

Updated 7/7/16
 Peggy Johnson

**CITY OF OVIEDO
 BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: 2016 **Accounting Approval:** *Jerry Boy*
Period: 10 **Entered By:** *CH 7/7/16*
Transaction Date: 7/6/16 **Group Number:** 4649

Department/Division Public Works - Utilities Admin. 3300

Dept. Authorization Bobby Wyatt

Account Number	Fund / Account Description	Increase	Decrease
401-3300-533.52-99 ✓	Operating Supplies/ Other ✓	29,300	
401-9000-590.99-20 ✓	Reserve For Contingencies ✓		-29,300 ✓
TOTAL		\$29,300	-\$29,300

Notes / Comments

Request to transfer from the 401 Contingency account to the 52-99 for office furniture items for two new offices in the PW Admin. Building. Approved CIP Budget was for \$39,000 in Fund 406, but should have been budgeted in Fund 401 as an operating, and not a capital expense. (Previous BA requested to transfer \$9,700 from Contingency for this expense. This is a request to transfer the remaining budgeted amount. (Florida Business Interiors)

Approved By: Check Appropriate Box	<input type="checkbox"/>	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budget must be presented to Council	Resolution #
	<input checked="" type="checkbox"/>	City Manager: Less than \$35,000		Approval Date:
	<input type="checkbox"/>	Mgt Srvc Director: Internal	[Date Signed:	BA # - 2016 - 154
	<input type="checkbox"/>	Signature:		

OK DW 7/6/16
Robert R. Hayes 7/6/16