

OVIEDO
Florida



OVIEDO
FLORIDA



FY 2013-2014
ADOPTED BUDGET

OVIEDO
Florida

CITY OF OVIEDO
PROPOSED ANNUAL BUDGET
FOR THE 2013-14 FISCAL YEAR
OCTOBER 1, 2013 THROUGH
SEPTEMBER 30, 2014



CITY COUNCIL

DOMINIC PERSAMPIERE	MAYOR
STEVE HENKEN	DEPUTY MAYOR
CINDY DRAGO	COUNCILMEMBER
KEITH BRITTON	COUNCILMEMBER
STEPHEN W. SCHENCK	COUNCILMEMBER

Bryan Cobb

Interim City Manager

Robin R. Hayes

Management Services Director

Gail A. Bigelow

Management Analyst

Kelly R. Jones

Financial Analyst

Lucy Cole

Business Analyst

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TABLE OF CONTENTS
ANNUAL BUDGET

	<u>Page Number</u>
City Manager’s Budget Message	i - viii
<u>Introduction</u>	
Location Map of Oviedo	2
Overview of Oviedo History	3
City Organization Chart	4
Strategic Plan 2011	5
Budget and Financial Policies	10
Budget Document Format	12
Budget Process and Calendar	13
Budget Preparation Schedule	15
Budget Development Guidelines	16
Significant Budget Assumptions	
Major Operating Revenue	19
Expenditures	22
Basis of Governmental Finance and Fund Structure	24
<u>Graphics Section</u>	
Budget Graphics Overview	27
Summary of Property Tax Rate and Taxable Value Data	28
Gross Taxable Value	29
Budget Comparison By Appropriated Fund	30

Budget Summary	
Revenues	32
Expenditures	33
Fund Balance Overview	34
Fund Balance by Fund	35
Position Authorization Summary	38
Composition of Personnel Cost	42
<u>General Fund</u>	
General Fund Graphics Overview	43
General Fund Graphics	
Revenues	44
Expenditures	45
General Fund Expenditures by Category	46
General Fund Revenues	54
General Fund Expenditures by Department	58
Department Summaries with Performance Measures	61-147
<u>Special Revenue Funds</u>	
Special Revenue Funds	148
Building Services Fund	176
Stormwater Utility Fund	186
<u>Debt Service Funds</u>	
Debt Service Funds	196
<u>Capital Project Funds</u>	
Capital Projects Funds	205

Table of Contents cont'd

Enterprise Funds

Water Wastewater Utility Fund (401)	237
Department Summaries with Performance Measures	240-258
Enterprise Funds (402-417)	259

Internal Service Funds

Internal Service Funds	289
------------------------	-----

5 Year Capital Improvements Program

5 Year Capital Improvements Program Expenditures by Project Category	293
---	-----

Non-Departmental

Summary of Debt Service Obligations	303
Revenue and GO Bond Debt Service Summary	308
Utility Debt Service Summary	310

Appendix

Glossary of Budget Terms	313
Miscellaneous Statistical Information	315

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400 Alexandria Boulevard * Oviedo, Florida 32765

September 16, 2013

Honorable Mayor Persampiere, Deputy Mayor Henken, City Council Members and Citizens of the City of Oviedo:

Submitted for your review is the FY 2013-14 Proposed Annual Budget. The budget is predicated on maintaining the operating millage rate at 4.8626 mills to support General Fund operations. At a special meeting scheduled for July 22, 2013, the City Council will formally set the tentative millage rate for FY 13-14 **as required by Florida Statute (Truth in Millage law). The millage levy represents the maximum tax rate that can be set by the City Council. In other words, the rate can be maintained or lowered at the September public hearings, but not increased. The tax rate must be set and transmitted to the Property Appraiser, Tax Collector and the State of Florida no later than August 2, 2013.**

Setting the tax rate for the General Fund at 4.8626 mills *for the 6th consecutive year* will result in a citywide **tax increase of 1.8% above the rolled back tax rate of 4.7738 mills**. For a home assessed at \$175,000 in 2012 that increases by 1.5%, less the \$50,000 homestead exemption, the increase in City property taxes will be approximately \$13 in 2013. *Virtually all other commercial and other non-residential property owners will pay less in City property taxes at the proposed tax rate.*

The recommended General Fund budget of \$23,721,858 is \$462,181 or 1.99% greater than the adopted FY 12-13 budget. As Council is aware, the Gross Taxable Value for 2013 increased by \$58,902,446 or 3.18% over the 2012 Final Gross Taxable Value. With the exception of modest increases projected for the State Half Cent Sales Tax, State Revenue Sharing, Emergency Medical Transport Fees and Development Application Fees, virtually all other revenue sources are either flat or declining.

Based on the financial trend projections originally thought to transpire, all Departments were required to submit “same service level” proposals this year. Furthermore, all departments were directed to submit their budgets at operating expenditure levels that were “equal to or less than” the adopted FY 12-13 budget (exceptions were made for fixed costs such as fuel, utilities and liability insurance, which were calculated separately by the Budget Office).

The alternative service level changes listed below were previously presented to City Council and discussed at City Council’s July 22nd meeting:

Fire Department – Addition of a Fire Inspector

The FY 2013-14 budget includes the addition of a Fire Inspector – salary and benefits of \$50,624.

General Fund

Within the General Fund, operating expenses increased by \$299,173 due to changes from various departments for the following items: election costs if needed; rewrite of the current website; creation of a media mobile app for the citizens; consultant fees for development services plan reviews; consultant for plan graphics to be included in the form based Land Development Code (LDC); mandatory annual physicals for fire fighters; mandated prepay Paramedic school for those who qualify; succession planning; software and hardware maintenance increases; Adobe Acrobat X Suite upgrade; increase in Ammo for training ammunition and duty ammunition; and anticipated increases to the contract for mowing right-of-ways since the current contract is due to expire.

All employees will receive a 1.5% salary adjustment, effective October 1, 2013.

Transfers to the City's Health Insurance fund increased by \$99,000. This will help sustain an appropriate fund balance and help mitigate the impact of any adverse claims to the fund. Additionally, the City plans on increasing the number of hours the employee wellness center is open each week by 4 hours, providing greater access for employees and their dependents.

In FY 12-13, the City Council approved a \$3.9 million Bank Qualified Line of Credit to fund several projects. These funds will be paid out to the various projects as phases are completed and through a "drawdown" approach. The projects include: completing the lighting upgrade at the Oviedo Sports Complex; renovations to the Community Center; construction of the Amphitheater at Center Lake Park as part of the Oviedo on the Park project; construction of the new Fire Station; and architecture/engineering design for the renovations to the Public Safety Facility.

During the final Budget Work Session on August 26, 2013 the City Council approved adding several positions within General Fund. In the Police Department three (3) Full-Time Police Officers were approved to begin in May 2014. In the Human Resources Department a Full-Time Risk Analyst position was approved beginning May 2014. Information Technology received approval for a Full-Time Multi-Media Tech position beginning May 2014.

The following "budget highlights" provide a concise summary of the FY 2013-14 Proposed Budget:

- ❖ The General Fund property tax rate for FY 13-14 is 4.8626 - the same tax rate since FY 08-09. The millage rate is 1.8% greater than the rolled back tax rate of 4.7738 mills. The tax rate for the General Obligation Bond is .2741 mills of debt service. The combined tax rate for FY 13-14 is 5.1367 mills, a decrease of .64% from FY 12-13.
- ❖ A property owner with a \$175,000 home adjusted for the 1.5% Save Our Homes inflation adjustment and the \$50,000 homestead exemption will pay approximately \$13 more in City property taxes.
- ❖ Excluding new construction of \$24.5 million, the City's tax base increased by \$34.5 million or 1.9%, which was due to an increase in market values. Some of this increase was offset by the 1.5% Save Our Homes inflation adjustment for approximately half of all residential property owners.
- ❖ The total General Fund budget is \$23,721,858, which is \$462,181 or 1.99% greater than the FY 12-13 adopted budget of \$23,259,677.
- ❖ General Fund operating revenues (excluding transfers and fund balance) are \$482,436 or 2.27% greater than FY 12-13. Of this amount, \$232,814 is due to higher property tax revenues, and \$249,622 is related to higher non-ad valorem revenues. Transfers from several funds that are used to offset General Fund costs decreased by \$20,255. Of this amount, \$83,477 is due to an increase in transfers from the Water & Sewer Utility Fund and \$11,082 is due to an increase in transfers from the Stormwater Fund, transfers decreased from the Renewal and Replacement Fund for Water/Wastewater \$52,800, the Medical Insurance Fund \$56,768, and the Building Services Fund \$5,246.
- ❖ The size of the City's workforce for FY 13-14 has increased to 267.23 positions from the 259.83 positions in the FY 12-13 budget. The workforce (both full time and seasonal) has been reduced by 63 positions since FY 06-07 when the City employee to population ratio was 9.64 per 1,000 population as compared to 7.73 for FY 13-14 and 7.52 for FY 12-13. The population for FY 13-14 remained at 34,573.
- ❖ The FY 13-14 total payroll (salaries and benefits) for all operating funds of \$18,187,354 is \$152,938 or 0.008% more than the total adopted payroll for FY 12-13. The adjustment in payroll includes the elimination of dispatch services made in FY 12-13, seven new positions funded at different variables throughout the year, and it includes a 1.5% salary increase for FY 13-14.
- ❖ The total proposed budget for all City funds combined of \$51.9 million (exclusive of inter-fund

transfers and internal service operations) is \$2.3 million or 4.2% less than the FY 12-13 total adopted budget.

The remaining portion of this transmittal letter presents more detailed analyses of the budget, including a more detailed analysis of the tax base, General Fund revenues, expenditures and fund balance. Following the General Fund analysis are summary discussions about the City's Water/Wastewater Operating Fund, the Capital Improvements Program and several other funds.

Tax Base Summary

Based on the Certification of Taxable Value provided by the Seminole County Property Appraiser on June 21, 2013, *the City's tax base increased by \$58.9 million or 3.18% compared to last year as shown in the graphic below.*

Excluding \$24.5 million of new construction, annexations and the reassessment of existing real properties increased by \$116.2 million or 6.28% compared to the 2012 real property base.

The change in values between 2012 and 2013 is reflected below for the major categories of real property. *Inclusive of new construction valued at \$24.5 million, the total real property base increased \$53.8 million or 2.94%.*

<u>Real Property Category</u>	<u>2013 Taxable Value</u>	<u>2012 Taxable Value</u>	<u>% Change</u>
Residential	1,517,277,697	1,452,699,978	6.52%
Commercial	264,646,969	268,125,715	-1.01%
Industrial	31,903,572	32,143,164	-1.00%
Institutional/Other	14,346,739	21,370,661	-1.48%
TOTAL*	\$ 1,828,144,977	\$ 1,774,339,518	2.94%

**excludes value of personal property*

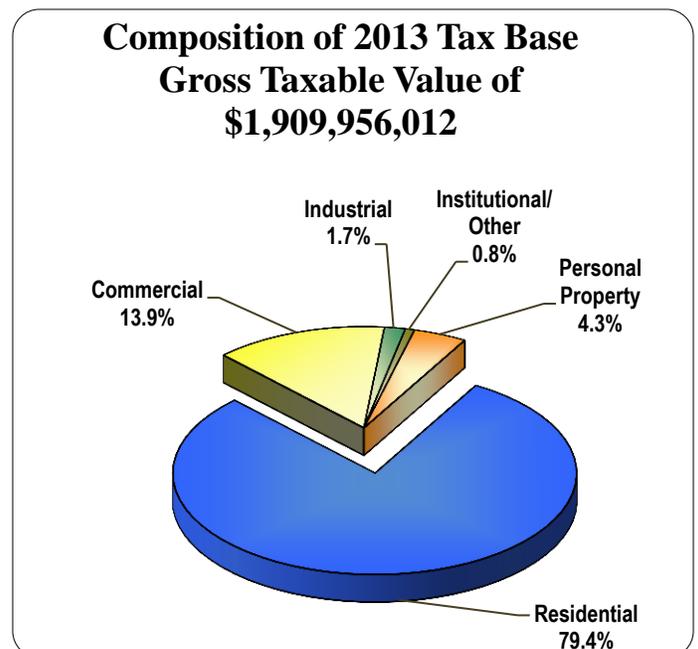
A summary of the changes in the entire tax base between 2013 and 2012 is depicted below:

SUMMARY OF TAX BASE DATA FOR 2013 (FY 2013-14)

2012 Final Gross Taxable Value	\$1,851,053,566
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	Change In <u>Taxable Value</u>	%
		<u>Change</u>
New Construction	24,450,953	1.32%
Annexations	455,741	0.02%
Re-assessment of Existing Properties	115,776,787	6.25%
Personal Property	(81,781,035)	-4.42%
Tax Base Net Increase	\$58,902,446	3.18%

2013 Gross Taxable Value	\$1,909,956,012
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GENERAL FUND REVENUES

Property Taxes (General Fund)

At the millage rate of 4.8626 mills, the City will budget \$8,915,858 in property tax revenues to support General Fund operations - an increase in property tax revenue of \$250,814 compared to the FY 12-13 budget.

- FY 13-14 proposed budget: **\$8,915,858** - at 4.8626 millage rate
- FY 12-13 adopted budget: **\$8,665,044** - at 4.8626 millage rate

Non-Property Tax Revenues

Total non-ad valorem revenues of \$12,857,963 reflect a net increase of \$249,622 or 1.98% measured against the FY 12-13 non-ad valorem base of \$12,608,341. Leading the most significant increases are the State Half Cent Sales Tax \$143,111, State Revenue Sharing \$90,195, Emergency Medical Transport Fees \$85,000 and Development Application Fees \$114,555. These increases were partially offset by decreases in Electricity Service Taxes \$125,000, Electricity Franchise Fees \$62,456 and Interest on Investments \$54,700.

Support from other funds (Transfers)

Support from other funds is set at \$1.95 million of all General Fund revenues. This amount decreased by \$20,255 from FY 12-13. Transfers from the Renewal and Replacement Fund for Water/Wastewater decreased by \$52,800, the Medical Insurance Fund by \$56,768, and the Building Services Fund by \$5,246, offset by an increase in transfers in from the Utility Fund of \$ 83,477 and from the Stormwater Operations Fund of \$11,082.

Fund Balance Appropriation

There is no appropriation of fund balance in the FY 2013-14 proposed budget.

A comparison of the FY 2013-14 and FY 2012-13 budgets by major expense category is depicted below:

GENERAL FUND EXPENDITURES				
BY MAJOR ACCOUNT CATEGORY				
FY 2013-14 vs. FY 2012-13				
	FY 2012-13	Percent of	FY 2013-14	Percent of
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Personal Services	\$15,615,208	67.13%	\$15,762,985	66.45%
Operating Expenses	5,616,040	24.14%	5,653,457	23.83%
Vehicle Replacement Contribution	<u>289,709</u>	<u>1.25%</u>	<u>284,560</u>	<u>1.20%</u>
Sub-Total: Department Operations	\$21,520,957	92.52%	\$21,701,002	91.48%
Debt Service (transfer to Sinking Funds)	\$1,122,088	4.82%	\$1,266,376	5.34%
Other Interfund Transfers*	606,632	2.61%	751,480	3.18%
Contributions (to non-profit & other agencies)	<u>10,000</u>	<u>0.04%</u>	<u>3,000</u>	<u>0.01%</u>
Sub-Total: Non-Departmental	\$1,738,720	7.48%	\$2,020,856	8.53%
TOTAL EXPENDITURES	\$23,259,677	100.0%	\$23,721,858	100.0%

Note: FY 12-13 operating expenses include eight months payment of \$219,627 to Seminole County Sheriff for Police dispatch services.
 *Other Interfund Transfers category includes transfers to Health Insurance, Lease Financing and Stormwater Utility Funds.

More detailed explanations of operating budget changes for each department and program can be found under the "budget highlights" section of each program's Expenditure and Staffing Summary (within the operating budget detail section of the budget document).

Debt Service and Lease Financing Support

Debt service expenses have increased by \$368,464, primarily due to the City obtaining a Capital Improvement Bank Qualified Bank Line of Credit for \$3.9 million. The Bank Line of Credit will fund various upcoming projects: Architecture/Engineering and Design of the new Public Safety Building (\$250,000); Musco Sports Lighting upgrade at Oviedo Sports Complex (\$415,000); renovations to the Community Center (\$750,000); construction of the new Fire Station (\$1,000,000); and construction of the Amphitheater and Center Lake Park at Oviedo on the Park (\$1,250,000). The increase also includes \$88,164 in new lease equipment. The \$3.9 million Bank Qualified Bank Line of Credit is well within the standard set in City financial policy that limits long term debt (excluding revenue bonds) to no more than 3% of the gross taxable value of the City.

Fund Balance for Economic Uncertainties

An important indicator of the City's financial position is the level of its undesignated fund balance relative to the total General Fund expenditures. The Comprehensive Annual Financial Report (CAFR) stated as of September 30, 2012, the General Fund reserve was \$3,016,997, which includes reserved and restricted funds, or approximately 15% of FY 11-12 General Fund expenditures. Based on year-end revenue and expense estimates for FY 12-13, revenues are expected to exceed expenses by approximately \$137,740, which will increase the fund balance for the General Fund to \$3,154,737.

Changes in the City Workforce and Total Payroll

The total number of authorized full and regular part time positions for FY 13-14 *for all funds and departments increased to 267 full time equivalent positions, which includes a new Fire Inspector; (3) Police Officers; a Risk Analyst; and a Multi-Media Tech, all budgeted in FY 13-14. The size of the city's workforce of 267 full time equivalent positions is the same as it was in FY 03-04 when the population reflected 29,928 citizens and 8.72 per 1,000. In FY 13-14 the number of positions has declined to 7.73 per 1,000 population. Looking back to FY 09-10, the number of positions was 8.44 per 1,000 population.*

The citywide payroll of \$18.2 million for all operating funds combined is close to last year's budget. There is an increase in a few departments, transfers among departments, and the addition of a Fire Inspector; (3) Police Officers; a Risk Analyst; and a Multi-Media Tech, it also reflects the workforce reduction due to the contract with the Seminole County Sheriff for Police dispatch services.

Total Benefits (Payroll Matching Costs and Health Insurance)

- **Health Insurance:** Health insurance premiums established by the City through its self-insurance plan for all coverage types will remain the same as FY 12-13. The cost of single (employee) coverage is \$6,077. The City pays for single coverage on behalf of City employees.
- **City Pension Contributions:** Total pension contributions budgeted by the City for FY 13-14 is estimated at \$1,311,867. This is reflective of the general employees contributions and the City match toward the ICMA plan and the reduction the Fire Department pension (FY 12-13 estimated at 15.5% and FY 13-14 is estimated at 11.1% of payroll or \$338,241), and an increase in the Police Department pensions (FY 12-13 estimated at 21.21% and FY 13-14 is estimated at 21.38% of payroll or \$709,898).
- **Workers' Compensation:** The City may benefit from lower Workers' Compensation costs due to the City's continued low claims trend. Total workers' compensation costs based on the FY 13-14 insurance renewal through Public Risk Management (PRM) are \$299,543, compared to \$301,620 for FY 12-13. Projected workers' compensation costs as per PRM are expected to increase as much as 10% for FY 13-14.

WATER AND WASTEWATER OPERATIONS

Revenues

The revenue outlook for FY 13-14, based on FY 12-13 budget estimates, reflects a slight increase in water revenues for the year. Consequently, water revenues are projected at 4% higher than FY 12-13 budget estimates.

The increase in revenue is due in part to the Oviedo on the Park project and new home developments. At the same time, Reclaimed Water revenues are performing below average and are projected at 4.5% less than FY 12-13.

Total operating revenues for FY 13-14 are estimated at \$12.63 million compared to the FY 12-13 budget level of \$12.68 million. *Although based on budget projections, FY 13-14 revenues will still exceed expenditures by \$1,002,344.*

The budget is based on the 2012 Water and Wastewater rate study and trend analysis. As a result, for FY 13-14, there is no utility rate increase, but there is an indexing increase on the Water/Wastewater/ and Reclaimed systems. The FY 12-13 budget includes the cost of a new rate study which will be completed to validate the previous rate study projections.

Expenditures

The total budget for Water and Wastewater operations (Water Production and Distribution, Wastewater and Reclaimed Water, Administration and Utility Billing/Customer Service) is set at \$6,257,239. The City consolidated all of the lift-stations from the Alafaya Wastewater System with the lift stations from the City's Wastewater System which increased the entire system from 33 to 67 lift-stations. With this consolidation, there was an increase in expenditures for electricity, lift-station equipment, repairs & maintenance, fuel, tools, & chemicals. The Northern Lift-Station Re-route Project will enable the City to internalize some wastewater flows to the Oviedo Wastewater Reclamation Facility (OWRF) instead of paying Seminole County for contract disposal, which will help to decrease expenditures. Other expenditures for FY 13-14 include new water meters for construction related to the Oviedo on the Park project, and technical support for radio read software.

Cash Reserves (Utility Operating Fund)

The cash position at September 30, 2014 is projected to be \$ 4.4 million, which is equal to approximately 155 days of operating and debt service expenses. This cash reserve level compares favorably to the 90 day or 25% minimum, as required by the City's financial policy. Nonetheless, as reclaimed water becomes more prevalent in future years, potable water consumption and related revenues are expected to decrease. However, this may be offset by an increase in revenues as a result of the acquisition and consolidation of the Alafaya Wastewater System with the City's Wastewater system. As related to the reclaimed water usage, this circumstance will be evaluated as part of the revenue sufficiency and rate analysis to determine the impact on cash reserves and debt service coverage in future years. As per the CAFR on September 30, 2012, the debt service coverage factor was 3.00. In other words, net utility revenues were three times (3x's) the total debt service requirement, which compares favorably to the 125% minimum requirement.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The Five Year Capital Improvements Program (CIP) will be reviewed by City Council on July 22, 2013 and will serve as a blueprint for future capital improvements over the next five (5) year period. The total funding commitment appropriated for FY 13-14 from various dedicated funding sources for capital improvements is approximately \$9.64 million. Significant projects scheduled for FY 13-14 include:

- ✓ Continuation of the Resurfacing Project of City-maintained roads
- ✓ Oviedo on the Park – Construction of Center Lake Park and the Amphitheater
- ✓ Design and Renovation of the Community Center
- ✓ Construction of the new Fire Station
- ✓ Sidewalk Trip and Hazard Repairs
- ✓ Engineering for Renovations to the Public Safety Building
- ✓ Lawton Elementary Sidewalk Connection project
- ✓ Water system upgrades to the water mains on Mitchell Hammock Road, and for the Carib & Tomoka projects
- ✓ Construction/rebuilding and rehabilitation of the wastewater lift-stations
- ✓ SCADA system upgrades for Reclaim control and wastewater plant operations

OTHER FUNDS

Building Services (\$692,022 total budget)

FY 10-11 was the first full year of outsourcing Building Services to a private company that started in February 2010. The contract is based on sharing of gross revenues whereby the City receives 23% of gross revenues from permit and plan review fees and the contractor receives 77%. The City is responsible for a variety of miscellaneous operating expenses and overhead costs such as utilities, insurance and telephones that are estimated at \$26,674 for FY 13-14. Revenues for FY 13-14 are based on permit and plan review fees which are estimated at \$864,089.

Stormwater Utility (\$1,793,042 total budget)

Both maintenance and capital improvement projects will be funded from the \$7.00 Stormwater Utility Fee (\$7.00 per equivalent residential unit (ERU) per month). The Stormwater Utility Fee revenue will generate approximately \$1.5 million at the \$7.00 per ERU monthly fee. The FY 13-14 budget will use \$235,763 in fund balance towards capital projects totaling \$460,000 and include: the Stormwater Master Plan Reprioritization; design and construction of the McKinnon Outfall ditch; Alafaya Woods Boulevard ditch; and design of other Outfalls at Aulin Avenue North, Valencia Court, and Palmetto Street.

Solid Waste Fund (\$2,571,350 total budget)

The budget decreased overall from FY 12-13 by \$3,600. Revenues for garbage and solid waste collection services are expected to increase slightly for FY 13-14, while expenditures the City pays to the contractor for garbage and solid waste collection services will remain unchanged. Per the current contract, charges paid to the contractor are projected to increase slightly, although the City and the current contractor are discussing the possibility of a more cost effective single stream recycling option to use for FY 13-14 as an alternative to the increase, which should stabilize costs. The Evans Street Landfill is being evaluated for discontinued monitoring. The Oviedo Landfill will continue to be monitored, and has been permitted by FDEP for long term care. The budget for the Solid Waste fund will use \$89,850 in fund balance to meet the anticipated expenditures for FY 13-14.

Summary Comments

The FY 2013-14 Proposed Budget addresses several important City Council goals and priorities:

- **Providing tax relief to most Oviedo taxpayers by maintaining the tax rate at 4.8626 mills or 1.8% above the rolled back tax rate of 4.7738 mills.**
- **Maintaining the City's strong financial position as measured by the projected 15% reserve level in the General Fund and the projected 39% reserve in the Utility Operating Fund.**
- **Providing the staffing and financial resources necessary to maintain current levels of service for public safety and for other core City services - despite the workforce reductions of the past years.**
- **Continuing to make a substantial investment to maintain, repair and enhance the condition of the City's infrastructure for roads, general City facilities, drainage, and utilities.**

The economic realities of the past several years have challenged us to undertake a critical review of all aspects of City government in terms of the services we provide and the level at which those services are provided. We will continue to face similar - but hopefully less severe challenges in 2014 as the economy slowly improves, as proven by the increase in Gross Taxable Value within Oviedo. Nonetheless, I look forward to working closely with the City Council as we strive to maintain Oviedo's standing as a Top 100 City as recognized by: RelocateAmerica.com in 2009, 2010 and 2011; by *Family Circle Magazine* as one of the "10 Best Towns for Families in America"; and by *Bloomberg Business Week* as one of the country's "Best Places to Raise Kids in 2013".

I appreciate the City's valuable and quality employees whose daily work is the key ingredient to providing quality municipal services as reflected in the results from the 2011 National Citizen Survey. It is an honor to serve with them. I also appreciate the efforts of the City's Department Directors and staff for their efforts in preparing their respective budgets under difficult economic conditions.

Finally, I appreciate the opportunity that the City Council has bestowed on me to serve as the Interim City Manager. If you have questions about the FY 13-14 Proposed Budget, please contact me or Ms. Hayes.

A special thank you goes to Ms. Hayes, Ms. Bigelow, Ms. Jones, and Ms. Cole for their dedicated work and countless hours in preparing this budget.

Respectfully Submitted,



Bryan Cobb
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Oviedo
Florida**

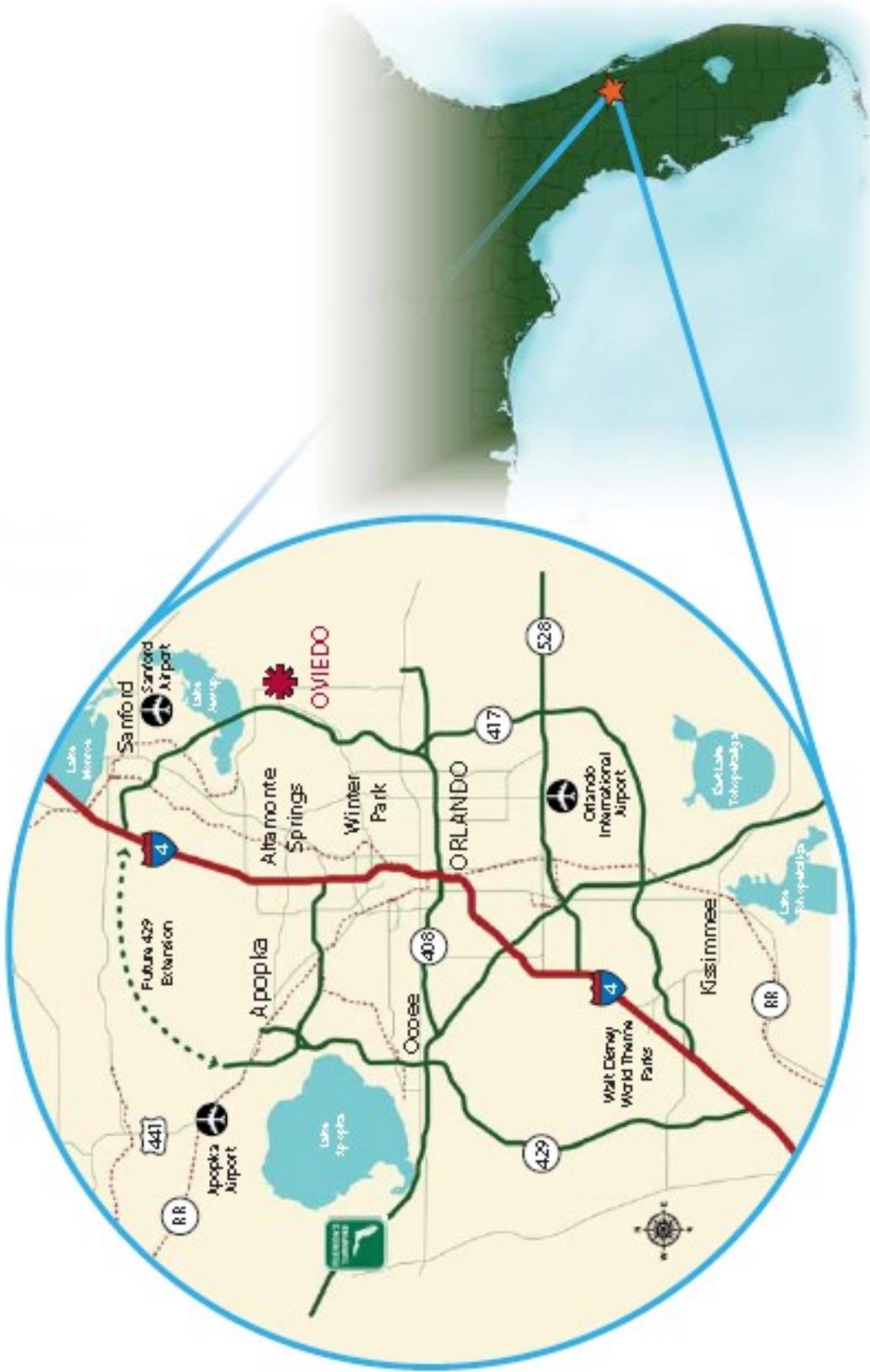
For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morrell *Jeffrey R. Egan*

President

Executive Director



City of Oviedo

The City of Oviedo is a part of the Orlando metropolitan area and is located in Seminole County. The City is bordered on the south by Orange County, to the north by Lake Jesup and to the northwest by Winter Springs.

Frontier Town to BOOMTOWN!

Oviedo's history is the fascinating frontier history of Central Florida. During and after the Civil War period (1861-1869) settlers to the area homesteaded or bought land in the "Lake Jesup community". Oviedo was first settled mainly because of its accessibility to Lake Jesup via a landing at Solary's Wharf. The City received its name "Oviedo" in 1879 after the city in northern Spain, from the postmaster of the new post office, Andrew Aulin, a Swedish immigrant. The City began to grow its agricultural roots in the late 1800's with the establishment of citrus farms and flower nurseries. Notable horticulturists and agricultural businessmen having called Oviedo home include Theodore L. Mead (1886), namesake of Mead Gardens located in Winter Park, and Steen Nelson, founder of Nelson and Company, whose steel water-tower is still a local landmark in downtown Oviedo. A disastrous freeze in 1895 wiped out the citrus industry and prompted the development of the celery and vegetable industry. Celery grew well in Oviedo's mucky, rich topsoil and became Oviedo's primary crop and was shipped to all parts of the United States. Despite the uncertain climate, many citrus growers replanted their citrus groves. The popular Temple Orange was developed in Oviedo in the early 1900's. In 1914 a large fire caused by one of the gas-lit lamps that lined Broadway St. set ablaze all six of Oviedo's downtown buildings, destroying four of the six buildings. In 1925 the City of Oviedo was chartered by the Florida State Legislature and incorporated. During World War II, the citrus and celery industry in Oviedo flourished and contributed to unprecedented growth and development in the area.

In 1963 nearby Florida Technological University was opened, now known as the University of Central Florida (UCF), the nation's fifth largest university (53,000+ students) and one of the country's top research universities. UCF is home to the Center for Research Optics and Lasers, (CREOL), the National Simulation Center (NSC) the Institute for Simulation and Training (IST) and the College of Film and Digital Media.

Seminole State College (SSC) of Florida, with four (4) Seminole County campuses is a full-service education provider, offering four-year degrees and two-year college-credit degrees. The Oviedo campus opened in January 2001, with a comple-

ment of college-credit, technical, continuing education and personal enrichment class offerings.

Also contributing to Oviedo's nascent technology clusters are the regions space related industries, missile and defense industries and the regions entertainment, computer simulation and digital media industries. Local technology-based employers of Oviedo residents include Florida's Space Coast's Kennedy Space Center and its related industries, Lockheed Martin, and the National Center for Simulation.

Located astride Central Florida's newest high-technology corridor, Seminole Way, the City of Oviedo is positioned for dynamic business growth and success. SeminoleWay, a high-tech corridor along SR 417, is the northern portion of Orange County's Innovation Way, links both Orlando and Orlando-Sanford International Airports, the University of Central Florida, Orange County's new "Medical City" at Lake Nona, Seminole State College and the Kennedy Space Center. These key components contribute to the burgeoning simulation, digital media, medical sciences and photonic industry clusters growing in the Oviedo area. The demographics of the communities along SeminoleWay show a region with the key components possessed by established technology centers. The SeminoleWay area already possesses similar concentrations of advanced degree residents and professionals, clusters of technology-oriented companies and the higher education and research facilities found in 'technology centers', such as Tempe, Arizona, San Diego, California and Austin, Texas.

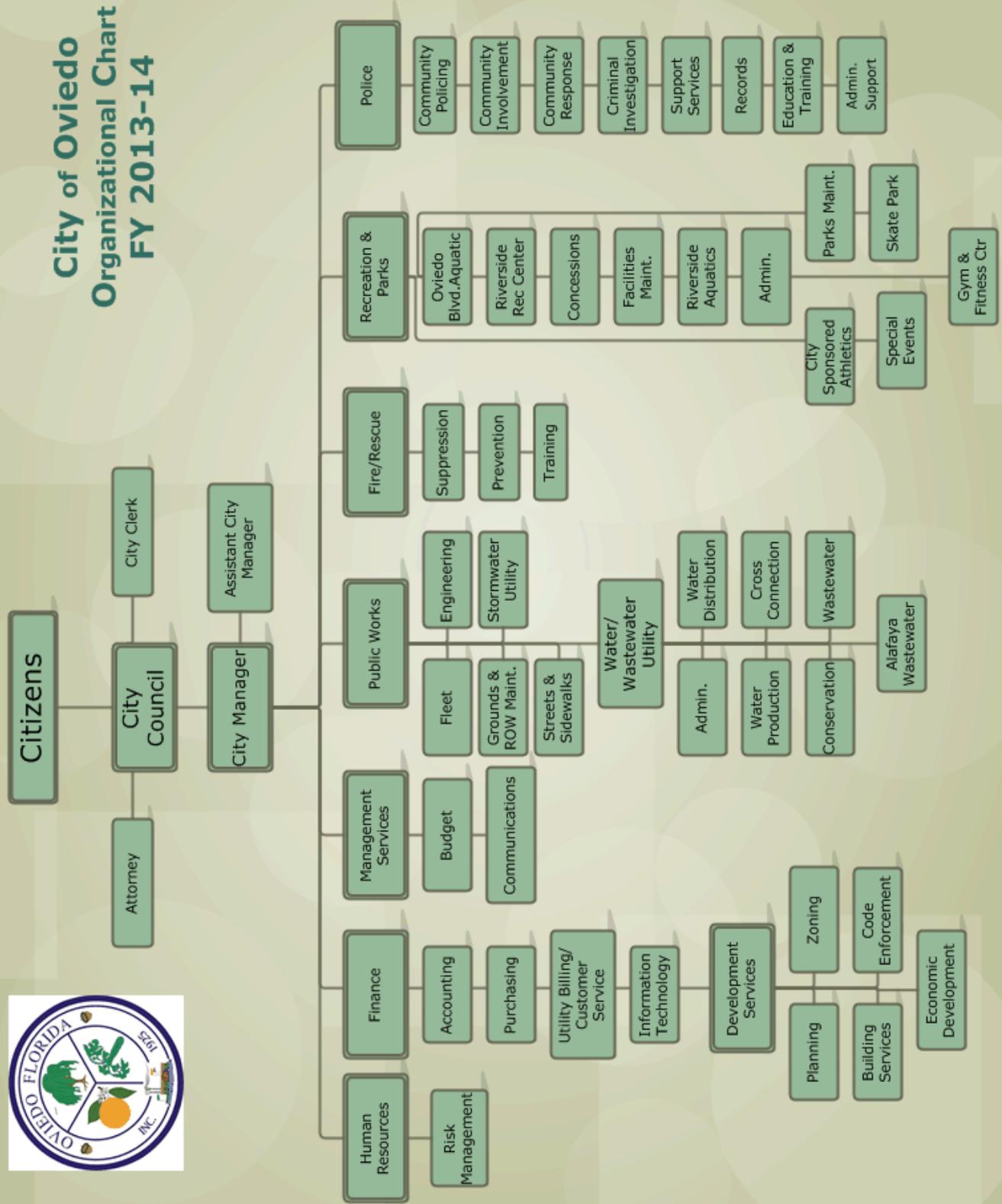
Oviedo's more traditional business community includes robust retail, finance, real estate and insurance sectors. These provide additional employment opportunities and the daily services and products utilized by residents, businesses and visitors. Whether you are a Fortune 500 corporation, technology start-up or a "home-based" business, Oviedo is fertile-ground to start, relocate or grow your business.

Source: Oviedo Historical Society, 2009, www.oviedohs.com





City of Oviedo Organizational Chart FY 2013-14



Strategic Plan

Mission

Provide a high quality of life to our community through accessible and sustainable services

Strategic Focus Area: Natural and Built Systems

End Result: Ensure that the natural and built environment of Oviedo is healthy and sustainable

Goals

- Sustain programs and efforts to conserve natural resources
- Ensure that the infrastructure meets the capacity needs of the City by:
 - Developing infrastructure that enables quality /smart growth
 - Eliminating existing infrastructure deficits
- Ensure that new development or redevelopment is done in a sustainable manner
- Maintain public health protections

Strategies & Objectives

- Optimize water conservation usage rates
- Maintain and enhance storm water management
 - Maintain FEMA CRS rating
 - Develop programs to implement master plan
- Maintain highest water quality standards
 - Develop alternative water supply
 - Develop regional funding system
 - Develop distribution system
 - Enhance Oviedo H2O program, i.e. Florida Friendly landscaping
- Enhance sewer system distribution
 - Develop sewer access through-out the City
- Continue and strengthen environmental protection measures and programs
- Promote energy conservation practices
 - Construct or modify city facilities to sustainable standards as high as feasible
- Continue and enhance solid waste recycling
 - Expand recycling participation particularly in commercial and multi-family areas
 - Progress to single stream recycling
- Modify land development regulations to facilitate redevelopment
- Maintain river buffers and natural lands and conservation areas

Strategic Focus Area: Mobility and Transportation

End Result: A transportation system that will foster economic development, responsible energy use and environmental protection, and health and safety of residents while increasing the ability of people to move around the City.

Goals

- Continue implementing transportation master plan
- Promote connections to regional multi-modal systems with particular emphasis on:
 - Promotion and expansion of the Flex area (Pick-up line)

Strategies

- Widen SR 426
- Widen SR 419
- Widen SR 434
- Support construction of McCullough Bridge
- Increase walking and biking options
- Review development regulations to serve the goals of this SFA
- Continue to implement strategies identified in the Transportation Master Plan
- Continue to execute strategies to reduce traffic crashes
- Conduct public education on transportation alternatives
- Develop connectivity for all types of vehicles
- Enhance transit options
- Develop intelligent street system with traffic operation center to reprogram signals
- Support rail service for commuters

Strategic Focus Area: Economic Vitality and Development

End Result: A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.

Goals

- Promote diversification of the local economy
- Continue to execute the strategic economic development plan with continued emphasis on regional efforts
- Foster redevelopment of business and commercial areas

Strategies & Objectives

- Enhance partnerships with UCF/SSCF
- Promote and champion Seminole Way
- Support development of hospital and related health care/life sciences businesses
- Form partnerships with new management of Oviedo Mall
- Pursue development of Oviedo on the Park
- Foster redevelopment of historic downtown
- Continue to develop business friendly codes and practices
- Continue to enhance business relocation services
- Continue to participate in regional economic development organizations
- Focus on targeted industries as identified in the Economic Development Plan
 - Pursue primary (job producing) businesses
- Monitor and oversee improved permitting process

- Revise city codes to promote redevelopment
- Implement CRA plan and pursue financial participation by Seminole County
- Continuing on-going business retention efforts
- Pursue annexation where economically beneficial

Strategic Focus Area: Safety and Security

End Result: Oviedo will be one of Florida’s safest cities

Goals

- Be one of the safest communities in the region
- Maintain fire and police response times at superior levels
- Ensure a high level of readiness to manage and recover from disasters

Strategies & Objectives

- Maintain up to date equipment and appropriate facilities with emphasis on:
 - Continue to fund a planned vehicle replacement program
 - Construction of a new police headquarters facility
 - Development of a mobile command center
 - Development of a new EOC
- Maintain traffic safety
- Maintain disaster preparedness readiness and disaster recovery plan
- Use and update technology for crime prevention
- Continue police participation in the ION Program and other neighborhood groups
- Maintain commitment to first response and other collaborative efforts are beneficial to the City
- Continue commitment to comparatively superior ISO and CRS ratings and performance measures
- Focus on crime prevention, community awareness and other community policing activities

Strategic Focus Area: Recreation, Arts and Culture

End Result: Oviedo offers a wide range of quality recreation, arts and culture activities which satisfy the expectations of residents while also serving to attract new residents and business.

Goals

- Execute and update the Recreation Master Plan
- Maintain the fiscal health and affordability of recreation programming
- Maintain the current ratio of park land to number of residents

Strategies

- Continue to develop more age diverse facilities and programs
- Consider a public referendum for facility construction and land acquisition if needed
- Continue to update recreation fees on an annual basis to maintain cost recovery at current levels and prevent further subsidy from the General Fund
- Consider public art effort
- Review development regulations to serve the goals of this SFA

- Continue to develop scholarships for recreation programs
- Attain national accreditation for Recreation and Parks
- Continue to deliver a diverse range of recreation programs and community events

Strategic Focus Area: Community Character

End Result: Foster and maintain a strong sense of community identity and of place

Goals

- Develop a more uniquely identifiable and attractive city
- Maintain and enhance neighborhood quality
- Support civic pride and community participation

Strategies & Objectives

- Promote “Historic” Downtown redevelopment
- Target Oviedo on the Park
- Undertake neighborhood improvements in mature areas
- Develop overall design plan including architectural standards to encourage a more urban feel to areas of the City
- Development of various districts, and “Green Impact Overlays” to encourage more distinctive development and redevelopment, and to promote broadly the goals and objectives of sustainability
- Adopt city-wide streetscaping standards
- Develop City plan to merge character of the historic downtown with the new town center
- Develop and execute branding effort
- Continue and enhance neighborhood ION strategy
- Develop resources and awareness of resources to support beautification efforts
 - Inventory properties
 - Educate owners
 - Code enforcement when needed

Strategic Focus Area: High Performance Government

End Result: A high level of community confidence and trust in city government

Goals

- Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health
- Provide high quality, affordable services
- Provide leadership on critical local and regional issues
- Periodic review and updating of the strategic plan

Strategies & Objectives

- Continue to ensure financial health by tax base diversification and growth; adequate financial reserves, comprehensive contract management, health and liability insurance controls and prudent cost recovery practices
- Continue to pursue mutually beneficial strategies and partnership with other local govern-

ments and regional agencies

- Continue to develop a comprehensive approach to pursue Federal and State financial resources that is consistent with the strategic plan
- Continue to enhance organizational productivity and efficiency by improving organizational performance and customer satisfaction by continuous process improvement and process management
- Continue to enhance productivity and customer service by staff development
- Continue to expand e-government including on-line services, GIS and electronic records with an emphasis on:
 - Maintaining a robust IT infrastructure that encourages citizen participation
 - Expansion of GIS
- Continue to align organizational structure and practices with mission.
- Maintain workforce diversity and opportunity
- Continue to develop performance management system to align individual work with strategic direction and provide feedback on performance
- Continue to implement comprehensive citizen engagement practices
- Maintain competitive wage and benefit structure
- Complete succession plans
- Develop mentoring effort to support succession plans
- Continue to build a culture of responsiveness and responsibility

Budget and Financial Policies

Purpose:

The City's financial and budget policies are intended to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies will guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies contained herein serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

Objectives:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- * To guide City Council and management policy decisions having significant fiscal impact.
- * To set forth-operating principles to minimize the cost of government and financial risk.
- * To employ balanced and equitable revenue policies that provide adequate funding for desired programs.
- * To maintain appropriate financial capacity for present and future needs.
- * To promote sound financial management by providing accurate and timely information on the City's financial condition.
- * To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- * To ensure the legal use of financial resources through an effective system of internal controls.

Financial Planning and Trends Monitoring:

The City shall develop and maintain a 3 to 5 year financial trend model that forecasts revenues and expenditures based on a set of accepted assumptions. The financial trends forecast will be presented to the City Council to discuss long-term budget trends and implications of various budget scenari-

os. This will allow the City Council to establish budget policy and direction to the City Manager for the development of the upcoming annual operating and capital budgets.

Operating Policies:

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

1. Expenditures Shall be Within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected ongoing annual expenditure requirements. One-time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

2. Continual Improvement of Service Delivery:

The City will seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

3. Budget Lapses at Year End:

All Operations and Maintenance (O&M) budget appropriations, except for capital project funds, shall expire at the end of a fiscal year. In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Council may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.

4. Fixed Asset Inventories:

Accurate inventories of all physical assets to include their condition, life spans, and cost will be maintained to ensure proper stewardship of public property. The Finance Director will establish policies and appropriate procedures to manage fixed assets, including establishing the threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken.

Accounting, Auditing and Financial Reporting Policies:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

1. Auditing:

The City’s independent auditing firm will annually perform the City’s financial and compliance audit. Their opinions will be contained in the City’s Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Council in a timely manner.

The independent auditing firm will be competitively selected in accordance with Florida Statutes and standards of the Governmental Finance Officers Association.

2. Accounting System:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

3. Excellence in Financial Reporting:

As an additional independent confirmation of the quality of the City’s financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of

communicating with citizens about the financial affairs of the City.

Revenue Policies:

The City should be sensitive to the balance between the need for services and the City’s ability to raise fees, charges for services, and taxes to support those services.

Revenue Diversification:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.

Charges for Services:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

1. Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).
2. When consistent with legal requirements and other City interests (such as remaining competitive within the region or meeting other City objectives), a subsidy of a portion of the costs for non-enterprise activities may be considered.
3. The City shall commit to obtaining or performing a cost of services study no less than once every three years, the result of which shall guide the development or revision of charges for services and the level of cost recovery. Impact Fees shall be reviewed at least every five (5) years as required by the Comprehensive Plan.
4. The City will set fees and user charges for each enterprise fund, such as Water/Wastewater and Stormwater, at a level that fully supports the total direct and indirect costs of operation including the cost of annual depreciation of capital costs.

Budget Document Format

Budget Message and Budget Introduction Information

The budget message reflects the City Manager's perspectives and analysis of key budget issues. Following the budget message is information related to the location, organization, history, strategic priorities and a general overview of the budget process.

Budget Graphics and Trends

The budget graphics section contains an overview of this section with graphs summarizing changes in the tax rate and composition of the city's tax base, total budget by fund, fund balance status by fund, position authorization summary and personnel related graphics, General Fund graphics and revenue trends for major operating revenue sources.

Revenue Detail and Expenditure Summaries by Fund

This section of the document provides revenue detail and expenditure summary information for each fund. The section is segregated by fund type. Each fund presents budgeted and actual revenues and expenses for two prior years, the adopted or amended budget for the current year, estimates for the current year, and the budget for upcoming year.

Operating Budgets by Department and Program

This section of the document includes the budget detail for each department and program of the City, consistent with the City's organizational structure. Each program budget displays the following two (2) budget pages:

* **Performance Profile** with program description, performance outcomes and trends and issues.

* **Expenditure and Staffing Summary** with budgeted and actual/estimated expenses for the current and prior fiscal years and the upcoming budget.

Non-Departmental Expenses

This section includes debt service appropriations, future debt service requirements to maturity by bond issue, a summary of contributions to non-profit and other agencies and the 5 Year Capital Improvements Program.

Appendix

The appendix includes a summary of general liability and workers' compensation insurance costs, a glossary of budget terms, and miscellaneous statistical information.

Budget Process and Calendar

Revised 7/2013

Budget Process Overview

The process for preparing and adopting the City's Annual Budget and levying a property tax rate is conducted in accordance with the provisions of Chapter 200 of the Florida Statutes and the City's Code of Ordinances. Chapter 200, Florida Statutes, outlines the budget process beginning with the certification of taxable value on or before July 1 by the County Property Appraiser. The setting of the millage rate and budget involves a formal process otherwise known as "TRIM" (Truth in Millage Act). "TRIM" serves to formalize the tax levying and budget adoption process by requiring a specific method of calculating the tax rate and any increase, the form of notice to property owners, and public hearing and advertisement requirements prior to the adoption of the annual budget and tax rate.

Budget Methodology

The development of the Annual Budget is comprised of three major (3) initiatives:

- *Strategic Planning and the Financial Trends Outlook
- *5 Year Capital Improvements Program (CIP) development
- *Operating Budget preparation

The budget entails a four step process including *preliminary planning and preparation, review, adoption and monitoring.*

Preliminary Planning

Before actual preparation of the operating budgets by City departments, the City Council meets in January/February to review/revise the City's strategic priorities. Each quarter the Council is provided with a financial trends outlook for the City's three operating funds. In a workshop setting, the City

Council reviews and discusses major budget trends and then provides policy direction for preparation of the upcoming fiscal year budget.

Budget Preparation

In March, the 5 Year CIP process is initiated with various Departments. The CIP for the upcoming fiscal year is the only year in which actual funding is appropriated. In this way, the 5 Year CIP also serves as the basis for prioritizing and recommending capital improvements and related funding in the upcoming fiscal year budget. The 5 Year CIP document is completed in May and normally distributed to the City Council one week before the CIP Workshop date. Following distribution of the document, the City Council holds a work session to review and discuss the recommended 5 Year CIP and provide policy direction regarding funding priorities.

Development of the Annual Operating Budget begins with a budget kickoff meeting in March to review instructions and distribute budget materials. City departments are tasked with three major budget development activities during an approximate 30 day period from mid-March to mid-April:

Preparing estimated expenses for the current fiscal year by program and line item and reporting on the status of Program Performance Outcomes.

Review and revision of the current performance profile and revising of Performance Outcomes for the new budget year.

Development of the operating budget request utilizes the City's on-line budget preparation system. Operating expenditure requests include expenditures necessary to continue the current level of service for a program with allowances for increases in

certain fixed/semi-fixed costs such as fuel, electricity, liability insurance and vehicle repairs.

Review and Public Participation

After review by the budget staff, each Department Director and Division Manager meets with the City Manager and Budget Director from late April to mid-May to discuss the budget request, related trends and issues and performance outcomes. Preliminary decisions are made regarding the department requests and the budgets are altered accordingly. The Budget Office and City Manager review any outstanding issues and determine if the proposed budget expenditures can be funded within projected revenues. If not, further budget adjustments may be required.

The proposed budget document is produced by the Budget Office from mid-May through mid-July and submitted to City Council prior to July 31. Individual meetings with City Council members and at least one work session are held to discuss the City Manager's recommended budget. The City Council then adopts the tentative millage rates prior to August 4 at either a regular or special meeting. The tentative millage rates are submitted to the Seminole County Property Appraiser for placement on the Truth In Millage (TRIM) notification that is mailed to all property owners in August.

In September, two required public hearings are held by the City Council to adopt the proposed millage rates and proposed budget. The new fiscal year starts on October 1 of each year.

Monitoring

All Departments are required to monitor their respective budgets utilizing the City's on-line financial system. Budget status reports are

also distributed on a quarterly basis to all Department Directors and Division Managers. These tools are used to ensure that the adopted budget is being adhered to. The Budget Office performs a more comprehensive monitoring of all budgets (revenues and expenses) on a monthly and quarterly basis to identify and explain significant variances.

Budget Preparation Schedule

Revised 7/2013

Mar 21, 2013	Kickoff meeting and distribution of materials for preparation of Five Year Capital Improvements Program and FY 2013-14 Budget.
April 17, 2013	Strategic direction and review of financial trends with City Council.
May 13—Jun 7	Budget review meetings with Departments and City Manager.
July 1	Certification of Taxable Value submitted to City by Property Appraiser.
Week of July 15	Budget document provided to Council members.
July 22	City Council workshop to review 5 Year Capital Improvements Program and status of General Fund Budget and set tentative Millage rate.
Not later than August 4	Notification to Property Appraiser of proposed millage rate, rolled back tax rate, and date, time and place of First Public hearing.
August 6	Updated Citywide Financial Policies.
Not later than August 24	Mailing of Notice of Proposed Property Taxes (TRIM notice) by Property Appraiser.
September 5	First Public Hearing to adopt proposed millage rates and budget.
September 16	Second Public Hearing to adopt millage rates and budget.
October 1	Beginning of Fiscal Year.

Budget Development Guidelines

Revenues:

1. The General Fund operating budget millage rate will be based on a 96% tax collection rate or a rate that is consistent with prior years' collection trends as computed against the Current Year Gross Taxable Value as shown on Form DR-420 provided to the City by the Seminole County Property Appraiser.
2. Revenue projections for all major non-*ad valorem* revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State-shared revenues will consider State of Florida estimates that are contained in the Local Government Financial Information Handbook as one of several factors for determining final revenue estimates.
3. The City should exercise caution with regard to entering into agreements for one-time revenues that may adversely affect the City's long-term interests or result in future obligations.
4. The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.
5. In balancing the City's annual budget, the City will balance the General Fund operating budget against current income. If fund balance must be appropriated to balance the budget, no more than three percent (3%) of all General Fund revenue will be comprised of appropriated fund balance and will be targeted to the extent possible against funding one time capital improvement projects.

Expenditures:

1. The City Council will adopt the annual budget at the fund level, whereas department managers will prepare their respective budgets at the department and program level and allocate appropriations to specific line items.
2. Personal services will be estimated based on collective bargaining provisions governing salary adjustments, whereas salary adjustments for non-bargaining unit employees are based on parameters defined by the City Manager and approved by the City Council.
3. Pension amounts are based on the defined level of funding as determined by the city's actuary and the parameters of the respective pension plans. Health insurance premiums and related benefit contributions to be paid on behalf of City employees will be estimated based on current market conditions that affect annual premium adjustments.

Reserves:

1. The General Fund unappropriated fund balance will be maintained at a minimum equal to fifteen percent (15%) of the annual General Fund budget. Should the undesignated fund balance fall below 15%, the City Council will take necessary steps to replenish the reserve to the 15% target level prior to the close of the following fiscal year.
2. If the ending undesignated fund balance in the General Fund is above 15% of General Fund expenditures at fiscal year end, the City Council may transfer the excess amount above 15% to any of the non-

Water/Sewer Capital Project Funds. The City Manager will disclose the excess amount, if any, after completion of the financial audit and recommend transfer options for the subsequent fiscal year.

3. In order to provide the resources necessary to ensure continued operations of the City's Water/Wastewater programs should a natural disaster occur or significant changes in the weather pattern, the City shall establish a Working Capital reserve equal to a minimum of ninety (90) days of the Water/Wastewater operating budget less depreciation, annual debt service and capital expenditures.
4. The City shall maintain a minimum capital reserve balance in the Water/Wastewater Renewal and Replacement Fund equal to 50% of the prior year depreciation expense for plant and equipment.

Capital Improvements Planning:

1. The City Manager will annually prepare and update a 5 Year Capital Improvements Program (CIP) to reflect the capital investment needs of the City consistent with the Comprehensive Plan and other master plans approved by the City Council. The 5 Year CIP will focus on projects that have an identified funding source and consistent revenue stream.
2. Capital Improvement Projects will be prioritized for funding in accordance with the following criteria:
 - a. A prior multi-year commitment previously approved by the City Council;
 - b. Included in a previous Master Plan or conceptual plan previously endorsed or reviewed by City Council;
 - c. Involves necessary or planned maintenance, renovation or construc-

tion of an existing facility, equipment or infrastructure;

- d. Enhances the use or appearance of an existing facility or City-maintained public area;
 - e. A project that the City Council has previously expressed an interest in completing based on an identified need that was supported by the general consensus of council members
3. To the extent that capital improvement projects will impact recurring operating expenses and revenues, the impacts will be projected in the 5 Year CIP and will be included as required in the proposed annual operating budget.
 4. As part of the 5 Year CIP, a vehicle replacement schedule will be developed and updated annually for a five year period. A separate vehicle replacement fund will be established for the General Fund (to include Stormwater vehicles) and the Water/Wastewater Enterprise Fund.

5. To the extent possible, the City will develop and periodically update master plans for water/wastewater, storm water, roads and sidewalks and recreational facility improvements. The master plans will serve as the planning tool that will determine CIP priorities and costs for the respective improvements.

Debt Management:

1. The City shall maintain a minimum Debt Service Coverage of 125 percent (125%) in the Water/Wastewater fund (income available for debt service divided by the maximum debt service requirement).
2. The City shall review its outstanding debt issues annually for the purpose of determining if the financial marketplace will

afford the City the opportunity to refund an issue and lessen debt service costs.

3. The City will confine long term borrowing to capital improvements which have useful lives exceeding five years and cannot be financed from current revenues or fund equity.
4. The City shall limit debt service on revenue bond debt to no more than ten percent (10%) of General Fund operating revenues.
5. The City shall limit its long term debt (excluding revenue bonds) to no more than three percent (3%) of the gross taxable value of the City.

Budget Amendments:

1. Administrative Approval of Intra-departmental Budget Transfers

Any budget transfer within or between “object categories” (expenditure accounts such as personal services, operating expenses and capital outlay) that does not increase or decrease the approved total appropriation of a fund shall be approved by the Management Services Director.

2. Council Approval of Budget Amendments

The following budget amendments shall be approved by Resolution by a majority vote of the City Council:

- a. All interfund transfers regardless of the amount
- b. Recognition of non-budgeted and unanticipated grant revenues received during the fiscal year.
- c. Any increase or decrease in appropriated fund balance.

- d. Any increase or decrease in the total approved appropriation of a fund.

Review and Revision:

The Management Services Director and the Finance Director shall periodically review and recommend revisions to the comprehensive financial and budgetary policies as may be necessary to ensure ongoing legal compliance and/or to reflect actual or revised practices. The City Manager will recommend revisions to the City Council on a periodic basis as needed.

Significant Budget Assumptions

Major Operating Revenues

PROPERTY TAXES

Description

Property taxes are levied by the City on the taxable value of real and personal property located within the City. Property taxes are the primary source of revenue (approximately 37% of all General Fund revenues) that support the traditional municipal services funded from the General Fund.

Significant Assumptions

Certification of the taxable value is received from the Seminole County Property Appraiser on or about July 1.

- * General Fund property tax revenue for the upcoming year is estimated based on the same millage rate that was adopted for the prior fiscal year or 4.8626 mills. The budget estimate for property tax revenue is as follows:

Prior Year Ad Valorem Proceeds/Adjusted Current year Taxable Value (excludes new construction) = Current Year Rolled Back Rate.

- * The estimated property tax rate for the voted debt service millage levy is based on the principal and interest payment required for the fiscal year less projected interest earnings. The millage levy is calculated as follows: Debt service payment/Gross Taxable Value/.96.

UTILITY SERVICES TAX

Description

The Public Service Utility Tax is a local option tax currently set at the maximum rate of 10% on the purchases of electric, water and

propane and a 5.56% telecommunication services tax that is passed on to the consumer as authorized by Section 166.231 of the Florida Statutes. All Utility Tax revenue is accounted for in the General Fund.

Significant Assumptions

Projected revenues for the upcoming fiscal year are based on historical trends and current year experience coupled with any proposed rate changes from the utility providers.

FRANCHISE FEES

Description

This category of revenue is comprised of a 6% Franchise Fee assessed against electric, natural gas, solid waste (residential and commercial), propane and sewer. The fee is passed on to the consumer and all Franchise Fee revenue is accounted for in the General Fund.

Significant Assumptions

Projected revenues for the current fiscal year are derived from historical trends and current year experience. Franchise Fee revenue forecasts also consider fuel adjustments increases approved for electric utility companies by the Public Service Commission (PSC) and any proposed rate changes.

LOCAL OPTION GAS TAX

Description

The City's share of the 6th Cent gasoline tax levied in Seminole County and shared between the County (63.6% fixed share) and the County's 7 municipalities is based on an

Interlocal agreement. Revenue is budgeted in the Transportation Improvements Fund to fund road resurfacing and other road and sidewalk improvements.

Significant Assumptions

Projected revenues are based on the county-wide Gas Tax revenue estimate multiplied by the City’s allocation factor. The estimate is then adjusted for current revenue trends.

LICENSES AND PERMITS

Description

The primary source of revenue includes Occupational Licenses and Building Permit Fees. Building Permit fees are included in a Special Revenue Fund to account for the direct and indirect costs and related revenues related to the enforcement of the Florida Building Code. Occupational Licenses are remitted to the General Fund as in prior years.

Significant Assumptions

Building Permit revenue projections are based on a continuation of current year trends that is considered as “base” revenue. Added to the base amount are revenues from projects that are expected to reach the permitting and plans review stage next fiscal year. Occupational License revenue estimates assume no growth over the current year estimate.

INTERGOVERNMENTAL REVENUE

Description

Intergovernmental revenue consists primarily of State-shared revenues collected by the State of Florida and remitted back to local governments based on statutory or administratively determined formulas. This category of revenues also includes State and Federal grants.

The predominant source of revenue included in the intergovernmental category includes State Revenue Sharing and the State-Shared Half-Cent Sales Tax. Both revenue sources are used to support general government services funded from the General Fund.

Significant Assumptions

Projected revenues for the upcoming fiscal year for the Half Cent Sales Tax are based on a seasonality projection of the current year and seven prior years. State Revenue Sharing is based on the prior year estimate with 4% growth assumed. Internal estimates are then compared against the estimates prepared by the *Florida Legislative Committee on Intergovernmental Relations*.

CHARGES FOR SERVICE

Description

Charges for Service are locally generated revenues assessed against users of a particular program or service. The most significant charges for service in terms of revenue production include fees charged for recreation activities, emergency medical transport, school resource officer payments and development related plan review fees. Revenues are remitted to the General Fund and offset a portion of the costs associated with providing the service. Charges for service in the City’s Enterprise Funds include Water and Wastewater fees and Stormwater Utility fees.

Significant Assumptions

Projected revenues for the current fiscal year for Development Application fees increased due to the increase in new construction in real estate

Projections for EMS Transport Fees are based on current year trends plus any fee increase.

Projections for Recreation Activity fees are

based on an estimate of prior year revenues that are adjusted for facility/program usage trends.

Projections for Water, Sewer and Reclaimed revenues have been adjusted based on a combination of the 2012 Wastewater Rate Study and trend analysis.

FINES AND FORFEITURES

Description

Court Fines levied for violations of City ordinances comprise the primary source of revenue in this category. The revenues are remitted back to local governments at varying percentages and deposited directly into the General Fund to offset the cost of Code Enforcement and Law Enforcement.

INTEREST EARNINGS

Description

Interest earned on the City's pooled cash investments that are allocated to various funds based on the prorated share of cash that is invested from each fund.

Significant Assumptions

Revenue estimates consider current and projected yield trends coupled with projected changes in cash balances of each fund.

INTERFUND TRANSFERS (NONREVENUES)

Description

Interfund transfers are internal movements of revenue among funds that provide needed sources of financing or reimbursements for expenses (such as indirect costs) incurred on behalf of another fund.

Transfers to the General Fund for indirect costs are based on the prior year amount.

The indirect cost calculation is reviewed periodically to ensure reasonableness. Indirect costs are calculated for the Building Services, Transportation Improvements, Water Wastewater Operating and Stormwater Utility Funds.

Transfers to the Vehicle Replacement Fund from the General Fund are calculated for each department or program with assigned vehicles and/or heavy equipment. The transfers provide the revenue necessary to finance the replacement of vehicles in future years. The transfer calculation is currently based on 50% of the annual replacement cost of each vehicle (estimated replacement cost/estimated useful life x .50).

Significant Budget Assumptions

Major Operating Expenditures

PERSONAL SERVICES

Description

Personnel costs include salaries, benefits and payroll matching costs for all authorized full and part time employees. Salaries include regular wages, overtime and special pays whereas payroll matching costs include FICA and workers compensation. Benefits funded directly in the budget include required pension contributions and payment of health, long term disability and life insurance premiums.

Significant Assumptions

The budget is predicated on the full (100%) funding of all current positions. The budget does not include a factor for turnover or lapse salaries. Wage adjustments and funding of benefits is based on the following factors:

- 1.5% wage adjustment for all employees.
- On behalf of each City employee, the City budgets the full cost of Blue Cross/Blue Shield PPO health insurance plus life insurance and long term disability. The FY 13-14 budget is expected to remain cost neutral.
- The budget includes the required City contribution based on an actuarial study to fund the Fire and Police defined benefit pension plans. The Police contribution increased from 21.21% to 21.38% for FY13-14 while the Fire contribution decreased from 15.5% to 11.1%.
- The employer contribution to the 401(A) defined contribution plan for all other City employees is set at the actual matching amount depending on the employee contribution up to a maximum of 5%.

- The City does not budget for compensated absences.

OTHER OPERATING EXPENSES

Description

Includes recurring and one-time expenditures for purchasing goods and services (such as materials and supplies, utilities, telephone, building repairs, travel and training, fuel and vehicle repairs) that are not classified as personal services or capital outlay and are necessary for a City program to provide services to the public.

Significant Assumptions

Departments were required to develop their FY 13-14 budget at operating expense levels no greater than the current year FY 12-13 budget amounts. Inflationary and/or market adjustments for fixed costs items such as fuel, electric, and liability insurance, were to be absorbed so that the total budget was no more than the current year adopted budget.

Fixed costs such as general liability insurance, fuel and electricity are adjusted based on market conditions whereas health insurance costs are based on current year trends and experience for claims liability coupled with estimated renewal costs for reinsurance and administrative costs.

CAPITAL OUTLAY

Description

Those items with per/unit costs of more than \$5,000 such as office equipment or furniture and other equipment with a useful life of one year or more.

Significant Assumptions

Capital outlay items are requested and evaluated on a case by case basis to maintain current service levels or to provide a higher service level. During the budget development process, prior year appropriations are not considered, and therefore, all capital outlay is assumed to begin at a zero base. All capital outlay is included in the operating budget of a Department or program.

CAPITAL IMPROVEMENTS

Description

Capital Improvements are permanent additions to the City's fixed assets that include projects such as road improvements, recreation and general facility improvements, replacement and acquisition of vehicles and water/wastewater and storm water drainage improvements. Capital improvement projects generally have a total value of at least \$25,000 or more, have a minimum useful life of five years, and are included in a separate 5 Year Capital Improvements Program (CIP).

- The CIP serves as the companion to the Capital Improvements Element of the Comprehensive Plan, which outlines capital improvements that are required to maintain adopted levels of service and keep pace with community growth. The 5 Year CIP also is a primary tool for implementing the City's Strategic Priorities.

Significant Assumptions

Projects included in the CIP are recommended for funding based on one or more of the following factors:

1. Involves necessary or planned maintenance, renovation or construction of an existing facility, equipment or infrastructure.
2. Reflects a prior multi-year commitment previously approved by the City Council.
3. Enhances the use or appearance of an existing facility or City-maintained public area.

4. Included in a previous Master Plan or conceptual plan previously considered and endorsed or reviewed by the City Council.
5. A project that City Council has previously expressed an interest in completing based on an identified need that was supported by general consensus of Council members.

DEBT SERVICE

Description

Debt Service Funds account for all financial resources that are restricted, committed, or assigned to expenditure for principal and interest on debt issued by the City. There are no statutory limitations on the amount of debt the City may issue; however, the City's charter requires voter approval for any bond issue or other form of indebtedness that exceeds \$5 million in a calendar year. This year the City refinanced several bonds and capital improvement revenue notes, with savings indicated in the proposed budget

City financial policies limit revenue bond debt to no more than 10% of General Fund operating revenues and General Obligation debt to no more than 3% of the gross taxable value of the City. The City is also required to maintain debt service coverage of at least 125% in the Water/Wastewater Fund.

Significant Assumptions

The annual debt service payments are budgeted in distinct debt service funds that record the required principal and interest payments. The debt service payments are supported by transfers from other funds (General Fund, Impact Fee Funds and Water Wastewater Operating Fund) or by a dedicated property tax levy in the case of the General Obligation Bond Issue.

Basis of Governmental Finance and Fund Structure

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting also relates to the timing of the measurements made, regardless of the measurement focus. The term measurement in this definition relates to the accounting of revenues and expenditures and how they are grouped for reporting in the City's financial statements.

The City of Oviedo maintains accounting records on a budget basis as well as a GAAP (Generally Accepted Accounting Principles) basis. For financial reporting purposes (not budgeting itself), governmental funds rely on the modified accrual basis of accounting whereas proprietary funds use full accrual. Under the modified accrual basis revenues are recognized when they are both measurable and available and expenditures are recognized when incurred. Under full accrual method revenues are recorded when earned and expenses are recorded when the liability is incurred.

Basis of Budgeting

Annual budgets are adopted on a basis consistent with U.S. generally accepted accounting principles and the City uses a cash basis for budgeting governmental funds. Annual appropriated budgets are adopted for the General, Special Revenue, Debt Service and Enterprise Funds. All operating and capital expenditures and revenues are identified in the budgeting process because of the need for appropriation authority.

The budget is fully reconciled to the accounting system at the beginning of the fiscal year. A number of GAAP (generally accepted accounting principles) adjustments are made to reflect balance sheet requirements and their effect on the budget. These include changes in designations and recognition of accrued liabilities.

Amounts needed for such long term liabilities as future payoff of accumulated employee vacation and sick leave (i.e. compensated absences) are generally not budgeted but are adjusted or reported for the actual amounts incurred as a result of an employee resignation or retirement.

Internal Control Structure

The internal control structure is designed to provide reasonable, but not absolute, assurance that the government is protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of the annual financial statements in conformity with generally accepted accounting principles. This concept of reasonable assurance recognizes that the costs of a control should not exceed the benefits likely to be derived and the valuation of cost and benefits require estimates and judgment by management. The internal control structure is the responsibility of the Finance Director and City Manager to establish and maintain.

Level of Budgetary Control

Legal budgetary control is maintained at the fund level and expenditures may not exceed budgeted appropriations at this level. Administrative budgetary control is exercised by the City Manager and Department Directors within funds. The City Manager may make transfers of appropriations for operational and personnel expenditures within and between departments in the same fund. Transfers of appropriations between funds and transfers exceeding \$25,000 require City Council approval. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

Fund Categories and Types

The City of Oviedo utilizes funds and account groups, each of which is considered a separate accounting entity, to report its financial position and the results of its operations. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

For budgeting purposes, all of the funds of the City can be divided into either governmental or proprietary and are summarized as follows:

GOVERNMENTAL

General Fund

The General Fund is the City's primary operating fund that accounts for all financial resources of the general government that fund except those required to be accounted for in another fund. The majority of current operating expenditures for the traditional municipal services of the City other than proprietary fund activities are financed through revenues received by the General Fund.

Special Revenue Funds

Special Revenue Funds account for specific revenue sources that are restricted by law or internal administrative action for specific purposes. Special revenue funds include the various non-water/sewer Impact Fee Funds, Local Option Gas Tax Fund, State and Federal Law Enforcement Trust Funds, Grants Fund, Stormwater, and Solid Waste.

Debt Service Funds

Debt Service Funds account for the accumulation of resources for and the payment of, principal and interest on certain long-term debt such as revenue bonds and General Obligation bonds.

Capital Project Funds

Capital Project Funds account for financial resources segregated for the acquisition or con-

struction of major capital facilities. Capital projects funds include the Vehicle Replacement Fund, Local Option Sales Tax Construction Fund, Downtown Infrastructure Construction Fund, Technology Improvements Fund, General Facilities Improvements Fund, and the Recreational Facilities Improvements Fund.

PROPRIETARY

Enterprise Funds

The Water and Sewer Utility Fund is used to account for the City's water and sewer operations, including debt service, capital recovery (impact fees) and capital improvements (renewal and replacement).

Internal Service Funds

The Medical Insurance Fund is used to account for the City's health, life and long term disability insurance program. This fund was established to better monitor claim costs for the City's self-insured medical insurance program administered by Blue Cross and Blue Shield of Florida.

Fiduciary Funds

Fiduciary Funds are reported in the City's Comprehensive Annual Financial Report (CAFR) but are not adopted in the budget. Fiduciary Funds are used to account for resources held for the benefit of parties outside the government. The accounting used for fiduciary funds is similar to proprietary funds. Fiduciary funds include pension trust funds for the Police Officers' Retirement Trust Fund and the Firefighters' Pension Trust Fund that accumulate resources for pension benefit payments to the respective qualified public safety employees.

OVIEDO
Florida

Budget Graphics Overview

Property Tax Rate and Taxable Value Data

Tax Rate Summary and Taxable Value Data

The **Tax Rate Summary** information compares the current fiscal year millage rates (operating millage rate and voted debt services tax rate) to the previous fiscal year. The Tax Rate Summary also includes the percentage increase (decrease) in Tax Rate compared to the Rolled Back Millage Rate (the tax rate, which produces the same amount of taxes as, levied in the prior year when calculated against the current year's tax base exclusive of new construction).

The Tax Base Data steps the reader through the prior fiscal year's final gross taxable value through to the current year's gross taxable value by breaking out each component of the tax base and showing its increase (decrease).

Gross Taxable Value Six Year Trend and Composition by Major Property Classification

Both the table and the graph outline data that guides the reader to understand the individual makeup of the tax base. The table shows the City of Oviedo's gross taxable value net change and the composition by classification (residential, commercial, industrial, institutional & agricultural and personal property) for the current year and prior 5 years. The graph depicts the growth (contraction) in the tax base for each classification.

Proposed Millage Rates of Seminole County's Municipalities and Six Year Millage Trend

The table outlines Seminole County's seven municipalities proposed millage rates including GOB voted debt. The bar chart provides a graphical representation of the total proposed millage rates by municipality from greatest to least.

The millage rate table depicts the millage rate trend for the current year and prior 5 years. Included in this table is the rolled back rate for the same time period, the percent of tax increase, the voted debt tax rate and the combined millage rate for each fiscal year.

Property Taxes as Percent of Total Seminole County Tax Bill for Oviedo Property Owners

The data and accompanying pie chart shows the total tax rate that would be paid by a City of Oviedo taxpayer and provides the individual tax rates for each of four taxing agencies including the School Board, Seminole County, City Of Oviedo and the St. Johns Water Management District. The pie chart depicts the percentage of taxes attributed to each taxing agency.

Utility and Solid Waste Rate Comparison among Seminole County Cities

The data table and accompanying bar chart compares/provides a breakdown of water, sewer, solid waste, and storm water fee charges by each city in Seminole County and by Seminole County Government (for unincorporated area residents). Both the data table and bar graph provide the monthly total paid for all utility fees, combined in ascending order.

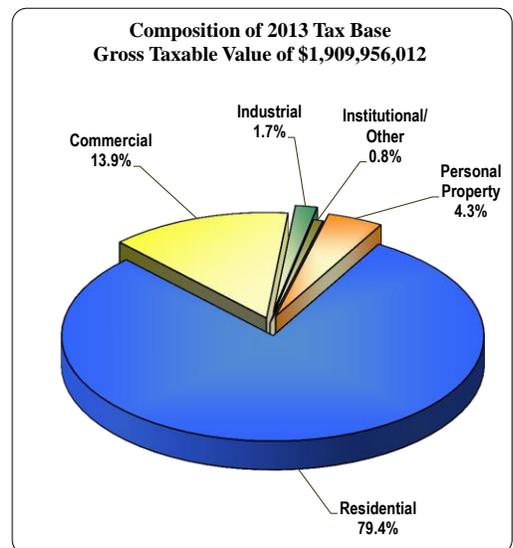
SUMMARY OF PROPERTY TAX RATE AND TAXABLE VALUE DATA

<u>TAX RATE SUMMARY</u>	<u>General Fund</u>	2003 General Obligation Bond <u>Sinking Fund</u>	<u>Combined City Tax Rate</u>
FY 2013-14 Millage Rate	4.8626	0.2741	5.1367
FY 2012-13 Rolled Back Millage Rate	4.8804	N/A	N/A
FY 2012-13 Adopted Millage Rate	4.8626	0.3071	5.1697
% Increase (Decrease) in Tax Rate Compared to Rolled Back Millage Rate	-0.36%	N/A	N/A
% Increase (Decrease) in Tax Rate Compared to FY 12-13 Adopted Millage Rate	0.00%	-10.75%	-0.64%

CITY Property Tax Payment: \$175,000 home with \$50K Homestead Exemption			
- FY 2013-14	\$607.83	\$34.26	\$642.09
- FY 2012-13	\$607.83	\$38.39	\$646.21
INCREASE (DECREASE) OVER FY 2012-13	\$0.00	-\$4.12	-\$4.12

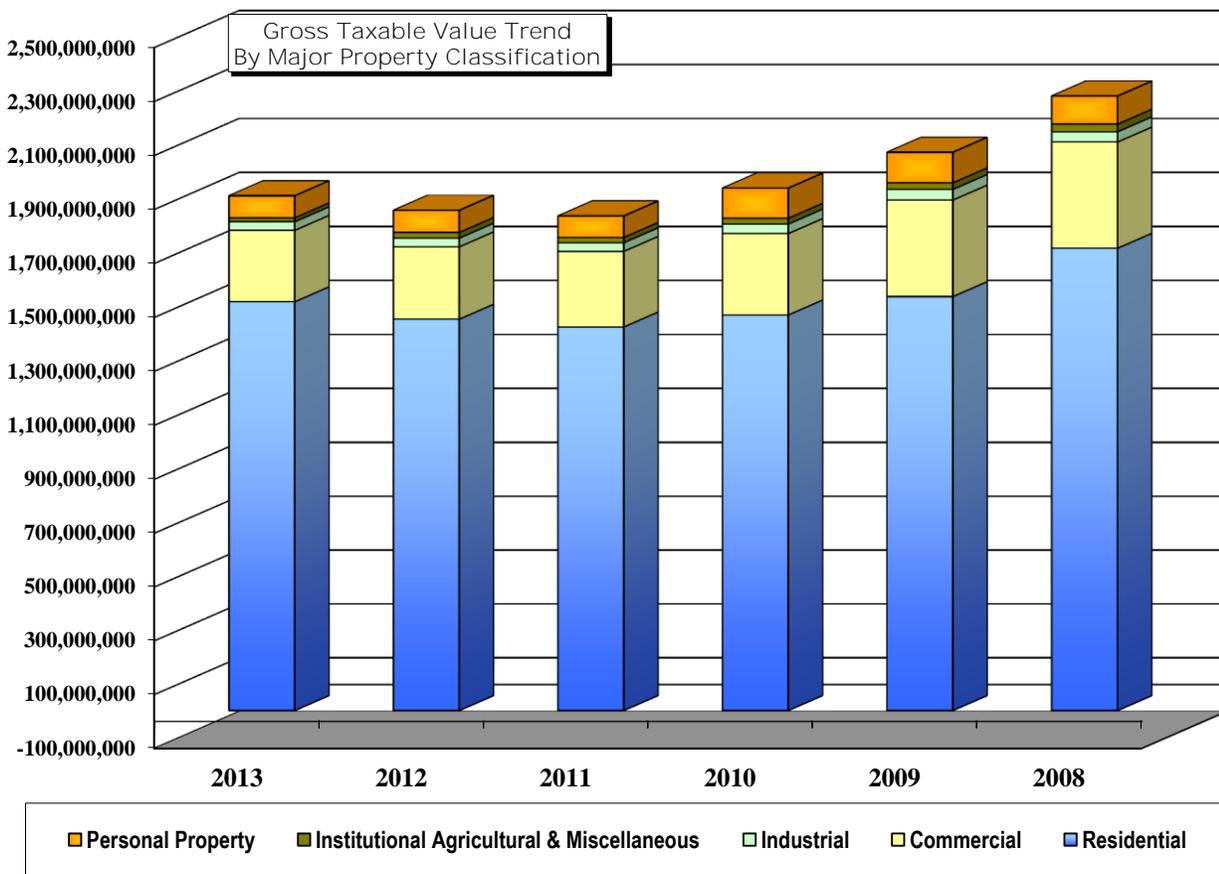
SUMMARY OF TAX BASE DATA FOR 2013 (FY 2013-14)

2012 Final Gross Taxable Value	\$1,851,053,566	
	<u>Change In Taxable Value</u>	<u>% Change</u>
New Construction	24,450,953	1.32%
Annexations	455,741	0.02%
Re-assessment of Existing Properties	115,776,787	6.25%
Personal Property	<u>(81,781,035)</u>	<u>-4.42%</u>
Tax Base Net Increase	\$58,902,446	3.18%
2013 Gross Taxable Value	\$1,909,956,012	



Gross Taxable Value Tax Year 2013 and Prior 5 Years Composition by Major Property Classification

Tax Year	Gross Taxable Value	% Change From Prior Year	Major Property Classification				
			Residential	Commercial	Industrial	Institutional Agricultural & Miscellaneous	Personal Property
2013	1,909,956,012	2.89%	1,517,277,697 79.44%	264,646,969 13.86%	31,903,572 1.67%	14,346,739 0.75%	81,781,035 4.28%
2012	1,856,226,803	1.16%	1,452,699,978 78.3%	268,125,715 14.4%	32,143,164 1.7%	21,370,661 1.2%	81,887,285 4.4%
2011	1,835,024,210	-5.33%	1,423,788,263 77.6%	280,200,984 15.3%	31,955,769 1.7%	19,854,101 1.1%	79,225,093 4.3%
2010	1,938,260,572	-6.41%	1,468,288,711 75.8%	301,646,434 15.6%	35,215,660 1.8%	21,361,189 1.1%	111,748,578 5.8%
2009	2,071,084,388	-9.15%	1,536,328,575 74.2%	357,600,106 17.3%	39,445,721 1.9%	24,446,361 1.2%	113,263,625 5.5%
2008	2,279,582,725	-6.62%	1,715,689,947 75.3%	393,642,640 17.3%	37,760,278 1.7%	28,430,490 1.2%	104,059,370 4.6%



BUDGET COMPARISON BY APPROPRIATED FUND: FY 2012-13 vs. 2013-14

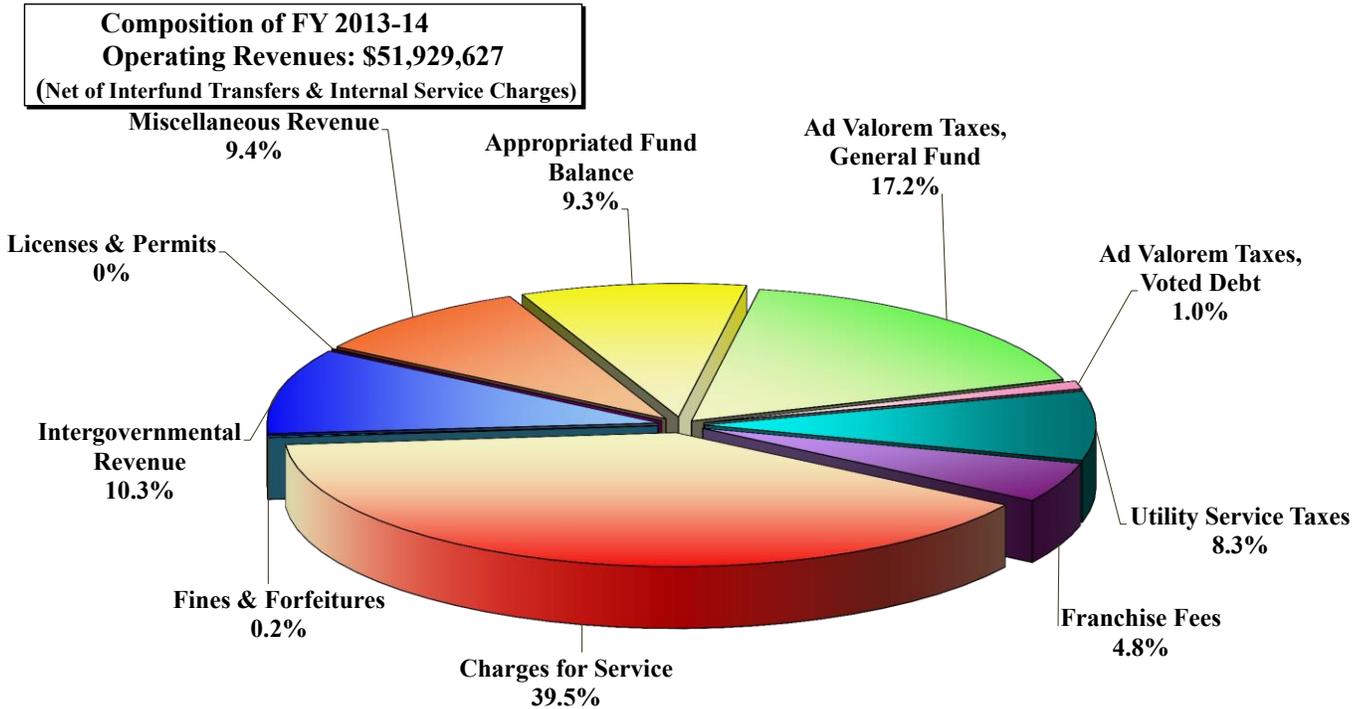
<u>FUND NAME</u>	FY 10-11 Actuals	FY 11-12 Actuals	FY 12-13 Adopted	FY 13-14 Proposed	FY 12-13 vs. FY 13-14 \$ Incr./ (Decr.)	FY 12-13 vs. FY 13-14 % Incr./ (Decr.)
General Fund (001)	23,306,031	23,491,613	23,259,677	23,721,858	462,181	1.9%
<u>SPECIAL REVENUE FUNDS</u>						
Administrative Impact Fee Fund (101)	140,287	146,092	102,849	128,708	25,859	20.1%
Transportation Impact Fee Fund (102)	247,348	612,832	686,290	961,831	275,541	28.6%
State/Local Law Enforcement Trust Fund (103)	37,509	20,650	17,000	18,500	1,500	8.1%
Transportation Improvements Fund (105)	747,651	1,746,791	783,083	1,377,329	594,246	43.1%
Federal Law Enforcement Trust Fund (106)	37,203	2,918	139,075	109,650	(29,425)	(26.8%)
Police Impact Fee Fund (107)	50,791	50,603	146,720	146,847	127	0.1%
Fire Impact Fee Fund (108)	168,751	159,890	127,088	156,309	29,221	18.7%
Recreation Impact Fee Fund (109)	136,853	129,657	261,807	206,716	(55,091)	(26.7%)
Solid Waste Fund (115)	2,426,250	2,600,706	2,574,950	2,571,350	(3,600)	(0.1%)
Economic Development Fund (116)	95,912	0	0	0	0	0.0%
Building Services Fund (120)	796,458	719,470	781,910	864,089	82,179	9.5%
Stormwater Utility Fund (138)	1,823,435	1,385,278	1,546,412	1,908,730	362,318	19.0%
Sub Total: Special Revenue Funds	6,708,448	7,574,887	7,167,184	8,450,059	1,282,875	15.2%
<u>DEBT SERVICE FUNDS</u>						
Public Improvement Rev. Bond Sinking Fund (201)	2,015,363	18,532,455	1,645,711	1,934,650	288,939	14.9%
General Obligation Bond Sinking Fund (203)	550,091	553,831	551,745	505,128	(46,617)	(9.2%)
Lease Financing Fund (205)	367,849	439,594	305,976	383,945	77,969	20.3%
Sub Total: Debt Service Funds	2,933,303	19,525,880	2,503,432	2,823,723	320,291	10.7%
<u>CAPITAL PROJECT FUNDS</u>						
Vehicle Replacement Fund (302)	162,940	591,036	438,048	701,723	263,675	37.6%
Evans St. Landfill Closure Fund (307)	10,500	16,195	7,000	11,400	4,400	38.6%
Local Option Sales Tax Construction Fund (309)	4,733,629	657,023	0	51,000	51,000	100.0%
Downtown Improvements Construction Fund (318)	24,368	26,734	5,850,000	3,080,000	(2,770,000)	(89.9%)
Technology Improvements Fund (320)	258,315	170,557	114,951	144,925	29,974	20.7%
OSC Extention Landfill Closure Fund (327)	11,400	15,680	30,630	26,511	(4,119)	(15.5%)
General Facilities Improvements Fund (330)	779,794	43,917	525,824	2,316,000	1,790,176	77.3%
2008 Revenue Bond Construction Fund (335)	921,919	113,232	28,377	0	(28,377)	0.0%
Recreation Facilities Improvements Fund (340)	158,717	72,465	721,880	965,000	243,120	25.2%
Fire/Rescue Construction Fund (345)	0	0	0	2,239,050	2,239,050	100.0%
Sub Total: Capital Project Funds	7,061,582	1,706,839	7,716,710	9,535,609	1,818,899	19.1%

BUDGET COMPARISON BY APPROPRIATED FUND: FY 2012-13 vs. 2013-14

<u>FUND NAME</u>	FY 10-11 Actuals	FY 11-12 Actuals	FY 12-13 Adopted	FY 13-14 Proposed	FY 12-13	FY 12-13
					vs. FY 13-14 \$ Incr./ (Decr.)	vs. FY 13-14 % Incr./ (Decr.)
<u>ENTERPRISE FUNDS</u>						
Water/Sewer Utility Operating Fund (401)	11,602,206	12,921,426	12,679,849	12,629,373	(50,476)	(0.4%)
Reclaimed Water Construction Fund (402)	151,156	138,559	1,090,000	0	(1,090,000)	0.0%
Utility Sinking Fund (403)	3,789,582	3,637,516	4,269,855	4,238,811	(31,044)	(0.7%)
Utility Renewal & Replacement Fund (406)	350,397	439,333	1,091,650	628,300	(463,350)	(73.7%)
Vehicle and Equipment Replacement Fund (407)	35,588	45,642	43,273	25,500	(17,773)	(69.7%)
Water System Impact Fee Fund (408)	257,261	33,748	623,029	279,840	(343,189)	(122.6%)
Wastewater System Impact Fee Fund (409)	57,878	19,903	959,200	491,441	(467,759)	(95.2%)
2007 Utility Rev. Note Construction Fund (415)	171,538	219,187	99,214	700	(98,514)	(14073.4%)
2010A Utility Rev. Bond Construction Fund (416)	203,939	186,944	970,128	4,000	(966,128)	(24153.2%)
2010B Utility Rev. Bond Construction Fund (417)	1,240,507	1,063,712	103,500	400,250	296,750	74.1%
Sub Total: Enterprise Funds	17,860,052	18,705,970	21,929,698	18,698,215	(3,231,483)	(17.3%)
<u>INTERNAL SERVICE FUNDS</u>						
Medical Insurance Fund (510)	3,215,219	2,553,724	2,582,712	2,661,758	79,046	3.0%
TOTAL APPROPRIATION	<u>61,084,635</u>	<u>73,558,913</u>	<u>65,159,413</u>	<u>65,891,222</u>	<u>731,809</u>	<u>1.1%</u>
Less:						
Interfund Transfers (all funds combined)	9,661,072	10,227,614	9,833,110	12,265,131	2,432,021	25.2%
Internal Service Charges (Medical Insurance Fund)				1,696,464	1,696,464	0.0%
Sub Total	9,661,072	10,227,614	9,833,110	13,961,595	4,128,485	42.0%
TOTAL NET BUDGET	<u>51,423,563</u>	<u>63,331,299</u>	<u>55,326,303</u>	<u>51,929,627</u>	<u>(3,396,676)</u>	<u>(6.05%)</u>

**CITY OF OVIEDO, FLORIDA
BUDGET SUMMARY
FISCAL YEAR 2013 - 2014**

	Millage Per \$1,000	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<u>BUDGETED REVENUES</u>								
Ad Valorem Taxes, General Fund	4.8626	\$ 8,917,858	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 8,917,858
Ad Valorem Taxes, Voted Debt	0.2741	\$ 0	\$ 0	\$ 502,578	\$ 0	\$ 0	\$ 0	\$ 502,578
Utility Service Taxes		\$ 4,329,320	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,329,320
Franchise Fees		\$ 2,513,654	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,513,654
Charges for Service		\$ 2,517,355	\$ 5,575,339	\$ 0	\$ 0	\$ 12,080,043	\$ 329,219	\$ 20,501,956
Fines and Forfeitures		\$ 78,175	\$ 2,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,175
Intergovernmental Revenue		\$ 3,271,370	\$ 1,584,709	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 5,356,079
Licenses and Permits		\$ 6,050	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 16,050
Miscellaneous Revenue		\$ 142,039	\$ 49,000	\$ 2,550	\$ 4,327,944	\$ 306,700	\$ 40,960	\$ 4,869,193
	5.1367							
TOTAL OPERATING INCOME		\$ 21,775,821	\$ 7,221,048	\$ 505,128	\$ 4,327,944	\$ 12,886,743	\$ 370,179	\$ 47,086,863
Interfund Transfers		\$ 1,946,037	\$ 47,279	\$ 2,318,595	\$ 2,444,736	\$ 4,913,369	\$ 595,115	\$ 12,265,131
Internal Service Fund Charges		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,696,464	\$ 1,696,464
Appropriated Fund Balance		\$ 0	\$ 1,181,732	\$ 0	\$ 2,762,929	\$ 898,103	\$ 0	\$ 4,842,764
TOTAL NON-REVENUES		\$ 1,946,037	\$ 1,229,011	\$ 2,318,595	\$ 5,207,665	\$ 5,811,472	\$ 2,291,579	\$ 18,804,359
TOTAL BUDGETED REVENUES AND FUND BALANCES		\$ 23,721,858	\$ 8,450,059	\$ 2,823,723	\$ 9,535,609	\$ 18,698,215	\$ 2,661,758	\$ 65,891,222

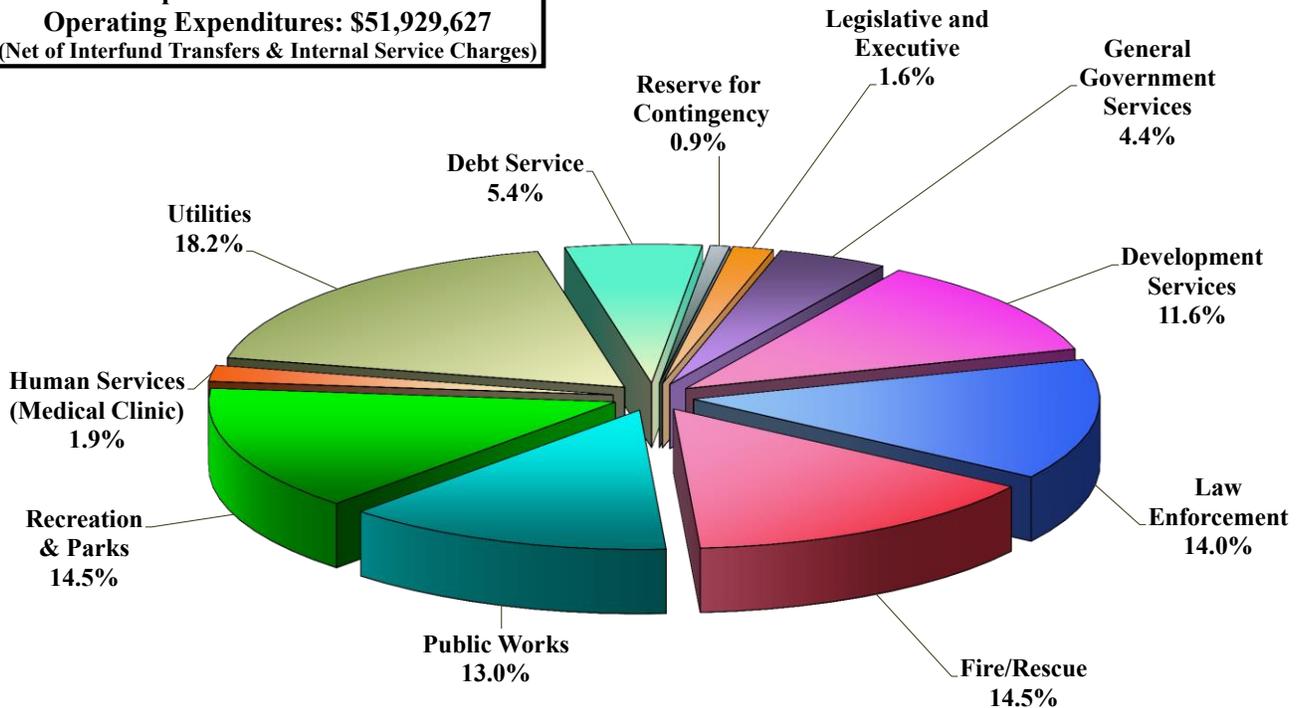


Percentages are calculated against budget of \$51,929,627 which is net of interfund transfers and internal service charges.

**CITY OF OVIEDO, FLORIDA
BUDGET SUMMARY
FISCAL YEAR 2013 - 2014**

	Millage Per \$1,000	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<u>BUDGETED EXPENDITURES</u>								
Legislative and Executive		\$ 843,888	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 843,888
General Government Services		\$ 2,136,116	\$ 0	\$ 0	\$ 144,925	\$ 0	\$ 0	\$ 2,281,041
Development Services		\$ 995,738	\$ 692,022	\$ 0	\$ 100,000	\$ 4,238,811	\$ 0	\$ 6,026,571
Law Enforcement		\$ 6,479,366	\$ 220,133	\$ 0	\$ 586,100	\$ 0	\$ 0	\$ 7,285,599
Fire and Rescue		\$ 5,193,780	\$ 0	\$ 0	\$ 2,352,470	\$ 0	\$ 0	\$ 7,546,250
Public Works		\$ 2,162,711	\$ 4,397,579	\$ 0	\$ 213,411	\$ 0	\$ 0	\$ 6,773,701
Recreation and Parks		\$ 3,595,527	\$ 15,000	\$ 0	\$ 3,945,000	\$ 0	\$ 0	\$ 7,555,527
Human Services		\$ 12,316	\$ 0	\$ 0	\$ 0	\$ 0	\$ 950,133	\$ 962,449
Utilities		\$ 0	\$ 1,665,643	\$ 0	\$ 0	\$ 7,761,014	\$ 0	\$ 9,426,657
Debt Service		\$ 0	\$ 0	\$ 2,823,723	\$ 0	\$ 0	\$ 0	\$ 2,823,723
TOTAL OPERATING EXPENDITURES		\$ 21,419,442	\$ 6,990,377	\$ 2,823,723	\$ 7,341,906	\$ 11,999,825	\$ 950,133	\$ 51,525,406
Interfund Transfers		\$ 2,302,416	\$ 1,449,682	\$ 0	\$ 2,193,703	\$ 6,319,330	\$ 0	\$ 12,265,131
Internal Service Fund Expenses		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,696,464	\$ 1,696,464
Reserve for Contingency		\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 379,060	\$ 15,161	\$ 404,221
TOTAL NON-EXPENDITURES		\$ 2,302,416	\$ 1,459,682	\$ 0	\$ 2,193,703	\$ 6,698,390	\$ 1,711,625	\$ 14,365,816
TOTAL APPROPRIATED EXPENDITURES AND RESERVES		\$ 23,721,858	\$ 8,450,059	\$ 2,823,723	\$ 9,535,609	\$ 18,698,215	\$ 2,661,758	\$ 65,891,222

**Composition of FY 2013-14
Operating Expenditures: \$51,929,627
(Net of Interfund Transfers & Internal Service Charges)**



Percentages are calculated against budget of \$51,929,627 which is net of interfund transfers and internal services costs.

OVIEDO
Florida

Fund Balance Overview

Fund balance – otherwise known as fund equity – is the assets of a fund minus its liabilities. Generally in non-enterprise funds it represents the surplus of income over expenditures within a fund that is carried over from prior years and may be appropriated in the budget to support anticipated expenditures, although designated or restricted fund balance can only be appropriated for a specific use. The fund balance/retained earnings information on the following two pages presents a summary listing of the cash balance for each fund (exclusive of pension and trust funds) at September 30, 2013 and the estimated cash balance at September 30, 2014.

GENERAL FUND

The target reserve set by the City Council is to retain an undesignated fund balance equal to 15% of budgeted General Fund expenditures. The undesignated fund balance allows the City to withstand severe economic downturns, respond to emergencies and natural disasters and provide a measure of financial flexibility. At September 30, 2012, the undesignated “reserve” level was \$3.02 million or 15% of FY 11-12 expenditures. Based on year-end revenue and expense estimates for FY 12-13 that are subject to the final close-out of the fiscal year, revenues are projected to exceed expenses by approximately \$137,740, increasing the General Fund reserve at September 30, 2013 to \$3.15 million. Given this estimate, the ending fund balance for economic uncertainties at September 30, 2013 would remain at 15% of FY 13-14 budgeted expenditures.

SPECIAL REVENUE FUNDS

There are no fund balance requirements for Special Revenue Funds. Because these funds account for the receipts from revenue sources that are in most cases legally restricted for specific activities, the fund balance is similarly restricted.

CAPITAL PROJECT FUNDS

There are no fund balance requirements for Capital Project Funds. The fund balance is normally appropriated to complete projects from the prior fiscal year, or if undesignated, to fund new capital improvement projects. In the case of the Vehicle Replacement Fund, the fund balance is needed to meet future vehicle replacement needs as identified in the vehicle replacement schedule.

DEBT SERVICE FUNDS

There is no bond covenant requiring a minimum reserve requirement as is found in water and sewer sinking funds. If fund balance does accumulate in any of the City’s General Obligation Bond sinking funds, it may be appropriated, thereby reducing the required tax rate necessary to retire debt.

ENTERPRISE FUNDS

The retained earnings in the *Water and Sewer Utility Funds* on the following pages represent cash and cash equivalents. In the Comprehensive Annual Financial Report (CAFR) the retained earnings is consolidated for all water and sewer funds in accordance with generally accepted accounting principles. In the budget, however, the water and sewer funds are presented separately on a cash basis.

The City’s financial policies require an operating fund reserve level, in the Water Utility, that provides 25% or 90 days of cash. This will allow the Utility to meet working capital needs, provide a reserve for unforeseen repairs to the system and to withstand any significant economic downturns or increases in operating costs. The unaudited cash position at September 30, 2013 is projected at \$3.5 million, and projected to be \$4.4 million at September 30, 2014, or approximately 155 days of operating and debt service expenses for FY 13-14. This is equal to a reserve level of 39% compared to the 25% minimum as required by City financial policies.

Any reserve in the Impact Fee Funds is exclusively designated to fund the future expansion of the utility system.

The reserve in the Renewal and Replacement Fund is needed to fund current and future year’s (non-capacity expansion) capital improvements to adequately maintain the utility system.

CITY OF OVIEDO

FUND BALANCE BY FUND

	CAFR Beginning Fund Balance at 9/30/12	Estimated FY 12-13 Revenues (Unaudited)	Estimated FY 12-13 Expenses (Unaudited)	FY 12-13 Estimated Increase (Decrease)	Estimated Fund Balance at 9/30/13	Budgeted FY 13-14 Revenues (Unaudited)	Budgeted FY 13-14 Expenses (Unaudited)	Inc/(Dec) in Fund Balance FY 13-14	Estimated Fund Balance at 9/30/14
GOVERNMENTAL FUNDS									
General Fund (001)									
Undesignated	2,914,129	23,413,365	23,450,098	(36,733)	2,877,396	23,721,858	23,721,858	0	2,877,396
Year-End Adjustment (expect to add funds to Fund Balance)		0	0	137,740	137,740	0	0	0	137,740
<i>Designated or Reserved</i>									
Nonspendable	56,388	0	0	0	56,388	0	0	0	56,388
Restricted	46,480	0	0	0	46,480	0	0	0	46,480
Total Designated or Reserved	102,868	0	0	0	102,868	0	0	0	102,868
Total General Fund	3,016,997	23,413,365	23,450,098	137,740	3,118,004	23,721,858	23,721,858	0	3,118,004
Special Revenue Funds									
Administrative Impact Fee Fund (101)	150,654	102,849	190,118	(87,269)	63,385	121,000	128,708	(7,708)	55,677
Transportation Impact Fee Fund (102)	3,882,637	315,000	1,921,108	(1,606,108)	2,276,529	569,000	951,831	(382,831)	1,893,698
State Law Enforcement Trust Fund (103)	45,062	2,750	17,000	(14,250)	30,812	2,200	18,500	(16,300)	14,512
Transportation Imprv. Fund (Gas Tax) (105)	166,642	924,581	993,346	(68,765)	97,877	1,330,909	1,377,329	(46,420)	51,457
Federal Law Enforcement Trust Fund (106)	314,144	19,000	148,075	(129,075)	185,069	16,800	109,650	(92,850)	92,219
Police Impact Fee Fund (107)	603,497	44,000	146,363	(102,363)	501,134	52,800	146,847	(94,047)	407,087
Fire Impact Fee Fund (108)	235,079	88,000	165,364	(77,364)	157,715	110,500	156,309	(45,809)	111,906
Recreation Impact Fee Fund (109)	408,733	154,000	386,920	(232,920)	175,813	182,250	206,716	(24,466)	151,347
Solid Waste Fund (115)	139,047	2,558,000	2,574,950	(16,950)	122,097	2,461,500	2,571,350	(109,850)	12,247
Economic Development Fund (116)	0	0	0	0	0	0	0	0	0
Building Services Fund (120)	(20,839)	781,910	781,910	0	(20,839)	864,089	864,089	0	(20,839)
Stormwater Fund (138)	1,473,612	1,546,412	2,131,816	(585,404)	888,208	1,557,279	1,908,730	(351,451)	536,757
Total Special Revenue Funds	7,398,268	6,536,502	9,456,970	(2,920,468)	4,477,800	7,268,327	8,440,059	(1,171,732)	3,306,068
Debt Service Funds									
Public Improvement Revenue Bonds (201)	98,092	1,887,940	1,887,940	0	98,092	1,934,650	1,934,650	0	98,092
General Obligation Bonds (203)	9,591	551,745	551,221	524	10,115	555,551	555,551	0	10,115
Lease Financing Fund (205)	0	305,976	305,976	0	0	383,945	383,945	0	0
Total Debt Service Funds	107,683	2,745,661	2,745,137	524	108,207	2,874,146	2,874,146	0	108,207
Capital Project Funds									
Vehicle/Equipment Replacement Fund (302)	659,180	336,681	438,048	(101,367)	557,813	403,175	701,723	(298,548)	259,265
Evans St. Landfill Closure Fund (307)	1,232	7,000	7,000	0	1,232	11,400	11,400	0	1,232
Local Option Sales Tax Construction Fund (309)	5,444,705	0	5,000	(5,000)	5,439,705	0	51,000	(51,000)	5,388,705
Downtown Improvement Construction Fund (318)	8,119,035	100,000	5,906,581	(5,806,581)	2,312,454	770,000	3,080,000	(2,310,000)	2,454
Technology Improvements Fund (320)	23,416	95,349	148,026	(52,677)	(29,261)	144,925	144,925	0	(29,261)
OSC Ext. Landfill Closure Fund (327)	66,396	30,630	14,900	15,730	82,126	24,130	26,511	(2,381)	79,745
General Facilities Improvements Fund (330)	409,310	200,000	400,835	(200,835)	208,475	2,215,000	2,316,000	(101,000)	107,475
2008 Revenue Bond Construction Fund (335)	287,839	0	295,345	(295,345)	(7,506)	0	0	0	(7,506)
Recreation Facilities Improvement Fund (340)	9,415	968,052	1,062,932	(94,880)	(85,465)	965,000	965,000	0	(85,465)
Fire Rescue Construction Fund (345)	0	1,611,050	0	1,611,050	1,611,050	2,239,050	2,239,050	0	1,611,050
Total Capital Project Funds	15,020,528	3,348,762	8,278,667	(4,929,905)	10,090,623	6,772,680	9,535,609	(2,762,929)	7,327,694
TOTAL GOVERNMENTAL FUNDS	25,543,476	36,044,290	43,930,872	(7,712,109)	17,794,634	40,637,011	44,571,672	(3,934,661)	13,859,973

CITY OF OVIEDO FUND BALANCE BY FUND

ENTERPRISE FUNDS	CAFR	Policy Reserve (90 Days Opr Budget (Water) or 50%	Estimated FY 12-13 Revenues	Estimated FY 12-13 Expenses	Estimated Cash Balance at 9/30/13	Revised Beginning Cash Balance at 09/30/13 Including Reserves	Policy Reserve (90 Days Opr Budget (Water) or 50%	Estimated FY 13-14 Revenues	Estimated FY 13-14 Expenses	Estimated Cash Balance at 9/30/14
	Beginning Cash Balance at 9/30/12	Depreciation (Renewal / Replc)	(Unaudited)	(Unaudited)	at 9/30/13		n (Renewal / Replc)	(Unaudited)	(Unaudited)	at 9/30/14
Water/Wastewater Funds										
Water/Wastewater Operating Fund (401)	4,915,966	1,431,283	12,680,869	11,794,480	4,371,072	5,802,355	1,545,198	12,629,373	12,255,013	4,631,517
Reuse Water System Expansion Fund (402)	(436,380)		1,090,000	1,132,591	(478,971)	(478,971)		0	0	(478,971)
Utility Revenue Bond Sinking Fund (403)	279,588		4,269,855	4,269,855	279,588	279,588		4,238,811	4,238,811	279,588
Renewal and Replacement Fund (406)	2,183,679	130,515	638,453	938,850	1,752,767	1,883,282	119,101	628,300	628,300	1,764,181
Vehicle and Equipment Replacement Fund (407)	356,286		43,273	38,773	360,786	360,786		45,928	25,500	381,214
Water System Impact Fee Fund (408)	999,731		162,000	863,443	298,288	298,288		126,000	279,840	144,448
Wastewater System Impact Fee Fund (409)	916,391		959,200	959,200	916,391	916,391		107,000	491,441	531,950
2007 Utility Rev Bonds Construction Fund (415)	82,787		1,000	0	83,787	83,787		700	0	84,487
2010 Utility Rev Bonds Construction Fund (416)	929,171		11,500	610,000	330,671	330,671		4,000	0	334,671
2010 Utility Rev Bonds Construction Fund (417)	2,653,844		37,000	491,749	1,877,095	1,877,095		20,000	400,250	1,496,845
Total Enterprise Funds	12,881,063	1,561,798	19,893,150	21,098,941	9,791,474	11,353,272	1,664,299	17,800,112	18,319,155	9,169,930
Internal Service Fund										
Medical Insurance Fund (510)	618,131	2,505,957	2,565,034	(59,077)	559,054	2,505,957	2,575,034	(69,077)	489,977	

Position Authorization Summary

FY 09-10 Through FY 13-14

	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 12-13</u>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	vs.	
						<u>FY 13-14</u>	
<u>Legislative and Executive Services</u>							
1200	City Manager	2.75	2.50	1.75	2.00	2.00	0.00
1202	City Clerk	<u>3.00</u>	<u>2.63</u>	<u>2.63</u>	<u>2.75</u>	<u>2.75</u>	<u>0.00</u>
Total: Legislative and Exec. Services		5.75	5.13	4.38	4.75	4.75	0.00
<u>Administrative and Support Services</u>							
1201	Human Resources	4.38	3.75	3.75	3.75	4.75	a 1.00
1205	Public Information	0.50	1.30	1.50	3.00	3.00	0.00
1301	Finance	5.80	5.55	4.60	4.96	5.26	b 0.30
1302	Purchasing	1.00	1.00	1.00	1.00	1.00	0.00
1303	Information Technology	5.72	5.66	6.00	5.16	6.66	c 1.50
1305	Management Services	<u>1.75</u>	<u>0.00</u>	<u>1.75</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total: Admin. and Support Services		19.15	17.26	18.60	18.87	21.67	2.80
<u>Development Services</u>							
1500	Administration	2.00	1.00	0.00	0.00	0.00	0.00
1501	Comprehensive Planning	2.50	2.00	2.50	3.00	3.00	0.00
1502	Development Review	3.50	2.00	2.50	2.00	2.00	0.00
5900	Economic Development	0.00	0.00	0.00	0.00	0.00	0.00
2401	Building Services	0.00	0.00	0.00	0.00	0.00	0.00
2402	Zoning	2.00	2.00	2.00	2.00	2.00	0.00
2403	Code Enforcement	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>0.00</u>
Total: Development Services		13.75	10.75	10.75	10.75	10.75	0.00
<u>Public Works Department</u>							
<u>Administration</u>							
4100	Administration	3.50	3.50	3.00	3.00	3.00	0.00
1901	Engineering Services	6.75	4.75	3.50	2.25	2.25	0.00
3800	Stormwater Admin., Engineering, & Permitting	<u>1.25</u>	<u>1.25</u>	<u>2.25</u>	<u>2.50</u>	<u>2.25</u>	d -0.25
Sub-Total: Public Works Administration		11.50	9.50	8.75	7.75	7.50	-0.25
<u>Operations & Maintenance</u>							
4104	Fleet Maintenance	3.00	3.00	3.00	3.00	3.00	0.00
4106	Landscaping and Grounds Maintenance	9.00	1.00	0.50	0.50	0.50	0.00
4107	Streets and Sidewalk Maintenance	8.00	10.00	7.75	10.00	9.25	e -0.75
3802	Stormwater Maintenance	<u>9.00</u>	<u>9.00</u>	<u>9.50</u>	<u>7.25</u>	<u>8.25</u>	f 1.00
Sub-Total: Public Works Operations & Maint.		29.00	23.00	20.75	20.75	21.00	0.25
<u>Water and Wastewater Utility</u>							
3300	Administration	2.50	2.50	2.50	3.50	4.50	g 1.00
3306	Water Conservation	1.00	1.00	1.00	1.00	1.00	0.00
3301	Utility Billing and Customer Service	6.20	5.45	6.20	5.36	5.56	h 0.20
3302	Water Production	7.00	6.00	5.50	5.50	4.50	i -1.00
3303	Water Distribution and Maintenance	6.00	6.00	6.00	7.50	7.00	j -0.50
3308	Cross Connection and Control	2.00	2.00	2.00	1.00	1.00	0.00
3503	Alafaya Wastewater and Reclaimed	0.00	5.00	4.50	5.50	5.50	0.00
3501	Wastewater Collection and Reuse Distribution	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
Sub-Total: Utilities		27.70	30.95	30.70	32.36	32.06	-0.30
Total: Public Works Department		68.20	63.45	60.20	60.86	60.56	-0.30

continued on next page.

Position Authorization Summary

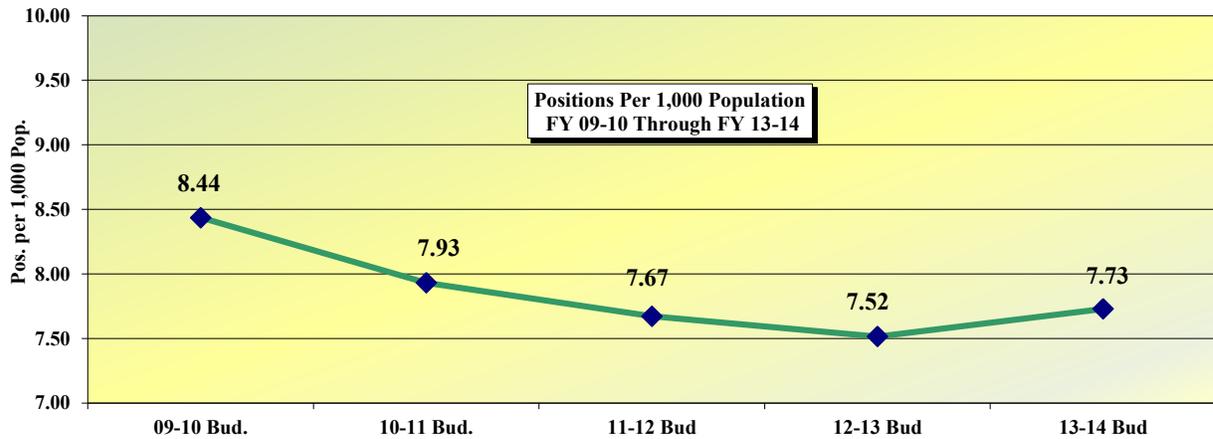
FY 09-10 Through FY 13-14

	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 12-13</u>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	vs.	
						<u>FY 13-14</u>	
<u>Fire Department</u>							
2200	Administration	2.00	1.80	1.80	1.80	1.80	0.00
2201	Fire/Rescue	46.50	46.00	49.50	49.00	49.00	0.00
2202	Fire Prevention	2.00	2.00	1.00	1.00	2.00	k 1.00
2203	Training	<u>1.00</u>	<u>1.00</u>	<u>0.50</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
	Total: Fire Department	51.50	50.80	52.80	52.80	53.80	1.00
<u>Police Department</u>							
2100	Administration	4.00	3.80	3.80	5.80	6.80	l 1.00
2101	Community Policing/Patrol	38.00	39.00	38.00	38.00	40.00	m 2.00
2103	Communications/Records*	13.00	12.75	7.25	4.25	1.00	n -3.25
2104	Community Relations	8.00	7.75	7.75	8.00	8.00	o 0.00
2105	Criminal Investigations	7.50	7.75	7.75	7.25	8.00	p 0.75
2106	Community Response Team	7.50	6.75	7.75	7.25	8.00	q 0.75
2107	Training	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
	Total: Police Department	80.00	78.80	73.30	71.55	72.80	1.25
*FY 13 position count includes 10 Dispatchers and 1 Communications Supervisor for 1/4 the fiscal year based on a proposal to contract dispatch services with the Seminole County Sheriff effective January 8, 2013.							
<u>Recreation & Parks Department</u>							
<u>Administration and Maintenance</u>							
7200	Administration/Special Events	3.00	3.00	3.00	3.00	3.00	0.00
7204	Athletic Field Maintenance	13.30	13.30	13.30	12.30	13.00	r 0.70
7210	Recreation Facility Maintenance	3.55	3.55	3.80	2.80	3.88	s 1.08
1910	General Facility Maintenance	<u>5.50</u>	<u>3.50</u>	<u>3.25</u>	<u>5.30</u>	<u>3.67</u>	t -1.63
	Sub-Total: Rec. & Parks: Admin. & Maint.	25.35	23.35	23.35	23.40	23.55	0.15
<u>Recreation Programming</u>							
7201	Riverside Recreational Programs	3.55	3.55	3.55	3.55	4.30	u 0.75
7202	Athletic Programs (City Sponsored)	2.00	2.00	2.00	2.00	2.00	0.00
7203	Riverside Aquatics	2.25	2.25	2.25	2.25	0.00	v -2.25
7206	Concessions	1.00	1.00	1.00	0.00	2.00	w 2.00
7207	Gymnasium and Fitness Center	5.00	5.00	5.00	5.30	5.30	0.00
7208	Oviedo Blvd. Aquatics	1.25	1.25	1.25	1.25	4.00	x 2.75
7209	Skateboard Park	2.50	2.50	2.50	2.50	1.75	y -0.75
7211	Special Events	0.00	0.00	0.00	0.00	0.00	0.00
7212	Community Center	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	z <u>0.00</u>
	Sub-Total: Recreation Programming	17.55	17.55	17.55	16.85	19.35	2.50
	Total: Recreation and Parks Department	42.90	40.90	40.90	40.25	42.90	2.65
	Total: Full Time and Regular Part Time	281.25	267.09	260.93	259.83	267.23	7.40
	Other Seasonal and Temporary Employees	<u>19.29</u>	<u>18.89</u>	<u>18.91</u>	<u>19.20</u>	<u>17.69</u>	-1.51
	Total Positions	<u>300.54</u>	<u>285.98</u>	<u>279.84</u>	<u>279.03</u>	<u>284.92</u>	<u>5.89</u>

Position Authorization Summary

FY 09-10 Through FY 13-14

	<u>FY 09-10 Budget</u>	<u>FY 10-11 Budget</u>	<u>FY 11-12 Budget</u>	<u>FY 12-13 Budget</u>	<u>FY 13-14 Budget</u>	<u>FY 12-13 vs. FY 13-14</u>
TOTAL AUTHORIZED POSITIONS	281.25	267.09	260.93	259.83	267.23	7.40
<i>Note: Number of authorized positions and positions per 1,000 population exclude seasonal and temporary employees.</i>						
Positions Per 1,000 Population	8.44	7.93	7.67	7.52	7.73	
Oviedo Population	33,342	33,675	34,012	34,573	34,573	



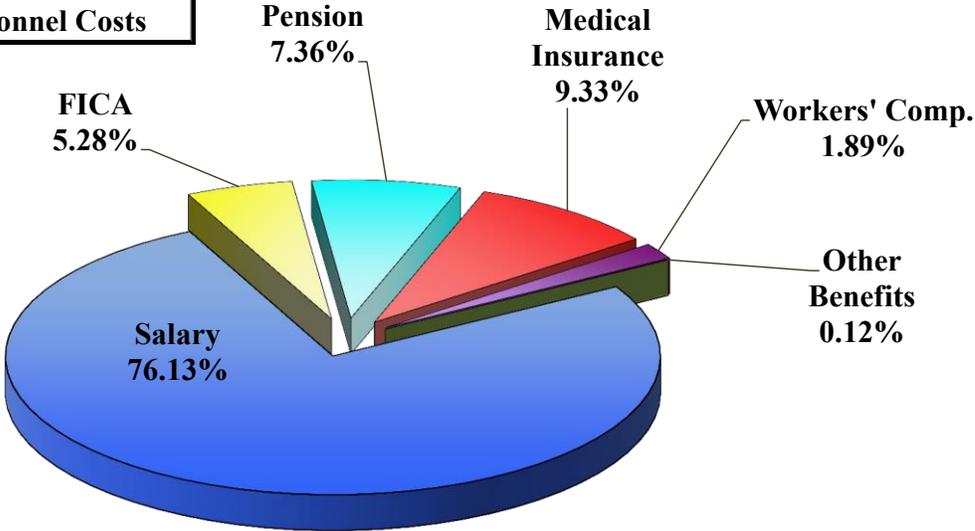
FY 13-14 Position Authorization Summary Details

- a. Added 1.0 FTE for a Full Time Risk Manager position.
- b. Converted a Full Time Accountant to two Part Time Accountant positions. Also transferred .50 FTE from Water Distribution and Maintenance for an additional Part Time Accountant. Transferred .70 FTE to Utility Billing and Customer Service for three Customer Service Reps (.30 FTE) and half of a part time accountant (.40 FTE) and transferred .50 FTE from Utility Billing and Customer Service for half of a full time Staff Accountant.
- c. Added .50 FTE to increase the Information Technology Tech to a full time position. Added 1.0 FTE for a Web/Multi-media Tech.
- d. Transferred .25 FTE to Stormwater Maintenance for Contract Compliance inspector.
- e. Transferred .25 FTE to Stormwater Maintenance for Contract Compliance inspector. Transferred .50 FTE to Stormwater Maintenance for realignment of personnel.
- f. Transferred .25 FTE from Stormwater Admin, Engineering & Permitting and .25 FTE from Streets and Sidewalk Maintenance for a Contract Compliance inspector who was previously split among three departments and will now be split among two (3802 and 4106). Transferred .50 FTE from Streets and Sidewalk Maintenance for realignment of personnel.
- g. Transferred 1.0 FTE from Water Production for a new Business Analyst position.
- h. Transferred .70 FTE from Finance for three Customer Service Reps (.30 FTE) and half of a Part Time Accountant (.40 FTE) and transferred .50 FTE to Finance for half of a full time Staff Accountant.
- i. Transferred 1.0 FTE to Administration for new Business Analyst position.
- j. Transferred .50 FTE to Finance for Part Time Accountant.
- k. Added 1.0 FTE for FY 13-14 for a Fire Inspector.
- l. Transferred .50 FTE from Community Relations/Police, .25 FTE from Criminal Investigations and .25 FTE from Community Response team for the addition of a Crime Analyst.
- m. Transferred .50 FTE from Communications/Records and .50 FTE from Community Relations/Police and moved the Admin Assistant 100% to Community Policing/Patrol. Transferred 1.0 FTE to Criminal Investigations for realignment of personnel. Transferred 1.0 FTE to Community Relations/Police for realignment of personnel. Added 3.0 FTE for new officers.
- n. Transferred .50 FTE to Community Policing/Patrol for Admin Assistant. Decrease of 2.75 FTE for dispatchers as dispatch services are now being contracted with the Seminole County Sheriff's Office.
- o. Transferred .50 to Administration for a new Crime Analyst. Transferred .50 to Community Policing/Patrol for an Admin Assistant. Transferred 1.0 FTE from Community Policing/Patrol for realignment of personnel.
- p. Transferred 1.0 FTE from Community Policing/Patrol for Admin Assistant. Transferred .25 FTE to Administration for a new Crime Analyst position.
- q. Added a new police position for 1.0 FTE, used available FTE from the dispatchers at Communications/Records. Transferred .25 FTE to Administration for a new Crime Analyst position.
- r. An error in the FY 12-13 total FTE's was noted and corrected for FY 13-14. Transferred 1.0 FTE from General Facility Maintenance for realignment of personnel. Transferred .30 FTE to Recreation Facility Maintenance for Staff Assistant Position.
- s. Transferred 1.5 FTE from General Facility Maintenance for realignment of personnel. Transferred .30 FTE from Athletic Field Maintenance for a Staff Assistant and then increased the hours for the Staff Assistant from 24 to 30 hours, an increase of an additional .15 FTE, which is being split with Recreation Facility Maintenance, so the net increase for the additional hours is .08 FTE. Transferred .80 FTE to General Facility Maintenance for a part time Custodian.
- t. Transferred 1.5 FTE to Recreation Facility Maintenance and 1.0 FTE to Athletic Field Maintenance for realignment of personnel. Increased Staff Assistant from 24 hours to 30 hours, an increase of .15 FTE. This amount was then split with Recreation Facility Maintenance, so the net increase here is .07 FTE. Transferred .80 FTE from Recreation Facility Maintenance for a part time Custodian.
- u. Transferred .75 FTE from Skateboard Park for Skate Park Supervisor.
- v. Transferred 2.25 FTE to Oviedo Blvd Aquatics.
- w. Adding 2 new employees at 30 hours/week for .75 FTE each and adding 1 employee at 20 hours/week for .50 FTE.
- x. Transferred 2.25 FTE from Riverside Aquatics. Converted 2 full time Head Lifeguards to part time and added an Aquatics Supervisor for an additional .50 FTE.
- y. Transferred .75 FTE to Riverside Recreational Programs for Skate Park Supervisor.
- z. The Community Center is a new division in Parks and Rec for FY 13-14. Salary expenses for the Recreation Superintendent and Recreation Programs Coordinator will be distributed to the Community Center from Riverside Recreational Programs, however, the FTE count will remain in Riverside Recreational Programs.

**Composition of Personnel Costs: FY 13-14 & 4 Prior Fiscal Years
(All Funds Combined)**

	<u>Salary</u>	<u>FICA</u>	<u>Pension</u>	<u>Medical Insurance</u>	<u>Workers' Comp.</u>	<u>Other Benefits</u>	<u>Total</u>
<u>FY 13-14 Proposed Budget</u>							
Cost	13,844,825	960,715	1,338,595	1,697,207	343,762	2,250	18,187,354
Cost Per \$100 of Salary		\$6.94	\$9.67	\$12.26	\$2.48	\$0.02	\$31.37
Percent of Total	76.1%	5.3%	7.4%	9.3%	1.9%	0.0%	100.0%
<u>FY 12-13 Adopted Budget</u>							
Cost	13,831,144	905,860	1,294,231	1,689,411	301,620	12,150	18,034,416
Cost Per \$100 of Salary		\$6.55	\$9.36	\$12.21	\$2.18	\$0.09	\$30.39
Percent of Total	76.7%	5.0%	7.2%	9.4%	1.7%	0.1%	100.0%
<u>FY 11-12 Adopted Budget</u>							
Cost	13,503,713	1,002,666	1,372,378	1,679,181	336,087	71,034	17,965,059
Cost Per \$100 of Salary		\$7.43	\$10.16	\$12.43	\$2.49	\$0.53	\$33.04
Percent of Total	75.2%	5.6%	7.6%	9.3%	1.9%	0.4%	100.0%
<u>FY 10-11 Adopted Budget</u>							
Cost	13,820,635	1,014,777	1,255,811	1,737,750	289,610	95,565	18,214,148
Cost Per \$100 of Salary		\$7.34	\$9.09	\$12.57	\$2.10	\$0.69	\$31.79
Percent of Total	75.9%	5.6%	6.9%	9.5%	1.6%	0.5%	100.0%
<u>FY 09-10 Adopted Budget</u>							
Cost	14,797,130	1,126,386	961,786	1,813,738	320,451	5,500	19,024,991
Cost Per \$100 of Salary		\$7.61	\$6.50	\$12.26	\$2.17	\$0.04	\$28.57
Percent of Total	77.8%	5.9%	5.1%	9.5%	1.7%	0.0%	100.0%

**FY 2013-14
Salary and Benefits as % of
Total Personnel Costs**



General Fund Graphics Overview

FY 2013-14 Revenue Summary

This summary and graph outlines anticipated revenue for the City with the largest contributor as Property Taxes and Franchise Fees/Utility Taxes. The summary depicts both the anticipated revenue and the percent of all anticipated revenue, while the graph shows only the percentage.

FY 2013-14 Expenditure Summary

Both the table and the graph show the anticipated expenditures for the general departments, debt service, reserve and interfund transfers of the City. These are ranked from the largest to the smallest and are in terms of expenses and percentage.

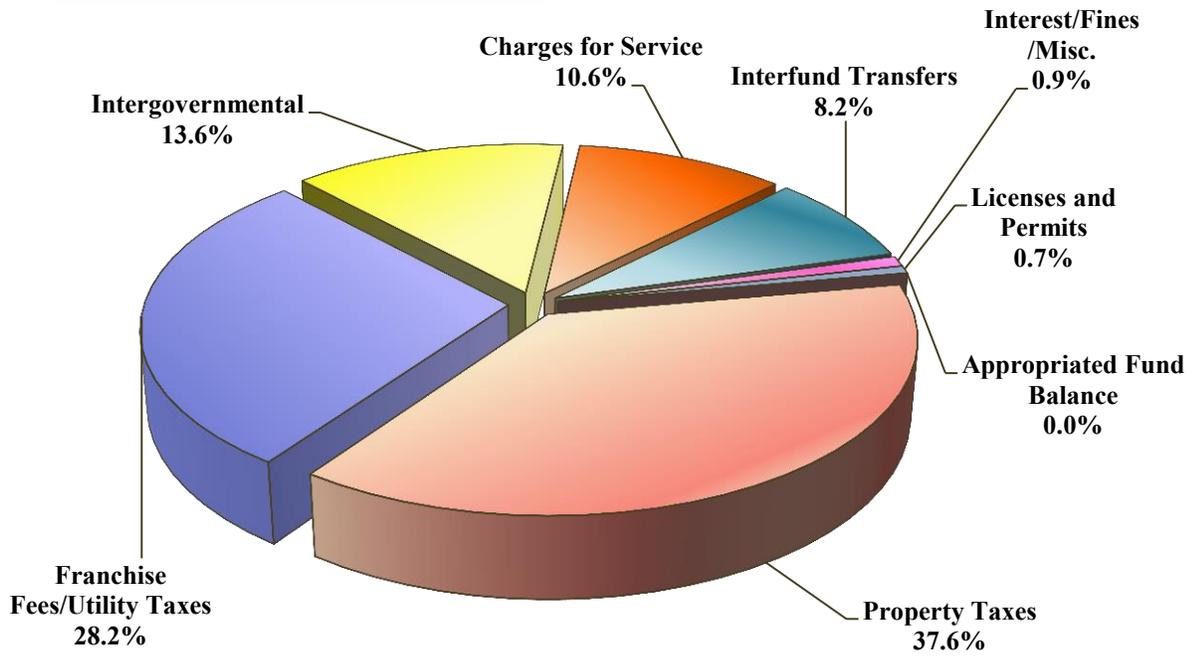
General Fund Expenditures by Major Account Category

As seen in this table for FY 2013-14, personnel services equal approximately 67% of the expenditures for the City, while operating, capital outlay and vehicle replacement equal approximately 25% and the remaining 9% is debt service, reserve and miscellaneous transfers. The graph depicts the percentage of each portion relating to the General Fund.

**REVENUE SUMMARY:
FY 13-14 GENERAL FUND**

	<u>FY 13-14</u>	
Property Taxes	\$ 8,917,858	37.6%
Franchise Fees/Utility Taxes	\$ 6,697,320	28.2%
Intergovernmental	\$ 3,271,370	13.8%
Charges for Service	\$ 2,513,655	10.6%
Interfund Transfers	\$ 1,946,037	8.2%
Interest/Fines/Misc.	\$ 220,214	0.9%
Licenses and Permits	\$ 155,404	0.7%
Appropriated Fund Balance	\$ -	0.0%
TOTAL REVENUE	<u>\$ 23,721,858</u>	100.0%

**Composition of FY 2013-14
General Fund Revenues**



**EXPENDITURE SUMMARY:
FY 13-14 GENERAL FUND**

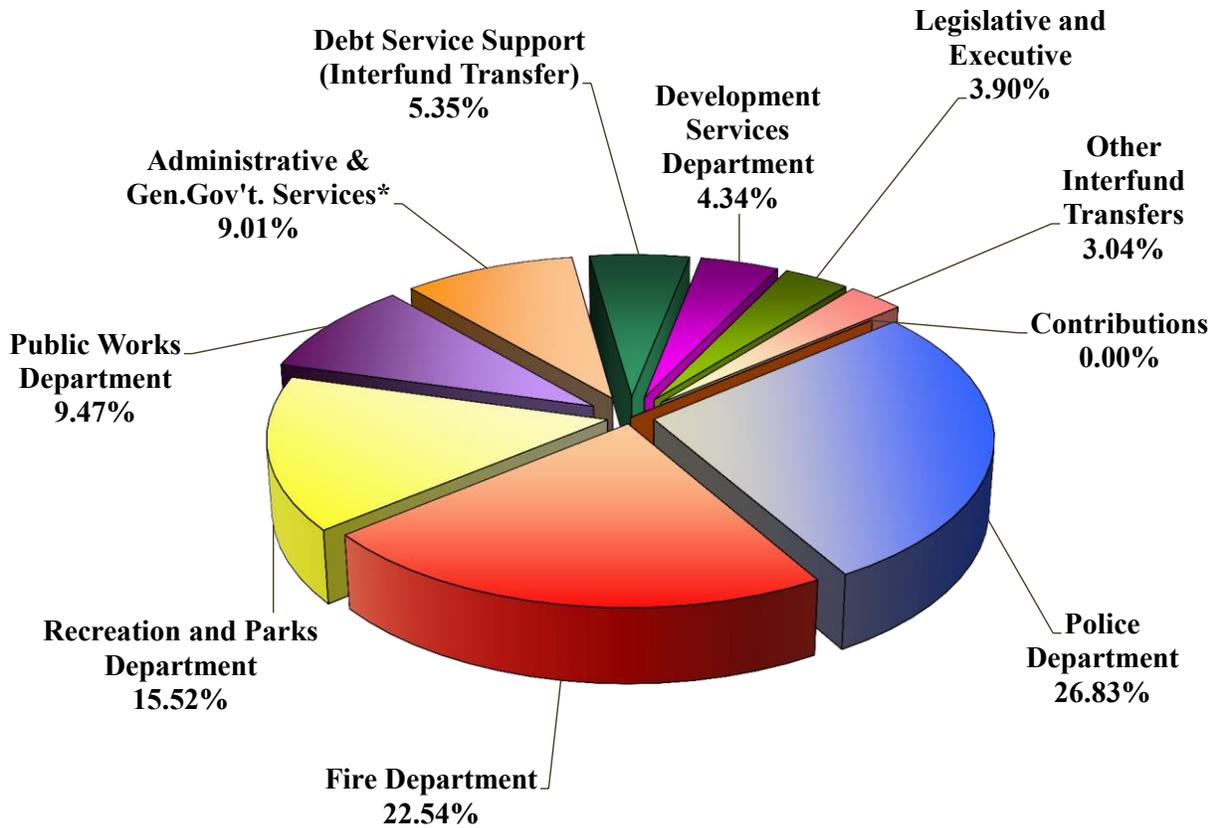
	<u>FY 13-14</u>	
Police Department	\$6,566,965	27.68%
Fire Department	5,347,200	22.54%
Recreation and Parks Department	3,610,975	15.22%
Public Works Department	2,188,178	9.22%
Administrative & Gen.Gov't. Services*	2,180,631	9.19%
Debt Service Support (interfund transfer)	1,266,376	5.34%
Development Services Department	997,784	4.21%
Legislative and Executive**	840,888	3.54%
Other Interfund Transfers***	719,861	3.03%
Contributions (non-profits/other agencies)	3,000	<u>0.00%</u>
TOTAL EXPENDITURES	<u>\$23,721,858</u>	<u>100.0%</u>

* Administrative & General Gov. Services includes Human Resources, Finance, Information Technology, Public Information & Budget.

** Legislative & Executive includes City Council, City Attorney, City Manager and City Clerk

*** Other Transfers include transfers to Health Insurance, Lease Financing and Stormwater Utility Funds.

**Composition of FY 2013-14
General Fund Expenditures**



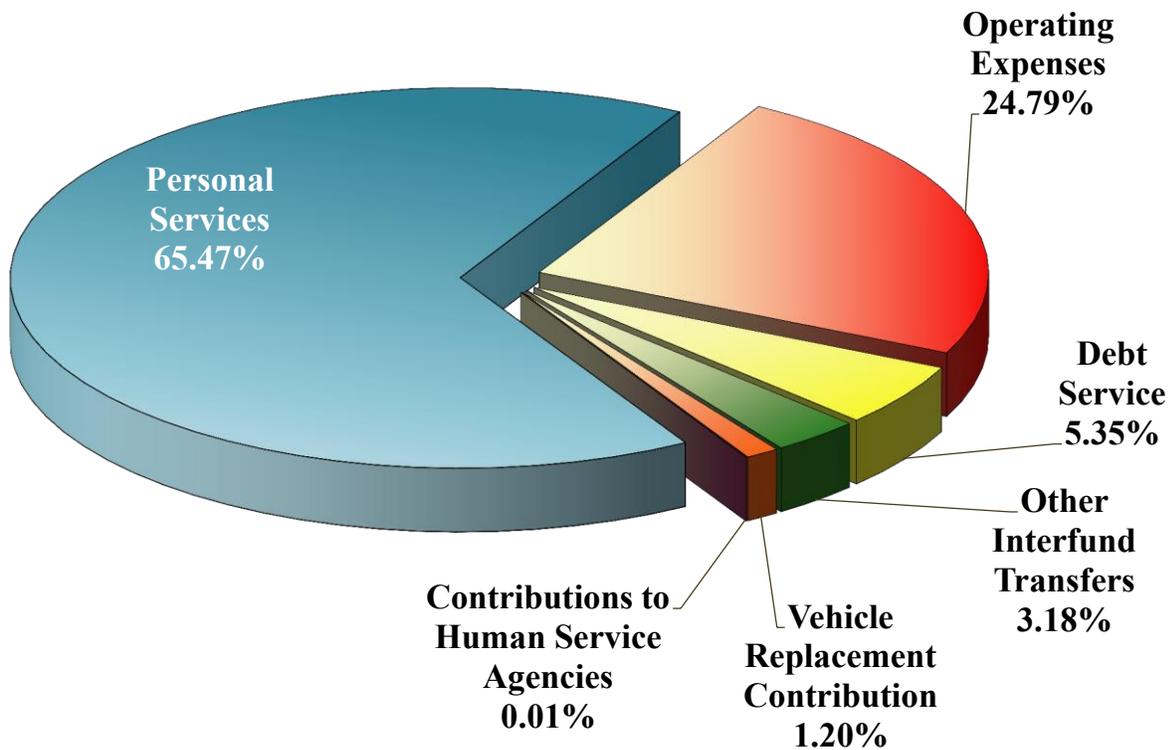
**GENERAL FUND EXPENDITURES
BY MAJOR ACCOUNT CATEGORY
FY 2013-14 vs. FY 2012-13**

	FY 2012-13	Percent of	FY 2013-14	Percent of
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Personal Services	\$15,615,208	67.13%	\$15,762,985	66.45%
Operating Expenses	5,616,040	24.14%	5,653,457	23.83%
Vehicle Replacement Contribution	<u>289,709</u>	<u>1.25%</u>	284,560	<u>1.20%</u>
Sub-Total: Department Operations	\$21,520,957	92.52%	\$21,701,002	91.48%
Debt Service (transfer to Sinking Funds)	\$1,122,088	4.82%	\$1,266,376	5.34%
Other Interfund Transfers*	606,632	2.61%	751,480	3.18%
Contributions (to non-profit & other agencies)	<u>10,000</u>	<u>0.04%</u>	<u>3,000</u>	<u>0.01%</u>
Sub-Total: Non-Departmental	\$1,738,720	7.48%	\$2,020,856	8.53%
TOTAL EXPENDITURES	\$23,259,677	100.0%	\$23,721,858	100.0%

Note: FY 12-13 operating expenses include eight months payment of \$219,627 to Seminole County Sheriff for Police dispatch services.

*Other Interfund Transfers category includes transfers to Health Insurance, Lease Financing and Stormwater Utility Funds.

**FY 2013-14
General Fund Expenditure Summary
By Major Account Category**



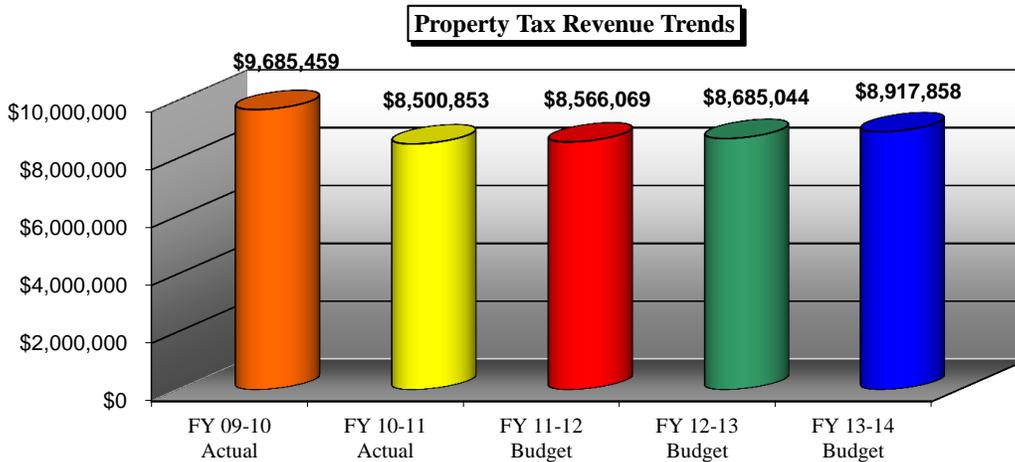
REVENUE TRENDS

MAJOR REVENUE SOURCES

Property taxes (exclusive of delinquent taxes paid each year) remain the predominant revenue source at 37.6% of all General Fund revenues in FY 13-14 compared to 39.7% in FY 09-10. The downward trend in property tax revenue that began in FY 07-08 has continued since property values continue to decline and the millage rate has remained constant over the last 6 years at 4.8626 mills.

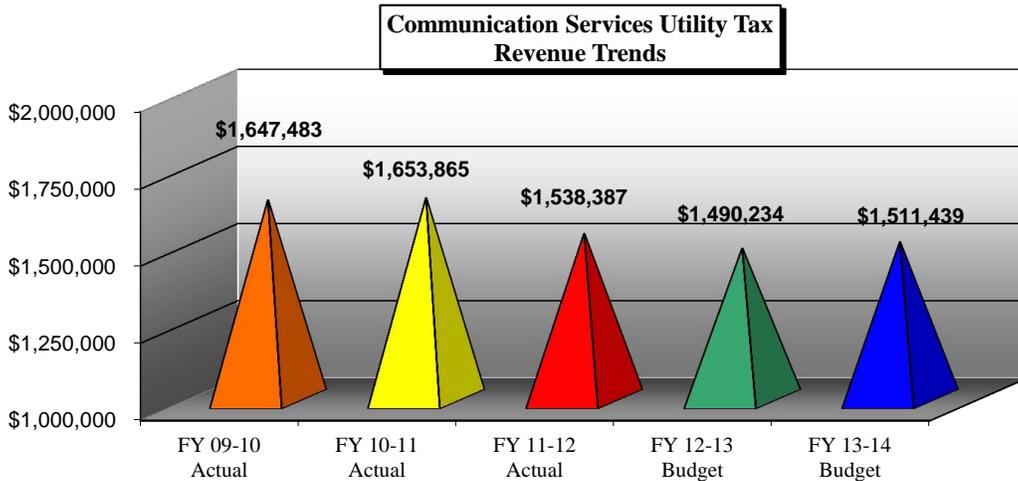
With respect to the tax base, the City's gross taxable value increased from \$1.34 billion in 2003 to \$2.44 billion in 2007, an annual compound growth rate of more than 13%. That trend was reversed in 2008 through 2011 due to the economic recession as the tax base declined by \$444 million to \$1.83 billion in 2011. In 2013 the gross taxable value increased by 2.89% to \$1,909,956,012 billion, the City is anticipating an increase in the trend over the next five years, mainly due to New Construction and possible Re-assessments of existing properties.

Trend



The Communications Utility Tax is imposed at a rate of 5.56% on retail sales of various types of communication services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Excluding a one-time payment of \$146,000 in FY 07-08 to correct an underpayment by the State of Florida in prior years, growth of this revenue source has been relatively flat between FY 09-10 and FY 13-14. To correct the under-payment of \$319,000 from prior years, the City received a lump sum payment in FY 08 of \$146,000 with the balance of \$173,000 being remitted over 36 months beginning in FY 08-09. While taking adjustments of \$57,666 to "correct the payments" during the 3 year period (FY 09 through FY 11), little growth in this revenue source with a downward trend since FY 09, until the projections for FY 13-14, which indicate a slight reduction from FY 12-13 due to realignment of the formula.

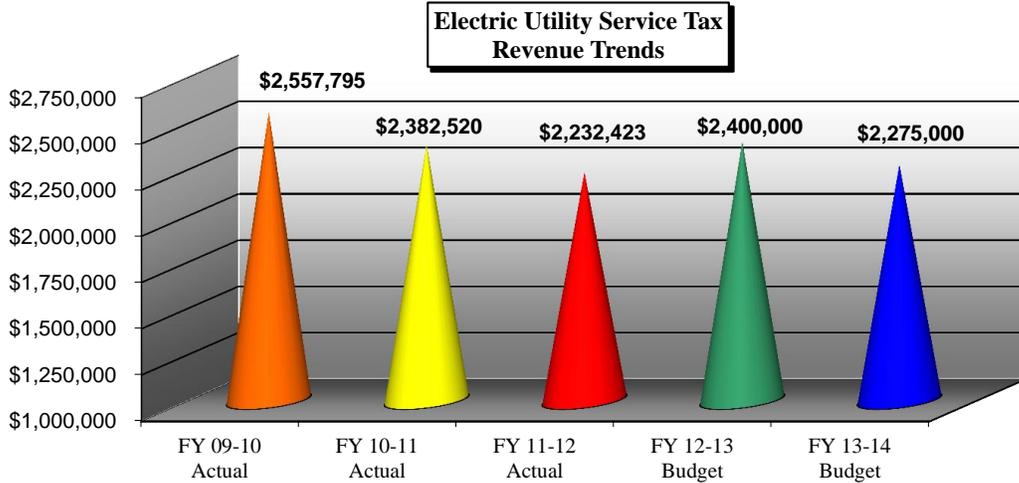
Trend



REVENUE TRENDS MAJOR REVENUE SOURCES

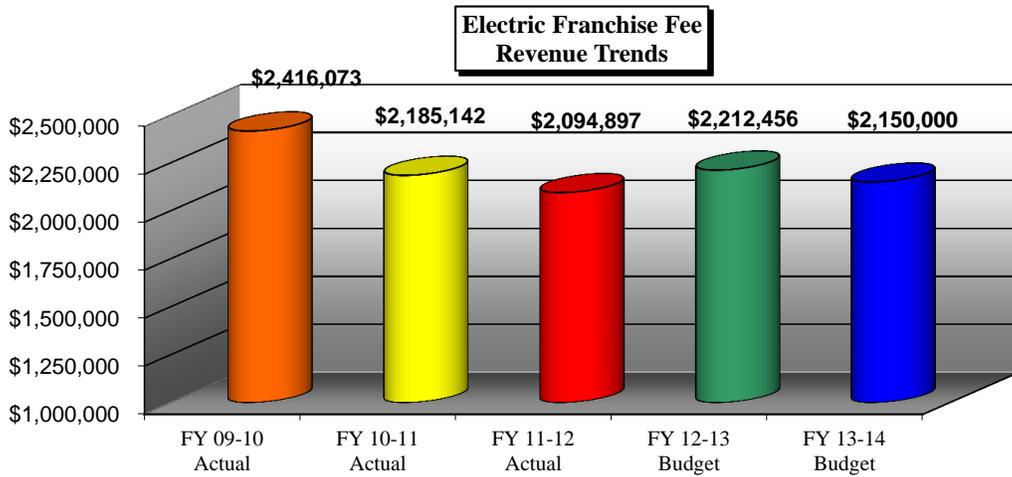
The Electric Service Utility Tax is a local option tax currently set at the maximum rate of 10% on the purchases of electricity within the City limits of Oviedo. Between FY 08 and FY 10 growth was fairly modest with an annual compound growth rate of 2.4%. The spike in FY 09-10 revenues was due to rate increases approved by the Public Service Commission for Progress Energy - the major electric utility provider in the City. The trend is leaning toward the FY 09-10 actuals to be the same for FY 13-14 fiscal year, with the economy driving a need to conserve and fewer homes using services.

Trend ↓



The Electric Franchise Fee is currently set at the maximum rate of 6% levied against the gross receipts generated within the City limits from Progress Energy and Florida Power and Light. Although there was no growth in this revenue source between FY 07 and FY 08 as consumption was tempered by the slowing of the economy. Revenues rebounded in FY 09 and FY 10 due to rate increases granted to Progress Energy on January 1, 2009 coupled with fuel adjustments that are included as a pass-through in the franchise fee calculation. Current analysis indicates the City is maintaining the same level as in FY 2010-2011, with the potential growth steady but with slow upward trending.

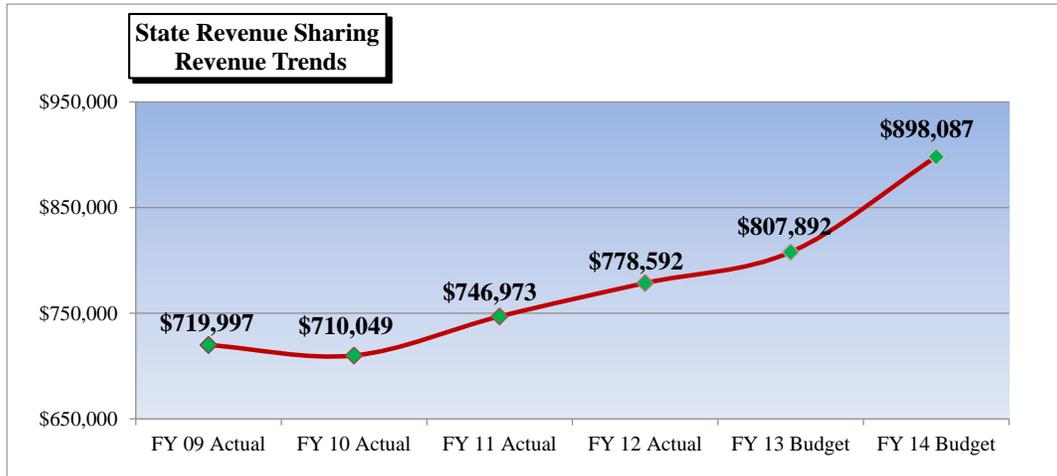
Trend ↓



REVENUE TRENDS MAJOR REVENUE SOURCES

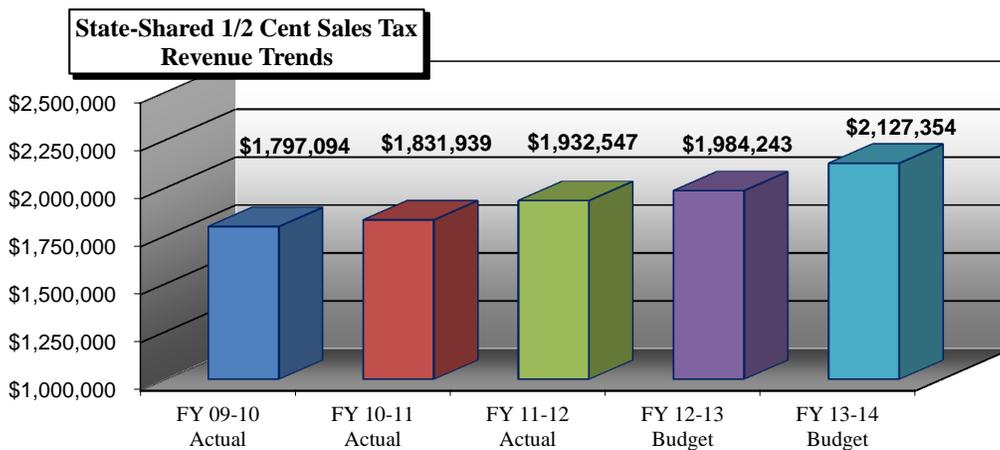
The State Revenue Sharing (SRS) pool for Florida municipalities is comprised of the One Cent Municipal Gas Tax (29%) and the State Sales Tax collections (71%). These funds are distributed back to municipalities based on a formula involving population, sales tax collections and the municipality's relative ability to raise revenue. Since the high watermark year in FY 07-08, SRS revenues have been declining commensurate with the recessionary economy. FY 09-10 revenues did surpass budget projections by \$57,219 or almost 9% as the City received an unexpected one-time true-up of revenues in August 2010. The FY 11 actual revenues were \$9,288 more than the projection of \$737,685. At this time the city is on track to receive the FY 11-12 estimate of \$767,192. The FY 12-13 estimate of \$807,892 which is 5% more than the FY 11-12 estimate should be attainable, the current forecast appears to indicate a slow reversal of the downward trend in estimates.

Trend



The Local Government Half-Cent Sales Tax generates the largest amount of revenue among the state-shared revenues. Half Cent Sales Tax revenues are distributed based on a population-based formula that returns estimated taxable sales within Seminole County back to the County and its 7 cities. Approximately 62% of estimated taxable sales are distributed to the County and the balance is remitted to the 7 municipalities. There was a consistent decline in sales tax revenue between FY 2007-2010, which was commensurate with the start of the recession. The FY 13-14 estimate of \$2,127,354 is 7.2% more than the FY 12-13 estimates, the current forecast indicates a slow reversal of the downward trend in estimates.

Trend

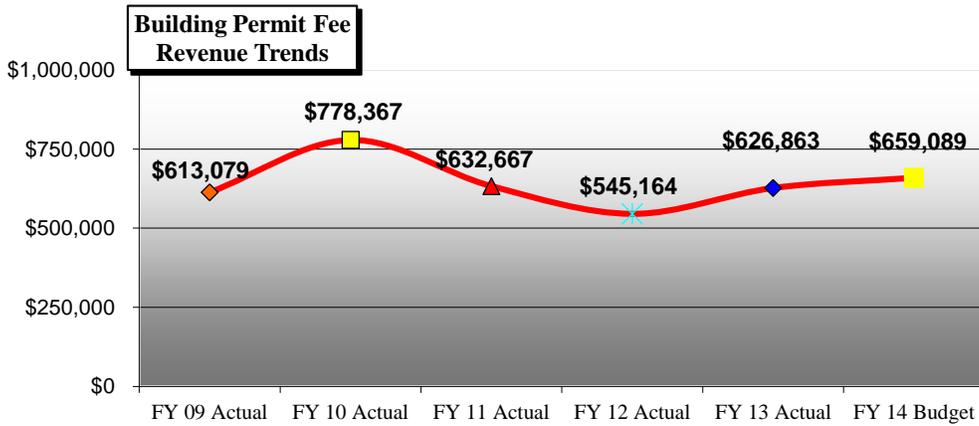


REVENUE TRENDS MAJOR REVENUE SOURCES

Building Permit fee revenues are derived mainly from a base fee of \$6.50 per \$1,000 valuation. Effective July 1, 2007, the base permit fee was increased for the first time since 1983 from \$5 to \$6.50. Revenues from the base permit fee coupled with a plans review fee equal to 25% of the permit fee amount and a re-inspection fees are intended to allow the Building Services Division to be a self supporting operation. Building Permit fees are elastic and therefore follow state and national economic trends. The decline in permit activity and related revenues began toward the end of FY 07-08 and declined sharply in FY 08-09 and remained low in FY 09-10 commensurate with the recession. FY 13-14 revenue projections reflect a continued upward increase, mainly due to Oveido on the Park and new growth.

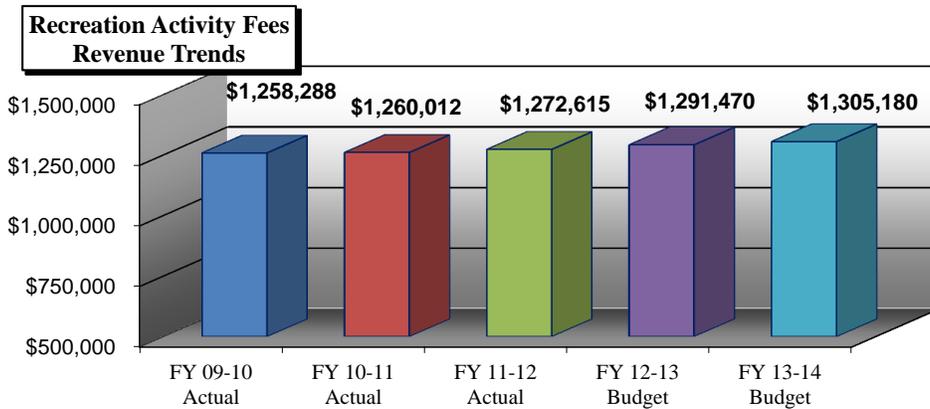
In FY 09/10, the City issued a low of 2,011 permits valued at \$53.7 million or \$32,552 per permit issued. The decrease in permit activity was directly related to some of the planned communities that sold out prior to building and multi-family dwellings, and the downturn in the market and lending. In FY 12/13, the volume of permits issued increased to 2,116 with a total valuation of \$115 million, part of the growth is due to Oveido on the Park and it is expected to continue in FY 13-14.

Trend



Since FY 09-10, Recreation Activity fees have been increased between less than 1% and up to 11%, we have seen an increase in participation in several of our programs this fiscal year and forecast project a similar trend for the FY 13-14 budget year, including some new programs that have recently been implemented. The department-wide cost recovery rate remained constant in FY 12-13, with a budgeted cost recovery rate of 50%, which includes Recreation Activities, Administration and Maintenance cost of all related facilities and parks. As per city policy the city cost recovery program states that the city will recover 50% for all special events, program and administrative cost.

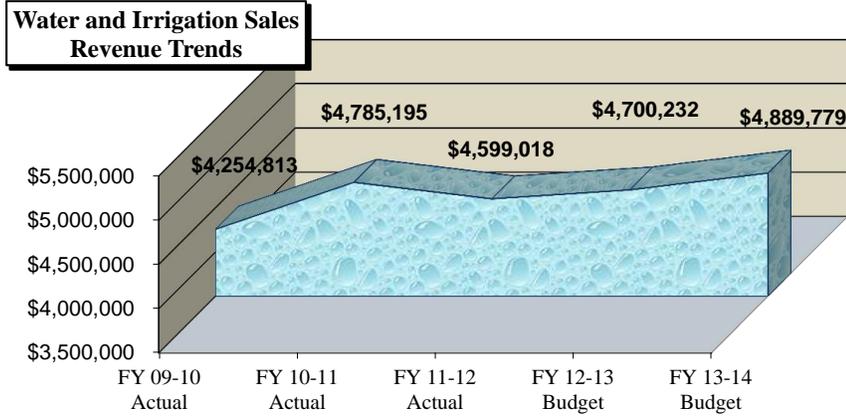
Trend



REVENUE TRENDS MAJOR REVENUE SOURCES

Despite the decline in consumption in past years, revenues remained relatively stable since FY 11-12 and are on an upward trend. The FY 12-13 budget estimate of \$4,700,232 was based on an inflation adjustment of 2% against FY 11-12 revenues of \$4.599 million, the inflation rate was delay, with only rate indexing implemented, so the actual sales could be less than budgeted. The FY 13-14 year includes the an increase of approximately 4% which includes a rate adjustment and indexing.

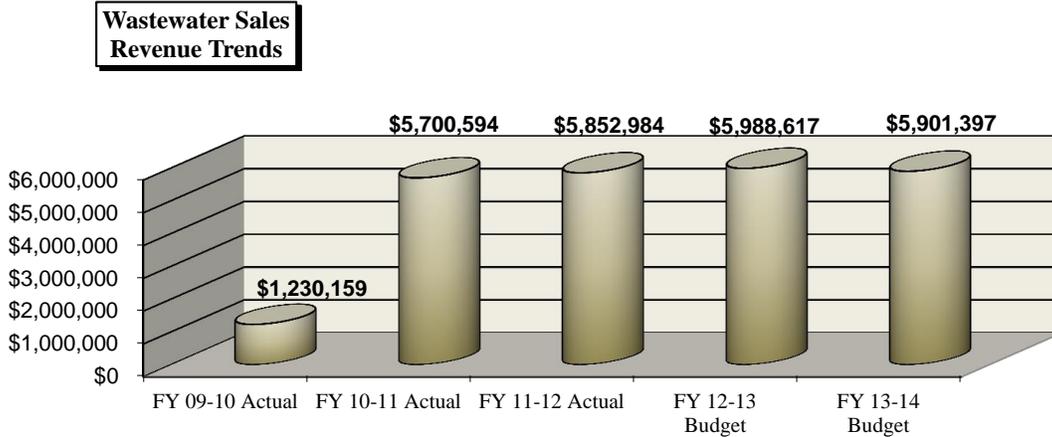
Trend



Wastewater revenues increased modestly during the 4 year period between FY 09-10 and FY 12-13 as rate increases and growth in the customer base increased.

The spike in wastewater revenues for FY 11 represents the acquisition on September 15, 2010 of the former privately-owned Alafaya Utility system. Of the \$5.86 million revenue for FY 11, \$4.55 million is related to the Alafaya system that serves approximately 7,500 customers - all of whom are City water customers. Wastewater revenue for FY 11-12 shows a modest increase of 2% from actual sales in 2011 and the FY 12-13 shows a slight increase over the budgeted sales expected in FY 11-12. Revenue will be reviewed during the Mid-Year process each year to adjust based on the audited actual revenues posted in the prior years budget. The FY 13-14 remain steady as compared to the past 3 years actuals and last years budgeted expectations.

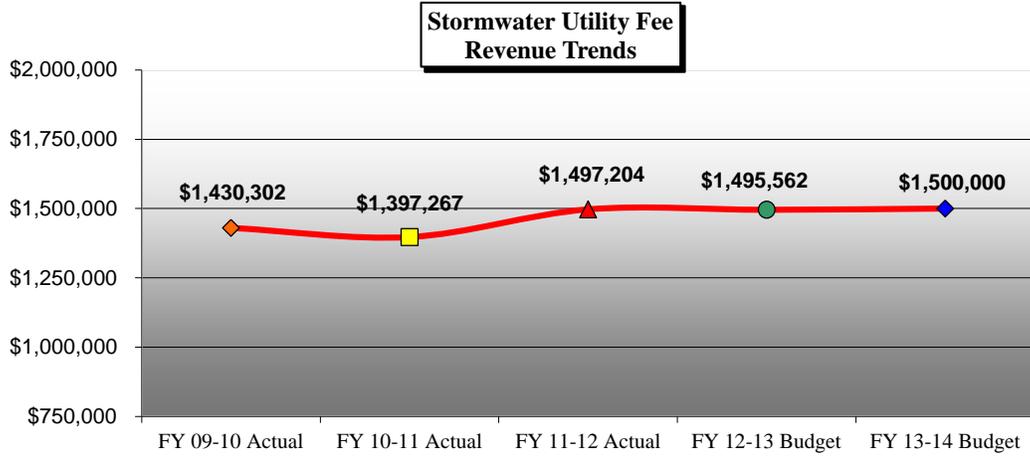
Trend



REVENUE TRENDS MAJOR REVENUE SOURCES

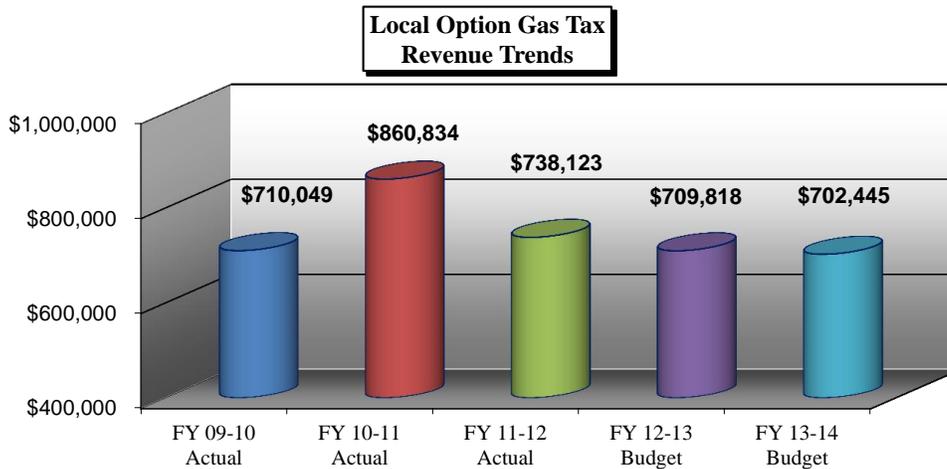
The current stormwater utility fee is \$7 per equivalent residential unit (ERU) and is dedicated to funding both maintenance operations and a multi-year drainage capital improvements program. The ERU is predicated on the effective impervious surface of a single family residence and is equal to an average of 2,464 square feet of impervious surface. The associated ERU's assigned to all multi-family, commercial and other non-residential properties are based on this impervious surface relationship.

Trend ↔



The City's share of the 6 Cent Local Option Gas Tax is based on an inter-local agreement with Seminole County whereby the County receives a fixed share of 63.6% of countywide gas tax proceeds and the 7 municipalities share the balance. The municipal share is based on actual transportation-related expenses from the prior 5 years as a percent of total transportation expenses for all municipalities. The City's gas tax revenue is budgeted in its Transportation Improvements Fund and is utilized to fund resurfacing and sidewalk improvements. On a calendar year basis, the City's distribution share has decreased resulting in lower revenue for the City indicating the declining trend in countywide gas tax revenue.

Trend ↓



OVIEDO
Florida

General Fund Revenues (001)

Beginning Fund Balance (Undesignated)	2,964,056	3,481,516	3,016,997	3,016,997	3,154,737
	2010-11	2011-12	2012-13	2012-13	2013-14
<u>REVENUE CATEGORY</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
				<u>Budget</u>	
<u>TAXES</u>					
<u>Property Taxes</u>					
Current	9,012,807	8,575,213	8,665,044	8,665,044	8,915,858
Delinquent	25,952	7,515	20,000	20,000	2,000
Sub-Total: Property Taxes	9,038,759	8,582,728	8,685,044	8,685,044	8,917,858
<u>Utility Service Taxes</u>					
Electricity	2,382,520	2,232,423	2,400,000	2,400,000	2,275,000
Water	529,806	518,475	540,000	540,000	520,000
Propane	50,364	58,738	54,000	54,000	54,000
Unified Communications Services	1,538,387	1,490,234	1,511,439	1,511,439	1,480,320
Sub-Total: Utility Service Taxes	4,501,077	4,299,870	4,505,439	4,505,439	4,329,320
<u>Franchise Fees</u>					
Electricity	2,185,142	2,094,897	2,212,456	2,212,456	2,150,000
Solid Waste - Commercial	44,958	64,261	57,000	57,000	65,000
Solid Waste - Residential	138,333	145,064	144,000	144,000	144,000
Propane	7,217	5,266	6,750	6,750	9,000
Sewer	-	-	-	-	-
Sub-Total: Franchise Fees	2,375,650	2,309,488	2,420,206	2,420,206	2,368,000
Total: Taxes	15,915,486	15,192,086	15,610,689	15,610,689	15,615,178
<u>LICENSES AND PERMITS</u>					
<u>Other Licenses and Permits</u>					
City Business Tax Receipts (new and renewals)	136,672	128,803	141,654	141,654	141,654
Business Tax Receipts: Late Fee	2,208	2,124	2,000	2,000	2,200
Environmental Preserve	-	6,975	-	-	-
County Business Tax Receipts	17,316	6,386	3,962	3,962	3,000
County Business Tax Receipts - Fees	20	80	-	-	-
Radon Inspections	2,710	2,372	1,000	1,000	1,500
Right of Way Permits	3,570	600	1,000	1,000	1,000
Burn Permits	50	50	-	-	-
Irrigation Permits	13,950	9,525	7,380	7,380	5,550
Other	450	175	500	500	500
Sub-Total: Other Licenses and Permits	176,946	157,090	157,496	157,496	155,404
Total: Licenses and Permits	176,946	157,090	157,496	157,496	155,404
<u>INTERGOVERNMENTAL</u>					
<u>Federal Grants</u>					
Neighborhood Reforestation	17,997	-	-	-	-
FEMA	-	-	-	-	-
DEA Overtime	18,353	31,218	22,500	22,500	56,904
HIDTA Overtime	-	-	-	-	-
OCEDTF Overtime	-	-	-	-	-
CCIB Overtime	6,173	13,008	5,000	5,000	2,000
MAGTF Overtime	2,950	302	-	-	-
Dept. of Justice Domestic Violence Grant	15,961	-	-	-	-
Dept. of Justice Domestic Violence Grant (training)	10,691	-	-	-	-
DOJ Vest Grant	-	6,952	-	-	-
DOJ Equipment Grant	5,718	5,028	-	-	17,688
Sub-Total: Federal Grants	77,843	56,508	27,500	27,500	76,592

General Fund Revenues (001)

<u>REVENUE CATEGORY</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Actual</u>	<u>2012-13</u> <u>Budget</u>	<u>2012-13</u> <u>Amended</u> <u>Budget</u>	<u>2013-14</u> <u>Budget</u>
<u>INTERGOVERNMENTAL (continued)</u>					
<u>State and County Grants</u>					
State Byrne Grant	-	-	-	-	-
FDOT - Traffic signalization & lighting reimbursement	78,760	79,816	79,815	79,815	86,790
County G.R.E.A.T Grant and Other Local Grants	-	-	-	-	-
Sub-Total: State and County Grants	78,760	79,816	79,815	79,815	86,790
<u>State and County Shared Revenue</u>					
State Revenue Sharing	746,973	778,592	807,892	807,892	898,087
State Mobile Home Licenses	5,036	5,169	6,000	6,000	5,100
State Alcoholic Beverage Licenses	17,726	14,870	17,947	17,947	17,947
State Half-Cent Sales Tax	1,831,939	1,932,547	1,984,243	1,984,243	2,127,354
State Firefighters Supplemental Comp.	13,200	13,670	13,600	13,600	13,500
State Motor Fuel Tax Rebate	14,237	16,239	19,000	19,000	16,000
County Occupational Licenses	17,980	25,983	30,000	30,000	30,000
County Emergency Dispatch Reimbursement (First Response)	11,342	10,301	2,329	2,329	-
County Shared Revenue - Cent. Fla. Comm. Justice Coalition	-	-	-	-	-
Sub-Total: State/Co. Shared Revenue	2,658,433	2,797,371	2,881,011	2,881,011	3,107,988
Total: Intergovernmental	2,815,036	2,933,695	2,988,326	2,988,326	3,271,370
<u>CHARGES FOR SERVICES</u>					
<u>Development Services Fees</u>					
Plats and Addressing Fees	3,125	2,400	1,750	1,750	1,750
Development Application Fees	54,826	89,068	89,035	89,035	203,590
Comprehensive Plan Admndments	34,110	44,370	5,500	5,500	45,000
Subdivision Quality Control Inspection	35,858	3,735	16,572	16,572	5,000
Handling Fees (County impact fee collection)	26,761	24,480	28,000	28,000	25,000
Fire Inspection and Plan Review Fees	45,985	26,313	25,000	25,000	32,000
Zoning Variance/Appeals	-	-	-	-	-
Sub-Total: Development Services Fees	200,665	190,366	165,857	165,857	312,340
<u>Other Charges for Services</u>					
Sale of Maps & Publications	122	62	150	150	150
Certification and Copies	2,030	1,385	3,000	3,000	3,000
Lien Searches	12,345	12,985	11,000	11,000	12,500
Police Reports	275	47	500	500	500
Fingerprints	2,430	1,810	2,400	2,400	2,400
School Resource Officer Payment (from School Board)	128,282	127,686	127,762	127,762	132,085
Rape Assault Defense Course	50	-	-	-	-
Police Off-Duty and OT Reimbursement	5,463	12,858	4,000	4,000	4,000
Lockout Service Fees	900	1,340	1,200	1,200	3,000
Emergency Medical Transport Fees	685,355	551,520	540,000	540,000	625,000
Lot Mowing	3,687	6,602	4,500	4,500	4,500
Solid Waste Administrative Handling Fee	104,986	106,738	105,688	105,688	108,000
Street Light Assessments (from developers)	632	462	1,000	1,000	500
Misc. Permits (Irrigation, Burn, ROW)	-	-	-	-	-
Miscellaneous	482	596	500	500	500
Sub-Total: Other Charges for Services	947,039	824,091	801,700	801,700	896,135

General Fund Revenues (001)

<u>REVENUE CATEGORY</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Actual</u>	<u>2012-13</u> <u>Budget</u>	<u>2012-13</u> <u>Amended</u> <u>Budget</u>	<u>2013-14</u> <u>Budget</u>
<u>CHARGES FOR SERVICES (continued)</u>					
<u>Fleet Maintenance Charges</u>					
Fleet Labor Charges	277,522	251,650	315,599	315,599	294,411
Fleet Part Charges	60,435	42,419	95,000	95,000	75,000
Commercial Repair Charges	14,694	21,787	60,000	60,000	78,406
Fleet Fuel Charges	429,047	472,391	450,000	450,000	513,944
Sub-Total: Fleet Services	781,698	788,247	920,599	920,599	961,761
Recreation Activity Fees:					
Program, Athletic and Facility Fees					
- Special Events	32,799	49,163	38,000	55,300	59,102
- Riverside Activity Fees	192,419	200,236	208,110	208,110	232,763
- City Sponsored Athletics	177,709	157,589	181,453	181,453	173,339
- Riverside Aquatic Facility	61,364	59,379	-	-	-
- Senior and Youth Activities	11,628	715	-	-	-
- Gymnasium and Fitness Center	292,811	305,418	319,745	319,745	320,278
- Oviedo Blvd. Aquatic Facility	188,845	181,209	243,861	243,861	201,052
- Skate Park	37,018	33,275	36,809	36,809	36,809
- Concessions	155,444	150,113	155,482	157,182	141,700
- Vending Machines	-	-	-	-	-
- Parks & Recreation	26,920	28,737	6,116	6,116	6,116
- Park Facility Rentals	80,516	81,980	80,894	80,894	105,736
- Other	-	900	-	-	600
- Miscellaneous and Refunds	2,539	23,901	2,000	2,000	26,395
Pass-Thru Registration Fees:					
- Master Swim Fee	-	-	-	-	-
- Adult Softball Association	-	-	-	-	900
- Red Cross Training Registration Fees	-	-	-	-	390
- Adult Flag Football	-	-	-	-	-
Sub-Total: Recreation Activity Fees	1,260,012	1,272,615	1,272,470	1,291,470	1,305,180
Total: Charges for Services	3,189,414	3,075,319	3,160,626	3,179,626	3,475,416
<u>FINES AND FORFEITURES</u>					
Court Fines	67,808	68,215	70,000	70,000	50,000
Police Education	10,559	5,699	8,000	8,000	4,000
Improper Equipment	148	120	175	175	175
Investigative Funds	22,366	22,838	-	-	-
Violations of Local Ordinances	1,500	2,750	1,500	1,500	4,000
Code Enforcement	16,130	39,246	15,000	15,000	20,000
Miscellaneous Fines	63	-	-	-	-
Total: Fines and Forfeitures	118,574	138,868	94,675	94,675	78,175
<u>MISCELLANEOUS</u>					
Interest on Investments	99,058	84,652	105,200	105,200	50,500
Second Dollar Interest Earnings	-	-	-	-	-
Rentals and Leases:					
- Memorial Building	-	7,304	10,359	10,359	10,539
Insurance Proceeds	10,572	8,781	-	-	-
Gain or Loss on Sale of Assets	51,966	30,725	36,613	36,613	45,000
Police	12,460	9,854	6,000	6,000	1,000
Fire	-	-	-	-	-
Contributions & Donations (Recreation Sponsorship)	25,289	18,489	19,000	-	-
Contributions & Donations (Other)	-	190,123	-	-	-
Other Miscellaneous	55,492	28,107	25,000	135,000	35,000
Total: Miscellaneous	254,837	378,035	202,172	293,172	142,039

General Fund Revenues (001)

<u>REVENUE CATEGORY</u>	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Amended Budget</u>	2013-14 <u>Budget</u>
Total Current Income	22,470,293	21,875,093	22,213,984	22,323,984	22,737,582
Elimination of Fleet Internal Service Charges	(781,698)	(788,246)	(920,599)	(920,599)	(961,761)
Current Income (less Fleet Internal Service Charges)	21,688,595	21,086,847	21,293,385	21,403,385	21,775,821
<i>Total Non-Ad Valorem Revenue</i>	<i>12,649,836</i>	<i>12,504,119</i>	<i>12,608,341</i>	<i>12,718,341</i>	<i>12,857,963</i>
<u>NON-REVENUES</u>					
<u>Interfund Transfers (transfers from):</u>					
Transportation Improvements (LOGT) Fund (105)	211,300	236,300	236,300	236,300	236,300
State Law Enforcement Trust Fund (103)	16,943	-	-	-	-
Solid Waste Fund (115)	110,000	140,000	140,000	140,000	140,000
Economic Development (116)	444,847	-	-	-	-
Building Services Fund (120)	156,659	150,000	177,313	177,313	172,067
Vehicle Replacement Fund (302)	-	-	-	-	-
Water and Wastewater Fund (401)	974,193	1,174,193	1,174,193	1,217,881	1,257,670
Water/Wastewater Renewal and Replacement Fund (406)	54,080	55,162	52,800	52,800	-
Stormwater Utility Fund (410)	126,390	128,918	128,918	128,918	140,000
Medical Insurance Fund (510)	40,484	56,768	56,768	56,768	-
Sub-Total: Interfund Transfers	2,134,896	1,941,341	1,966,292	2,009,980	1,946,037
<u>Appropriated Fund Balance</u>					
- Operating Budget Support	-	-	-	36,733	-
Total: Appropriated Fund Balance	-	-	-	36,733	-
Total: Non-Revenues	2,134,896	1,941,341	1,966,292	2,046,713	1,946,037
TOTAL REVENUES	23,823,491	23,028,188	23,259,677	23,450,098	23,721,858

General Fund Expenses (001)

<u>EXPENDITURE CATEGORY</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Actual</u>	<u>2012-13</u> <u>Budget</u>	<u>2012-13</u> <u>Amended</u> <u>Budget</u>	<u>2013-14</u> <u>Budget</u>
City Council	232,569	251,386	181,999	239,499	126,655
City Attorney	202,845	167,722	220,400	220,400	187,200
<u>Office of City Manager</u>					
City Administration	350,198	420,243	315,415	340,168	325,317
City Clerk	173,751	180,321	206,932	206,932	201,716
Public Information	107,035	106,621	242,871	170,101	113,272
Management Services	59,204	143,804	126,635	125,200	132,813
Total: Office of City Manager	690,188	850,989	891,853	842,401	773,118
Information Technology	839,873	857,842	969,621	1,006,917	1,047,152
Human Resources	337,437	347,832	362,962	376,962	371,480
<u>Finance</u>					
Accounting and Payroll Services	369,389	383,577	407,515	418,856	430,120
Purchasing	68,292	69,224	73,342	73,342	73,478
Total: Finance Department	437,681	452,801	480,857	492,198	503,598
<u>Development Services</u>					
Economic Development	-	513,972	144,000	168,090	113,000
Administration	162,660	-	-	-	-
Comprehensive Planning	145,869	165,210	275,277	221,421	286,482
Development Review	144,093	172,804	190,611	190,611	235,617
Building Inspection/Plans Review & Permitting*	228	-	-	-	-
Zoning	94,831	98,948	103,642	103,642	102,711
Code Enforcement	222,857	222,783	229,240	249,494	259,974
Total: Development Services	770,538	1,173,717	942,770	933,258	997,784
*Beginning in FY 07-08, Building Services (Inspection, Plans Review and Permitting) was moved to a Special Revenue (120) Fund.					
<u>Public Works</u>					
Public Works Administration	266,312	254,628	253,976	253,976	258,328
Engineering Services	413,823	256,879	216,584	216,584	202,932
Fleet Maintenance	773,058	795,245	848,294	848,294	888,012
Landscaping and ROW Maintenance	391,650	354,800	351,368	351,368	315,287
Streets and Sidewalk Maintenance	791,667	756,770	743,006	757,845	755,380
Street Lighting Electrical & Maintenance Costs (Citywide)	702,548	755,389	714,812	714,812	730,000
Total: Public Works	3,339,058	3,173,711	3,128,040	3,142,879	3,149,939
<u>Police Department</u>					
Administration	467,979	523,807	680,764	740,082	765,353
Community Policing/Patrol	3,212,274	3,069,515	3,106,753	2,776,805	3,125,399
Emergency Communications and Records	709,458	671,626	472,809	476,413	357,941
Community Relations	638,891	633,563	601,548	731,248	727,924
Criminal Investigations	621,763	604,410	584,058	613,408	643,994
Community Response Team	599,082	673,086	676,756	743,588	807,030
Training	124,191	130,449	137,427	137,427	139,324
Total: Police Department	6,373,638	6,306,456	6,260,115	6,218,971	6,566,965

General Fund Expenses (001)

<u>EXPENDITURE CATEGORY</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Actual</u>	<u>2012-13</u> <u>Budget</u>	<u>2012-13</u> <u>Amended</u> <u>Budget</u>	<u>2013-14</u> <u>Budget</u>
<u>Fire Department</u>					
Administration and Emergency Management	244,276	248,027	260,874	260,874	245,960
Fire/Rescue and Emergency Transport	4,658,321	4,817,350	4,857,201	4,857,201	4,795,071
Fire Prevention	152,143	100,200	103,361	108,361	160,883
Training	145,104	149,858	147,522	147,522	145,286
Total: Fire Department	5,199,844	5,315,435	5,368,958	5,373,958	5,347,200
<u>Parks and Recreation</u>					
Administration and Community Events	462,239	368,503	371,245	348,955	361,872
Community Events	-	134,266	142,039	142,039	144,469
Concessions	197,899	181,729	179,526	179,526	125,228
Athletic Fields and Parks Maintenance	905,986	877,832	903,439	910,789	907,846
General Facility Maintenance	289,071	263,693	299,728	299,728	299,335
Community Center	-	-	-	-	37,258
Recreation Facility Maintenance*	204,392	225,087	239,704	239,704	237,823
Sub-Total: Administration and Maintenance	2,059,587	2,051,110	2,135,681	2,120,741	2,113,831
<u>Recreation Activities</u>					
- City-Sponsored Athletics	182,031	186,757	217,117	217,117	220,961
- Riverside Recreation Center	330,884	390,199	391,283	391,283	355,752
- Riverside Aquatic Facility	155,980	170,110	-	-	-
- Gymnasium and Fitness Center	384,874	376,477	395,742	418,032	387,114
- Oviedo Blvd. Aquatic Facility	320,773	307,222	405,974	405,974	426,418
- Skateboard Park	132,321	88,625	107,478	107,478	106,899
Sub-Total: Recreation Activities	1,506,867	1,519,390	1,517,594	1,539,884	1,497,144
*In FY 09-10, senior and youth activities were moved from the Memorial Building to the Riverside Recreation Center.					
Total: Parks and Recreation	3,566,454	3,570,500	3,653,275	3,660,625	3,610,975
Total: All Departmental Expenses	21,990,125	22,468,391	22,460,850	22,508,068	22,682,066
Elimination of Fleet Internal Service Costs*	(805,934)	(788,247)	(920,599)	(920,599)	(961,761)
*Total fleet costs are shown in the Fleet Maintenance program and spread to user Departments and programs that produces a "double-counting" of fleet expenditures in the General Fund. The above elimination is applied to avoid "double counting" the General Fund operating budget.					
Dept. Expenses (less Fleet Internal Service Costs)	21,184,191	21,680,144	21,540,251	21,587,469	21,720,305
<u>Non-Departmental Expenditures</u>					
Contributions to Non-Profit and Other Local Agencies	18,000	(4,168)	10,000	10,000	3,000
*Prior to FY 07, contributions were included in the City Council budget.					
Hurricane Debris Clean-Up/Disposal and Repairs	-	-	-	-	-
Total: Non Departmental Expenses	18,000	(4,168)	10,000	10,000	3,000

General Fund Expenses (001)

<u>EXPENDITURE CATEGORY</u>	<u>2010-11</u> <u>Actual</u>	<u>2011-12</u> <u>Actual</u>	<u>2012-13</u> <u>Budget</u>	<u>2012-13</u> <u>Amended</u> <u>Budget</u>	<u>2013-14</u> <u>Budget</u>
<u>Non-Expenditure Disbursements: Interfund Transfers</u>					
Promotional Activity - Employee Recognition	-	-	12,316	12,316	12,316
*Cost incurred within Human Resources prior to FY12-13					
<u>Interfund Transfers to Debt Service Fund (201)</u>					
2012A PIRRN (Gym, Aquatics, Skateboard Park, OSC Imp. & Shane Kelly Land Aquisition)	706,316	-	567,532	648,905	649,592
2012B PIRRN (W. Mitchell Hanmock, N. Lockwood, City Hall and Public Safety Building)	211,420	-	197,848	210,311	210,741
2012A CIRRN (Riverside Park)	151,413	-	131,208	144,149	144,113
2012B CIRRN (Fire Station 48 & PW Admin. Bldg.)	189,476	-	120,370	166,190	166,078
2012C CIRRN (Martin Property/OSC Ext. Landfill)	64,492	-	52,277	30,672	30,792
2012D CIRRN (Public Works Complex)	62,993	-	52,853	65,064	65,060
Sub-total: Interfund Transfers for Debt Service	1,386,110	1,187,399	1,122,088	1,265,291	1,266,376
<u>Interfund Transfers To:</u>					
Transportation Improvements (LOGT) Fund (105)	-	-	-	-	-
Health Insurance Fund (510)	504,300	416,049	416,049	416,049	500,000
Building Services Fund (120)	-	-	-	-	-
Lease Financing Fund (205):	-	-	-	-	-
- Telephone System	-	-	-	-	-
- General Facility Energy Improvement Measures (Siemens)	171,808	171,816	123,623	123,623	123,623
Technology Improvements Fund (320)	-	-	-	-	56,053
Stormwater Utility Fund (410)	41,622	40,373	35,350	35,350	40,185
Sub-total: Miscellaneous Interfund Transfers	717,730	628,238	575,022	575,022	719,861
Total: Interfund Transfers	2,103,840	1,815,637	1,709,426	1,852,629	1,998,553
<u>Reserve for Contingencies</u>					
Reserve for Unanticipated Expenditures	-	-	-	-	-
Sub Total: Reserve for Contingencies	-	-	-	-	-
TOTAL EXPENDITURES	23,306,031	23,491,613	23,259,677	23,450,098	23,721,858
Ending Fund Balance (Undesignated)	3,481,516	3,018,091	3,016,997	3,154,737	3,154,737

CITY COUNCIL 1100

DESCRIPTION

The City Council is the five (5)-member elected legislative and governing body of the City, responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting water, waste water and storm water utility rates, and other fees and charges for City Services, adopting local laws and ordinances and hiring and overseeing the City Manager.

All City Council members and the Mayor, who presides over Council meetings, serve two (2) year terms, and are elected “at large” and must reside within the City to be an elected representative.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	58,842	56,153	57,363	57,363	59,096
Benefits	3,518	32,659	11,280	11,280	20,836
Operating	170,209	162,574	113,356	170,856	46,723
Capital	0	0	0	0	0
Total	232,569	251,386	181,999	239,499	126,655

BUDGET HIGHLIGHTS

The FY 13-14 budget has increased from FY 12-13. There was an increase in benefit expenses due to an additional Council member taking the City's health insurance. Additionally, operating expenses increased for FY 13-14. This was primarily due to an increase in other professional fees which included an increase to state lobbying expenses.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	5.00	5.00	5.00	5.00

CITY ADMINISTRATION 1200

DESCRIPTION

The City Manager is the chief executive officer of the City who leads the organization and provides executive leadership necessary to carry out the mission, goals, and policies established by the City Council.

The City Manager's Office is responsible for the effective and efficient provision of all City Services and enforcement of all laws pursuant to the City Charter, including human resource and financial management, preparation, and recommendation of an annual operating budget and five-year capital improvements program. The City Manager is also responsible for keeping the City Council informed as to the financial condition and future needs of the City, signing contracts on behalf of the City, and implementing and administering the policy directives of the City Council within the parameters of the City Charter.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	272,782	339,547	248,619	257,372	247,406
Benefits	51,808	56,260	38,694	54,694	49,559
Operating	25,608	24,436	28,102	28,102	28,352
Capital	0	0	0	0	0
Total	350,198	420,243	315,415	340,168	325,317

BUDGET HIGHLIGHTS

The FY 13-14 budget increased primarily due to an increase in Benefits expenses. This was due to an increase in health insurance as two employees are budgeted in health insurance for FY 13-14 vs one employee in FY 12-13, additionally, there was an increase in retirement.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a citywide neutral position.

PERFORMANCE OUTCOMES

- 1. Provide the necessary staff support and administrative leadership to implement the strategic goals endorsed by the City Council.
- 2. Establish management and performance based systems to ensure implementation and accomplishment of strategic goals and Departmental performance outcomes.
- 3. Implement the strategies from the City’s Economic Development Business Plan (and related policy directives of the City Council and the ED Task Force) to enhance business recruitment and retention.
- 4. Ensure that approved capital improvement projects are completed on time and within acceptable budget limits and in accordance with the priorities set by the City Council through the 5 year Capital Improvements Program (CIP).

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.50	1.75	2.00	2.00

HUMAN RESOURCES 120I

DESCRIPTION

Human Resources provides administrative and technical support services to assist in the management of the City's workforce. The core services provided by Human Resources include: recruitment, selection and processing of new employees, maintenance of the pay and classification system, maintenance of employee personnel records, administration of the City's compensation and benefit program, coordination of employee and organizational development, participation and administration of collective bargaining agreements, and coordination of City-wide employee events.

Human resources is also responsible for coordinating the City's Risk Management program through the efforts of a full time Risk/Benefits Coordinator. This program includes: tracking and administration of the City's Health and Liability insurances as well as the coordination of quarterly Safety Committee Meetings, on-site facility inspections, safety and risk prevention training, the recommendation of loss control measures and conducting investigations for workers' compensation injuries, vehicle accidents, and general liability claims.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	223,460	224,220	230,609	237,899	238,045
Benefits	37,585	40,087	48,513	48,513	57,919
Operating	76,392	83,525	83,840	90,550	75,516
Capital	0	0	0	0	0
Total	337,437	347,832	362,962	376,962	371,480

BUDGET HIGHLIGHTS

The FY 13-14 salaries budget decreased due to the Senior HR Analyst position being job shared by two employees during FY 12-13 and then transitioning the position to one full time employee. For FY 13-14 the operating budget decreased which includes a reduction in budget for CBIZ Valuation Group, who performed their 5-Year property inspections and valuation services in FY 12-13. The operating budget also includes a reduction in the average cost of background checks performed, however, the number of background checks increased for FY 13-14.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
City Employees	332	323	337	344
<i>Workload/Output</i>				
# of employees trained	531	350	300	100
# of emp apps rec'd/processed	1,328	1,200	1,174	1,300
# of job recruitments	47	45	45	58
# of new hires	101	100	90	80
# of training hours provided	118	90	70	100
<i>Effectiveness/Service Quality</i>				
% satisfied with employment	85%	85%	85%	83%
Turnover rate (FTE only)	4%	8%	8%	8%
% new FTE hires who remain on job 1 year	76%	80%	93%	96%
<i>Efficiency</i>				
HR cost per employee	1,011	1,107	1,135	1,169

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.75	3.75	3.75	4.75

CITY CLERK I202

DESCRIPTION

The City Clerk is a position contained in the City Charter that is appointed by the City Council but works under the direction and supervision of the City Manager. The City Clerk is responsible for recording and maintaining the minutes of the City Council; recording and maintaining ordinances and resolutions of the City Council; and maintaining contracts, deeds and other legal documents of the City. The City Clerk monitors terms of Board, Committee and Council members; is the chief election official; places legal advertisements and posts all official notices; and serves as the City's records management officer.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	113,255	113,277	129,435	129,435	121,277
Benefits	30,261	29,621	29,952	29,952	30,044
Operating	30,235	37,423	47,545	47,545	50,395
Capital	0	0	0	0	0
Total	173,751	180,321	206,932	206,932	201,716

BUDGET HIGHLIGHTS

The Majority of the operating expenses in the Clerk's budget remain largely unchanged from year to year as the budget includes ongoing activities in recording documents or liens, postage machine rental, payment to Municipal Code Corporation for updates and codification of ordinances and staff training to retain certifications.

In FY 13-14 there was a budget decrease to salaries due to the reduction of temporary help to support the implementation of SIRE Records Management. Within the Operating budget, there was a decrease in expenses for the MuniCode rewrite and codification of the Land Development Code. However, this was offset by an increase in the budget for the November 2013 Election costs.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, health insurance premiums reflect a citywide neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Pages of old documents (to be scanned or disposed)	156,054	114,058	107,500	111,000
<i>Workload/Output</i>				
# pages of synopsis minutes produced	200	145	150	150
# pages of old documents scanned	5,000	8,000	5,000	5,000
# new documents scanned (pages)	2,500	6,000	3,500	3,500
# agendas prepared	0	35	35	35
lien search fees collected	0	14,000	13,500	14,000
<i>Effectiveness/Service Quality</i>				
% final draft minutes within 3 days of meeting	95%	96%	95%	98%
% of old documents remaining to be scanned or dispositioned	89%	75%	70%	64%
% of Council agendas completed on time	100%	100%	100%	98%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.63	2.63	2.75	2.75

PUBLIC INFORMATION I205

DESCRIPTION

The Public Information Officer (PIO) is responsible for disseminating news and informational items to the public; preparing the City’s quarterly “stand-alone” newsletter known as CROSSROADS; maintaining the content of the City’s website and co-ordinates “town meetings” and similar events that are held by City Council.

The PIO also assists the City Manager, City Council members, and City Clerk with developing presentations to the public and other outside organizations.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	59,241	61,828	183,759	114,494	74,636
Benefits	11,244	11,367	17,350	17,350	14,867
Operating	36,550	33,426	41,762	38,257	23,769
Capital	0	0	0	0	0
Total	107,035	106,621	242,871	170,101	113,272

BUDGET HIGHLIGHTS

The FY 13-14 budget for Public Information reflects a decreased budget, primarily related to the removal of the Public Relations Manager position. In FY 12-13, the Administrative Assistant was removed and replaced by a part time Receptionist, for a budget decrease. A reduction in benefits is reflected from the removal of the Public Relations Manager position.

The FY 13-14 operating expenses decreased as well. This includes a reduction in the budget for the bi-annual citizen survey that was performed in FY 12-13, a decrease in branding development and services, an increase for the update/rewrite of the City's website and an increase for the development of a mobile application. The FY 13-14 operating budget also includes a decrease for the production of the Crossroads Newsletter being printed and mailed to approximately 11,000 residents and businesses 3 times per year. There is an electronic distribution, but the Newsletter continues to be printed and mailed to all residents unless they have specifically requested electronic distribution only.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's	1.50	1.50	2.00	1.75
<i>Workload/Output</i>				
# of Crossroads publications produced	2	4	3	3
# of press releases produced	20	15	17	10
# of other publications/literature produced	10	10	8	13
# of eblast notifications sent	N/A	N/A	N/A	80
<i>Effectiveness/Service Quality</i>				
Avg # releases generating 1 or more media results	10	8	7	5
Citizen Satisfactory Rating (% rating good or excellent) *	65%	NA	87%	85%
<i>Efficiency</i>				
Cost per Crossroads newsletter	0.47	0.40	0.31	0.44

* Citizen Satisfactory Rating based on the National Citizen Survey performed every other year, future ratings will reflect year of survey.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.30	1.50	3.00	3.00

ACCOUNTING & FISCAL SERVICES 1301

DESCRIPTION

Accounting and Fiscal Services is responsible for maintaining the City’s financial system, which includes the collection and disbursement of all City funds, accounts payable services, bi-weekly payroll processing, debt administration, and oversight of the City’s investment portfolio.

This program is also responsible for the coordination of the financial statement audit and preparation of the City’s Comprehensive Annual Financial Report, grant compliance, and the preparation of special and quarterly reports and other mandated/required reports to City departments and other governmental agencies.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	222,795	227,266	247,823	243,932	262,375
Benefits	54,799	58,642	46,717	61,949	60,784
Operating	91,795	97,669	112,975	112,975	106,961
Capital	0	0	0	0	0
Total	369,389	383,577	407,515	418,856	430,120

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects an overall budget increase. This includes an increase in salaries and benefits expense due to the realignment of some employees, as well as the conversion of a full time employee to two part-time employees.

In FY 13-14, operating expenses decreased primarily due to arbitrage expenses being removed from the budget and funded out of the appropriate debt service funds.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5 % wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's	4.55	4.55	4.37	4.91
<i>Workload/Output</i>				
# invoices paid	20,657	20,584	20,600	21,312
# pcard transactions	5,502	5,391	5,445	5,232
# payroll checks issued	1,592	1,369	1,385	888
Total # transactions posted	215,680	192,638	194,292	147,016
<i>Effectiveness/Service Quality</i>				
Monthly Closeout time (days)	45	45	45	25
% invoices paid under 30 days	91%	91%	90%	90%
<i>Efficiency</i>				
Annualized rate of return on investments	2.30%	1.50%	1.50%	1.00%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	5.55	4.60	4.96	5.26

PURCHASING I302

DESCRIPTION

Purchasing is responsible for overseeing a decentralized purchasing system that reviews and processes the City’s automated purchase order system for commodities and services that exceed \$750. The Purchasing Office is responsible for coordinating and developing formal bids and requests for proposals to ensure competitive bidding and to ensure compliance with the City’s Purchasing Ordinance and accepted industry standards. In addition, Purchasing is responsible for maintaining the City’s fixed asset inventory and coordinates disposal of surplus equipment.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	48,505	47,845	49,974	50,576	50,639
Benefits	13,035	12,706	12,755	13,040	12,832
Operating	6,752	8,673	10,613	9,726	10,007
Capital	0	0	0	0	0
Total	68,292	69,224	73,342	73,342	73,478

BUDGET HIGHLIGHTS

The FY 13-14 increase in expenses is primarily attributable to adjustments in the salary line.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
\$ Value of purchase orders issued	11,398,670	10,241,756	12,000,000	12,000,000
<i>Workload/Output</i>				
# purchase orders processed	511	501	550	550
# RFP's and bids	12	18	20	20
# requisitions returned before completion	102	93	100	100
\$ Value of fixed assets (city-wide inventory)	14,379,761	14,347,278	14,500,000	14,500,000
<i>Effectiveness/Service Quality</i>				
Average number of response to bids and RFP's	5.66	4.63	6.00	6.00
% requisitions returned before completion	22%	16%	20%	15%
Average processing time to produce PO (in days)	6.23	4.64	4.00	4.00
<i>Efficiency</i>				
Unaccounted loss of fixed assets	0%	0%	0%	0%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	1.00	1.00	1.00

INFORMATION TECHNOLOGY I303

DESCRIPTION

Information Technology is a support service that oversees all computer and automation activities of City government, including system enhancements, technical support, upgrades, and repairs to all City computer systems. IT is responsible for support and administration of the Wide Area Network (MAN/VPN) and Local Area Network (LAN) consisting of 10 Windows based servers, over 249 desktop and laptop computers, and various network routers, network switches, printers, and other peripherals.

In addition, IT provides support for all SunGard H.T.E. software applications including but not limited to: building permits, cash receipts, customer information system, fixed assets, accounting/budgeting, land management, occupational licenses, purchasing/inventory payroll/personnel, and fleet management.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	294,303	269,347	300,812	307,298	339,394
Benefits	60,333	62,346	73,776	72,010	85,818
Operating	478,404	526,149	595,033	615,985	621,940
Capital	6,833	0	0	11,624	0
Total	839,873	857,842	969,621	1,006,917	1,047,152

BUDGET HIGHLIGHTS

Overall, the FY 13-14 budget increased. This includes an increase in salaries and benefits due to the temporary IT Tech becoming a full time employee, as well as an increase in standby and overtime hours. The standby and overtime hours provide IT support to the City on holidays, weekends, during Council meetings and any other times as deemed necessary.

Operating expenses also increased for the FY 13-14 budget. The increase is related to hardware maintenance, which includes Dell Service Tags, SEI Service Tags, Nexgen Annual Maintenance and Tyco "Kantech Software Update" installation and monthly service fees. Software maintenance also increased by general inflation and the addition of various software maintenance and licensing agreements. There were a few decreases in operating expenses for FY 13-14 related to hardware and training.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
# overall users	258	245	254	275
City Employees	344	326	307	307
<i>Workload/Output</i>				
# total work orders	3,040	3,100	3,100	3,000
<i>Effectiveness/Service Quality</i>				
% work orders completed within 3 days	97%	97%	97%	99%
% customer rating good or better on support	99%	99%	99%	99%
<i>Efficiency</i>				
Cost per User	3,193	3,399	3,691	3,567
Cost per City Employee (FTE)	2,399	2,555	3,054	3,195

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	5.66	6.00	5.16	6.66

MANAGEMENT SERVICES I305

DESCRIPTION

The Management and Budget Office is a support service of City government responsible for coordinating and directing the development of the City's Annual Operating Budget and Five-Year Capital Improvements Program (CIP). In addition, the Budget Office monitors revenues and expenditures, coordinates the on-going implementation of the City's Performance Outcome System, including evaluation of performance results of all City programs. The Budget Office also provides technical assistance to the City Manager, elected officials and City staff.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	48,200	105,900	88,053	92,053	94,650
Benefits	6,621	21,392	17,938	18,138	18,885
Operating	4,383	16,512	20,644	15,009	19,278
Capital	0	0	0	0	0
Total	59,204	143,804	126,635	125,200	132,813

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects a neutral position. As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, which was offset by a slight decrease in operating expenses. Health insurance premiums reflect a neutral position as well.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
General Fund Budget	23,823,491	24,150,824	23,259,677	23,669,766
City-Wide Budget	65,504,371	64,217,248	65,060,433	63,704,295
<i>Workload/Output</i>				
# of programs (cost centers)	53	53	53	53
# of funds	36	36	36	37
<i>Effectiveness/Service Quality</i>				
Accurate estimate of General Fund revenues	97.00%	97.30%	99.00%	99.00%
Accurate estimate of Water/Wastewater revenues	97.00%	95.50%	99.00%	99.00%
General Fund undesignated fund balance as % of GF expenditures	15.00%	15.00%	15.00%	15.00%
General Fund debt service as % of total revenues	6.00%	5.30%	5.50%	6.20%
GO debt as % of gross taxable value of the City	0.40%	0.41%	0.39%	0.37%
Received GFOA Budget Award? (Y/N)	Y	Y	Y	Y
<i>Efficiency</i>				
Budget office cost as % of Total City Budget	0.27%	0.22%	0.23%	0.20%
City FTE's per Budget Office FTE	601.08	186.56	186.69	187.24
City-wide FTE's per 1000 population	79.93	7.67	7.54	7.85

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	0.00	1.75	1.00	1.00

CITY ATTORNEY I400

DESCRIPTION

The office of City Attorney is a contracted service responsible for providing legal advice and recommendations to City Council, City staff, and to the various advisory and quasi-judicial boards. In addition, the City Attorney's office is responsible for all litigation brought against or on behalf of the City. The office communicates the City's position on various legislative matters to State legislative bodies and participates in the land code development process. The City Attorney is guided by the following principles and goals: 1. Provide legal opinions and support to City Council and staff in a timely manner 2. Keep City laws and policies in compliance with current law 3. Keep City Council and management staff apprised of new developments in statutory, regulatory, and decisional law 4. Assist City Council and management staff in avoiding litigation and claims to the maximum extent possible 5. Successfully defend/prosecute litigation involving the City in a cost-effective manner.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	0	0	0	0	0
Benefits	0	0	0	0	0
Operating	202,845	167,722	220,400	220,400	187,200
Capital	0	0	0	0	0
Total	202,845	167,722	220,400	220,400	187,200

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects a decrease in operating expenses based on the FY 12-13 adopted budget. Legal costs for the City's Labor Attorney are reflected in the Human Resource budget.

The City Attorney's budget is based on an estimated decrease in the number of hours of contracted legal services at a billable rate of \$155 per hour. The budget also includes a retainer of \$2,400 and \$4,800 for special magistrate meetings.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	0	0	0	0

ADMINISTRATION 1500

DESCRIPTION

Under the direction of the Development Services Director, Administration is responsible for overseeing and providing managerial support for the Comprehensive Planning Development Review, Code Enforcement, and Building Services Divisions. The Director also serves as liaison to the Planning, Zoning, and Appeals Board (PZA), is a board member of the Development Review Committee (DRC), and interprets the provisions of the Land Development Code (LDC).

The Director also is the staff liaison with the City's economic development consultant to ensure that the tasks assigned to the consultant relating to the implementation of the Economic Development Strategic Plan, business retention and recruitment, and the creation of a Community Redevelopment Area (CRA) is completed in accordance with approved work plans and contracts.

In addition to work program development and administration, the Administration staff represents the City at community meetings, serves as liaison with Seminole County, the School Board, and other cities and participates in various regional, state, and legislative committees.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	102,032	0	0	0	0
Benefits	29,158	0	0	0	0
Operating	31,470	0	0	0	0
Capital	0	0	0	0	0
Total	162,660	0	0	0	0

BUDGET HIGHLIGHTS

In FY 11-12, the Administration budget was eliminated since the Development Services Director was the only position in that program. The Director's salary and benefits were allocated 50% each to the Comprehensive Planning and Development Review budgets along with operating expenses.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	0.00	0.00	0.00

COMPREHENSIVE PLANNING I50I

DESCRIPTION

Comprehensive Planning is responsible for monitoring compliance with and administering the City’s Comprehensive Plan in accordance with Chapter 163, Florida Statutes, and Chapter 9J-5, Florida Administrative Code.

The primary services provided by this program include: 1) review of Comprehensive Plan amendments, 2) coordination with various regional and State agencies, 3) review for consistency with the City’s zoning map, Land Development Code and Comprehensive Plan; 4) ensure that adequate infrastructure and basic services are available to support new development; 5) assist developers and citizens in complying with the City’s Comprehensive Plan and Land Development Code.

Planning staff processes applications for future land use map amendments, changes of zoning, annexations, special exceptions, variances, and other applications. In addition, Planning provides technical data and recommendations for land development proposals to the City Council, Planning, Zoning, and Appeals (PZA) Board.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	101,027	116,430	217,599	142,599	196,146
Benefits	44,842	48,780	57,678	78,822	90,336
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Total	145,869	165,210	275,277	221,421	286,482

BUDGET HIGHLIGHTS

The FY 13-14 budget increased overall, and includes a Full-Time Development Director for the entire year, budgeted to include salary and benefits between all Development Services departments. In FY 12-13, the benefits for the Development Director were included in the salaries line, but for FY 13-14, the benefits were broken out and included in the benefits line. As such, there is a reduction in salaries and an increase in benefits.

Operating expenses also increased for FY 13-14. This is primarily due to an increase in the cost of traffic study reviews.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
FTE's	2	2	2	2
<i>Workload/Output</i>				
# of Large-scale Comp Plan apps. Adopted	2	2	2	2
# of rezoning applications adopted	1	2	2	2
# Deviation applications adopted	5	6	9	5
# of Special event applications adopted	50	50	50	50
<i>Effectiveness/Service Quality</i>				
Avg # days to process applications:				
Large-scale CPA	400	400	400	400
Small-scale CPA	200	200	200	200
Rezoning application	200	200	200	200
Annexation application	350	350	350	350
Deviation application	40	40	40	40
Special event application	62	80	95	60
<i>Efficiency</i>				
Average cost per application processed	1,615	2,013	1,463	1,196

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.00	2.50	3.00	3.00

DEVELOPMENT SERVICES 1502

DESCRIPTION

The Development Review program is responsible for site and site construction plan review and the permitting of development applications through a coordinated review process. The process ensures compliance with the City’s Comprehensive Plan, Land Development Code, and related ordinances.

The program also coordinates pre-application conferences, schedules and provides technical data and recommendations for land development code changes to the City Council and the Planning, Zoning, and Appeals Board (PZA) and acts as liaison to the Development Review Committee.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	87,683	115,197	118,964	118,964	128,469
Benefits	37,354	27,963	23,929	23,929	24,759
Operating	19,056	29,644	47,718	47,718	82,389
Capital	0	0	0	0	0
Total	144,093	172,804	190,611	190,611	235,617

BUDGET HIGHLIGHTS

The FY 13-14 budget increased mainly due to an increase in operating expenses. Operating expenditures increased for FY 13-14 due to an addition to the budget of consultant plan reviews and a consultant for graphics for form based LDC.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
FTE's	2	2	2	3
<i>Workload/Output</i>				
No. of Applications Received:				
Sufficiency	25	25	20	25
Compliance reviews	60	60	60	60
<i>Effectiveness/Service Quality</i>				
Avg # days to conduct reviews:				
Sufficiency	8	7	7	8
Compliance reviews	28	21	25	28

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.00	2.50	2.00	2.00

POLICE ADMINISTRATION & ACCREDITATION 2100

DESCRIPTION

Police Administration provides the managerial support as well as command, control, and guidance to the Oviedo Police Department's six program areas of: Community Policing/Patrol; Records; Community Involvement/Outreach; Criminal Investigations; Community Response Team and Training. Administration's role is focused on upholding and supporting all federal, state and municipal laws; safeguarding and respecting the constitutional rights of citizens and improving the quality of life in the Oviedo community.

The Administration program also includes the Department's Professional Standards Unit (responsible for Internal Affairs, Accreditation, and staff inspections).

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	280,326	282,023	471,692	503,008	525,161
Benefits	93,202	99,963	146,616	174,618	178,707
Operating	94,451	141,821	62,456	62,456	61,485
Capital	0	0	0	0	0
Total	467,979	523,807	680,764	740,082	765,353

BUDGET HIGHLIGHTS

The FY 13-14 budget has an overall increase from FY 12-13. There was an increase in salaries due to the addition of a Crime Analyst and the benefits associated with that position. There was also a large increase in benefits for FY 13-14, which included an increase in the City's police pension contribution. The FY 12-13 budget for Police pension was underbudgeted due to an increase in the pension contribution for FY 12-13, and was amended at mid-year. There was also an increase in operating expenses due to the sponsorship of two police trainees at the Academy.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Administrative FTE's	4.00	4.00	4.00	6.80
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
# internal complaints investigated	16	15	12	12
# of citizen complaints filed	2	5	4	4
<i>Effectiveness/Service Quality</i>				
Citizen service quality rating (all PD services)	90%	90%	95%	95%
Safety service quality rating (all PD services) (%good/excellent - National Citizen Survey)	90%	90%	90%	90%
<i>Efficiency</i>				
PD expenditures per capita (department-wide)	130.63	180.09	179.73	183.66

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.80	3.80	5.80	6.80

COMMUNITY POLICING & PATROL 2101

DESCRIPTION

Community Policing/Patrol is the core law enforcement and community policing arm of the Oviedo Police Department that provides an array of law enforcement services focusing on: the protection of life and property; prevention of crime; apprehension of criminals and traffic control. Community Policing/Patrol responds to approximately 33,000 calls for service annually, conducts over 12,000 traffic stops and provides for area business checks under a program known as Night Eyes.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	2,009,791	1,863,894	1,958,601	1,648,853	1,827,918
Benefits	754,321	759,605	737,991	717,791	833,838
Operating	419,962	446,016	410,161	410,161	463,643
Capital	28,200	0	0	0	0
Total	3,212,274	3,069,515	3,106,753	2,776,805	3,125,399

BUDGET HIGHLIGHTS

The FY 13-14 reflects an overall decrease in the budget from FY 12-13. There was a decrease in Salaries and an increase in Benefits due to the following: 1) The FY 12-13 included the benefits for all Police Departments/Divisions. For FY 13-14, they are included in the budget of the appropriate department; 2) FY 12-13 included a payout of sick/vacation time for a retiring Lieutenant; 3) There was a decrease in salaries/benefits due to the retirement of a Police Lieutenant; and 4) There was an increase in the City's police pension contribution. There was also an increase in operating expenses for FY 13-14 which reflects the following: a 10% increase in liability expenses; an increase in commercial repairs as provided by the Fleet Manager; the addition of a K-9 Officer; the purchase of additional rifles/accessories; and radar/laser measurement devices and the replacement parts for 11 AED's.

As is the case for all employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Sworn FTE's	39	40	38	38
Non-sworn FTE's	1	1	1	1
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
Total calls for service:	23,248	44,485	48,050	48,915
# citations issued (written)	1,947	3,309	4,200	3,473
# of Part 1 crimes	277	596	590	595
# traffic stops	6,837	13,572	15,000	15,733
Total # of reports generated	2,087	3,320	3,143	3,256
<i>Effectiveness/Service Quality</i>				
Average response time to priority 1 calls	3.82	3.27	3.27	3.34
False alarms as % of all calls	3.40%	3.69%	3.81%	2.40%
Part 1 crime rate per 1000 population	8.17	17.52	17.52	17.21
Accidents at "priority intersections" per 1000 population	2.13	4.44	4.25	4.25
<i>Efficiency</i>				
Cost per call	66.06	63.14	64.65	60.50

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	39.00	38.00	38.00	40.00

POLICE RECORDS 2103

DESCRIPTION

Police Records Management is the first point of contact with the public during normal business hours and provides internal upkeep and management of all Police Department records through an automated records management system maintained by Seminole County. Records processes over 30,000 arrest reports, accidents, field contact cards, and citations annually and is responsible for copying case packages and forwarding them to the State Attorney's Office for prosecution or the County Clerk for processing in the case of traffic violations. Effective January 8, 2013, the City of Oviedo's Police dispatch services were transferred to the Seminole County Sheriff's Office.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	522,892	499,656	164,670	169,422	41,643
Benefits	152,329	133,833	69,495	44,838	11,025
Operating	34,237	38,137	238,644	262,153	305,273
Capital	0	0	0	0	0
Total	709,458	671,626	472,809	476,413	357,941

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects a budget decrease based on the transfer of all dispatch services to the Seminole County Sheriff's Office (SCSO). This transfer significantly decreased the Salaries/Benefits expenses as only one employee remains in the department. Operating expenses increased for FY 13-14 as payments to the Sheriff for contracted services will be \$292,836. The payment to the SCSO was \$226,163 for FY 12-13 for the partial year. There were additional decreases in operating expenses related to liability and R/M equipment repairs due to the reduction of staff in this department.

As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's	13.50	13.50	12.00	1.00
Records Specialist FTE (Actual)	1	1	1	1
Dispatchers FTE (Actual)	11	11	11	0
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
Total calls received	56,400	57,000	53,000	0
# 911 calls	4,500	4,500	4,800	0
# Information/Other Service calls	52,500	53,000	48,000	0
# calls transferred for Fire/Rescue	1,398	1,400	1,250	0
# of XCAD entries by dispatchers	42,293	42,293	45,500	0
# Citations entered and submitted to CC by records clerk	3,400	3,400	3,450	3,450
# case files sent to State Attorney	1,450	750	870	870
<i>Effectiveness/Service Quality</i>				
Average response time to answer 911 call (in seconds)	3.00	3.00	3.00	0
Officer satisfaction rating with dispatch services	85%	95%	95%	0%
Average time to dispatch officer (exc. Priority 1 calls)	2.20	2.20	2.20	0
<i>Efficiency</i>				
Cost per call answered	12.87	9.91	8.92	0

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	12.75	7.25	4.25	1.00

COMMUNITY INVOLVEMENT 2104

DESCRIPTION

Community Involvement provides the public with educational and pro-active crime prevention and public safety information. It also provides youth with life-skills intervention through two school-based officer-taught programs offered in cooperation with the public schools: Drug Abuse Resistance Education (D.A.R.E.) and Gang Resistance Education and Training (G.R.E.A.T).

The School Resource Officer program is a collaborative effort between the City and the Seminole County School Board for equally sharing the cost of the Police Department providing a SRO at schools within the City Limits.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	404,845	391,418	395,670	462,570	456,897
Benefits	163,257	164,314	134,016	196,816	196,992
Operating	70,789	77,831	71,862	71,862	74,035
Capital	0	0	0	0	0
Total	638,891	633,563	601,548	731,248	727,924

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects an increase from the FY 12-13. Salaries and benefits increased due to the realignment of personnel, along with the addition of a new police officer position. There was a large increase in benefits for FY 13-14, which included an increase in the City's police pension contribution. The FY 12-13 budget for Police pension was underbudgeted due to an increase in the pension contribution for FY 12-13, and had to be amended at mid-year.

Operating expenses increased for FY 13-14 as vehicle replacement expenses are now being included in the operating budget. As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Youth Population (ages 15-19)	2,280	2,280	2,096	2,282
Juvenile Population (ages 5-14)	4,498	4,498	5,808	4,968
City Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
# crime prevention presentations	57	45	30	50
# crime prevention inspections	24	25	20	40
# classes @ COPS center	123	125	20	30
# fingerprint services provided @ COPS center	795	650	650	780
<i>Effectiveness/Service Quality</i>				
# burglaries committed	220	225	200	125
# burglaries per 1000 City population	6.70	6.85	6.01	3.62
# other property crimes per 1000 City population	22.34	21.31	15.17	6.94
# juvenile/youth crimes per 1000 City population	6.54	7.00	7.58	2.17

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	7.75	7.75	8.00	8.00

CRIMINAL INVESTIGATIONS 2105

DESCRIPTION

The Criminal Investigations Program conducts follow-up investigations into approximately 450 criminal cases documented annually in the agency Uniform Crime Report (UCR) where leads or viable suspects exist. This program also responds to and evaluates each unattended death within the City to document the cause (natural, suspicious, or criminal). In addition, Criminal Investigations participates in Federal, Statewide, and Local drug task forces and ensures the proper custody and control of all crime evidence and impounded property submitted to the agency.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	395,047	384,103	374,513	383,313	402,262
Benefits	226,716	220,307	209,545	230,095	241,732
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Total	621,763	604,410	584,058	613,408	643,994

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects an increase for FY 12-13. Salaries and Benefits expense increased primarily due to the realignment of personnel. Additionally, an administrative assistant that was only charged 25% to Criminal Investigations retired and the new admin assistant is being charged 100% to Criminal Investigations. There was also a large increase in benefits expense for FY 13-14 due to the realignment of personnel, but also due to an increase in the City's police pension contribution. The FY 12-13 budget for Police pension was underbudgeted due to an increase in the pension contribution for FY 12-13, and had to be amended at mid-year.

Operating expenses increased for FY 13-14 as vehicle replacement expenses are now being included in the operating budget. As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Detectives (FTE's)	5.00	5.00	5.00	6.00
Administrative Support (FTE's)	3.00	2.25	2.25	2.00
<i>Workload/Output</i>				
# criminal cases investigated	571	527	520	500
# criminal cases cleared	136	112	130	125
<i>Effectiveness/Service Quality</i>				
Overall Clearance Rate	23.82%	21.25%	25.00%	25.00%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	7.75	7.75	7.25	8.00

COMMUNITY RESPONSE TEAM 2106

DESCRIPTION

The Community Response Team (CRT) is a proactive unit that specializes in neighborhood issues, street crime, sexual offender notification/verification, long term action plans (such as Operation Clerk Alert), and bicycle patrols. The team is deployed to solve problems that cross shifts or are too time-consuming for patrol officers.

The response team also participates in Federal, Statewide, and Local drug task-forces and ensures the proper custody and control of all crime evidence and impounded property submitted to the agency.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	385,912	439,048	436,526	461,008	516,059
Benefits	213,170	234,038	240,230	282,580	290,971
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Total	599,082	673,086	676,756	743,588	807,030

BUDGET HIGHLIGHTS

The FY 13-14 budget increased from FY 12-13. Salaries and Benefits increased due to the retirement of an administrative assistant who was charged 25% to the Community Response team and the transfer of a Police Lieutenant from Community Policing/Patrol to the Community Response Team. This realignment in personnel also increased the associated benefits. There was a large increase in benefits for FY 13-14, which included an increase in the City's police pension contribution. The FY 12-13 budget for Police pension was underbudgeted due to an increase in the pension contribution for FY 12-13, and had to be amended at mid-year.

Operating expenses also decreased from FY 12-13 as the vehicle costs for the K-9 unit were moved to Community Policing/Patrol and there were no educational reimbursements in FY 13-14. As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Task Force Agents (FTE's)	2.00	3.00	3.00	3.00
Community Response Team (FTE's)	4.00	5.00	6.00	5.00
Administrative Support (FTE's)	0.50	0.50	0.25	0
<i>Workload/Output</i>				
# Complaints received/ initiated for investigation	58	57	60	68
# search warrants	19	17	15	40
# arrests	250	73	60	60
# Registered felon checks	191	82	120	125
# Compliance Checks Alcohol/ Tobacco	154	67	100	50
# Compliance Alcohol/ Tobacco Violations	13	4	0	8
<i>Efficiency</i>				
Confiscated funds returned to City:				
Federal	4,855	60,936	15,000	150,000
State and Local	15,262	21,725	12,000	15,100

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	6.75	7.75	7.25	8.00

EDUCATION & TRAINING 2107

DESCRIPTION

This program is responsible for the coordination of all in-service and field training activities for the department. It oversees/schedules approximately 5800 hours of training of various types for the varied activities of the law enforcement personnel, annually.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	70,346	77,284	81,991	81,991	70,624
Benefits	53,845	53,165	55,436	55,436	68,700
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Total	124,191	130,449	137,427	137,427	139,324

BUDGET HIGHLIGHTS

The FY 13-14 budget is essentially unchanged. A decrease in salary/benefit expenses were offset by an increase in operating expenses.

As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
# of Department in-service training classes	38	88	80	80
# of outside training classes	72	74	70	70
# of training hours for sworn officers	2,199	3,641	4,000	4,500
# of training hours per sworn officer	36	59	65	65
# of civilian employee training hours	209	65	70	70
<i>Efficiency</i>				
Cost per training hour for sworn officers	26.99	33.01	34.10	34.05

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	1.00	1.00	1.00

FIRE ADMINISTRATION & EMERGENCY MANAGEMENT 2200

DESCRIPTION

Administration is responsible for providing the managerial support for Fire/Rescue (a system that includes 3 fire stations that provide City-wide fire suppression, basic and advanced life support and EMS transport), Fire Prevention, and Training/Education programs.

Administration also coordinates EMS billing for emergency medical services with an outside contractor and oversees and coordinates the City's Emergency Management activities. The Fire Chief serves as the City's Emergency Management Coordinator and is responsible for the maintenance and updating of the Emergency Management Plan.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	127,486	130,586	131,796	131,796	132,880
Benefits	48,393	50,860	50,114	50,114	36,727
Operating	68,397	66,581	78,964	78,964	76,353
Capital	0	0	0	0	0
Total	244,276	248,027	260,874	260,874	245,960

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased from FY 12-13 primarily due to a decrease in Benefits as a result of a decrease in the City's fire pension contribution. Fire pension decreased from 15.4% in FY 12-13 to 11.1% in FY 13-14.

Personnel costs include salaries and wages for the Fire Chief and a 32 hour per week Administrative Assistant. Operating expenses are essentially the same as in FY 12-13, with a slight decrease due to a decrease in estimated electricity costs. As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Population	33,675	34,573	34,573	34,573
<i>Workload/Output</i>				
# Employees supervised	50	52	52	52
# vehicles maintained	7	7	7	7
<i>Effectiveness/Service Quality</i>				
Quality Rating (good or excellent)	97.0%	97.0%	97.0%	97.0%
Maintain ISO Community Rating at 3 or better	2.00	2.00	2.00	2.00
% satisfaction rate by localized customers	100.0%	100.0%	100.0%	95.0%
<i>Efficiency</i>				
Fire Department cost per capita (dept. wide exp.)	155.41	152.51	155.23	159.88

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.80	1.80	1.80	1.80

FIRE SUPPRESSION & RESCUE 220I

DESCRIPTION

Fire Suppression and Rescue responds to fire-related calls and medical-related emergencies that require basic or advanced life support and provides patient transport to medical facilities from 3 fire stations located within the City limits. The Department operates with a total staffing level of 45 shift personnel (including 3 Battalion Chiefs) and a Division Chief.

Of the estimated 3919 calls for service in a normal year, approximately 65%, or 2565 calls, are for medical related emergencies, whereas of the total, 103 or 3% are fire related calls. The remaining 1251 calls are for various service related calls such as lockouts. The Department also participates in the countywide first response program – a reciprocal arrangement between the cities and Seminole County that provides for an initial response from the closest unit or station regardless of jurisdictional boundaries.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	3,100,935	3,089,218	3,149,014	3,182,014	3,223,623
Benefits	1,069,209	1,192,569	1,148,709	1,115,709	983,336
Operating	488,177	535,563	559,478	559,478	588,112
Capital	0	0	0	0	0
Total	4,658,321	4,817,350	4,857,201	4,857,201	4,795,071

BUDGET HIGHLIGHTS

The FY 13-14 budget had an overall increase from FY 12-13. The increase in salaries is primarily related to the budget wage increase as noted below. There was a decrease in benefits due to: 1) a decrease in the City's fire pension contribution based on the actuarial report, and 2) a decrease in active military pay. The FY 13-14 budget also includes an increase in operating expenses due to: 1) mandatory semi-annual physicals for 25 employees as per the IAFF contract, 2) an increase in general liability expense, and 3) prepayment of paramedic school for 3 employees as mandated in the IAFF contract.

As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Firefighter/EMT's (FF and Lieut.)	18	21	21	18
Firefighter/Paramedics (FF and Lieut.)	24	24	24	27
Command (Div. & Bat. Chiefs)	4	4	4	4
Overtime Expenses	565,921	394,619	275,000	275,000
<i>Workload/Output</i>				
EMS/Rescue	2,538	2,754	2,765	2,775
Fire Related	102	94	110	100
Other Type Incidents	1,254	1,280	1,240	1,250
# of Transports	1,443	1,493	1,475	1,490
# First responder calls outside City	1,120	1,113	1,100	1,150
<i>Effectiveness/Service Quality</i>				
% of all calls in the City with response time 5 minutes or less	85.0%	85.0%	85.0%	85.0%
% calls as first responder outside City	42.4%	39.1%	26.7%	27.9%
% property contents saved compared to pre-incident value	96.5%	98.5%	90.0%	90.0%
<i>Efficiency</i>				
Cost per call	1,774.74	1,678.90	1,180.36	1,223.87

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	46.00	49.50	49.00	49.00

FIRE PREVENTION 2202

DESCRIPTION

Fire Prevention is a life safety program that conducts fire inspections of approximately 1000 existing commercial businesses on a 3-year cycle and all daycare centers, nursing homes, and schools on an annual basis. The Fire Marshall reviews building plans for approximately 300-400 private commercial projects annually and conducts fire investigations and public education workshops.

Fire Prevention staff participates in the City’s development review process through attendance at pre-application meetings and pre-construction meetings. The program also reviews and issues all City special event permits.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	88,329	53,557	53,555	53,555	109,667
Benefits	35,334	21,303	21,411	21,411	18,338
Operating	28,480	25,340	28,395	33,395	32,878
Capital	0	0	0	0	0
Total	152,143	100,200	103,361	108,361	160,883

BUDGET HIGHLIGHTS

The FY 13-14 budget increased from FY 12-13 due to the addition of a full-time fire inspector. There was a slight decrease in benefit expenses as the City's fire pension contribution decreased as per the actuarial report. The new fire inspector position's benefits are not reflected in the benefits section, but are within the salaries section. There was also an increase in operating expenses as funds were budgeted to hire a contracted fire inspector.

As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's	2	1	1	1
Hours spent in Commercial inspections	350	47	45	45
# of commercial business/structures	1,100	1,160	1,170	1,175
<i>Workload/Output</i>				
# commercial inspections (existing)	650	36	35	35
# new commercial inspections	300	181	200	200
# re-inspections	750	85	85	85
# commercial plans reviewed	400	295	300	300
<i>Effectiveness/Service Quality</i>				
% all commercial structures inspected	59.1%	3.0%	3.0%	3.0%
% plans reviewed within 10 working days	85.0%	76.4%	75.0%	75.0%
% businesses requiring > 2 re-inspections	6.0%	6.0%	0.0%	0.0%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.00	1.00	1.00	2.00

FIRE EDUCATION & TRAINING 2203

DESCRIPTION

The Education and Training Program provides direct fire and EMS-related training including scheduling and development of required training activities, maintain department training records and conducting new employee orientation.

The program also oversees the department's EMS transport service, assures compliance with the Florida Bureau of Health EMS' rules and protocols, and coordinates all EMS activities in consultation with the Seminole County Medical Director. In addition, the Division Chief assigned to this program serves as the City's Infections Control Officer and manages the infectious control program.

Other activities include serving as public information officer for emergency incidents and general media releases liaison with the public and media and serving as the Department Safety officer.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	86,484	88,280	86,877	86,877	89,453
Benefits	32,372	33,582	31,184	31,184	26,372
Operating	26,248	27,996	29,461	29,461	29,461
Capital	0	0	0	0	0
Total	145,104	149,858	147,522	147,522	145,286

BUDGET HIGHLIGHTS

The FY 13-14 budget is essentially unchanged from FY 12-13. The slight increase in salaries was offset by a decrease in benefits, as the City's fire pension contribution decreased as per the actuarial reports.

As is the case for all employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total \$ value EMS billings (gross)	893,252	1,158,503	890,000	895,000
Total # EMS Billings	1,443	1,493	1,475	1,475
<i>Workload/Output</i>				
# fire related training hours	11,429	14,332	11,520	11,520
# EMS related training hours	1,365	1,515	780	780
# Medical protocol complaints from hospital/personnel or medical doctor.	3	1	4	4
\$ Value of collections on EMS billings	530,599	566,900	540,000	540,000
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (training)	100%	100%	100%	100%
Medical complaints as % of total rescue calls	0.12%	0.04%	0.15%	0.15%
% collection rate on EMS billings	59.40%	48.90%	60.70%	58.00%
<i>Efficiency</i>				
Cost per training hour	12.86	10.27	12.71	12.81

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	0.50	1.00	1.00

ZONING 2402

DESCRIPTION

Zoning and Permit Processing (a part of the Building Services Division), is responsible for assisting customers in complying with the City's Land Development Code and Florida Building Code. The Division currently processes and issues approximately 3,000 permits and 300+ Certificates of Occupancy annually.

In addition, the Zoning staff processes approximately 1000 new City of Oviedo occupational licenses and 4,500 occupational license renewals annually.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	64,742	65,144	66,781	66,781	67,746
Benefits	21,664	21,983	22,691	22,691	22,738
Operating	8,425	11,821	14,170	14,170	12,227
Capital	0	0	0	0	0
Total	94,831	98,948	103,642	103,642	102,711

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased slightly compared to FY 12-13, due to small operating decreases in electricity costs, and reduced expenses for educational reimbursements. Otherwise salaries and benefits have remained essentially unchanged from FY 12-13.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Zoning Tech FTE's	2.00	2.00	2.00	2.00
<i>Workload/Output</i>				
# Business Tax receipt applications (new & trans)	850	650	750	850
# Business Tax receipt renewals	980	1,120	950	800
Plan Reviews	600	575	380	600
<i>Effectiveness/Service Quality</i>				
% Plan reviews requiring corrections	21.3%	11.9%	15.0%	21.3%
Avg. # days for plan review	3.00	3.00	2.50	3.00
<i>Efficiency</i>				
Cost per plan/survey review & BTR processed	72.82	64.80	53.15	25.00

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.00	2.00	2.00	2.00

CODE ENFORCEMENT 2403

DESCRIPTION

Code Enforcement conducts inspections and/or investigations to determine whether a violation of the City Land Development Code or Code of Ordinances exists through complaints or self initiated field observation. Besides initial inspections and subsequent re-inspections, services include researching property data and ownership, researching business licensing and ownership information, Code inspection, identifying appropriate corrective actions needed to resolve complaints; generating appropriate notices, both formal and informal; communicating information to complainants, violators, citizens and staff; and preparing and presenting cases to the City’s Code Enforcement Board.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	160,665	160,959	166,246	185,741	191,470
Benefits	43,785	41,646	41,742	42,501	46,600
Operating	18,407	20,178	21,252	21,252	21,904
Capital	0	0	0	0	0
Total	222,857	222,783	229,240	249,494	259,974

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects an increase from FY 12-13. Salaries and the associated benefits increased as the part-time staff assistant was replaced by a code enforcement specialist.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's	4.00	4.00	4.00	2.00
CE field officers	2.00	2.00	2.00	2.00
<i>Workload/Output</i>				
# self initiated complains/violations	1,428	1,756	1,705	1,760
# all other complaints/violations initiated	913	712	855	880
Days from complaint to first inspection	1	1	1	1
<i>Effectiveness/Service Quality</i>				
% of all complaints resolved without CEB	90.10%	98.20%	99.40%	97.40%
% self initiated complaints/violations	67.10%	64.60%	66.60%	66.60%
% rating service as good or excellent	50.00%	53.00%	55.00%	55.00%
<i>Efficiency</i>				
Cost per complaint	95.84	86.32	88.54	98.30

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.75	3.75	3.75	3.75

ECONOMIC DEVELOPMENT 5900

DESCRIPTION

To promote new business recruitment consistent with the City's Economic Development Strategic Plan and identify target industries, develop and oversee efforts focused on retention and expansion of existing businesses. Serve as the City's lead representative for all economic development activities, including being the designated primary contact for prospective business recruitments. Attend the Seminole County Regional Chamber of Commerce quarterly economic development forum and Oviedo/Winter Springs Business Advocacy Group meetings and provide updates pertaining to City economic development activities, and coordinate efforts within the Seminole Way corridor. Evaluate requests for economic development incentives and make recommendations to the City Council on the use and distribution of public funds targeted for ED incentives. Research potential economic development grants and support the Community Redevelopment Agency (CRA).

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	0	0	0	0	0
Benefits	0	0	0	0	0
Operating	0	97,939	144,000	168,090	113,000
Capital	0	416,033	0	0	0
Total	0	513,972	144,000	168,090	113,000

BUDGET HIGHLIGHTS

The FY 13-14 budget for Economic Development was previously part of a Special Revenue Fund. At mid-year, 2012, it was moved to the General Fund with all the department support directed to a contracted service company.

The FY 13-14 budget decreased from FY 12-13. The FY 13-14 operating expenses include an increase in a contract amount for Professional Services. Also included in the budget is a reduction in expenditures set aside for the Job Growth Initiative for the upcoming year.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	0.00	0.00	0.00	0.00

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PUBLIC WORKS ADMINISTRATION 4100

DESCRIPTION

Public Works Administration provides the administrative and technical leadership necessary to coordinate and oversee the daily activities of Engineering Services, Streets and Ground Maintenance, Building Maintenance, Fleet Operations, Water and Wastewater Utilities, and Stormwater Maintenance.

In addition, Public Works, through the Engineering Services Division and consulting engineers, coordinates and manages the design and construction of capital improvements as outlined in the City's Annual Budget and Five Year Capital Improvements Program (CIP).

The Public Works Administrative department is the liaison with the City's solid waste contractor and serves as the central point of contact for citizen inquiries and complaints.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	189,429	178,183	181,467	181,467	182,096
Benefits	42,464	40,271	40,277	40,277	44,194
Operating	34,419	36,174	32,232	32,232	32,038
Capital	0	0	0	0	0
Total	266,312	254,628	253,976	253,976	258,328

BUDGET HIGHLIGHTS

The FY 13-14 budget for Public Works Administration reflects a similar budget as presented in FY 12-13, with a slight increase in water and sewer expenses allocated to the department, and an increase in benefits from the re-distribution of personnel between departments. There was also a decrease in operating expenses for the fire alarm system at the Public Works facility.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Payment to Solid Waste Contractor (residential only)	2,279,019	2,433,385	2,479,433	2,532,240
Monthly charge for solid waste service	17.45	18.19	18.19	18.34
Residential Customers Served	10,915	11,198	11,409	11,506
<i>Workload/Output</i>				
tons of garbage collected	10,040	10,040	10,241	21,146
tons of recyclables collected	2,444	2,444	2,493	5,620
tons of yard waste collected	3,632	3,632	3,705	5,468
# service complaints	34	42	42	40
<i>Effectiveness/Service Quality</i>				
% "on time" collection rate	100%	100%	100%	100%
% recycling (Waste Diversion)rate	38%	38%	38%	34%
Complaints per 1000 customers	3.11	3.75	3.68	3.48
<i>Efficiency</i>				
Cost per ton collected and disposed	141.40	150.99	150.84	78.56

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.50	3.00	3.00	3.00

FLEET MAINTENANCE 4104

DESCRIPTION

Fleet Maintenance is a support service department of city government that provides a comprehensive array of repair and preventive maintenance services for a fleet of approximately 211 vehicles and 175 pieces of equipment and other non-rolling stock. The fleet department maintains a parts shop and inventory, coordinates all sublet repairs (except for fire pumpers and rescue vehicles) and manages the City’s vehicle replacement program. In addition, fleet oversees operations of the City’s central fueling facility and maintains management and billing information for all vehicles and equipment.

As an “internal service” operation, Fleet Maintenance recovers its labor and overhead through an hourly labor rate charged to user departments. The cost of all parts and sublet repairs are charged directly to the affected department.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	142,255	145,151	137,506	109,506	127,586
Benefits	38,186	43,419	39,147	39,147	39,664
Operating	592,617	592,767	659,141	699,141	720,762
Capital	0	13,908	12,500	500	0
Total	773,058	795,245	848,294	848,294	888,012

BUDGET HIGHLIGHTS

The FY 13-14 repair and maintenance budgeted amount for the estimated costs of parts, that are directly charged to the affected department, decreased, while the amount for commercial or sublet repairs increased. There was also an increase for vehicle replacements and a small increase in expenses for unleaded fuel, and a larger increase for diesel fuel. Otherwise, all other operating expenses and overhead costs are consistent with the FY 12-13 budget.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
City-wide Fleet Expenses (repairs, fuel, & overhead)	773,058	795,244	848,294	887,515
Labor and overhead	182,702	247,776	243,294	291,000
Parts and sublet repairs	69,510	65,116	155,000	95,000
Unleaded and diesel fuel	298,496	482,352	450,000	450,000
Mechanic Productive/Billable Hours	2,748	2,464	4,434	2,300
<i>Workload/Output</i>				
# pieces of rolling stock	210	209	211	209
# pieces of non-rolling stock	174	173	173	170
# "services" or work orders completed	1,586	2,000	2,000	2,400
<i>Effectiveness/Service Quality</i>				
Average time to complete repairs (hours)	1.44	1.63	1.50	2.00
Mechanic productivity rate	86.0%	84.0%	85.0%	78.0%
% of repairs returned	1.7%	0.5%	0.25%	0.5%
Customer satisfaction rating	98.0%	98.0%	98.0%	98.0%
% of Police vehicles in shop more than 4 hours	1.0%	1.0%	1.0%	1.0%
<i>Efficiency</i>				
Hourly labor rate	86.50	86.50	86.50	86.50
Average hourly labor rate of private shops	92.00	92.00	92.00	92.00
Work Orders to Mechanic ratio (quarterly)	690	545	870	900

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.00	3.00	3.00	3.00

GROUNDS & ROW MAINT. 4106

DESCRIPTION

Grounds and ROW (right-of-way) Mowing Maintenance is based on outsourcing all grounds maintenance, including the mowing of right-of-ways, irrigation repairs and tree trimming to two private companies that was instituted in August 2010. There are no City staff assigned to this program other than a Contract Compliance Inspector to oversee and manage the two contracts. The Contract Compliance Inspector is allocated to this department 50% of the time, with the remaining being split between Streets Maintenance and Stormwater Utility Inspections.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	38,559	29,828	20,342	20,342	20,498
Benefits	28,929	12,742	6,245	6,245	6,556
Operating	324,162	312,230	324,781	324,781	288,233
Capital	0	0	0	0	0
Total	391,650	354,800	351,368	351,368	315,287

BUDGET HIGHLIGHTS

The FY 13-14 budget increased mainly due to the anticipated increase in costs from a new contract to be determined in the next fiscal year which will cover landscape maintenance, fertilizer and pest control, irrigation, repairs, median contract work, as well as mowing services for the City's Right Of Ways.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	0.50	0.50	0.50

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SIDEWALKS & STREETS MAINT. 4107

DESCRIPTION

Streets and Sidewalk Maintenance is responsible for the following maintenance activities, including: 1) Repairing and replacing City street signs, 2) Repair and construction of sidewalks and curbs, and 3) General street repairs and pothole patching to City-maintained roads.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	279,637	261,649	247,754	247,754	263,096
Benefits	114,963	104,335	97,301	97,301	96,739
Operating	1,089,865	1,146,175	1,112,763	1,112,763	1,125,545
Capital	9,750	0	0	14,839	0
Total	1,494,215	1,512,159	1,457,818	1,472,657	1,485,380

BUDGET HIGHLIGHTS

The FY 13-14 budget continues to see adjustments to the salary and benefit line items due to the alignment of crews in Streets and Stormwater Maintenance.

Operating expenditures for traffic lights increased due to the addition of new traffic lights at several intersections, SR434 and Franklin, and Mitchell Hammock and Clara Lee Evans to name a few. Costs for traffic lights and maintenance also includes amounts paid for traffic lights contracted through Seminole County. The City, in partnership with Duke Energy (formerly known as Progress Energy) and OUC, is awaiting the final report from a GIS study of the street lighting account to ensure that the City is only being charged for street lights that are owned by the City. As a result of this study, there may be budget savings allocated to the street lighting project. Other than traffic lights and street lighting costs, the only other increase was for diesel fuel.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Population	33,803	34,012	34,573	34,573
# of lane miles	266	267	267	267
#of street/traffic signs	3,295	3,295	3,295	3,295
<i>Workload/Output</i>				
Concrete repairs (square feet)	75,187	65,000	65,000	80,000
Asphalt repairs (tons)	231	160	160	200
# street/traffic signs replaced/repared	80	175	175	400
# work orders completed (total)	207	360	350	750
<i>Effectiveness/Service Quality</i>				
% of street/traffic signs replaced	0.0%	0.0%	0.0%	5.0%
% of concrete budget spent	96.5%	0.0%	0.0%	100.0%
% of asphalt budget spent	94.1%	0.0%	0.0%	100.0%
<i>Efficiency</i>				
Cost per sq. ft. of concrete installed	1.29	1.16	1.16	0.94
Street maintenance (O&M) cost per capita	29.29	43.68	43.68	43.91

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	10.00	7.75	10.00	9.25

ENGINEERING & INSPECTION SVCS. 1901

DESCRIPTION

Engineering Services is responsible for coordinating and managing all City capital improvement projects from conceptual design through final construction, including: 1) Serving as liaison with consulting engineers for the design and construction management of road, drainage, water and sewer, recreational facility, beautification, and other capital improvement projects identified in the City's 5 Year Capital Improvements Program (CIP). 2) Survey and mapping as well as computer aided design for in-house projects that are not contracted to a consultant engineer. 3) Monitoring, inspecting, and providing general oversight of projects under construction. 4) Obtaining professional technical services through the competitive bid process.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	277,520	165,445	117,175	117,225	123,555
Benefits	81,949	45,004	30,962	32,312	32,412
Operating	54,354	46,430	68,447	67,047	46,965
Capital	0	0	0	0	0
Total	413,823	256,879	216,584	216,584	202,932

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased overall mainly due to no expenditures this year for Professional Services for: Mitchell Hammock Road Access Management Study and Shady Lane Roadway and Stormwater Improvement Study which were included in last fiscal year's budget. Although there was a small increase in salaries and benefits due to the addition of a temporary employee to assist with scanning of plans for projects.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total Road Miles in Network	117	117	117	117
Resurfacing Costs	135,909	574,883	392,183	303,765
Projects in Design & Bidding Phase	11	13	10	20
Projects in Construction phase	6	7	21	18
<i>Workload/Output</i>				
Miles of road resurfaced (line miles)	1.6	6.6	3.5	3.8
# Design Projects Completed/bid	7	15	10	15
# Construction Projects Completed	8	8	21	14
# Development Plans Reviewed	6	38	30	40
Plot Plans/Final Surveys /Rev & Corrected	85	401	479	500
<i>Effectiveness/Service Quality</i>				
% of Miles Resurfaced	25.0%	5.6%	3.0%	3.24%
<i>Efficiency</i>				
Cost per mile of resurfaced road (lane miles)	85,477	91,638	112,052	79,938
# Design Projects completed on time	7	12	10	15
# Const. Projects completed on time	8	13	21	14

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	4.75	3.50	2.25	2.25

RECREATION ADMINISTRATION 7200

DESCRIPTION

Parks and Recreation Administration provides the administrative support and leadership necessary to oversee the daily activities of eleven operating programs, including: 1) Riverside Recreational Programs, 2) Riverside Aquatics, 3) Oviedo Blvd. Aquatics, 4) Athletic Programs, 5) Parks Maintenance, 6) Concessions, 7) Gymnasium, 8) Skateboard Park, 9) Recreation Facilities Maintenance, 10) Special Events, and 11) General Facilities Maintenance.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	223,628	212,182	252,510	230,220	231,259
Benefits	49,573	47,739	47,879	47,879	45,306
Operating	189,038	108,582	70,856	70,856	85,307
Capital	0	0	0	0	0
Total	462,239	368,503	371,245	348,955	361,872

BUDGET HIGHLIGHTS

Overall FY 13-14 expenses decreased from FY 12-13. This includes a decrease in salaries and benefits as the salary for the administrative assistant decreased in FY 13-14. Additionally, the 1.5% salary increase, for FY 12-13 for all Parks and Recreation departments, was included in Recreation Administration, while for FY 13-14 these expenses are included in the appropriate departments.

Operating expenses increased for FY 13-14. This is due to funds being added to the budget to apply for a recreation grant, as well as an increase in the budget for water/sewer.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Park Acreage	353.56	353.56	353.56	354.56
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
Department wide revenue	1,249,720	1,273,617	1,295,896	1,267,144
Total # of participants for all programs	208,298	294,064	286,388	306,792
<i>Effectiveness/Service Quality</i>				
Citizen survey rating - Parks (% good/excellent)	88.0%	88.0%	88.0%	88.0%
Citizen survey rating - Rec Facilities (% good/ excellent)	89.0%	89.0%	89.0%	89.0%
<i>Efficiency</i>				
% cost recovery - Department wide	34.7%	36.6%	35.1%	35.5%
Total (Dept.-wide) cost per participant	11.32	12.19	12.89	11.63
Total (Dept.-wide) cost per capita	106.83	102.33	108.52	104.87

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.00	3.00	3.00	3.00

RIVERSIDE RECREATION CENTER 7201

DESCRIPTION

Riverside Recreation promotes and coordinates activities focused mainly at youth events such as ten (10) week summer camp program, school days out events (approximately 30 days per school year), twelve (12) teen dances and six (6) special events and trips. In addition, the program oversees other recreation facilities and programs such as tennis, racquetball and indoor classes.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	192,727	234,267	219,687	219,687	187,005
Benefits	44,341	54,531	48,934	48,934	50,016
Operating	93,816	101,401	122,662	122,662	118,731
Capital	0	0	0	0	0
Total	<u>330,884</u>	<u>390,199</u>	<u>391,283</u>	<u>391,283</u>	<u>355,752</u>

BUDGET HIGHLIGHTS

The FY 13-14 budget has decreased due to an adjustment in salaries. Approximately \$37,000 was transferred to the Community Center to fund a Community Center Manager. The FY 13-14 budget also includes a decrease in operating expenses which is a result of an increase in summer camp field trips offset by a decrease in electric expenses.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total operational hours	4,404	4,395	4,346	4,428
<i>Workload/Output</i>				
Revenue generated/processed	203,929	213,433	210,754	221,513
# total participants: all programs	24,543	27,616	23,893	25,866
# hours scheduled (or "in use")	2,180	2,716	2,481	3,157
<i>Effectiveness/Service Quality</i>				
% hours "in use"	63.80%	61.80%	57.10%	71.30%
Participant satisfaction rating (% good/excellent)	95.00%	98.00%	98.00%	98.00%
<i>Efficiency</i>				
Cost per participant (net of revenue)	5.01	6.55	7.56	4.41
% cost recovery (direct program costs only)	62.90%	55.20%	53.90%	62.40%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.55	3.55	3.55	4.30

CITY SPONSORED ATHLETICS 7202

DESCRIPTION

This program oversees all athletic activities and programming, excluding those programs offered at Oviedo Blvd. Gymnasium. The program is responsible for coordinating and scheduling the use of fields by outside youth and adult athletic leagues, consistent with contractual agreements entered into between the City and the various leagues, such as Babe Ruth and Little League, and other outside organizations, such as Oviedo High School. Adult leagues include tennis, racquetball, football, and softball, whereas youth leagues include archery and flag football. Additional events conducted by this program include 5K Road Races and tournaments.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	68,727	77,655	83,417	83,417	85,377
Benefits	18,097	24,552	27,109	27,109	27,476
Operating	95,207	84,550	106,591	106,591	108,108
Capital	0	0	0	0	0
Total	182,031	186,757	217,117	217,117	220,961

BUDGET HIGHLIGHTS

The FY 13-14 remains essentially unchanged. There was a slight increase in the operating budget for umpires and scorekeepers.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's	2.00	2.00	2.00	2.00
<i>Workload/Output</i>				
Revenue generated/processed	178,728	158,878	169,421	168,239
# total participants: all programs	42,382	42,198	44,140	49,420
Residents	13,672	8,350	9,582	10,664
Non-Residents	17,091	16,614	18,577	20,282
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (% good/excellent):				
Adult leagues	93.3%	90.0%	92.0%	90.0%
Youth leagues	92.5%	90.0%	92.0%	90.0%
% target participants registered	80.8%	75.3%	81.0%	77.3%
% time fields "in use"	33.8%	35.0%	35.0%	35.0%
<i>Efficiency</i>				
Cost per participant (net of revenue)	0.08	0.43	1.08	1.06
% cost recovery (direct program costs only)	98.2%	89.8%	78.0%	76.3%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.00	2.00	2.00	2.00

RIVERSIDE AQUATICS 7203

DESCRIPTION

Riverside Aquatics, which opened in 1990, operates a 25 meter, Junior Olympic-sized swimming pool that is available to the public on a fee basis. The pool has a 110 person capacity and is supervised by approximately eighteen (18) certified life guards.

The facility provides private and public swimming lessons, programs such as water aerobics, youth school days out, summer camp, and rents the facility for such activities such as birthday parties, family reunions, etc. Youth pool dances and family pool nights are also offered at Riverside Park.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	92,800	106,794	0	0	0
Benefits	22,009	29,503	0	0	0
Operating	41,171	33,813	0	0	0
Capital	0	0	0	0	0
Total	155,980	170,110	0	0	0

BUDGET HIGHLIGHTS

Merged with Department 7208 - Oviedo Blvd Aquatics Department

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's (full time)	2.25	2.25	N/A	N/A
Total operational hours (availability)	941	886	N/A	N/A
<i>Workload/Output</i>				
Revenue generated/processed				
Programs	39,987	33,460	N/A	N/A
Other	11,128	6,501	N/A	N/A
# total participants (all programs)	9,979	10,387	N/A	N/A
# participants - open pool use	3,761	2,739	N/A	N/A
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (% good/excellent)	97.5%	97.3%	N/A	N/A
Average # open swimmers per hour	4.00	3.09	N/A	N/A
<i>Efficiency</i>				
Cost per participant (net of revenue)	10.37	12.69	N/A	N/A
% cost recovery (direct program costs only)	33.1%	23.3%	N/A	N/A

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.25	2.25	2.25	0.00

ATHLETIC FIELDS & PARK MAINTENANCE 7204

DESCRIPTION

The Parks Maintenance Program includes: 1) fields maintenance, 2) hard court maintenance, and 3) maintenance and repair of playground equipment, shelters and restroom facilities at 10 city parks.

The maintenance activities include field preparation and mowing of 17 athletic fields (4 adult softball fields, 7 youth baseball fields, 2 multi-purpose fields, 1 soccer field, and 3 additional soccer fields at Shane Kelly) and general facility maintenance including janitorial services, as well as repair of lighting, fencing, and irrigation.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	420,778	395,666	425,195	425,195	424,251
Benefits	144,173	133,492	137,339	137,339	145,634
Operating	341,035	348,674	340,905	348,255	337,961
Capital	0	0	0	0	0
Total	905,986	877,832	903,439	910,789	907,846

BUDGET HIGHLIGHTS

The FY 13-14 budget increased primarily due to an increase in Benefits expense, from an employee accepting health insurance benefits who had not done so in the prior fiscal year. Operating expenses remained essentially unchanged from FY 12-13.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total available hours (maintenance personnel)	26,000	26,463	27,664	26,421
# productive hours (maintenance personnel)	23,754	24,602	24,602	23,803
<i>Workload/Output</i>				
# field mowing's	968	1,488	1,187	1,605
# field preparations	3,215	2,818	3,035	2,820
# total maintenance work orders	5,105	5,330	4,993	5,497
<i>Effectiveness/Service Quality</i>				
Average # days to complete work orders	2.00	2.00	2.00	2.00
Participant satisfaction rating:				
Facility appearance	95.00%	95.00%	95.00%	95.00%
Park appearance	95.00%	95.00%	95.00%	95.00%
<i>Efficiency</i>				
Cost per hour of maintenance	34.62	31.89	33.58	34.29
Productivity rate of maintenance personnel as % of total available hours	91.40%	89.90%	88.90%	90.10%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	13.30	13.30	12.30	13.00

CONCESSIONS 7206

DESCRIPTION

Concessions consists of four (4) sites – including one full service concession facility with hot and cold menu items located at the Oviedo Blvd. Gymnasium. All other concession facilities serve pre-packaged food items. One concession stand is available at the Riverside Park and two are available at the Oviedo Sports Complex. There is also one mobile cart available at various parks and recreation facilities. The Concession program is working on various strategies to increase sales as well as menu variety and quality in an effort to become a self-supporting operation.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	95,314	91,198	89,750	89,750	46,250
Benefits	10,671	10,325	6,850	6,850	5,458
Operating	91,914	80,206	82,926	82,926	73,520
Capital	0	0	0	0	0
Total	197,899	181,729	179,526	179,526	125,228

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased from FY 12-13. This is due to a decrease in salaries as the Concession stand supervisor position was eliminated for FY 13-14 (this was a contracted position, not an FTE position). Operating expenses also decreased for FY 13-14, which includes a decrease in concession stand supplies as revenue expectations for FY 13-14 came in lower than FY 12-13.

Funding is not included in the salaries budget for a wage increase as all employees in this department are temporary employees.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE's (contracted)	1.00	1.00	1.00	0
<i>Workload/Output</i>				
Revenue Generated/Processed	155,244	151,087	148,738	132,841
# customers served	53,532	52,099	51,289	45,807
Cost of goods sold	81,537	81,444	97,909	62,593
Open Inventory	126,591	79,047	93,830	93,830
Monthly Expenses (not including labor)	69,860	79,743	83,125	62,593
Closing Inventory	114,914	77,346	79,046	79,046
<i>Effectiveness/Service Quality</i>				
Customer Stisfaction Ratings:				
Customer Service (% good or better)	96.00%	95.50%	96.00%	96.00%
Food and Beverage selection (% good or better)	95.80%	96.30%	96.00%	96.00%
<i>Efficiency</i>				
% cost recovery	80.23%	84.00%	80.77%	106.68%
Profit/Loss	(38,260)	(28,788)	(354)	8,315
% cost of goods sold	52.50%	53.90%	65.80%	47.10%
Labor as % of total costs	50.23%	55.67%	54.86%	48.62%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	1.00	0	0

GYMNASIUM & FITNESS CENTER 7207

DESCRIPTION

The Gymnasium consists of a 20,000 square foot building with a high school regulation basketball/volleyball court, fitness center, climbing wall, multi-purpose room, and locker rooms for men and women. Programming includes volleyball and basketball league play for youth and adults, clinics, and an “open use” for the gym and fitness room.

Located adjacent to the Oviedo Blvd. Aquatics facility, the Gymnasium staff also monitors Aquatic facility usage, registers participants, and collects pool fees.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	173,541	175,919	187,576	187,576	189,548
Benefits	38,111	25,603	24,553	24,553	26,387
Operating	173,222	174,955	173,613	183,545	163,503
Capital	0	0	10,000	22,358	7,676
Total	384,874	376,477	395,742	418,032	387,114

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased from FY 12-13. Salaries and benefits expenses remained neutral with FY 12-13. Operating expenses decreased due to a decrease in estimated electricity expenses and a decrease in training expenses. There was also a decrease in Capital outlay budgeted for the purchase of new fitness equipment.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total hours available for use	4,100	4,257	4,235	4,338
<i>Workload/Output</i>				
Revenue Generated/Processed	305,447	314,743	319,745	320,278
# of total participants:				
gym participants	39,278	43,448	39,735	41,210
city residents	26,290	26,739	26,012	25,259
non residents	12,988	16,709	13,723	15,950
fitness center users	11,007	8,889	10,410	9,598
climbing wall users	3,737	4,476	4,070	4,063
# of hours of gym usage	3,797	3,937	3,914	4,057
<i>Effectiveness/Service Quality</i>				
Participant satisfaction rating (% good/excellent):				
Rock Wall	100.0%	100.0%	100.0%	100.0%
Facilities	98.0%	100.0%	100.0%	99.0%
Programs	97.0%	99.5%	99.0%	99.0%
% hours gymnasium in use	92.6%	92.5%	93.0%	92.6%
<i>Efficiency</i>				
Cost per participant (net or revenue)	1.49	1.00	1.50	1.21
% cost recovery	79.1%	84.7%	79.8%	82.8%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	5.00	5.00	5.30	5.30

OVIEDO BLVD. AQUATICS 7208

DESCRIPTION

The Aquatics Center consists of a 50-meter Olympic sized swimming pool and family pool or “Splash Zone” that opened in 2004 and is available to the public on a fee basis. The Olympic pool contains 552,000 gallons and has a 306 person capacity, whereas the recreational Splash Zone and family pool contains almost 60,000 gallons and has a 66 person capacity.

This facility coordinates and provides programming activities such as swimming lessons, water aerobics and related aquatic events. The aquatics staff provides constant supervision with approximately 22 certified life guards for general public and the Barracudas swim club and four (4) other area swim teams.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	165,801	154,479	225,905	231,738	255,070
Benefits	27,775	25,411	45,752	39,919	35,031
Operating	127,197	127,332	134,317	134,317	136,317
Capital	0	0	0	0	0
Total	320,773	307,222	405,974	405,974	426,418

BUDGET HIGHLIGHTS

The FY 13-14 budget has increased over FY 12-13. There is an increase in salaries as one full time head lifeguard position was converted into two part-time positions. This in turn decreased benefits, as benefits were no longer being paid to a full time employee. Operating expenses remained essentially the same as FY 12-13.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total hours available for use	2,956	2,737	3,218	3,296
<i>Workload/Output</i>				
Revenue Generate/Processed	190,097	181,374	243,861	201,052
Total # of participants served:				
Olympic Pool (open use)	30,346	18,356	43,102	19,359
Swim teams	63,931	49,029	54,418	53,513
City Residents - open swim	8,919	6,349	8,580	6,476
Non-residents - open swim	3,404	2,403	3,371	2,426
Passes - open swim	11,894	7,247	10,912	7,667
Seniors - open swim	3,197	2,357	3,109	2,790
Average # swimmer per day/hour	27	25	30	27
<i>Effectiveness/Service Quality</i>				
Participant Satisfaction rating	98.5%	98.5%	99.0%	100.0%
Splash Zone at full capacity	6.0%	6.0%	1.0%	11.0%
<i>Efficiency</i>				
Cost per participant (net or revenue)	1.39	1.73	1.00	2.52
% cost recovery	59.3%	59.5%	71.5%	47.3%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.25	1.25	1.25	4.00

SKATE PARK 7209

DESCRIPTION

The Riverside Skate Park is a 30,000 square foot Skate Park facility that opened in 2003 and is one of the largest facilities of its kind in the State of Florida. The park allows beginners, intermediate, and advanced skaters to utilize, on a fee basis, a state-of-the-art facility. Skaters can learn fundamentals of skating or gain experience. The Skate Park is a supervised facility that is available for rollerblading and/or skateboarding. In addition to clinics and special events, open skate sessions are offered seven days a week with two to three different sessions each day.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	95,202	60,096	74,797	74,797	75,869
Benefits	18,185	7,531	6,975	6,975	7,324
Operating	18,934	20,998	25,706	25,706	23,706
Capital	0	0	0	0	0
Total	132,321	88,625	107,478	107,478	106,899

BUDGET HIGHLIGHTS

The FY 13-14 decreased slightly compared to FY 12-13 due to small decreases in operating expenses for electricity costs, and maintenance and operating supplies. Otherwise salaries and benefits remain essentially unchanged from FY 12-13.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total hours available for use	2,315	2,272	2,302	2,321
<i>Workload/Output</i>				
Revenue Generated/Processed	37,053	30,268	31,836	29,572
# participants served:				
Residents	3,172	1,797	1,797	1,466
Non Residents	3,272	2,245	2,245	3,045
# of injuries	21	22	23	24
<i>Effectiveness/Service Quality</i>				
# injuries per 1,000 skaters	3.26	5.47	5.69	6.32
Average Skaters per hour	2.78	1.77	1.76	2.94
<i>Efficiency</i>				
Cost per participant (net of revenue)	17.39	12.84	19.23	17.10
% cost recovery	24.9%	36.9%	29.1%	27.7%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.50	2.50	2.50	1.75

FACILITY MAINTENANCE & CUSTODIAL SERVICES 7210

DESCRIPTION

Recreation Facility Maintenance is a support service function of City government that provides repair and maintenance services for recreation facility buildings and structures. The services provided include janitorial, routine electrical, plumbing, carpentry, air conditioning, painting, and miscellaneous repairs. This program is also responsible for overseeing and monitoring contracted services for electrical, extermination, and air conditioning.

In addition, Recreational Facility Maintenance performs one-time building and minor renovation projects when it is less costly than using an outside contractor.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	84,914	105,835	105,611	105,611	105,687
Benefits	30,248	37,637	36,743	36,743	35,485
Operating	89,230	81,615	97,350	97,350	96,651
Capital	0	0	0	0	0
Total	204,392	225,087	239,704	239,704	237,823

BUDGET HIGHLIGHTS

The FY 13-14 remains essentially unchanged from FY 12-13.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
	Actual	Actual	Budget	Budget
<i>Input/Demand</i>				
Total square footage maintained or repaired	37,056	37,056	37,056	37,057
<i>Workload/Output</i>				
Custodial Services	1,213	1,318	1,362	1,108
Repairs	222	172	176	216
Emergencies	16	15	15	19
Other	294	319	326	226
<i>Effectiveness/Service Quality</i>				
Average # days to complete low priority w/o	1.00	1.00	1.00	1.00
Average # days to complete high priority w/o	1.00	1.00	1.00	1.00
Emergencies completed within 24 hrs.	100%	100%	100%	100%
<i>Efficiency</i>				
Cost per work order completed	128.46	120.67	123.17	151.28
Cost per square foot to maintain/repair	6.05	5.94	6.25	6.41

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.55	3.80	2.80	3.88

RECREATION SPECIAL EVENTS 7211

DESCRIPTION

1) Riverside Recreational Programs, 2) Riverside Aquatics, 3) Oviedo Blvd. Aquatics, 4) Athletic Programs, 5) Parks Maintenance, 6) Concessions, 7) Gymnasium, 8) Skateboard Park, 9) Recreation Facilities Maintenance, 10) Special Events, and 11) General Facilities Maintenance.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	0	11,844	21,428	21,428	21,428
Benefits	0	1,455	2,370	2,370	0
Operating	0	120,967	118,241	118,241	123,041
Capital	0	0	0	0	0
Total	0	134,266	142,039	142,039	144,469

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects an increase due to the addition of movies in the park. All other operating expenses remain consistent with the FY 12-13 budget.

Funding is not included in the salaries budget for a wage increase as all employees in this department are temporary employees.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE	0	0	0	0
<i>Workload/Output</i>				
Total Participants - all events	-	34,442	104,228	35,983
<i>Effectiveness/Service Quality</i>				
Participant Satisfaction Rating	0.0%	98.0%	98.0%	96.5%
Cost per participant (net of revenue)	0	2.47	1.04	2.51

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	0.00	0.00	0.00	0.00

COMMUNITY CENTER 7212

DESCRIPTION

The Community Center is in the process of being renovated with completion estimated for 2014. The Community Center will be used to host various senior activities, as well, the Community Center will be available to the Community on a rental basis.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	0	0	0	0	37,258
Benefits	0	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Total	0	0	0	0	37,258

BUDGET HIGHLIGHTS

The Community Center is a new department/division for FY 13-14. The salaries/benefits budget includes a Recreation Programs Coordinator and a Community Center Manager. Operating expenses include utility costs, office equipment, computers and accessories, and equipment such as tables and chairs.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total FTE	0	0	0	N/A
<i>Workload/Output</i>				
Total Participants - All events	0	0	0	N/A
<i>Effectiveness/Service Quality</i>				
Participant Satisfaction Rating	0.0%	0.0%	0.0%	N/A
Cost per participant (net of revenue)	0	0	0	N/A

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	0.00	0.00	0.00	0.00

FACILITY MAINTENANCE & CUSTODIAL SERVICES 1910

DESCRIPTION

General Facility Maintenance is a support service function of City government that provides repair and maintenance services for seven (7) City buildings and structures (excluding City parks and recreation facilities). The services provided include janitorial, routine electrical, plumbing, carpentry, air conditioning, painting, and miscellaneous repairs. This program is also responsible for overseeing and monitoring contracted services for electrical, extermination, and air conditioning.

In addition, General Facility Maintenance performs one-time building and minor renovation projects when it is less costly than using an outside contractor.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	119,217	100,241	110,027	110,027	110,475
Benefits	38,278	31,557	29,873	29,873	30,735
Operating	131,576	131,895	159,828	159,828	158,125
Capital	0	0	0	0	0
Total	289,071	263,693	299,728	299,728	299,335

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects a slight increase in overall expenses from FY 12-13, due mainly to small increases in operating expenses for vehicle replacement and liability insurance.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Total square footage maintained/repaired	64,403	64,403	64,403	64,403
<i>Workload/Output</i>				
# Work orders completed:	2,018	2,193	2,310	2,159
Custodial Services	1,456	1,683	1,778	1,683
Repairs	302	231	249	246
Emergencies	48	42	46	28
Other	212	237	237	202
<i>Effectiveness/Service Quality</i>				
Average # days to complete low priority w/o	1.00	1.00	1.00	1.00
% emergency repairs completed within 24 hrs.	95%	96%	96%	97%
<i>Efficiency</i>				
Cost per work order completed	109.34	116.61	135.81	114.00
Cost per square foot to maintain/repair	13.70	15.88	19.49	18.56

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.50	3.25	5.30	3.67

OVIEDO
Florida

Administrative Facilities Impact Fee Fund (101)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
IMPACT FEES-RESID OTH ADM	70,686	79,866	75,000	75,000	81,000
IMPACT FEES-COMM OTHR AD	31,818	46,665	25,849	25,849	39,000
INVESTMENTS	1,000	1,549	2,000	2,000	1,000
CHANGE IN FAIR VALUE-INV	-391	-40	0	0	0
2008 REVENUE BOND CONST F	181,939	0	0	0	0
TOTAL REVENUE	285,052	128,040	102,849	102,849	121,000
 PRIOR YEAR BUDGETARY C/F	 0	 0	 0	 87,269	 7,708
<i>Total Revenues</i>	285,052	128,040	102,849	190,118	128,708

Expenditures

BUILDINGS	0	0	0	45,879	0
SMALL TOOLS	0	0	0	1,287	0
OTHER PROFESSIONAL SVCS	0	10,817	0	14,183	0
TOTAL OPERATING EXPENDITURES	0	10,817	0	61,349	0
 PIRB DEBT SERVICE FUND	 140,287	 135,275	 102,849	 128,769	 128,708
TOTAL INTERFUND TRANSFERS	140,287	135,275	102,849	128,769	128,708
<i>Total Expenditures</i>	140,287	146,092	102,849	190,118	128,708

Transportation Impact Fee Fund (102)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
IMPACT FEES-RESID TRANS	161,700	182,700	165,000	165,000	177,000
IMPACT FEES-COMM TRANS	123,602	146,222	105,000	105,000	127,000
INVESTMENTS	65,795	42,792	45,000	45,000	25,000
CHANGE IN FAIR VALUE-INV	-23,945	-671	0	0	0
FL DEPT OF TRANSPORTATION	0	0	0	0	240,000
DIVISION STREET	0	0	0	0	0
TOTAL REVENUE	327,152	371,043	315,000	315,000	569,000
PRIOR YEAR BUDGETARY C/F	0	0	371,290	1,518,642	392,831
<i>Total Revenues</i>	327,152	371,043	686,290	1,833,642	961,831

Expenditures

OTHER PROFESSIONAL SVCS	0	16,544	0	0	90,000
OTHER CURRENT CHARGES	0	400,588	0	0	0
ROAD MATERIALS & SUPPLIES	0	0	506,000	506,000	25,000
TOTAL OPERATING EXPENDITURES	0	417,132	506,000	506,000	115,000
CIVIL ENGINEERS	36,645	110,293	0	75,161	185,000
ROAD CONSTRUCTION	101,672	0	80,000	1,145,869	545,000
TOTAL CAPITAL	138,317	110,293	80,000	1,221,030	730,000
PIRB DEBT SERVICE FUND	109,031	85,407	100,290	106,612	106,831
TOTAL INTERFUND TRANSFERS	109,031	85,407	100,290	106,612	106,831
RESERVE FOR CONTINGENCIES	0	0	0	0	10,000
<i>Total Expenditures</i>	247,348	612,832	686,290	1,833,642	961,831

TRANSPORTATION IMPACT FEE FUND (102)

Revenue

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Transportation Impact Fee Fund	605,000	1,743,300	85,000	600,000	25,000	3,058,300
FDOT Appropriation	240,000	-	-	-	-	240,000
Total: Transportation Impact Fee	845,000	1,743,300	85,000	600,000	25,000	3,298,300

Expenditures

Surface Improvements

MHR and S. Lake Jessup Access Improvements						
- Design	75,000	-	-	-	-	75,000
- Construction	-	650,000	-	-	-	650,000
MHR and SR434 Intersection Safety Improvements						
- Design	-	30,000	-	-	-	30,000
- Construction	-	100,000	-	-	-	100,000
Sub Total: Surface Improvements	75,000	780,000	-	-	-	855,000

Evans Street/Florida National Scenic Trail

Construction (FDOT funded)	240,000	-	-	-	-	240,000
Construction (City funded)	60,000	-	-	-	-	60,000
CEI (City funded)	45,000	-	-	-	-	45,000
Sub Total: Evans Street/Florida National Scenic Trail	345,000	-	-	-	-	345,000

426/419 Grant Application Package

	50,000	-	-	-	-	50,000
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Traffic Calming

	25,000	25,000	25,000	25,000	25,000	125,000
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Oviedo on the Park - Project Management

	40,000	-	-	-	-	40,000
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Transportation Master Plan Road Improvements

Roadway Extension Projects						
Total: Reclaimed Water System Const. Fund	-	42,600	-	-	-	42,600
- Property ROW Appraisals	-	10,000	-	-	-	10,000
Eastbridge Traffic Signal						
- Design/Post Design	-	55,700	-	-	-	55,700
- Construction	-	400,000	-	-	-	400,000
- CEI	-	45,000	-	-	-	45,000
Lockwood Blvd/Seminole Creek Median (construction)	200,000	-	-	-	-	200,000
Mitchell Hammock Rt Turn Lane @AWB						
- Design/Post Design	60,000	-	-	-	-	60,000
- Construction	-	350,000	-	-	-	350,000
- CEI	-	35,000	-	-	-	35,000
Norma/Clonts Reconstruction and Traffic Calming						
- Design/Post Design	-	-	60,000	-	-	60,000
- Construction	-	-	-	500,000	-	500,000
- CEI	-	-	-	75,000	-	75,000
Update Transportation Master Plan (Design)	50,000	-	-	-	-	50,000
Sub Total: Transportation Master Plan Road Imp.	310,000	938,300	60,000	575,000	-	1,883,300

Total: Transportation Impact Fees	845,000	1,743,300	85,000	600,000	25,000	3,298,300
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 3

PROJECT TITLE: Mitchell Hammock Road and S. Lake Jessup Access Improvements **PROJECT LOCATION:** Mitchell Hammock Rd. and S. Lake Jessup

PROJECT DESCRIPTION:

Design and construction of an internal access roadway along the south side of Mitchell Hammock Road at Lake Jessup Avenue. A traffic signal is proposed at the intersection of Mitchell Hammock and South Lake Jessup Avenue to improve the safety and functionality of the intersection. A signal warrant analysis was completed in July 2010, which warranted the signal once the south leg was opened.

JUSTIFICATION/COMMENTS:

The traffic signal and the internal access roadway will provide additional connectivity and a safer means of ingress and egress to the City's water treatment facility, well field, master lift station, and the adjacent commercial properties.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Design	75,000	-	-	-	-	75,000
Construction	-	650,000	-	-	-	650,000
TOTAL	75,000	650,000	-	-	-	725,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Transportation Impact Fees	75,000	650,000	-	-	-	725,000
TOTAL	75,000	650,000	-	-	-	725,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 2

PROJECT TITLE: Evans Street/Florida National Scenic Trail Project **PROJECT LOCATION:** Evans Street off CR 419

PROJECT DESCRIPTION:

Installation of a 8' wide sidewalk to be installed on the south side of Evans Street as part of the Florida National Scenic Trail. The trail will be federally funded through FDOT's LAP Program. Please note, the City is responsible for a 20% match of the funds provided. Design is complete.

JUSTIFICATION/COMMENTS:

Provides for trail connectivity.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Construction (FDOT Funded)	240,000	-	-	-	-	240,000
Construction (City Funded)	60,000	-	-	-	-	60,000
CEI Services (City Funded)	45,000	-	-	-	-	45,000
TOTAL	345,000	-	-	-	-	345,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Transportation Impact Fee	105,000	-	-	-	-	105,000
FDOT Funded through LAP	240,000	-	-	-	-	240,000
TOTAL	345,000	-	-	-	-	345,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 5

PROJECT TITLE: 426/419 Grant Application Package **PROJECT LOCATION:** 426/419 Widening Project

PROJECT DESCRIPTION:

Assembling grant application packages, as necessary, for the 426/419 Widening Project to include any and all phases of the project.

JUSTIFICATION/COMMENTS:

Apply for grants that may be available to assist in funding the 426/419 Widening project.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Design	50,000	-	-	-	-	50,000
TOTAL	50,000	-	-	-	-	50,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Trans Impact Fees	50,000	-	-	-	-	50,000
TOTAL	50,000	-	-	-	-	50,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 4

PROJECT TITLE: Traffic Calming **PROJECT LOCATION:** City Wide

PROJECT DESCRIPTION:

Improvements made to roadways determined to need traffic calming measures installed to improve public safety. Projects are identified by residents or staff and evaluated to determine appropriate improvements to improve safety with input from Public Works Department, Fire Department, and Police Department.

JUSTIFICATION/COMMENTS:

Provides a funding source to quickly and efficiently respond to traffic safety issues identified by residents and staff.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Construction	25,000	25,000	25,000	25,000	25,000	125,000
TOTAL	25,000	25,000	25,000	25,000	25,000	125,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Transportation Impact Fees	25,000	25,000	25,000	25,000	25,000	125,000
TOTAL	25,000	25,000	25,000	25,000	25,000	125,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 1

PROJECT TITLE: Oviedo on the Park - Project Management **PROJECT LOCATION:** East of SR 434 off Mitchell Hammock Rd

PROJECT DESCRIPTION:

Assist City Staff in managing the construction of Oviedo on the Park.

JUSTIFICATION/COMMENTS:

The construction of Oviedo on the Park is underway. This project is substantial and managing the construction will take one person's full attention. With current work load and number of staff available, it is not possible. Please note, the funding source will be taken from the water, wastewater, stormwater and transportation reserves.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Project Management - Construction Phase	160,000	0	0	0	0	160,000
TOTAL	160,000	0	0	0	0	160,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
138-9000-590-99.20	40,000	0	0	0	0	40,000
409-9000-590-99.20	40,000	0	0	0	0	40,000
102-9000-590-99.20	40,000	0	0	0	0	40,000
408-9000-590-99.20	40,000	0	0	0	0	40,000
TOTAL	160,000	0	0	0	0	160,000

- d) Protect capacity on arterial roadways by establishing and maintaining access management standards.
- e) Encourage joint driveway and shared access connections to reduce curb cuts and median breaks and encourage shared parking.
- f) Encourage the creation of new corridors to distribute traffic and reduce travel times.
- g) Apply traffic calming techniques on local streets to maintain safe speeds and minimize traffic intrusion.
- h) Encourage alternative travel modes by building “complete streets” for automobiles, pedestrians, bicycles and transit.
- i) Provide recreational bicycle facilities to accommodate riders of all ages and skill levels.

Three of the guiding principles, A, B and F, have direct application to developing future roadway alternatives. Principles C and H also have relevance to the transportation master plan projects. The alternatives were also compared to the guiding principles to determine if the projects were consistent with the future vision of the City.

The following projects are scheduled during the next 5 years subject to available funding.:

- **Road Extension Preliminary Engineering Reports:** This work includes a technical review of three of the proposed roadway extensions through existing residential areas. Doctor’s Drive, East Chapman Rd. and Franklin St. are all recommended roadway extension projects within the current City Transportation Master Plan. The review will include an engineering study to further define the proposed extension alignments and potential right-of-way acquisition requirements.
 - **Eastbridge Traffic Signal:** Installation of a traffic signal if/when warranted to provide a safer means of ingress and egress to Eastbridge Dr. and Henson Ct.
 - **Lockwood Boulevard/Seminole Creek Median Improvements:** Widening the median of Lockwood Boulevard from south of Seminole Creek Drive to north of Simmons Road (safety improvement).
 - **Mitchell Hammock Rt. Turn Lane at Alafaya Woods Blvd.:** Installation of an east bound turn lane to address safety issues caused by stacking traffic on MHR waiting for Stenstrom Elementary students. In addition to installing the turn lane, the existing ditch will be piped.
 - **Norma/Clonts Reconstruction Improvements and Traffic Calming:** Reconstruction of Clonts Street and Norma Ave. Anticipated to be completed in two phases. Phase 1 being Norma/Clonts up to Lake Jessup Ave. Phase 2 being Clonts St. from Forest Trail to SR434 (Central). The potential impact of cut through traffic will be a consideration in the final design.
 - **Update Transportation Master Plan:** The existing City's Transportation Mater Plan was completed and adopted by City Council in 2009. In the past 5 years, City of Oviedo has seen growth. Projects within the Transportation Master Plan need to be re-evaluated and re-prioritized.
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EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Roadway Extension Projects - Preliminary Engineering Analysis						
Design/Post Design	-	42,600	-	-	-	42,600
Property (ROW) appraisals	-	10,000	-	-	-	10,000
	-	52,600	-	-	-	52,600
Eastbridge Traffic Signal (if warranted)						
Design/Post Design	-	55,700	-	-	-	55,700
Construction	-	400,000	-	-	-	400,000
CEI	-	45,000	-	-	-	45,000
	-	500,700	-	-	-	500,700
Lockwood Blvd/Seminole Creek Median Improvement						
Construction	200,000	-	-	-	-	200,000
	200,000	-	-	-	-	200,000
Mitchell Hammock Rt Turn Lane @AWB (stormwater ditch pipe)						
Design/Post Design	60,000	-	-	-	-	60,000
Construction	-	350,000	-	-	-	350,000
CEI	-	35,000	-	-	-	35,000
	60,000	385,000	-	-	-	445,000
Norma/Clonts Reconstruction and Traffic Calming						
Design	-	-	60,000	-	-	60,000
Construction	-	-	-	500,000	-	500,000
CEI	-	-	-	75,000	-	75,000
	-	-	60,000	575,000	-	635,000
Update Transportation Master Plan						
Design	50,000	-	-	-	-	50,000
	50,000	-	-	-	-	50,000
TOTAL	310,000	938,300	60,000	575,000	-	1,883,300

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Transportation Impact Fee	310,000	938,300	60,000	575,000	-	1,883,300
TOTAL	310,000	938,300	60,000	575,000	-	1,883,300

State Law Enforcement Trust Fund (103)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
FINES & FORFEITURES	0	0	2,000	2,000	2,000
STATE FORFEITURES	25,530	21,517	0	0	0
INVESTMENTS	826	554	750	750	200
CHANGE IN FAIR VALUE-INV	-298	-39	0	0	0
TOTAL REVENUE	26,058	22,032	2,750	2,750	2,200
PRIOR YEAR BUDGETARY C/F	0	0	14,250	14,250	16,300
<i>Total Revenues</i>	26,058	22,032	17,000	17,000	18,500

Expenditures

WAGES	2,593	2,058	4,000	4,000	5,500
OTHER PROFESSIONAL SVCS	3,208	802	1,000	1,000	1,000
OTHER PROMOTIONAL ACTIVIT	13,700	17,000	11,000	11,000	11,000
UNIFORMS	815	774	0	0	0
SMALL TOOLS	250	16	1,000	1,000	1,000
TOTAL OPERATING EXPENDITURES	20,566	20,650	17,000	17,000	18,500
GENERAL FUND	16,943	0	0	0	0
TOTAL INTERFUND TRANSFERS	16,943	0	0	0	0
<i>Total Expenditures</i>	37,509	20,650	17,000	17,000	18,500

Transportation Improvements Fund (105)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
LOCAL OPTION GAS TAX	860,834	738,123	709,818	709,818	702,445
FL DEPT OF TRANSPORTATION	52,950	842,365	0	0	627,264
SIDEWALKS	0	307	0	0	0
INVESTMENTS	5,040	3,614	4,500	4,500	1,200
CHANGE IN FAIR VALUE-INV	1,359	58	0	0	0
TOTAL REVENUE	920,183	1,584,467	714,318	714,318	1,330,909
PRIOR YEAR BUDGETARY C/F	0	0	68,765	279,028	46,420
<i>Total Revenues</i>	920,183	1,584,467	783,083	993,346	1,377,329

Expenditures

OTHER PROFESSIONAL SVCS	0	2,000	0	0	35,000
SIDEWALKS	0	95,101	50,000	50,000	20,000
TRAFFIC CALMING	0	0	25,000	10,015	0
OTHER OPERATING SUPPLIES	0	0	0	0	0
ROAD MATERIALS & SUPPLIES	474,082	561,008	392,183	392,183	303,765
TOTAL OPERATING EXPENDITURES	474,082	658,109	467,183	452,198	358,765
SIDEWALK CONSTRUCTION	55,125	444,737	0	177,226	712,264
CIVIL ENGINEERS	5,189	0	0	0	15,000
ROAD CONSTRUCTION	1,955	0	0	0	30,000
OTHER IMPROV OTHER BLDGS	0	407,645	79,600	113,937	25,000
OTHER MACHINERY & EQUIP	0	0	0	13,685	0
TOTAL CAPITAL	62,269	852,382	79,600	304,848	782,264
GENERAL FUND	211,300	236,300	236,300	236,300	236,300
TOTAL INTERFUND TRANSFERS	211,300	236,300	236,300	236,300	236,300
<i>Total Expenditures</i>	747,651	1,746,791	783,083	993,346	1,377,329

TRANSPORTATION IMPROVEMENTS FUND (105)**Revenue**

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
Gas Tax and Transportation Fund Reserves (LOGT)	513,765	1,380,449	824,359	623,465	942,277	4,284,315
FDOT Appropriation	627,264	-	-	-	-	627,264

Total: Transportation Improvements	1,141,029	1,380,449	824,359	623,465	942,277	4,911,579
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Expenditures**Sidewalk Repair and Connectivity**

Sidewalk Trip and Fall Hazard - Repairs	20,000	20,000	20,000	20,000	20,000	100,000
New Sidewalk/Connectivity						
- N. Lake Jessup West Side	-	-	32,175	-	-	32,175
- N. Lake Jessup East Side	-	-	80,372	-	-	80,372
- Lockwood Road-CR426-CR419	40,000	130,000	-	-	-	170,000
- Twin Rivers	-	-	-	66,192	-	66,192
Lawton Elementary Sidewalk Connection						
- Design (City funded)	15,000	-	-	-	-	15,000
- Construction (FDOT funded)	595,264	-	-	-	-	595,264
- CEI (FDOT funded)	32,000	-	-	-	-	32,000
- CEI (City funded)	45,000	-	-	-	-	45,000

Sub Total: Sidewalk Repair and Connectivity	747,264	150,000	132,547	86,192	20,000	1,136,003
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Road Resurfacing - General

- Resurfacing	303,765	374,449	606,812	272,273	587,277	2,144,576
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Sub Total: Road Resurfacing	303,765	374,449	606,812	272,273	587,277	2,144,576
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Unpaved Roads - Surface Rehabilitation

	-	76,000	-	-	-	76,000
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Road Improvements

MHR and Lockwood Blvd Intersection Improvements	30,000	85,000	-	-	-	115,000
MHR Corridor Improvements	-	410,000	35,000	265,000	335,000	1,045,000
Clara Lee Evans Way Roadway Improvements and hardscape	-	250,000	-	-	-	250,000

Sub Total: Roadway Improvements	30,000	745,000	35,000	265,000	335,000	1,410,000
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Gateway and Road Beautification

SR426 Median Irrigation/Landscaping	15,000	-	-	-	-	15,000
N. Lockwood Blvd Landscaping (419-426)	10,000	-	-	-	-	10,000
CR419 Irrigation/Medians Waverly Woods to Bridge	-	35,000	-	-	-	35,000
CR419 Landscaping/Medians Bridge-Sterling Creek	-	-	50,000	-	-	50,000
Beautification and Wayfinding Study Update	35,000	-	-	-	-	35,000

	60,000	35,000	50,000	-	-	145,000
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Total: Transportation Improvements Fund	1,141,029	1,380,449	824,359	623,465	942,277	4,911,579
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Ops **PRIORITY:** 4
PROJECT TITLE: Sidewalk Repair and Connectivity **PROJECT LOCATION:** City Wide

PROJECT DESCRIPTION:

Sidewalk repairs will include to correct trip and fall hazards. This funding is used to augment the efforts of Public Works crews and increase the number of repairs made annually and reduce the number of trip hazards. The construction of new sidewalks as listed below is to connect existing pedestrian walkways and improve connectivity throughout the City.

JUSTIFICATION/COMMENTS:

Sidewalk repairs are essential for pedestrian safety. The connectivity of sidewalks is essential to ensure continuous pedestrian corridors in areas of the city that are already developed. The identified projects are listed as high pedestrian areas or have been requested by area residents.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Sidewalk Trip and Fall Hazard - Repairs	20,000	20,000	20,000	20,000	20,000	100,000
New Sidewalk/Connectivity						
N. Lake Jessup West Side (connectivity)	-	-	32,175	-	-	32,175
N. Lake Jessup East Side (connectivity)	-	-	80,372	-	-	80,372
Lockwood Road - CR 426- CR419 (East Side Connectivity)	40,000	130,000	-	-	-	170,000
Twin Rivers (connectivity)	-	-	-	66,192	-	66,192
TOTAL	60,000	150,000	132,547	86,192	20,000	448,739

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Local Option Gas Tax	60,000	150,000	132,547	86,192	20,000	448,739
TOTAL	60,000	150,000	132,547	86,192	20,000	448,739



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Eng **PRIORITY:** 3

PROJECT TITLE: Lawton Elementary Sidewalk Connection Project **PROJECT LOCATION:** Residential Roads near Lawton Elementary

PROJECT DESCRIPTION:

This is a federally funded (LAP) project through the FDOT’s Safe Route To School (SRTS) Program. The project scope includes installation of 5’ wide sidewalks (4” and 6” thick) within the vicinity of Lawton Elementary School, total of approximately 14,054 lf of sidewalk. In addition to the sidewalk, the City will address drainage conditions affected by the newly installed sidewalk, convert an existing drainage inlet top within the Clark Street Drainage Ditch, address driveway slopes to meet ADA compliance, and install retaining walls wherever necessary.

The construction cost estimate for the sidewalk project is estimated at \$595,264.00. Construction is scheduled for funding in FDOT’s FY 2014. Since the project is federally funded, CEI Services and post design services will be essential.

Since sidewalks are to be installed as part of this project on Tomoka Drive and Carib Lane, Staff has decided to include the Carib and Tomoka 6-inch Watermain Upgrade Project within this scope (design and construction). This will limit construction within this area only once instead of twice. City funds will be paying for this portion of the project and costs are included in the Water CIP.

JUSTIFICATION/COMMENTS:

Sidewalk connectivity is essential to ensure continuous pedestrian corridors in areas of the City that are already developed. All students walking to Lawton Elementary (within the 2 miles radius) will now have sidewalk to walk on which increases safety in the area. In addition, the watermain on Carib and Tomoka is a 2-inch steel pipe which is outdated. This improvement needs to occur to improve water quality and pressure to these residents as stated within the Water and Wastewater Master Plan.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Post Design (City Funded)	15,000	-	-	-	-	15,000
Construction (FDOT Funded)	595,264	-	-	-	-	595,264
CEI (FDOT Funded)	32,000	-	-	-	-	32,000
CEI (City Funded)	45,000	-	-	-	-	45,000
TOTAL	687,264	-	-	-	-	687,264

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Local Option Gas Tax	60,000	-	-	-	-	60,000
FDOT Lap Funded	627,264	-	-	-	-	627,264
TOTAL	687,264	-	-	-	-	687,264



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014	PROJECT MGMT: Public Works - Engineering	PRIORITY: 1
PROJECT TITLE: Road Resurfacing	PROJECT LOCATION: City-wide (see attached project listings)	

PROJECT DESCRIPTION:

In January 2008, the City’s pavement management consultant, Infrastructure Management Systems (IMS), Inc., performed an inventory of the pavement condition for all the streets in the City. Based on the updated conditions information, the “Five Year Prioritization List” for road resurfacing was developed. Over the next 5 years, approximately 18 miles of the City’s 250 lane miles is anticipated to be resurfaced at a cost of approximately \$2.3 million. Presently, the overall condition of all of the City’s streets was found to be in “good condition”.

The pavement condition inventory includes an inspection for each block of roadway, including the measurement of cracks, weathering and other distresses. Based on this evaluation, a numerical value was assigned to each street reflecting the overall condition of the roadway. This index is called the Pavement Condition Index (PCI). The PCI is an objective rating method based on the measurements of the quantity and severity of each distress type that is present in the pavement. The PCI is a numerical indicator that divides the condition rating into 7 main categories from Excellent to Very Poor.

Therefore, the primary factor in developing the priority list is the PCI. However, this is not the only factor that affects the rankings. Other criteria used to rank the roadways involved the “roadway classification”; that is, if a roadway functions as an arterial, collector or a local street, it can be expected that the higher classification roadways will carry a larger volume of traffic and will therefore rank higher on the prioritization list.

The priority list also takes into account the benefits of grouping a number of streets in a particular neighborhood to reduce the contractor mobilization costs and to take advantage of the “bulk rate” in paving. It also takes into consideration “patched streets” as a result of the reclaim water and other storm water projects.

Generally, the City’s “Pavement Management Strategies” consists of three categories:

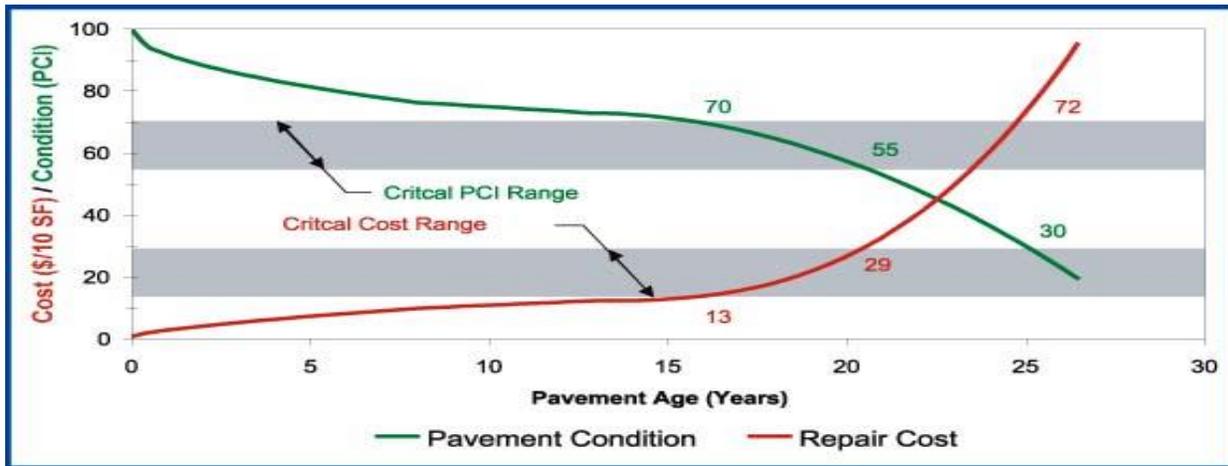
- Preventative Maintenance (micro-surfacing)
- Major Repair (edge mill and overlay, full mill and overlay)
- Reconstruction (full base recycling)

Please note, Fiscal Year 2017-18, has \$100,000 included, in addition to the road resurfacing, for re-evaluation of the rating for each roadway within the City limits.

JUSTIFICATION/COMMENTS:

A regular program of road resurfacing is necessary to prevent City-maintained roads from rapid deterioration. The Pavement Management System is designed to treat arterials and residential streets in the worst conditions along with preventative maintenance measures to treat roadways in good to fair condition. This approach is proven to be the most efficient and cost-effective in pavement management and one which will have a lasting effect on the City.

The graphic below illustrates what can happen to a street if it is not maintained properly over time.



As can be seen, the maintenance costs increase exponentially once the condition falls below the “critical PCI range”. Therefore, it is important to perform maintenance before the roadway reaches the “critical PCI range” or when the pavement condition is between 60 and 69.

The strategy over the next five years is to eliminate the roadways in poor condition. After that time, a moderate preventative maintenance program will be implemented to keep all the roadways in the City in fair or better condition.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Resurfacing	303,765	374,449	606,812	272,273	587,277	2,144,576
TOTAL	303,765	374,449	606,812	272,273	587,277	2,144,576

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Local Option Gas Tax	303,765	374,449	606,812	272,273	587,277	2,144,576
TOTAL	303,765	374,449	606,812	272,273	587,277	2,144,576



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 2
PROJECT TITLE: Mitchell Hammock Road and Lockwood Blvd. Intersection Improvements **PROJECT LOCATION:** Intersection of Mitchell Hammock Road and Lockwood Blvd.

PROJECT DESCRIPTION:

The project will have two phases:

Phase I will consist of replacing the existing pole, mast arm, and signal heads in the NE corner of the intersection, treat existing mast arm assemblies for rust, and painting all mast arm assemblies black.

Phase II will consist of adding decorative bases and top mounted luminaries to each assembly to match the other intersections along Mitchell Hammock Road, i.e. SR 434 and Mitchell Hammock Road and Kingsbridge/Lake Rogers Drive and Mitchell Hammock Road, and resurfacing the intersection to include 1.5" milling and asphalt paving 1.5" thick with type FC 12.5.

JUSTIFICATION/COMMENTS:

Replacement of the existing pole and mast arm in the NE corner is recommended by the County due to impact damage and rusting. All other poles and mast arms are in good shape and do not need replacement as of now. The upgrades are included as this will be our City standard for intersections. The intersection roadway resurfacing is needed due to base issues causing rippling of existing asphalt.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Phase I - Construction	30,000	-	-	-	-	30,000
Phase II - Design	-	15,000	-	-	-	15,000
Phase II - Construction	-	70,000	-	-	-	70,000
TOTAL	30,000	85,000	-	-	-	115,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Local Option Gas Tax	30,000	85,000	-	-	-	115,000
TOTAL	30,000	85,000	-	-	-	115,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Eng. **PRIORITY:** 6
PROJECT TITLE: Clara Lee Evans Way Roadway Improvements and Hardscape Project **PROJECT LOCATION:** Clara Lee Evans Way

PROJECT DESCRIPTION:

Roadway improvements along Clara Lee Evans Way to include removal of existing 5' sidewalk on the east side and replacing with an 8' wide sidewalk, installation of roadway lighting to match Oviedo on the Park, landscaping, hardscape, and minor roadway adjustments.

JUSTIFICATION/COMMENTS:

Clara Lee Evans Way will be a gateway to the new Oviedo on the Park. Improvements to the roadway will be essential to obtain the new downtown feel.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Design		50,000				50,000
Construction		200,000				200,000
TOTAL	-	250,000	-	-	-	250,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Local Option Gas Tax		250,000				250,000
TOTAL	-	250,000	-	-	-	250,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** PW - Engineering **PRIORITY:**
PROJECT TITLE: Gateway & Road Beautification **PROJECT LOCATION:** City-Wide

PROJECT DESCRIPTION:

Landscaping, hardscaping and sidewalk improvements at the following locations that focus on gateway entrances and primary roadway corridors, including: SR 426 Median (Mitchell Hammock Road to Pine Avenue); North Lockwood Boulevard (CR 419 to CR 426); and CR 419 Medians (Waverly Woods to Econlockhatchee River Bridge).

JUSTIFICATION/COMMENTS:

The improvements listed above represent an on-going beautification effort along the City's more prominent entrances or "gateways".

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
SR 426 Median Irrigation/Landscaping	15,000	-	-	-	-	15,000
North Lockwood Blvd. Landscaping (419/426)	10,000	-	-	-	-	10,000
CR 419 Irrigation/Medians - Waverly Woods to Bridge	-	35,000	-	-	-	35,000
CR419 Landscaping/Medians - Bridge to Sterling Creek	-	-	50,000	-	-	50,000
TOTAL	25,000	35,000	50,000	-	-	110,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Trans. Improvement Fund	25,000	35,000	50,000	-	-	110,000
TOTAL	25,000	35,000	50,000	-	-	110,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:**

PROJECT TITLE: Beautification & **PROJECT LOCATION:** City-Wide
Wayfinding Study Update

PROJECT DESCRIPTION:

Update the existing draft of the Beautification and Wayfinding Study completed in 2006

JUSTIFICATION/COMMENTS:

The city has undertaken a re-branding initiative to redefine City themes. While the City did develop an earlier Beautification and Wayfinding Study, the document was never adopted. This work will update the draft document combining items from the branding efforts for adoption as a standardized City Style element.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Design	35,000	-	-	-	-	35,000
TOTAL	35,000	-	-	-	-	35,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Trans. Improvement Fund	35,000	-	-	-	-	35,000
TOTAL	35,000	-	-	-	-	35,000

Federal Law Enforcement Trust Fund (106)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
DEA GRANT	26,510	61,517	15,000	15,000	15,000
INVESTMENTS	4,146	3,120	4,000	4,000	1,800
CHANGE IN FAIR VALUE-INV	-1,584	-186	0	0	0
TOTAL REVENUE	29,072	64,451	19,000	19,000	16,800
PRIOR YEAR BUDGETARY C/F	0	0	120,075	129,075	92,850
Total Revenues	29,072	64,451	139,075	148,075	109,650

Expenditures

OTHER PROFESSIONAL SVCS	2,890	0	0	0	0
OTHER PROMOTIONAL ACTIVIT	1,000	0	0	0	0
OTHER CURRENT CHARGES	0	1,000	1,000	1,000	1,000
UNIFORMS	45	0	1,800	6,300	1,800
SMALL TOOLS	11,068	1,918	1,925	34,425	0
OTHER OPERATING SUPPLIES	0	0	0	1,500	0
OTHER BOOKS, PUBS, SUBS	200	0	2,500	2,500	2,500
TOTAL OPERATING EXPENDITURES	15,203	2,918	7,225	45,725	5,300
EDP EQUIPMENT	0	0	2,350	2,350	2,350
VEHICLES	0	0	129,500	100,000	102,000
OTHER MACHINERY & EQUIP	22,000	0	0	0	0
TOTAL CAPITAL	22,000	0	131,850	102,350	104,350
RESERVE FOR CONTINGENCIES	0	0	0	0	0
Total Expenditures	37,203	2,918	139,075	148,075	109,650

DEA GRANT FUND (106)

Revenue

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Police Forfeitures	102,000	10,000	-	10,000	-	122,000
Total: DEA Grant Fund	102,000	10,000	-	10,000	-	122,000

Expenditures

Public Safety Vehicle

- Command Vehicle (fully equiped)	102,000	10,000	-	10,000	-	122,000
Sub Total: Public Safety Vehicle	102,000	10,000	-	10,000	-	122,000
Total: DEA Grant Fund	102,000	10,000	-	10,000	-	122,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** **PRIORITY:** 7

PROJECT TITLE: Mobile Command Vehicle **PROJECT LOCATION:** Police

PROJECT DESCRIPTION:

A new mobile command center equipped with communication equipment, conference space and a planning and logistical operations area to manage a situation from a location proximal to the law enforcement event.

JUSTIFICATION/COMMENTS:

Law enforcement agencies are faced with a range of complex challenges to include, but not limited to, hostage situations, man-made or natural disasters, highly attended special events, and other potentially dangerous situations. These situations require a unified command, best operated from a central location, with the necessary equipment to manage the given event. The ability to relocate a command center as a situation evolves is a valuable added dimension to law enforcement situations management. This Mobile Command Center would be used by both Police and Fire for emergency situations to house a unified command operation centralized near the location of the emergency event. The Mobile Command Center would be valuable at City events such as the 4th of July, Taste of Oviedo, Great Day in the Country and any other large event held in the City to provide a centralized location for the City's operation.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Command Vehicle <i>(fully equipped)</i>	102,000	10,000	-	10,000	-	122,000
TOTAL	102,000	10,000	-	10,000	-	122,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Police Forfeiture Funds	102,000	10,000	-	10,000	-	122,000
TOTAL	102,000	10,000	-	10,000	-	122,000

Police Impact Fee (107)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
IMPACT FEES-RES PUB SAFET	29,722	33,582	30,000	30,000	32,500
IMPACT FEES-COMM PUB SAFE	13,323	17,067	8,000	8,000	16,500
INVESTMENTS	9,660	6,430	6,000	6,000	3,800
CHANGE IN FAIR VALUE-INV	-3,467	-222	0	0	0
TOTAL REVENUE	49,238	56,857	44,000	44,000	52,800
PRIOR YEAR BUDGETARY C/F	0	0	102,720	119,847	94,047
Total Revenues	49,238	56,857	146,720	163,847	146,847

Expenditures

OTHER PROFESSIONAL SVCS	0	10,817	0	14,183	0
TOTAL OPERATING EXPENDITURES	0	10,817	0	14,183	0
ARCHITECTS	0	0	100,000	0	0
EDP EQUIPMENT	0	0	0	5,536	0
VEHICLES	0	0	0	76,980	73,710
OTHER MACHINERY & EQUIP	0	0	0	0	18,273
TOTAL CAPITAL	0	0	100,000	82,516	91,983
PIRB DEBT SERVICE FUND	50,791	39,786	46,720	49,664	54,864
TOTAL INTERFUND TRANSFERS	50,791	39,786	46,720	49,664	54,864
RESERVE FOR CONTINGENCIES	0	0	0	17,484	0
Total Expenditures	50,791	50,603	146,720	163,847	146,847

Fire Impact Fee Fund (108)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
IMPACT FEES-RESID FIRE	67,452	76,212	70,000	70,000	74,000
IMPACT FEES-COMM FIRE PUB	30,256	38,123	15,000	15,000	35,000
INVESTMENTS	5,666	2,582	3,000	3,000	1,500
CHANGE IN FAIR VALUE-INV	-1,775	-45	0	0	0
TOTAL REVENUE	101,599	116,872	88,000	88,000	110,500
PRIOR YEAR BUDGETARY C/F	0	0	39,088	77,364	45,809
<i>Total Revenues</i>	101,599	116,872	127,088	165,364	156,309

Expenditures

OTHER PROFESSIONAL SVCS	0	10,817	0	14,183	0
TOTAL OPERATING EXPENDITURES	0	10,817	0	14,183	0
TOTAL CAPITAL	0	0	0	0	0
PIRB DEBT SERVICE FUND	168,751	149,073	127,088	151,181	156,309
TOTAL INTERFUND TRANSFERS	168,751	149,073	127,088	151,181	156,309
<i>Total Expenditures</i>	168,751	159,890	127,088	165,364	156,309

Recreational Impact Fee Fund (109)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
IMPACT FEES-RESID RECREAT	162,485	183,570	150,000	150,000	179,250
IMPACT FEES-COMM RECREAT	55,742	0	0	0	0
INVESTMENTS	5,740	3,905	4,000	4,000	3,000
CHANGE IN FAIR VALUE-INV	-1,560	-190	0	0	0
TOTAL REVENUE	222,407	187,285	154,000	154,000	182,250
PRIOR YEAR BUDGETARY C/F	0	0	107,807	232,920	24,466
<i>Total Revenues</i>	222,407	187,285	261,807	386,920	206,716

Expenditures

OTHER PROFESSIONAL SVCS	0	14,635	0	20,365	0
TOTAL OPERATING EXPENDITURES	0	14,635	0	20,365	0
CIVIL ENGINEERS	0	0	0	0	15,000
OTHER IMPROVE OTHER BLDGS	0	0	150,000	210,000	0
TOTAL CAPITAL	0	0	150,000	210,000	15,000
PIRB DEBT SERVICE FUND	136,853	115,022	111,807	156,555	191,716
TOTAL INTERFUND TRANSFERS	136,853	115,022	111,807	156,555	191,716
RESERVE FOR CONTINGENCIES	0	0	0	0	0
<i>Total Expenditures</i>	136,853	129,657	261,807	386,920	206,716

RECREATION IMPACT FEE FUND (109)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Recreation Impact Fees	15,000	162,000	265,000	85,000	-	527,000
Total: Recreation Impact Fee Fund	15,000	162,000	265,000	85,000	-	527,000

Expenditures

Skate Park Building at Riverside Park

- Design	15,000	-	-	-	-	15,000
- Construction @ \$150/sqft	-	80,000	-	-	-	80,000
- Existing bldg moved to gym & aquatic facility	-	17,000	-	-	-	17,000
Sub Total: Master Plan Projects	15,000	97,000	-	-	-	112,000

Gym Fitness Room Addition

- Engineering/Design	-	65,000	-	-	-	65,000
- Construction	-	-	265,000	-	-	265,000
- Fitness Equipment	-	-	-	85,000	-	85,000
Sub Total: Gym Fitness Room Addition	-	65,000	265,000	85,000	-	415,000

Total: Recreation Impact Fee Fund	15,000	162,000	265,000	85,000	-	527,000
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Rec & Pks Director **PRIORITY:**
PROJECT TITLE: Skate Park Building **PROJECT LOCATION:** Riverside Park -
 at Riverside Park Skate Park

PROJECT DESCRIPTION:

The size of the building will be approximately 25' x 20' for a total square footage of 500 square feet.

JUSTIFICATION/COMMENTS:

To replace existing building located at the Skate Park facility which will provide staff with adequate office space and a location to sell skate equipment/concessions. The building will be utilized to take payment for users of the Skate Park.

Presently, the 6' x 12' building located at the Skate Park facility does not afford space for the Skate Park supervisor and is inadequate for staff to work. With the new building, the City will be able to realize increased revenues from the rental and/or sale of equipment.

The 6' x 12' building which is presently located at the Skate Park facility would be moved to the Gymnasium and Aquatic Facility to be used by aquatic staff as a building to receive admission.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Design	15,000	-	-	-	-	15,000
Construction \$150/sqft	-	80,000	-	-	-	80,000
Move existing bldg to Gym & Aquatic Facility	-	17,000	-	-	-	17,000
TOTAL	15,000	97,000	-	-	-	112,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Recreation Impact Fees	15,000	97,000	-	-	-	112,000
TOTAL	15,000	97,000	-	-	-	112,000

Solid Waste Fund (115)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
GARBAGE/SOLID WASTE	2,309,962	2,422,832	2,395,000	2,395,000	2,405,000
RECYCLING REVENUE	216,635	158,104	160,000	160,000	75,000
OTHER MISCELLANEOUS	250	25	0	0	0
INVESTMENTS	2,107	2,535	3,000	3,000	1,500
CHANGE IN FAIR VALUE-INV	67	-90	0	0	0
TOTAL REVENUE	2,529,021	2,583,406	2,558,000	2,558,000	2,481,500
PRIOR YEAR BUDGETARY C/F	0	0	16,950	16,950	89,850
<i>Total Revenues</i>	2,529,021	2,583,406	2,574,950	2,574,950	2,571,350

Expenditures

OTHER CONTRACTUAL SERVICE	2,302,896	2,419,082	2,411,550	2,411,550	2,411,550
OTHER PROMOTIONAL ACTIVIT	0	0	1,500	1,500	0
BAD DEBT EXPENSE	0	20,588	0	0	0
TOTAL OPERATING EXPENDITURES	2,302,896	2,439,670	2,413,050	2,413,050	2,411,550
GENERAL FUND	110,000	140,000	140,000	140,000	140,000
OSC LANDFILL FD	13,354	12,696	14,900	14,900	8,400
EVANS STREET SITE	0	8,340	7,000	7,000	11,400
TOTAL INTERFUND TRANSFERS	123,354	161,036	161,900	161,900	159,800
<i>Total Expenditures</i>	2,426,250	2,600,706	2,574,950	2,574,950	2,571,350

Economic Development Fund (116)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	7,693	0	0	0	0
CHANGE IN FAIR VALUE-INV	-3,368	0	0	0	0
TOTAL REVENUE	4,325	0		0	0
PRIOR YEAR BUDGETARY C/F	0	0	0	0	0
<i>Total Revenues</i>	4,325	0	0	0	0

Expenditures

OTHER PROFESSIONAL SVCS	82,929	0	0	0	0
PRINTING AND BINDING	2,950	0	0	0	0
OTHER PROMOTIONAL ACTIVIT	2,963	0	0	0	0
LEGAL ADVERTISING	443	0	0	0	0
OTHER BOOKS, PUBS, SUBS	6,627	0	0	0	0
TOTAL OPERATING EXPENDITURES	95,912	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0
GENERAL FUND	0	0	0	0	0
TOTAL INTERFUND TRANSFERS	0	0	0	0	0
<i>Total Expenditures</i>	95,912	0	0	0	0

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Building Services Fund (120)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
BUILDING	632,667	545,164	626,863	626,863	659,089
PLAN REVIEW FEES	128,236	114,307	130,047	130,047	170,000
REINSPECTIONS	11,100	10,950	10,000	10,000	20,000
PLANS REVIEW RESUBMITTAL	4,700	3,200	5,000	5,000	5,000
PLAN RESUBMITTAL FEES	11,375	5,400	0	0	0
INVESTMENTS	0	0	0	0	0
CHANGE IN FAIR VALUE-INV	-664	-41	0	0	0
LICENSES - RIGHT OF WAY	9,660	10,620	10,000	10,000	10,000
UNLOCATED DIFFERENCE	0	-474	0	0	0
TOTAL REVENUE	797,074	689,126	781,910	781,910	864,089
<i>Total Revenues</i>	797,074	689,126	781,910	781,910	864,089

Expenditures

UNEMPLOYMENT	9,810	5,500	0	0	0
OTHER CONTRACTUAL SERVICE	614,259	528,239	578,270	578,270	665,348
TELEPHONE	1,257	2,212	2,646	2,646	2,566
OTHER	1,920	1,920	2,400	2,400	1,920
POSTAGE	10	14	18	18	18
ELECTRICITY	6,625	7,159	6,600	6,600	6,600
WATER/SEWER	622	718	672	672	672
OFFICE EQUIPMENT	2,763	4,547	4,092	4,092	4,935
LIABILITY	410	550	636	636	700
BUILDINGS	0	13,008	0	0	0
R/M EQUIPMENT REPAIR	264	0	0	0	0
OTHER CURRENT CHARGES	722	848	1,400	1,400	1,400
GENERAL OFFICE SUPPLIES	604	1,332	1,294	1,294	1,294
SMALL TOOLS	2	0	900	900	900
COMPUTER SUPPLIES	0	0	580	580	580
OTHER OPERATING SUPPLIES	115	157	500	500	500
MANUALS	416	3,266	3,589	3,589	3,589
TRAINING	0	0	1,000	1,000	1,000
TOTAL OPERATING EXPENDITURES	639,799	569,470	604,597	604,597	692,022
GENERAL FUND	156,659	150,000	177,313	177,313	172,067
TOTAL INTERFUND TRANSFERS	156,659	150,000	177,313	177,313	172,067
RESERVE FOR CONTINGENCIES	0	0	0	0	0
<i>Total Expenditures</i>	796,458	719,470	781,910	781,910	864,089

BUILDING SERVICES - FUND 120-240I

DESCRIPTION

The Building Services Division is responsible for review of all building construction plans and specifications to ensure compliance with the Florida Building Code and other applicable codes and regulations. The Division reviews approximately 2000 building plans annually and conducts approximately 12,000 inspections in a normal year to ensure compliance with Florida building codes and regulations.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	0	0	0	0	0
Benefits	9,810	5,500	0	0	0
Operating	629,989	563,970	604,597	604,597	692,022
Capital	0	0	0	0	0
Total	639,799	569,470	604,597	604,597	692,022

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects the fourth full year of outsourcing Building Services to a private company that started in February 2010. Consequently, there is no City staff or related personnel costs for this program.

The contract is based on sharing of gross revenues whereby the City receives 23% of gross revenues from permit and plan review fees and the contractor receives 77%. Based on FY 13-14 estimated revenues of \$864,089 the contractual equivalent cost is calculated at \$665,348. Additional expenses are paid for utilities and operating supplies.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Building Inspector FTE's	2.50	2.50	2.50	2.50
Plans Examiner FTE's	2.00	2.00	2.00	2.00
Administrative & Permitting FTE's	2.50	2.50	2.50	2.50
<i>Workload/Output</i>				
# inspections completed	9,772	8,784	7,436	7,436
# Re-inspections required	1,593	1,534	1,028	1,028
# Plans reviewed	1,780	1,676	1,180	1,180
# Plans reviewed requiring corrections	371	416	256	256
Total revenue generated/processed	894,508	681,349	629,465	665,348
<i>Effectiveness/Service Quality</i>				
% Inspections requiring re- inspection	16.3%	16.7%	15.8%	15.8%
% Plans requiring corrections	20.8%	23.5%	22.4%	22.4%
Avg. # of days for all plan review	4.88	5.90	4.90	4.90
<i>Efficiency</i>				
Cost recovery %	142.7%	95.7%	91.1%	91.1%
# Inspections completed/day/inspector	15.70	14.50	14.80	14.80
# Plans reviewed/day/inspector	3.60	5.40	4.50	4.50

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	0.00	0.00	0.00	0.00

Stormwater Fund (138)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
STORMWATER-OPERATING	1,397,267	1,497,204	1,495,562	1,495,562	1,500,000
INVESTMENTS	26,189	15,784	15,500	15,500	10,000
CHANGE IN FAIR VALUE-INV	-10,090	-674	0	0	0
REFUND PRIOR YEAR EXPENSE	273	0	0	0	0
OTHER	2,000	2,000	0	0	0
GENERAL FUND	41,622	0	35,350	35,350	40,185
UTILITY FUND	190	0	0	0	7,094
TOTAL REVENUE	1,457,451	1,514,314	1,546,412	1,546,412	1,557,279
PRIOR YEAR BUDGETARY C/F	0	0	0	585,404	351,451
Total Revenues	1,457,451	1,514,314	1,546,412	2,131,816	1,908,730

Expenditures

WAGES	366,502	322,922	380,761	380,761	370,321
BENEFITS	125,019	121,167	126,327	126,327	129,131
OPERATING EXPENSES	479,658	336,309	431,199	457,792	706,191
TOTAL OPERATING EXPENDITURES	971,179	780,398	938,287	964,880	1,205,643
STORMWATER SYSTEM					
MACHINERY & EQUIPMENT	67,777	0	0	0	0
VEHICLES	60,796	79,000	0	0	0
LAND ACQUISITIONS	127,288	0	0	0	0
CIVIL ENGINEERS	28,343	21,213	0	19,846	80,000
STORMWATER SYSTEM	319,981	207,088	67,500	903,413	380,000
TOTAL CAPITAL	604,185	307,301	67,500	923,259	460,000
VEHICLE REPLACEMENT FUND	0	0	0	0	30,451
VEHICLE REPLACEMENT FUND	64,983	74,341	46,972	46,972	0
GENERAL FUND	126,390	128,918	128,918	128,918	140,000
INSURANCE FUND	23,800	22,438	22,438	22,438	26,050
LEASE FINANCE FUND	32,898	0	0	0	0
TECHNOLOGY IMPROVEMENT	0	71,882	45,349	45,349	46,586
TOTAL INTERFUND TRANSFERS	248,071	297,579	243,677	243,677	243,087
RESERVE FOR CONTINGENCIES	0	0	296,948	0	0
Total Expenditures	1,823,435	1,385,278	1,546,412	2,131,816	1,908,730

STORMWATER UTILITY FUND (138)

Revenue	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
Stormwater Fund Balance	650,000	300,000	115,213	697,188	-	1,762,401
Total: Stormwater Fund	650,000	300,000	115,213	697,188	-	1,762,401

Stormwater Infrastructure Projects**Stormwater Master Plan/Re-Prioritization/LOMR**

- CEI	150,000	-	-	-	-	150,000
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McKinnon Outfall Ditch

- Design	10,000	-	-	-	-	10,000
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- Construction	175,000	-	-	-	-	175,000
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Timberwood Trail Pond

- Design	-	-	55,213	-	-	55,213
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- Construction	-	-	-	197,188	-	197,188
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Alafaya Woods Blvd ditch (Pearson-Conley)

- Design	20,000	-	-	-	-	20,000
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- Construction	150,000	-	-	-	-	150,000
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Aulin Avenue North

- Design	50,000	-	-	-	-	50,000
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- Construction	-	300,000	-	-	-	300,000
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Pine Ave. Drainage Improvements

- Design	-	-	60,000	-	-	60,000
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- Construction	-	-	-	500,000	-	500,000
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SubTotal: Stormwater Infrastructure Projects	555,000	300,000	115,213	697,188	-	1,667,401
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Stormwater Lining Replacement

- Valencia Ct. Outfall	30,000	-	-	-	-	30,000
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- Palmetto St. Outfall	25,000	-	-	-	-	25,000
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Subtotal: Stormwater Lining Replacement	55,000	-	-	-	-	55,000
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Project Management - Oviedo on the Park	40,000	-	-	-	-	40,000
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Total: Stormwater Utility Fund	650,000	300,000	115,213	697,188	-	1,762,401
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT.** Public Works - Eng. **PRIORITY:**

PROJECT TITLE: Stormwater Master Plan Improvements **PROJECT LOCATION:** Stormwater Administration

PROJECT DESCRIPTION:

Update of the Stormwater Master Plan. Re-prioritization of the elements outlined in the Inwood Plan and CDM Smith's Stormwater Conveyance Study creating revised Master Plan edition including additional model data on elevations enabling Oviedo to update their Flood Insurance Rate Map via a LOMR to FEMA.

JUSTIFICATION/COMMENTS:

The Stormwater Master Plan prepared for the City by Inwood Consultants contains an evaluation of existing drainage problems and maintenance related issues. Re-evaluation of the remaining 25 projects contained in the Plan will help determine those that require precedence or benefit to the community and eliminate those that may prove redundant. CDM Smith provided a Stormwater Conveyance Study to bridge a gap in Seminole County's Flood Study. Within the Conveyance Study are areas of potential drainage issues due to aging storm sewer systems. This project would include three elements; first to asses any areas outlined as problematic in the studies that coincide with multiple stormwater work orders in a particular area. Secondly eliminate elements that are merely considered "aged" but their LOS does not reflect a problematic history or that corrective maintenance resolved the previous issues. The third element would be to take the Flood Zone Projection submitted within the Stormwater Conveyance Study and gather additional detailed data required by FEMA to submit a Citywide LOMR. This would assist residences within SFHAs, eliminating some completely while incorporating those areas within the City that would be considered "at true risk" by the NFIP.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Stormwater Prioritization	150,000	-	-	-	-	150,000
McKinnon Outfall Ditch						
- Design/Post Design	10,000	-	-	-	-	10,000
- Construction	175,000	-	-	-	-	175,000
Timberwood Tr Pond						
- Design/Post Design	-	-	55,213	-	-	55,213
- Construction	-	-	-	197,188	-	197,188
Alafaya Woods Ditch (Pearson to Conely)						
- Design/Post Design	20,000	-	-	-	-	20,000
- Construction	150,000	-	-	-	-	150,000
Aulin Ave N.						
- Design	50,000	-	-	-	-	50,000
- Construction	-	300,000	-	-	-	300,000

EXPENDITURE SCHEDULE con't

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Pine Ave Drainage Imp						
- Design	-	-	60,000	-	-	60,000
- Construction	-	-	-	500,000	-	500,000
TOTAL	555,000	300,000	115,213	697,188	-	1,667,401

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Stormwater Utility Fund	555,000	300,000	312,401	697,188	-	1,864,589
TOTAL	555,000	300,000	312,401	697,188	-	1,864,589



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Public Works Operations **PRIORITY:** 3
PROJECT TITLE: Stormwater Lining Replacement **PROJECT LOCATION:** Mead Manor

PROJECT DESCRIPTION:

Repair and rehabilitation of leaking stormwater outfalls and inlets within the Mead Manor subdivision using a non-invasive pipe lining process. Pipe lining allows for stormwater infrastructure repairs in-place, greatly extending the useful life at a fraction of traditional pipe replacement costs. This repair process is preferable in locations where access is limited and/or improvements have been made in the easement such as pools, fences, and landscaping.

JUSTIFICATION/COMMENTS:

The Mead Manor Development was developed in the early 1970's, when the stormwater infrastructure consisted of corrugated metal pipe that has now reached its useful life. The pipe has started to leak causing damage to roads and private property. The narrow easements or lack of easements, mature landscaping, and dense development makes replacement difficult or impractical. Consequently, pipe lining allows for the integrity of the pipe to be restored without disruptive excavation.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Valencia Ct. Outfall	30,000	-	-	-	-	30,000
Palmetto St. Outfall	25,000	-	-	-	-	25,000
TOTAL	55,000	-	-	-	-	55,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Stormwater Fund	55,000	-	-	-	-	55,000
TOTAL	55,000	-	-	-	-	55,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 1

PROJECT TITLE: Oviedo on the Park - Project Management **PROJECT LOCATION:** East of SR 434 off Mitchell Hammock Rd

PROJECT DESCRIPTION:

Assist City Staff in managing the construction of Oviedo on the Park.

JUSTIFICATION/COMMENTS:

The construction of Oviedo on the Park is underway. This project is substantial and managing the construction will take one person's full attention. With current work load and number of staff available, it is not possible. Please note, the funding source will be taken from the water, wastewater, stormwater and transportation reserves.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Project Management - Construction Phase	160,000	0	0	0	0	160,000
TOTAL	160,000	0	0	0	0	160,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
138-9000-590-99.20	40,000	0	0	0	0	40,000
409-9000-590-99.20	40,000	0	0	0	0	40,000
102-9000-590-99.20	40,000	0	0	0	0	40,000
408-9000-590-99.20	40,000	0	0	0	0	40,000
TOTAL	160,000	0	0	0	0	160,000

STORMWATER MAINTENANCE

DESCRIPTION

Stormwater Maintenance is responsible for maintaining and keeping in functional condition both City and privately owned stormwater ponds in order to reduce flooding and meet State water standards. Scheduled maintenance is performed on approximately 400 stormwater ponds and ditches including repair, replacement, and clean-out of drainage structures and storm pipe systems. In addition, this program performs street sweeping on all City maintained roads on a monthly basis to reduce the amount of pollutants entering the stormwater system and to improve drainage. City maintenance crews also spray for mosquito control to address citizen complaints and County Health Department medical alerts.

The City's Stormwater Coordinator oversees the monitoring of City-owned environmentally sensitive lands per state and federal permit requirements and ensures compliance with the National Pollutant Discharge Elimination System Permit (NPDES), including preparation of permit documents and submittal of the annual report.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	366,502	322,922	380,761	380,761	370,321
Benefits	125,019	121,167	126,327	126,327	129,131
Operating	727,729	633,888	971,824	701,469	949,278
Capital	604,185	307,301	67,500	923,259	460,000
Total	1,823,435	1,385,278	1,546,412	2,131,816	1,908,730

BUDGET HIGHLIGHTS

The FY 13-14 budget increased overall due mainly to capital outlay for stormwater infrastructure projects, and project management expenses for the construction phase of the Oviedo On The Park project, along with professional services for the stormwater master plan - re-prioritization.

Other significant increases were for right-of-way mowing expenses which increased slightly over last year in anticipation of a new contract for mowing services which will be determined in the next fiscal year. There was also a small decrease in salaries due to the re-classification of a position.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
# ponds	501	542	542	542
public	468	244	244	244
private	319	298	298	298
Miles of Ditches Maintained & Inspected	-	-	10	11
Major Outfalls	-	32	32	32
Linear feet of stormwater lines	243,108	455,657	455,657	455,657
# Lane Miles (3.2 sq. miles)	265	265	265	315
<i>Workload/Output</i>				
Pond Maintenance	936	234	234	244
# Work Orders	1,586	1,248	1,248	1,450
Work Orders by residents	-	36	36	30
Base Flood Elevation Requests	-	27	-	40
Pond Inspections	577	482	542	542
Stormpipe cleaned	-	10,846	2,000	2,000
Feet of Stormpipe Repaired/Replaced	-	502	150	200
System Maintenance (Pipe Repair/Cleaning/Decals)	197	150	125	125
Miles of Ditches maintained	-	20	20	20
Work Orders assisting utilities	439	509	125	125
# of lane miles swept	5,251	6,440	6,000	6,000
<i>Effectiveness/Service Quality</i>				
% of City-maintained ponds inspected more than 1 time/year	100%	88.92%	100%	100%
% of ponds in compliance with Standards	98%	98%	100%	100%
Illicit Dumping notices	3	6	0	10
Deficiency Notices of Private Ponds	11	3	-	15
Cubic Yards of Sediment Removed from System (lbs)	-	403,240	-	-
<i>Efficiency</i>				
Maintenance cost per pond	981.08	973.20	935.59	1,500.00
Cost per lane mile swept	2.86	8.30	14.00	14.00
Cost per ditch Maintenance (miles)	0	0	0	3,000
Cost per foot/ of pipe cleaned	\$ -	\$ -	\$ 8	\$ 8
Operating Cost per square mile	\$ 113,965	\$ 175,112	\$ 96,651	\$ 46,967

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	10.25	11.75	9.75	10.50

OVIEDO
Florida

OVIEDO
Florida

Public Imp. Revenue Bonds Debt Service Fund (201)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
ADMINISTRATIVE IMPACT FEE	140,287	135,275	102,849	128,769	128,708
GENERAL FUND	1,386,110	1,187,399	1,122,088	1,265,291	1,266,376
UTILITY FUND	23,244	32,165	34,869	29,868	29,846
POLICE IMPACT FEES	50,791	39,786	46,720	49,664	54,864
FIRE IMPACT FEES	168,751	149,073	127,088	151,181	156,309
TRANSPORTATION IMPACT	109,031	85,407	100,290	106,612	106,831
RECREATION IMPACT FEES	136,853	115,022	111,807	156,555	191,716
PROCEEDS-REFUNDING BONDS	0	8,896,000	0	0	0
PROCEEDS-REFUNDING NOTES	0	7,990,000	0	0	0
TOTAL REVENUE	2,015,067	18,630,127	1,645,711	1,887,940	1,934,650
<i>Total Revenues</i>	2,015,067	18,630,127	1,645,711	1,887,940	1,934,650

Expenditures

PAYMENT TO BOND ESCROW	0	8,622,495	0	0	0
REFUNDED NOTE ESCROW	0	7,797,082	0	0	0
2002-A PIRB (REFUND- P&R)	465,000	0	0	0	0
2002-B PIRB (REFUND 1992)	305,000	0	0	0	0
2007 CIRN	205,000	215,000	0	0	0
2006 BANK LOAN REFUNDING	141,000	150,000	0	0	0
2009 CIRB - MARTIN PROP	38,700	40,400	0	0	0
2009 PIRB - PW	47,878	72,985	0	0	0
PIRRN 2012A	0	0	572,000	572,000	612,000
PIRRN 2012B	0	0	374,000	374,000	388,000
CIRRN 2012A	0	0	163,000	163,000	171,000
CIRRN 2012B	0	0	248,000	248,000	278,000
CIRRN 2012C	0	0	46,000	46,000	50,000
CIRRN 2012D	0	0	74,000	74,000	82,000
2002-A PIRB (REFUND- P&R)	329,845	296,960	0	0	0
2002-B PIRB (REFUND 1992)	120,431	103,992	0	0	0
2007 CIRN	240,013	230,964	0	0	0
2006 BANK LOAN REFUNDING	65,585	60,238	0	0	0
2009 CIRB - MARTIN PROP	29,459	27,801	0	0	0
2009 PIRB - PW	26,852	38,814	0	0	0
PIRRN 2012A	0	0	63,302	154,739	115,508
PIRRN 2012B	0	0	17,301	42,291	29,142
CIRRN 2012A	0	0	11,945	29,199	21,151
CIRRN 2012B	0	0	55,197	134,927	104,666
CIRRN 2012C	0	0	6,277	15,344	11,584

Public Imp. Revenue Bonds Debt Service Fund (201), Cont'd

CIRRN 2012D	0	0	14,089	34,440	26,433
LOC SERIES 2013	0	0	0	0	45,166
92 PIRBS	0	36	0	0	0
93 PIRBS	0	36	0	0	0
2002-A PIRB (REFUND - P&R)	300	300	0	0	0
2002-B PIRB (REFUND 1992)	300	300	0	0	0
PIRRN 2012A	0	493,315	300	0	0
PIRRN 2012B	0	291,365	300	0	0
CIRRN 2012A	0	26,888	0	0	0
CIRRN 2012B	0	33,738	0	0	0
CIRRN 2012C	0	10,148	0	0	0
CIRRN 2012D	0	19,598	0	0	0
TOTAL OPERATING EXPENDITURES	2,015,363	18,532,455	1,645,711	1,887,940	1,934,650

Total Expenditures

2,015,363	18,532,455	1,645,711	1,887,940	1,934,650
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DEBT SERVICE OBLIGATIONS - FUND 201

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>2002A Public Improvement Revenue Bond (Refinanced to 2012A PIRRN)</u>					
Refunded series 2002A, 1997 and 1999. 1997 Series financed improvements to recreational facilities and sidewalks. 1999 series financed improvements to OSC, the construction of a gym and skateboard park and the purchase of additional park land. 2002A financed the construction of the aquatics center, provided for land acquisition design, permitting and construction.					
Principal	450,000	465,000		-	-
Interest	347,283	329,845	155,622	-	-
Other Costs	300	300	300	-	-
Total: 2002A PIRB	797,583	795,145	155,922	-	-
<u>2012A Public Improvement Revenue Refunding Notes (Refinanced 2002A PIRB)</u>					
Refunded the 2002A Public Improvement Revenue Bond					
Principal	-	-	-	572,000	612,000
Interest	-	-	28,134	154,739	115,508
Other Costs	-	-	502,381	-	-
Total: 2012A PIRRN	-	-	530,515	726,739	727,508
<u>2002B Public Improvement Revenue Bond (Refinanced to 2012B PIRRN)</u>					
Refunded series 2002B, 1982, 1989 and 1987A. 1987A funded the construction of Mitchell Hammock Rd West and Lockwood Blvd North. 1989 series funded the construction of the municipal complex on Alexandria Blvd.					
Principal	305,000	305,000		-	-
Interest	131,488	120,431	54,496	-	-
Other Costs	300	300	300	-	-
Total: 2002B PIRB	436,788	425,731	54,796	-	-
<u>2012B Public Improvement Revenue Refunding Notes (Refinanced 2002B PIRB)</u>					
Refunded the 2002 Public Improvement Revenue Bond					
Principal	-	-	-	374,000	388,000
Interest	-	-	7,689	42,291	29,142
Other Costs	-	-	292,852	-	-
Total: 2012B PIRRN	-	-	300,541	416,291	417,142
<u>2006 Capital Improvements Refunding Revenue Note (Refinanced to 2012A CIRRN)</u>					
Refunded series 2006, 1993 and 1990. 1990 series funded the construction of Riverside Park.					
Principal	137,000	141,000	150,000	-	-
Interest	71,109	65,780	45,075	-	-
Other Costs	-	-	-	-	-
Total: 2006 Revenue Note	208,109	206,780	195,075	-	-
<u>2012A Capital Improvements Refunding Revenue Note (Refinanced 2006 CIRRN)</u>					
Refunded the 2006 CIRRN					
Principal	-	-	-	163,000	171,000
Interest	-	-	5,309	29,199	21,151
Other Costs	-	-	25,331	-	-
Total: 2012A CIRRN Revenue Note	-	-	30,640	192,199	192,151
<u>2007 Capital Improvement Revenue Note (Refinanced to 2012B CIRRN)</u>					
Funded the Public Works Administrative Bldg, part of the fuel depot, and Fire Station 48.					
Principal	195,000	205,000	215,000	-	-
Interest	249,145	240,038	172,823	-	-
Other Costs	-	-	-	-	-
Total: 2007 Revenue Note	444,145	445,038	387,823	-	-

DEBT SERVICE OBLIGATIONS - FUND 201

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>2012B Capital Improvement Revenue Note (2007 Refinanced CIRN)</u>					
Refunded the 2007 CIRN					
Principal	-	-	-	248,000	278,000
Interest	-	-	24,533	134,927	104,666
Other Costs	-	-	52,598	-	-
Total: 2012B CIRN Revenue Note	-	-	77,131	382,927	382,666
<u>2009A Capital Improvement Revenue Note (Refinanced to 2012C CIRRN)</u>					
Funded the purchase of the Martin property, Oviedo Materials, Inc. Landfill.					
Principal	26,400	38,700	40,400	-	-
Interest	41,787	29,463	20,801	-	-
Other Costs	-	-	-	-	-
Total: 2009A Revenue Note	68,187	68,163	61,201	-	-
<u>2012C Capital Improvement Revenue Note (2009 Refinanced CIRN)</u>					
Refunded the 2009 CIRN					
Principal	-	-	-	46,000	50,000
Interest	-	-	2,790	15,344	11,584
Other Costs	-	-	11,228	-	-
Total: 2012C CIRN Revenue Note	-	-	14,018	61,344	61,584
<u>2011 Capital Improvement Revenue Note (Refinanced 2012D CIRRN)</u>					
Funded the completion of the Public Works Complex on Evans Street.					
Principal	-	25,000	72,985	-	-
Interest	-	86,108	29,052	-	-
Other Costs	-	500	-	-	-
Total: 2011 Revenue Note	-	111,608	102,037	-	-
<u>2012D Capital Improvement Revenue Note (2011 Refinanced CIRN)</u>					
Refunded the 2011 CIRN					
Principal	-	-	-	74,000	82,000
Interest	-	-	6,262	34,440	26,433
Other Costs	-	-	13,692	-	-
Total: 2012D Revenue Note	-	-	19,954	108,440	108,433
<u>LOC Series 2013</u>					
Bank note funding upgrades OSC lighting, construction of Amphitheater at Oviedo on the Park, renovations to the Community Center, Engineering for the new Public Safety Building and construction of the new Fire Station.					
Principal	-	-	-	-	-
Interest	-	-	-	-	45,166
Other Costs	-	-	-	-	-
Total: LOC Series 2013	-	-	-	-	45,166
Total Debt Service Obligations - Fund 201	1,954,812	2,052,465	1,929,653	1,887,940	1,934,650

General Obligation Bond Debt Service Fund (203)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
LIMITED	539,390	541,574	547,245	547,245	502,578
DELINQUENT	1,601	475	0	0	0
INVESTMENTS	4,295	3,601	4,500	4,500	2,550
CHANGE IN FAIR VALUE-INV	1,009	-68	0	0	0
UTILITY FUND	6,465	6,557	0	0	0
TOTAL REVENUE	552,760	552,139	551,745	551,745	505,128
 PRIOR YEAR BUDGETARY C/F	 0	 0	 0	 0	 0
 <i>Total Revenues</i>	 552,760	 552,139	 551,745	 551,745	 505,128

Expenditures

2003, GOB/LMTD AD VALOREM	205,000	215,000	220,000	220,000	288,312
2003, GOB/LMTD AD VALOREM	344,791	338,231	330,921	330,921	214,206
2003,GOB,LMTD AD VALOREM	300	600	300	300	2,610
TOTAL DEBT	550,091	553,831	551,221	551,221	505,128
 RESERVE FOR CONTINGENCIES	 0	 0	 524	 524	 0
 <i>Total Expenditures</i>	 550,091	 553,831	 551,745	 551,745	 505,128

DEBT SERVICE OBLIGATIONS - FUND 203
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<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>2003 General Obligation Bond</u>					
To finance the cost of the implementation of the Oviedo Downtown Master Plan, and to finance the costs of issuance of the Series 2003 Bonds, including the financial guaranty insurance premiums.					
Principal	200,000	205,000	215,000	220,000	288,312
Interest	350,792	344,791	338,231	330,921	214,206
Other Cost	300	300	600	300	2,610
Other Uses	-	-	-	524	
Total: 2003 General Obligation Bond	551,092	550,091	553,831	551,745	505,128
Total Debt Service Obligations - Fund 203	551,092	550,091	553,831	551,745	505,128

Lease Financing Fund (205)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
GENERAL FUND	175,382	203,424	155,233	155,233	155,242
VEHICLE REPLACEMENT FUND	162,420	233,286	150,743	150,743	228,703
STORMWATER OPERATIONS	32,898	0	0	0	0
TOTAL REVENUE	370,700	436,710	305,976	305,976	383,945
<i>Total Revenues</i>	370,700	436,710	305,976	305,976	383,945

Expenditures

FIRE EQUIPMENT LEASE	151,822	100,117	51,880	51,880	65,397
PHONE SYSTEM LEASE	44,744	46,664	0	0	0
STREETSWEEPER LEASE	30,549	32,145	0	0	0
SMALL EQUIPMENT	3,453	0	0	0	47,147
PERFORM CONTRACT SIEMENS	87,740	92,802	95,934	95,934	99,179
FY10 EQUIP LEASE	0	120,719	121,429	121,429	123,350
FIRE EQUIPMENT LEASE	10,597	5,441	4,035	4,035	9,965
PHONE SYSTEM LEASE	3,441	1,347	0	0	0
STREETSWEEPER LEASE	2,349	926	0	0	0
SMALL EQUIPMENT	120	0	0	0	11,338
PERFORM CONTRACT SIEMENS	33,034	33,678	27,689	27,689	24,444
FY10 EQUIP LEASE	0	5,755	5,009	5,009	3,125
TOTAL DEBT EXPENDITURES	367,849	439,594	305,976	305,976	383,945
<i>Total Expenditures</i>	367,849	439,594	305,976	305,976	383,945

DEBT SERVICE OBLIGATIONS - FUND 205

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>Fire/Rescue Vehicles</u>					
Funded the purchase of a Med Tec Transport rescue vehicle, 2007 Pumper Vehicle (fully expensed in 2013) and 2006 Fire Pumper (fully expensed in 2012).					
Principal	185,809	192,265	153,081	51,880	65,397
Interest	27,408	19,104	9,375	4,035	9,965
Other Costs	-	-	-	-	-
Total: Fire/Rescue Vehicles	213,217	211,369	162,456	55,915	75,362
<u>Telephone Lease</u>					
Principal	42,748	44,744	46,834	-	-
Interest	5,437	3,441	1,351	-	-
Other Costs	-	-	-	-	-
Total: Telephone Lease	48,185	48,185	48,185	-	-
<u>2011 Equipment Lease</u>					
Funded the purchase of: Fire Rescue Vehicle, Cat Loader and PD laptops					
Principal	-	77,165	66,456	121,429	123,350
Interest	-	16,229	3,084	5,009	3,125
Other Costs	-	-	-	-	-
Total: 2011 Equipment Lease	-	93,394	69,540	126,438	126,475
<u>Streetsweeper Lease</u>					
Principal	29,186	30,549	31,976	-	-
Interest	3,712	2,349	923	-	-
Other Costs	-	-	-	-	-
Total: Streetsweeper Lease	32,898	32,898	32,899	-	-
<u>2010 Equipment Lease/Purchase</u>					
Funded the Siemens Facility Improvements Measures					
Principal	-	87,741	92,796	95,934	99,179
Interest	-	35,883	30,827	27,689	24,444
Other Costs	-	-	-	-	-
Total: 2010 Equipment Lease/Purchase	-	123,624	123,623	123,623	123,623
<u>Small Equipment</u>					
Principal	4,337	3,454	-	-	47,147
Interest	428	120	-	-	11,338
Other Costs	-	-	-	-	-
Total: Small Equipment	4,765	3,574	-	-	58,485
Total Debt Service Obligations - Fund 205	299,065	513,044	436,703	305,976	383,945

OVIEDO
Florida

Vehicle/Equipment Replacement Fund (302)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
FEMA	0	112,116	0	0	0
GENERAL FUND	330,172	332,438	289,709	289,709	284,560
STORMWATER OPERATIONS	64,983	74,341	46,972	46,972	30,451
LEASE PROCEEDS	368,101	0	0	0	88,164
TOTAL REVENUE	763,256	518,895	336,681	336,681	403,175
PRIOR YEAR BUDGETARY C/F	0	0	101,367	101,367	298,548
<i>Total Revenues</i>	763,256	518,895	438,048	438,048	701,723

Expenditures

VEHICLE REPLACEMENT - POLICE	0	139,305	223,000	223,000	245,000
VEHICLE REPLACEMENT - FIRE	0	0	64,305	64,305	29,500
VEHICLE REPLACEMENT - PW	0	0	0	0	74,500
OTHER MACHINERY & EQUIPMENT	0	63,583	0	0	16,500
BUNKER GEAR	0	0	0	0	16,310
DEFIBRILATOR REPLACEMENT	0	0	0	0	62,000
SMALL TOOLS	520	154,863	0	0	29,210
TOTAL CAPITAL	520	357,751	287,305	287,305	473,020
GENERAL FUND	0	0	0	0	0
LEASE FINANCE FUND	162,420	233,285	150,743	150,743	228,703
TOTAL INTERFUND TRANSFERS	162,420	233,285	150,743	150,743	228,703
<i>Total Expenditures</i>	162,940	591,036	438,048	438,048	701,723

VEHICLE & EQUIPMENT REPLACEMENT FUND (302)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
General Fund Operations						
- Replacement	411,000	738,800	258,200	315,000	510,000	2,233,000
- Lease Proceeds	88,164	196,697	466,697	1,059,697	196,697	2,007,952
Total: Reclaimed Water System Const. Fund						
Total: Vehicle & Equipment Replacement	499,164	935,497	724,897	1,374,697	706,697	4,240,952

Expenditures**Vehicle & Equipment Replacement**

- Police	296,000	314,800	220,200	230,000	198,000	1,259,000
- Fire	29,500	-	38,000	29,500	29,500	126,500
- Fire (Lease)[Pumper & Rescue Units]	29,679	118,716	388,716	874,716	118,716	1,530,543
- Facility Maint	-	-	-	37,000	-	37,000
- Parks and Rec	-	42,000	-	-	56,500	98,500
- Public Works (Lease)	9,294	12,392	12,392	119,392	12,392	165,862
- Public Works	23,500	382,000	-	18,500	-	424,000
Sub Total: Vehicle/Equipment Replacement	387,973	869,908	659,308	1,309,108	415,108	3,641,405

SCBA Replacement

-Self Contained Breathing Apparatus	-	-	-	-	226,000	226,000
Sub Total: SCBA Replacement	-	-	-	-	226,000	226,000

Defibrillator/Monitor Replacement

- Defibrillator/Monitor Units	36,000	-	-	-	-	36,000
Sub Total: Fire Defibrillator Replacement	36,000	-	-	-	-	36,000

Decontamination Equipment

- Decontamination Equipment	26,000	-	-	-	-	26,000
Sub Total: Decontamination Equipment	26,000	-	-	-	-	26,000

Public Safety

- Portable Radio Replacements	49,191	65,589	65,589	65,589	65,589	311,547
Sub Total: Public Safety	49,191	65,589	65,589	65,589	65,589	311,547

Total: Vehicle & Equipment Replacement	499,164	935,497	724,897	1,374,697	706,697	4,240,952
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Fleet Operations **PRIORITY:** 1
PROJECT TITLE: Vehicle/Equip. Replacement **PROJECT LOCATION:** Various City Departments

PROJECT DESCRIPTION:

The Vehicle and Equipment Replacement program is a comprehensive replacement program scheduled over the next five years. As proposed, the 5-year schedule calls for replacement of 50 vehicles or approximately 34% of the current City fleet of rolling stock. Of the 50 vehicles scheduled for replacement, 35 are in the Police Department. The proposed replacement schedule by Department is shown on the following pages.

JUSTIFICATION/COMMENTS:

The replacement schedule has been designed to replace vehicles which have been identified as: 1) incurring the greatest maintenance expense over the life of the vehicle, 2) reaching or exceeding their expected life in terms of age, and 3) having relatively high mileage. The benefits of the replacement program are reflected in reduced fleet maintenance expenses, as well as lower vehicle downtime, which results in greater service availability to the community.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
General Fund Vehicles	387,973	869,908	659,308	1,309,108	415,108	3,641,405
TOTAL	387,973	869,908	659,308	1,309,108	415,108	3,641,405

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Vehicle Replacement Fund	349,000	738,800	258,200	315,000	284,000	1,945,000
Lease Proceeds	38,973	131,108	401,108	994,108	131,108	1,696,405
TOTAL	387,973	869,908	659,308	1,309,108	415,108	3,641,405

FY 2013-2014
VEHICLE REPLACEMENTS

<u>DEPARTMENT</u>	<u>DEPT.</u>	<u>FLEET NUMBER</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>ESTIMATED MILEAGE</u>	<u>ESTIMATED COST</u>	
Police	2107	PD74	2004	Ford	Explorer U	112,000	25,000	
	2101	PD85	2005	Ford	Crown Vic M	119,000	35,000	
	2101	PD88	2006	Chevy	Impala M	108,000	35,000	
	2101	PD91	2005	Chevy	Impala M	108,000	35,000	
	2101	PD92	2006	Chevy	Impala M	110,000	35,000	
	2101	PD103	2006	Chevy	Impala M	113,000	35,000	
	2101	PD104	2006	Chevy	Impala M	127,000	35,000	
	2106	PD107	2006	Chevy	Pickup	124,000	26,000	
	2101	PD111	2007	Chevy	Impala M	119,000	35,000	
Fire Rescue	2201	6694	2006	Ford	Explorer	111,000	29,500	
	2201	5510	1998	Pierce	Pumper	115,000	486,000	*
	2201	6623	2005	MedTec	Rescue	118,000	270,000	*
Utilities	3303	518	2005	Ford	F250	116,000	25,500	
Public Works	4107	702	2005	Ford	F150	114,000	23,500	
	4107	551	2004	NHolland	675E	6800 hrs.	102,000	*
Vehicles/Equipment Replacement (302 Fund)-Purchased							349,000	
Vehicles/Equipment Replacement (302 Fund)-FY 13-14 Lease payments							38,973	
Utilities Water/Wastewater Vehicles/Equipment Replacement (407 Fund)							25,500	
Number of Vehicles/Equipment to be Replaced							15	
New Vehicles/Equipment Added to Fleet							0	

* New vehicles that are being purchased through leases.



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Fire Department **PRIORITY:** 3
PROJECT TITLE: Defib/Monitor Replacement **PROJECT LOCATION:** Fire Rescue

PROJECT DESCRIPTION:

This is a continued project to replace a total of five (5) Defibrillator/Monitor units over three fiscal years. Two (2) units have been purchased in FY 11-12 and another two (2) were purchased in FY 12-13. The final one (1) unit will be purchased in FY 13-14. The defibrillators are used primarily on patients with cardiac related emergencies but also may be used on patients to assist in evaluating their trauma or medical related conditions. The new unit will include state of the art technology that quickly and noninvasively measures the oxygen, carbon monoxide, and methemoglobin percentage levels in the patient's blood thereby providing a better level of care to the sick and injured.

JUSTIFICATION/COMMENTS:

These units are required to maintain our current Advanced Life Support (ALS) license and provide the current level of ALS service as dictated in County Medical Protocols. The remaining unit is approaching the end of its normal life expectancy. Replacement parts will be difficult to obtain and repair costs can be significant. Extensive repairs can result in extended downtime and the loss of ALS service.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
One (1)-Defib/Monitor Unit	36,000	-	-	-	-	36,000
TOTAL	36,000	-	-	-	-	36,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
302-2200-522.64-40	36,000	-	-	-	-	36,000
TOTAL	36,000	-	-	-	-	36,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Fire Department **PRIORITY:** 4
PROJECT TITLE: Decontamination System **PROJECT LOCATION:** Fire Station

PROJECT DESCRIPTION:

Acquisition of a new RDS 3110 decontamination system which kills microorganisms in the air and on surfaces to be used in city buildings, vehicles, and apparatus.

JUSTIFICATION/COMMENTS:

This system utilizes an aerosolized hydrogen peroxide (aHP) process that involves a low concentration (8%) hydrogen peroxide solution, that is atomized, that kills microorganisms in the air and on surfaces. The RDS 3110 was specifically designed for use in the Fire/EMS and Emergency Services industries to provide the highest level of decontamination for all facilities, vehicles, and equipment. Currently vehicles are cleaned by hand which is not a very reliable decontamination process. Decontamination of City owned facilities is very limited. This equipment can be used in Police and Fire vehicles, recreational and public meeting facilities, City offices, etc. The team members of the Safety Committee recommend the purchase of this equipment for shared citywide use.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Decontamination Equip.	25,000	-	-	-	-	25,000
Shipping and Fluid Cost	1,000	-	-	-	-	1,000
TOTAL	26,000	-	-	-	-	26,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Veh/Equip Rep Fund	25,000	-	-	-	-	25,000
Veh/Equip Rep Fund	1,000	-	-	-	-	1,000
TOTAL	26,000	-	-	-	-	26,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** **PRIORITY:** 1

PROJECT TITLE: Digital Radio Compliance **PROJECT LOCATION:** Police

PROJECT DESCRIPTION:

Replacement and upgrade of portable radios to digital system.

JUSTIFICATION/COMMENTS:

The County Radio system is being upgraded to digital (P25). In order to continue to receive and transmit police radio signal, Oviedo Police Department radios must be either reprogrammed or new radios purchased for those radios unable to be reprogrammed to the digital system. The total conversion project date is December, 2013. If radios are not purchased, the police department will be unable to communicate with the Seminole County Sheriff's Office Communication Center. The reprogrammed/new radios will be purchased through a lease and will be paid over a five year period starting approximately January 2014. The total cost of the radios will be \$327,943.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Portable Radio Replmt/Upgrade	49,191	65,589	65,589	65,589	65,589	311,547
TOTAL	49,191	65,589	65,589	65,589	65,589	311,547

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Lease	49,191	65,589	65,589	65,589	65,589	311,547
TOTAL	49,191	65,589	65,589	65,589	65,589	311,547

Evans Street Landfil Closure Fund (307)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	352	198	0	0	0
CHANGE IN FAIR VALUE-INV	(199)	5	0	0	0
SOLID WASTE FUND	0	8,340	7,000	7,000	11,400
TOTAL REVENUE	153	8,543	7,000	7,000	11,400
 PRIOR YEAR BUDGETARY C/F	 0	 0	 0	 0	 0
<i>Total Revenues</i>	153	8,543	7,000	7,000	11,400

Expenditures

OTHER PROFESSIONAL SVCS	10,500	8,900	7,000	7,000	11,400
OTHER	0	7,295	0	0	0
TOTAL OPERATING EXPENDITURES	10,500	16,195	7,000	7,000	11,400
<i>Total Expenditures</i>	10,500	16,195	7,000	7,000	11,400

Local Option Sales Tax Construction Fund (309)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
FEDERAL STIMULUS GRANT	183,978	-6,955	0	0	0
1st/2nd GEN LOCAL OPTION INVESTMENTS	1,099,723	308,403	0	0	0
CHANGE IN FAIR VALUE-INV DIVIDENDS	70,392	14,204	0	0	0
UNLOCATED DIFFERENCE	-14,880	-1,143	0	0	0
TOTAL REVENUE	0	99,315	0	0	0
PRIOR YEAR BUDGETARY C/F	0	1,455	0	0	0
	1,339,213	415,279	0	0	0
	0	0	0	5,000	51,000
<i>Total Revenues</i>	1,339,213	415,279	0	5,000	51,000

Expenditures

LAND ACQUISITIONS	0	0	0	0	0
CIVIL ENGINEERS	0	0	0	5,000	40,000
SURVEYING	0	0	0	0	11,000
GENERAL CONTRACTORS	1,945	0	0	0	0
ROAD CONSTRUCTION	231,684	0	0	0	0
TOTAL OPERATING EXPENDITURES	233,629	0		5,000	51,000
ROADS / STREETS & SIDEWAL	4,500,000	657,023	0	0	0
TOTAL INTERFUND TRANSFERS	4,500,000	657,023	0	0	0
<i>Total Expenditures</i>	4,733,629	657,023	0	5,000	51,000

LOCAL OPTION SALES TAX (309)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Local Option Sales Tax (LOST)	40,000	-	150,000	-	-	190,000
Total: Local Option Sales Tax	40,000	-	150,000	-	-	190,000

EXPENDITURES

CR 426/419 Widening

Design	40,000	-	-	-	-	40,000
Construction	-	-	150,000	-	-	150,000
Sub Total: Sidewalk Repair and Connectivity	40,000	-	150,000	-	-	190,000
Total: Local Option Sales Tax	40,000	-	150,000	-	-	190,000

Downtown Infrastructure Const. Fund -OOTP (318)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	124,280	88,012	100,000	100,000	20,000
CHANGE IN FAIR VALUE-INV	-44,022	-969	0	0	0
GENERAL FACILITY IMPROVMT	0	0	0	0	750,000
TOTAL REVENUE	80,258	87,043	100,000	100,000	770,000
 PRIOR YEAR BUDGETARY C/F	 0	 0	 5,750,000	 5,806,581	 2,310,000
 <i>Total Revenues</i>	 80,258	 87,043	 5,850,000	 5,906,581	 3,080,000

Expenditures

OTHER PROFESSIONAL SVCS	24,368	20,962	100,000	100,000	100,000
OTHER CURRENT CHARGES	0	627	0	0	0
OTHER BOOKS, PUBS, SUBS	0	175	0	0	0
TOTAL OPERATING EXPENDITURES	24,368	21,764	100,000	100,000	100,000
 CIVIL ENGINEERS	 0	 4,970	 0	 305,831	 0
GENERAL CONTRACTORS	0	0	5,750,000	5,500,750	2,230,000
OTHER IMPROVE OTHER BLDGS	0	0	0	0	750,000
TOTAL CAPITAL	0	4970	5750000	5806581	2980000
 RESERVE FOR CONTINGENCIES	 0	 0	 0	 0	 0
 <i>Total Expenditures</i>	 24,368	 26,734	 5,850,000	 5,906,581	 3,080,000

DOWNTOWN IMPROVEMENT CONSTRUCTION FUND (318)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bank Note	750,000	500,000	-	-	-	1,250,000
Total: Downtown Improvement Construction Fund	750,000	500,000	-	-	-	1,250,000

Expenditures

<u>Center Lake Park/Ampitheater</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
- Center Lake Park/Ampitheater Construction	750,000	500,000	-	-	-	1,250,000
Sub Total: Center Lake Park/Ampitheater	750,000	500,000	-	-	-	1,250,000
Total: Downtown Improvement Construction Fund	750,000	500,000	-	-	-	1,250,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014

PROJECT MGMT:

PRIORITY:

PROJECT TITLE: Center Lake Park
Amphitheater

PROJECT LOCATION: Oviedo on the Park

PROJECT DESCRIPTION:

Architecture Design and Engineering, construction documentation, and construction to build the amphitheater.

JUSTIFICATION/COMMENTS:

This was part of a referendum that was past as part of Oviedo on the Park

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Amphitheater	750,000	500,000	0	0	0	1,250,000
TOTAL	750,000	500,000	0	0	0	1,250,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bank Note Draw Down	750,000	500,000	0	0	0	1,250,000
TOTAL	750,000	500,000	0	0	0	1,250,000

Technology Improvements Fund (320)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
GENERAL FUND	0	0	0	0	56,053
UTILITY FUND	50,000	34,424	50,000	50,000	42,286
STORMWATER OPERATIONS	0	71,882	45,349	45,349	46,586
LEASE PROCEEDS	122,696	0	0	0	0
TOTAL REVENUE	172,696	106,306	95,349	95,349	144,925
PRIOR YEAR BUDGETARY C/F	0	0	19,602	52,677	0
<i>Total Revenues</i>	172,696	106,306	114,951	148,026	144,925

Expenditures

WAGES	25,843	56,807	0	0	0
BENEFITS	2,035	16,380	0	0	0
OPERATING EXPENSES	230,437	50,767	25,500	39,070	72,000
TOTAL OPERATING EXPENDITURES	258,315	123,954	25,500	39,070	72,000
EDP EQUIPMENT	0	46,603	89,451	108,956	72,925
TOTAL CAPITAL	0	46,603	89,451	108,956	72,925
<i>Total Expenditures</i>	258,315	170,557	114,951	148,026	144,925

TECHNOLOGY IMPROVEMENTS FUND (320)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Technology Improvements Fund	114,925	72,000	72,000	72,000	72,000	402,925
Total: Technology Improvements	114,925	72,000	72,000	72,000	72,000	402,925

Expenditures

<u>Desktop Replacement</u>						
- 5 Year Plan	72,000	72,000	72,000	72,000	72,000	360,000
Sub Total: Desktop Replacement	72,000	72,000	72,000	72,000	72,000	360,000
<u>Kronos Upgrade</u>						
- Upgrade software and move to cloud services	42,925	-	-	-	-	42,925
Sub Total: Kronos Upgrade	42,925	-	-	-	-	42,925
Total: Technology Improvements	114,925	72,000	72,000	72,000	72,000	402,925



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** IT **PRIORITY:** 1

PROJECT TITLE: Desktop Replacement **PROJECT LOCATION:** Citywide

PROJECT DESCRIPTION:

In moving forward with replacing PCs and laptops across the city, and in keeping pace with software and application hardware requirements, a 5-year replacement schedule for all desktop PC and laptop units is suggested.

JUSTIFICATION/COMMENTS:

Desktop hardware in use by employees is aging and the replacement schedule for client hardware has been sporadic due to budget constraints over the last few years. As a result client PCs are now unable to keep pace with the ever growing requirements supplied by software and operating system vendors. Current units are 3-6 years old, 80% are out of warranty with the vendors, and most are utilizing Windows XP (out of support since July 13, 2010). A 5-year plan, while certainly the cost effective solution, may leave some units out of specifications for any future software updates.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
New desktop hardware	72,000	72,000	72,000	72,000	72,000	360,000
TOTAL	72,000	72,000	72,000	72,000	72,000	360,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Tech Fund 320	72,000	72,000	72,000	72,000	72,000	360,000
TOTAL	72,000	72,000	72,000	72,000	72,000	360,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Information Technology **PRIORITY:** 2
PROJECT TITLE: Kronos Upgrade **PROJECT LOCATION:** Citywide

PROJECT DESCRIPTION:

Upgrade Kronos to Cloud Services.

JUSTIFICATION/COMMENTS:

The current version of Kronos is approximately five years old and several versions behind. Many of the issues and concerns with our current version of Kronos have been corrected in the newest version of the software. The move from in house to the utilization of Cloud Services will allow the city to free up resources for other projects, avoid expenses related to additional hardware and operating systems and the city will be assured that knowledgeable Kronos staff members monitor the application for stability at all times.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Cloud Services Upgrade						
- Software (FMLA)	9,000	-	-	-	-	9,000
- Installation (FMLA)	11,550	-	-	-	-	11,550
- Case Mgmt. Train.	1,375	-	-	-	-	1,375
- Mobile Access	3,000	-	-	-	-	3,000
- Hosting fee (year1)	18,000	-	-	-	-	18,000
TOTAL	42,925	-	-	-	-	42,925

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Tech Imp Fund (320)	42,925	-	-	-	-	42,925
TOTAL	42,925	-	-	-	-	42,925

OSC Landfill Closure Fund (327)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	745	665	730	730	730
CHANGE IN FAIR VALUE-INV	-172	-32	0	0	0
RENTS & LEASES	15,000	16,250	15,000	15,000	15,000
SOLID WASTE FUND	13,354	12,696	14,900	14,900	8,400
TOTAL REVENUE	28,927	29,579	30,630	30,630	24,130
PRIOR YEAR BUDGETARY C/F	0	0	0	0	2,381
<i>Total Revenues</i>	28,927	29,579	30,630	30,630	26,511

Expenditures

OTHER PROFESSIONAL SVCS	11,400	15,680	14,900	14,900	26,511
TOTAL OPERATING EXPENDITURES	11,400	15,680	14,900	14,900	26,511
RESERVE FOR CONTINGENCIES	0	0	15,730	15,730	0
<i>Total Expenditures</i>	11,400	15,680	30,630	30,630	26,511

General Facilities Improvement Fund (330)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
FL DEPT OF TRANSPORTATION	0	0	200,000	200,000	0
DEUTSCHE BANK - DIVIDENDS	582	114	0	0	0
GENERAL FUND	0	0	0	0	2215000
2013 DRAWDOWN FACILITY					
DEBT PROCEEDS	0	0	0	0	0
TOTAL REVENUE	582	114	200,000	200,000	2,215,000
PRIOR YEAR BUDGETARY C/F	0	0	325,824	433,681	101,000
<i>Total Revenues</i>	582	114	525,824	633,681	2,316,000

Expenditures

ANNEX FLOORING REPLACEMENT	20,880	18,095	14,000	64,140	0
DESIGN - NEW FIRE STATION	0	0	200,000	0	0
PARKS LIGHTING UPGRADE	0	0	0	88,052	0
R & M RESURFACING	0	0	0	0	13,000
PLANTINGS AND NEW TREES	0	0	7,500	7,500	0
TOTAL OPERATING EXPENDITURES	20,880	18,095	221,500	159,692	13,000
ARCHITECTS	0	0	88,052	0	0
CIVIL ENGINEERS	0	0	0	200,000	250,000
BUILDING IMPROVEMENTS	758,914	25,822	216,272	244,989	88,000
TOTAL CAPITAL	758,914	25,822	304,324	444,989	338,000
DOWNTOWN IMPR CONST FD	0	0	0	0	750,000
RECREATION FACILITY IMPRO	0	0	0	0	965,000
FIRE RESCUE CONSTRUCTION	0	0	0	0	250,000
TOTAL DEBT PAYMENTS	0	0	0	0	1,965,000
RESERVE FOR CONTINGENCIES	0	0	0	29,000	0
<i>Total Expenditures</i>	779,794	43,917	525,824	633,681	2,316,000

GENERAL FACILITIES IMPROVEMENT FUND (330)**Revenue**

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Fund Balance - Capital Project Funds	88,000	65,000	25,000	-	135,000	313,000
Bank Note	250,000	-	3,520,000	-	-	3,770,000
Total: General Facility Improvements Fund	338,000	65,000	3,545,000	-	135,000	4,083,000

Expenditures**Evans Vehicle Fueling Station**

- Gasboy Upgrade	88,000	-	-	-	-	88,000
Sub Total: Evans Vehicle Fueling Station	88,000	-	-	-	-	88,000

City Hall Improvements

- Chiller replacement	-	-	-	-	65,000	65,000
- Building AHU replacement	-	-	-	-	60,000	60,000
- Temporary Air	-	-	-	-	10,000	10,000
- Elevator upgrade	-	25,000	-	-	-	25,000
- Elevator upgrade (Annex)	-	-	25,000	-	-	25,000
- Replace carpet	-	40,000	-	-	-	40,000
Sub Total: City Hall Improvements	-	65,000	25,000	-	135,000	225,000

Public Safety Building

- Complete renovation	250,000	-	3,520,000	-	-	3,770,000
Sub Total: Public Safety Building	250,000	-	3,520,000	-	-	3,770,000

Total: General Facility Improvements Fund	338,000	65,000	3,545,000	-	135,000	4,083,000
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Public Works Operations **PRIORITY:** 2
PROJECT TITLE: Evans Vehicle Fueling **PROJECT LOCATION:** Evans Street

PROJECT DESCRIPTION:

Update Gasboy vehicle fueling system with new wireless technology.

JUSTIFICATION/COMMENTS:

The current system is out dated and getting difficult to find replacement parts for. When parts can be found, they are very costly. When the system is down, we have no way to recover vehicle fueling information and pumps are left unsecured, making theft a possibility. The new system will be wireless and will capture more accurate data that fleet needs to analyze fuel consumption and maintenance on the City's fleet.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Gasboy Upgrade	88,000	-	-	-	-	88,000
TOTAL	88,000	-	-	-	-	88,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
General Facilities Fund	88,000	-	-	-	-	88,000
TOTAL	88,000	-	-	-	-	88,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** City & Contractor **PRIORITY:** 1
PROJECT TITLE: Renovation - Public Safety Building **PROJECT LOCATION:** Public Safety Building

PROJECT DESCRIPTION:

Renovate Public Safety Building.

JUSTIFICATION/COMMENTS:

With the possibility of the new Fire Station, the Public Safety Building will be redesigned for the Police Department to utilize the entire building for the future. Based on 22,000 square foot which is request at \$160 per square foot, the total cost will be \$3,520,000.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Design	250,000	-	-	-	-	250,000
Renovation of Public Safety Building	-	-	3,520,000	-	-	3,520,000
TOTAL	250,000	-	3,520,000	-	-	3,770,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bank Qualified Noted	250,000	-	3,520,000	-	-	3,770,000
TOTAL	250,000	-	3,520,000	-	-	3,770,000

Public Works/Fire Station Construction Fund (335)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	11,924	3,907	0	0	0
CHANGE IN FAIR VALUE-INV	6,241	-25	0	0	0
INSURANCE PROCEEDS	0	0	0	0	0
ADMINISTRATIVE IMPACT FEE	0	0	0	0	0
DEBT PROCEEDS	1,300,000	0	0	0	0
TOTAL REVENUE	1,318,165	3,882		0	0
PRIOR YEAR BUDGETARY C/F	0	0	28,377	295,345	0
<i>Total Revenues</i>	1,318,165	3,882	28,377	295,345	0

Expenditures

REPAIR AND MAINT/OTHER	2,482	8,027	0	0	0
SMALL TOOLS	3,810	426	0	0	0
LEGAL	0	0	0	0	0
REPAIR AND MAINT/OTHER	0	0	0	0	0
TOTAL OPERATING EXPENDITURES	6,292	8,453	0	0	0
BUILDINGS	588,064	48,978	0	266,968	0
ARCHITECTS	9,669	4,374	0	0	0
CIVIL ENGINEERS	16,577	22,650	0	0	0
GEOTECHNCL/ENVIRO/PERMIT	7,300	0	0	0	0
GENERAL CONTRACTORS	0	0	0	0	0
OTHER IMPROV OTHER BLDGS	15,023	22,028	28,377	28,377	0
MACHINERY & EQUIPMENT	33,718	0	0	0	0
FURNITURE & FIXTURES	24,810	6,749	0	0	0
WATER PLANT DEMOLITION	0	0	0	0	0
FLEET BUILDING EQUIPMENT	0	0	0	0	0
TOTAL CAPITAL	695,161	104,779	28,377	295,345	0
ADMIN IMPACT FEE FD	181,939	0	0	0	0
TOTAL INTERFUND TRANSFERS	181,939	0	0	0	0
2007 CIRN	38,527	0	0	0	0
TOTAL DEBT	38,527	0	0	0	0
RESERVE FOR CONTINGENCIES	0	0	0	0	0
<i>Total Expenditures</i>	921,919	113,232	28,377	295,345	0

Recreation Facilities Improvements Fund (340)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
FL RECR DEV ASST PR (FRDAP)	691	0	0	0	0
CDBG GRANT	0	0	0	240,000	0
GENERAL FACILITY IMPROVMT	0	0	0	88,052	965,000
DEBT PROCEEDS	0	0	640,000	640,000	0
TOTAL REVENUE	691	0	640,000	968,052	965,000
PRIOR YEAR BUDGETARY C/F	0	0	81,880	81,880	0
<i>Total Revenues</i>	691	0	721,880	1,049,932	965,000

Expenditures

OTHER PROFESSIONAL SVCS	0	4,000	0	0	0
OTHER IMPROVEMENTS	0	0	669,000	712,052	0
TOTAL OPERATING EXPENDITURES	0	4,000	669,000	712,052	0
BUILDINGS	0	0	0	0	750,000
CIVIL ENGINEERS	0	0	40,000	85,000	0
PARK IMPROVEMENTS	158,717	68,465	0	240,000	0
OTHER IMPROVE OTHER BLDGS	0	0	0	0	215,000
TOTAL CAPITAL	158,717	68,465	40,000	325,000	965,000
RESERVE FOR CONTINGENCIES	0	0	12,880	12,880	0
<i>Total Expenditures</i>	158,717	72,465	721,880	1,049,932	965,000

RECREATION FACILITY IMPROVEMENT FUND (340)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Fund Balance - Capital Project Funds	-	30,000	533,850	-	-	563,850
Bank Note	965,000	235,000	-	-	-	1,200,000
New Referendum	-	4,000,000	-	-	-	4,000,000
Total: Recreation Facilities Improvements	965,000	4,265,000	533,850	-	-	5,763,850
<u>Expenditures</u>						
<u>Riverside Park Renovations</u>						
- Addition to the existing building	-	-	450,000	-	-	450,000
- Pavilion (includes freight and installation)	-	-	27,250	-	-	27,250
Sub Total: Riverside Park Renovations	-	-	477,250	-	-	477,250
<u>Long Lake Park</u>						
- Install new vinyl fence	-	30,000	-	-	-	30,000
Sub Total: Long Lake Park	-	30,000	-	-	-	30,000
<u>Friendship Park Lawn Replacement</u>						
- Install PIP around the playground	-	-	28,000	-	-	28,000
Sub Total: Friendship Park Lawn Replacement	-	-	28,000	-	-	28,000
<u>Oviedo Sports Complex</u>						
- Chemical Storage Building	-	-	28,600	-	-	28,600
- Softball Complex Renovations	-	4,000,000	-	-	-	4,000,000
Sub Total: Oviedo Sports Complex	-	4,000,000	28,600	-	-	4,028,600
Musco Sports Lighting Upgrade	215,000	235,000	-	-	-	450,000
Community Center	750,000	-	-	-	-	750,000
Total: Recreation Facilities Improvements	965,000	4,265,000	533,850	-	-	5,763,850



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Rec & Parks Director **PRIORITY:**
PROJECT TITLE: Musco Sports Lighting Upgrade **PROJECT LOCATION:** Oviedo Sports Complex

PROJECT DESCRIPTION:

Replace existing Musco sports lighting with new energy-efficient Green Light Musco technology to meet the Illuminating Engineering Society of North America's standards for sports lighting.

JUSTIFICATION/COMMENTS:

Presently, the Oviedo Sports Complex lighting does not meet the recommended sports lighting standards as outlined by the Illuminating Engineering Society of North America (IESNA).

Musco Sports Lighting conducted light tests for all of the sport venues in the City of Oviedo. They estimated an annual savings of \$11,133 by installing a new system due to the efficiency of the system and the need for less light fixtures with the Musco Green Light Technology system.

Little League, Babe Ruth, and ASA Softball all require an average of 50fc (foot candle) lighting in the infield with a max/min uniformity ratio of 2.0. The outfielders are to be 30fc average with a 2.5:1 max/min uniformity ratio.

The total cost of this project was estimated at \$687,500. It is anticipated that the actual cost of the project will be slightly under this amount. Federal/State funding of \$250,000 was received for the project in July of FY 12-13. The expenditures for FY 13/14 were reduced by this amount. The City will obtain a bank qualified line of credit for the additional funding needed. It is expected that \$200,000 will be received in FY 12-13. An additional \$215,000 will be received in FY 13-14. The remaining funds, if not needed for the upgrade of the Musco Sports lighting, will be applied toward additional Parks and Recreation projects.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Purchase of new Musco	215,000	235,000	-	-	-	450,000
Green Light Lighting	-	-	-	-	-	-
Equipment and	-	-	-	-	-	-
Installation	-	-	-	-	-	-
TOTAL	215,000	235,000	-	-	-	450,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bank Note	215,000	235,000	-	-	-	450,000
						-
TOTAL	215,000	235,000	-	-	-	450,000

Fire Station Construction Fund (345)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
SALE OF ASSETS	0	0	0	0	1,989,050
GENERAL FACILITY IMPROVMT	0	0	0	0	250,000
TOTAL REVENUE	0	0	0	0	2,239,050
PRIOR YEAR BUDGETARY C/F	0	0	0	0	0
<i>Total Revenues</i>	0	0	0	0	2,239,050

Expenditures

OTHER IMPROV OTHER BLDG	0	0	0	0	2,239,050
TOTAL CAPITAL	0	0	0	0	2,239,050
RESERVE FOR CONTINGENCIES	0	0	0	0	0
<i>Total Expenditures</i>	0	0	0	0	2,239,050

FIRE RESCUE CONSTRUCTION FUND (345)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bank Note Proceeds	250,000	750,000	-	-	-	1,000,000
FDOT	1,989,050					
Total: Fire Rescue Construction Fund	2,239,050	750,000	-	-	-	1,000,000

Expenditures

<u>Fire Station</u>						
Construction - FDOT Funded	1,939,050	-	-	-	-	1,939,050
Construction - City Funded	250,000	750,000	-	-	-	1,000,000
Furnishings	50,000	-	-	-	-	50,000
Sub Total: Fire Station	2,239,050	750,000	-	-	-	2,989,050
Total: Fire Rescue Construction Fund	2,239,050	750,000	-	-	-	2,989,050



CAPITAL IMPROVEMENT REQUEST FORM

FY: 13-14 **PROJECT MGMT:** Engineering Services **PRIORITY:** 1
PROJECT TITLE: New Fire Station **PROJECT LOCATION:** S. Central Old Water Plant

PROJECT DESCRIPTION:

Construct a "super" fire station combining fire station 44 & fire station 46 as a public safety necessity due to the pending closure of fire station 44 for the FDOT capital road project.

JUSTIFICATION/COMMENTS:

The city has completed negotiations with FDOT for the right of way acquisition of fire station 44 and the Memorial building for \$1,611,050 to be applied to the new fire station capital project. The project also includes combining of fire station 44 and fire station 46 into a "super" fire station which will allow for a future remodel of the public safety for additional office space for the police department. The proposed new fire station is under architectural design with the selected firm and projected construction is estimated to begin in 2013-2014 in order to meet the FDOT tentative deadline to vacate fire station 44 and the Memorial building by December 2015. The proposed new fire station will incorporate an estimated 12,000 square feet of combined apparatus bay space and living quarters. Final construction cost estimates will be better known during the 2013-2014 fiscal year upon the completion of the construction documents from the architect & engineering services. The city remains in negotiations with FDOT for the procurement of additional funding for those expenses associated with the new fire station site.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Construction	2,189,050	750,000	-	-	-	2,939,050
Furnishings	50,000	-	-	-	-	50,000
TOTAL	2,239,050	750,000	-	-	-	2,989,050

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
FDOT Compensation	1,611,050	-	-	-	-	1,611,050
FDOT Other Comp.	378,000	-	-	-	-	378,000
Bond	250,000	750,000	-	-	-	1,000,000
TOTAL	2,239,050	750,000	-	-	-	2,989,050

OVIEDO
Florida

Water/Wastewater Operating Fund (401)

Beginning Cash and Cash Equivalents 3,441,743 5,096,176 4,915,966 4,915,966 4,371,072

	2010-11	2011-12	2012-13	2012-13	2013-14
REVENUES	<u>Actual</u>	<u>Actual</u>	<u>Original</u>	<u>Amended</u>	<u>Budget</u>
<u>Charges for Service</u>					
Water and Irrigation Sales	4,785,195	4,599,018	4,700,232	4,700,232	4,889,779
Sewer Service Fees	5,700,594	5,852,984	5,988,617	5,988,617	5,901,397
Reclaim Water/Alternative Water Sales	870,214	880,002	910,020	910,020	868,867
Meter Installation Fees (parts and labor)	126,935	79,017	100,000	100,000	100,000
Meter Re-Connection Charges	104,597	107,080	100,000	100,000	100,000
Temporary Service - Utility Charges	1,085	1,645	0	0	0
Dual Check Replacement Fee	105	30	0	0	0
Backflow Maintenance/Testing	99	48	0	0	0
Miscellaneous Charges for Service	635	1,984	0	0	0
Sub Total: Charges for Service	11,589,459	11,521,808	11,798,869	11,798,869	11,860,043
<u>Miscellaneous</u>					
Interest Earnings	42,915	54,627	65,000	65,000	42,000
Refund of Prior Year Expenses	(768)	0	0	0	0
Federal Direct Payment Subsidy*	0	0	612,000	0	0
Late Payment Charges	186,646	217,955	200,000	200,000	205,000
Returned Check Charges	4,720	4,294	5,000	5,000	3,000
Insurance Proceeds	0	6,226	0	0	0
Federal ARRA (BABS)	652,324	624,565	0	612,000	500,000
Miscellaneous	756,155	240,740	0	0	0
Sale of Assets	25,188	3,394	0	0	0
Sub Total: Miscellaneous	1,667,180	1,151,801	882,000	882,000	750,000
*Build America Bonds (BABS) subsidy related to Series 2010B taxable Utility Revenue Bonds.					
<u>Non-Revenues</u>					
<u>Interfund Transfers (transfer from):</u>					
Reuse Construction Fund (402)*	0	0	0	0	0
Renewal and Replacement Fund (406)*	0	67,607	0	0	0
Water/Sewer Impact Fee Fund (408/409)	0	0	0	0	19,330
Sub-Total: Interfund Transfers	0	67,607	0	0	19,330
*For Accounting correction to prior year (2007)					
Appropriated Retained Earnings	0	0	0	24,473	0
TOTAL REVENUES	13,256,639	12,741,216	12,680,869	12,705,342	12,629,373

Water/Wastewater Operating Fund (401)

EXPENDITURES	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Original Budget</u>	2012-13 <u>Amended Budget</u>	2013-14 <u>Budget</u>
<u>Utility Administration</u>					
Personal Services	250,817	185,003	257,628	257,628	285,029
Operating Expenses	22,347	123,641	41,713	50,738	107,387
Transfer to Vehicle Replacement Fund (407)**	20,897	22,389	4,956	4,956	6,831
Capital Outlay	0	0	0	0	319,000
Sub-Total: Utility Administration	294,061	331,033	304,297	313,322	718,247
**Transfer to Vehicle Replacement Fund moved to Operating Expenses					
<u>Utility Billing and Customer Service</u>					
Personal Services	314,107	314,573	336,415	291,842	320,308
Operating Expenses	258,518	268,785	247,790	248,675	257,255
Transfer to Vehicle Replacement Fund (407)	2,303	2,524	2,524	2,524	0
Sub-Total: Utility Billing & Customer Service	574,928	585,882	586,729	543,041	577,563
<u>Water Production</u>					
Personal Services	365,482	356,275	361,624	361,624	313,547
Operating Expenses	975,770	1,084,886	1,031,966	1,054,979	1,092,528
Transfer to Vehicle Replacement Fund (407)	12,929	12,041	5,624	5,624	5,356
Sub Total: Water Production	1,354,181	1,453,202	1,399,214	1,422,227	1,411,431
<u>Water Distribution and Maintenance</u>					
Personal Services	296,696	309,681	341,280	339,458	363,355
Operating Expenses	133,507	233,990	137,395	163,071	263,384
Transfer to Vehicle Replacement Fund (407)	24,132	24,389	8,079	8,079	13,151
Capital Outlay	0	0	0	13,286	0
Sub Total: Water Distribution	454,335	568,060	486,754	523,894	639,890
Total: Water Production and Distribution	2,677,505	2,938,177	2,776,994	2,802,484	3,347,131
<u>Cross Connection Control</u>					
Personal Services	129,682	111,121	68,281	68,281	69,950
Operating Expenses	27,607	33,300	34,504	34,504	32,773
Transfer to Vehicle Replacement Fund (407)	3,589	4,423	817	817	817
Sub Total: Cross Connection and Control	160,878	148,844	103,602	103,602	103,540
<u>Wastewater Collection and Reuse Distribution</u>					
Personal Services	155,207	154,598	156,163	156,163	168,125
Operating Expenses	710,190	742,157	825,222	829,432	788,836
Transfer to Vehicle Replacement Fund (407)	31,021	35,833	8,956	8,956	8,956
Sub Total: Wastewater Operations	896,418	932,588	990,341	994,551	965,917

Water/Wastewater Operating Fund (401)

EXPENDITURES	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Original Budget</u>	2012-13 <u>Amended Budget</u>	2013-14 <u>Budget</u>
<u>Alafaya Wastewater and Reclaimed Services</u>					
Personal Services	286,444	323,983	335,399	335,399	347,986
Operating Expenses	1,088,094	1,089,283	1,350,255	1,355,454	1,220,831
Transfer to Vehicle Replacement Fund (407)	6,208	3,633	7,016	7,016	7,016
Capital Outlay	0	0	0	2,451	8,500
Sub Total: Alafaya Wastewater/Reclaimed	1,380,746	1,416,899	1,692,670	1,700,320	1,584,333
<u>Reclaimed Water and Conservation</u>					
Personal Services	51,556	51,074	51,330	51,330	51,117
Operating Expenses	214,585	173,412	187,888	187,888	224,053
Transfer to Vehicle Replacement Fund (407)	2,174	2,239	801	801	801
Sub Total: Reclaimed Water	268,315	226,725	240,019	263,019	275,971
Total: Water/Wastewater Utility Operations	5,383,862	5,663,233	5,803,626	5,863,976	6,276,892
<u>Non-Expenditure Disbursements</u>					
Depreciation	1,173,426	1,100,034	0	0	0
<u>Interfund Transfers (transfer to):</u>					
General Fund (001)	974,193	1,174,193	1,174,193	1,217,881	1,257,670
Revenue Bond Sinking Fund (201)*	23,244	32,165	34,869	29,868	29,846
General Obligation Debt Service Fund (203)	8,465	6,557	0	0	0
Technology Improvements Fund (320)	50,000	34,424	50,000	50,000	42,286
Renewal and Replacement Fund (406)	397,320	615,453	615,453	615,453	612,300
Stormwater Utility Fund (138)	190	294	0	0	7,094
Health Insurance Fund (510)	71,900	61,513	61,513	61,513	69,065
Sub Total: Transfer to Misc. Interfund Transfers	1,525,312	1,924,599	1,936,028	1,974,715	2,018,261
*for share of debt service payment to finance Public Works Complex					
<u>Transfer to Sinking Fund (403)</u>					
Sub Total: Transfer to Sinking Fund (403)	3,519,606	4,233,560	3,956,078	3,956,078	3,963,829
Total: Interfund Transfers	5,044,918	6,158,159	5,892,106	5,930,793	5,982,090
Reserve for Contingencies	0	0	984,117	910,573	370,391
TOTAL EXPENDITURES	11,602,206	12,921,426	12,679,849	12,705,342	12,629,373
Ending Cash and Cash Equivalents *	5,096,176	4,915,966	4,371,072	4,371,072	4,631,517

* Cash Balance reflects the total available less a reserve equal to 90days of operating expenditures per City policy.

UTILITIES ADMINISTRATION 3300

DESCRIPTION

Utilities Administration directs and manages the services and technical activities of Water Production and Distribution, Wastewater Collection and Reuse Distribution, and Cross Connection Control/Backflow Prevention. In conjunction with the City's Engineering Division, Administration also coordinates "renewal and replacement" capital improvement projects that are essential to the on-going maintenance and repair of utility system infrastructure.

The Administration budget also includes the professional services fees that are needed to update the City's utility rate model.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	212,833	144,506	214,666	214,666	250,516
Benefits	37,984	40,497	42,962	42,962	34,513
Operating	43,244	146,030	46,669	55,694	114,218
Capital	0	0	0	0	319,000
Total	294,061	331,033	304,297	313,322	718,247

BUDGET HIGHLIGHTS

The FY 13-14 budget reflects an overall increase, mainly due to an increase in capital outlay expenses for the Carib and Tomoka 6-inch water main upgrade project. The FY 13-14 budget also includes an environmental study for the Evans Street Landfill. Salaries & benefits increased slightly due to the reallocation of personnel from Water Operations (3302) to Utilities Administration to better support Utilities Operations for the City.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

1. Ensure compliance with all technical requirements of the Florida Department of Environmental Protection and St. John's River Water Management District, including related Federal and State requirements.
2. Ensure that all performance outcomes in the Utilities Division are met and that corrective actions are taken as adverse trends are identified during the year.
3. Ensure that all renewal and replacement capital projects under the direction of the Utilities Division are completed within budget and within 30 days of the planned project schedule.

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.50	2.50	3.50	4.50

UTILITY BILLING/CUSTOMER SERVICE 330I

DESCRIPTION

The Utility Billing and Customer Service administers the City's utility billing system, which includes billing and collection, and customer service support. Approximately 139,000 bills are produced annually for City's water and sewer, stormwater and solid waste collection services.

In addition, this program assists customers in applying for discounts on their utility service, accepts utility payments, responds to customer inquiries, and resolves questions regarding customer accounts.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	237,487	247,373	271,338	231,730	250,828
Benefits	76,620	67,200	65,077	60,112	69,480
Operating	260,821	271,309	250,314	251,199	257,255
Capital	0	0	0	0	0
Total	574,928	585,882	586,729	543,041	577,563

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased from FY 12-13. Salaries and benefits expenses decreased for FY 13-14 due to a reallocation of employees between Utility Billing and Finance. There was an increase in operating expenses in FY 13-14 due to an increase in credit card merchant fees as more residents are paying via credit card and as more townhomes and apartments are expected to come online as a result of Oviedo on the Park.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
# of Utility accounts (monthly average)	12,328	12,554	13,818	13,200
<i>Workload/Output</i>				
Total # of utility bills processed	147,931	150,648	145,000	150,000
Total # of bank draft payments	13,070	13,243	14,750	10,000
Total # of credit card payments	34,821	33,927	40,000	60,034
Total # of walk up customers served	31,020	22,921	15,000	9,500
# delinquent accounts (cut offs for nonpayment)	2,559	2,224	3,000	2,454
<i>Effectiveness/Service Quality</i>				
% payments from bank drafting	8.8%	9.1%	12.9%	6.7%
% payments from credit card transactions	23.5%	26.3%	39.2%	40.0%
% payments from walk up customers	21.0%	20.3%	27.8%	6.3%
Delinquent accounts as % of total (cutoffs)	1.7%	1.5%	2.1%	1.6%
<i>Efficiency</i>				
Cost per meter read	3.23	3.23	3.23	3.77

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	5.45	6.20	5.36	5.56

WATER UTILITY PRODUCTION 3302

DESCRIPTION

The Water Production program is responsible for the operation and maintenance of all equipment associated with the City’s drinking water treatment program. The West Mitchell Hammock Water Treatment Facility (WMHWTF) has a 10 million gallon per day (MGD) capacity. The WMHWTF has a drinking water storage capacity of 2.5 MG and the AM Jones Re-pump Facility has a drinking water capacity of 1.0 MG. The water production program has five (5) emergency backup power production generators.

The Water Production program operates and maintains ten (10) raw water production wells, eleven (11) ground water Monitoring Wells, and all required quality testing, sampling, and reporting as permitted by the St. Johns River Water Management Regulation Protection (FDEP) division.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	281,973	274,609	279,749	279,749	241,751
Benefits	83,509	81,666	81,875	81,875	71,796
Operating	988,699	1,096,927	1,037,590	1,060,603	1,097,884
Capital	0	0	0	0	0
Total	1,354,181	1,453,202	1,399,214	1,422,227	1,411,431

BUDGET HIGHLIGHTS

The FY 13-14 budget increased overall from FY 12-13. Salaries and benefits decreased as a result of personnel changes and reallocation to other departments, while operating expenses increased mainly due to expenses for plant equipment and maintenance, although expense amounts for chemicals and computer supplies actually decreased.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
# gallons water produced (MG)	1,454	1,378	1,423	1,466
Water consumption -Citywide (MG)	1,435	1,350	1,376	1,417
Average daily demand (MGD)	3.98	3.44	3.90	3.90
Average total maximum daily flow (MGD)	5.96	5.31	5.45	5.45
# water quality complaints	0	0	9	9
# corrective action work orders (internal)	275	188	250	250
<i>Effectiveness/Service Quality</i>				
% water produced within FDEP compliance	100%	100%	100%	100%
% satisfaction rating good or better for service	85%	85%	85%	85%
<i>Efficiency</i>				
Cost per million gallons treated	899.37	1,018.97	1,034.41	950.81
Per capita consumption/day (gallons)	116.75	108.45	108.74	110.94
Unaccounted water loss as % of water produced	1.9%	3.2%	4.4%	4.0%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	6.00	5.50	5.50	4.50

WATER UTILITY DISTRIBUTION & MAINTENANCE 3303

DESCRIPTION

Water Distribution is responsible for distributing an average of 4.4 million gallons per day of water to more than 11,000 accounts and maintaining approximately 175 miles of water mains and 1000 hydrants.

In addition, this program is responsible for the installation of all new water meters, testing, calibration and/or replacement of existing water meters. This program responds to customer requests for assistance and any repairs necessary to maintain the system.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	228,210	234,970	264,311	264,311	273,893
Benefits	68,486	74,711	75,147	75,147	89,462
Operating	157,639	258,379	145,474	171,150	276,535
Capital	0	0	0	13,286	0
Total	454,335	568,060	484,932	523,894	639,890

BUDGET HIGHLIGHTS

The FY 13-14 budget increased overall this year mainly due to expenses for new water meters for new construction related to Oviedo on the Park. Other significant operating increases were for technical support for radio read software, equipment maintenance, water line repairs, fuel, and small tools.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
# total meters system wide	15,181	16,151	16,151	16,535
# potable meters system wide	12,288	12,412	12,412	12,761
# hydrants system wide	1,129	1,134	1,134	1,134
Miles of mains system wide	179	179	179	179
<i>Workload/Output</i>				
# total work orders completed	7,003	6,604	6,604	6,000
# all other misc. work orders	4,461	6,058	6,058	3,000
# locations responded to	1,187	271	271	2,501
# new meters installed (all radio read)	118	167	167	119
# hydrants maintained	5	71	71	23
<i>Effectiveness/Service Quality</i>				
% new building installs (all radio reads)	0.8%	1.0%	1.0%	0.7%
% hydrants maintained	0.4%	6.2%	6.2%	7.9%
<i>Efficiency</i>				
Cost per work order	31.40	86.06	86.01	81.02
Cost per mile to maintain distribution system	1,229	3,174	3,174	2,716

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	6.00	6.00	7.50	7.00

RECLAIMED WATER & CONSERVATION 3306

DESCRIPTION

The Reclaimed Water/Conservation program is in direct response to a City Council initiative to conserve water resources through a series of incentives to residents who use potable water for irrigation.

The supply of reclaimed water from the City of Orlando's Iron Bridge Wastewater Treatment facility became available in November 2008 through an agreement between Seminole County and the City of Oviedo. This agreement provides up to 3 million gallons per day to be available to the City of Oviedo residents.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	35,846	35,724	35,967	35,967	37,026
Benefits	15,710	15,350	15,363	15,363	14,091
Operating	216,759	175,651	188,689	188,689	224,854
Capital	0	0	0	23,000	0
Total	268,315	226,725	240,019	263,019	275,971

BUDGET HIGHLIGHTS

The FY 13-14 budget increased overall mainly due to an increase in operating expenses for the purchase of reclaimed water, as a result of an expansion of the City's reclaimed water customer base from new homes coming on board.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect the city wide neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Bulk Reclaimed Water Cost	268,315	226,725	240,019	275,763
<i>Workload/Output</i>				
# customers served	2,223	2,531	3,420	3,125
linear feet of reclaimed water lines maintained	180,208	196,048	196,048	211,888
# new reclaimed meters installed	1,532	763	300	500
# Landscape Plan & Irrigation Plan reviews	288	102	132	500
# Home Water Use inspections	204	395	350	420
# H2Oviedo Incentive audits/inspections	20	20	30	10
<i>Effectiveness/Service Quality</i>				
Average time to resolve customer issues (hours)	2.00	2.00	2.00	2.00
# customer complaints high water consumption	553	461	400	650
# water restriction violations	132	101	200	300
<i>Efficiency</i>				
Cost to purchase reclaimed water	0	0.64	0.66	0.68

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	1.00	1.00	1.00	1.00

CROSS CONNECTION CONTROL 3308

DESCRIPTION

The Cross Connection/Back Flow Prevention program was established in June 1996 and is responsible for the following activities: inspections of over 5200 water service connections annually, testing of over 1900 residential back flow preventers, changing out over 1550 dual checks annually, monitoring the testing of over 1350 commercial backflow preventers annually, and performing inspections of new water services for cross connection compliance.

Working in conjunction with Water Distribution and Production, Cross Connection Control ensures the safety of drinking water that is supplied through the water distribution system.

Cross Connection Control activities are required by federal and state regulations and is mandatory for all public drinking water systems.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	99,373	86,836	48,178	48,178	49,598
Benefits	30,309	24,285	20,103	20,103	20,352
Operating	31,196	37,723	35,321	35,321	33,590
Capital	0	0	0	0	0
Total	160,878	148,844	103,602	103,602	103,540

BUDGET HIGHLIGHTS

The FY 13-14 budget remained essentially unchanged from the FY 12-13 budget.

As is the case for all general employees, funding is included in the FY 12-13 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Active potable water connections	12,351	12,618	12,900	13,300
Residential Backflow assemblies tested	1,894	1,952	2,050	2,050
Residential dual check devices	2,291	2,462	2,950	2,950
<i>Workload/Output</i>				
Total inspections completed	8,642	7,140	7,340	7,750
Residential dual checks repaired/changed out - reclaim irrigation)	692	733	800	517
Residential dual checks repaired/changed out - well water irrigation)	340	368	445	517
<i>Effectiveness/Service Quality</i>				
% Active water connections that have been surveyed or inspected	54.3%	56.6%	56.9%	58.3%
% Residential backflow assemblies tested	100.0%	99.8%	98.5%	89.2%
% Residential dual check repaired/changed out	39.7%	37.7%	28.0%	24.9%
<i>Efficiency</i>				
Cost per work order (dual check and backflow assembly testing)	52.03	44.72	30.48	33.79

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	2.00	2.00	1.00	1.00

WASTEWATER COLLECTION & REUSE DISTRIBUTION 350I

DESCRIPTION

Wastewater Collection is responsible for collecting an average of 444,000 gallons per day of wastewater from approximately 1600 accounts. The City’s wastewater collection system utilizes 29 miles of sanitary sewer (both gravity and force main) and thirty (30) lift stations to handle an average production of 161 million gallons of wastewater.

The City presently relies on a sewer agreement with Seminole County (at wholesale prices) that allows the City to pump wastewater into Seminole County’s transmission main, which is interconnected to the City of Orlando’s Iron Bridge Wastewater Treatment Facility.

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	115,887	115,340	117,435	117,435	127,944
Benefits	39,320	39,258	38,728	38,728	40,181
Operating	741,211	777,990	834,178	838,388	797,792
Capital	0	0	0	0	0
Total	896,418	932,588	990,341	994,551	965,917

BUDGET HIGHLIGHTS

The FY 13-14 budget decreased due in large part to the Northern Lift-Station Re-route Project, which will enable the City to internalize some wastewater flows to the Oviedo Wastewater Reclamation Facility (OWRF) instead of paying Seminole County for contract disposal. The City consolidated all of the lift-stations from the Alafaya system into the Wastewater Collection department, and now has a total of 67 lift-stations, which includes 34 from the acquired Alafaya system, and 33 from the City's wastewater system. The decrease from internalizing the wastewater flows was offset by increases in expenses for electricity, lift-station equipment, repair & maintenance, fuel, tools, & chemicals .

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Bulk Sewer transmission cost	580,140	626,965	701,721	516,087
<i>Workload/Output</i>				
Wastewater Transmission (per 1000 gallons)	1,589,903	181,192	180,391	128,700
# customers served	1,650	1,781	1,781	9,866
# lift stations in service	30	32	32	67
Linear feet of gravity sewer main	90,280	91,500	91,500	339,196
Linear feet of gravity main cleaned	21,000	29,000	0	60,000
Linear feet of force main	67,640	76,640	76,640	67,640
<i>Effectiveness/Service Quality</i>				
Average time to resolve complaint (hours)	2.00	2.00	3.00	3.00
# customer complaints	2.00	4.00	15.00	110.00
# sewer backups	1.00	4.00	15.00	110.00
# DEP violations	0	0	0	10.00
<i>Efficiency</i>				
Program cost per 1000 gallons	5.70	0	0	6.25
Transmission cost per customer served	259.19	0	0	52.31

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	3.00	3.00	3.00	3.00

ALAFAYA WW & RECLAIMED WATER DISTRIBUTION 3503

DESCRIPTION

The Wastewater Reclamation Facility is a 2.4 MGD Annual Average Daily Flow (AADF) facility. It is permitted as a domestic wastewater treatment facility consisting of two 1.2 MGD extended aeration treatment plants operating in parallel with a new master lift station, one mechanical bar screen, one surge tank with aeration from two surge blowers and surge pumps, two clarifiers, one filtration unit, two aerobic digesters, and two reuse tanks. The wastewater facility also operates two bio solids sludge removal containers. Flows to the facility shall be limited to 1.535 MGD, on an annual average basis.

On August 24, 2010, City voters approved a charter amendment authorizing the issuance of \$36 million to purchase the assets of Alafaya Utilities and on September 15, 2010, the City closed on the financial transaction and began operations of the utility. Consequently, FY 10-11 represented the first full year of operations and the establishment of an operating budget for the Utility. This facility is regulated by permit from the Florida Department of Environmental Protection (FDEP).

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Amended Budget	FY 13-14 Budget
Salaries	224,114	252,306	259,045	259,045	271,056
Benefits	62,330	71,677	76,354	76,354	76,930
Operating	1,094,302	1,092,916	1,357,271	1,362,470	1,227,847
Capital	0	0	0	2,451	8,500
Total	1,380,746	1,416,899	1,692,670	1,700,320	1,584,333

BUDGET HIGHLIGHTS

The FY 13-14 budget decrease in this department is a result of consolidating the lift-stations from the Alafaya system in this department over to the Wastewater Distribution department. Expenses for lift-station equipment & maintenance, electricity, chemicals, lab supplies, computer supplies, and chemicals were all reduced.

As is the case for all general employees, funding is included in the FY 13-14 budget for a 1.5% wage increase, and health insurance premiums reflect a neutral position.

PERFORMANCE OUTCOMES

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 13-14 Budget
<i>Input/Demand</i>				
Population	33,675	34,012	34,573	34,573
<i>Workload/Output</i>				
water produced (MG)	299.0	284	300	346
Reuse sold (MG)	453	453	456	398
Sludge Removal (wet tons)	2,368.0	2,734	2,252	2,562
Influent Per Quarter (MG)	446.0	438	440	436
<i>Effectiveness/Service Quality</i>				
Reuse redirected to ponds (MG)	156.0	105.1	140	122.0
Monitoring Well Violations	3.0	1.0	-	-
<i>Efficiency</i>				
Permitted capacity (MG) per day	1.535	1.535	1.535	1.535
% plant flow to permitted capacity	0.79%	80.0%	79.0%	79.0%

PERSONNEL SUMMARY

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
<i>Total</i>	5.00	4.50	5.50	5.50

WATER/WASTEWATER UTILITY FUND (401)

Revenue

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Water/Wastewater Utility Funds (401)	409,000	-	-	-	69,000	478,000
Total: Water/Wastewater Util. Improvements	409,000	-	-	-	69,000	478,000

Expenditures

Water System Capacity Improvements

Meters for Growth

- Oviedo on the Park 90,000 - - - - 90,000

Redundant Emg 12 in Water Main connection from MH to Central

- Construction 123,000 - - - - 123,000

- CEI 12,000 - - - - 12,000

Carib and Tomoka 6in Water Main Upgrade

- Construction 160,000 - - - - 160,000

- CEI 24,000 - - - - 24,000

Emergency Interconnect with Winter Springs

- Design - - - - -

- Construction - - - - 69,000 69,000

- CEI - - - - -

Total: Water/Wastewater Util. Improvements	409,000	-	-	-	69,000	478,000
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 1

PROJECT TITLE: Water System Capacity Improvements **PROJECT LOCATION:** City-wide (see attached project graphics)

PROJECT DESCRIPTION:

Projects identified for inclusion in this Capital Improvements Program include: Emergency Interconnect with Winter Springs, Carib and Tomoka 6" water main upgrade, meters for Oviedo on the Park Residential Units and a 12" water main from the Mitchell Hammock Water Plant to Central.

JUSTIFICATION/COMMENTS:

The projects identified on the following pages are intended to improve and provide additional capacity to meet future demands projected for the City's potable water system through larger diameter transmission mains and smaller diameter distribution main installations.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Construction	373,000	-	-	-	69,000	442,000
CEI	36,000	-	-	-	-	36,000
TOTAL	409,000	-	-	-	69,000	478,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Water Impact Fees (408)	409,000	-	-	-	69,000	478,000
TOTAL	409,000	-	-	-	69,000	478,000

PROJECT LISTING BY FISCAL YEAR

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
New Meters for Growth						
Construction	90,000					90,000
Redundant 12-in Water Main from MH plant to Central 12 -in main						
Construction	123,000					123,000
CEI	12,000					12,000
Carib and Tomoka, 6-in Water Main Upgrade						
Construction	160,000					160,000
CEI	24,000					24,000
Emergency Interconnect between Oviedo & Winter Springs						
Construction					69,000	69,000
5 YEAR CIP TOTAL	409,000	-	-	-	69,000	478,000

Reclaimed Water System Construction Fund (402)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
SJRWMD	0	396,164	0	0	0
INVESTMENTS	(5)	(677)	0	0	0
CHANGE IN FAIR VALUE-INV	(6)	283	0	0	0
UTILITY FUND	2,000	0	0	0	0
DEBT PROCEEDS	0	0	1,090,000	1,530,000	0
TOTAL REVENUE	1,989	395,770	1,090,000	1,530,000	0
PRIOR YEAR BUDGETARY C/F	0	0	0	42,591	0
Total Revenues	1,989	395,770	1,090,000	1,572,591	0

Expenditures

OTHER PROFESSIONAL SVCS	0	0	0	0	0
TOTAL OPERATING EXPENDITURES	0	0		0	0
DEPRECIATION	151,156	138,559	0	0	0
TOTAL DEPRECIATION	151,156	138,559	0	0	0
CIVIL ENGINEERS	396	14,565	0	0	0
RECLAIMED WATER LINES	1,411	1,117,682	1,090,000	1,572,591	0
KINGSBRIDGE ROAD RESURFACING	0	0	0	0	0
CONTRA ASSET ACCOUNT	-1,807	-1,132,247	0	0	0
TOTAL CAPITAL	0	0	1,090,000	1,572,591	0
Total Expenditures	151,156	138,559	1,090,000	1,572,591	0

RECLAIMED WATER SYSTEM CONST FUND (402)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Reclaimed Water Construction Fund	-	305,000	59,700	-	-	364,700
Grant Funded (St. Johns)	-	-	39,800	-	-	39,800
Unfunded	-	265,000	2,383,859	1,620,905	2,608,842	6,878,606

Total: Reclaimed Water System Const. Fund	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106
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Expenditures**Reclaimed System Infrastructure****Waverly Woods/Kingsbridge East Reclaimed Interconnect**

- Design	-	30,000	-	-	-	30,000
- Construction	-	250,000	-	-	-	250,000
- CEI	-	25,000	-	-	-	25,000

Purchase of Reclaimed Meters for Original Alafaya Utilities

- Equipment (City Funded)	-	-	59,700	-	-	59,700
- Equipment (St. Johns Grant)	-	-	39,800	-	-	39,800

Twin Rivers Remainder Retrofit-Phase 1

- Design	-	265,000	-	-	-	265,000
- Construction	-	-	2,183,859	-	-	2,183,859
- CEI	-	-	200,000	-	-	200,000

Twin Rivers Remainder Retrofit-Phase 11

- Design	-	-	-	20,000	-	20,000
- Construction	-	-	-	1,455,905	-	1,455,905
- CEI	-	-	-	145,000	-	145,000

Riverside Reclaimed Retrofit

- Design	-	-	-	-	287,740	287,740
- Construction	-	-	-	-	2,110,093	2,110,093
- CEI	-	-	-	-	211,009	211,009

Sub Total: Reclaimed System Infrastructure	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106
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Total: Reclaimed Water System Const. Fund	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2014-2018 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 2

PROJECT TITLE: Reclaimed Distribution System Infrastructure **PROJECT LOCATION:** City Wide Locations

PROJECT DESCRIPTION:

Reclaimed improvements for the five year window include:

- Alafaya Woods PH's 17 and 18
- Little Creek (remainder)
- Infill of Alafaya Reclaimed System (Meters for empty services connection boxes)

JUSTIFICATION/COMMENTS:

Oviedo is under mandate from the Water Management District to reduce groundwater withdrawals. Because landscape irrigation is the primary factor contributing to demand for potable water consumption, the City is being required (as are all cities and counties in the State of Florida), to utilize alternative water sources (such as reclaimed water) for irrigation purposes as one solution for reducing potable water demand.

The projects listed on the following pages were prioritized based upon proximity to planned or existing reclaimed transmission lines, the economic feasibility to serve the development, and number of connections expected.

Phase 2 projects, while identified, are still under review for feasibility and require additional funding sources to complete.

An additional project was identified for FY 2014 (Waverlee Woods/Kingsbridge East Reclaim Interconnect). This project is currently unfunded but was identified as a looping project to increase reclaimed water service reliability along CR419 and North Lockwood Rd. It replaces the Evans St. reclaimed connector project previously identified.

EXPENDITURE SCHEDULE:

Project Cost Elements	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
Engineering/Design	-	295,000	-	20,000	287,740	602,740
Construction	-	250,000	2,183,859	1,455,905	2,110,093	5,999,857
CEI	-	25,000	200,000	145,000	211,009	581,009
Equipment	-	-	99,000	-	-	99,000
TOTAL	-	570,000	2,482,859	1,620,905	2,608,842	7,282,606

FUNDING SCHEDULE:

Source of Funding	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
SFR Loan Proceeds	-	-	-	-	-	-
Unfunded	-	570,000	2,383,859	1,620,905	2,608,842	7,183,606
SJRWMD Cost Share	-	-	39,800	-	-	39,800
Utility Reserves	-	-	59,700	-	-	59,700
TOTAL	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106

PROJECT LISTING BY FISCAL YEAR

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Purchase of Reclaimed Meters for Original Alafaya Utilities Inc., Service Area						
Equipment			99,500			99,500
Waverlee Woods / Kingsbridge East Reclaimed Interconnect						
Design		30,000				30,000
Construction		250,000				250,000
CEI		25,000				25,000
Twin Rivers Remainder Retrofit-Phase I						
Design (Phase I & II) & Post						
Design Phase I		265,000				265,000
Construction (Phase I)			2,183,859			2,183,859
CEI (Phase I)			200,000			200,000
Twin Rivers Remainder Retrofit - Phase II						
Post Design (Phase II)				20,000		20,000
Construction (Phase II)				1,455,905		1,455,905
CEI (Phase II)				145,000		145,000
Riverside Reclaimed Retrofit						
Design/ Post Design					287,740	287,740
Construction					2,110,093	2,110,093
CEI					211,009	211,009
TOTAL	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106

Utility Revenue Bond/SRF Sinking Fund (403)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
UTILITY FUND	3,519,606	4,233,560	4,269,855	4,269,855	4,238,811
WATER/SEWER IMPACT FEE FD	274,352	0	0	0	0
TOTAL REVENUE	3,793,958	4,233,560	4,269,855	4,269,855	4,238,811
<i>Total Revenues</i>	3,793,958	4,233,560	4,269,855	4,269,855	4,238,811

Expenditures

DEPRECIATION	1,011,696	927,387	0	0	0
TOTAL OPERATING EXPENDITURES	1,011,696	927,387	0	0	0
2003, GOB/LMTD AD VALOREM	0	0	160,000	160,000	170,000
GENERATOR LEASE	0	0	84,047	84,047	87,271
STATE REVOLVING LOAN	0	0	164,064	164,064	168,541
2008 REVENUE BONDS	0	0	156,000	156,000	162,000
PERFORM CONTRACT SIEMENS	0	0	226,130	226,130	233,778
2010A UTIL REV BONDS T/E	0	0	530,000	530,000	535,000
2004 UTILITY REFUND 1996	0	0	240,000	240,000	250,000
2003, GOB/LMTD AD VALOREM	355,969	351,319	346,669	346,669	341,669
GENERATOR LEASE	15,258	12,268	9,163	9,163	5,939
STATE REVOLVING LOAN	61,587	77,325	73,481	73,481	69,005
2008 REVENUE BONDS	130,352	124,794	119,004	119,004	112,982
PERFORM CONTRACT SIEMENS	77,865	72,599	65,266	65,266	57,618
2010A UTIL REV BONDS T/E	119,168	118,813	108,413	108,413	97,813
2010B UTIL REV BONDS BABS	1,789,806	1,784,472	1,784,472	1,784,472	1,784,472
2004 UTILITY REFUND 1996	178,010	171,410	163,773	163,773	154,173
2003,GOB,LMTD AD VALOREM	300	0	300	300	0
EQUIPMENT/VEHICLE LEASES	0	0	38,773	38,773	0
2010A UTIL REV BONDS T/E	0	0	0	0	3,000
2010B UTIL REV BONDS BABS	0	0	0	0	3,000
2004 UTILITY REFUND 1996	300	300	300	300	2,550
AMORT. OF ISSUANCE COSTS	51,151	0	0	0	0
AMORT. OF DISCOUNT	-1,880	-3,171	0	0	0
TOTAL DEBT PAYMENTS	2,777,886	2,710,129	4,269,855	4,269,855	4,238,811
<i>Total Expenditures</i>	3,789,582	3,637,516	4,269,855	4,269,855	4,238,811

DEBT SERVICE OBLIGATIONS - FUND 403

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>2003 Utility Revenue Bonds</u>					
Financed the cost of the design, permitting, acquisition and construction of the West Mitchell Hammock Road Water Treatment Plan.					
Principal	150,000	155,000	155,000	160,000	170,000
Interest	360,469	355,969	351,319	346,669	341,669
Other Costs	300	300	300	300	-
Total: 2003 Utility Revenue Bonds	510,769	511,269	506,619	506,969	511,669

2004 Utility Revenue Refunding Bonds

Refunded the City's outstanding Utility Revenue Bonds, series 1996.

Principal	220,000	220,000	235,000	240,000	250,000
Interest	184,610	178,010	171,410	163,773	154,173
Other Costs	300	300	300	300	2,550
Total: 2004 Utility Revenue Refunding Bonds	404,910	398,310	406,710	404,073	406,723

2007 Utility Revenue Note

Financed the cost of design, permitting, acquisition and construction of improvements to the City's Water and Sewer System, including sewer line extensions along State Road 426 and Water Main installation along Mitchell Hammock Road.

Principal	139,000	144,000	150,000	156,000	162,000
Interest	135,718	130,352	124,794	119,004	112,982
Other Costs	300	-	-	-	-
Total: 2007 Utility Revenue Note	275,018	274,352	274,794	275,004	274,982

2010A Utility Revenue Bond (Tax Exempt)

To finance the acquisition of a wastewater and reclaimed water utility system and various capital improvements to such system and the City's existing water, wastewater, reuse/reclaimed and stormwater utility system.

Principal	-	-	520,000	530,000	535,000
Interest	-	124,093	118,813	108,413	97,813
Other Costs	-	-	-	-	3,000
Total: 2010A Utility Revenue Bond (Tax Exempt)	-	124,093	638,813	638,413	635,813

2010B Utility Revenue Bond

To finance the acquisition of a wastewater and reclaimed water utility system and various capital improvements to such system and the City's existing water, wastewater, reuse/reclaimed and stormwater utility system.

Principal	-	-	-	-	-
Interest	-	1,863,782	1,784,472	1,784,472	1,784,472
Other Costs	-	-	-	-	3,000
Total: 2010B Utility Revenue Bond	-	1,863,782	1,784,472	1,784,472	1,787,472

Water Treatment Plant Generator Lease

Funded the Mitchell Hammock Water Plant generator.

Principal	75,072	77,952	80,942	84,047	87,271
Interest	18,138	15,258	12,268	9,163	5,939
Other Costs	-	-	-	-	-
Total: Water Treatment Plant Generator Lease	93,210	93,210	93,210	93,210	93,210

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>State Revolving Fund: Reclaimed Water Loan #1</u>					
To finance all labor, materials and equipment to construct the "Big Oaks and Twin Rivers Phase I Reclaim Retrofit" and "Alafaya Woods Section 17 and 18 Reclaimed Retrofit".					
Principal	151,337	155,465	159,707	164,064	168,541
Interest	86,210	82,080	77,839	73,481	69,005
Other Costs	-	-	-	-	-
Total: SRF Loan #1	237,547	237,545	237,546	237,545	237,546
<u>Equipment/Vehicle Leases</u>					
Equipment/Vehicle Leases					
Principal	-	-	-	38,773	-
Interest	-	-	-	-	-
Other Costs	-	-	-	-	-
Total: Performance Contract Siemens	-	-	-	38,773	-
<u>Performance Contract: Siemens</u>					
Funded the Siemens Facility Improvements Measures					
Principal	-	206,816	218,732	226,130	233,778
Interest	-	84,581	72,664	65,266	57,618
Other Costs	-	-	-	-	-
Total: Performance Contract Siemens	-	291,397	291,396	291,396	291,396
Total Debt Service Obligations - Fund 403	1,521,454	3,793,958	4,233,560	4,269,855	4,238,811

Water/Wastewater R & R Fund (406)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	26,146	21,041	23,000	23,000	16,000
CHANGE IN FAIR VALUE-INV	-8,914	-1,156	0	0	0
DEUTSCHE BANK - DIVIDENDS	554	52	0	0	0
UTILITY FUND	397,320	615,453	0	615,453	612,300
EQUITY TRX	0	0	0	0	0
TOTAL REVENUE	415,106	635,390	23,000	638,453	628,300
PRIOR YEAR BUDGETARY C/F	0	0	1,068,650	453,197	0
<i>Total Revenues</i>	415,106	635,390	1,091,650	1,091,650	628,300

Expenditures

PLANT EQUIPMENT	1,120	0	0	9,240	287,000
WATER LINES	9,952	27,758	65,000	65,000	0
REPAIR AND MAINT/OTHER	0	0	0	7,950	0
LIFT STATIONS EQUIP	0	27,777	353,500	353,500	76,500
METERS/FITTINGS	0	0	37,700	37,700	90,000
TOTAL OPERATING EXPENDITURES	11,072	55,535	456,200	473,390	453,500
DEPRECIATION	285,245	261,029	0	0	0
WATER LINES	0	0	15,000	15,000	0
SEWER LINES	0	0	0	0	61,000
LIFT STATION EQUIPMENT	0	0	65,000	65,000	0
OTHER IMPROV OTHER BLDGS	0	178,368	0	0	113,800
METER REPLACEMENTS	0	0	200,000	200,000	0
OTHER MACHINERY & EQUIP	925,079	0	149,850	132,660	0
CIVIL ENGINEERS	2,910	0	0	0	0
CONTRA ASSET ACCOUNT	-927,989	-178,368	0	0	0
TOTAL CAPITAL	0	0	429,850	412,660	174,800
GENERAL FUND	54,080	55,162	52,800	52,800	0
WATER & SEWER FUND	0	67,607	0	0	0
EQUITY TRX	0	0	0	0	0
TOTAL INTERFUND TRANSFERS	54,080	122,769	52,800	52,800	0
RESERVE FOR CONTINGENCIES	0	0	152,800	152,800	0
<i>Total Expenditures</i>	350,397	439,333	1,091,650	1,091,650	628,300

WATER/WASTEWATER R & R FUND (406)

Revenue	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
Renewal & Replacement Fund	628,300	210,500	213,281	216,145	219,096	1,487,322
Total Revenues	628,300	210,500	213,281	216,145	219,096	1,487,322
Renewal and Replacement Projects - Utility System						
Fire Hydrants	52,800	52,800	52,800	52,800	52,800	264,000
SCADA-Pressure nodes	61,000	-	-	-	-	61,000
Meter Repl @ 3%	90,000	92,700	95,481	98,345	101,296	477,822
Well 301 back-up power	36,500	-	-	-	-	36,500
Plant Maint Repair	30,000	30,000	30,000	30,000	30,000	150,000
Security Upgrades	29,000	-	-	-	-	29,000
Paint Tanks	35,000	-	-	-	-	35,000
Sub Total: Renewal and Replacement Utility	334,300	175,500	178,281	181,145	184,096	1,053,322
Renewal and Replacement Projects - Wastewater System						
SCADA (Lift Stations)	61,000	-	-	-	-	61,000
Generator (Office Control)	28,000	-	-	-	-	28,000
Plant Maint Repair	35,000	35,000	35,000	35,000	35,000	175,000
Reclaim Tank Sealing	49,000	-	-	-	-	49,000
Generator Replacement	48,500	-	-	-	-	48,500
Equip Paint/Restoration	29,500	-	-	-	-	29,500
Fuel Tank Replacement	43,000	-	-	-	-	43,000
Sub Total: Renewal and Replacement Wastewater	294,000	35,000	35,000	35,000	35,000	434,000
Total: Water/Wastewater R&R Fund	628,300	210,500	213,281	216,145	219,096	1,487,322



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Utilites Administration **PRIORITY:** 1

PROJECT TITLE: Water Renewal and Replacement Projects (406 Fund) **PROJECT LOCATION:** Utility System City-Wide

PROJECT DESCRIPTION:

The project provides for annual allowances and/or periodic capital expenditures for planned items to maintain the utilities level of service and/or permit compliance. System refurbishment and automation upgrades required to the water facilities and infrastructure include items such as fire hydrants and valve replacements to refurbish the tank and treatment process. Programmed improvements for the next 5 year window include:

- Historically, Utility and Fire Department staff identifies 40 water fire hydrants each year for upgrade or replacement to maintain the current emergency response service.
 - The water plant SCADA can become a "smart" system by installation of pressure node in remote corners of the system to pro-actively monitor water pressure and in the future chlorine quality.
 - Funding for water meter replacement is planned at 3%/yr and new meters growth is 3%/yr.
 - Well 301 back-up power refurbishment. Rewire back-up power to utilize water plant generator.
 - Unforseen repair of pumps/motor and equipment are funded at 30,000 as needed.
 - Water plant security is required by permit. Video equipment needs update and new recorder.
 - The water tanks need painting to fill cracks and protective finish. Cost estimated at 35,000.
-

JUSTIFICATION/COMMENTS:

Maintaining water facilities and water distribution systems is vital to providing reliable City Utility services. Refurbishment of aging equipment is a required activity under state permit and bond governance. Improving automation provides pro-active maintenance and helps reduce manpower and long term operational costs.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Fire Hydrants	52,800	52,800	52,800	52,800	52,800	264,000
SCADA-Pressure nodes	61,000	-	-	-	-	61,000
Meter Replacement @3%	90,000	92,700	95,481	98,345	101,296	477,822
Well 301 back-up power	36,500	-	-	-	-	36,500
Plant Maint Repair	30,000	30,000	30,000	30,000	30,000	150,000
Security Upgrades	29,000	-	-	-	-	29,000
Paint Tanks	35,000	-	-	-	-	35,000
TOTAL	334,300	175,500	178,281	181,145	184,096	1,053,322

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Renewal & Replacement	334,300	175,500	178,281	181,145	184,096	1,053,322
TOTAL	334,300	175,500	178,281	181,145	184,096	1,053,322



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2014-2018 **PROJECT MGMT:** Utilites Administration **PRIORITY:** 1
PROJECT TITLE: Wastewater Renewal and Replacement Projects **PROJECT LOCATION:** Utility System City-Wide

PROJECT DESCRIPTION:

Programmed improvements for the next 5 year window include:

- The wastewater SCADA is being transitioned to a "smart" system. The new system is estimated to cost 61,000 plus a upgraded generator to ensure power to Office Control system 28,000.
- Funding for wastewater plant maintenance, painting, welding and repair.
- The reclaimed water storage tank floor sealing cost 49,000.
- Relocation of the Master Lift Station generator to a priority Alafaya lift station without a generator. Cost 48,500.
- Misc. repair of pumps/motor and equipment at 29,500.
- The back-up generator fuel tank replacement with a ConValt tank 43,000.

JUSTIFICATION/COMMENTS:

Maintaining wastewater facilities and wastewater colleciton systems is vital to providing reliable City Utility services. Refurbishment of aging equipment is a required activity under state permit and bond governance. Improving automation provides pro-active maintenance and helps reduce manpower and long term operational costs.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
SCADA-smart system	61,000	-	-	-	-	61,000
Generator (Office Control)	28,000	-	-	-	-	28,000
Plant Maintenance	35,000	35,000	35,000	35,000	35,000	175,000
Reclaimed Tank sealing	49,000	-	-	-	-	49,000
Generator remove/replace	48,500	-	-	-	-	48,500
Equipment restoration	29,500	-	-	-	-	29,500
Fuel Tank eplacement	43,000	-	-	-	-	43,000
TOTAL	294,000	35,000	35,000	35,000	35,000	434,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Renewal & Replacement	294,000	35,000	35,000	35,000	35,000	434,000
TOTAL	294,000	35,000	35,000	35,000	35,000	434,000

Vehicle and Equipment Replacement Fund (407)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	5,387	3,766	4,500	4,500	3,000
CHANGE IN FAIR VALUE-INV	-1,737	-84	0	0	0
UTILITY FUND	103,253	107,471	38,773	38,773	42,928
TOTAL REVENUE	106,903	111,153	43,273	43,273	45,928
PRIOR YEAR BUDGETARY C/F	0	0	0	0	-20,428
Total Revenues	106,903	111,153	43,273	43,273	25,500

Expenditures

MAINTENANCE ON VEHICLES	0	0	0	0	0
DEPRECIATION	35,588	45,642	0	0	0
TOTAL OPERATING EXPENDITURES	35,588	45,642	0	0	0
VEHICLES	0	147,583	0	0	25,500
CONTRA ASSET ACCOUNT	0	-147,583	0	0	0
VEHICLES	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	25,500
VEHICLE REPLACEMENT FUND	0	0	38,773	38,773	0
TOTAL INTERFUND TRANSFERS	0	0	38,773	38,773	0
RESERVE FOR CONTINGENCIES	0	0	4,500	4,500	0
Total Expenditures	35,588	45,642	43,273	43,273	25,500

VEHICLE & EQUIPMENT REPLACEMENT FUND (407)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Vehicle Replacement Fund (407)	25,500	40,000	68,000	-	86,000	219,500
Total: Vehicle & Equipment Replacement	25,500	40,000	68,000	-	86,000	219,500

Expenditures

<u>Vehicle/Equipment Replacement</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
- Utilities	25,500	40,000	68,000	-	86,000	219,500
Sub Total: Vehicle/Equipment Replacement	25,500	40,000	68,000	-	86,000	219,500
Total: Vehicle & Equipment Replacement	25,500	40,000	68,000	-	86,000	219,500



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Fleet Operations **PRIORITY:** 1
PROJECT TITLE: Vehicle/Equip. Replacement **PROJECT LOCATION:** Utilities

PROJECT DESCRIPTION:

The Vehicle and Equipment Replacement program is a comprehensive replacement program scheduled over the next five years. As proposed, the 5-year schedule calls for replacement of 50 vehicles or approximately 34% of the current City fleet of rolling stock. Of the 50 vehicles scheduled for replacement, 6 are in the Utility Department. The proposed replacement schedule by Department is shown below.

JUSTIFICATION/COMMENTS:

The replacement schedule has been designed to replace vehicles which have been identified as: 1) incurring the greatest maintenance expense over the life of the vehicle, 2) reaching or exceeding their expected life in terms of age, and 3) having relatively high mileage. The benefits of the replacement program are reflected in reduced fleet maintenance expenses, as well as lower vehicle downtime, which results in greater service availability to the community.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Utility Operations Vehicles	25,500	40,000	68,000	-	86,000	219,500
TOTAL	25,500	40,000	68,000	-	86,000	219,500

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Utility Veh. Replacement	25,500	40,000	68,000	-	86,000	219,500
TOTAL	25,500	40,000	68,000	-	86,000	219,500

Water System Impact Fee Fund (408)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
WATER	11,622	99,975	75,000	75,000	40,000
WATER	7,152	108,006	75,000	75,000	80,000
INVESTMENTS	14,601	9,842	12,000	12,000	6,000
CHANGE IN FAIR VALUE-INV	-6,086	-577	0	0	0
WATER CAPITAL REC FEES	3,718	0	0	0	0
TOTAL REVENUE	31,007	217,246	162,000	162,000	126,000
PRIOR YEAR BUDGETARY C/F	0	0	461,029	701,443	153,840
<i>Total Revenues</i>	31,007	217,246	623,029	863,443	279,840

Expenditures

IMPACT FEE UPDATE	0	5,956	35,000	35,000	40,000
WATER LINES	0	0	250,000	0	0
TOTAL OPERATING EXPENDITURES	0	5,956	285,000	35,000	40,000
DEPRECIATION	23,787	27,792	0	0	0
CIVIL ENGINEERS	0	0	0	0	0
WATER LINES	15,096	33,677	104,000	594,414	0
RECLAIMED WATER LINES	0	0	0	0	0
CONTRA ASSET ACCOUNT	-15,096	-33,677	0	0	0
TOTAL CAPITAL	0	0	104,000	594,414	0
WATER & SEWER FUND	0	0	0	0	5,830
UTILITY DEBT SERVICE RSRV	233,474	0	234,029	234,029	234,010
TOTAL INTERFUND TRANSFERS	233,474	0	234,029	234,029	239,840
<i>Total Expenditures</i>	257,261	33,748	623,029	863,443	279,840

WATER SYSTEM IMPACT FEE FUND (408)

Revenue

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Impact Fee Fund	40,000	-	-	-	-	40,000
			-			
Total: Water System Impact Fee	40,000	-	-	-	-	40,000

Expenditures

Project Management - Oviedo on the Park	40,000	-	-		-	40,000
Total: Water System Impact Fee	40,000	-	-	-	-	40,000



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 1

PROJECT TITLE: Oviedo on the Park - Project Management **PROJECT LOCATION:** East of SR 434 off Mitchell Hammock Rd

PROJECT DESCRIPTION:

Assist City Staff in managing the construction of Oviedo on the Park.

JUSTIFICATION/COMMENTS:

The construction of Oviedo on the Park is underway. This project is substantial and managing the construction will take one person's full attention. With current work load and number of staff available, it is not possible. Please note, the funding source will be taken from the water, wastewater, stormwater and transportation reserves.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Project Management - Construction Phase	160,000	0	0	0	0	160,000
TOTAL	160,000	0	0	0	0	160,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
138-9000-590-99.20	40,000	0	0	0	0	40,000
409-9000-590-99.20	40,000	0	0	0	0	40,000
102-9000-590-99.20	40,000	0	0	0	0	40,000
408-9000-590-99.20	40,000	0	0	0	0	40,000
TOTAL	160,000	0	0	0	0	160,000

Wastewater System Impact Fee Fund (409)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
SEWER	51,300	7,564	50,000	50,000	40,000
SEWER	10,387	67,621	20,000	20,000	60,000
DEVELOPER REIMBURSABLES	0	0	638,000	638,000	0
INVESTMENTS	11,284	8,964	10,000	10,000	7,000
CHANGE IN FAIR VALUE-INV	-3,967	-464	0	0	0
DEBT PROCEEDS	0	0	241,200	241,200	0
TOTAL REVENUE	69,004	83,685	959,200	959,200	107,000
PRIOR YEAR BUDGETARY C/F	0	0	0	0	384,441
Total Revenues	69,004	83,685	959,200	959,200	491,441

Expenditures

OTHER PROFESSIONAL SVCS	0	5,956	0	0	40,000
LIFT STATIONS EQUIP	2,157	341	0	0	241,469
TOTAL OPERATING EXPENDITURES	2,157	6,297	0	0	281,469
DEPRECIATION	14,843	13,606	0	0	0
CIVIL ENGINEERS	0	0	0	39,025	0
LIFT STATION EQUIPMENT	0	0	0	0	142,000
CONTRA ASSET ACCOUNT	0	0	0	0	0
SEWER LINES	0	0	879,200	879,200	13,500
TOTAL CAPITAL	0	0	879,200	918,225	155,500
WATER & SEWER FUND	0	0	0	0	13,500
UTILITY DEBT SERVICE RSRV	40,878	0	40,975	40,975	40,972
TOTAL INTERFUND TRANSFERS	40,878	0	40,975	40,975	54,472
RESERVE FOR CONTINGENCIES	0	0	39,025	0	0
Total Expenditures	57,878	19,903	959,200	959,200	491,441

WASTEWATER SYSTEM IMPACT FEE FUND (409)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Impact Fee Fund	436,969	-	-	-	-	436,969
Total: Wastewater System Impact Fee	436,969	-	-	-	-	436,969

Expenditures

Wastewater System Infrastructure

Lift Station 550 Force Main to Lift Station 2010

- Construction 13,500 - - - - 13,500

Lift Station 560/570 Rebuild (Ekana Repump)

- Construction 150,000 - - - - 150,000

- CEI 30,000 - - - - 30,000

Rehab Lift Station 460

- Construction 61,469 - - - - 61,469

Rehab Reclaimed Lift Station for increased flows

- Construction 142,000 - - - - 142,000

Project Management - Oviedo on the Park

40,000 - - - - 40,000

Total: Wastewater System Impact Fee	436,969	-	-	-	-	436,969
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CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-14 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:**
PROJECT TITLE: Wastewater Plant **PROJECT LOCATION:** City Wide Locations
Infrastructure (409)

PROJECT DESCRIPTION:

The first phase of the interconnect project is the Northern Lift Station Re-route to the Alafaya Treatment Facility. This project includes rerouting of lift station flows from stations primarily north of Mitchell Hammock Road with force main additions on Mitchell Hammock Road and Alafaya Woods Boulevard to existing Alafaya infrastructure for conveyance to the treatment facility.

Phase one of the interconnect project will increase the use to full capacity of the City's Water Reclamation Facility. In order to increase the use capacity, the Water Reclamation Facility will require physical and mechanical upgrades as well as re-rating of the 1.35 million gallons per day (MGD) operating permit currently in use. Upgrades include adding process control improvements to the wastewater treatment tanks.

Future interconnect Phases include the Master Lift Station Re-route to the Alafaya Treatment Facility – Rerouting of the "City" Master Lift Station to existing "Alafaya" infrastructure and State Road 426 Corridor to Master Lift Station – Redirecting current and future flows along the SR426 corridor to the "City" Master Lift Station with a new proposed 10-inch force main along west Mitchell Hammock Road.

Improvements over the next five years are anticipated to include:

- Establish an Oviedo Blvd. Service Area (Oviedo on the Park).
 - Internalize select flows outside the Alafaya Service Area to the City's Wastewater Reclamation facility where economically feasible.
 - Rehabilitate lift stations to alleviate mechanical fatigue and increase flows.
 - Install SCADA controls to create more efficient operations and control.
-

JUSTIFICATION/COMMENTS:

The City's acquisition of the formally private Alafaya wastewater plant on September 15, 2010 significantly changed the City's sewer system. An updated master plan was initiated by the City in late 2010 to evaluate the combined City and Alafaya systems. The Plan will economically combine services and equalize flows to support the community's 5 year needs.

The projects listed on the following pages were prioritized and sequenced based upon proximity to planned or existing collection systems, economic feasibility to increase wastewater treatment from 1.55 MGD to 2 MGD at the newly acquired facility. Additional upgrades to the wastewater treatment plant will be required to move it from 2 MGD to 3 MGD.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Engineering/Design	-	-	-	-	-	-
Construction	366,969	-	-	-	-	366,969
CEI	30,000	-	-	-	-	30,000
TOTAL	396,969	-	-	-	-	396,969

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Impact Fees	396,969	-	-	-	-	396,969
TOTAL	396,969	-	-	-	-	396,969

Project Listing by Fiscal Year

<u>Project</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Lift Station 550 Force Main to Lift Station 2010						
Construction	13,500	-	-	-	-	13,500
Lift Station 560/570 Rebuild (Ekna Repump Area)						
Construction	150,000	-	-	-	-	150,000
CEI	30,000	-	-	-	-	30,000
Rehab Lift Station 460						
Construction	61,469	-	-	-	-	61,469
Rehab Relaimed Lift Station for increased flows						
Construction	142,000	-	-	-	-	142,000
TOTAL	396,969	-	-	-	-	396,969



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering **PRIORITY:** 1

PROJECT TITLE: Oviedo on the Park - Project Management **PROJECT LOCATION:** East of SR 434 off Mitchell Hammock Rd

PROJECT DESCRIPTION:

Assist City Staff in managing the construction of Oviedo on the Park.

JUSTIFICATION/COMMENTS:

The construction of Oviedo on the Park is underway. This project is substantial and managing the construction will take one person's full attention. With current work load and number of staff available, it is not possible. Please note, the funding source will be taken from the water, wastewater, stormwater and transportation reserves.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Project Management - Construction Phase	160,000	0	0	0	0	160,000
TOTAL	160,000	0	0	0	0	160,000

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
138-9000-590-99.20	40,000	0	0	0	0	40,000
409-9000-590-99.20	40,000	0	0	0	0	40,000
102-9000-590-99.20	40,000	0	0	0	0	40,000
408-9000-590-99.20	40,000	0	0	0	0	40,000
TOTAL	160,000	0	0	0	0	160,000

Series 2007 Utility Construction Fund (415)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	3,064	893	1,000	1,000	700
CHANGE IN FAIR VALUE-INV	-3,105	-31	0	0	0
TOTAL REVENUE	-41	862	1,000	1,000	700
PRIOR YEAR BUDGETARY C/F	0	0	98,214	98,214	0
<i>Total Revenues</i>	-41	862	99,214	99,214	700

Expenditures

DEPRECIATION	171,538	219,187	0	0	0
CIVIL ENGINEERS	0	0	0	0	0
WATER LINES	292,976	0	0	0	0
OTHER IMPROV OTHER BLDGS	0	0	0	0	0
CONTRA ASSET ACCOUNT	-292,976	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0
RESERVE FOR CONTINGENCIES	0	0	99,214	99,214	700
<i>Total Expenditures</i>	171,538	219,187	99,214	99,214	700

Series 2010A Utility Rev. Bonds Const. Fund (416)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	14,696	10,153	11,500	11,500	4,000
CHANGE IN FAIR VALUE-INV	-5,471	-331	0	0	0
EQUITY TRX	0	0	0	0	0
TOTAL REVENUE	9,225	9,822	11,500	11,500	4,000
PRIOR YEAR BUDGETARY C/F	0	0	958,628	958,628	0
<i>Total Revenues</i>	9,225	9,822	970,128	970,128	4,000

Expenditures

DEPRECIATION	203,939	186,944	0	0	0
PURCHASED IMPROVEMENTS	0	0	0	0	0
WATER LINES	2,983	16,857	0	610,000	0
OTHER IMPROV OTHER BLDGS	0	0	0	0	0
CONTRA ASSET ACCOUNT	-2,983	-16,857	0	0	0
TOTAL CAPITAL	0	0	0	610,000	0
RESERVE FOR CONTINGENCIES	0	0	970,128	360,128	4,000
<i>Total Expenditures</i>	203,939	186,944	970,128	970,128	4,000

Series 2010B Util. Rev Bonds Const Fund (417)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
INVESTMENTS	73,508	31,966	37,000	37,000	20,000
CHANGE IN FAIR VALUE-INV	-34,586	-279	0	0	0
TOTAL REVENUE	38,922	31,687	37,000	37,000	20,000
PRIOR YEAR BUDGETARY C/F	0	0	66,500	454,749	380,250
<i>Total Revenues</i>	38,922	31,687	103,500	491,749	400,250

Expenditures

DEPRECIATION	1,151,608	1,063,712	0	0	0
OTHER PROFESSIONAL SVCS	88,899	0	0	0	0
TOTAL OPERATING EXPENDITURES	88,899	0	0	0	0
PURCHASED IMPROVEMENTS	0	0	0	0	0
CIVIL ENGINEERS	2,034	0	0	0	84,000
WATER LINES	80,972	66,920	0	27,862	0
RECLAIMED WATER LINES	64,160	125,115	0	0	0
LIFT STATION EQUIPMENT	0	0	0	0	62,000
OTHER IMPROV OTHER BLDGS	2,264,376	253,742	60,000	420,387	214,750
MACHINERY & EQUIPMENT	19,100	0	43,500	43,500	0
OTHER MACHINERY & EQUIP	0	0	0	0	39,500
CONTRA ASSET ACCOUNT	-2,430,642	-445,777	0	0	0
TOTAL CAPITAL	0	0	103,500	491,749	400,250
EQUITY TRX	0	0	0	0	0
TOTAL INTERFUND TRANSFERS	0	0	0	0	0
RESERVE FOR CONTINGENCIES	0	0	0	0	0
<i>Total Expenditures</i>	1,240,507	1,063,712	103,500	491,749	400,250

2010 UTILITY REVENUE BOND FUND (417)

<u>Revenue</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bond Proceeds (2010 Utility Bonds)	400,250	746,000	207,000	-	-	1,353,250
Unfunded	-	-	459,600	3,923,200	2,824,350	7,207,150
Total: 2010 Utility Revenue Bond Fund	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400

Expenditures

Wastewater System Infrastructure

Sludge Mate	39,500	-	-	-	-	39,500
Wastewater Blowers and DO Probes						
- Design	15,000	-	-	-	-	15,000
- Construction	-	475,000	-	-	-	475,000
- CEI	-	49,000	-	-	-	49,000
RAS Pumps						
- Design	7,000	-	-	-	-	7,000
- Construction	-	200,000	-	-	-	200,000
- CEI	-	10,000	-	-	-	10,000
Wastewater Plant Permit Renewal and Expansion						
- Design	62,000	-	-	-	-	62,000
Rehab Perc Pond Lift Station for increased flows						
- Construction	62,000	-	-	-	-	62,000
Headworks Pump #4	27,000	-	-	-	-	27,000
SCADA Reclaim Control	102,750	-	-	-	-	102,750
WW Plant Ops SCADA	85,000	-	-	-	-	85,000
Gravity WAS Thickener						
- Design	-	12,000	-	-	-	12,000
- Construction	-	-	180,000	-	-	180,000
- CEI	-	-	27,000	-	-	27,000
LS 900 Pump Upsize						
- Design	-	-	10,800	-	-	10,800
- Construction	-	-	120,000	-	-	120,000
- CEI	-	-	12,000	-	-	12,000
Expand Wastewater Plant from 2 to 3 MGD						
- Design	-	-	316,800	-	-	316,800
- Construction	-	-	-	3,520,000	-	3,520,000
- CEI	-	-	-	211,200	-	211,200
Master Lift Station Re-route to WRF						
- Design	-	-	-	146,000	-	146,000
- Construction	-	-	-	-	1,295,700	1,295,700
- CEI	-	-	-	-	194,300	194,300
Northeast Re-route (LS 1430 & 1500 to Master)						
- Design	-	-	-	30,000	-	30,000
- Construction	-	-	-	-	304,000	304,000
- CEI	-	-	-	-	15,000	15,000
Clark Street to LS1430 Re-route						
- Design	-	-	-	16,000	-	16,000
- Construction	-	-	-	-	85,000	85,000
- CEI	-	-	-	-	8,000	8,000
SR426 Lift Station Re-route to WRF						
- Design	-	-	-	-	96,900	96,900
- Construction	-	-	-	-	717,850	717,850
- CEI	-	-	-	-	107,600	107,600
Total: 2010 Utility Revenue Bond Fund	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400



CAPITAL IMPROVEMENT REQUEST FORM

FY: 2013-2014 **PROJECT MGMT:** Public Works - Engineering
PROJECT TITLE: Renewal & Replacement Projects **PROJECT LOCATION:** Wastewater System City -Wide

PROJECT DESCRIPTION:

The proposed wastewater capacity improvements are based upon an updated Wastewater Master Plan that was recently approved by City Council in March 2012. The updated plan reflects significant changes from the previous 2006 Master Plan as it incorporates the City’s acquisition of the Alafaya Wastewater System. The primary focus and most significant capital improvement to the Wastewater System is the interconnection of the original City wastewater system with the “Alafaya” system. The first phase of the interconnect project is the Northern Lift Station Re-route to the Alafaya Treatment Facility continued in 2013. This project includes rerouting of lift station flows from stations primarily north of Mitchell Hammock Road with force main additions on Mitchell Hammock Road and Alafaya Woods Boulevard to existing Alafaya infrastructure for conveyance to the treatment facility.

Phase one will use up the remaining existing capacity of the City’s Water Reclamation Facility. In order to send any additional wastewater, the Water Reclamation Facility will require physical and mechanical upgrades as well as rerating of the existing 1.35 million gallons per day (MGD) operating permit. Anticipated upgrades include adding greater process control improvements to the wastewater treatment tanks will allow them to operate more efficiently at higher flow rates and produce more reclaimed water with additional filtration.

Future interconnect Phases include the Master Lift Station Re-route to the Alafaya Treatment Facility – Rerouting of the “City” Master Lift Station to existing “Alafaya” infrastructure and State Road 426 Corridor to Master Lift Station – Redirecting current and future flows along the SR 426 corridor to the “City” Master Lift Station with a new proposed 10-inch force main along west Mitchell Hammock Road. However, these future phases are dependent on the treatment facility upgrades as listed above.

JUSTIFICATION/COMMENTS:

The City’s Acquisition of the formally private Alafaya wastewater plant on September 15, 2010 significantly changed the City’s sewer system. An updated master plan was initiated by the City in late 2010 to evaluate the combined City and Alafaya systems. The Plan will economically combine services and equalize flows to support the communities 5 year needs.

The projects listed on the following pages were prioritized and sequenced based upon proximity to planned or existing collection systems, economic feasibility to increase wastewater treatment from 1.55 MGD to 2 MGD at the newly acquired facility. Additional upgrades to the wastewater treatment plant will be required to move it from 2 MGD to 3 MGD.

EXPENDITURE SCHEDULE:

<u>Project Cost Elements</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Engineering/Design	22,000	12,000	327,600	192,000	96,900	650,500
Construction	338,750	675,000	300,000	3,520,000	2,402,550	7,236,300
Equip	39,500	-	-	-	-	39,500
CEI	-	59,000	39,000	211,200	324,900	634,100
TOTAL	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400

FUNDING SCHEDULE:

<u>Source of Funding</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Bond Proceeds 417	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400
Unfunded						
TOTAL	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400

Project Listing by Fiscal Year

<u>Project</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Sludge Mate	39,500	-	-	-	-	39,500
Wastewater Blowers and DO Probes						
Design	15,000	-	-	-	-	15,000
Construction	-	475,000	-	-	-	475,000
CEI	-	49,000	-	-	-	49,000
RAS Pumps						
Design	7,000	-	-	-	-	7,000
Construction	-	200,000	-	-	-	200,000
CEI	-	10,000	-	-	-	10,000
Wastewater Plant Permit Renewal and Expansion to 2 MGD						
Construction	62,000	-	-	-	-	62,000
Rehab Perc Pond Lift Station for increased flows						
Construction	62,000	-	-	-	-	62,000
Headworks Pump #4	27,000	-	-	-	-	27,000
SCADA Reclaim Cntrl	102,750	-	-	-	-	102,750
WW Plant Ops SCADA	85,000	-	-	-	-	85,000

Project	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
Gravity WAS Thickener						
Design	-	12,000	-	-	-	12,000
Construction	-	-	180,000	-	-	180,000
CEI	-	-	27,000	-	-	27,000
LS 900 Pump Upsize						
Design	-	-	10,800	-	-	10,800
Construction	-	-	120,000	-	-	120,000
CEI	-	-	12,000	-	-	12,000
Expand Wastewater Plant from 2 MGD to 3 MGD						
Design	-	-	316,800	-	-	316,800
Construction	-	-	-	3,520,000	-	3,520,000
CEI	-	-	-	211,200	-	211,200
Master Lift Station Re-route to WRF						
Design	-	-	-	146,000	-	146,000
Construction	-	-	-	-	1,295,700	1,295,700
CEI	-	-	-	-	194,300	194,300
Northeast Re-route (LS 1430 & 1500 to Master LS)						
Design	-	-	-	30,000	-	30,000
Construction	-	-	-	-	304,000	304,000
CEI	-	-	-	-	15,000	15,000
Clark Street To LS 1430 Reroute						
Design	-	-	-	16,000	-	16,000
Construction	-	-	-	-	85,000	85,000
CEI	-	-	-	-	8,000	8,000
SR 426 Lift Station Re-route to WRF						
Design	-	-	-	-	96,900	96,900
Construction	-	-	-	-	717,850	717,850
CEI	-	-	-	-	107,600	107,600
TOTAL						
	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400

Medical Insurance Fund (510)

Revenues

	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Original Budget	FY 12-13 Amdended Budget	FY 13-14 Budget
GENERAL CHARGES FOR SVCS DEPENDENT	1,458,839	1,373,238	1,417,566	1,417,566	1,434,229
EMPLOYEE CONTRIBUTION	331,160	316,385	240,450	240,450	329,219
MANDATORY LIFE INSURANCE	34,499	43,680	45,818	45,818	31,454
LONG TERM DISABILITY	60,029	77,522	79,229	79,229	56,980
INVESTMENTS	21,166	11,965	13,750	13,750	3,500
CHANGE IN FAIR VALUE-INV	-6,604	7	0	0	0
COBRA SUBSIDY TAX REBATE	15,634	3,841	0	0	0
COBRA	15,732	2,237	12,000	12,000	4,000
RETIREEES	16,561	23,641	10,000	10,000	23,460
INSURANCE PROCEEDS	84,531	8,478	10,000	10,000	10,000
OTHER	0	55,853	0	0	0
GENERAL FUND	504,300	416,049	416,049	416,049	500,000
UTILITY FUND	71,900	61,513	61,513	61,513	69,065
STORMWATER OPERATIONS	23,800	22,438	22,438	22,438	26,050
TOTAL REVENUE	2,810,482	2,589,945	2,505,957	2,505,957	2,661,758
PRIOR YEAR BUDGETARY C/F	0	0	76,755	76,755	0
Total Revenues	2,810,482	2,589,945	2,582,712	2,582,712	2,661,758

Expenditures

BENEFITS	1,341,995	1,248,904	1,116,000	1,116,000	1,243,000
OPERATING EXPENSES	1,387,500	729,114	839,162	839,162	814,021
TOTAL HEALTH INSURANCE COSTS	2,729,495	1,978,018	1,955,162	1,955,162	2,057,021
OPERATING EXPENSES	435,088	509,632	553,104	563,104	589,576
TOTAL EMPLOYEE MEDICAL CLINIC CC	435,088	509,632	553,104	563,104	589,576
DEPRECIATION	10,152	9,306	0	0	0
TOTAL OPERATING EXPENDITURES	3,174,735	2,496,956	2,508,266	2,518,266	2,646,597
GENERAL FUND	40,484	56,768	56,768	56,768	0
TOTAL INTERFUND TRANSFERS	40,484	56,768	56,768	56,768	0
RESERVE FOR CONTINGENCIES	0	0	17,678	7,678	15,161
Total Expenditures	3,215,219	2,553,724	2,582,712	2,582,712	2,661,758

Medical Insurance Fund (510)

	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
<u>REVENUES</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
					<u>Budget</u>	
<u>Internal Service Charges</u>						
City Contribution for Employee Health Insurance	1,475,531	1,458,839	1,373,238	1,417,566	1,417,566	1,434,229
City Contribution for Dependent Health Insurance	171,828	178,935	173,098	177,144	177,144	173,801
Employee Contribution for Dependent Coverage	349,073	331,160	316,384	240,450	240,450	329,219
City Contribution for Employee Life Insurance	36,785	34,499	43,680	45,818	45,818	31,454
City Contribution for Employee LT Disability	64,075	60,029	77,522	79,229	79,229	56,980
Sub-Total: Internal Service Charges	2,097,292	2,063,462	1,983,922	1,960,207	1,960,207	2,025,683
<u>Miscellaneous</u>						
Interest on Investments	32,530	14,562	11,972	13,750	13,750	3,500
Stop Loss Reimbursement						
- Over \$150K Claims (\$100K stop loss in FY 11)	139,478	-	-	-	-	-
- Aggregate - Over \$1.97 Million (FY 09 max.)	-	-	-	-	-	-
- Over \$600K - for Shock Claim	215,809	-	-	-	-	-
Pharmaceutical Rebates	10,954	84,531	8,478	10,000	10,000	10,000
Other	-	-	55,853	-	-	-
Cobra Payments	18,527	15,732	2,237	12,000	12,000	4,000
Cobra Subsidy Tax Rebate	10,124	15,634	3,841	-	-	-
Retiree Payments	15,122	16,561	23,641	10,000	10,000	23,460
Sub-Total: Miscellaneous	442,544	147,020	106,021	45,750	45,750	40,960
<u>Interfund Transfers (transfer from):</u>						
General Fund (001)	412,300	504,300	416,049	416,049	416,049	510,716
Building Services Fund (120)	7,958	-	-	-	-	-
Water/Wastewater Fund (401)	49,500	71,900	61,513	61,513	61,513	69,065
Stormwater Fund (138)	19,100	23,800	22,438	22,438	22,438	26,050
Sub-Total: Interfund Transfers	488,858	600,000	500,000	500,000	500,000	605,831
Appropriated Fund Balance	-	-	-	76,755	76,755	-
TOTAL REVENUES	3,028,694	2,810,482	2,589,943	2,582,712	2,582,712	2,672,474
<u>EXPENDITURES</u>						
<u>Administrative Costs</u>						
Claims Processing and Administration	204,154	179,913	203,153	225,795	225,795	234,567
Auditing Services	-	-	-	-	-	-
Actuarial Services	-	-	-	-	-	-
Employee Assistance Program Fee*	-	-	-	-	-	-
Wellness Program Operating Supplies	-	187	-	1,000	11,000	1,000
Health Risk Assessments (non-BCBS participants)	-	-	-	5,544	5,544	-
Flex Spending Debit Card/125 Admin. Fee	10,125	9,153	9,641	1,260	1,260	1,260
Sub-Total: Operating Expenses	214,279	189,253	212,794	233,599	243,599	236,827
*Charged to Human Resources budget in prior to FY 09-10.						
<u>Claims Expenses/Liabilities</u>						
Blue Cross/Blue Shield Payments - Employees	595,396	671,387	654,508	600,000	600,000	613,000
Blue Cross/Blue Shield Payments - Dependents	389,232	402,844	363,465	275,000	275,000	375,000
Blue Cross/Blue Shield Payments - Shock Claim	455,313	503,843	432,887	500,000	500,000	510,000
Blue Cross/Blue Shield Payments - Cobra	19,790	15,471	580	18,000	18,000	30,000
Blue Cross/Blue Shield Payments - Retirees	132,629	159,806	137,889	140,000	140,000	130,000
Sub-Total: Blue Cross/Blue Shield Claims	1,592,360	1,753,351	1,589,329	1,533,000	1,533,000	1,658,000

Medical Insurance Fund (510)

	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
<u>EXPENDITURES</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Amended</u>	<u>Budget</u>
					<u>Budget</u>	
<u>Stop Loss Reimbursable Claims (in excess of \$100K)</u>						
Blue Cross/Blue Shield Payments - Employees	124,560	28,807	42,099	-	-	-
Blue Cross/Blue Shield Payments - Shock Claim	215,809	-	-	-	-	-
Blue Cross/Blue Shield Payments - Dependents	-	-	-	-	-	-
Blue Cross/Blue Shield Payments - Cobra	-	-	-	-	-	-
Blue Cross/Blue Shield Payments - Retirees	-	-	-	-	-	-
Sub-Total: Stop Loss Reimbursable Claims	340,369	28,807	42,099	-	-	-
Total Claims Expenses - excluding shock claim	1,477,416	1,278,315	1,198,541	1,033,000	1,033,000	1,148,000
Health Reimbursement Account (HRA) Expenses	<u>39,283</u>	<u>61,887</u>	<u>42,466</u>	<u>30,000</u>	<u>30,000</u>	<u>45,000</u>
Total: Claims Expenses	1,972,012	1,844,045	1,673,894	1,563,000	1,563,000	1,703,000
*includes payments for employees, retirees and cobra						
<u>Insurance Premiums</u>						
Individual Excess Loss & Aggregate	425,662	780,232	203,923	307,902	307,902	257,761
Life Insurance	33,249	31,266	31,876	30,000	30,000	35,000
Long Term Disability	<u>57,172</u>	<u>61,221</u>	<u>60,586</u>	<u>53,000</u>	<u>53,000</u>	<u>60,000</u>
Sub-Total: Insurance Premiums	516,083	872,719	296,385	390,902	390,902	352,761
<u>Employee Medical Clinic</u>						
Modular Bldg. Renovations & Furnishings/Equip.	66,352	588	1,311	-	-	-
Utilities	3,705	5,847	4,768	6,765	6,765	4,879
Telephone/Postage/Miscellaneous	1,774	1,690	3,743	6,700	6,700	4,000
Initial Set-Up Fee (inventory and supplies)	17,682	3,541	7,600	-	-	-
Lab and Supplies	10,269	18,297	2,310	31,250	31,250	15,000
Drug Formulary (prescription costs)	7,051	25,369	35,735	31,250	31,250	33,120
Medical Staffing Costs	86,975	137,891	184,618	180,000	180,000	231,874
Monthly Service Fee	39,654	65,343	64,492	64,800	64,800	65,136
Depreciation	<u>5,922</u>	<u>10,152</u>	<u>9,306</u>	<u>-</u>	<u>-</u>	<u>-</u>
Sub-Total: Employee Medical Clinic	233,462	258,566	304,577	320,765	320,765	354,009
<u>Interfund Transfers (transfer to):</u>						
General Fund (for HR staff support)	<u>39,639</u>	<u>40,484</u>	<u>56,768</u>	<u>56,768</u>	<u>56,768</u>	<u>-</u>
Sub-Total: Interfund Transfers	39,639	40,484	56,768	56,768	56,768	-
Reserve for Contingency	-	-	-	17,678	7,678	25,877
TOTAL EXPENDITURES	2,975,475	3,205,067	2,544,418	2,582,712	2,582,712	2,672,474

OVIEDO
Florida

**Five Year Capital Improvements Program (CIP)
Project Summary and Operating Budget Impact**

The City's Five Year Capital Improvements Program identifies an investment of \$48 million for infrastructure and community improvements of which \$9.7 million is scheduled for FY 13-14. Below is a summary of the major project categories and the potential impact that particular projects will have on future operating budgets.

Transportation Improvements

Approximately \$8.2 million of road and safety related improvements are programmed over the next five (5) years (excluding the Division Street extension and other roadways that are part of the New Town Center). The major projects include:

- Resurfacing of portions the City's 125 mile road network (\$303,765, FY 13-14).
- Construction of new sidewalk sections around Lawton Elementary (\$687,264 FY 13-14)
- Transportation Master Plan improvements (\$250,000 FY 13-14).

Over time, road resurfacing and sidewalk replacement will reduce recurring street maintenance and sidewalk repair expenses. In order to fund the scheduled improvements over the next five (5) years, particularly the resurfacing program, it will be necessary to allocate approximately \$750,000 every year from excess General Fund reserves (if available). This amount coupled with Local Option Gas Tax revenues of \$700,000+ annually will fund the recommended improvements.

Recreation Facility Improvements

With the completion of the Recreation Master Plan in late 2006, the City's facility needs are better defined so that the City Council can address areas where the City may be deficient, based on accepted facility standards, for parks, athletic fields and hard courts. The planned CIP schedule will likely be amended subject to funding availability.

Acquisition of the former USPS site in 2011 is complete as are designs for the renovation. The site will be called the Oviedo Community Center and will be staffed by current employees who were displaced with the closing of the Memorial Building. The ongoing costs for the maintenance of the community center will be absorbed into the building maintenance department and should be minimal due to the newness of the renovation.

Updating of the lighting around the Oviedo Sports Complex is scheduled to take place in FY 13-14 and FY 14-15 (\$450,000). Replacement of the lighting will reduce the cost to operate the fields. Lighting replacement will not require additional staff or equipment to maintain the lights.

General Facility Improvements and Beautification

Current projects scheduled for FY 13-14 include the planned renovation of the Public Safety Building with design costs appearing in FY 13-14 (\$250,000) and an upgrade to the Gasboy fueling system at the Public Works Complex (\$88,000). These projects will not add costs for additional personnel to either Public Works or Facility Management departments.

Other projects include:

- Engineering, design and construction (beginning in FY 13-14) of a new Fire Station to replace the current one that is within the right of way of a major road project to widen SR426/419 (\$2,989,050). The majority of funding for the new Fire Station is FDOT ROW funding with the City contributing approximately \$1,050,000 toward the project. Completion of the Fire Station is estimated to be in FY 14-15.

Water and Wastewater Utility Improvements

Improvements to the City's Water/Wastewater Utility comprise approximately 38% of the entire 5 Year CIP with a total capital investment of more than \$18 million. The investments include approximately \$7.7 million over the next 5 years for projects infrastructure/capacity improvements that are necessary to keep pace with on-going system expansion, maintenance and repairs, and as identified in the Water/Wastewater Master Plan are scheduled although a combination of impact fees and debt financing will be

The recently adopted Reclaimed Master Plan now provides the City with a blueprint for constructing almost \$7.2 million of reclaimed system improvements to serve various neighborhoods throughout the City, as alternative water sources will be required as part of the City's Consumptive Use Permit. The planned distribution system that would be constructed over the next 5 years would serve approximately 2,700 residential units and almost 2,300 customers or about 25% of the existing reclaimed water customer base.

The higher profile projects include wastewater plant improvements (\$8,560,400), a variety of R&R projects (\$434,000) and the Twin Rivers phases 1 & 2 as well as the Riverside retrofit for the reclaimed system. The master lift station reroute will redirect existing lift stations to the city's new wastewater facility will provide the city with more available reclaimed water thereby reducing the need to purchase additional reclaimed water from the City of Orlando's Iron Bridge facility.

Given the magnitude of these projects in terms of cost, debt financing may be required, which in turn will have an impact on future utility rates to support the annual debt service payments.

Vehicle Replacement and New Acquisitions

The vehicle replacement and new acquisition program is the continued implementation of a comprehensive vehicle replacement program scheduled and funded over the next five years. The proposed schedule over the next 5 years includes replacement of 65 vehicles or approximately 39% of the current fleet of rolling stock. Of the 65 vehicles scheduled for replacement, 48 or about three quarters are in the Police and Fire Departments. The benefits of the replacement program are reflected in the reduction of recurring fleet maintenance expenses, as well as lower vehicle downtime, which in turn increases service availability to the community. Currently, the city is reviewing methods of purchase to reduce the cost involved in replacing administrative vehicles for the police department.

Stormwater Drainage Improvements

The Stormwater Master Plan provided the City with a comprehensive evaluation of existing drainage problems, water quality and maintenance related issues. Construction of 4 of the identified drainage improvement projects over the next 5 years are included in the Master Plan approved by the City Council in April of 2005. The improvements are intended to resolve persistent and serious flooding problems for both present and future land use conditions, thereby reducing operating costs for continued emergency repairs. The priorities will be evaluated annually for cost estimates. These estimates may alter the priorities and scheduling.

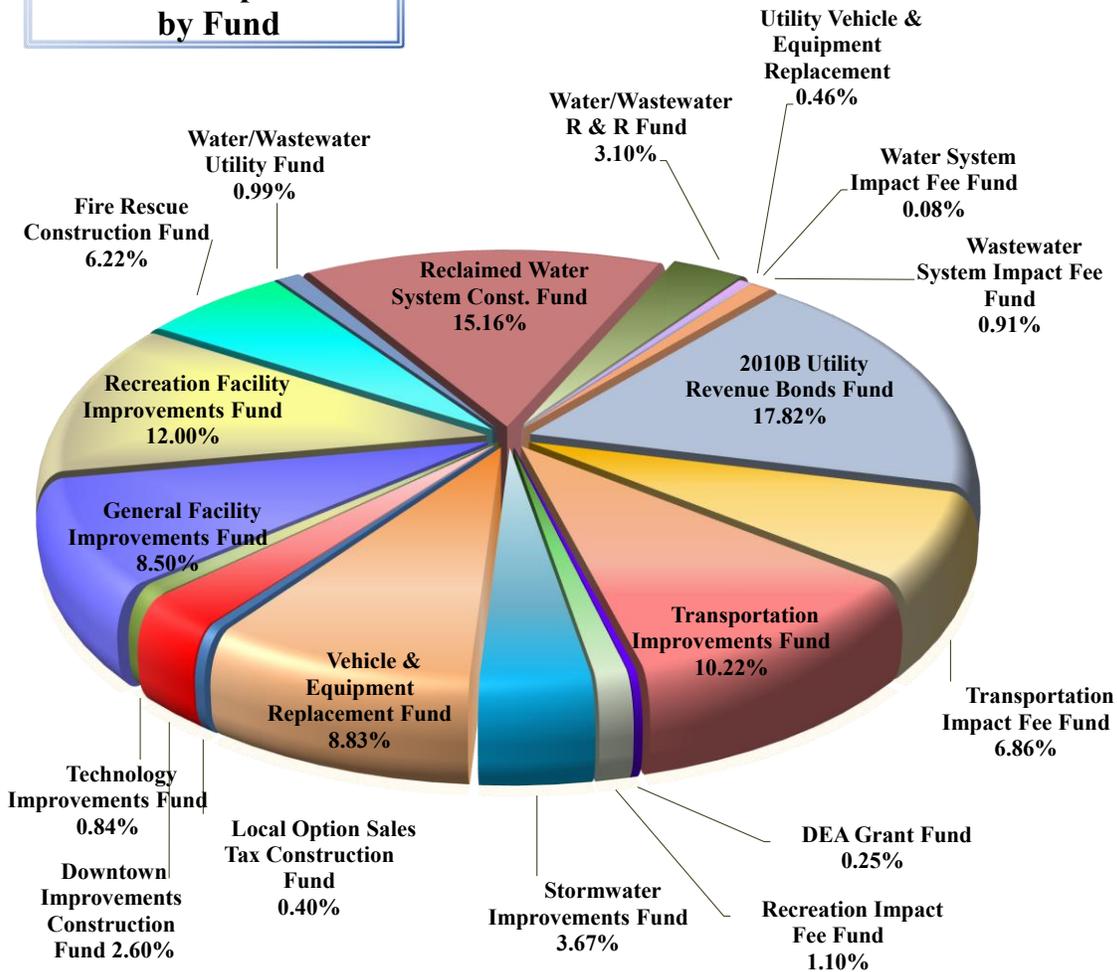
A large proportion of the projects are in older developments that are located in the central, north and west portions of the City. The projects were prioritized based on the following criteria: 1) flood abatement/reduction, 2) community benefit, 3) water quality improvement, 4) City maintenance reduction and 5) aesthetic improvement.

Funding for the improvements will be derived from the Stormwater Utility Fee that was increased to \$7 per ERU in October 1, 2007.

5 YEAR CIP: EXPENDITURES BY FUND

Transportation Impact Fee Fund	3,298,300	6.86%
Transportation Improvements Fund	4,911,579	10.22%
DEA Grant Fund	122,000	0.25%
Recreation Impact Fee Fund	527,000	1.10%
Stormwater Improvements Fund	1,762,401	3.67%
Vehicle & Equipment Replacement Fund	4,240,952	8.83%
Local Option Sales Tax Construction Fund	190,000	0.40%
Downtown Improvement Construction Fund	1,250,000	2.60%
Technology Improvements Fund	402,925	0.84%
General Facility Improvements Fund	4,083,000	8.50%
Recreation Facility Improvements Fund	5,763,850	12.00%
Fire Rescue Construction Fund	2,989,050	6.22%
Water/Wastewater Utility Fund	478,000	0.99%
Reclaimed Water System Const. Fund	7,283,106	15.16%
Water/Wastewater R & R Fund	1,487,322	3.10%
Utility Vehicle & Equipment Replacement	219,500	0.46%
Water System Impact Fee Fund	40,000	0.08%
Wastewater System Impact Fee Fund	436,969	0.91%
2010B Utility Revenue Bonds Fund	8,560,400	17.82%
TOTAL: 5 YEAR CIP EXPENDITURES	48,046,354	100.0%

**5 Year CIP Expenditures
by Fund**



EXPENDITURES BY FUND	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
TRANSPORTATION IMPACT FEE FUND (102)						
Surface Improvements						
MHR and S. Lake Jessup Access Improvements						
- Design	75,000	-	-	-	-	75,000
- Construction	-	650,000	-	-	-	650,000
MHR and SR434 Intersection Safety Improvements						
- Design	-	30,000	-	-	-	30,000
- Construction	-	100,000	-	-	-	100,000
Sub Total: Surface Improvements	75,000	780,000	-	-	-	855,000
Evans Street/Florida National Scenic Trail						
- Construction (FDOT funded)	240,000	-	-	-	-	240,000
- Construction (City funded)	60,000	-	-	-	-	60,000
- CEI (City funded)	45,000	-	-	-	-	45,000
Sub Total: Evans Street/Florida Nat. Scenic Trail	345,000	-	-	-	-	345,000
426/419 Grant Application Package	50,000	-	-	-	-	50,000
Traffic Calming	25,000	25,000	25,000	25,000	25,000	125,000
Project Management - Oviedo on the Park	40,000	-	-	-	-	40,000
Transportation Master Plan Road Improvements						
Roadway Extension Projects						
- Design/Post Design	-	42,600	-	-	-	42,600
- Property ROW Appraisals	-	10,000	-	-	-	10,000
Eastbridge Traffic Signal						
- Design/Post Design	-	55,700	-	-	-	55,700
- Construction	-	400,000	-	-	-	400,000
- CEI	-	45,000	-	-	-	45,000
Lockwood Blvd/Seminole Creek Median (const.)	200,000	-	-	-	-	200,000
Mitchell Hammock Rt Turn Lane @AWB						
- Design/Post Design	60,000	-	-	-	-	60,000
- Construction	-	350,000	-	-	-	350,000
- CEI	-	35,000	-	-	-	35,000
Norma/Clonts Reconstruction and Traffic Calming						
- Design/Post Design	-	-	60,000	-	-	60,000
- Construction	-	-	-	500,000	-	500,000
- CEI	-	-	-	75,000	-	75,000
Update Transportation Master Plan (Design)	50,000	-	-	-	-	50,000
Sub Total: Transportation Master Plan Road Imp.	310,000	938,300	60,000	575,000	-	1,883,300
Total: Transportation Impact Fee Fund	845,000	1,743,300	85,000	600,000	25,000	3,298,300

TRANSPORTATION IMPROVEMENTS (105)

Sidewalk Repair and Connectivity						
Sidewalk Trip and Fall Hazard - Repairs	20,000	20,000	20,000	20,000	20,000	100,000
New Sidewalk/Connectivity						
- N. Lake Jessup West Side	-	-	32,175	-	-	32,175
- N. Lake Jessup East Side	-	-	80,372	-	-	80,372
- Lockwood Road-CR426-CR419	40,000	130,000	-	-	-	170,000
- Twin Rivers	-	-	-	66,192	-	66,192
Lawton Elementary Sidewalk Connection						
- Design (City funded)	15,000	-	-	-	-	15,000
- Construction (FDOT funded)	595,264	-	-	-	-	595,264
- CEI (FDOT funded)	32,000	-	-	-	-	32,000
- CEI (City funded)	45,000	-	-	-	-	45,000
Sub Total: Sidewalk Repair and Connectivity	747,264	150,000	132,547	86,192	20,000	1,136,003
Road Resurfacing - General						
- Resurfacing	303,765	374,449	606,812	272,273	587,277	2,144,576
Sub Total: Road Resurfacing	303,765	374,449	606,812	272,273	587,277	2,144,576
Unpaved Roads - Surface Rehabilitation	-	76,000	-	-	-	76,000

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
<u>Road Improvements</u>						
- MHR and Lockwood Blvd Intersection Imp.	30,000	85,000	-	-	-	115,000
- MHR Corridor Improvements	-	410,000	35,000	265,000	335,000	1,045,000
- Clara Lee Evans Roadway Imp and Hardscape	-	250,000	-	-	-	250,000
Sub Total: Roadway Improvements	30,000	745,000	35,000	265,000	335,000	1,410,000
<u>Gateway and Road Beautification</u>						
- SR426 Median Irrigation/Landscaping	15,000	-	-	-	-	15,000
- N. Lockwood Blvd Landscaping (419-426)	10,000	-	-	-	-	10,000
- CR419 Irrigation/Medians Waverly Woods to Bridge	-	35,000	-	-	-	35,000
- CR419 Landscaping/Medians Bridge-Sterling Creek	-	-	50,000	-	-	50,000
- Beautification and Wayfinding Study Update	35,000	-	-	-	-	35,000
Sub Total: Gateway and Road Beautification	60,000	35,000	50,000	-	-	145,000
Total: Transportation Improvements	1,141,029	1,380,449	824,359	623,465	942,277	4,911,579
DEA GRANT FUND (106)						
<u>Public Safety Vehicle</u>						
- Command Vehicle (fully equipped)	102,000	10,000	-	10,000	-	122,000
Sub Total: Public Safety Vehicle	102,000	10,000	-	10,000	-	122,000
Total: DEA Grant Fund	102,000	10,000	-	10,000	-	122,000
RECREATION IMPACT FEES FUND (109)						
<u>Skate Park Building at Riverside Park</u>						
- Design	15,000	-	-	-	-	15,000
- Construction @ \$150/sqft	-	80,000	-	-	-	80,000
- Existing bldg moved to gym & aquatic facility	-	17,000	-	-	-	17,000
Sub Total: Master Plan Projects	15,000	97,000	-	-	-	112,000
<u>Gym Fitness Room Addition</u>						
- Engineering/Design	-	65,000	-	-	-	65,000
- Construction	-	-	265,000	-	-	265,000
- Fitness Equipment	-	-	-	85,000	-	85,000
Sub Total: Gym Fitness Room Addition	-	65,000	265,000	85,000	-	415,000
Total: Recreation Impact Fees	15,000	162,000	265,000	85,000	-	527,000
STORMWATER IMPROVEMENTS FUND (138)						
<u>Stormwater Master Plan/Re-Prioritization/LOMR</u>						
- CEI	150,000	-	-	-	-	150,000
<u>McKinnon Outfall Ditch</u>						
- Design	10,000	-	-	-	-	10,000
- Construction	175,000	-	-	-	-	175,000
<u>Timberwood Trail Pond</u>						
- Design	-	-	55,213	-	-	55,213
- Construction	-	-	-	197,188	-	197,188
<u>Alafaya Woods Blvd ditch (Pearson-Conley)</u>						
- Design	20,000	-	-	-	-	20,000
- Construction	150,000	-	-	-	-	150,000
<u>Aulin Avenue North</u>						
- Design	50,000	-	-	-	-	50,000
- Construction	-	300,000	-	-	-	300,000
<u>Pine Ave. Drainage Improvements</u>						
- Design	-	-	60,000	-	-	60,000
- Construction	-	-	-	500,000	-	500,000
Subtotal: Stormwater Infrastructure Projects	555,000	300,000	115,213	697,188	-	1,667,401
<u>Stormwater Lining Replacement</u>						
- Valencia Ct. Outfall	30,000	-	-	-	-	30,000
- Palmetto St. Outfall	25,000	-	-	-	-	25,000
Subtotal: Stormwater Lining Replacement	55,000	-	-	-	-	55,000
<u>Project Management - Oviedo on the Park</u>						
	40,000	-	-	-	-	40,000
Total: Stormwater Improvements	650,000	300,000	115,213	697,188	-	1,762,401

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
VEHICLE & EQUIPMENT REPLACEMENT FUND (302)						
<u>Vehicle/Equipment Replacement</u>						
- Police	296,000	314,800	220,200	230,000	198,000	1,259,000
- Fire	29,500	-	38,000	29,500	29,500	126,500
- Fire (Lease)[Pumper & Rescue Units]	29,679	118,716	388,716	874,716	118,716	1,530,543
- Facility Maint	-	-	-	37,000	-	37,000
- Parks and Rec	-	42,000	-	-	56,500	98,500
- Public Works (Lease)	9,294	12,392	12,392	119,392	12,392	165,862
- Public Works	23,500	382,000	-	18,500	-	424,000
Sub Total: Vehicle/Equipment Replacement	387,973	869,908	659,308	1,309,108	415,108	3,641,405
<u>SCBA Replacement</u>						
-Self Contained Breathing Apparatus	-	-	-	-	226,000	226,000
Sub Total: SCBA Replacement	-	-	-	-	226,000	226,000
<u>Defibrillator/Monitor Replacement</u>						
- Defibrillator/Monitor Units	36,000	-	-	-	-	36,000
Sub Total: Fire Defibrillator Replacement	36,000	-	-	-	-	36,000
<u>Decontamination Equipment</u>						
- Decontamination Equipment	26,000	-	-	-	-	26,000
Sub Total: Decontamination Equipment	26,000	-	-	-	-	26,000
<u>Public Safety</u>						
- Portable Radio Replacements/Upgrades	49,191	65,589	65,589	65,589	65,589	311,547
Sub Total: Public Safety	49,191	65,589	65,589	65,589	65,589	311,547
Total: Vehicle & Equipment Replacement	499,164	935,497	724,897	1,374,697	706,697	4,240,952
LOCAL OPTION SALES TAX CONST. FUND (309)						
<u>CR 426/419 Widening</u>						
- Design	40,000	-	-	-	-	40,000
- Construction	-	-	150,000	-	-	150,000
Sub Total: Sidewalk Repair and Connectivity	40,000	-	150,000	-	-	190,000
Total: Local Option Sales Tax	40,000	-	150,000	-	-	190,000
DOWNTOWN IMPROVEMENTS CONSTRUCTION FUND (318)						
<u>Center Lake Park/Amphitheater</u>						
- Center Lake Park/Amphitheater Construction	750,000	500,000	-	-	-	1,250,000
Sub Total: Center Lake Park/Amphitheater	750,000	500,000	-	-	-	1,250,000
Total: Downtown Construction Fund	750,000	500,000	-	-	-	1,250,000
TECHNOLOGY IMPROVEMENTS FUND (320)						
<u>Desktop Replacement</u>						
- 5 Year Plan	72,000	72,000	72,000	72,000	72,000	360,000
Sub Total: Desktop Replacement	72,000	72,000	72,000	72,000	72,000	360,000
<u>Kronos Upgrade</u>						
- Upgrade software to Cloud Services	42,925	-	-	-	-	42,925
Sub Total: Desktop Replacement	42,925	-	-	-	-	42,925
Total: Technology Improvements Fund	114,925	72,000	72,000	72,000	72,000	402,925
GENERAL FACILITIES IMPROVEMENTS FUND (330)						
<u>Evans Vehicle Fueling Station</u>						
- Gasboy Upgrade	88,000	-	-	-	-	88,000
Sub Total: Evans Vehicle Fueling Station	88,000	-	-	-	-	88,000

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
<u>City Hall Improvements</u>						
- Chiller replacement	-	-	-	-	65,000	65,000
- Building AHU replacement	-	-	-	-	60,000	60,000
- Temporary Air	-	-	-	-	10,000	10,000
- Elevator upgrade	-	25,000	-	-	-	25,000
- Elevator upgrade (Annex)	-	-	25,000	-	-	25,000
- Replace carpet	-	40,000	-	-	-	40,000
Sub Total: City Hall Improvements	-	65,000	25,000	-	135,000	225,000
<u>Public Safety Building</u>						
- Complete renovation	250,000	-	3,520,000	-	-	3,770,000
Sub Total: Public Safety Building	250,000	-	3,520,000	-	-	3,770,000
Total: General Facility Improvements Fund	338,000	65,000	3,545,000	-	135,000	4,083,000
RECREATION FACILITIES IMPROVEMENTS FUND (340)						
<u>Riverside Park Renovations</u>						
- Addition to the existing building	-	-	450,000	-	-	450,000
- Pavilion (includes freight and installation)	-	-	27,250	-	-	27,250
Sub Total: Riverside Park Renovations	-	-	477,250	-	-	477,250
<u>Long Lake Park</u>						
- Install new vinyl fence	-	30,000	-	-	-	30,000
Sub Total: Long Lake Park	-	30,000	-	-	-	30,000
<u>Friendship Park Lawn Replacement</u>						
- Install PIP around the playground	-	-	28,000	-	-	28,000
Sub Total: Friendship Park Lawn Replacement	-	-	28,000	-	-	28,000
<u>Oviedo Sports Complex</u>						
- Chemical Storage Building	-	-	28,600	-	-	28,600
- Softball Complex Renovations	-	4,000,000	-	-	-	4,000,000
Sub Total: Oviedo Sports Complex	-	4,000,000	28,600	-	-	4,028,600
Musco Sports Lighting Upgrade	215,000	235,000	-	-	-	450,000
Community Center	750,000	-	-	-	-	750,000
Total: Recreation Facilities Improvements	965,000	4,265,000	533,850	-	-	5,763,850
FIRE RESCUE CONSTRUCTION FUND (345)						
<u>Fire Station</u>						
Construction - FDOT Funded	1,939,050	-	-	-	-	1,939,050
Construction - City Funded	250,000	750,000	-	-	-	1,000,000
Furnishings	50,000	-	-	-	-	50,000
Sub Total: Fire Station	2,239,050	750,000	-	-	-	2,989,050
Total: Fire Rescue Construction Fund	2,239,050	750,000	-	-	-	2,989,050
WATER/WASTEWATER UTILITY FUND (401)						
<u>Water System Capacity Improvements</u>						
<u>Meters for Growth</u>						
- Oviedo on the Park	90,000	-	-	-	-	90,000
<u>Redundant Emg 12 in Water Main connection from MH to Central</u>						
- Construction	123,000	-	-	-	-	123,000
- CEI	12,000	-	-	-	-	12,000
<u>Carib and Tomoka 6in Water Main Upgrade</u>						
- Construction	160,000	-	-	-	-	160,000
- CEI	24,000	-	-	-	-	24,000
<u>Emergency Interconnect with Winter Springs</u>						
- Design	-	-	-	-	-	-
- Construction	-	-	-	-	69,000	69,000
- CEI	-	-	-	-	-	-
Total: Water/Wastewater Utility Fund	409,000	-	-	-	69,000	478,000

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
RECLAIMED WATER SYSTEM CONST. FUND (402)						
Reclaimed System Infrastructure						
Waverly Woods/Kingsbridge East Reclaimed Interconnect						
- Design	-	30,000	-	-	-	30,000
- Construction	-	250,000	-	-	-	250,000
- CEI	-	25,000	-	-	-	25,000
Purchase of Reclaimed Meters for Original Alafaya Utilities						
- Equipment (City Funded)	-	-	59,700	-	-	59,700
- Equipment (St. Johns Grant)	-	-	39,800	-	-	39,800
Twin Rivers Remainder Retrofit-Phase 1						
- Design	-	265,000	-	-	-	265,000
- Construction	-	-	2,183,859	-	-	2,183,859
- CEI	-	-	200,000	-	-	200,000
Twin Rivers Remainder Retrofit-Phase 11						
- Design	-	-	-	20,000	-	20,000
- Construction	-	-	-	1,455,905	-	1,455,905
- CEI	-	-	-	145,000	-	145,000
Riverside Reclaimed Retrofit						
- Design	-	-	-	-	287,740	287,740
- Construction	-	-	-	-	2,110,093	2,110,093
- CEI	-	-	-	-	211,009	211,009
Sub Total: Reclaimed System Infrastructure	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106
Total: Reclaimed Water System Const. Fund	-	570,000	2,483,359	1,620,905	2,608,842	7,283,106
WATER/WASTEWATER R & R FUND (406)						
Renewal and Replacement Projects - Utility System						
- Fire Hydrants	52,800	52,800	52,800	52,800	52,800	264,000
- SCADA-Pressure nodes	61,000	-	-	-	-	61,000
- Meter Replacement @ 3%	90,000	92,700	95,481	98,345	101,296	477,822
- Well 301 back-up power	36,500	-	-	-	-	36,500
- Plant Maintenance Repair	30,000	30,000	30,000	30,000	30,000	150,000
- Security Upgrades	29,000	-	-	-	-	29,000
- Paint Tanks	35,000	-	-	-	-	35,000
Sub Total: Renewal and Replacement Utility	334,300	175,500	178,281	181,145	184,096	1,053,322
Renewal and Replacement Projects - Wastewater System						
- SCADA (Lift Stations)	61,000	-	-	-	-	61,000
- Generator (Office Control)	28,000	-	-	-	-	28,000
- Plant Maintenance Repair	35,000	35,000	35,000	35,000	35,000	175,000
- Reclaim Tank Sealing	49,000	-	-	-	-	49,000
- Generator Replacement	48,500	-	-	-	-	48,500
- Equipment Paint/Restoration	29,500	-	-	-	-	29,500
- Fuel Tank Replacement	43,000	-	-	-	-	43,000
Sub Total: Renewal and Replacement Wastewater	294,000	35,000	35,000	35,000	35,000	434,000
Total: Renewal & Replacement Fund	628,300	210,500	213,281	216,145	219,096	1,487,322
VEHICLE & EQUIPMENT REPLACEMENT FUND (407)						
Vehicle/Equipment Replacement						
- Utilities	25,500	40,000	68,000	-	86,000	219,500
Sub Total: Vehicle/Equipment Replacement	25,500	40,000	68,000	-	86,000	219,500
Total: Vehicle & Equipment Replacement Fund	25,500	40,000	68,000	-	86,000	219,500
WATER SYSTEM IMPACT FEE FUND (408)						
Project Management - Oviedo on the Park	40,000	-	-	-	-	40,000
Sub Total: Water System Impact Fee Fund	40,000	-	-	-	-	40,000
Total: Water System Impact Fee Fund (408)	40,000	-	-	-	-	40,000

	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>TOTAL</u>
WASTEWATER SYSTEM IMPACT FEE FUND (409)						
Lift Station 550 Force Main to Lift Station 2010						
- Construction	13,500	-	-	-	-	13,500
Lift Station 560/570 Rebuild (Ekana Repump)						
- Construction	150,000	-	-	-	-	150,000
- CEI	30,000	-	-	-	-	30,000
Rehab Lift Station 460						
- Construction	61,469	-	-	-	-	61,469
Rehab Reclaimed Lift Station for increased flows						
- Construction	142,000	-	-	-	-	142,000
Project Management - Oviedo on the Park	40,000	-	-	-	-	40,000
Total: Wastewater System Impact Fee Fund	436,969	-	-	-	-	436,969
2010B UTILITY REVENUE BONDS FUND (417)						
Sludge Mate	39,500	-	-	-	-	39,500
Wastewater Blowers and DO Probes						
- Design	15,000	-	-	-	-	15,000
- Construction	-	475,000	-	-	-	475,000
- CEI	-	49,000	-	-	-	49,000
RAS Pumps						
- Design	7,000	-	-	-	-	7,000
- Construction	-	200,000	-	-	-	200,000
- CEI	-	10,000	-	-	-	10,000
Wastewater Plant Permit Renewal and Expansion						
- Design	62,000	-	-	-	-	62,000
Rehab Perc Pond Lift Station for increased flows						
- Construction	62,000	-	-	-	-	62,000
Headworks Pump #4	27,000	-	-	-	-	27,000
SCADA Reclaim Control	102,750	-	-	-	-	102,750
WW Plant Ops SCADA	85,000	-	-	-	-	85,000
Gravity WAS Thickener						
- Design	-	12,000	-	-	-	12,000
- Construction	-	-	180,000	-	-	180,000
- CEI	-	-	27,000	-	-	27,000
LS 900 Pump Upsize						
- Design	-	-	10,800	-	-	10,800
- Construction	-	-	120,000	-	-	120,000
- CEI	-	-	12,000	-	-	12,000
Expand Wastewater Plant from 2 to 3 MGD						
- Design	-	-	316,800	-	-	316,800
- Construction	-	-	-	3,520,000	-	3,520,000
- CEI	-	-	-	211,200	-	211,200
Master Lift Station Re-route to WRF						
- Design	-	-	-	146,000	-	146,000
- Construction	-	-	-	-	1,295,700	1,295,700
- CEI	-	-	-	-	194,300	194,300
Northeast Re-route (LS 1430 & 1500 to Master)						
- Design	-	-	-	30,000	-	30,000
- Construction	-	-	-	-	304,000	304,000
- CEI	-	-	-	-	15,000	15,000
Clark Street to LS1430 Re-route						
- Design	-	-	-	16,000	-	16,000
- Construction	-	-	-	-	85,000	85,000
- CEI	-	-	-	-	8,000	8,000
SR426 Lift Station Re-route to WRF						
- Design	-	-	-	-	96,900	96,900
- Construction	-	-	-	-	717,850	717,850
- CEI	-	-	-	-	107,600	107,600
Total: 2010B Utility Revenue Bond Fund	400,250	746,000	666,600	3,923,200	2,824,350	8,560,400
5 YEAR CIP GRAND TOTAL	9,639,187	11,749,746	9,746,559	9,222,600	7,688,262	48,046,354

** Note: The capital improvement request forms submitted by the various departments that support this schedule are contained in the appropriate fund summaries in the budget book.

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DEBT SERVICE OBLIGATIONS

<u>ISSUE / EXPENSE</u>	<u>FY 09-10 Budget</u>	<u>FY 10-11 Budget</u>	<u>FY 11-12 Budget</u>	<u>FY 12-13 Budget</u>	<u>FY 13-14 Budget</u>
<u>2002A Public Improvement Revenue Bond (Refinanced to 2012A PIRRN)</u>					
Principal	450,000	465,000	-	-	-
Interest	347,283	329,845	155,622	-	-
Other Costs	300	300	300	-	-
Total: 2002A PIRB	797,583	795,145	155,922	-	-
<u>2012A Public Improvement Revenue Refunding Notes (Refinanced 2002A PIRB)</u>					
Principal	-	-	-	572,000	612,000
Interest	-	-	28,134	154,739	115,508
Other Costs	-	-	502,381	-	-
Total: 2012A PIRRN	-	-	530,515	726,739	727,508
<u>2002B Public Improvement Revenue Bond (Refinanced to 2012B PIRRN)</u>					
Principal	305,000	305,000	-	-	-
Interest	131,488	120,431	54,496	-	-
Other Costs	300	300	300	-	-
Total: 2002B PIRB	436,788	425,731	54,796	-	-
<u>2012B Public Improvement Revenue Refunding Notes (Refinanced 2002B PIRB)</u>					
Principal	-	-	-	374,000	388,000
Interest	-	-	7,689	42,291	29,142
Other Costs	-	-	292,852	-	-
Total: 2012B PIRRN	-	-	300,541	416,291	417,142
<u>2006 Capital Improvements Refunding Revenue Note (Refinanced to 2012A CIRRN)</u>					
Principal	137,000	141,000	150,000	-	-
Interest	71,109	65,780	45,075	-	-
Other Costs	-	-	-	-	-
Total: 2006 Revenue Note	208,109	206,780	195,075	-	-
<u>2012A Capital Improvements Refunding Refunding Note (Refinanced 2006 CIRN)</u>					
Principal	-	-	-	163,000	171,000
Interest	-	-	5,309	29,199	21,151
Other Costs	-	-	25,331	-	-
Total: 2012A CIRN Revenue Note	-	-	30,640	192,199	192,151
<u>2007 Capital Improvement Revenue Note (Refinanced to 2012B CIRRN)</u>					
Principal	195,000	205,000	215,000	-	-
Interest	249,145	240,038	172,823	-	-
Other Costs	-	-	-	-	-
Total: 2007 Revenue Note	444,145	445,038	387,823	-	-

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>2012B Capital Improvement Revenue Note (2007 Refinanced CIRN)</u>					
Principal	-	-	-	248,000	278,000
Interest	-	-	24,533	134,927	104,666
Other Costs	-	-	52,598	-	-
Total: 2012B CIRN Revenue Note	-	-	77,131	382,927	382,666
<u>2009A Capital Improvement Revenue Note (Refinanced 2012C CIRRN)</u>					
Principal	26,400	38,700	40,400	-	-
Interest	41,787	29,463	20,801	-	-
Other Costs	-	-	-	-	-
Total: 2009A Revenue Note	68,187	68,163	61,201	-	-
<u>2012C Capital Improvement Revenue Note (2009 Refinanced CIRN)</u>					
Principal	-	-	-	46,000	50,000
Interest	-	-	2,790	15,344	11,584
Other Costs	-	-	11,228	-	-
Total: 2012C CIRN Revenue Note	-	-	14,018	61,344	61,584
<u>2011 Capital Improvement Revenue Note (Refinanced 2012D CIRRN)</u>					
Principal	-	25,000	72,985	-	-
Interest	-	86,108	29,052	-	-
Other Costs	-	500	-	-	-
Total: 2011 Revenue Note	-	111,608	102,037	-	-
<u>2012D Capital Improvement Revenue Note (2011 Refinanced CIRN)</u>					
Principal	-	-	-	74,000	82,000
Interest	-	-	6,262	34,440	26,433
Other Costs	-	-	13,692	-	-
Total: 2012D Revenue Note	-	-	19,954	108,440	108,433
<u>2003 General Obligation Bond</u>					
Principal	200,000	205,000	215,000	220,000	230,000
Interest	350,792	344,791	338,231	330,921	323,001
Other Cost	300	300	300	300	2,550
Other Uses	-	-	-	524	-
Total: 2003 General Obligation Bond	551,092	550,091	553,531	551,745	555,551
<u>Fire/Rescue Vehicles</u>					
Principal	185,809	192,265	153,081	51,880	65,397
Interest	27,408	19,104	9,375	4,035	9,965
Other Costs	-	-	-	-	-
Total: Fire/Rescue Vehicles	213,217	211,369	162,456	55,915	75,362

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>Telephone Lease</u>					
Principal	42,748	44,744	46,834	-	-
Interest	5,437	3,441	1,351	-	-
Other Costs	-	-	-	-	-
Total: Telephone Lease	48,185	48,185	48,185	-	-
<u>2011 Equipment Lease</u>					
Principal	-	77,165	66,456	121,429	123,350
Interest	-	16,229	3,084	5,009	3,125
Other Costs	-	-	-	-	-
Total: 2011 Equipment Lease	-	93,394	69,540	126,438	126,475
<u>Streetsweeper Lease</u>					
Principal	29,186	30,549	31,976	-	-
Interest	3,712	2,349	923	-	-
Other Costs	-	-	-	-	-
Total: Streetsweeper Lease	32,898	32,898	32,899	-	-
<u>2010 Equipment Lease/Purchase</u>					
Principal	-	87,741	92,796	95,934	99,179
Interest	-	35,883	30,827	27,689	24,444
Other Costs	-	-	-	-	-
Total: 2010 Equipment Lease/Purchase	-	123,624	123,623	123,623	123,623
<u>Small Equipment</u>					
Principal	4,337	3,454	-	-	47,147
Interest	428	120	-	-	11,338
Other Costs	-	-	-	-	-
Total: Small Equipment	4,765	3,574	-	-	58,485
<u>2003 Utility Revenue Bonds</u>					
Principal	150,000	155,000	155,000	160,000	170,000
Interest	360,469	355,969	351,319	346,669	341,669
Other Costs	300	300	300	300	300
Total: 2003 Utility Revenue Bonds	510,769	511,269	506,619	506,969	511,969
<u>2004 Utility Revenue Refunding Bonds</u>					
Principal	220,000	220,000	235,000	240,000	250,000
Interest	184,610	178,010	171,410	163,773	154,173
Other Costs	300	300	300	300	2,550
Total: 2004 Utility Revenue Refunding Bonds	404,910	398,310	406,710	404,073	406,723

<u>ISSUE / EXPENSE</u>	<u>FY 09-10</u> <u>Budget</u>	<u>FY 10-11</u> <u>Budget</u>	<u>FY 11-12</u> <u>Budget</u>	<u>FY 12-13</u> <u>Budget</u>	<u>FY 13-14</u> <u>Budget</u>
<u>2007 Utility Revenue Note</u>					
Principal	139,000	144,000	150,000	156,000	162,000
Interest	135,718	130,352	124,794	119,004	112,982
Other Costs	300	-	-	-	-
Total: 2007 Utility Revenue Note	275,018	274,352	274,794	275,004	274,982
<u>2010A Utility Revenue Bond (Tax Exempt)</u>					
Principal	-	-	520,000	530,000	535,000
Interest	-	124,093	118,813	108,413	97,813
Other Costs	-	-	-	-	3,000
Total: 2010A Utility Revenue Bond (Tax Exempt)	-	124,093	638,813	638,413	635,813
<u>2010B Utility Revenue Bond</u>					
Principal	-	-	-	-	-
Interest	-	1,863,782	1,784,472	1,784,472	1,784,472
Other Costs	-	-	-	-	3,000
Total: 2010B Utility Revenue Bond	-	1,863,782	1,784,472	1,784,472	1,787,472
<u>Water Treatment Plant Generator Lease</u>					
Principal	75,072	77,952	80,942	84,047	87,271
Interest	18,138	15,258	12,268	9,163	5,939
Other Costs	-	-	-	-	-
Total: Water Treatment Plant Generator Lease	93,210	93,210	93,210	93,210	93,210
<u>State Revolving Fund: Reclaimed Water Loan #1</u>					
Principal	151,337	155,465	159,707	164,064	168,541
Interest	86,210	82,080	77,839	73,481	69,005
Other Costs	-	-	-	-	-
Total: SRF Loan #1	237,547	237,545	237,546	237,545	237,546
<u>Performance Contract: Siemens</u>					
Principal	-	206,816	218,732	226,130	233,778
Interest	-	84,581	72,664	65,266	57,618
Other Costs	-	-	-	-	-
Total: Performance Contract Siemens	-	291,397	291,396	291,396	291,396
Total:					
Revenue Bonds	1,954,812	2,052,465	1,929,653	1,887,940	1,889,484
General Obligation Bonds	551,092	550,091	553,531	551,745	555,551
Lease Financing	299,065	513,044	436,703	305,976	383,945
Utility	1,521,454	3,793,958	4,233,560	4,231,082	4,239,111
Total:	4,326,423	6,909,558	7,153,447	6,976,743	7,068,091

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Revenue and GO Bond Debt Service Requirements to Maturity (000's)

Fiscal Year Ending Sept. 30	(in thousands) Limited Ad Valorem General Obligation Bonds Series 2003		(in thousands) Public Improvement Revenue Bonds Series 2012A		(in thousands) Public Improvement Revenue Bonds Series 2012B		(in thousands) Capital Improvement Refunding Revenue Notes Series 2012A	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
	2014	230	323	612	115	388	29	171
2015	235	314	624	104	393	23	174	18
2016-2020	1,335	1,421	3,305	332	1,215	36	914	47
2021-2025	1,660	1,099	1,413	41	0	0	0	0
2026-2030	2,090	666	0	0	0	0	0	0
2031-2033	1,505	145	0	0	0	0	0	0
TOTALS	<u>\$7,055</u>	<u>\$3,968</u>	<u>\$5,954</u>	<u>\$592</u>	<u>\$1,996</u>	<u>\$88</u>	<u>\$1,259</u>	<u>\$86</u>

<u>Issue</u>	<u>Issue Size</u>	<u>Term</u>	<u>Revenue Pledged</u>	<u>Purpose</u>
2003 Limited Ad Valorem General Obligation Bonds	\$9,000,000	30 years Matures in 2033	Certain ad valorem taxes not to exceed 0.9 mills per year.	Design and construction of Downtown infrastructure improvements including land acquisition as generally described in the Downtown Master Plan.
2012A Public Improvement Revenue Refunding Note	\$6,526,000	10 years Matures in 2022	Taxes levied and collected by the City of Oviedo on purchases of electricity, water, metered or bottled gas, and local communications services.	2012A Series PIRRN refunds 2002A Series. 2002A Series refunds 1997 and 1999 Series and new 2002 Series. 1997 Series financed improvements to recreational facilities and sidewalks. 1999 Series financed improvements to OSC, construction of the gym and skateboard park and to buy additional park land. 2002A is to finance the construction of the Aquatics Center.
2012B Public Improvement Revenue Refunding Note	\$2,370,000	6 years Matures in 2018	Taxes levied and collected by the City of Oviedo on purchases of electricity, water, metered or bottled gas, and local communications services.	2012B PIRRN refunds Series 2002B. Series 2002B refunds 1992 Series which refunded 1989 and 1987A Series. 1987A funded the construction of Mitchell Hammock Rd. West and Lockwood Blvd. North. 1989 Series funded the construction of the municipal complex on Alexandria Blvd.
2012A Capital Improvement Refunding Revenue Notes	\$1,422,000	8 years Matures in 2020	Local Government Half-Cent Sales Tax.	2012A CIRRN refunded 2006 Series refunded 1993 Series, which refunded 1990 Series. 1990 Series funded the construction of Riverside Park.

Revenue and GO Bond Debt Service Requirements to Maturity (000's)
(continued)

Fiscal Year Ending Sept. 30	(in thousands) Capital Improvement Revenue Notes Series 2012B		(in thousands) Capital Improvement Revenue Notes Series 2012C		(in thousands) Capital Improvement Revenue Notes Series 2012D		(in thousands) Equipment Lease/Purchase Agreement 2010		Total	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
	2014	278	105	50	12	82	26	333	82	2,144
2015	284	98	51	11	84	25	344	71	2,189	664
2016-2020	1,523	390	271	36	450	92	1,904	171	10,917	2,525
2021-2025	1,707	205	177	7	504	36	0	0	5,461	1,388
2026-2030	739	26	0	0	0	0	0	0	2,829	692
2031-2033	0	0	0	0	0	0	0	0	1,505	145
TOTALS	<u>\$4,531</u>	<u>\$824</u>	<u>\$549</u>	<u>\$66</u>	<u>\$1,120</u>	<u>\$179</u>	<u>\$2,581</u>	<u>\$324</u>	<u>\$25,045</u>	<u>\$6,127</u>

<u>Issue</u>	<u>Issue Size</u>	<u>Term</u>	<u>Revenue Pledged</u>	<u>Purpose</u>
2012B Capital Improvement Revenue Refunding Notes	\$4,779,000	15 years Matures in 2027	Local Government Half Cent Sales Tax	2012B CIRRN refunded 2007 CIRN. 2007 CIRN was for partial financing for the cost of the acquisition, construction and equipping of Fire Station 48 and related administrative building and of a public works complex consisting of administration, operations and fleet maintenance facility including fuel
2012C Capital Improvement Revenue Refunding Notes	\$595,000	10 years Matures in 2022	Electric Franchise Fees	2012C CIRRN refunded 2009 CIRN, which was for the acquisition of Oviedo Materials, Inc. Landfill "Martin Property" to provide for the future extension of the Oviedo Sports Complex.
2012D Capital Improvement Revenue Refunding Notes	\$1,194,000	13 years Matures in 2030	State-Shared Half Cent Sales Tax	2012D refunded the 2011 CIRN. 2011 CIRN financed the remaining improvements at the Public Works complex including renovation the fleet maintenance facility, heavy equipment storage bays, renovation of a metal building and other miscellaneous
2010 Equipment Lease Purchase Agreement	\$3,509,107	10 Years Matures in 2020	The assets of the energy improvements and the meters serve as the collateral for the lease purchase	Financing for the cost of various facility energy improvements including labor, materials and audit costs plus the installation of radio read meters throughout the City's utility system.

Utility Debt Service Requirements to Maturity (000's)

Fiscal Year Ending Sept. 30	(in thousands) Water and Sewer Utility Revenue Bonds Series 2003		(in thousands) Water and Sewer Utility Revenue Refunding Bonds Series 2004		(in thousands) Water and Sewer Utility Revenue Note Series 2007		
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
	2014	170	342	250	154	162	113
	2015	170	336	260	144	168	107
2016-2020	970	1,578	1,460	557	941	431	
2021-2025	1,185	1,354	1,775	235	1,138	235	
2026-2030	3,785	875	0	0	518	30	
2031-2035	1,760	114	0	0	0	0	
2036-2040	0	0	0	0	0	0	
TOTALS	<u>\$8,040</u>	<u>\$4,599</u>	<u>\$3,745</u>	<u>\$1,090</u>	<u>\$2,927</u>	<u>\$916</u>	

<u>Issue</u>	<u>Issue Size</u>	<u>Term</u>	<u>Revenue Pledged</u>	<u>Purpose</u>
2003 Utility Revenue Bonds	\$9,500,000	30 years Matures in 2032	Net revenues derived from operation of water/sewer system and impact fees imposed on new users connecting to utility system.	Finance the cost of the design, permitting, acquisition, and construction of the Mitchell Hammock Water Treatment Plant.
2004 Utility Revenue Refunding Bonds	\$5,360,000	20 years Matures in 2025	Net Revenues (gross revenues minus cost of O&M) of the Water and Sewer System	Refunding of the 1996 Utility Revenue Bonds used to finance the design, permitting, acquisition, and construction of Phase I & II of the water system master plan.
2007 Utility Revenue Notes	\$3,752,000	20 years Matures in 2027	Revenues derived from the City's Utility System which includes the Water/Sewer Fund and Stormwater Fund.	Finance the cost of the design, permitting, acquisition, and construction of the sewer line extension of SR 426 and water main installation along Mitchell Hammock Road.

Utility Debt Service Requirements to Maturity (000's)

Fiscal Year Ending Sept. 30	(in thousands) Water and Sewer Utility Revenue Bonds Series 2010A		(in thousands) Water and Sewer Utility Revenue Bonds Series 2010B		(in thousands) Series 2010 A&B Sub-Total		(in thousands) All Utility Debt Total	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
	2014	535	98	0	1,785	535	1,883	1,117
2015	555	87	0	1,785	555	1,872	1,153	2,459
2016-2020	2,940	244	0	8,922	2,940	9,166	6,311	11,732
2021-2025	0	0	3,425	8,589	3,425	8,589	7,523	10,413
2026-2030	0	0	4,785	7,580	4,785	7,580	9,088	8,485
2031-2035	0	0	9,270	5,811	9,270	5,811	11,030	5,925
2036-2040	0	0	13,340	2,447	13,340	2,447	13,340	2,447
TOTALS	<u>\$4,030</u>	<u>\$429</u>	<u>\$30,820</u>	<u>\$36,918</u>	<u>\$34,850</u>	<u>\$37,347</u>	<u>\$49,562</u>	<u>\$43,952</u>

<u>Issue</u>	<u>Issue Size</u>	<u>Term</u>	<u>Revenue Pledged</u>	<u>Purpose</u>
2010 A&B Utility Revenue Bonds	\$35,900,000	30 years Matures in 2040	Revenues derived from the City's Utility System which includes the Water/Sewer Fund and Stormwater Fund.	Finance the cost to acquire and make improvements to the Alafaya Wastewater and Reclaimed Water Utility System.

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Glossary of Budget Terms

ACTUAL

Previously occurred, i.e., monies, which have already been used or received, as opposed to budgeted monies that are estimates of possible monies to be spent or received.

AD VALOREM TAX

A tax paid on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market or "just" value is determined by the County Property Appraiser as of January 1 of each year, under the guidelines of Chapter 193, Florida Statutes.

ASSESSED VALUATION

A valuation set upon real estate or personal property by the County's Property Appraiser and the State as a basis for levying taxes.

BUDGET

An estimate of probable income and expenditures for a fiscal year period, (October 1 - September 30) with a program or organizational plan for maintaining a proper balance between the two.

CAPITAL EXPENDITURES

Permanent additions to the City's fixed assets which include projects such as road improvements, land acquisition, facilities and park construction or renovation, and replacement or acquisition of equipment and vehicles. Capital expenditures generally have a value of \$25,000 or more, have a minimum useful life of five years and are included in a separate capital budget plan.

CAPITAL OUTLAY

Items with a per unit cost value of more than \$5,000 such as office equipment or furniture, computer hardware and similar items with a useful life of one year or more.

DEBT SERVICE

Payments of annual principal and interest on long and short-term debt issues of the City.

EQUITY AND POOLED CASH (NET)

The cash position of an enterprise fund at the beginning or end of a fiscal year net of liabilities such as accounts payable, wages and contracts payable and utility customer deposits.

ESTIMATED REVENUES

Annualized projections of income to be received in a fiscal year.

FISCAL YEAR

The twelve-month financial period used by the City beginning October 1 and ending September 30 of the following calendar year.

FTE

Full time equivalent position, which is calculated on the basis of the number of hours that a position is budgeted (i.e. 1 FTE = 2080 hours, .5 FTE = 1040 hours, .25 FTE = 520 hours).

FUND

An accounting entity that has a set of self-balancing accounts and that records all financial transactions or specific activities of government functions.

FUND BALANCE

Surplus of income over expenditures (i.e. prior years' surplus) within a fund that is carried over from prior years and may be appropriated in the budget to support anticipated expenditures.

FUND TYPES

General Fund: accounts for most of the general operating revenues and basic operational services associated with City government. It is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds: account for the receipts from revenue sources that are legally restricted for specific activities.

(e.g. Impact Fees, Local Option Gas Tax, Law Enforcement Block Grant).

Capital Improvement Funds: account for the acquisition and construction of major capital facilities. These funds are limited to accounting for the receipts and the expenditures on capital projects.

Debt Service Funds: account for the financing of general long-term debt principal and interest.

Enterprise Funds: account for operations financed and operated in a manner similar to private business enterprises. (e.g. Water and Sewer and Stormwater)

Internal Service Funds: account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis.

Trust and Agency Funds: account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

GENERAL OBLIGATION BOND (GOB)

Also known as a “full faith and credit bond” is one of four basic forms of long term debt that pledges the general credit and taxing powers of the borrowing government jurisdiction. Since the power to levy and collect property taxes provides the basic security to these bonds, voter approval is required for issuance.

MILLAGE RATE

The rate at which real and personal property is taxed, with one mill equal to \$1.00 per \$1000 of assessed taxable value. For example, a property tax rate of 2.5 mills would mean a tax of \$2.50 per \$1,000 of assessed taxable value.

OPERATING BUDGET

That part of the City budget, which accounts for income used to support expenditures, which are annually recurring.

OPERATING EXPENSES

Includes expenditures for goods and services, which primarily benefit the current period and are not defined as personal services or capital outlay.

PERSONAL SERVICES EXPENSE

Expenses for salaries, wages, workers compensation, health/life insurance and retirement contributions provided to employees of the City.

PROPERTY TAX RATE

Taxes derived from all non-exempt real and personal property located within the County. Property taxes are computed on the basis of multiplying the millage rate by the value of real or personal property expressed per thousand.

ROLL-BACK MILLAGE RATE

The tax rate, which produces the same amount of taxes as, levied in the prior year when calculated against the current year's tax base exclusive of new construction.

TRANSFERS

Internal movements of revenue among funds in the budget, to provide needed sources of financing or reimbursements for expenses incurred on behalf of another fund.

TRIM (Truth in Millage law)

A statutory process which requires a specific (Truth in Millage) method of calculating the tax rate, form of notice to advise the public of proposed taxes for various taxing authorities, and public hearing and advertisement requirements to adopt final budgets and millage rates.

USER FEE

Charges for specific services rendered only to those paying such charges (i.e. water and sewer service fees, recreational fees).

City Of Oviedo Miscellaneous Statistical Information

Location: The City of Oviedo is part of the Orlando metropolitan statistical area (MSA) and is located in Seminole County. The City is bordered on the south by Orange County, to the north by Lake Jesup and to the northwest by Winter Springs.

Date of Incorporation: 1925

Form of Government: Council/Manager

Area: 15 square miles

Population:

1990 Census:	11,114
2000 Census:	26,316
2012 BEBR	34,573
Male:	49.4%
Female:	50.6%

Median Age: 35.3 years

Total Households: 10,243

Average Household Income: \$73,228

Average Household Size: 3.04

Population

Educational Attainment:	Orlando EDC	% of	25 & Older
Graduate Degree	2,664		13.7%
Bachelor's Degree	5,739		29.6%
Associates Degree	2,041		10.5%
Some College No Degree	3,883		20.0%
High School Graduate	4,262		22.0%

Fire Stations: 3

Firefighters: 48

Police Officers: 63

Schools:

Elementary:	5
Middle:	2
High:	1
Total Enrollment	9,900

Parks/Recreation Facilities:

Parks	11
Aquatic Facilities	2
Lighted Field Facilities	2
Tennis Courts	3
Skateboard Park	1

2011 Top Ten Taxpayers for Oviedo

Taxpayer Name	Assessed Value	Total Taxes
Progress Energy Florida	17,212,374	314,437.37
WRI - TC Alafaya Square LLC	16,360,923	298,882.98
Oviedo Grove Apts LP	16,243,172	296,731.89
1700 Oviedo Marketplace Blvd	14,844,989	271,189.74
United Dominion Realty TR, Inc	11,873,149	216,899.87
Oviedo Town Center, LLC	8,739,362	159,651.54
GAHA Oviedo LLC	8,667,499	158,338.74
Bellsouth Telecommunication	7,979,721	145,774.34
Dillard Department Stores, Inc	7,421,532	135,577.29
Riverside Landings Inv LLC	7,145,950	130,451.93
Totals	99,276,297	1,813,498.32

**Oviedo
Residential vs. Commercial Taxable Values**

Year	Total Residential & Commercial Taxable Value	Residential* Taxable Value	Residential %	Commercial Taxable Value	Commercial %
2001	1,040,316,677	762,703,298	73.31%	277,613,379	26.69%
2002	1,159,528,966	849,869,760	73.29%	309,659,206	26.71%
2003	1,256,190,193	944,727,607	75.21%	311,462,586	24.79%
2004	1,388,742,895	1,074,223,386	77.35%	314,519,509	22.65%
2005	1,604,133,420	1,249,212,191	77.87%	354,921,229	22.13%
2006	2,033,508,775	1,603,475,637	78.85%	430,033,138	21.15%
2007	2,325,558,208	1,834,064,738	78.87%	491,493,470	21.13%
2008	2,175,523,355	1,667,549,628	76.65%	507,973,727	23.35%
2009	1,957,820,763	1,495,451,874	76.38%	462,368,889	23.62%
2010	1,826,511,994	1,431,204,961	78.36%	395,307,033	21.64%
2011	1,755,799,117	1,385,666,273	78.92%	370,132,844	21.08%
2012	1,774,339,518	1,452,699,978	81.87%	321,639,540	18.13%

*Residential
Values
include
DOR Codes
00, 01, 02,
08, 04, &
05

Source: Seminole County Property Appraiser

OVIEDO
Florida

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Florida