

Updated 3/10/16
 Peggy Johnson

**CITY OF OVIEDO
 BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: <u>2016</u>	Accounting Approval: <u>DW</u> 3.216
Period: <u>06</u>	Entered By: <u>Jumbo</u>
Transaction Date: <u>3/2/16</u>	Group Number: <u>CA 3/9/16</u> <u>2686</u>

Department/Division Finance/Utilities

Dept. Authorization Jumbo

Account Number	Fund / Account Description	Increase	Decrease
401-3301-533.51-30 ✓	Office Supplies ✓	\$ 1,056	
401-3301-533.63-99 ✓	Improve Other Than Bldgs ✓		\$ (656) ✓
	Proj: 16-014		
401-3301-533.54-20 ✓	Training ✓		\$ (400) ✓

Count	TOTAL	\$1,056	-\$1,056
		-----Must Balance-----	
		(Do not use cents)	

Notes / Comments

Move funds to cover line item shortages

Approved By: Check Appropriate Box <u>OK DW 3/1/16</u>	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budgeted must be presented to Council	Resolution #
	City Manager: Less than \$35,000		Approval Date:
	Mgt Srvc Director: Internal	[Date Signed:]	BA # <u>2018075</u>
	Signature:		

Robert Hayes 3/7/16