

Exhibit 2

**CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: _____ Accounting Approval: _____
 Period: _____ Entered By: _____
 Transaction Date: _____ Group Number: _____

Department/Division Recreation & Parks Department

Dept. Authorization _____

Account Number	Fund / Account Description	Increase	Decrease
001-7200-572.31-99 ✓	Professional Services	\$ + 4,500	
001-0000-389.90-00 ✓	Other Sources/Prior Year Budgetary C/F	\$ + 4,500	
Count	TOTAL	\$9,000	\$0
-----Must Balance----- (Do not use cents)			

Notes / Comments

Res2852-14 Cultural Facilities Program Grant - fund RMPK Funding to write and file grant application using General Fund - Fund Balance.

Approved By: Check Appropriate Box OK DW 6/17/14	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budgeted must be presented to Council [Date Signed:	Resolution # 2852-14
	City Manager: Less than \$35,000		Approval Date: 06/16/14
	Mgt Srvc Director: Internal		BA # - 2014-069
	Signature:		

Robin R. Hayes 6/18/14

AGENDA
MEMORANDUM

TO:	Honorable Mayor and City Council Members
FROM:	Bryan Cobb, City Manager
DATE:	June 16, 2014
SUBJECT:	Resolution No. 2852-14, Cultural Facilities Program Grant

Introduction: This is a request to apply for funding in the amount of \$500,000 for a Cultural Facilities Program Grant for the Oviedo on the Park Cultural Center, with a stipulation of 2 to 1 matching funds.

Discussion: The City of Oviedo has an opportunity to apply for a Cultural Facilities Program Grant to help offset building renovation costs. The Cultural Facilities Program Grant funds the renovation, construction, and acquisition of cultural facilities in Florida. A cultural facility is a building that will be used primarily to program, produce, present and/or exhibit any of the cultural disciplines. Eligible projects for this funding opportunity include community centers, outdoor amphitheater/bandhills, performing arts centers, theaters, cultural centers, and musicians/education facilities.

The grant process for defining the eligibility is quite unique because it requires a 2 to 1 match. However, matching funds can come from any work, including land acquisition, which has been done on the site over the past five (5) years. The City of Oviedo will receive one-third of the total project cost through the Cultural Facilities Program Grant, if awarded.

Cultural Facilities Program Grant Funding Structure	
City Eligibility Grant Amount	\$ 500,000.00
Required Local Matching Funds	\$1,000,000.00
Total Request Amount	\$1,500,000.00

The City of Oviedo should receive notification of final grant standings by the end of October, 2014.

If the City of Oviedo is successful in the review process of the Cultural Facilities Program Grant, the City of Oviedo will receive \$500,000 in retroactive reimbursement. If awarded, the City must sign a contract with the Division of Cultural Affairs in July, 2015 and will have eighteen (18) months to complete the entire project and request reimbursement.

Budget Impact: There is no budgetary impact to the City with approving the submittal of the grant application to the Division of Cultural Affairs. The grant application will be written and filed by RMPK Funding, Inc. the fee for these services is \$4,500. A budget amendment using fund balance within General Fund as per Exhibit 2 is presented for approval. The project funding

Honorable Mayor and City Council Members

June 16, 2014

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identified as the required local match was funded as part of Resolution No. 2831-14, Accepting and Awarding Bid for Oviedo on the Park Amenities, May 5, 2014. The funding sources associated with the project was also approved at the May 5, 2014 Council Meeting, Resolution 2830-14, Authorizing the Issuance of a Promissory Note for Center Lake Park at Oviedo on the Park and Resolution No. 2829-14, Authorizing the Repurposing of Proceeds from the Series 2013 Drawdown Facility, along with the funds budgeted within the Bond Proceeds Limited Ad Valorem Series 2003 – Fund 318. No additional funding or budget impact exist in approving the local match as presented in the grant application.

Strategic Impact: Continue to develop a comprehensive approach to pursue Federal and State financial resources that is consistent with the strategic plan.

Recommendation: It is recommended that City Council adopt Resolution No. 2852-14.

Attachment: Cultural Facilities Grant Fact Sheet

Prepared by: Dru D. Boulware, Recreation & Parks Director

Reviewed by: Robin R. Hayes, Management Services Director

RESOLUTION NO. 2852-14

A RESOLUTION OF THE CITY OF OVIEDO, FLORIDA, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE FLORIDA DIVISION OF CULTURAL AFFAIRS CULTURAL FACILITIES PROGRAM REQUESTING \$500,000 FOR THE OVIEDO ON THE PARK CULTURAL CENTER; AUTHORIZING THE AMOUNT OF \$1,000,000 AS THE CITY'S REQUIRED MATCHING FUNDS; APPROVING A WORK ORDER WITH RMPK FUNDING IN THE AMOUNT OF \$4,500 TO WRITE AND SUBMIT SAID GRANT APPLICATION; APPROVING A BUDGET AMENDMENT; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City of Oviedo has an opportunity to apply for funding in the amount of \$500,000 from the Florida Division of Cultural Affairs Cultural Facilities Program to supplement the City's funding for the Oviedo on the Park Cultural Center; and

WHEREAS, the grant program requires a 2 to 1 local match; and

WHEREAS, the City has entered into a construction contract with A. D. Owens Construction, Inc., in the amount of \$5,150,000 for the construction of Center Lake Park, in which the Oviedo on the Park Cultural Center shall be located; and

WHEREAS, the City plans to use \$1,000,000 of the funds allocated for the construction of Center Lake Park for the grant program's local match; and

WHEREAS, the City's grant writer, RMPK Funding, Inc. has submitted a proposal to write and submit a grant application on behalf of the City of Oviedo for a fee of \$4,500; and

WHEREAS, if awarded said grant, the City will be required to enter into a contract with the Florida Division of Cultural Affairs and complete the project within eighteen (18) months.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVIEDO, FLORIDA, AS FOLLOWS:

SECTION 1. Authorization to Submit Grant Application. The City Council authorizes the submission of a grant application to the Florida Division of Cultural Affairs Cultural Facilities Program requesting \$500,000 for the Oviedo on the Park Cultural Center.

SECTION 2. Authorization of Local Match. The City Council authorizes the use of the \$1,000,000 allocated for the construction of Center Lake Park to be used as the City's local match for the said grant application.

SECTION 3. Approval of Budget Amendment. The City Council approves the Budget Amendment provided in Exhibit 2 for the expenditure of an additional \$4,500 using fund balance within the General Fund for said grant writing services authorized herein.

SECTION 4. Approval of Work Order for Grant Writing Services. The City Council approves the work order with RMPK Funding for an amount not to exceed \$4,500 for grant writing services for the preparation of a FY 2014-15 Cultural Facilities Program grant application provided in Exhibit 1.

SECTION 5. Authorization of City Manager to Execute Work Order. The City Council authorizes the City Manager to execute said Work Order provided in in Exhibit 1.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 16th day of June, A.D., 2014.

DOMINIC PERSAMPIERE
MAYOR of the City of Oviedo, Florida

ATTEST:

BARBARA J. BARBOUR
CITY CLERK