

FY14-15

Updated 10/13/15

Roger Johnson

**CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: 2014-2015
 Period: 12
 Transaction Date: 10/5/15

Accounting Approval: *Jerry Boers*
 Entered By: *J.H. 10/7/15*
 Group Number: 6133

Department/Division POLICE / Support Services (Records - 2103)

Dept. Authorization

Robert Hayes 9/25/2015

Account Number	Fund / Account Description	Increase	Decrease
001-2103-521-44-20	Rentals/Leases Office Equipment	\$ 847	
001-2103-521-40-00	Travel & Per Diem		\$ - 560
001-2103-521-47-00	Printing & Binding		\$ - 100
001-2103-521-52-04	Small Tools		\$ - 38
001-2103-521-54-20	Training		\$ - 60
001-2103-521-52-99	Other Operating Supplies		\$ - 10
001-2103-521-52-03	Operating Supplies / Uniforms		\$ - 79

Count

TOTAL

\$847

- \$847

-----Must Balance-----
(Do not use cents)

Notes / Comments

Justification-

Didn't budget for fax machine in Records (\$70.68/mo); \$846.61 was encumbered by someone in Finance or Budget in June 2015 and we need to move monies from other accounts to cover the cost.

Approved By: Check Appropriate Box	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budgeted must be presented to Council	Resolution #
	City Manager: Less than \$35,000		Approval Date:
	Mgt Srvc Director: Internal		BA # - 2015 208
	Signature:	[Date Signed:	

OK DW 10/2/15

9/9/15 *Robert Hayes* 10/5/15