

Updated 5/11/15  
Peggy Johnson

**CITY OF OVIEDO  
BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: 2015 Accounting Approval: Jerry Boop  
 Period: 08 Entered By: O.K. 5/8/15  
 Transaction Date: 05/07/2015 Group Number: 3494

Department/Division Management Services/1305 and 1205

Dept. Authorization \_\_\_\_\_

Account Number	Fund / Account Description	Increase	Decrease
001-1305-513.52-99 /	Books, Publications, Subs/Manual		\$ - 3,000
001-1205-512.13-10 /	Salaries & Wages/Part-Time	\$ 3,000	

Count	<b>TOTAL</b>	<b>\$3,000</b>	<b>\$3,000</b>
		-----Must Balance-----	
		(Do not use cents)	

**Notes / Comments**  
 Adjustment for Staffing Assistant to cover the front desk @City Hall for the entire day; this position job shared with a person from the Code Enforcement Department and that person was out on FMLA; Coverage of front desk had to be maintained.

Approved By:	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budgeted must be presented to Council	Resolution #
	City Manager: Less than \$35,000		Approval Date:
Check Appropriate Box	Mgt Srvc Director: Internal	Signature:	BA # - <u>2015-119</u>
			[Date Signed:

OK DW 5/8/15

Robert R. Hayes 5/7/15