CITY OF OVIEDO
BUDGET TRANSFER/AMENDMENT DETAIL FORM

For Accounting use:

Fiscal Year: _____ **Accounting Approval:** _____
Period: _____ **Entered By:** _____
Transaction Date: **Group Number:**

Department/Division City Wide Carry Forward Listing - Res2760-13

Dept. Authorization _____

Account Number	Fund / Account Description	Increase	Decrease
001-1201-512.13-20	Other Salaries & Wages/Temporary	$4,000	
001-1201-512.31-99	Professional Services/Other Prof Srvc	$8,000	
001-1201.512.31-60	Professional Services/Employee Training	$3,000	
001-1303-513.52-22	Operating Supplies/Software	$9,675	
001-1303-513.54-20	Books, Publications, Subs/Training	$20,000	
001-1901-519.31-99	Professional Services/Other Prof Srvc	$856	
001-1501-515.31-99	Professional Services/Other Prof Srvc	$4,320	
001-1502-515.31-99	Professional Services/Other Prof Srvc	$1,100	
001-5900-515.31-99	Professional Services/Other Prof Srvc	$13,488	
001-2100-521.41-80	Communication & Freight/Cell Phones	$8,250	
001-7204-572.46-99	Repair & Maintenance/Repair & Maint	$8,574	
001-7207-572.62-00	Parks & Recreation/Buildings	$11,145	
001-0000-389.90-00	Other Sources/Prior Year Budgetary C/F	$92,408	
Count			
	TOTAL	**$184,816**	**$0**

------Must Balance-----
(Do not use cents)

Notes / Comments

Carry Forward Listing for FY 12-13 to FY 13-14 - see Resolution 2760-13 approved on November 18, 2013.
General Fund Adjustments

Approved By: Check Appropriate Box				
		City Council: Exceeds $35,000	Informational Note Only: Programs/Capital not budgeted must be presented to Council	Resolution # 2760-13
		City Manager: Less than $35,000		Approval Date: 11-18-2013
		Mgt Srvc Director: Internal		BA # - 2013-015
		Signature:	[Date Signed:	

Robin R Hayes
11/20/13

AGENDA
MEMORANDUM

TO:	Honorable Mayor and City Council Members
FROM:	Bryan Cobb, City Manager
DATE:	November 18, 2013
SUBJECT:	**Resolution No. 2760-13, Carry Forward Budget Amendment**

Introduction: This is a request for City Council to approve the carry forward budget amendments that involve adjustments to the revenues and expenditures of each fund. City financial policies require Council approval of budget amendments for all inter-fund transfers regardless of the amount, increases or decreases in appropriated fund balance, and for any increase in the total approved appropriation level of a fund. To the extent that actual expenses exceed the approved appropriation level, the City Council must provide formal budget authority that recognizes the unanticipated revenues and expenses.

Discussion: The budget amendment provided in Exhibit 1 of Resolution 2760-13 will affect the fund totals of the affected funds. The changes within each of the affected funds reflect the total increase or decrease to the fund and the amendment or change to the revenues, expenses, inter-fund transfers, and reserves and appropriated fund balance.

Budget Impact: The Carry Forward Budget Amendment is detailed in Exhibit 1 and includes the selected funds indicated in this memorandum. The amendment totals $9,589,432. The source of funds will be fund balance. The original FY 13-14 budget is indicated where an adjustment to the fund is expected. The amended budget for FY 13-14 reflects the carry forward amount indicated in Exhibit 1.

Carry forward of the funds within the General Fund include:

- Software Upgrade & Training with KRONOS
- Training and Succession Planning
- Cell phones for the Police Department
- Planning Review and Surveying Agreements
- Resurfacing the basketball and tennis courts
- Storage Shed at the Gym awaiting Inspection

The total General Fund impact of the carry forwards is $92,408 and for FY 13-14, the effect on the budget is indicated as:

	FY 13-14 Original Budget	FY 13-14 Amended Budget
General Fund	$23,721,858	$23,814,266

Carry forward of the funds reflecting the open Purchase Orders for Capital Improvement Projects and ongoing Operating Projects is indicated as:

	FY 13-14 Original Budget	FY 13-14 Amended Budget
Adm Fac Impact Fee Fund	$ 128,708	$ 128,829
Transportation Tax	$ 962,831	$ 2,197,310
Local Option Gas Tax	$ 1,377,329	$ 1,407,864
Federal Law Enforcement	$ 109,650	$ 124,116
Police Impact Fee Fund	$ 146,847	$ 176,525
Fire Impact Fee Fund	$ 156,309	$ 156,430
Recreation Impact Fee	$ 206,716	$ 416,984
Stormwater Fund	$ 1,908,730	$ 1,915,450
Vehicle/Equipment Replacement	$ 701,723	$ 842,663
Oviedo on the Park Fund	$ 3,080,000	$ 6,683,101
Technology Imprv Funds	$ 144,925	$ 178,000
General Facility Imprv Fund	$ 2,316,000	$ 2,627,607
Recreation Fac Imprv	$ 965,000	$ 2,276,612
Water & Sewer Utility	$12,629,373	$12,679,951
Water & Wastewater Fund	$ 0	$ 1,528,745
Renewal & Replc Fund	$ 628,300	$ 1,054,788
Water Impact Fee	$ 279,840	$ 397,795
Sewer Impact Fee	$ 491,441	$ 580,002
Utility Rev Bond Construction	$ 400,250	$ 728,348
Medical Fund	$ 2,661,758	$ 2,691,634

Strategic Impact: Continue high levels of customer service, productivity, and efficiency while maintaining fiscal and organizational health.

Recommendation: It is recommended that City Council adopt Resolution No. 2760-13.

Prepared by: Robin R. Hayes, Management Services Director

Reviewed by: Robin R. Hayes, Management Services Director
Jerry Boop, Finance & IT Director

RESOLUTION NO. 2760-13

A RESOLUTION OF THE CITY OF OVIEDO, FLORIDA, AMENDING THE 2013-2014 FISCAL YEAR ANNUAL BUDGET; PROVIDING FOR CONFLICTS; SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, City financial policies require Council approval of budget amendments for all interfund transfers regardless of the amount; increases or decreases in appropriated fund balance; and for any increase in the total approved appropriation level of a fund; and,

WHEREAS, to the extent that proposed expenditures exceed the approved appropriation level, the City Council must provide formal budget authority that recognizes the unanticipated revenues of the FY 2013-2014 budget will increase the expenditure for proposed adjustments; and

WHEREAS, the City Manager requests the City Council to amend the annual budget for FY 13-14 relative to unanticipated revenues and expenses received or incurred during FY 12-13; to approve certain interfund transfers not included in or changed from the adopted FY 13-14 budget; and to establish formal budget authority for items approved by the City Council during FY 13-14; and,

WHEREAS, Florida Statutes allow for budget amendments to be posted on city web sites within five (5) days following the approval of the budget amendment; and

WHEREAS, the use of fund balance of each fund listed in the Budget Amendment provided in Exhibit 1 of this Resolution is required in order to fund the carry forwards presented.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVIEDO, FLORIDA, THAT:

SECTION 1: Approval of Budget Amendment. The City Council hereby amends the 2013-2014 Fiscal Year Annual Budget as provided in the Budget Amendment provided in Exhibit 1 of this Resolution.

SECTION 2. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 3. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 4: Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 18th day of November, A.D., 2013.

DOMINIC PERSAMPIERE
MAYOR of the City of Oviedo, Florida

ATTEST:

BARBARA J. BARBOUR
CITY CLERK