

EXHIBIT B

**CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM**

For Accounting use:

Fiscal Year: 2014

Accounting Approval: _____

Period: _____

Entered By: _____

Transaction Date: _____

Group Number: _____

Department/Division PUBLIC WORKS

Dept. Authorization BOBBY WYATT

Account Number	Fund / Account Description	Increase	Decrease
408-3300-533.63-30	Improvements / Water Lines Project # 14-008	\$ 47,000 ✓	
408-0000-389.90-00	Use of Fund Balance	\$ 47,000 ✓	

Request to use fund balance to cover expenses for the unplanned water main relocation project along SR434 from Smith St. to Franklin St., which is now necessary due to road improvements by the FDOT.

Approved By:	City Council: Exceeds \$35,000	Informational Note Only: Programs/Capital not budgeted must be presented to Council	Resolution # 2795-14
	City Manager: Less than \$35,000		Approval Date: 02-17-2014
Check Appropriate Box	Mgt Srvc Director: Internal	Signature: _____	BA # - 2014- 037
			[Date Signed: _____]

OK DW 2/19

Robert R. Hayes 2/27/14

AGENDA
MEMORANDUM

TO:	Honorable Mayor and City Council Members
FROM:	Bryan Cobb, City Manager 
DATE:	February 17, 2014
SUBJECT:	Resolution No. 2795-14, Water Main Relocation SR 434 from Smith Street to Franklin Street for Roadway Improvements Project

Introduction: This is a request to approve a Work Order to Inwood Consulting Engineers, Inc. (Inwood) in the amount of \$46,418.00 for design of a Water Main Relocation along SR 434 from Smith Street to Franklin Street to accommodate Seminole County Roadway Improvements Project FDIP: 415030-2-52-01.

Discussion: The Seminole County Roadway Improvements Project FDIP 415030-2-52-01 design consists of the SR 434 Phase I widening. It has been determined that the City utility lines conflict with the proposed project drainage improvements. Due to the fact that the City lines are installed within FDOT right-of-way, the City is required to mitigate the apparent conflicts. The proposed mitigation includes the relocation of the City's water main along SR 434 from Smith Street to Franklin Street.

In an effort to address the projected utility conflicts, staff requested a proposal from Inwood to design the relocation of the existing water main along SR 434 from Smith Street to Franklin Street. Inwood's proposal for this task is \$46,418.00. Staff reviewed the proposal and finds it to be acceptable and fair compensation for the work to be performed under proposed Work Order No. 14-01. If approved, the design will be completed by September 2014.

Inwood is a Continuing Engineering Consultant under RFQ No. 10-23 awarded by City Council on February 7, 2011, Resolution No. 2307-11. An Agreement was entered into on March 11, 2011 and remains active.

Budget Impact: A budget amendment in the amount of \$47,000 is included as Exhibit 1 to the resolution. The budget amendment reflects the use of Water Impact Fees - Fund Balance to fund the project.

Strategic Impact: Ensure that the infrastructure meets the capacity needs of the City by: Developing infrastructure that enables quality/smart growth; Eliminating existing infrastructure deficits.

Recommendation: It is recommended that City Council adopt Resolution No. 2795-14.

Prepared by: Gloria Berges-RiCharde, Engineer II
Reviewed by: Bobby Wyatt, Public Works Director
Josef Grusauskas, Utilities Manager
Barbara Taylor, Purchasing Agent
Robin R. Hayes, Management Services Director

RESOLUTION NO. 2795-14

A RESOLUTION OF THE CITY OF OVIEDO, FLORIDA, APPROVING A WORK ORDER FOR INWOOD CONSULTING ENGINEERS, INC. IN THE AMOUNT OF \$46,418.00 FOR DESIGN SERVICES RELATED TO A WATER MAIN RELOCATION ALONG SR 434 FROM SMITH STREET TO FRANKLIN STREET TO ACCOMMODATE SEMINOLE COUNTY ROADWAY IMPROVEMENTS PROJECT FDIP #415030-2-52-01; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City of Oviedo requires the services of a Professional Engineering Firm to provide Design Services for the Water Main Relocation SR 434 from Smith Street to Franklin Street for Roadway Improvements Project; and

WHEREAS, on February 7, 2011, under RFW No. 10-23, City Council selected Inwood Consulting Engineering, Inc. (Inwood) as one of its Continuing Professional Consultants to provide Engineering Services on an as-needed basis for the City; and

WHEREAS, the Continuing Consultant Agreement was renewed annually and remains active until March 11, 2014; and

WHEREAS, staff met with representative from Inwood to establish the Scope of Services and to negotiate the fees for such services; and

WHEREAS, the Scope of Services and Fee Proposal in the amount of \$46,418.00 from Inwood for the Water Main Relocation SR 434 from Smith Street to Franklin Street was reviewed by staff and is found to be acceptable and fair compensation for the work to be performed; and

WHEREAS, a budget amendment is required in order to fund the full amount of design services using Water Impact Fee Fund Balance of \$47,000 as per Exhibit B.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVIEDO, FLORIDA, AS FOLLOWS:

SECTION 1. Approval of Work Order. The City Council hereby approves Work Order No. 14-01 for Inwood Consulting Engineers, Inc., in the amount of \$46,418.00 provided in Exhibit A.

SECTION 2. Approval of Budget Amendment. The City Council approves the Budget Amendment provided in Exhibit B for the expenditure of an additional \$47,000 using fund balance from the Water Impact Fees Fund for said design services authorized in Work Order No. 14-01.

SECTION 3. Authorization of Signature. The Mayor is hereby authorized to execute Work Order No. 14-01 for Inwood Consulting Engineers, Inc., provided in Exhibit A.

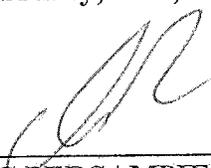
SECTION 4. Approval of Budget Amendment. The attached Budget Amendment included as Exhibit B is hereby approved.

SECTION 5. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 6. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

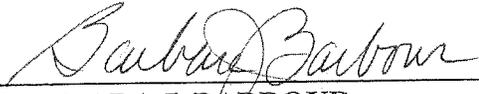
SECTION 7. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of February, A.D., 2014.



DOMINIC PERSAMPIERE
MAYOR of the City of Oviedo, Florida

ATTEST:



BARBARA J. BARBOUR
CITY CLERK

