General Facility Improvement

PROJECT LOCATION

City Hall

PROJECT MANAGEMENT

Facility Operations

PROJECT DESCRIPTION

Provide and install new 50-ton Trane chiller. Project would include disconnect of piping and electrical connections, reconnect of new piping and electrical wiring, provide direct interface to the Trane building control system, provide crane system and rigging to set new chiller, and remove old chiller and dispose of by EPA standards.

Pricing includes the cost to replace insulation on chilled water lines. Contractor will provide and install new foam glass insulation with aluminum jacketing.

PROJECT JUSTIFICATION

City Hall chiller has had repeated malfunctions over the last three years with continued high costs of maintenance. Replacement of this unit with a Trane system will provide more compatibility with the existing computerized control system and a higher level of efficiency.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Council Chambers AHU Replacement	25,000					25,000
Chiller Replacement			125,000			125,000
TOTAL	25,000		125,000			150,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>General Facilities Improvement Fund</u>	25,000		125,000			150,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Generator Replacement

PROJECT CATEGORY

General Facilities
Improvements

PROJECT LOCATION

City Hall Annex Building

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

Replacement of the existing generator at the City Hall Annex Building to provide emergency power for the Annex Building which houses the City's Emergency Operations Center (EOC). The generator will be a 270kw, 120/240V 3-phase diesel generator with automatic transfer switches.

PROJECT JUSTIFICATION

City buildings must be in continual operational before, during, and after natural and manmade disasters and other emergencies. The existing generator for the Annex Building will be 12 years old at the time of replacement and is incapable of providing 100% of the power requirement for operating the EOC and other Departmental operations located in the Annex building during severe and extended weather events.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Generator & Installation	156,272					156,272

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
General Facilities Improvements Fund	156,272					156,272

CAPITAL PROJECT DETAIL

PROJECT TITLE

Demolition of South Central Water Plant

PROJECT CATEGORY

General Fac. & Beautification

PROJECT LOCATION

South Central Water Plant

PROJECT MANAGEMENT

Public Works-Engineering

PROJECT DESCRIPTION

Demolition of the decommissioned Water Plant on South Central Avenue in preparation for site re-development for a Fire Station (Station 44 & Station 46 combined) as the result of the pending Road Widening Project for the Historic Downtown region.

PROJECT JUSTIFICATION

The South Central Water Plant was constructed in late 1950's and was decommissioned upon the opening of the W. Mitchell Hammock Water Plant. The site is the location of one main well and required monitoring wells. The demolition of the existing buildings allows for the redevelopment into a New Fire Super Station and/or the potential redevelopment or expansion of Recreation & Parks amenities adjacent to the water plant site.

Demolition of the decommissioned Water Plant site will assist in keeping ahead of schedule with the anticipated construction of a new Fire Station. The anticipated DOT damages for acquisition of Fire Station 44 & the Memorial Building will not include funding for site development of a new location. The demolition costs of the Water Plant were acquired from written estimates from potential contractors.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Demolition-Water Plant	28,377					28,377

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Public Works/Fire Station Construction Fund</u>	28,377					28,377

CAPITAL PROJECT DETAIL

PROJECT TITLE

Parks and Pedestrian System
Master Plan – Phase I

PROJECT CATEGORY

Recreation Facility
Improvements

PROJECT LOCATION

City-wide

PROJECT MANAGEMENT

Engineering Services
Recreation and Parks
Director

PROJECT DESCRIPTION

The Centennial Master Plan was developed by Glatting, Jackson and Associates during 2006. On April 23, 2007, the Master Plan was presented to the City Council with particular focus on an initial 10-year capital investment program with an estimated cost of \$25 million. The 10 year plan is intended to address the highest priority projects with an emphasis on the following:

1. Renovating and upgrading of existing park facilities
2. Construction of multi-purpose fields for open use and practice sessions
3. Acquisition of land for future park-to-park trails and other pedestrian improvements

The ranking of recommended projects over the next 10 years from highest to lowest priority is as follows:

High Priority:

- ❖ New Downtown Community Park
- ❖ Oviedo Sports Complex/Long Lake Renovation
- ❖ Multi-Purpose Fields at Round Lake and Shane Kelly
- ❖ Land Acquisition

Medium Priority:

- ❖ Cover Existing Playgrounds with Shade Structure
- ❖ Round Lake Park Renovation
- ❖ Boston Hill Park Renovation
- ❖ Sweetwater Renovation

Low Priority

- ❖ Trails/Park-to-Park Trail/Sidewalks
- ❖ Cultural Enhancements

A more detailed description of the 10 year plan improvements is as follows:

New Downtown Community Park - Transformation of the center lake area into a pedestrian friendly, passive and community park that will be the centerpiece of Oviedo on the Park. *It is likely that the community park will be constructed as part of a*

City/private developer partnership. If this occurs, the 10 year plan described herein and the level of funding from a General Obligation Bond issue will be altered.

Oviedo Sports Complex/Long Lake Renovation – Renovation of the north end of the Oviedo Sports Complex which would include onsite infrastructure including the softball fields, common areas, new concession/bathroom/office facility, site work and building covering for the existing batting cages.

Development of the Stubbs property (across from Long Lake Park) - Improvements will include playground, multi-purpose field, picnic pavilions, and new archery range.

Multi-Purpose Fields, Round Lake, Shane Kelly – Open field areas to be built for the use of multi-purpose sports. Work would include site work, under draining, possible electrical and lighting, and turfing of the entire field area.

Land Acquisition – Purchase of additional park land acreage for park to park trails, other pedestrian improvements and the purchase of additional property to link Shane Kelly Park with the Oviedo Sports Complex and Round Lake Park.

Cover Existing Playgrounds with Shade Structure – Covering existing playgrounds with shade structure systems for Friendship Park, Round Lake Park, Oviedo Sports Complex, Shane Kelly Park, Riverside Park, Gymnasium/Aquatic Facility, Long Lake Park, and Sweetwater Park.

Round Lake Park Renovation – An additional boardwalk around the lake, possible infrastructure for staff to program out of, improvements to existing land base, and clearing of vegetation around lake.

Boston Hill Renovation – Renovation will include the building of a handicapped accessible field (also known as the “Miracle Field”), new bathroom facility with handicap accessibility, possible renovation of the old water plant to allow for future park expansion, additional parking and an on-site maintenance facility.

Sweetwater Park Renovation – Replacement of the second pavilion, expansion of the parking area, improved access to the park and expansion of the boardwalk.

Park-to-Park Trail and Sidewalks – Purchase of easements, building handicap accessible trails and sidewalks that would provide access from park-to-park.

Cultural Enhancements – Incorporating public art, signage, and cultural/historical exhibits into every park in an effort to commemorate the City’s significant cultural and historical sites.

PROJECT JUSTIFICATION

The Master Plan is intended to provide the City with a blueprint for future capital investment that will address deficiencies in the City’s current park and recreation system and prioritize capital improvements based on input from elected officials, stakeholders, survey results, a citizen’s steering committee, and City staff. The 5 Year Capital Improvements Program represents the next step of setting forth a financing plan and a more practical phased construction schedule over the next five years.

The Master Plan and the initial 10-year Phase I improvements were reviewed by the City Council in a work session on April 23, 2007. Of the estimated \$25 million of Phase I

improvements, \$15 million would be derived from a General Obligation Bond issue that would require voter approval for a dedicated property tax levy of .40 - .45 mills.

Outlined in the expenditure and funding schedules below are all of the high priority and one of the medium priority improvements during the first 5 years of the 10 year plan.

The Community Park and Amphitheatre located within Oviedo on the Park is excluded since those facilities will be funded as part of the public/private partnership to construct roads, utilities and related infrastructure.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Dog Park	25,000					25,000
Open Space Fields	125,000		75,000		95,000	295,000
Permitting/Miscellaneous:						
❖ Round Lake Park	260,000					260,000
❖ Shane Kelly Fields						
❖ OSC/Long Lake		300,000				300,000
Land Acquisition	100,000				500,000	600,000
Round Lake Field (1) and Parks Renovations (Phase 1) Cover (7) Existing Playgrounds		837,500				837,500
4 Multi-Purpose Fields (Landfill Site – 4 fields) Oviedo Sports Complex / Long Lake Renovation				1,625,000	1,625,000	3,250,000
TOTAL	822,500	3,325,000	1,950,000	1,625,000	2,220,000	9,942,500

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Unfunded</u>	672,500	3,325,000	1,950,000	1,625,000	2,220,000	9,792,500
<u>Recreation Impact Fees</u>	150,000					150,000
TOTAL	822,500	3,325,000	1,950,000	1,625,000	2,220,000	9,942,500

CAPITAL PROJECT DETAIL

PROJECT TITLE

Musco Sports Lighting Upgrade

PROJECT CATEGORY

Recreation Improvement

PROJECT LOCATION

Oviedo Sports Complex

PROJECT MANAGEMENT

Recreation and Parks
Director

PROJECT DESCRIPTION

Replace existing Musco sports lighting with the new energy-efficient Green Light Musco technology to meet the Illuminating Engineering Society of North America's standards for sports lighting.

Alternative to replacement of lighting: Installation of new lamps and visors for current lighting.

PROJECT JUSTIFICATION

Presently, our Oviedo Sports Complex lighting is not meeting the recommended sports lighting standards, per the Illuminating Engineering Society of North America (IESNA). Musco Sports Lighting conducted light tests for all of our sport venues in the City of Oviedo and found per the IESNA's recommended practice, currently all fields at the Oviedo Sports Complex do not meet the national lighting standards.

Musco Sports Lighting has estimated an annual savings of \$11,133 due to the efficiency of the system and needing less light fixtures with the Musco Green Light Technology system.

Little League, Babe Ruth, and ASA Softball all require an average of 50fc (foot candle) lighting in the infield with a max/min uniformity ration of 2.0. The outfields are to be 30fc average with a 2.5:1 max/min uniformity ratio.

Alternative to replacement of lighting: Will reduce spill and glare by 50% over the current technology.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Purchase of new Musco Green Light Lighting			827,000			827,000
Alternative to new lighting	88,052					88,052
TOTAL	88,052		827,000			915,052

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
General Facilities Improvement Fund	88,052		827,000			827,000
TOTAL	88,052		827,000			915,052

CAPITAL PROJECT DETAIL

PROJECT TITLE

Renovation of Former US Postal Facility
Into a Community Center

PROJECT CATEGORY

Parks and Recreation
Improvements Fund

PROJECT LOCATION

Former US Postal Facility

PROJECT MANAGEMENT

Recreation and Parks
Director

PROJECT DESCRIPTION

The project will include remediation of the entire facility, inside and out, turning the building into the City's future community center. Build-out will include design and engineering for the renovation and construction, which will include a new roof, a new fire sprinkler system, painting interior and exterior, installation of a full service kitchen, new floors, a connection to sewer, landscaping, and demolition.

PROJECT JUSTIFICATION

Per City Council's consensus at the April 30, 2012 work session to discuss the use of the former US postal facility and the vision to turn this building into the City's future community center, direction was received from City Council to apply for a Cultural Facilities Grant to help fund the renovations, if we are successful in receiving the grant.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Architectural/Design	40,000					40,000
Construction/Remodeling						
Costs	520,000					520,000
Landscaping	20,000					20,000
Demolition Costs	60,000					60,000
TOTAL	640,000					640,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Recreation Facility Improvement Fund	640,000					640,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Shane Kelly House Renovation

PROJECT CATEGORY

Parks and Recreation
Improvements

PROJECT LOCATION

Shane Kelly Park

PROJECT MANAGEMENT

Recreation and Parks
Facility Operations
Maintenance

PROJECT DESCRIPTION

Renovation of house moved from 603 Aulin Avenue to Shane Kelly Park. Interior improvements to include wall improvements, carpeting, painting and exterior improvements to include a septic and drain field system, HVAC hookup, electrical and water hookup, T1 cable hookup, driveway and sidewalk improvements.

PROJECT JUSTIFICATION

This is the second phase of a planned two-year project. The first phase included the physical relocation of the house as well as all engineering to prepare for the second year renovations as noted in the project description.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Septic System	15,000					15,000
Interior Renovation	20,000					20,000
Exterior Renovations	20,000					20,000
TOTAL	55,000					55,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Recreation Facilities Improvement Fund</u>	55,000					55,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Desktop Replacement

PROJECT CATEGORY

Technology Improvements

PROJECT LOCATION

Information Technology

PROJECT MANAGEMENT

Information Technology

PROJECT DESCRIPTION

A 5-year replacement schedule for all desktop PC and laptop units.

PROJECT JUSTIFICATION

Desktop hardware in use by employees is aging and the replacement schedule for client hardware has been sporadic due to budget constraints over the last few years. As a result current PCs are now unable to keep pace with the ever growing requirements supplied by software and operating system vendors.

Current units are 3-6 years old, 80% are out of warranty with the vendors, and most are utilizing Windows XP (out of support since July 13, 2010). A 5-year plan may leave some units out of specifications for any future software updates.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Computer Replacement	61,451	72,000	72,000	72,000	72,000	333,875

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Technology Improvement Fund</u>	61,451	72,000	72,000	72,000	72,000	333,875

CAPITAL PROJECT DETAIL

PROJECT TITLE

Apparatus Mobile Data Terminals (MDTs)

PROJECT CATEGORY

Technology Improvements

PROJECT LOCATION

3-Pumpers, 3-Rescues, 1-Battalion
Chief Command Vehicle

PROJECT MANAGEMENT

Fire Department

PROJECT DESCRIPTION

To replace the Mobile Data Terminal (MDT) computer units for each of the front line apparatus (7 in total, 3 Pumpers, 3 Rescues, and 1 Battalion Chief Command vehicle). Use is for dispatch, response, response directions, emergency resource guide, etc.

PROJECT JUSTIFICATION

The current units are seven years old and are no longer functional with the Seminole County CAD dispatch program. The MDT units are required to be a fully functional part of the First Response System. The MDT units also provide vital dispatch information for units responding to emergencies. With a built in GPS they also serve as a vehicle locator providing directions through mapping software and allow for the Communications Center to dispatch the closest unit. Personnel can access hazardous materials reference guides, pre fire plan information, severe weather information, etc.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
7 MDT Units	28,000					28,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Technology Improvement Fund</u>	28,000					28,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Selectron VoiceUtility

PROJECT CATEGORY

Technology Improvements

PROJECT LOCATION

Information Technology

PROJECT MANAGEMENT

Information Technology

PROJECT DESCRIPTION

VoiceUtility is an Interactive Voice Response System for customer engagement in transactions with the Water Customer Accounting System, by telephone.

PROJECT JUSTIFICATION

The city's Utility departments regularly respond to a variety of routine account service calls, fielding account and billing inquiries and processing credit card payments. Importing an interactive voice response (IVR) system that enables 24-hour automated voice and fax access to account information can manage many of the calls for service.

VoiceUtility assists customers using a touch-tone telephone. The customer will need an account or customer ID number to instantly access utility account information such as: current balance, the date of their last payment and they may request fax documents detailing the same account information.

The system will be able to interface and exchange data with our accounting system and complete a variety of transactions without staff intervention, 24 / 7 so that information can easily be retrieved at any time, from any location, without compromising security.

As proposed, the Selectron VoiceUtility will provide the following functionalities:

Benefits to customer:

- Provides another available means for customers to make payment
- Payments not restricted to normal business hours 8-5
- Frees up phone lines for better customer service on other issues
- Avoids customers having to wait on hold while other customers are being waited on at the counter
- Retrieve the current balance owed
- Retrieve the last billing date and amount
- Retrieve the last payment date and amount
- Retrieve the next scheduled billing date
- Request Payment history or Account status detail, to be delivered by fax or e-mail (if e-mail is on file in the account)
- Request limited other forms or documents via fax or e-mail
- Make payments with debit cards, credit cards or e-checks
- Make extended payment arrangements according to rules established by the City

Benefits to city staff:

- Delay the necessity of hiring extra personnel (salary, benefits, etc.) to cover the increasing work load
- Staff able to spend quality time addressing customer issues
- Assist staff in completing work in a more timely manner with less errors
- Future plans of a one-stop customer payment center would be easier to accomplish

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Software Acquisition	63,400					

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Water/Wastewater R&R Fund</u>	63,400					

ANNUAL OPERATING BUDGET IMPACT (upon project completion)

Personal Services:

Operating Expenses:

9,510 2nd year,
9,986 3rd year, and each year forward.

Response Interface:

5,400 1st year,
5,562 2nd year,
5,728.86 3rd year,
5,900.73 4th year

Capital Outlay*:

Optional Functionalities:

Voice Delivery Services Engine 8,500
Outbound Notifications 5,000
Pay Engine 5,500
Payment Extensions 8,750
Smart Delivery 3,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Oviedo Blvd. At Grade Pedestrian Crossing and Trail Connector

PROJECT CATEGORY

Transportation Improvements

PROJECT LOCATION

Oviedo Blvd at Aquatic Center/Oviedo Blvd.

PROJECT MANAGEMENT

Engineering

PROJECT DESCRIPTION

This project upgrade includes an at grade pedestrian crossing (including rapid reflection flashing beacons) of Oviedo Blvd. by the City's Aquatic Center to connect the City's Trail Head to the proposed County extension of the Cross Seminole Trail from SR434 to Oviedo Blvd. Also included is the missing pedestrian trail connector along Oviedo Blvd. from the Citizens Bank driveway north to Franklin St.

PROJECT JUSTIFICATION

This project provides for a new pedestrian crossing of Oviedo Blvd. at the Aquatic Center to connect the City's trail system with a new section of the Cross Seminole Trail proposed by Seminole County to extend the existing trail from SR434 to Oviedo Blvd. The proposed crossing would provide a direct connection from the Trail Head at the Aquatic Center to the new County trail extension without directing pedestrians to traverse all the way to CR419 for a roadway crossing. Seminole County is designing the crossing as part of their trail extension. The City would only be required to procure the construction. Staff understands that Seminole County is extending the Cross Seminole Trail in late 2013.

The connector along Oviedo Blvd. will provide the missing piece of the City's existing trail system between Citizens Bank and east Franklin St.

EXPENDITURE SCHEDULE

Project Cost Elements	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
At Grade Crossing	50,000					50,000
Oviedo Blvd. Trail Connector	30,000					30,000
TOTAL	80,000					80,000

FUNDING SCHEDULE

Source of Funding	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Transportation Impact Fee fund	80,000					80,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Unpaved Roads - Surface Rehabilitation

PROJECT CATEGORY

Transportation Improvements

PROJECT LOCATION

City-wide (See project listing)

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

The project involves surface rehabilitation of two (2) remaining unpaved roads utilizing a low cost method of remixing the existing surface to establish a hardened/stabilized road base including a top asphalt of two inch or less. Final asphalt treatments and related costs will vary for each road depending on the anticipated traffic volume and the exact type of treatment method utilized. Remixing of the existing surface will be contracted to a subcontractor with City maintenance crews performing grading and compaction of the road prior to the asphalt surface treatment being applied.

PROJECT JUSTIFICATION

Unpaved road construction based on an urban design standard has historically been an unfunded capital improvement because of the high cost of full reconstruction coupled with a lack of sufficient gas tax or other revenues. The proposed treatment method of surface rehabilitation is a low cost alternative to full road reconstruction that will provide a stabilized road base and reduce maintenance and road grading.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Re-Mixing Existing Surface	10,000					10,000
Equipment Rental (grading and compaction)	3,000					3,000
Asphalt Treatment Allowance:						
• Rosa Ave.	38,000					38,000
Roadway Work=\$30,000						
Survey Work=\$6,000						
Title Search Work=\$2,000						
• Shady Lane		15,000				15,000
TOTAL	51,000	15,000				66,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Transportation Impact Fee Fund	51,000	15,000				66,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Sidewalk Repair and Connectivity

PROJECT CATEGORY

Transportation Improvements

PROJECT LOCATION

City Wide

PROJECT MANAGEMENT

Public Works - Operations

PROJECT DESCRIPTION

1. An annual allowance for sidewalk repairs to correct trip and fall hazards. This funding is used to augment the efforts of Public Works crews and increase the number of repairs made annually and reduce the number of trip hazards.
2. Construction of new sidewalks as listed below to connect existing pedestrian walkways.

<u>New Sidewalks/Connectivity</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
N. Lake Jessup West Side (connectivity)		32,175				32,175
N. Lake Jessup East Side (connectivity)		80,372				80,372
Twin Rivers (connectivity)			66,192			66,192
TOTAL		112,547	66,192			178,739

PROJECT JUSTIFICATION

Sidewalk connectivity is essential to ensure continuous pedestrian corridors in areas of the city that are already developed. The identified projects are all near schools, but not within the school zone safety project; identified as high pedestrian areas or have been requested by area residents.

EXPENDITURE SCHEDULE

Project Cost Elements	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Sidewalk Trip and Fall Hazard - Repairs	50,000	50,000	75,000	75,000		250,000
New Sidewalks and Connectivity		112,547	66,192			178,739
TOTAL	50,000	162,547	141,192	75,000		428,739

FUNDING SCHEDULE

Source of Funding	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Transportation Improvements Fund</u>	50,000	162,547	141,192	75,000		428,739

CAPITAL PROJECT DETAIL

PROJECT TITLE

Transportation Master Plan
Road Improvement projects

PROJECT CATEGORY

Transportation Improvements

PROJECT LOCATION

City-Wide

PROJECT MANAGEMENT

Engineering Services
Comprehensive Planning

PROJECT DESCRIPTION

The Transportation Master Plan (TMP) is a blueprint for transportation system improvements through 2025 that was approved by City Council on April 20, 2009. The TMP addresses capacity improvements to existing roadways and intersections, as well as, transit, bicycle and pedestrian improvements for inclusion into the Capital Improvement Plan and Capital Improvement Element of the City's Comprehensive Plan. The process for completing the plan included the development of a local transportation model that is based on the Florida Standard Urban Transportation Modeling Structure (FSUTMS) and the Orlando Urban Area Transportation Study (OUATS). The updated model contains revised socioeconomic inputs and a revised roadway network to better replicate conditions within and around the City of Oviedo. The study area for the TMP extends beyond the current City limits to include areas with potential for future annexation as established by the Joint Planning Agreement (JPA) with Seminole County. The future year forecast was projected for year 2025 to provide consistency with the next update to the City's Comprehensive Plan.

Projects were grouped into five (5) year packages (through 2025) to identify timing and general costs for inclusion in the capital improvements program. The project packages were defined based on the anticipated timing for when a project was needed, as well as the sequencing of projects. Projects were generally sequenced so that major capacity projects were completed prior to projects that connect major arterials through established neighborhoods. The project package for 2012-13 through 2016-17 includes transportation system management projects, major roadway capacity projects and some connectivity projects.

PROJECT JUSTIFICATION

The development of the future transportation network recognized the existing physical limitations of the study area, as well as, the existing short comings identified in the existing transportation framework. The top priority projects were identified based upon degree of need, benefit/cost, project complexity and implementation responsibility. The following principles were applied in the development of the project alternatives:

- a) Minimize the need for multi-lane highways by improving connections and maintaining the street grid.
- b) Avoid creating 6-lane highways.
- c) Connect neighborhoods and schools, especially for bicycle and pedestrian modes.
- d) Protect capacity on arterial roadways by establishing and maintaining access management standards.
- e) Encourage joint driveway and shared access connections to reduce curb cuts and median breaks and encourage shared parking.
- f) Encourage the creation of new corridors to distribute traffic and reduce travel times.
- g) Apply traffic calming techniques on local streets to maintain safe speeds and minimize traffic intrusion.
- h) Encourage alternative travel modes by building "complete streets" for automobiles, pedestrians, bicycles and transit.

- i) Provide recreational bicycle facilities to accommodate riders of all ages and skill levels.

Three of the guiding principles, A, B and F, have direct application to developing future roadway alternatives. Principles C and H also have relevance to the transportation master plan projects. The alternatives were also compared to the guiding principles to determine if the projects were consistent with the future vision of the City.

The following projects are scheduled during the next 5 years subject to available funding:

- **Lockwood Rd. Right Turn Lane at CR419:** Construction of a second dedicated right turn lane at Lockwood and CR419 to alleviate traffic backups at peak travel times along Lockwood Rd. which has collateral effect on Mitchell Hammock Rd.
- **Road Extension Preliminary Engineering Reports:** This work includes a technical review of three of the proposed roadway extensions through existing residential areas. Doctor's Drive, East Chapman Rd. and Franklin St. are all recommended roadway extension projects within the current City Transportation Master Plan. The review will include an engineering study to further define the proposed extension alignments and potential right-of-way acquisition requirements.
- **Eastbridge Traffic Signal:** Installation of a traffic signal if/when warranted to provide a safer means of ingress and egress to Eastbridge Dr. and Henson Ct.
- **Lockwood Boulevard/Seminole Creek Median Improvements:** Widening the median of Lockwood Boulevard from south of Seminole Creek Drive to north of Simmons Road (safety improvement).
- **Mitchell Hammock Rt. Turn Lane at Alafaya Woods Blvd.:** Installation of an east bound turn lane to address safety issues caused by stacking traffic waiting for Stenstrom Elementary school students. In addition to install of the turn lane, the existing ditch will be piped.
- **Norma/Clonts Reconstruction Improvements and Traffic Calming:** Reconstruction of Clonts Street and Norma Ave. Anticipated to be completed in two phases. Phase 1 being Norma/Clonts up to Lake Jessup Ave. Phase 2 being Clonts St. from Forest Trail to SR434 (Central). The potential impact of cut through traffic will be a consideration in the final design.
- **Adaptive Traffic Control System:** Traffic signal software control system to allow real time assessment and implementation of signal timing to allow enhanced traffic flow.
- **Resurfacing MHR and Lockwood Blvd. Intersection:** Resurfacing the intersection of Mitchell Hammock Road and Lockwood Blvd. due to base issues causing rippling of existing asphalt. Work includes milling 1.5" and asphalt paving 1.5" thick with type FC 12.5 with PG (performance grade) Binder 76-22.
- **Traffic Calming:** Traffic calming can include small traffic circles, installation of medians with the roadway, speed bumps, signage, etc. Traffic calming improvements will be more precisely defined through an engineering study and evaluation.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Lockwood Rd Right Turn Lane @ CR419						
Design/Post Design					43,750	43,750
Construction					175,000	175,000
CEI					26,250	26,250
						245,000

EXPENDITURE SCHEDULE cont'd

Roadway Extension Projects - Preliminary Engineering Analysis

Design/Post Design		42,600				42,600
Property (ROW) appraisals		10,000				10,000
						52,600

Eastbridge Traffic Signal

Design/Post Design		55,700				55,700
Construction		300,000				300,000
CEI		45,000				45,000
						400,700

Lockwood Blvd/Seminole Creek Median Improvement

Design/Post Design		40,000				40,000
Construction		150,000				150,000
CEI		22,500				22,500
						212,500

Mitchell Hammock Rt Turn Lane @AWB

Design/Post Design		40,000				40,000
Construction		200,000				200,000
CEI		30,000				30,000
						270,000

Norma/Clonts Reconstruction and Traffic Calming

Design		60,000				60,000
Construction				500,000		500,000
CEI				75,000		75,000
						635,000

Adaptive Traffic Control System Mitchell Hammock

Design/Post Design					36,900	36,900
Construction					180,000	180,000
CEI					27,000	27,000
						243,900

Evans Street Extension

Construction		640,000				640,000
CEI		64,000				64,000
						704,000

Resurfacing MHR and Lockwood Blvd. Intersection

Construction		30,000				30,000
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Traffic Calming

Design/Construction	25,000	25,000	25,000	25,000	25,000	125,000
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TOTAL	941,500	785,700	77,600	600,000	513,900	2,918,700
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FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Transportation Impact Fees	916,500	730,700	52,600	575,000	488,900	2,763,700
Transportation Improvements Fund	25,000	55,000	25,000	25,000	25,000	155,000
TOTAL	941,500	785,700	77,600	600,000	513,900	2,918,700

CAPITAL PROJECT DETAIL

PROJECT TITLE

Road Resurfacing

PROJECT CATEGORY

Transportation Improvements

PROJECT LOCATION

Citywide (see attached project listings)

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

In January 2008, the City's pavement management consultant, *Infrastructure Management Systems (IMS), Inc.*, performed an inventory of the pavement condition for all the streets in the City. Based on this updated conditions information the "Five Year Prioritization List" for road resurfacing was developed. Over the next 5 years, approximately 22 miles of the City's 250 lane miles is anticipated to be resurfaced at a cost of approximately \$2.6 million. Presently, the overall condition of all of the City's streets was found to be in "good condition".

The pavement condition inventory includes an inspection for each block of roadway, including the measurement of cracks, weathering and other distresses. Based on this evaluation, a numerical value was assigned to each street reflecting the overall condition of the roadway. This index is called the Pavement Condition Index (PCI). The PCI index is an objective rating method based on the measurements of the quantity and severity of each distress type that is present in the pavement. The PCI is a numerical indicator that divides the condition rating into 7 main categories from Excellent to Very Poor.

Therefore, the primary factor in developing the priority list is the PCI. However, this is not the only factor that affects the rankings. Other criteria used to rank the roadways involved the "roadway classification"; that is, if a roadway functions as an arterial, collector or a local street, it can be expected that the higher classification roadways will carry a larger volume of traffic and will therefore rank higher on the prioritization list.

The priority list also takes into account the benefits of grouping a number of streets in a particular neighborhood to reduce the contractor mobilization costs and to take advantage of the "bulk rate" in paving. It also takes into consideration "patched streets" as a result of the reclaim water and other storm water projects.

Generally, the City's "Pavement Management Strategies" consists of three categories:

- Preventative Maintenance (micro-surfacing)
- Major Repair (edge mill and overlay, full mill and overlay)
- Reconstruction (full base recycling)

Please note, Fiscal Year 2016-2017, has \$100,000 included, in addition to the road resurfacing, for re-evaluation of the rating for each roadway within the City limits.

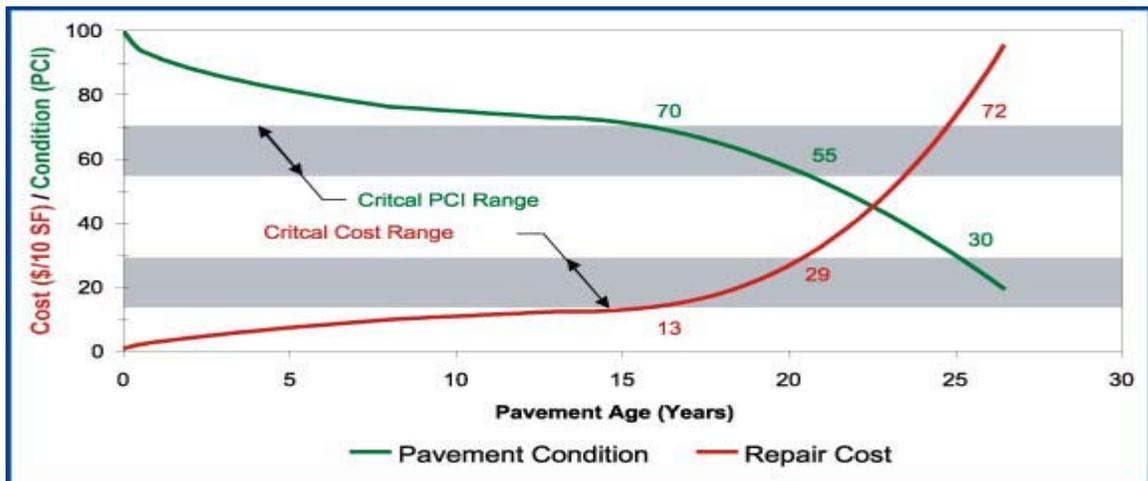
PROJECT TITLE
Road Resurfacing

PROJECT CATEGORY
Transportation Improvements

PROJECT JUSTIFICATION

A regular program of road resurfacing is necessary to prevent City-maintained roads from rapid deterioration. The Pavement Management System is designed to treat arterials and residential streets in the worst conditions along with preventative maintenance measures to treat roadways in good to fair condition. This approach is proven to be the most efficient and cost-effective in pavement management and one which will have a lasting effect on the City.

The graphic below illustrates what can happen to a street if it is not maintained properly over time.



As can be seen, the maintenance costs increase exponentially once the condition falls below the “critical PCI range”. Therefore, it is important to perform maintenance before the roadway reaches the “critical PCI range” or when the pavement condition is between 60 and 69.

The strategy over the next five years is to eliminate the roadways in poor condition. After that time, a moderate preventative maintenance program will be implementation to keep all the roadways in the City in fair or better condition.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Resurfacing	392,183	601,803	431,102	580,102	316,898	2,322,088

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Local Option Gas Tax	392,183	601,803	431,102	580,102	316,898	2,322,088

CAPITAL PROJECT DETAIL

PROJECT TITLE

SR 434 Resurfacing Project – Mast Arm Upgrades

PROJECT CATEGORY

Transportation Improvements

PROJECT LOCATION

SR434 and Franklin St.

PROJECT MANAGEMENT

Engineering

PROJECT DESCRIPTION

This project upgrade includes new painted mast arm assemblies with a top mounted luminaire and GPS emergency preemption system to the proposed traffic signal to be installed by FDOT as part of their SR434 resurfacing project in the spring of 2013.

PROJECT JUSTIFICATION

This project provides for an upgrade to standard FDOT traffic signal installations. By implementing this project the City will be advancing an aesthetic and public safety standard for future signal installations. This upgrade includes new painted mast arm assemblies with a top mounted luminaire and GPS emergency preemption system. The project will appear similar to the project completed at the SR434 and Mitchell Hammock intersection and the proposed project at Mitchell Hammock Blvd. and Kingsbridge/Lake Rogers Dr.

Timing for this project is associated with FDOT’s SR434 resurfacing project set to bid in early 2013. The City entered into a Locally Funded Agreement (LFA) with FDOT for the described upgrades on October 18, 2011.

EXPENDITURE SCHEDULE

Project Cost Elements	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Traffic Signal Upgrade	\$41,600					\$41,600

FUNDING SCHEDULE

Source of Funding	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Transportation Improvements Fund</u>	\$41,600					\$41,600

CAPITAL PROJECT DETAIL

PROJECT TITLE

Gateway and Road Beautification

PROJECT CATEGORY

Transportation Improvement Fund

PROJECT LOCATION

Various - City Wide

PROJECT MANAGEMENT

Public Works Operations

PROJECT DESCRIPTION

Landscaping, hardscaping and sidewalk improvements at the following locations that focus on gateway entrances and primary roadway corridors, including:

- Winter Springs Boulevard SR426 (Broadway) west to the City limits
- SR 426 Median Mitchell Hammock Rd. to Pine Ave.
- North Lockwood Road CR419 to CR426
- CR 419 Medians Waverley Woods to Econ. River Bridge

PROJECT JUSTIFICATION

The improvements listed above represent an on-going beautification effort along the City's more prominent roadway entrance or "gateways".

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Winter Springs Blvd Irrigation	8,000					8,000
Winter Springs Blvd Landscaping	20,000					20,000
SR 426 Medians Irrigation/landscaping	10,000					10,000
North Lockwood Road Landscaping (419 - 426)		25,000				25,000
CR 419 Irrigation / Medians – Waverly Woods to Bridge			35,000			35,000
CR 419 Landscaping / Medians - Bridge to Sterling Creek			50,000			50,000
TOTAL	38,000	25,000	85,000			148,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Transportation Improvement Fund</u>	38,000	25,000	85,000			148,000

CAPITAL PROJECT DETAIL

PROJECT TITLE

Vehicle/Equipment Replacement

PROJECT CATEGORY

Vehicle Equipment and Replacement

PROJECT LOCATION

Various City Departments

PROJECT MANAGEMENT

Fleet Operations

PROJECT DESCRIPTION

The Vehicle and Equipment Replacement program is a comprehensive replacement program scheduled over the next five years. As proposed, the 5 year schedule calls for replacement of 50 vehicles or approximately 34% of the current City fleet of rolling stock. Of the 50 vehicles scheduled for replacement, 35 are in the Police Department.

The proposed replacement schedule by Department is shown on the following pages.

PROJECT JUSTIFICATION

The replacement schedule has been designed to replace vehicles which have been identified as: 1) incurring the greatest maintenance expense over the life of the vehicle, 2) reaching or exceeding their expected life in terms of age, and 3) having relatively high mileage. The benefits of the replacement program are reflected in reduced fleet maintenance expenses, as well as lower vehicle downtime, which results in greater service availability to the community.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Vehicle Replacement:						
Gen. Fund & Utility Operations	223,000	283,000	210,000	304,500	286,500	1,307,000

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
<u>Vehicle Replace. Funds:</u>						
Vehicle Replacement Fund	223,000	266,500	171,000	199,500	208,500	1,068,500
Water/Wastewater Utility		16,500	39,000	105,000	78,000	238,500
TOTAL	223,000	283,000	210,000	304,000	286,500	1,307,000

FY 2012-2013

VEHICLE REPLACEMENTS

<u>DEPARTMENT</u>	<u>Dept.</u>	<u>FLEET NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>Estimated Mileage</u>	<u>ESTIMATED COST</u>
Police	2106	PD107	2006	Chevy	Pickup U	115,000	26,000
	2101	PD104	2006	Chevy	Impala M	111,000	29,500
	2101	PD79	2005	Ford	Crown Vic M	109,000	29,500
	2101	PD85	2005	Ford	Crown Vic U	109,000	20,000
	2101	PD69	2003	Ford	Crown Vic M	106,000	29,500
	2101	PD92	2005	Chevy	Impala M	106,000	29,500
	2101	PD84	2005	Ford	Crown Vic M	102,000	29,500
	2101	PD88	2005	Chevy	Impala M	103,000	29,500
Vehicles/Equipment Replacement (302 Fund)							223,000
Utilities Water/Wastewater Vehicles/Equipment Replacement (407 Fund)							0
Number of Vehicles/Equipment to be Replaced							8
New Vehicles/Equipment Added to Fleet							0

FY 2013-2014

VEHICLE REPLACEMENTS

<u>DEPARTMENT</u>	<u>Dept.</u>	<u>FLEET NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>Estimated Mileage</u>	<u>ESTIMATED COST</u>
Police							
	2101	PD74	2004	Ford	Explorer U	125,000	20,000
	2101	PD59	2002	Chevy	Impala M	106,000	29,500
	2101	PD103	2006	Chevy	Impala M	115,000	29,500
	2101	PD91	2005	Chevy	Impala M	110,000	29,500
	2105	PD106	2006	Chevy	Impala U	115,000	20,000
	2101	PD108	2006	Chevy	Impala U	115,000	20,000
	2101	PD111	2007	Chevy	Impala M	118,000	29,500
	2101	PD120	2008	Ford	Crown Vic K9	112,000	29,500
	2101	PD82	2005	Ford	Crown Vic M	105,000	29,500
Fire Rescue	2201	6694	2006	Ford	Explorer	111,000	29,500
Utilities	3303	504	2001	Ford	F-150	116,000	16,500
Vehicles/Equipment Replacement (302 Fund)							266,500
Utilities Water/Wastewater Vehicles/Equipment Replacement (407 Fund)							16,500
Number of Vehicles/Equipment to be Replaced							11
New Vehicles/Equipment Added to Fleet							0

FY 2014-2015

VEHICLE REPLACEMENTS

<u>DEPARTMENT</u>	<u>Dept.</u>	<u>FLEET NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>Estimated Mileage</u>	<u>ESTIMATED COST</u>
Police	2101	PD58	2002	Chevy	Impala M	100,000	29,500
	2101	PD102	2006	Chevy	Impala M	120,000	29,500
	2107	PD113	2007	Chevy	Impala M	118,000	29,500
	2104	PD127	2009	Chevy	Impala U	138,000	20,000
	2101	PD116	2007	Chevy	Impala M	110,000	29,500
	2101	PD9	2001	Chevy	Pickup U	102,000	16,500
Code Enforcement	2403	800	2005	Ford	F-150	128,000	16,500
Utilities	3503	516	1999	Ford	F-150	115,000	16,500
	3303	518	2005	Ford	F-250 Utility	124,000	22,500
Vehicles/Equipment Replacement (302 Fund)							171,000
Utilities Water/Wastewater Vehicles/Equipment Replacement (407 Fund)							39,000
Number of Vehicles/Equipment to be Replaced							9
New Vehicles/Equipment Added to Fleet							0

**FY 2015-2016
VEHICLE REPLACEMENTS**

<u>DEPARTMENT</u>	<u>Dept.</u>	<u>FLEET NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>Estimated Mileage</u>	<u>ESTIMATED COST</u>
Police	2104	PD65	2003	HONDA	CIVIC	106,000	16,500
	2101	PD101	2006	Chevy	Impala M	116,000	29,500
	2101	PD87	2005	Chevy	Impala M	101,000	29,500
	2100	PD67	2003	Ford	Explorer	98,000	16,500
	2101	PD114	2007	Chevy	Impala M	116,000	29,500
	2101	PD117	2007	Chevy	Impala M	110,000	29,500
Public Works	4107	702	2004	Ford	F-150	122,000	18,500
Fire Rescue	2201	6258	2003	Ford	Expedition	106,000	30,000
Utilities	3303	520	2002	Ford	F-550 Utility	181,000	60,000
	3303	521	2004	Ford	F-350 Utility	137,000	45,000
Vehicles/Equipment Replacement (302 Fund)							199,500
Utilities Water/Wastewater Vehicles/Equipment Replacement (407 Fund)							105,000
Number of Vehicles/Equipment to be Replaced							10
New Vehicles/Equipment Added to Fleet							0

FY 2016-2017

VEHICLE REPLACEMENTS

<u>DEPARTMENT</u>	<u>Dept.</u>	<u>FLEET</u>				<u>Estimated</u>	<u>ESTIMATED</u>
		<u>NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>Mileage</u>	<u>COST</u>
Police	2101	PD73	2004	Ford	Explorer	97,000	18,500
	2107	PD93	2005	Ford	Explorer	90,865	18,500
	2106	PD119	2008	Chevy	Impala M	116,000	29,500
	2101	PD112	2007	Chevy	Impala M	104,000	29,500
	2101	PD105	2006	Chevy	Impala M	93,000	29,500
	2101	PD115	2007	Chevy	Impala M	118,000	29,500
Public Works	1901	705	2002	Ford	Explorer	111,000	18,500
Facility Maintenance	7200	1002	2001	Ford	F-150	109,000	16,500
Fire Rescue	2202	5929	2002	Ford	Explorer	108,000	18,500
Utilities	3302	503	2001	Ford	F-150	120,000	16,500
	3302	501	2001	Ford	F-150	109,000	16,500
	3503	608	2001	Ford	F-250 Utility	107,000	45,000
Vehicles/Equipment Replacement (302 Fund)							208,500
Utilities Water/Wastewater Vehicles/Equipment Replacement (407 Fund)							78,000
Number of Vehicles/Equipment to be Replaced							12
New Vehicles/Equipment Added to Fleet							0

CAPITAL PROJECT DETAIL

PROJECT TITLE

Defibrillator/Monitor Replacement

PROJECT CATEGORY

Vehicle/Equipment
Replacement

PROJECT LOCATION

Fire Rescue

PROJECT MANAGEMENT

Fire Department

PROJECT DESCRIPTION

Replace 5 (five) defibrillator/monitor units. The defibrillators are used primarily on patients with cardiac related emergencies but also on other patients to evaluate their medical or trauma related conditions.

The new units will include state of the art technology that measures the oxygen, carbon monoxide, and methemoglobin percentage levels in the patient's blood.

PROJECT JUSTIFICATION

These units are required to maintain our current Advanced Life Support (ALS) license and provide the current ALS level of service.

The remaining old Defibrillator/Monitor units in service are over six years old and have exceeded their expected useful life of approximately 5 years. Replacement parts are difficult to obtain and repair costs can be significant if not covered by the current service contract. More extensive repairs have resulted in downtime of at least two weeks.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Defibrillator/Monitor Units	64,305	32,812				97,117

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Vehicle/Equipment Replacement Fund	64,305	32,812				97,117

CAPITAL PROJECT DETAIL

PROJECT TITLE

Water System Capacity Improvements

PROJECT CATEGORY

Water System Improvements

PROJECT LOCATION

Citywide (see attached project graphics)

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

The projects identified on the following pages are intended to improve and provide additional capacity to meet future demands projected for the City's potable water system through larger diameter transmission mains and smaller diameter distribution main installations. Several projects scheduled for the upcoming five (5) year period from FY 2013 through FY 2017 were included in the Water Master Plan that was approved by City Council on March 7, 2005. The Master Plan identified and recommended a series of potable water infrastructure projects to upgrade the existing system while maintaining existing levels of service at projected future demand flows.

During FY 2009-10, a comprehensive 20 inch water main improvement project was initiated to connect the East and West side of the City's water distribution system. The water system improvement came on line in October of 2010 and converted the old A.M. Jones Water plant into a storage and repump facility. This improvement efficiently improved water quality and pressures throughout the water system. The improvement postponed or reduced the need for many of the 5 year potable water system improvements. These adjustments are reflected in this year's capital plan and are identified with a statement regarding the project's feasibility. An update to the City's Water Supply Plan is budgeted for FY2013. The update will review and evaluate the future need for the remaining 2005 Master Plan projects.

PROJECT JUSTIFICATION

The Water Master Plan that was completed in April 2005 and further updated in 2008 through the Water Supply Plan identified and recommended a series of potable water infrastructure projects to upgrade the existing system while maintaining existing levels of service at projected future demand flows. The infrastructure improvements were intended to correct existing deficiencies and to accommodate expansion of the potable water system, while preserving the flexibility to adapt to future potential regulatory changes.

Some of these projects included; 1) Construction of a North Pine 10-inch Water Main from SR 426 to Bentley; 2) Construction of a Lockwood Blvd 16-inch water main from EMH to Riverside Park and 3) A future 16-inch water main improvements along SR426 coinciding with future FDOT road widening project. These projects have since been deferred to outlining years pending the results of an anticipated update to the Water Supply Plan in FY 2013 to determine the remaining need for these projects.

Several projects are also included that were not originally identified in the 2005 Water Master Plan or the update provided in the 2008 Water Supply Plan. These include 1)

Conflict Remediation on SR426 and SR434, 2) Emergency Interconnect with Winter Springs, 3) Chapman Ragsdale Connector, and 4) SR426/CR419 Phase 1 Widening 12-inch Water Main on SR434 to Franklin. These projects have been identified by staff as either operational service needs or enhancements associated with State FDOT roadway capital projects.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Design	70,000	237,219	0	93,750	25,000	425,969
Construction	384,000	135,000	160,000	200,000	475,000	1,354,000
CEI	0	20,250	24,000	30,000	7,1250	145,500
TOTAL	454,000	392,469	184,000	323,750	571,250	1,925,469

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Renewal & Replacement	315,000	0	0	0	0	315,000
Water Impact Fees	139,000	392,469	184,000	323,750	571,250	1,610,469
Total	454,000	392,469	184,000	323,750	571,250	1,925,469

PROJECT LISTING BY FISCAL YEAR

FY 2012-13 Projects

Conflict Remediation on SR 426 and SR 434	
Construction	250,000
Emergency Interconnect between Oviedo & Winter Springs	
Construction (Design Completed 2009-10)	69,000
Water Master Supply Plan Update	
Design	35,000
SR 426/419 PH 1 Widening 12-in Water Main SR 434 to Franklin	
Design	35,000
Mitchell Hammock Road Turn Lane Addition – Utility Relocations Seminole County Project	
Construction	<u>65,000</u>
	Total
	454,000

FY 2013-14 Projects

Chapman/Ragsdale Connector

Design	33,750
Construction	135,000
CEI	20,250

North Pine 10-in Water Main from SR426 to Bentley

(Feasibility of Project depends on Water Master Supply Plan Update)

Design	78,469
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Lockwood Blvd 16-in Water Main from EMH to Riverside Park

(Feasibility of Project depends on Water Master Supply Plan Update)

Design	<u>125,000</u>
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Total 392,469

FY 2014-15 Projects

Carib and Tomoka, 6-in Water Main Upgrade

Construction	160,000
CEI	<u>24,000</u>

Total 184,000

FY 2015-16 Projects

SR 426/CR419 PH 1 Widening 12-in Water Main SR434 to Franklin

Construction	200,000
CEI	30,000

Isles of Oviedo 8-in Service Line (Feasibility of Project depends on Water Master Supply Plan Update)

Design	<u>93,750</u>
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Total \$323,750

FY 2016-17 Projects

Franklin St. 8-in Water Main upgrade (Feasibility of Project depends on Water Master Supply Plan Update)

Design	25,000
Construction	100,000
CEI	15,000

Isles of Oviedo 8-in Service Line (Feasibility of Project depends on Water Master Supply Plan Update)

Construction	375,000
CEI	<u>56,250</u>

Total 571,250

5 YEAR CIP TOTAL 1,925,469

CAPITAL PROJECT DETAIL

PROJECT TITLE

Renewal and Replacement Projects

PROJECT CATEGORY

Water & Wastewater
System Improvements

PROJECT LOCATION

Utility System - City Wide

PROJECT MANAGEMENT

Utilities Administration

PROJECT DESCRIPTION

The project provides for annual allowances and/or periodic capital expenditures for planned items to maintain the utilities level of service and/or permit compliance. System refurbishment and automation upgrades required to the water and wastewater facilities and infrastructure that are considered capital expenses. These projects include small annual items such as fire hydrants and valve replacements to refurbish the tank and treatment process. Programmed improvements for the next 5 year window include:

- Historically, Utility and Fire Department staff identifies 40 water fire hydrants each year for upgrade or replacement to maintain the current emergency response service.
- The water plant SCADA (computer operating system) requires the operating network system to be updated periodically to keep up with technology innovations and security protocols.
- Well 301 back-up power refurbishment. Rewire back-up power to utilize water plant generator.
- Neptune MRX920 Mobile Data Collector upgrade for AMR program.
- Old AMR meters fail and require replacement to ensure accurate meter reading. There are approximately 2,500 heads that potentially need upgrade.
- Preventative Maintenance on City wells is required periodically.
- The motors/pumps at the Mitchell Hammock Water Plant are aging and require repair or replacement.
- The CO2 refrigeration units are aging and need maintenance or replacement.
- The Graham Street galvanized water main is failing and will be replaced by in-house staff to improve water quality and water system interconnection.

PROJECT JUSTIFICATION

Maintaining water and wastewater facilities and water distribution and sewer collection systems is vital to providing reliable City Utility services. Refurbishment of aging equipment is a required activity under state permit and bond governance. Improving automation provides pro-active maintenance and helps reduce manpower and long term operational costs.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Fire Hydrants	52,800	52,800	52,800	52,800	52,800	264,000
SCADA (Water Plant)	65,000					65,000
Well 301 back-up power	36,500					36,500
Neptune Data Collector	9,950					9,950
Water Meter Replacem'ts	200,000					200,000
Prev. Maint on Wells	7,500	7,500	7,500	7,500	7,500	37,500
Plant Maint Misc Motors	22,500	22,500	22,500	22,500	22,500	112,500
Tomoca CO2 Repair	10,000					10,000
Graham Street Main Imp.	15,000					15,000
Total	419,250	82,800	82,800	82,800	82,800	750,450

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>TOTAL</u>
Renewal & Replacement Fund	419,250	82,800	82,800	82,800	82,800	750,450

CAPITAL PROJECT DETAIL

PROJECT TITLE

Wastewater System
Infrastructure

PROJECT CATEGORY

Wastewater
System Improvements

PROJECT LOCATION

Residential Areas as Shown
In the Attached Project Listings

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

The wastewater system of the City of Oviedo is relatively new, with the first collection system constructed in 1991 to serve the commercial area around Mitchell Hammock Rd. and South Central Ave. (SR434). Until recently, The City relied solely on the City of Orlando's Iron Bridge Regional Water Reclamation Facility for wastewater treatment through an interlocal agreement with Seminole County. This reliance on "purchased sewer" as the sole means of treatment changed in September 2010 when the City purchased the Alafaya Utilities Wastewater System. One of the benefits of the utility purchase was the eventual interconnect with the Alafaya system, which will lower costs for "purchased sewer" through Seminole County.

The proposed wastewater capacity improvements are based upon an updated Wastewater Master Plan that was recently approved by City Council in March 2012. The updated plan reflects significant changes from the previous 2006 Master Plan as it incorporates the City's acquisition of the Alafaya Wastewater System. The primary focus and most significant capital improvement to the Wastewater System is the interconnection of the original City wastewater system with the "Alafaya" system. The first phase of the interconnect project is the **Northern Lift Station Re-route to the Alafaya Treatment Facility**. This project includes rerouting of lift station flows from stations primarily north of Mitchell Hammock Road with force main additions on Mitchell Hammock Road and Alafaya Woods Boulevard to existing Alafaya infrastructure for conveyance to the treatment facility.

Once completed, Phase one will use up the remaining existing capacity of the City's Water Reclamation Facility. In order to send any additional wastewater, the Water Reclamation Facility will require physical and mechanical upgrades as well as rerating of the existing 1.35 million gallons per day (MGD) operating permit. Anticipated upgrades include adding greater process control improvements to the wastewater treatment tanks will allow them to operate more efficiently at higher flow rates and produce more reclaimed water with additional filtration.

Future interconnect Phases include the **Master Lift Station Re-route to the Alafaya Treatment Facility** – Rerouting of the "City" Master Lift Station to existing "Alafaya" infrastructure and **State Road 426 Corridor to Master Lift Station** – Redirecting current and future flows along the SR426 corridor to the "City" Master Lift Station with a new proposed 10-inch force main along west Mitchell Hammock Road. However, these future phases are dependent on the treatment facility upgrades as listed above.

The City's wastewater system currently serves a minimum of 8,000 customers at an average daily flow of 1.2 million gallons per day average to the City's Wastewater Reclamation Facility and .45 million gallons to contract disposal with Seminole County. The

planned improvements will allow the average daily flow to increase an additional 0.5MGD with corresponding wastewater treatment improvements to the City's wastewater facility. Once all improvements to the collection system are made over the next 5 years, the average daily demand for wastewater influent from the system will be approximately 2 to 2.4 MGD. These service amounts include the Alafaya service area purchased by the City of Oviedo from Utilities Inc., in 2010 and most of the existing service areas with contract effluent disposal through Seminole County.

To date, Wastewater collection service is available in:

- Oviedo Park Town Homes
- Oviedo Mall
- Preserve of Lake Charm
- Preserve at Black Hammock
- Kingsbridge West
- Kingsbridge East
- Lake Rogers
- Easton Park
- Chapman Oaks
- Chapman Groves
- Chapman Estates
- Isles of Oviedo and
- The Alafaya Service Area (acquired on September 15, 2011)

Improvements over the next five years are anticipated include:

- Establish an Oviedo Blvd. Service Area (Oviedo on the Park)
- Internalize select flows outside the Alafaya Service Area to the City's Wastewater Reclamation facility where economically feasible.
- Install odor control at major wastewater collection stations to reduce odor
- Install SCADA controls to manage sewage flows and prevent spills and
- Rehabilitate lift stations to alleviate mechanical fatigue to ensure reliable operations.

PROJECT JUSTIFICATION

The City's Acquisition of the formally private Alafaya wastewater plant on September 15, 2010 significantly changed the City's sewer system. An updated master plan was initiated by the City in late 2010 to evaluate the combined City and Alafaya systems. The Plan will economically combine services and equalize flows to support the communities 5 year needs.

The projects listed on the following pages were prioritized and sequenced based upon proximity to planned or existing collection systems, economic feasibility and the available capacity at the newly acquired wastewater treatment facility. Upgrades to the wastewater treatment plant will be required in the future to redirect additional flows beyond the anticipated FY2012/13 project schedule.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Engineering/Design		47,000	10,800	146,000	96,900	300,700
Construction	1,090,700	1,035,000	120,000	1,295,700	717,850	4,259,250
CEI	142,000	86,000	12,000	194,300	107,600	541,900
TOTAL	1,232,700	1,168,000	142,800	1,636,000	922,350	5,101,850

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Utility Reserves		219,000	142,800			361,800
Bond Proceeds	241,200	215,000				456,200
Developer Contrib.	638,000					638,000
Renewal & Replacement	353,500	734,000				1,087,500
Unfunded				1,636,000	922,350	2,558,350
TOTAL	1,232,700	1,168,000	142,800	1,636,000	922,350	5,101,850

Project Listing by Fiscal Year

<u>Project</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>TOTAL</u>
Northern Lift Station Re-route						
Construction	767,200					767,200
CEI	112,000					112,000
Lift Station 550 Force Main to Lift Station 2010						
Construction	13,500					13,500
Pumping Optimization						
Construction	310,000					310,000
CEI	30,000					30,000
<u>FY 2013-2014</u>						
Wastewater Blowers and DO Probes						
Design		15,000				15,000
Construction		475,000				475,000
CEI		49,000				49,000
RAS Pumps						
Design		5,000				5,000
Construction		200,000				200,000
CEI		10,000				10,000
Gravity WAS Thickener						
Design		12,000				12,000
Construction		180,000				180,000
CEI		27,000				27,000
Odor Control						
Design		15,000				15,000
Construction		180,000				180,000
<u>FY 2014-2015</u>						
LS 900 Pump Upsize						
Design			10,800			10,800
Construction			120,000			120,000
CEI			12,000			12,000
<u>FY 2015-2016</u>						
Master Lift Station Re-route to WRF						
Design				146,000		146,000
Construction				1,295,700		1,295,700
CEI				194,300		194,300

<u>Project</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>TOTAL</u>
<u>FY 2016-2017</u>						
SR 426 Lift Station Re-route to WRF						
Design					96,900	96,900
Construction					717,850	717,850
CEI					107,600	107,600
TOTAL	1,232,700	1,168,000	142,800	1,636,000	922,350	5,101,850

CAPITAL PROJECT DETAIL

PROJECT TITLE

Renewal and Replacement Projects

PROJECT CATEGORY

Wastewater
System Improvements

PROJECT LOCATION

Wastewater System – City Wide

PROJECT MANAGEMENT

Utilities Administration

PROJECT DESCRIPTION

The project provides for annual allowances and/or periodic capital expenditures for planned items to maintenance the utilities level of service and/or permit compliance. System refurbishment and automation upgrades required to the wastewater facilities and infrastructure that are considered capital expenses. Programmed improvements for the next 5 year window include:

- The improvements monies for association with the private Alafaya System did not include updated SCADA (Supervisory Control and Data Acquisition) for lift stations. Pro-active lift station performance monitoring and control is the best way to prevent spills and avoid costly emergency responses. Further, updating the Lift Station SCADA system for all 65 City lift stations will also allow sewer flows to be economically redirected to the Oviedo Wastewater Reclamation Facility. This upgrade effort was started in FY 2011/12 and can take up to 3 years to complete.
- The Master Lift Station generator that supplies back-up power is undersized. Upgrading the back-up power to the Mitchell Hammock Water Plant back-up power system will create a more stable back-up power system and allow the stand-alone generator to be relocated to a smaller Alafaya system lift station without back-up power.

PROJECT JUSTIFICATION

Maintaining wastewater facilities and sewer collection systems is vital to providing reliable City Utility services. Refurbishment of aging equipment is a required activity under state permit and bond governance. Improving automation provides pro-active maintenance and helps reduce manpower and long term operational costs.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
SCADA (Lift Stations)	60,000	60,000				120,000
Generator Replacement	43,500					43,500
Total	103,500	60,000				163,500

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>TOTAL</u>
Utility Revenue Bonds	103,500	60,000				163,500

CAPITAL PROJECT DETAIL

PROJECT TITLE

Reclaimed Distribution System
Infrastructure

PROJECT CATEGORY

Reclaimed Distribution
System Improvements

PROJECT LOCATION

Residential Areas as Shown
In the Attached Project Listings

PROJECT MANAGEMENT

Engineering Services

PROJECT DESCRIPTION

A planned 5 year investment to construct a reclaimed water distribution system to serve as an alternative water source for residential irrigation based upon a Master Plan completed in April 2006 and updated in 2011. Expansion of the existing reclaimed water system over the next 5 years is planned in two phases with Phase one including current construction (Big Oaks, Twin Rivers Phase 1, Little Creek) and future construction under Phase 2 (Twin Rivers remainder and Riverside) The two phased planned reclaimed water distribution system expansion would serve approximately 4,000 residential customers. Once all improvements to the distribution system are made average daily demand for reclaimed water from the 15 serviced neighborhoods will be approximately 1.87 million gallons per day. These service amounts include the Alafaya reclaimed service area purchased by the City of Oviedo from Utilities Inc., in 2010.

Reclaimed improvements for the five year window include:

- Alafaya Woods Phases 17 & 18
- Little Creek (Remainder)

Future reclaimed improvements, not currently required in five year capital plan include:

- Twin Rivers (Phase 2)
- Riverside (Phase 2)

PROJECT JUSTIFICATION

Oviedo is under mandate from the Water Management District to reduce groundwater withdrawals. Because landscape irrigation is the primary factor contributing to demand for potable water consumption, the City is being required (as are all cities and counties in the State of Florida), to utilize alternative water sources (such as reclaimed water) for irrigation purposes as one solution for reducing potable water demand.

A reclaimed water master plan was approved by City Council on April 4, 2006 to identify and recommend a series of reclaimed water infrastructure projects to develop the City's reclaimed water utility in an effort to reduce the City's potable water irrigation demand. An updated master plan was completed by the City in late 2011 to evaluate the combined City and Alafaya systems.

The projects listed on the following pages were prioritized based upon proximity to planned or existing reclaimed transmission lines, the economic feasibility to serve the development, and number of connections expected.

Phase 2 projects, while identified, are still under review for feasibility and require additional funding sources to complete.

An additional project was identified for FY 2014 (Waverlee Woods/Kingsbridge East Reclaim Interconnect). This project is currently unfunded but was identified as a looping

project to increase reclaimed water service reliability along CR419 and North Lockwood Rd. It replaces the Evans St. reclaimed connector project previously identified.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Engineering/Design	20,000	30,000	265,000	20,000	287,740	622,740
Construction	980,000	250,000	2,383,859	1,455,905	2,110,093	7,179,857
CEI	90,000	25,000	200,000	145,000	211,009	671,009
TOTAL	1,090,000	305,000	2,848,859	1,620,905	2,608,842	8,473,606

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
SRF Loan Proceeds	1,090,000					1,090,000
Unfunded		305,000	2,848,859	1,620,905	2,608,842	7,383,606
TOTAL	1,090,000	305,000	2,848,859	1,620,905	2,608,842	8,473,606

Up to \$7.5 million in low interest (i.e. below market), 20 year term loans were previously approved by City voters with reliance on the State Revolving Loan Program as the financing source, subject to available State funding. Of the \$7,440,000 in SRF loan proceeds, approximately \$3,656,000 has been disbursed to date for construction of the main reclaimed transmission lines and several neighborhood distribution systems.

On May 18, 2009, the City Council approved a second SRF loan application. The SRF Construction Loan Agreement was executed on March 28, 2011 in the amount of \$3.38 million. This second loan was modified to reflect updated construction costs and full road restoration efforts not previously budgeted. Of the \$3.38 million, approximately \$294,000 was applied to “pre-construction funding” to offset the design and other miscellaneous costs incurred in FY 08-09 for Twin Rivers Phase I, Big Oaks and Alafaya Woods Section 17 & 18.

In 2012 the City was awarded up to \$516,950 in matching funds from the St. John’s River Water Management District for its Big Oaks, Twin Rivers Phase 1 reclaimed water project. This funding can be used in addition to the SRF construction loan which should extend the current loan capability. Staff anticipates that the current SRF construction loan is sufficient to complete all three projects identified for Phase 1.

The City will need to apply for an additional SRF loan of \$3.64 million to complete the Twin Rivers distribution system in FY 2015 and 2016.

The debt service payments on the SRF loan will be repaid from a combination of water/wastewater utility revenues (i.e. from water/sewer rates) and water impact fees. By FY 2014-15, total annual debt service payments on the entire (authorized) SRF loan of \$7.4 million will be approximately \$500,000.

PROJECT LISTING BY FISCAL YEAR

<u>Project</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Alafaya Woods Section 17 & 18 (Plus 120 homes in Little Creek)						
Post Design	20,000					20,000
Construction	980,000					980,000
CEI	90,000					90,000
Waverlee Woods/Kingsbridge East Reclaim Interconnect						
Design		30,000				30,000
Construction		250,000				250,000
CEI		25,000				25,000
Twin Rivers Remainder Retrofit - Phase I						
<i>Design (Phase I and II) & Post Design Phase I</i>						
			265,000			265,000
<i>Construction (Phase I)</i>						
			2,183,859			2,183,859
<i>CEI (Phase I)</i>						
			200,000			200,000
Purchase of Reclaimed Meters for Original Alafaya Utilities Inc. Service Area						
Construction			200,000			200,000
Twin Rivers Remainder Retrofit - Phase II						
Post Design Phase II				20,000		20,000
Construction (Phase II)				1,455,905		1,455,905
CEI (Phase II)				145,000		145,000
Riverside Reclaim Retrofit						
Design/Post Design				287,740		287,740
Construction				2,110,093		2,110,093
CEI				211,009		211,009
TOTAL	1,090,000	305,000	2,848,859	1,620,905	2,608,842	8,473,606

CAPITAL PROJECT DETAIL

PROJECT TITLE

Stormwater Lining Replacement

PROJECT CATEGORY

Stormwater Improvements

PROJECT LOCATION

Mead Manor

PROJECT MANAGEMENT

Public Works Operations

PROJECT DESCRIPTION

Repair and rehabilitation of leaking stormwater outfalls and inlets within the Mead Manor subdivision using a non-invasive pipe lining process.

Pipe lining allows for storm water infrastructure repairs in-place, greatly extending useful life at a fraction of traditional pipe replacement costs. This repair process is preferable in locations where access is limited and/or improvements have been made in the easement such as pools, fences, and landscaping.

PROJECT JUSTIFICATION

The Mead Manor Development was developed in the early 1970's, when the stormwater infrastructure consisted of corrugated metal pipe that has now reached its useful life. The pipe has started to leak causing damage to roads and private property.

The narrow easements or lack of easements and mature landscaping and dense development makes replacement difficult or impractical. Consequently, pipe lining allows for the integrity of the pipe to be restored without disruptive excavation.

EXPENDITURE SCHEDULE

<u>Project Cost Elements</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Pond # 29 Inlet	27,500					27,500
Pond # 29 Outfall	40,000					40,000
Valencia Ct. Outfall		30,000				30,000
Palmetto St Outfall		25,000				25,000
TOTAL	67,500	55,000				122,500

FUNDING SCHEDULE

<u>Source of Funding</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>TOTAL</u>
Stormwater Utility Fee	67,500	55,000				122,500

DEBT SERVICE OBLIGATIONS

<u>ISSUE / EXPENSE</u>	<u>FY 08-09</u> <u>Budget</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>
<u>2002A and 2002B Public Improvement Revenue Bonds</u>					
Principal	725,000	755,000	770,000	810,000	0
Interest	505,016	478,771	450,276	420,238	0
Other Costs	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>0</u>
Total: 2002A and 2002B PIRB	1,230,616	1,234,371	1,220,876	1,230,838	0
<u>2012A and 2012B Public Improvement Revenue Bonds (Refinanced 2002A & 2002B PIRB's)</u>					
Principal	0	0	0	0	946,000
Interest	0	0	0	0	197,031
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2012A and 2012B PIRB	0	0	0	0	1,143,031
<u>2003 General Obligation Bond</u>					
Principal	195,000	200,000	205,000	215,000	220,000
Interest	355,861	350,792	344,791	338,231	330,921
Other Cost	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total: 2003 General Obligation Bond	551,161	551,092	550,091	553,531	551,221
<u>2006 Capital Improvements Refunding Revenue Note</u>					
Principal	128,000	137,000	141,000	150,000	0
Interest	76,088	71,109	65,780	60,295	0
Other Costs	<u>1,800</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2006 Revenue Note	205,888	208,609	206,780	210,295	0
<u>2007 Capital Improvement Revenue Note</u>					
Principal	0	195,000	205,000	215,000	0
Interest	342,449	249,145	240,038	230,465	0
Other Costs	<u>2,500</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2007 Revenue Note	344,949	444,645	445,038	445,465	0
<u>2009A Capital Improvement Revenue Note</u>					
Principal	0	26,400	38,700	40,400	0
Interest	0	41,787	29,463	27,741	0
Other Costs	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2009A Revenue Note	0	68,687	68,163	68,141	0
<u>2011 Capital Improvement Revenue Note</u>					
Principal	0	25,000	25,000	72,985	0
Interest	0	86,108	86,108	38,315	0
Other Costs	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>0</u>
Total: 2011 Revenue Note	0	111,608	111,608	111,300	0

DEBT SERVICE OBLIGATIONS

<u>ISSUE / EXPENSE</u>	<u>FY 08-09</u> <u>Budget</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>
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2012A Capital Improvements Refunding Revenue Note (Refinanced 2006 CIRN)

Principal	0	0	0	0	163,000
Interest	0	0	0	0	29,198
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Total: 2012A CIRN Revenue Note	0	0	0	0	192,198
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2012B Capital Improvement Revenue Note (2007 Refinanced CIRN)

Principal	0	0	0	0	248,000
Interest	0	0	0	0	134,927
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Total: 2012B CIRN Revenue Note	0	0	0	0	382,927
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2012C Capital Improvement Revenue Note (2009 Refinanced CIRN)

Principal	0	0	0	0	46,000
Interest	0	0	0	0	15,344
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Total: 2012C CIRN Revenue Note	0	0	0	0	61,344
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2012D Capital Improvement Revenue Note (2011 Refinanced CIRN)

Principal	0	0	0	0	74,000
Interest	0	0	0	0	34,440
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Total: 2012D Revenue Note	0	0	0	0	108,440
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Fire/Rescue and Telephone Equipment Lease

(includes 2007 rescue vehicle/pumper & 2010 rescue vehicle)

Principal	229,966	232,894	200,020	185,985	51,880
Interest	<u>27,905</u>	<u>33,273</u>	<u>14,158</u>	<u>16,709</u>	<u>4,033</u>
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>		

Total: Fire/Rescue & Phone Leases	257,871	266,167	214,178	202,694	55,913
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DEBT SERVICE OBLIGATIONS

<u>ISSUE / EXPENSE</u>	<u>FY 08-09</u> <u>Budget</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>
<u>2011 Equipment Lease</u>					
(FY 12/13 P&I includes 2010 rescue vehicle, front end loader and Police Dept. Computer Replacement)					
Principal			117,608	91,060	121,428
Interest			24,735	19,152	5,009
Other Costs			<u>0</u>	<u>0</u>	<u>0</u>
was purchased in 2010 without debt financing.					
Total: 2011 Equipment Lease			142,343	110,212	126,437

Streetsweeper Lease

Principal	27,987	29,186	30,549	31,976	0
Interest	<u>5,032</u>	<u>3,712</u>	<u>2,349</u>	<u>923</u>	<u>0</u>
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>		
Total: Streetsweeper Lease	33,019	32,898	32,898	32,899	0

Police In-Car Video System

Principal	39,614	70,212	0	0	0
Interest	<u>5,515</u>	<u>8,745</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: In-Car Video System	45,129	78,957	0	0	0

*System purchase was funded in FY 09-10 from Federal confiscated funds and Byrne Dept. of Justice grant.

2010 Equipment Lease/Purchase

(facility energy improvements and radio read meters)

Principal			294,557	311,528	322,064
Interest			<u>120,462</u>	<u>103,491</u>	<u>92,955</u>
Total: 2010 Bank Loan	0	0	415,019	415,019	415,019

2003 Utility Revenue Bonds

Principal	145,000	150,000	155,000	155,000	160,000
Interest	364,094	360,469	355,969	351,319	346,669
Other Costs	<u>500</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total: 2003 Utility Revenue Bond	509,594	510,769	511,269	506,619	506,969

DEBT SERVICE OBLIGATIONS

<u>ISSUE / EXPENSE</u>	<u>FY 08-09</u> <u>Budget</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>
<u>2004 Utility Revenue Refunding Bonds</u>					
Principal	215,000	220,000	220,000	235,000	240,000
Interest	191,060	184,610	178,010	171,410	163,773
Other Costs	<u>2,500</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total: 2004 Utility Revenue Bond	408,560	404,910	398,310	406,710	404,073
<u>2007 Utility Revenue Note</u>					
Principal	134,000	139,000	144,000	150,000	156,000
Interest	140,891	135,718	0	124,794	119,004
Other Costs	<u>3,000</u>	<u>300</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2007 Utility Revenue Note	277,891	275,018	144,000	274,794	275,004
<u>2010A Utility Revenue Bond (Tax Exempt)</u>					
Principal	0	0	0	520,000	530,000
Interest	0	0	124,093	118,812	108,413
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2010A Utility Revenue Bond	0	0	124,093	638,812	638,413
<u>2010B Utility Revenue Bond (Build America Bonds)</u>					
Principal	0	0	0	0	0
Interest	0	0	1,863,782	1,784,472	1,784,472
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: 2010B Utility Revenue Bond	0	0	1,863,782	1,784,472	1,784,472
<u>State Revolving Fund: Reclaimed Water Loan #1</u>					
Principal	171,768	151,337	155,465	159,707	164,064
Interest	74,624	86,210	82,080	77,839	73,481
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: SRF Loan #1	246,392	237,547	237,545	237,546	237,546
<u>Water Treatment Plant Generator Lease</u>					
Principal	72,299	75,072	77,952	80,942	84,047
Interest	20,911	18,138	15,258	12,268	9,163
Other Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total: WTP Generator Lease	93,210	93,210	93,210	93,210	93,210
<u>CONSOLIDATED SUMMARY</u>					
Principal	2,083,634	2,406,101	4,767,726	5,327,867	3,526,483
Interest	2,109,446	2,108,587	2,009,477	1,993,190	3,448,832
Other Costs	<u>11,200</u>	<u>3,800</u>	<u>2,000</u>	<u>1,500</u>	<u>900</u>
TOTAL DEBT SERVICE	4,204,280	4,518,488	6,779,203	7,322,557	6,976,215
<i>Check Total</i>	<i>4,204,280</i>	<i>4,518,488</i>	<i>6,779,203</i>	<i>7,322,557</i>	<i>6,976,215</i>
<i>Variance</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
PIRB's and Notes	2,117,472	2,445,942	2,565,507	2,535,467	2,193,914
GOB	551,161	551,092	550,091	553,531	551,221
Utility Revenue Bonds/Notes	<u>1,535,647</u>	<u>1,521,454</u>	<u>3,663,605</u>	<u>4,233,559</u>	<u>4,231,081</u>
Total	4,204,280	4,518,488	6,779,203	7,322,557	6,976,215

Utility Debt Service Requirements to Maturity (000's)

Fiscal Year Ending Sept. 30	(in thousands) Water and Sewer Utility Revenue Bonds Series 2003		(in thousands) Water and Sewer Utility Revenue Refunding Bonds Series 2004		(in thousands) Water and Sewer Utility Revenue Note Series 2007		
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
	2013	160	347	240	164	156	119
	2014	170	342	250	154	162	113
2015-2019	930	1,613	1,405	613	906	467	
2020-2024	1,135	1,407	1,705	306	1,096	278	
2025-2029	3,220	1,012	385	17	763	59	
2030-2034	2,585	226	0	0	0	0	
2035-2040	0	0	0	0	0	0	
TOTALS	<u>\$8,200</u>	<u>\$4,947</u>	<u>\$3,985</u>	<u>\$1,254</u>	<u>\$3,083</u>	<u>\$1,036</u>	

<u>Issue</u>	<u>Issue Size</u>	<u>Term</u>	<u>Revenue Pledged</u>	<u>Purpose</u>
2003 Utility Revenue Bonds	\$9,500,000	30 years Matures in 2032	Net revenues derived from operation of water/sewer system and impact fees imposed on new users connecting to utility	Finance the cost of the design, permitting, acquisition, and construction of the Mitchell Hammock Water Treatment
2004 Utility Revenue Refunding Bonds	\$5,360,000	20 years Matures in 2025	Net Revenues (gross revenues minus cost of O&M) of the Water and Sewer System	Refunding of the 1996 Utility Revenue Bonds used to finance the design, permitting, acquisition, and construction of Phase I & II of the water system master plan.
2007 Utility Revenue Notes	\$3,752,000	20 years Matures in 2027	Revenues derived from the City's Utility System which includes the Water/Sewer Fund and Stormwater Fund.	Finance the cost of the design, permitting, acquisition, and construction of the sewer line extension of SR 426 and water main installation along Mitchell Hammock Road.

Utility Debt Service Requirements to Maturity (000's)

Fiscal Year Ending <u>Sept. 30</u>	(in thousands) Water and Sewer Utility Revenue Bonds Series 2010A		(in thousands) Water and Sewer Utility Revenue Bonds Series 2010B		(in thousands) Series 2010 A&B Sub-Total		(in thousands) All Utility Debt Total	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
	2013	530	108	0	1,785	530	1,893	1,086
2014	535	98	0	1,785	535	1,883	1,117	2,492
2015-2019	2,875	313	0	8,922	2,875	9,235	6,116	11,928
2020-2024	620	19	2,695	8,725	3,315	8,744	7,251	10,735
2025-2029	0	0	4,380	7,825	4,380	7,825	8,748	8,913
2030-2034	0	0	8,030	6,280	8,030	6,280	10,615	6,506
2035-2040	<u>0</u>	<u>0</u>	<u>15,715</u>	<u>3,381</u>	<u>15,715</u>	<u>3,381</u>	<u>15,715</u>	<u>3,381</u>
TOTALS	<u>\$4,560</u>	<u>\$538</u>	<u>\$30,820</u>	<u>\$38,702</u>	<u>\$35,380</u>	<u>\$39,240</u>	<u>\$50,648</u>	<u>\$46,477</u>

<u>Issue</u>	<u>Issue Size</u>	<u>Term</u>	<u>Revenue Pledged</u>	<u>Purpose</u>
2010 A&B Utility Revenue Bonds	\$35,900,000	30 years Matures in 2040	Revenues derived from the City's Utility System which includes the Water/Sewer Fund and Stormwater Fund.	Finance the cost to acquire and make improvements to the Alafaya Wastewater and Reclaimed Water Utility System.

SUMMARY OF GENERAL LIABILITY AND WORKERS COMPENSATION PREMIUMS

The following schedule is presented for informational purposes only. The insurance costs shown below are based on renewal premiums that are allocated to all Department budgets in the General Fund, Stormwater Utility Fund and Water/Wastewater Operating Funds.

<u>Insurance Type</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2012-13</u> <u>% Incr.</u> <u>/(Decr.)</u> <u>Over</u> <u>2011-12</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Workers Compensation	437,257	320,346	334,927	335,631	302,333	-9.9%
<u>General Liability, Automobile and Miscellaneous</u>						
Property (including appraisal fee)	350,273	304,401	343,095	293,402	356,882	21.6%
General Liability	116,392	84,623	82,453	97,738	92,001	-5.9%
Automobile Liability	99,764	72,533	70,545	83,779	78,738	-6.0%
Errors & Omissions	49,882	36,267	35,292	41,867	39,264	-6.2%
Pollution Insurance (Storage Tanks)	19,431	15,070	15,070	19,411	19,146	-1.4%
Flood Insurance (Round Lake & Riverside Parks)	3,265	3,481	3,655	3,027	3,063	1.2%
Special Risk (Fire/Police) - Accidental Death	3,859	3,816	4,027	3,635	3,829	5.3%
Boiler and Machinery	<u>4,921</u>	<u>4,904</u>	<u>3,112</u>	<u>3,534</u>	<u>3,406</u>	-3.6%
Sub-Total: GL, Automobile and Miscellaneous	647,787	525,095	557,249	546,393	596,330	9.1%
Total: General Liability & Workers Comp. Costs	<u>1,085,044</u>	<u>845,441</u>	<u>892,176</u>	<u>882,024</u>	<u>898,663</u>	1.9%

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Glossary of Budget Terms

ACTUAL

Previously occurred, i.e., monies, which have already been used or received, as opposed to budgeted monies that are estimates of possible monies to be spent or received.

AD VALOREM TAX

A tax paid on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market or "just" value is determined by the County Property Appraiser as of January 1 of each year, under the guidelines of Chapter 193, Florida Statutes.

ASSESSED VALUATION

A valuation set upon real estate or personal property by the County's Property Appraiser and the State as a basis for levying taxes.

BUDGET

An estimate of probable income and expenditures for a fiscal year period, (October 1 - September 30) with a program or organizational plan for maintaining a proper balance between the two.

CAPITAL EXPENDITURES

Permanent additions to the City's fixed assets which include projects such as road improvements, land acquisition, facilities and park construction or renovation, and replacement or acquisition of equipment and vehicles. Capital expenditures generally have a value of \$25,000 or more, have a minimum useful life of five years and are included in a separate capital budget plan.

CAPITAL OUTLAY

Items with a per unit cost value of more than \$5,000 such as office equipment or furniture, computer hardware and similar items with a useful life of one year or more.

DEBT SERVICE

Payments of annual principal and interest on long and short-term debt issues of the City.

EQUITY AND POOLED CASH (NET)

The cash position of an enterprise fund at the beginning or end of a fiscal year net of liabilities such as accounts payable, wages and contracts payable and utility customer deposits.

ESTIMATED REVENUES

Annualized projections of income to be received in a fiscal year.

FISCAL YEAR

The twelve-month financial period used by the City beginning October 1 and ending September 30 of the following calendar year.

FTE

Full time equivalent position, which is calculated on the basis of the number of hours that a position is budgeted (i.e. 1 FTE = 2080 hours, .5 FTE = 1040 hours, .25 FTE = 520 hours).

FUND

An accounting entity that has a set of self-balancing accounts and that records all financial transactions or specific activities of government functions.

FUND BALANCE

Surplus of income over expenditures (i.e. prior years' surplus) within a fund that is carried over from prior years and may be appropriated in the budget to support anticipated expenditures.

FUND TYPES

General Fund: accounts for most of the general operating revenues and basic operational services associated with City government. It is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds: account for the receipts from revenue sources that are legally restricted for specific activities.

(e.g. Impact Fees, Local Option Gas Tax, Law Enforcement Block Grant).

Capital Improvement Funds: account for the acquisition and construction of major capital facilities. These funds are limited to accounting for the receipts and the expenditures on capital projects.

Debt Service Funds: account for the financing of general long-term debt principal and interest.

Enterprise Funds: account for operations financed and operated in a manner similar to private business enterprises. (e.g. Water and Sewer and Stormwater)

Internal Service Funds: account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis.

Trust and Agency Funds: account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

GENERAL OBLIGATION BOND (GOB)

Also known as a “full faith and credit bond” is one of four basic forms of long term debt that pledges the general credit and taxing powers of the borrowing government jurisdiction. Since the power to levy and collect property taxes provides the basic security to these bonds, voter approval is required for issuance.

MILLAGE RATE

The rate at which real and personal property is taxed, with one mill equal to \$1.00 per \$1000 of assessed taxable value. For example, a property tax rate of 2.5 mills would mean a tax of \$2.50 per \$1,000 of assessed taxable value.

OPERATING BUDGET

That part of the City budget, which accounts for income used to support expenditures, which are annually recurring.

OPERATING EXPENSES

Includes expenditures for goods and services, which primarily benefit the current period and are not defined as personal services or capital outlay.

PERSONAL SERVICES EXPENSE

Expenses for salaries, wages, workers compensation, health/life insurance and retirement contributions provided to employees of the City.

PROPERTY TAX RATE

Taxes derived from all non-exempt real and personal property located within the County. Property taxes are computed on the basis of multiplying the millage rate by the value of real or personal property expressed per thousand.

ROLL-BACK MILLAGE RATE

The tax rate, which produces the same amount of taxes as, levied in the prior year when calculated against the current year's tax base exclusive of new construction.

TRANSFERS

Internal movements of revenue among funds in the budget, to provide needed sources of financing or reimbursements for expenses incurred on behalf of another fund.

TRIM (Truth in Millage law)

A statutory process which requires a specific (Truth in Millage) method of calculating the tax rate, form of notice to advise the public of proposed taxes for various taxing authorities, and public hearing and advertisement requirements to adopt final budgets and millage rates.

USER FEE

Charges for specific services rendered only to those paying such charges (i.e. water and sewer service fees, recreational fees).

**City Of Oviedo
Miscellaneous Statistical Information**

Location: The City of Oviedo is part of the Orlando metropolitan statistical area (MSA) and is located in Seminole County. The City is bordered on the south by Orange County, to the north by Lake Jesup and to the northwest by Winter Springs.

Date of Incorporation: 1925

Form of Government: Council/Manager

Area: 15 square miles

Population:

1990 Census:	11,114
2000 Census:	26,316
2011 BEBR	34,573
Male:	49.4%
Female:	50.6%

Median Age: 34.8 years

Total Households: 10,243

Average Household Income: \$73,228

Average Household Size: 3.04

Population	% of	
Educational Attainment:	<u>Orlando EDC</u>	<u>25 & Older</u>
Graduate Degree	2,664	13.7%
Bachelor's Degree	5,739	29.6%
Associates Degree	2,041	10.5%
Some College No Degree	3,883	20.0%
High School Graduate	4,262	22.0%

Fire Stations: 3

Firefighters: 48

Police Officers: 63

Schools:

Elementary:	5
Middle:	2
High:	1
Total Enrollment	9,900

Parks/Recreation Facilities:

Parks	11
Aquatic Facilities	2
Lighted Field Facilities	2
Tennis Courts	3
Skateboard Park	1

2011 Top Ten Taxpayers for Oviedo

Taxpayer Name	Assessed Value	Total Taxes
Progress Energy Florida	17,212,374	314,437.37
WRI - TC Alafaya Square LLC	16,360,923	298,882.98
Oviedo Grove Apts LP	16,243,172	296,731.89
1700 Oviedo Marketplace Blvd	14,844,989	271,189.74
United Dominion Realty TR, Inc	11,873,149	216,899.87
Oviedo Town Center, LLC	8,739,362	159,651.54
GAHA Oviedo LLC	8,667,499	158,338.74
Bellsouth Telecommunication	7,979,721	145,774.34
Dillard Department Stores, Inc	7,421,532	135,577.29
Riverside Landings Inv LLC	7,145,950	130,451.93
Totals	99,276,297	1,813,498.32

**Oviedo
Residential vs. Commercial Taxable Values**

Year	Total		Residential %	Commercial	
	Residential & Commercial Taxable Value	Residential* Taxable Value		Taxable Value	Commercial %
2000	943,081,155	692,866,288	73.47%	250,214,867	26.53%
2001	1,040,316,677	762,703,298	73.31%	277,613,379	26.69%
2002	1,159,528,966	849,869,760	73.29%	309,659,206	26.71%
2003	1,256,190,193	944,727,607	75.21%	311,462,586	24.79%
2004	1,388,742,895	1,074,223,386	77.35%	314,519,509	22.65%
2005	1,604,133,420	1,249,212,191	77.87%	354,921,229	22.13%
2006	2,033,508,775	1,603,475,637	78.85%	430,033,138	21.15%
2007	2,325,558,208	1,834,064,738	78.87%	491,493,470	21.13%
2008	2,175,523,355	1,667,549,628	76.65%	507,973,727	23.35%
2009	1,957,820,763	1,495,451,874	76.38%	462,368,889	23.62%
2010	1,826,511,994	1,431,204,961	78.36%	395,307,033	21.64%
2011	1,755,799,117	1,385,666,273	78.92%	370,132,844	21.08%

*Residential Values include DOR Codes 00, 01, 02, 08, 04, & 05

Source: Seminole County Property Appraiser

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