

**CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: 2014

Accounting Approval: _____

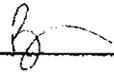
Period: _____

Entered By: _____

Transaction Date: _____

Group Number: _____

Department/Division PUBLIC WORKS - Stormwater

Dept. Authorization BOBBY WYATT 

Account Number	Fund / Account Description	Increase	Decrease
138-3803-538.63-22 ✓	Improvements Other Than Buildings/ Civil Engineers Project # 14-016	120,000	
138-3803-538.31-99 ✓	Professional Services / Other		-120,000 

Funds were budgeted in CIP in the current fiscal year, in Fund 138 for engineering services in account 31-99 for the Stormwater Master Plan - Historic Downtown Area. This is a request to move funding from the 31-99 account to the correct capital account 63-22 and add the project # to the budgeted account. City Council approved the work order for VHB, (Resolution# 2883-14, 09/08/14) to complete the design for this project for a Regional Stormwater Pond in the historic downtown area. (Requisition # 11042). *Ref Resolution # 2883-14*

Approved By:	City Council: Exceeds \$35,000	Informational Note Only:	Resolution #
Check Appropriate Box	City Manager: Less than \$35,000	Programs/Capital not budgeted	Approval Date:
	Mgt Svc Director: Internal	must be presented to Council	BA # - 2014- 100
<i>OK DW 9/17/14</i>	Signature:	[Date Signed:]	

 9/17/14

AGENDA
MEMORANDUM

TO:	Honorable Mayor and City Council Members
FROM:	Bryan Cobb, City Manager <i>Bryan Cobb</i>
DATE:	September 8, 2014
SUBJECT:	Resolution No. 2883-14, Work Order to VHB for Regional Stormwater Pond Project

Introduction: This is a request for City Council to authorize a Work Order to Vanasse Hangen Brustlin, Inc. (VHB) for design of a Regional Stormwater Pond, Project No. 14-016.

Discussion: The City has actively planned for the economic development and redevelopment of the City's downtown core and has established an Oviedo Community Redevelopment Area that includes the downtown core. As such, stormwater management is an important factor to consider in encouraging future private sector investment in the downtown core. To facilitate and incentivize this growth, a regional stormwater pond is essential.

Staff met with representatives from VHB, under a Continuing Consultant agreement, to discuss the project and develop the Scope of Services. The Scope of Services was developed, and a Cost Proposal in the amount of \$119,722.50 has been submitted.

The regional stormwater pond is anticipated to be located south of Franklin Street and west of Sweetwater Creek as demonstrated on the attached project location map. This property was recently acquired by the City as part of the land exchange agreement between the City and Nelson & Company, Inc.; Resolution No. 2841-14.

The Continuing Consultant Agreement with VHB was approved by City Council on April 7, 2014 via Resolution No. 2809-14 and remains in effect.

Budget Impact: Sufficient funding exists in the FY2013-14 budget.

Strategic Impact: Ensure that new development or redevelopment is done in a sustainable manner.

Recommendation: It is recommended that City Council adopt Resolution No. 2883-14.

Attachment: Project Location Map

Prepared by: Susan Sheikh, Contracts Manager
Reviewed by: Bobby Wyatt, Public Works Director
Robin R. Hayes, Management Services Director

Cole, Lucy

From: Taylor, Barbara
Sent: Friday, September 12, 2014 11:01 AM
To: Petrick, Theresa
Cc: Cole, Lucy
Subject: RE: Purchase Req. 11042

Can you send me a copy of the work order also?

FYI, I am changing the account number to a capital account. 138-3803-538-6322. A budget amendment will need to be completed.

Barbara Taylor, CPPB
Purchasing Agent
City of Oviedo

-----Original Message-----

From: Petrick, Theresa
Sent: Friday, September 12, 2014 10:08 AM
To: Taylor, Barbara
Subject: Purchase Req. 11042

Barbara,
Attached is the back-up paperwork for req. 11042.
Thanks,
Theresa

-----Original Message-----

From: lanier@cityofoviedo.net [<mailto:lanier@cityofoviedo.net>]
Sent: Friday, September 12, 2014 9:40 AM
To: Petrick, Theresa
Subject: Message from "pwa-c4501"

This E-mail was sent from "pwa-c4501" (Aficio MP C4501).

Scan Date: 09.12.2014 09:39:46 (-0400)
Queries to: lanier@cityofoviedo.net